

Minutes of the Council Meeting of the Borough of Hillsdale held at 7:00 pm on Tuesday, April 4, 2023

**CALL THE MEETING TO ORDER/PLEDGE OF ALLEGIANCE:**

Mayor Ruocco called the meeting to order with the Pledge of Allegiance.

**OPEN PUBLIC MEETING STATEMENT:**

This is a meeting of the Hillsdale Borough Council on this 4<sup>th</sup> day of April, 2023. Notice of the time and place of this meeting has been provided to The Ridgewood News and The Bergen Record; a copy was posted on the bulletin board outside of this meeting room and provided to any interested parties.

Please silence all cell phones. Please wait to be recognized by the Mayor during the Public Hearing and the Public Comment part of the meeting. You will need to state your name and town of residence for the record.

**ROLL CALL:**

Council President DeRosa, Council Members Escobar, Fox, Horvath, Lundy, Trochimiuk, Mayor Ruocco, (Borough Administrator Mike Ghassali, Borough Clerk Denise Kohan, Borough Attorney Mark Madaio) Councilmember Trochimiuk is absent, Councilmember Lundy arrived at 7:07 pm, Councilmember Fox was on Zoom.

**APPOINTMENTS/OATH OF OFFICE:**

**PROCLAMATIONS/RECOGNITIONS**

[Parkinson's Awareness Month](#)

Mayor Ruocco read the Proclamation for Parkinson's Awareness Month

Mayor John Ruocco



**Borough of Hillsdale**  
*Office of the Mayor*  
**PROCLAMATION**

**PARKINSON'S AWARENESS MONTH**

**April 1, 2023 – April 30, 2023**

**WHEREAS**, Parkinson's disease is a chronic, progressive, neurological disease and is the second most common neurodegenerative disease in the United States;

**WHEREAS**, Parkinson's disease is estimated to affect approximately one million people in the United States and the prevalence will rise to 1.2 million by 2030;

**WHEREAS**, Parkinson's disease is the 14th leading cause of death in the United States according to the Centers for Disease Control and Prevention;

**WHEREAS**, it is estimated that the economic burden of Parkinson's disease is at least \$52 billion annually, including direct and indirect costs, including treatment, social security payments and lost income, to patients and family members;

**WHEREAS**, research suggests the cause of Parkinson's disease is a combination of genetic and environmental factors, but the exact cause and progression of the disease is still unknown;

**WHEREAS**, there is no objective test or biomarker for Parkinson's disease, and there is no cure or drug to slow or halt the progression of the disease;

**WHEREAS**, the symptoms of Parkinson's disease vary from person to person and can include tremors; slowness of movement and rigidity; difficulty with balance, swallowing, chewing, and speaking; cognitive impairment and dementia; mood disorders; and a variety of other non-motor symptoms;

**WHEREAS**, volunteers, researchers, caregivers, and medical professionals are working to improve the quality of life of persons living with Parkinson's disease and their families;

**WHEREAS**, increased research, education, and community support services such as those provided by the Parkinson's Foundation and other organizations are needed to find more effective treatments and to provide access to quality care to those living with the disease today;

**NOW, THEREFORE**, the Mayor and Council of the Borough of Hillsdale, do hereby proclaim the month of April in twenty twenty-three as **PARKINSON'S AWARENESS MONTH**

*In witness thereof, I, John Ruocco, Mayor of the Borough of Hillsdale, have hereunto set my hand this 4th day of April, 2023.*

**INITIAL PUBLIC COMMENT** (Time limited, new topics only, one topic per speaker):

Jonathan DeJoseph - Hillsdale

Asked for justification for the almost 50% increase in the mayor and council salary and wage. Mayor Ruocco intends to speak more on this. Councilmember Horvath also would like to know the justification for this increase as it makes this the highest paid elected officials in the Pascack Valley. Mayor Ruocco stated that this can be discussed more during the budget discussion.

**CORRESPONDENCE:**

1. [Letter from the Sundial Garden Club requesting to hold their Annual Plant Sale at the Hillsdale Train Station on May 13, 2023](#)

Motion to approve, receipt and file Horvath Second DeRosa

Ayes: Council President DeRosa, Councilmember Escobar, Fox, Horvath

Nays: none

Absent: Trochimiuk, Lundy

Councilmember Lundy joined the meeting.

**PROFESSIONALS REPORT/MONTHLY DEPARTMENT HEAD REPORTS:**

*(The following correspondence on file in Borough Clerks Office)*

[Hillsdale Police Monthly Report – March 2023](#)

Police Captain Sean Smith

Captain Smith summed up the March Monthly Report for the Hillsdale Police Department.

Captain Smith hi-lighted an event that he presented to Police Chief Francaviglia that he is headlining to recognize veterans in the Borough of Hillsdale. With the Chiefs full support, he will be offering flags that will be displayed along the streets on Broadway with pictures on Veteran's that live or have lived in the Borough.

A flyer has been posted and sent out with all the information, but if anyone has questions to please give him a call. He hopes to have them displayed for the Memorial Day Parade.

Councilman Horvath congratulated the captain on his lectures and he looks forward to more.

Mr. Peterson summed up the March monthly report for the Department of Public Works.

Councilman DeRosa thanked him and the Department for getting the fields ready for opening day for baseball.

**Borough Administrator Report**

Borough Administrator – Mike Ghassali

Mr. Ghassali thanked the Finance Committee and the mayor and the Department heads for their work on the budget as well as our new CMFO, David Young. He offered special attention to the Police Department for them being the only department to not ask for any capital funds and using the seizure funds as smart management.

He met with the local schools Superintendent and the Business Manager and he will continue to meet with them on a monthly basis so they can all keep abreast of what is happening in the town.

A staff meeting will be held on Thursday to go over financial controls for the budget as well as day to day operations.

With the assistance of our Borough Engineer, Craig Zimmerman, they found a grant balance from 2019 that was never paid back to the Borough and possibly another grant from 2020.

He inspected the parks and the DPW Superintendent as well as with the Recreation Director. We need to invest in our parks for the 2024 budget.

**COMMITTEE REPORTS:**

Council President - Anthony DeRosa

The Recreation Commission is meeting next week. The Ambulance Committee met last week to discuss the long wait times for an ambulance that is occurring in town and across the nation. There are just not enough volunteers during the day time and the response time is longer. Several ideas have been researched but nothing has been sustainable. The Ambulance Committee submitted a request to have a paid day time per-diem ambulance staff. The Borough would hire these members and scheduling the EMT's, which they would be about 8 people and the cost would be about \$110,000.00 for this year and the hopes would be to start August 1 of this year. There is a lot of moving parts that they are still working on but everyone feels that this is needed for the safety of our residents. There is money set in the budget to cover the cost.

Councilman - John Escobar

OEM is almost ready to roll out the new alert system, RAVE which will replace the current Swift Reach System. They are still waiting on one more reimbursement payment from FEMA for Hurricane IDA. And they are currently updating the Emergency Operations Procedure Manual for the Borough which is required by the NJ State Police OEM every 2 years.

Councilman – Zoltan Horvath

He would like to congratulate the 125<sup>th</sup> Anniversary committee for their events that they have been holding and he appreciates all their hard work. Please watch for upcoming events.

Councilwoman - Abby Lundy

Stonybrook registration is open and to date they have collected \$166,221 in fees, compared to \$163,478 this time last year. The contractor has started work on the pools and they should be ready by mid-April/. Open house is May 20<sup>th</sup> from 10-3.

The Environmental Commission is conducting a Seedling Distribution on 4/29 from 10-3 at the Train Station. She would like to thank Chief Francaviglia and the Police Department for the funding for this.

They are looking for a follow up on the Beechwood Park Nature Trail and they have some upcoming events so please watch for them. They are working on a grant to place plaques on the trees in the nature trail to identify the trees along the trail.

