

**BOROUGH OF HILLSDALE**  
**RESOLUTION 24012**

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**AUTHORIZING A NON-FAIR AND OPEN PROFESSIONAL SERVICES  
AGREEMENT WITH PIAZZA & ASSOCIATES FOR AFFORDABLE HOUSING  
COMPLIANCE SERVICES**

**WHEREAS**, the Borough of Hillsdale has a need for Affordable Housing Administrative Compliance Services for the calendar year 2024; and

**WHEREAS**, N.J.S.A. 40A:11-5 (1) (a) (i) provides that the award of a contract for professional services is an exception to the bidding requirements of the Local Public Contracts Law; and

**WHEREAS**, the Mayor and Council has recommended that the firm of Piazza & Associates, Inc., of 216 Rockingham Row, Princeton, New Jersey 08540 continue to provide these services based upon previous satisfactory performance; and

**WHEREAS**, this contract is being awarded as an open-ended contract in accordance with N.J.A.C. 5:30-11.10 for a one (1) year period retroactive to January 1, 2024 through December 31, 2024; and

**WHEREAS**, the maximum dollar value of this contract based upon a reasonable cost estimate of the goods or services required over the contract term, shall not exceed \$2,500.00 with no obligation on the part of the Borough to spend the maximum amount; and

**WHEREAS**, the firm Piazza & Associates, Inc has completed and submitted a “Contribution Statement by Professional Business Entity” as required by Hillsdale Borough Ordinance No. 04-14, entitled, “An Ordinance Establishing a Borough Policy for the Awarding of Public Professional Service Contracts”; and Ordinance No. 11-19 “Amending Chapter 12, Contracts, Public Professional Service and Chapter 305, Contribution Disclosure Statements”

**NOW, THEREFOR, BE IT RESOLVED**, that the Mayor and Council of the Borough of Hillsdale that Piazza & Associates, Inc., of 216 Rockingham Row, Princeton, New Jersey 08540 is hereby awarded a Non-Fair and Open Professional Services Agreement for an Affordable Housing Compliance Services for a one (1) year period retroactive to January 1, 2024 through December 31, 2024 in the as required, no minimum purchase amount not to exceed \$2,500.00 without further authorization by the governing body; and

**BE IT FURTHER RESOLVED** that the Borough Clerk is hereby authorized to execute the aforesaid Professional Services Agreement, a copy of the same being on file in the office of the Borough Clerk and hereby approved; and

**BE IT FURTHER RESOLVED**, that this contract is being awarded without public advertising for bids and bidding therefor in accordance with N.J.S.A. 40A:11-5 (1) (a) (i) of the Local Publics Contracts Law and has met the requirements as a Non-Fair and Open Contract pursuant to N.J.S.A. 19:44A-20.5 et seq.; and

**CERTIFICATE OF AVAILABILITY OF FUNDS**


I, David Young, Municipal Financial Officer of the Borough of Hillsdale, hereby certify, pursuant to NJSA 40A:9-140.1, et seq. and NJAC 5:30.4, that the funds are available to the Borough of Hillsdale for calendar year 2024. Account # to be charged 4-21-00-100-001 (Subject to Budget Approval).

Dated: January 2, 2024

*David Young*  
David Young, CMFO

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
Escobar, John			X				
Fox, Justin			X				
Lundy, Abby	X		X				
Oso, Clemente			X				
Ruocco, John		X	X				
Trochimiuk, Janetta			X				
Sheinfield, Michael							

Adopted: January 2, 2024

Attest:   
 Denise Kohan  
 Municipal Clerk

  
 Michael Sheinfield  
 Mayor