

**Borough of Hillsdale**  
**SOIL MOVEMENT APPLICATION**

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*Date Application received* \_\_\_\_\_  
*For Borough Use Only*

1. **Street Address:** \_\_\_\_\_
2. **Location Address: Block** \_\_\_\_\_ **Lot** \_\_\_\_\_ (Use current Tax Assessment Maps in Borough Hall)
3. **Applicant Name** \_\_\_\_\_  
Address \_\_\_\_\_ Telephone Number \_\_\_\_\_
4. **Property Owner Name** \_\_\_\_\_  
Address \_\_\_\_\_ Telephone Number \_\_\_\_\_
5. **Contractor or Person(s) Moving Soil**  
Name \_\_\_\_\_  
Address \_\_\_\_\_ 24-Hr. Tel. Number \_\_\_\_\_
6. **Quantity of Soil** to Be Moved in Cubic Yards \_\_\_\_\_ **Kind (Type) of Soil** \_\_\_\_\_
7. **Purpose of Soil Movement** \_\_\_\_\_  
\_\_\_\_\_
8. **Exact location** where soil is to be exported to, or imported from \_\_\_\_\_  
\_\_\_\_\_
9. **Total number of days** soil movement activities will occur \_\_\_\_\_

The undersigned has read and understands Chapter 248 of the Borough of Hillsdale Land Use Ordinance regarding soil movement activities, and agrees to abide by those provisions, and is responsible for the action and work of contractors or those employed to undertake soil movement activities.

\_\_\_\_\_  
Property Owner's Signature & Date

\_\_\_\_\_  
Applicant's Signature & Date

Schedule for Filing Fee and Deposit for Costs on back of Application

Filing Fee \_\_\_\_\_ Rcv'd Check No. \_\_\_\_\_

Deposit for Costs \_\_\_\_\_ Rcv'd Check No. \_\_\_\_\_

**Chapter 248, Soil Movement**

Fee Schedule

<b>Volume of Soil to be Moved*</b>	<b>Filing Fee</b>	<b>Escrow Deposit for Costs</b>
Up to 25 Cubic Yards	\$25.00	0
Over 25 Cubic Yards	\$ 75.00	\$ 350.00
Over 50 Cubic Yards	\$ 75.00	\$ 800.00
Over 200 Cubic Yards**	\$ 75.00	\$ 1,000.00
Over 500 Cubic Yards	\$ 150.00	\$ 2,000.00
Over 1,000 Cubic Yards	\$ 300.00	\$ 3,000.00
Over 5,000 Cubic Yards	\$ 600.00	\$ 4,000.00
Over 10,000 Cubic Yards	\$1,200.00	\$ 5,000.00

\*Volume is based on the movement of all soil on the property including movement of existing soil, as well as imported and exported soil.

Topographic plan required for all volume over 50 cubic yards, unless waived by the Borough Engineer.

**As a minimum, submission must include:**

- o Completed Application.
- o Topographic Plan of entire site is required when movement is over 50 Cubic Yards *or* for in-ground swimming pools.
- o Soil quantity computations.
- o Plot Plan Review fee, if new or reconstructed dwelling is proposed.
- o Building or structural plans of any new construction causing soil movement.
- o Design computations for all retaining walls over 4 ft. high.
- o The Borough Engineer may require topographic plans for any application, if deemed necessary, due to existing topographic conditions or the nature of work proposed.

**In-ground swimming pools:**

Topographic plans are required for ALL in-ground swimming pools.

**Stormwater Management:**

All projects which create over 500 SF of additional impervious surfaces must include on-site seepage pits or other detentions type devices. Seepage pits may be required for other new construction regardless of area of impervious surfaces created if deemed necessary by the Borough Engineer.

**Final As-Built Site Plan:**

Any project having more than 200 cubic yards of soil movement will require a final as-built site plan which contains final topographic details.