## **BUDGET ORDINANCES**

### **PRESENTATIONS**

#### **2023 Budget Presentation**

Finance Chairperson Abby Lundy

#### **-2023 Budget Revenues & Appropriations**

#### **-Comparison of 2023 and 2022 Intro Municipal Budget**

Councilmember/Finance Chair Abby Lundy thanked the members of the Finance Committee and several others for all their work on the budget. She presented the 2023 Budget Presentation which showed that the total cost to operate the Borough in 2023 is estimated at 15,997,886, which is a decrease of \$513,811 from 2022. The amount to be raised by taxes to support the budget, including the library is \$10,889, which is an increase of \$128,689 over the 2022 tax levy. This will result in a municipal tax rate of 63.7 cents which is an increase of .008 cents per \$100 of assessed valuation compared to the 2022 rate of 62.9 cents. This will result in an increase of approximately \$46.32 per home. She reviewed the revenues and the appropriations and showed where the money is going. She stated the significant factors that will affect appropriations including the increase in salaries for the mayor and council, which she will discuss. She added that there is a \$200,000 appropriation in the capital improvement fund that represents a 5% down payment for financing of several projects and purchases. All of this is available on our website. She added that the borough has very little debt because we have historically utilized a cash capital improvement fund. The tax average in the assessment home is an increase of \$33.00 per home that does not include the library. With the library it will be \$46.32.

Mayor Ruocco added that he was not involved in the budget process until close to the end. It is the Finance Committee that meets with the Department heads and this is where they evaluate the requests. Then they assemble the budget in a process that the state requires. He noted that the recent turnover at the BA and CMFO positions made the process challenging. He thanked the Finance Committee.

Mayor Ruocco had questions regarding the revenue factors and Councilmember Lundy stated that you can't anticipate more revenue than you realize, even though we think we will get more revenue. The mayor does not see any money coming in for the SRO in the high school. Due to scheduling issues, we have not had an SRO at the high school. Captain Smith stated that we had some resignations in the department and therefore we did not have the appropriate staff to take over that position. We still have SLEO's in the high school, but until we have more seasoned staff that position will remain open until that seniority is in place. We still have a heavy police presence at the high school.

Councilmember Lundy added there is another \$27,000.00 in revenue that could not be anticipated this year for sewer agreements that we have with Woodcliff Lake and Washington Township. With all the turnover, we did not bill them last year so we could not anticipate it in this year's budget. She will connect with the Administrator and recoup those monies for the years that it has not been billed.

Mayor Ruocco stated that our budget decreased 7.5% for health benefits and with the increasing costs that all municipalities are having, asked how could it decrease? Councilmember Lundy stated that over the years we have been overbudgeting for benefits. What we budgeted for is less than what we paid, so she will go back and check. The Administrator added that this number was given to use by the auditors based on the years and number of employees that we have that utilize the benefits.

Mayor Ruocco asked what the budget increase is to cover the increase in the mayor and council salary. Councilmember Lundy said that the dollar cost for the increase in the pay is about \$21,000.00, which accounts for a cost-of-living adjustment from 2005 until 2023. There has not been an increase since 2005. Based on the spreadsheet it would place them as the highest paid mayor and council.

The Administrator added that our budget for engineering is increasing 30 % due to the number of projects that are related to parks, streets, the community center and the fields.

He also responded to the question by the mayor regarding the 40% budget increase for non-salary items and this is for the hiring of more laborers for non-seasonal employees as well as rental items for seasonal items. Road repair and vehicle maintenance is also up but the capital budget for the DPW it only shows \$40,000.00, which is very low. Councilmember Lundy stated that she will review this with the auditor, however the Administrator added that this \$40,000.00 is what will be spent this year for new equipment the rest of it will be financed.

We are spending 1.8 million dollars on 32 streets to mill and pave on local streets. \$850,000.00 of this is coming from the funds that were given to us by PSE&G and \$600,000.00 will be from the American Rescue Funds that the borough was given.

The 4-million-dollar debt that will be incurred to fund the 2023 capital budget will be in addition to the 10-million-dollar bond that we will be issuing when we need to pay for the fields and the community center. The Administrator added that 1.6 million of the 4 million is to buy the new fire truck.

### [2023 Introduced Budget](#)

## **BUDGET INTRODUCTION RESOLUTIONS**

### [R23095](#) Waiver of Reading in Full the 2023 Budget

**WHEREAS**, N.J.S. 40A:4-8 permits that the Budget as advertised may be read by its title providing that at least one week prior to the date of the hearing a complete copy of the approved budget shall

- a) be posted in a public place where public notices are customarily posted, and
- b) is made available to each person requesting the same during said week and during the public hearing,

and

**WHEREAS**, the Borough of Hillsdale has complied with the aforesaid requirements.

**NOW, THEREFORE, BE IT RESOLVED**, the Borough is hereby permitted to waive the reading in full, of the Municipal Budget for the year ending December 31, 2023.

Motion Lundy Second DeRosa

Ayes: Councilmember Escobar, Fox, Horvath, Lundy, Council President DeRosa

Nays: none

Absent: Trochimiuk

### [R23096](#) Self-Examination of Budget

**WHEREAS**, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination; and

**WHEREAS**, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997; and

**WHEREAS**, pursuant to N.J.A.C. 5:30-7.2 through 7.5, the BOROUGH of HILLSDALE has been declared eligible to participate in the program by the Division of Local government Services, and the Chief Financial officer has determined that the local government meets the necessary conditions to participate in the program for the 2023 budget year.

**NOW THEREFORE BE IT RESOLVED**, by the governing body of the BOROUGH of HILLSDALE that in accordance with N.J.A.C. 5:30-7.6a & 7.6b and based upon the Chief Financial Officer's certification, the governing body has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:

- a. Payment of interest and debt redemption charges
- b. Deferred charges and statutory expenditures
- c. Cash deficit of preceding year
- d. Reserve for uncollected taxes
- e. Other reserves and non-disbursement items
- f. Any inclusions of amounts required for school purposes.

2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at N.J.S.A. 40A:4-45.3 et seq., are fully met (complies with CAP law).

3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.

4. That pursuant to the Local Budget Law:

- a. All estimates of revenue are reasonable, accurate and correctly stated,
- b. Items of appropriation are properly set forth
- c. In itemization, form, arrangement and content, the budget will permit the exercise of the comptroller function within the municipality.



5. The budget and associated amendments have been introduced and publicly advertised in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.

6. That all other applicable statutory requirements have been fulfilled.

**BE IT FURTHER RESOLVED** that a copy of this resolution will be forwarded to the Director of the Division of Local Government Services upon adoption.

Motion Lundy Second DeRosa

Ayes: Councilmember Fox, Horvath, Lundy, Council President DeRosa, Escobar

Nays:

Absent: Trochimiuk

[R23097](#)

Introduction of 2023 Budget

**BOROUGH OF HILLSDALE  
RESOLUTION 23097**

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**INTRODUCTION OF 2023 BUDGET**

**BE IT RESOLVED**, that the following statement of revenues and appropriations attached hereto constitute the local Budget of the Borough of Hillsdale, Bergen County, New Jersey for the year 2023.

**BE IT FURTHER RESOLVED**, that the said budget be published in the Ridgewood News in the issue of April 14, 2023 and that a hearing on the Budget will be held at the Municipal Building on May 2, 2023 at 7:00 p.m. or as soon thereafter as the matter may be reached.



**BOROUGH OF HILLSDALE  
MUNICIPAL BUDGET 2023**

Be it Resolved, that the following statements of revenue and appropriations shall constitute the approved Municipal Budget for the year 2023;

**General Appropriations**

Appropriations within "CAPS" - Municipal Purposes	\$12,006,307.25
Appropriations excluded from "CAPS" - Municipal Purposes	3,216,579.65
Reserve for Uncollected Taxes	775,000.00
<b>Total General Appropriations</b>	<b>15,997,886.90</b>
<b>Less: Anticipated Revenues</b>	<b>5,107,939.47</b>
<b>Amount to be Raised by Taxes for Support of Municipal Budget</b>	
Local Tax Municipal Purposes	\$10,187,806.95
Minimum Library Tax	<u>\$702,140.48</u>
<b>Total to be Raised by Taxes</b>	<b>\$ 10,889,947.43</b>

The Governing Body of the Borough of Hillsdale does hereby approve the above as the Budget for the year 2023:

Motion Lundy Second DeRosa

Mayor Ruocco summed up the budget and how it satisfies the needs of the Borough. It does not address the flood situation at the DPW compound. It also includes a raise for the mayor and council that totals \$21,000 and as stated by Councilmember Lundy, the mayor and council has not seen a raise since 2005. Mayor Ruocco asked that the following spreadsheet be added into the minutes, noting that the Hillsdale M&C would be the highest paid among all the towns in the Pascack Valley. He said it needed justification.

