

HILLSDALE BOARD OF HEALTH
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Website: www.Hillsdalenj.org

Minutes of the Regular Meeting
Hillsdale Board of Health
Tuesday, September 3, 2019

President Opened the Meeting:

This is a regular meeting of the Hillsdale Board of Health. By resolution adopted on January 15, 2019, a notice of the time and place of this meeting was provided to the Ridgewood News, and was also posted on the electronic bulletin board and on the bulletin board in the Borough Hall lobby.

Secretary Calls the Roll:

Elaine K. Meyerson; Diane Ohme, RN; Lois Kohan, RN; James Stephens; Louisa Toledo, RN; Dr. Susan Kushner; Chris Looes, Councilman John Escobar;

Absent: Christina Fanelli RN; Marguerite Deppert, RN; Angela Musella, NWBRHC

Additional Agenda Items:

- Hillsdale Day in the Park

President's Report:

- E. Meyerson welcomed everyone back from summer vacation and gave a short recap of the agenda.
- Evaluations for M. Deppert and L. Kohan were both completed over the summer and both received outstanding evaluations.

Approval of Minutes: Regular meeting of June 4, 2019

Motion to receipt and file: J. Stephens **Seconded by:** D. Ohme

Correspondence: Press release submitted to the Pascack Press and Community Life for the May 20th vision clinic and June 19th hearing clinic.

Correspondence received regarding noise from the Westwood Banana Co. E. Meyerson spoke with A. Musella who informed us it is not in the purview of the Board of Health.

Motion to receipt and file: C. Looes **Seconded by:** L. Toledo.

Health Officer and Employee Reports: (copies of reports are filed). These reports include Health Officer's activities, Vital Statistics, Monthly financial receipts and Public Health Nurse Reports

1. Angela Musella was absent for the meeting. E. Meyerson referred to the report highlights.
2. M. Deppert was absent for the meeting. E. Meyerson referred to highlights.
3. L. Kohan gave her reports for June, July, and August.
4. Statistics and Financial Reports– Vital statistics and the health departments' financial reports were reviewed for June, July, and August.

Motion to receipt and file: L. Toledo

Seconded by: J. Stephens

Opening and Closing of Public Meeting: 7:28-7:29

Prior Business:

1. Budget and Child Health Conference (CHC) Discussion –E. Meyerson and M. Deppert met with J. DeJoseph regarding the CHC. Northwest Bergen Regional Health Commission has agreed to pay \$1,400 a year toward M. Deppert's salary. It covers the cost of the time spent by M. Deppert doing the ordering and collecting of the supplies and state reports for the clinics run by NWBRHC. Awaiting a contract. A. Musella is also discussing with Waldwick to pay half of the cost of the new refrigerator needed to hold the vaccines.
2. We discussed the proposal to raise the CHC clinic fees from \$125/yr. to \$250/yr. The fee per child per visit will stay the same at \$35.
3. Proposed Bylaws – The first reading of the Bylaws was done and will be approved at the October 2nd meeting.
4. Municipal Alliance – We have to expand on needs assessments and goals. Hillsdale, as all other towns, is required to set up a focus group to assess the needs in the community. C. Looes explained that there are four towns in our Hills-Valley Coalition which includes members from all different professional / experience backgrounds. Each town receives approximately \$9,000 a year toward programs like Red Ribbon Week. C. Looes further explained other details and what the next steps are. She is going to contact Aida from River Vale for ideas on the best way to proceed to fulfill the state's required paperwork and goal plan. She and E. Meyerson are attending a mandatory Municipal Alliance county meeting on the 17th.

New Business:

1. Personnel evaluations –As a result of the evaluations it was determined that we need to create a more in-depth time sheet to monitor the type of work that is conducted in Hillsdale, along with identifying the need for a local needs assessment in the future.
2. Rodents- We discussed the need to add information like this to the website.
3. CHC Fee Ordinance 19-02 was introduced
Motion to approve: J. Stephens
Second: C. Looes
Ayes: S. Kushner, E. Meyerson, D. Ohme, L. Toledo, C. Fanelli, C. Looes,
J. Stephens
Nays: None
Absent: C. Fanelli
It was voted on unanimously and will be adopted at the October 2nd meeting.
4. Hillsdale Day in the Park – Board members will consider having a table at the event.
D. Ohme will seek free materials as handouts for children and adult attendees. L.
Toledo will take blood pressures. Members will take shift during the event from 12-5.

Other Business: L. Toledo will gather useful health information and web links to add to the BOH Webpage.

Motion to adjourn: D. Ohme
Motion to adjourned: 8:40 pm

Seconded by: L. Toledo

Respectfully submitted:

Jennifer Hausmann
Board Secretary