<u>Mayor &amp; Council Compensation</u>				
as of 4-1-23				
	Council Members	Mayor	TOTAL	Comments
Old Tappan	\$ 6,704	\$ 9,036	\$ 49,260	Tied to Staff raises of non-unionized employees
RiverVale	\$ 7,000	\$ 9,000	\$ 51,000	Stable for past 6 years; no plans to increase
Montvale	\$ 8,000	\$ 10,000	\$ 58,000	Increased same as staff increases
Woodcliff Lake	\$ 5,000	\$ 7,500	\$ 37,500	Increased last year after several years of \$3K/5K
Oradell	\$ 3,000	\$ 5,000	\$ 23,000	Stable for many years; CP was increased to \$4k last year.
Washington Township	\$ 6,000	\$ 9,000	\$ 45,000	Tied to Staff raises for non-unionized employees
Emerson	\$ 3,000	\$ 3,600	\$ 21,600	Stable for past 15 years
Park Ridge	\$ 6,000	\$ 7,200	\$ 43,200	Not indexed nor tied to staff raises.
Westwood	\$ 5,025	\$ 6,688	\$ 36,838	Tied to staff raises of non-unionized employees
Hillsdale	\$ 6,000	\$ 9,000	\$ 45,000	Stable since 2005, when last increased
Hillsdale (REVISED Budget proposal from FinCom)	\$ 9,000	\$ 12,000	\$ 66,000	
			\$ -	
Hillsdale ADJUSTED FOR NY/NJ CPI	\$ 9,204	\$ 13,806	\$ 69,030	Adjusted for inflation, urban NY/NJ CPI Jan 2005-Feb 2023

The budget calls for a 1.6 increase in the average homeowner's property tax. Hillsdale now has the biggest surplus account that it has ever had, over 5.3 million dollars, one million more than in 2022. This budget calls for using 2 million of this surplus, which will leave 3.3 million dollars in surplus over the rest of the year for use in our operations, plus whatever additions are generated in 2023. He criticized the approach of taxing residents when there was no need. He noted that expense appropriations are actually increasing by almost 4% due to increased spending.

Mayor Ruocco asked that the following spreadsheet be added into the minutes:

	A	B	C	D	E	F
1	<b>Hillsdale's Budgetary "Surplus"</b>					
2		<u>Surplus on Jan 1</u>	<u>Surplus Relied Upon ("Anticipated") to Balance the Budget</u>	<u>Remainder Available for Use in Operations (Col B-Col C)</u>	<u>Surplus Generated During the Year</u>	<u>Surplus at Year End (Col D+ Col E)</u>
3						
4	2013	\$ 1,352,092	\$ 950,000	\$ 402,092	\$ 1,131,186	\$ 1,533,278
5	2014	\$ 1,533,278	\$ 1,075,000	\$ 458,278	\$ 1,240,955	\$ 1,699,233
6	2015	\$ 1,699,233	\$ 1,075,000	\$ 624,233	\$ 2,014,605	\$ 2,638,838
7	2016	\$ 2,638,838	\$ 1,000,000	\$ 1,638,838	\$ 2,571,455	\$ 4,210,293
8	2017	\$ 4,210,293	\$ 2,179,000	\$ 2,031,293	\$ 1,688,979	\$ 3,720,272
9	2018	\$ 3,720,272	\$ 2,225,000	\$ 1,495,272	\$ 1,713,580	\$ 3,208,852
10	2019	\$ 3,208,852	\$ 1,600,000	\$ 1,608,852	\$ 2,433,688	\$ 4,042,540
11	2020	\$ 4,042,540	\$ 1,928,718	\$ 2,113,822	\$ 1,771,548	\$ 3,885,370
12	2021	\$ 3,885,370	\$ 1,980,000	\$ 1,905,370	\$ 2,394,388	\$ 4,299,758
13	2022	\$ 4,299,758	\$ 1,517,300	\$ 2,782,458	\$ 2,542,095	\$ 5,324,554
14	2023	\$ 5,324,554	\$ 2,000,000	\$ 3,324,554	TBD	TBD

While Mayor Ruocco thinks the tax increase is unnecessary, it brings in \$129,000.00, which could be taken out of the surplus. He would like to see more budget relief for the taxpayers, seeing the financial surplus the borough has.

Ayes: Councilmember Horvath, Lundy, Council President DeRosa, Escobar, Fox  
 Nays: none  
 Absent: Trochimiuk

**ORDINANCES:**

**23-08 (Introduction)**

**Ordinance to Amend and Supplement Chapter 138, Fees of the Code of the Borough of Hillsdale**

BE IT RESOLVED, that Ordinance No. 23-08 does now pass a first reading and that said Ordinance be further considered for final passage at a meeting of the Mayor and Council in the Municipal Building, 380 Hillsdale Avenue, Hillsdale, New Jersey, on May 2, 2023 and at said time and place all persons interested will be given an opportunity to be heard concerning the same, and the Clerk is hereby authorized and directed to publish said ordinance in the Ridgewood News once, at least one week prior to said hearing, with a notice of its introduction and of the time and place, when and where said ordinance would be considered for final passage.

Motion Lundy Second DeRosa

Ayes: Councilmember Lundy, Council President DeRosa, Escobar, Fox, Horvath  
 Nays: none  
 Absent: Trochimiuk

**23-09 (Introduction)**

**Capital Ordinance to Appropriate the Sum of \$104,000 for the Undertaking of Improvements to the Bathrooms at Memorial Field In, By and for the Borough of Hillsdale, in the County of Bergen, State of**

**New Jersey, and Providing that Such Sum so Appropriated Shall be Raised from a Federal Grant and From the Capital Improvement Fund of the Borough**

BE IT RESOLVED, that Ordinance No. 23-09 does now pass a first reading and that said Ordinance be further considered for final passage at a meeting of the Mayor and Council in the Municipal Building, 380 Hillsdale Avenue, Hillsdale, New Jersey, on May 2, 2023 and at said time and place all persons interested will be given an opportunity to be heard concerning the same, and the Clerk is hereby authorized and directed to publish said ordinance in the Ridgewood News once, at least one week prior to said hearing, with a notice of its introduction and of the time and place, when and where said ordinance would be considered for final passage.

Motion DeRosa Second Lundy

Ayes: Councilmember Council President DeRosa, Escobar, Fox, Horvath, Lundy

Nays: none

Absent: Trochimiuk

**23-10 (Introduction)**

**An Ordinance Adopting a “Short Term Rental of Property Amenities Prohibition” of the Revised General Ordinances in the Borough of Hillsdale**

BE IT RESOLVED, that Ordinance No. 23-10 does now pass a first reading and that said Ordinance be further considered for final passage at a meeting of the Mayor and Council in the Municipal Building, 380 Hillsdale Avenue, Hillsdale, New Jersey, on June 13, 2023 and at said time and place all persons interested will be given an opportunity to be heard concerning the same, and the Clerk is hereby authorized and directed to publish said ordinance in the Ridgewood News once, at least one week prior to said hearing, with a notice of its introduction and of the time and place, when and where said ordinance would be considered for final passage.

Motion DeRosa Second Lundy

Ayes: Council President DeRosa, Councilmember Escobar, Fox, Horvath, Lundy

Nays: none

Absent: Trochimiuk

**23-06 (Adoption)**

**Capital Ordinance of the Borough of Hillsdale, in the County of Bergen, New Jersey, Authorizing the Installation of New Playground Equipment at Glendale Park in, by and For the Borough Appropriating Therefor the Sum of \$35,000 and Providing that Such Sum So Appropriated Shall be Raised from a State Grant**

Motion to open public hearing on Ordinance 23-06 DeRosa Second Lundy

Ayes: Councilmember Escobar, Fox, Horvath, Lundy, Council President DeRosa

Nays: none

Absent: Trochimiuk

I will now open the meeting to the public. If anyone desires to be heard regarding Ordinance No 23-06, please say your name and wait to be recognized, once recognized state your name and address for the record.

I will now entertain a motion that the public hearing on Ordinance No. 23-06 be closed and that it be resolved that this ordinance was posted on the bulletin board on which public notices are customarily posted and published in the Ridgewood News. Copies of said ordinance were made available to the general public.

Motion to close public hearing on Ordinance 23-06 DeRosa Second Lundy  
Ayes: Councilmember Fox, Horvath, Lundy, Council President DeRosa, Escobar  
Nays: none  
Absent: Trochimiuk

Motion to adopt Ordinance No. 23-06 DeRosa Second Lundy  
Ayes: Councilmember Horvath, Lundy, Council President DeRosa, Escobar, Fox  
Nays: none  
Absent: Trochimiuk

Now, therefore, be it resolved that this ordinance is adopted and the Borough Clerk is authorized to advertise the same according to law.

**RESOLUTIONS:(Consent Agenda): R23098 through R23108:**

[R23098](#) Resolution Determining that Certain Properties, Set Forth Herein and Further Designated in Resolution 23073, Constitute “An Area in Need of Rehabilitation” (“AINRH”) and determining that a Program of Rehabilitation may be Expected to Prevent Further Deterioration and Promote the Overall Development of the Community

R23098 was pulled by the mayor and asked for a motion to be tabled because although the Planning Board did give their comments, our Planner, Fran Reiner was receptive to expanding the scope of the study and he would like time to discuss it more. No comments from him have been received as of yet and after conferring with the Borough Attorney, he feels that it best that it be tables so we don’t go through the process twice.

Motion to table: DeRosa Second Horvath

Ayes: Councilmember Lundy Council President DeRosa, Escobar, Fox, Horvath  
Nays: none  
Absent: Trochimiuk

[R23099](#) Resolution Authorizing the Appointment of Part-Time Fire Inspector

**WHEREAS**, there exists a need to hire a Part-Time Fire Inspector for the Borough of Hillsdale; and

**WHEREAS**, the Borough Administrator and the Fire Official both recommend the hiring of James O’Connell to fill the position of Part-Time Fire Official for the Borough of Hillsdale; and

**NOW THEREFORE BE IT RESOLVED** by the Borough of Hillsdale Mayor and Council of the Borough of Hillsdale hereby appoints James O’Connell as a Part-Time Fire Inspector for a maximum of 10 hours per week and with an hourly salary of \$20.00/hour as of April 5, 2023.

[R23100](#) Resolution Authorizing Reduction of Tax Assessment

**WHEREAS**, the MOD IV Added Assessment upload for Block 1806, Lot 2, 36 Homestead Street, Tushingham, Sean & Susie erroneously increased the improvement value from 75,950 to 127,400 for 4<sup>th</sup> quarter 2022 which resulted in an incorrect amount billed for 4<sup>th</sup> quarter taxes creating an overpayment of \$1,542.99; and

**WHEREAS**, the MOD IV error also resulted in the incorrect added assessment of the preliminary 2023 from 509,600 to 715,400 creating an overbilling of \$1,543.00 for 1<sup>st</sup> quarter 2023 and \$1,542.98 for 2<sup>nd</sup> quarter 2023; and

**WHEREAS**, the tax collector verified the error with the tax assessor and both determined a correction to the original improvement value is in order for the 2022 tax year and recalculating the preliminary 2023 billing; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Mayor and Council of the Borough of Hillsdale authorize the Tax Collector correct the improvement value in the Edmunds software from 127,400 to 75,950 for 4<sup>th</sup> quarter billing, carrying the resulting overpayment to be applied to the 1<sup>st</sup> quarter 2023 billing and correct the improvement value from 715,400 to 509,600 for 2023 and reissue preliminary 1<sup>st</sup> and 2<sup>nd</sup> quarter 2023 billing for Block 1806, Lot 2, 36 Homestead Street, Tushingham, Sean & Susie.

[R23101](#) Resolution Authorizing the Return of Unused Escrow – 6 Deer Trail Road

**WHEREAS**, Sal Amitrano deposited funds with the Borough of Hillsdale in connection with the property located at 6 Deer Trail Road in Hillsdale, NJ 07642, Project AMI0020002; and

**WHEREAS**, a request was made by the applicant to have any unused escrow funds be returned; and

**WHEREAS**, it was reported by the Finance Department that a balance does remain in the 2023 General Trust Escrow Account and funds may be refunded to the applicant; and

**WHEREAS**, the Planning Board Secretary has reported that the all monies due have been paid on the subject property; and all escrows can be released in the amount not to exceed \$487.50; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Governing Body of the Borough of Hillsdale, that the funds on deposit for Sal Amitrano in the 2023 General Trust Account in connection with the property located at 6 Deer Trail Road, Hillsdale, NJ 07642; be and hereby are ordered released/refunded by the Borough.

[R23102](#) Resolution Authorizing the Return of Unused Escrow – 237 Raymond Avenue

**WHEREAS**, Stephen Klink deposited funds with the Borough of Hillsdale in connection with the property located at 237 Raymond Avenue in Hillsdale, NJ 07642, Project KLI0010002; and

**WHEREAS**, a request was made by the applicant to have any unused escrow funds be returned; and

**WHEREAS**, it was reported by the Finance Department that a balance does remain in the 2023 General Trust Escrow Account and funds may be refunded to the applicant; and

**WHEREAS**, the Planning Board Secretary has reported that the all monies due have been paid on the subject property; and all escrows can be released in the amount not to exceed \$355.00; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Governing Body of the Borough of Hillsdale, that the funds on deposit for Stephen Klink in the 2023 General Trust Account in connection with the property located at 237 Raymond Street, Hillsdale, NJ 07642; be and hereby are ordered released/refunded by the Borough.

[R23103](#) Resolution Authorizing the Return of Unused Escrow – 110 Lawrence Street

**WHEREAS**, Stephen Klink deposited funds with the Borough of Hillsdale in connection with the property located at 237 Raymond Avenue in Hillsdale, NJ 07642, Project KLI0010002; and

**WHEREAS**, a request was made by the applicant to have any unused escrow funds be returned; and

**WHEREAS**, it was reported by the Finance Department that a balance does remain in the 2023 General Trust Escrow Account and funds may be refunded to the applicant; and

**WHEREAS**, the Planning Board Secretary has reported that the all monies due have been paid on the subject property; and all escrows can be released in the amount not to exceed \$355.00; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Governing Body of the Borough of Hillsdale, that the funds on deposit for Stephen Klink in the 2023 General Trust Account in connection with the property located at 237 Raymond Street, Hillsdale, NJ 07642; be and hereby are ordered released/refunded by the Borough.

[R23104](#) Resolution to Amend the Award of the Contract for the 2021 Community Development Block Grant for ADA Compliant Improvements at Memorial Park Field

**WHEREAS**, a Community Development Block Grant was awarded in the amount of \$84,000.00 to the Borough of Hillsdale for the 2021 Community Development Block Grant – ADA Compliant Improvements – Memorial Field Park; and

**WHEREAS**, bids were solicited from four contractors to perform all the work specified under the project specification; and

**WHEREAS**, Ranco Mechanical LLC of 2 Melba Drive Newton, New Jersey submitted the lowest responsible and responsive bid in the amount not to exceed the base bid of \$84,000.00, which includes Alternates 1-4; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Hillsdale, County of Bergen, State of New Jersey, the contract be awarded to Ranco Mechanical, LLC for the Borough of Hillsdale for the ADA Compliant Improvements at Memorial Field Park; and

**NOW BE IT FURTHER RESOLVED**, that Ranco Mechanical LLC will be reimbursed with Community Development Block Grant Funds for this project and that the Mayor, the Borough Clerk, the Borough Engineer are authorized to take any and all necessary and appropriate actions to effectuate the terms of this Resolution.

[R23105](#) Resolution to Confirm Endorsement of 2022 Community Development Project

**WHEREAS**, a Bergen County Community Development grant of **\$17,000** has been proposed by New Concepts for Living for Removal and Replacement of an Air Handler and Condenser to upgrade the AC Unit; and

**WHEREAS**, pursuant to the State Interlocal Services Act, Community Development funds may not be spent in a municipality without authorization by the Governing Body, and

**WHEREAS**, the aforesaid project is in the best interest of the people of Hillsdale and the residents at 80 Ruckman Road, and

**WHEREAS**, this resolution does not obligate the financial resources of the municipality and is intended solely to expedite expenditure of the aforesaid CD funds.

**NOW, THEREFORE, BE IT RESOLVED** that the Governing Body of Hillsdale hereby confirms endorsement of the aforesaid project, and

**BE IT FURTHER RESOLVED**, that a copy of this resolution shall be sent to the Director of the Bergen County Community Development Program so that implementation of the aforesaid project may be expedited.

[R23106](#) Amend 2023 Temporary Budget

**WHEREAS**, NJSA40A:4-20 of the Local Budget Law provides for temporary appropriations necessary for the period prior to the adoption of the budget; and



**WHEREAS**, the State has extended the due date for finalizing the 2023 budget to the 1<sup>st</sup> meeting in May which requires the Borough to provide additional Temporary Budgets into the 2<sup>nd</sup> quarter to support on-going operations of the government;

**NOW, THEREFORE, BE IT RESOLVED**, that the following temporary 2023 appropriations for the 2<sup>nd</sup> quarter, which do not exceed 26.25% of the appropriations in the 2022 budget exclusive of any appropriations made for interest and debt redemption charges, capital improvements and public assistance, be made and amended to the 1<sup>st</sup> quarter approved temporary budget and that a certified copy of this resolution be transmitted to the Chief Financial Officer for his records.

**BE IT FURTHER RESOLVED**, that a certified copy of this resolution be transmitted to the Director of the Division of local Government Services.

<b>ACCOUNT LINE</b>	<b>DESCRIPTION</b>	<b>BUDGET INCREASE</b>
3-01-20-100-011	Salary and Wages - Regular	\$28,000.00
3-01-20-100-026	Computer Maintenance	\$ 4,375.00
3-01-20-100-028	Contractual Services	\$ 1,400.00
3-01-20-100-036	Office Supplies	\$ 875.00
3-01-20-100-042	Education & Training	\$ 525.00
3-01-20-100-044	Memberships / Subscriptions	\$ 262.50
3-01-20-100-045	Travel	\$ 87.50
3-01-20-100-136	Other Supplies	\$ 87.50
3-01-20-100-207	New Equipment	\$ 175.00
3-01-20-103-022	Postage	\$ 175.00
3-01-20-103-023	Printing Services	\$ 350.00
3-01-20-103-028	Contractual Services	\$ 700.00
3-01-20-103-058	New Equipment	\$ 175.00
3-01-20-110-011	Salary and Wages - Regular	\$ 7,875.00
3-01-20-110-030	Recognition/Awards	\$ 1,750.00
3-01-20-110-036	Office Supplies	\$ 87.50
3-01-20-110-042	Education & Training	\$ 122.50

3-01-20-110-044	Memberships & Subscriptions	\$ 437.50
3-01-20-110-045	Travel	\$ 350.00
3-01-20-120-011	Salary and Wages - Regular	\$20,825.00
3-01-20-120-021	Legal Advertising	\$ 700.00
3-01-20-120-022	Postage	\$ 1,750.00
3-01-20-120-027	Legal Miscellaneous	\$ 26.25
3-01-20-120-028	Contractual Services	\$ 210.00
3-01-20-120-036	Office Supplies	\$ 350.00
3-01-20-120-041	Conferences & Meetings	\$ 227.50
3-01-20-120-042	Education & Training	\$ 175.00
3-01-20-120-044	Memberships & Subscriptions	\$ 96.25
3-01-20-120-058	New Equipment	\$ 140.00
3-01-20-120-100	Election Expense	\$ 2,450.00
3-01-20-120-101	Ordinance Codification	\$875.00
3-01-20-130-011	Salary & Wages - Regular	\$27,125.00
3-01-20-130-026	Computer Maintenance	\$1,050.00
3-01-20-130-028	Financial Management	\$5,600.00
3-01-20-130-029	Payroll Services	\$3,150.00
3-01-20-130-036	Office Supplies	\$175.00
3-01-20-130-041	Conferences & Meetings	\$175.00
3-01-20-130-042	Education & Training	\$105.00
3-01-20-130-045	Surplus Equipment Auction Fees	\$105.00
3-01-20-130-058	New Equipment	\$105.00
3-01-20-130-100	Fixed Asset Inventory	\$245.00
3-01-20-130-101	Professional Services	\$105.00
3-01-20-130-102	Banking/CCard Charges	\$35.00

3-01-20-135-028	Audit Services O/E	\$4,900.00
3-01-20-145-011	Salary & Wages - Regular	\$4,375.00
3-01-20-145-021	Legal Advertising	\$70.00
3-01-20-145-022	Postage	\$840.00
3-01-20-145-023	Tax Bills	\$700.00
3-01-20-145-026	Computer Maintenance	\$665.00
3-01-20-145-027	New Equipment	\$175.00
3-01-20-145-036	Office Supplies	\$105.00
3-01-20-145-041	Conferences & Meetings	\$175.00
3-01-20-145-044	Memberships / Subscriptions	\$70.00
3-01-20-150-011	Salary & Wages - Regular	\$4,375.00
3-01-20-150-022	Postage	\$140.00
3-01-20-150-026	Computer Maintenance	\$402.50
3-01-20-150-028	APPRAISAL SERVICES	\$1,050.00
3-01-20-150-036	Office Supplies	\$52.50
3-01-20-150-042	Education & Training	\$26.25
3-01-20-150-044	Memberships / Subscriptions	\$43.75
3-01-20-150-045	Travel	\$17.50
3-01-20-150-046	Assessment Notices	\$367.50
3-01-20-155-112	Borough Attorney	\$12,250.00
3-01-20-155-113	Special Counsel - PVRHS	\$875.00
3-01-20-155-114	Special Counsel - Bond Counsel	\$525.00
3-01-20-155-115	Special Counsel - Labor Attorney	\$5,250.00
3-01-20-155-116	Special Cnsl - Tax Appeal Attorney	\$1,750.00
3-01-20-155-117	Special Counsel - Transfer Station	\$1,750.00
3-01-20-155-118	Special Cnsl - Redevelop Counsel	\$4,375.00

3-01-20-155-121	Planning Board Attorney	\$7,875.00
3-01-20-165-101	Borough Engineer	\$12,600.00
3-01-20-165-102	Special Projects Engineer	\$4,900.00
3-01-20-165-121	Planning Board Engineer	\$4,375.00
3-01-20-166-036	Office Supplies	\$43.75
3-01-20-166-042	Education & Training	\$43.75
3-01-20-166-044	Memberships & Subscriptions	\$70.00
3-01-21-180-011	Planning Board - S&W Regular	\$2,625.00
3-01-21-180-021	Legal Advertising	\$350.00
3-01-21-180-029	Contractual Services	\$350.00
3-01-21-180-036	Office Supplies	\$297.50
3-01-21-180-044	Memberships / Subscriptions	\$52.50
3-01-21-180-100	PLANNING BOARD PLANNER	\$10,500.00
3-01-21-180-200	Borough Planner	\$1,750.00
3-01-21-180-201	Borough Redevelopment Planner	\$2,625.00
3-01-21-185-012	Salary & Wages - Regular	\$4,725.00
3-01-21-185-029	Contractual Services	\$418.25
3-01-21-185-036	Office Supplies	\$10.50
3-01-21-185-041	Conferences & Meetings	\$53.33
3-01-22-195-011	Salary & Wages - Regular	\$29,750.00
3-01-22-195-022	Postage	\$31.50
3-01-22-195-029	Contractual Services	\$218.75
3-01-22-195-036	Office Supplies	\$131.25
3-01-22-195-042	Education & Training	\$87.50
3-01-22-195-044	Memberships / Subscriptions	\$21.00
3-01-23-210-101	Liability - Flood	\$4,725.00

3-01-23-210-102	Liability - Train Station	\$525.00
3-01-23-210-103	Insurance - Liability/Auto	\$15,707.13
3-01-23-210-104	Insurance - Property	\$10,810.27
3-01-23-210-105	Insurance - Environmental Liability	\$525.00
3-01-23-210-106	Insurance - Public Officials / EPL	\$8,225.00
3-01-23-210-107	Insurance - JIF Sewer Back Up Claim	\$1,482.60
3-01-23-215-100	WORKERS' COMPENSATION	\$34,125.00
3-01-23-220-100	Insurance - Life	\$350.00
3-01-23-220-101	Insurance - Disability	\$875.00
3-01-23-220-102	Insurance - Medical	\$214,515.00
3-01-23-220-103	Insurance - Dental	\$11,375.00
3-01-23-220-104	Fire - Life	\$1,260.00
3-01-23-220-106	Insurance - NJ SHBP Waiver	\$3,850.00
3-01-23-225-100	Unemployment O/E	\$6,125.00
3-01-25-240-011	Salary & Wages - Regular	\$410,635.40
3-01-25-240-014	Salary & Wages - Overtime	\$17,500.00
3-01-25-240-016	Salary & Wages - Senior Bonus	\$3,150.00
3-01-25-240-017	Salary & Wages - Holiday	\$4,573.45
3-01-25-240-018	Salary & Wages - Crossing Guard	\$29,874.60
3-01-25-240-022	Postage	\$35.00
3-01-25-240-023	Copier Usage	\$297.50
3-01-25-240-026	Computer Maintenance	\$612.50
3-01-25-240-027	Maintenance of Other Equipment	\$437.50
3-01-25-240-029	Contractual Services	\$7,131.25
3-01-25-240-030	Other Supplies	\$525.00
3-01-25-240-032	Clothing & Uniforms	\$2,187.50

3-01-25-240-036	Office Supplies	\$525.00
3-01-25-240-037	E-TICKETS	\$350.00
3-01-25-240-040	AMMUNITION AND RANGE FEES	\$1,487.50
3-01-25-240-041	Chief/Director Expense	\$96.25
3-01-25-240-042	Education & Training	\$1,750.00
3-01-25-240-044	Memberships / Subscriptions	\$437.50
3-01-25-240-045	Travel	\$612.50
3-01-25-240-058	New Equipment	\$4,025.00
3-01-25-240-092	Medical Expense	\$875.00
3-01-25-240-100	Miscellaneous	\$306.25
3-01-25-240-101	R&M - Traffic Lights	\$105.00
3-01-25-240-102	R&M - Other Equipment	\$131.25
3-01-25-240-103	R&M - Radio Maintenance	\$262.50
3-01-25-252-011	Salary & Wages - Regular	\$875.00
3-01-25-252-036	Office Supplies	\$17.50
3-01-25-252-041	Chief/Director Expense	\$43.75
3-01-25-252-060	New Equipment	\$437.50
3-01-25-260-101	Cash Support	\$7,000.00
3-01-25-265-011	Salary and Wages - Regular	\$5,075.00
3-01-25-265-027	Maintenance of Other	\$1,583.33
3-01-25-265-032	Clothing & Uniforms	\$3,325.00
3-01-25-265-036	Office Supplies	\$566.67
3-01-25-265-042	Education & Training	\$875.00
3-01-25-265-044	Memberships / Subscriptions	\$157.50
3-01-25-265-054	Radio Renovation	\$437.50
3-01-25-265-056	Replacement Exist Fire Equip	\$1,894.67

3-01-25-265-093	Medical Expenses	\$693.33
3-01-25-265-102	Equipment Testing	\$1,082.50
3-01-25-265-104	Breathing Equipment	\$595.00
3-01-25-265-105	Turnout Gear	\$700.00
3-01-25-266-011	Salary and Wages - Regular	\$8,400.00
3-01-25-266-022	Postage	\$35.00
3-01-25-266-026	Computer Maintenance	\$192.50
3-01-25-266-027	Maintenance of Other Equipment	\$87.50
3-01-25-266-036	Office Supplies	\$87.50
3-01-25-266-042	Education & Training	\$17.50
3-01-25-266-044	Membership / Subscriptions	\$8.75
3-01-25-266-058	New Equipment	\$87.50
3-01-25-266-100	Miscellaneous	\$35.00
3-01-25-268-022	LOSAP Ambulance Corps	\$3,500.00
3-01-25-268-024	LOSAP Fire Department	\$5,250.00
3-01-25-275-101	Professional Services	\$2,187.50
3-01-26-290-011	Salary & Wages - Regular	\$108,500.00
3-01-26-290-013	Salary & Wages - Seasonal	\$11,025.00
3-01-26-290-014	Salary & Wages - Overtime	\$7,000.00
3-01-26-290-015	Salary & Wages - Standby	\$3,500.00
3-01-26-290-024	Building Maintenance	\$875.00
3-01-26-290-026	Maintenance of Other Equipment	\$525.00
3-01-26-290-029	Contractual Services	\$2,625.00
3-01-26-290-030	Materials	\$10,150.00
3-01-26-290-032	Clothing & Uniforms	\$1,137.50
3-01-26-290-036	Office Supplies	\$385.00



3-01-26-290-042	Education & Training	\$525.00
3-01-26-290-044	Memberships / Subscriptions	\$35.00
3-01-26-290-050	New Equipment	\$3,500.00
3-01-26-290-100	Miscellaneous	\$717.50
3-01-26-290-101	Equipment Rental	\$262.50
3-01-26-290-102	Other Supplies	\$437.50
3-01-26-290-103	Pruning & Removal of Trees	\$11,375.00
3-01-26-290-104	Street & Traffic Signs	\$875.00
3-01-26-290-105	Drainage Maint & Construction	\$262.50
3-01-26-290-106	Radio Renovation	\$262.50
3-01-26-290-107	R&M - Misc Vehicle Repairs	\$87.50
3-01-26-290-108	Snow Removal - Contractual	\$7,000.00
3-01-26-290-110	Reimbursements	\$87.50
3-01-26-290-111	Garbage Truck Rental	\$11,375.00
3-01-26-305-029	Disposal Contract	\$113,750.00
3-01-26-305-031	Tipping Fees	\$54,250.00
3-01-26-305-101	Licenses & Permits	\$700.00
3-01-26-306-100	Vegetative Waste Disposal	\$16,625.00
3-01-26-306-102	Recyclable Material Disposal	\$8,750.00
3-01-26-306-103	Leaf Disposal	\$12,250.00
3-01-26-310-021	Building Maintenance Borough Hall	\$2,625.00
3-01-26-310-022	Building Maintenance DPW	\$1,225.00
3-01-26-310-023	Building Maintenance FD	\$1,750.00
3-01-26-310-024	Building Maintenance Other	\$1,533.33
3-01-26-310-026	Maintenance of Other Equipment	\$700.00
3-01-26-310-029	Contractual Services	\$3,850.00

3-01-26-310-058	Other Equipment & Supplies	\$1,050.00
3-01-26-310-101	Licenses & Permits	\$656.25
3-01-26-310-102	Building Improvements	\$140.00
3-01-26-310-221	Train Station	\$586.25
3-01-26-315-101	Police Dept - Vehicle Maintenance	\$2,625.00
3-01-26-315-102	Police Car #276 2016 Ford Explorer	\$2,625.00
3-01-26-315-111	Vehicle Parts & Accessories	\$666.67
3-01-26-315-117	Police Car #274 2017 Ford Explorer	\$175.00
3-01-26-315-201	Fire Dept - Vehicle Maintenance	\$1,575.00
3-01-26-315-203	Fire R&M - Engine #33 1996 Pierce	\$800.00
3-01-26-315-301	Road-Veh Parts & Acc	\$9,660.00
3-01-26-315-504	Vehicle Maintenance Contingent	\$437.50
3-01-26-490-021	NJDEP Stormwater Permit O/E	\$262.50
3-01-27-330-011	Salary & Wages - Regular	\$16,100.00
3-01-27-330-029	Contractual Services	\$11,523.75
3-01-27-330-036	Office Supplies	\$52.50
3-01-27-330-042	Education & Training	\$53.33
3-01-27-330-044	Memberships / Subscriptions	\$26.25
3-01-27-330-046	Access for All Expenditures	\$140.00
3-01-27-330-060	New Equipment	\$262.50
3-01-27-330-101	Laboratory Testing	\$35.00
3-01-27-330-102	Medical Supplies	\$78.75
3-01-27-330-103	Public Health Programs	\$87.50
3-01-27-345-011	Salary & Wages - Regular	\$3,150.00
3-01-27-345-042	Education & Training	\$52.50
3-01-28-370-011	Salary & Wages - Regular	\$9,450.00

3-01-28-370-029	Contractual Services	\$437.50
3-01-28-370-036	Office Supplies	\$61.25
3-01-28-370-066	Recreation Supplies	\$1,566.25
3-01-28-370-102	Fish	\$210.00
3-01-28-370-411	Salary & Wages - Regular	\$3,500.00
3-01-28-370-425	Senior Citizen Activities	\$1,750.00
3-01-28-370-426	Trips	\$612.50
3-01-28-375-011	Salary & Wages - Regular	\$11,375.00
3-01-28-375-013	Salary & Wages - Seasonal	\$1,225.00
3-01-28-375-026	Maintenance of Other Equipment	\$1,225.00
3-01-28-375-029	Contractual Services	\$11,725.00
3-01-28-375-031	Fertilizer, Stone,Clay Etc.	\$2,800.00
3-01-28-375-038	New Equipment	\$1,750.00
3-01-28-375-101	Grounds Improvements	\$875.00
3-01-28-375-102	R&M - 1994 Infield Machine	\$175.00
3-01-29-390-011	Salary & Wages - Regular	\$63,525.02
3-01-29-390-024	Building Maintenance	\$4,672.50
3-01-29-390-281	Cash Support of Public Library	\$23,404.50
3-01-29-390-300	PERS	\$7,087.50
3-01-29-390-310	DCRP	\$490.00
3-01-30-415-021	Accumulated Absences	\$4,375.00
3-01-30-420-021	Memorial Day Parade	\$875.00
3-01-30-420-022	Town Day	\$1,137.50
3-01-31-430-020	Gas & Electric - Police	\$3,500.00
3-01-31-430-021	Gas & Electric - Fire	\$1,750.00
3-01-31-430-022	Gas & Electric - Centennial	\$350.00

3-01-31-430-023	Gas & Electric - Buildings & Grounds	\$33,250.00
3-01-31-430-024	Gas & Electric - Train Station	\$350.00
3-01-31-430-025	Gas & Electric - Condos	\$175.00
3-01-31-440-020	Telephone - A&E	\$4,200.00
3-01-31-440-021	Telephone - Police	\$3,150.00
3-01-31-440-023	Telephone - Fire	\$525.00
3-01-31-440-024	Telephone - Ambulance	\$157.50
3-01-31-445-021	Water - Fire	\$700.00
3-01-31-445-023	Water - B&G	\$1,225.00
3-01-31-445-024	Water - Train Station	\$525.00
3-01-31-445-025	Water - Beechwood Park	\$3,675.00
3-01-31-445-026	Water - Centennial Field	\$1,050.00
3-01-31-445-027	Water - Fire Hydrants	\$33,250.00
3-01-31-455-021	Operating	\$133,000.00
3-01-31-455-022	Debt Service	\$50,225.00
3-01-31-460-021	Gas & Diesel - Police	\$5,250.00
3-01-31-460-023	Gas & Diesel - Fire	\$700.00
3-01-31-460-024	Gas & Diesel - Ambulance	\$1,050.00
3-01-31-460-025	Gas & Diesel - Street & Road	\$9,975.00
3-01-31-460-026	Gas & Diesel - Garbage & Trash	\$5,075.00
3-01-31-460-027	Gas & Diesel - Fire Prevention	\$175.00
3-01-32-465-021	Recycling Tax Other Expenses	\$2,450.00
3-01-35-470-020	CONTINGENT	\$17,500.00
3-01-36-471-000	PUBLIC EMPL RETIREMENT SYSTEM	\$207,116.46
3-01-36-472-000	SOCIAL SECURITY TAXES	\$39,725.00
3-01-36-474-000	DCRP	\$2,800.00

3-01-36-475-000	POLICE & FIREMAN'S RETIREMENT	\$618,961.52
3-01-42-100-020	PISTOL RANGE - RIVERVALE	\$437.50
3-01-42-200-011	Salary and Wages - Regular	\$35,000.00
3-01-42-200-014	Salary and Wages - Overtime	\$4,550.00
3-01-42-200-032	Clothing & Uniforms	\$1,050.00
3-01-42-200-040	Ammunition & Range Fees	\$175.00
3-01-42-200-092	Medical Expense	\$175.00
3-01-42-250-011	Salary and Wages - Regular	\$8,750.00
3-01-42-250-032	Clothing & Uniforms	\$262.50
3-01-42-250-040	Ammunition & Range Fees	\$175.00
3-01-42-250-042	Education & Training	\$175.00
3-01-42-250-058	New Equipment	\$140.00
3-01-42-250-092	Medical Expense	\$122.50
3-01-42-300-001	9-1-1 BERGEN COUNTY DISPATCH	\$13,125.00
3-01-43-490-011	Salary and Wages - Regular	\$14,437.50
3-01-43-490-022	Postage	\$52.50
3-01-43-490-029	Contractual Services	\$437.50
3-01-43-490-036	Office Supplies	\$350.00
3-01-43-490-044	Professional /Dues/Subscriptions	\$157.50
3-01-43-490-045	Travel	\$52.50
3-01-43-490-060	New Equipment	\$87.50
3-01-44-900-100	Capital Improvement Fund	\$120,487.50
3-01-45-900-102	INTEREST ON NOTES	\$3,497.55
3-01-45-900-103	PRINCIPAL OF NOTES	\$52,254.83
3-01-50-899-000	RESERVE FOR UNCOLLECTED TAXES	\$135,625.00

**TOTAL CURRENT TEMPORARY BUDGET APPROPRIATIONS \$3,271,558.07**

<b><u>ACCOUNT LINE</u></b>	<b><u>DESCRIPTION</u></b>	<b><u>BUDGET INCREASE</u></b>
3-05-55-502-503	Salary and Wages - Regular	\$18,375
3-05-55-502-505	Salary and Wages-Season & Temp	\$31,850
3-05-55-502-507	Salary and Wages - Gate	\$7,875
3-05-55-502-509	Salary and Wages - Maintenance	\$3,500
3-05-55-502-511	Salary and Wages - Preseason	\$875
3-05-55-502-513	Salary and Wages - Secr/Book	\$875
3-05-55-502-515	Salary and Wages - DPW Assist	\$350
3-05-55-502-522	Advertising	\$700
3-05-55-502-524	Office Supplies	\$525
3-05-55-502-525	Cleaning Supplies	\$525
3-05-55-502-526	Postage	\$9
3-05-55-502-528	Maint/Repairs to Equipment	\$875
3-05-55-502-530	Education/Dues	\$175
3-05-55-502-532	Telephone/WiFi	\$700
3-05-55-502-534	Miscellaneous	\$53
3-05-55-502-536	New Equipment	\$700
3-05-55-502-538	Surety Bonds	\$-
3-05-55-502-540	Software Maintenance	\$587
3-05-55-502-542	Public Relations	\$2,625
3-05-55-502-544	Auditor	\$2,349
3-05-55-502-548	Utilities	\$12,250
3-05-55-502-550	Contractual Services	\$21,735
3-05-55-502-551	Sewer Repair	\$350

3-05-55-502-552	Contractual Services - Pool Mainte	\$22,059
3-05-55-502-553	Contractual Services - Bldg. Open/C	\$4,056
3-05-55-502-554	Payroll Charges	\$700
3-05-55-502-556	Uniforms	\$875
3-05-55-502-557	BCUA Sewage Fees	\$1,400
3-05-55-502-558	Disposal	\$1,050
3-05-55-502-559	Vegetative Waste Disposal	\$718
3-05-55-502-560	Pool Chemicals	\$4,375
3-05-55-502-562	Insurance - Liability	\$3,028
3-05-55-502-564	Pool -New Equip/Repair/Replace	\$875
3-05-55-502-565	Emergency-Pump Repair	\$1,400
3-05-55-502-566	Rec - New Equip/Repair/Replace	\$525
3-05-55-502-568	Grnds&Bldg-New Equip/Repair/Re	\$350
3-05-55-502-570	Grnds & Building Supplies	\$438
3-05-55-502-572	Swim Team	\$350
3-05-55-502-574	Engineering	\$175
3-05-55-502-575	Legal	\$525
3-05-55-502-576	Workers' Compensation	\$3,511
3-05-55-502-588	Social Security	\$4,586
3-05-55-502-700	PERS	\$1,173
3-05-55-502-701	DCRP	\$32
3-05-55-502-990	Insurance-Life	\$9
3-05-55-502-993	Insurance-Medical	\$1,575
3-05-55-502-995	Insurance-Dental	\$70

**POOL TEMPORARY BUDGET APPROPRIATIONS      \$161,709**



[R23107](#)

Resolution to Appoint Marlena Sanfilippo to the Position of Administrative Assistant

**WHEREAS**, the Borough of Hillsdale has a need for a part-time Administrative Assistant; and

**WHEREAS**, Marlena SanFilippo has met all of the requirements for the position of part-time Administrative Assistant; and

**WHEREAS**, the Borough of Hillsdale desires to appoint Marlena SanFilippo to the position part-time Administrative Assistant at the hourly rate of \$20.00 per hour, not to exceed 24 hours per week effective April 10, 2023; and

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Hillsdale, County of Bergen, State of New Jersey that Marlena SanFilippo is hereby appointed to the position part-time Administrative Assistant, effective April 10, 2023.

[R23108](#)

Resolution of Intent to Apply and the Approval to Submit a Grant Application for the 2023 Bergen County Open Space, Recreation, Floodplain Protection, Farmland & Historic Preservation Trust Fund – Municipal Program for Park Improvements

Mayor Ruocco asked what the purpose of this resolution is for. Borough Clerk Denise Kohan stated that the County requires that we do a resolution that shows our intent to apply for this grant. In May, we are required to have a public hearing and we will then need to show what we are actually going to do with this grant money. This is a standard resolution that the county provides.

**BE IT RESOLVED**, that the Mayor and Council of the Borough of Hillsdale wish to enter into a Bergen County Trust Fund Project Contract (“Contract”) with the County of Bergen for the purpose of using a \$32,500.00 matching grant award from the 2023 Funding Round of the Bergen County Open Space, Recreation, Floodplain Protection, Farmland & Historic Preservation Trust Fund (“Trust Fund”) for the municipal park project entitled 2023 Memorial Field: Park Improvements located in the Borough of Hillsdale;

**BE IT FURTHER RESOLVED**, that the Mayor and Council hereby authorize the Borough Administrator, Mike Ghassali to be a signatory to the aforesaid Contract; and,

**BE IT FURTHER RESOLVED**, that the Mayor and Council hereby acknowledge that, in general, the use of this Trust Fund grant towards this approved park project must be completed within 24 months from the date of final County Commissioner grant approval via resolution; and,

**BE IT FURTHER RESOLVED**, that the Mayor and Council acknowledge that the grant will be disbursed to the municipality as a reimbursement upon submittal of certified Trust Fund payment and project completion documents and municipal vouchers, invoices, proofs of payment, and other such documents as may be required by the County in accordance with the Trust Fund’s requirements; and,

**BE IT FURTHER RESOLVED**, that the Mayor and Council acknowledge that the grant disbursement to the municipality will be equivalent to fifty (50) percent of the eligible construction costs incurred (not to exceed total grant award) applied towards only the approved park improvements identified in the aforesaid Contract in accordance with the Trust Fund’s requirements. Professional Services Costs may be reimbursed from grant award’s unexpended balance, should there be a balance.

With the exception of R23098  
Motion Lundy Second DeRosa  
Ayes: Councilmember Lundy, Council President DeRosa, Escobar, Fox, Horvath  
Nays: None  
Absent: Trochimiuk

**OFF-CONSENT:**  
[R23109](#) 2023 Temporary Budget Emergency

**WHEREAS**, NJSA40A:4-20 of the Local Budget Law provides that in addition to temporary appropriations necessary for the period prior to the adoption of the budget, the governing body may, by resolution adopted by 2/3 vote of the full membership thereof, make emergency temporary appropriations for any purposes for which appropriations may lawfully be made for the period between the beginning of the current fiscal year and the adoption of the budget, and;

**WHEREAS**, the need exists to expend such funds prior to the adoption of the budget, and;

**WHEREAS**, the emergency temporary appropriations will be included in its entirety in the final adopted budget, except if such emergency appropriation shall have been made by authorization of notes or bonds pursuant to N.J.S.A. 40A:2-3 or N.J.S.A. 40A:2-51;

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Hillsdale that, based on the recommendation of the Chief Financial Officer, that the following emergency temporary appropriations be made and that a certified copy of this resolution be filed with the Director of the Division of Local Government Services:

**CAPITAL FUND**

Memorial Field	\$ 39,909.00
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Motion Lundy Second DeRosa  
Ayes: Council President DeRosa, Councilmember Escobar, Fox, Horvath, Lundy  
Nays: None  
Absent: Trochimiuk

[R23110](#) Resolution Awarding a Contract for the 2020 Municipal Park Improvements Program – Memorial Park

**WHEREAS**, on February 23, 2023, the Borough of Hillsdale received three (3) sealed bids for the 2020 Municipal Park Improvements Program Memorial Field; and

**WHEREAS**, Robert W. Wogisch Landscape Contractor of 117 Greenwood Lake Turnpike Ringwood, New Jersey 07456 was the lowest responsible bidder in the base bid amount of Twenty-Nine Thousand Two Hundred Seventy Three Dollars and Fourteen Cents (\$29,273.14) and for Alternate Bid A in the amount of Fifteen Thousand Eight Hundred Eighty Nine Dollars and Ninety Eight Cents (\$15,889.98) for a Total of Forty-five Thousand One Hundred Sixty-Three Dollars and Twelve Cents (\$45,163.12) for the 2020 Municipal Park Improvements Program Memorial Field; and

**WHEREAS**, Borough Attorney has reviewed the bid package and found it to be in order and recommends that the contract be awarded to the lowest bidder; and

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Hillsdale, in the County of Bergen, New Jersey that the bid submitted by Robert W. Wogisch Landscape Contractor of 117 Greenwood Lake Turnpike Ringwood, New Jersey 07456 for the 2020 Municipal Park Improvements Program Memorial Field be accepted and it be awarded the contract, in a total contract amount of \$45,163.12.

Motion DeRosa Second Lundy

Mayor Ruocco asked what work the contractor will be doing. The Administrator added that this is for the bathrooms at Memorial Park in making them ADA compliant.

Ayes: Council President DeRosa, Councilmember Escobar, Fox, Horvath, Lundy

Nays: none

Absent: Trochimiuk

**PUBLIC COMMENT:**

Mayor Ruocco opened the second public comment period. Seeing no one wishing to speak he closed the second public comment period.

**COUNCIL COMMENTARIES:**

Mayor Ruocco stated that Passover being tomorrow with the first Seder Dinner and Easter is on Sunday. He wishes everyone Happy Easter and Happy Passover.

The Annual Easter Egg Hunt is this Saturday at Beechwood Park. All information can be found on the website.

Councilmember Escobar wished everyone a Happy Easter and Happy Passover.

Councilmember Horvath would like to advocate for a no tax increase this year.

Councilmember DeRosa corrected his statement from last meeting. Riccardi's paint store in town will be merging with the garden center and will both still be in business. He thanked the Finance Committee and our BA, our CFO and Abby Lundy for all their hard work with the budget.

Happy Holidays to those celebrating Passover and Easter.

Councilmember Lundy wished everyone a Happy Easter, Happy Passover and Happy Ramadan.

Councilmember Fox wished everyone a Happy Easter, Happy Passover. He commended Councilmember Lundy for all her hard work on the budget.

**ADJOURN TO CLOSED SESSION:**

R23111 To provide for a meeting not open to the public in accordance with the provisions of the New Jersey Open Public Meetings Act N.J.S.A. 10:4-12 – *Personnel – Police, Finance*

**WHEREAS**, the Borough Council of the Borough of Hillsdale is subject to certain requirements of the Open Public Meetings Act N.J.S.A. 10:4-6 et seq; and

**WHEREAS**, the Open Public Meetings Act, N.J.S.A. 10:4-12 provides that an Executive Session not open to the public may be held for certain specified purposes when authorized by Resolution; and

**WHEREAS**, it is necessary for the Borough Council of the Borough of Hillsdale to discuss in a session not open to the public certain matters relating to the item or items authorized by and designated below:

\_\_\_ (1) Matters required by law to be confidential.

\_\_\_(2) Matters where the release of information would impair the right to receive funds.

\_\_\_ (3) Matters involving individual privacy –

\_\_\_(4) Matters relating to collective bargaining -

\_\_\_(5) Matters relating to the purchase, lease or acquisition of real property or the investment of public funds.

\_\_\_(6) Matters relating to public safety and property –

\_\_\_(7) Matters relating to litigation, negotiations and the attorney-client privilege –

X (8) Matters relating to the employment relationship – *Personnel – Police, Finance*

\_\_\_(9) Matters relating to the potential imposition of a penalty.

**NOW, THEREFORE BE IT RESOLVED**, by the Council of the Borough of Hillsdale assembled in public session this date that an Executive Session closed to the public be and the same is hereby authorized for discussion of matters relating to the specified items designated above. It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Borough Council that the public interest will no longer be served by such confidentiality.

Motion Escobar Second Lundy

Ayes: Councilmember Escobar, Fox, Horvath, Lundy, Trochimiuk, Council President DeRosa

Nays: none

Absent: Trochimiuk

**RECONVENE REGULAR MEETING:**

Motion Horvath Second Lundy

Ayes: Councilmember Horvath, Lundy, Council President DeRosa, Escobar

Nays: none

Absent: Fox, Trochimiuk

**ADJOURNMENT:**

Motion to adjourn Horvath Second DeRosa

Ayes: Councilmember Horvath, Lundy, Trochimiuk, Council President DeRosa, Escobar, Fox

Nays: None

Absent: Fox, Trochimiuk

**THE NEXT MEETING OF THE MAYOR AND COUNCIL WILL BE  
TUESDAY, APRIL 11, 2023**

Denise Kohan, Municipal Clerk

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APPROVED AS PRESENTED