

**The Regular Meeting of Hillsdale Swimming Pool Commission**  
**Wednesday, March 9, 2020 at 7:00pm**  
**Hosted In Person at the Borough Hall**

CALL TO ORDER BY VICE CHAIRMAN @ 7:03pm

ROLL CALL: Dan Sullivan, Rob Stigliano, Linda Parisi, Managing Director Patty Hughes, and Assistant Director Garrett Rothchild

Tardy: Lisa Spadafino (7:11pm)

Absent: Roseann Heytink, Liaison to the Mayor and Council Abby Lundy

APPROVAL OF MINUTES:

Motion:

Seconded:

All in favor:

CORRESPONDENCE:

None at this time.

REPORT OF LIAISON TO THE MAYOR AND COUNCIL:

None at this time.

**TOPICS FOR DISCUSSION**

MANAGEMENT UPDATE:

- Pricing on the website is updated. Many inquiries about membership for this year. The budget has been submitted and the ordinances have been passed. The hiring packets have gone out and are being returned. Intermediate pool level of water is above the cover. Lehman will begin work next week to prepare for April. The borough typically gives money to the club to start the season, the green light was given to begin spending money. There have been inquiries for school parties and a few new ones. Patty met with contractors to get a new diving pool cover. The 3 prices are; \$8,200, \$7,400, \$5,000.
- Patty created new spreadsheets for the office staff during the summer.
- The payroll system has been activated and updated.
- Mellsworth (snackbar) was the one and only bidder for the snack bar. The owner will come to the May meeting to discuss specifics for the summer.
- The prisoners will do community service to help set up the pool in the spring.
- Life is a party company sent management a detailed email with losses. They filed a lawsuit which the pool must pay \$2,500 + lawyer fee.

- The new borough administrator will be invited to our next monthly meeting.
- The topic of community member volunteers came up. This topic will be discussed further at a later point in time.
- Phone interview for an assistant manager position. This person was then interviewed by the group. Patty would like to move forward and hire this person for the year.

#### MINIMUM WAGE:

- The labor attorney was notified regarding the changes to part time and seasonal wages. In the event our ordinance is incorrect, we will need to adjust them accordingly.
- 2021 \$11.10 per hour seasonal
- 2022 \$11.90 per hour seasonal

#### BIDS & CONTRACTS

- Phoenix Aquatix bid went out.
- Mellsworth bid went out.
- Pike Diving contract went out.

#### MEMBERSHIP:

- The commission needs to come up with a date for opening registration. It will be pushed to March 23, 2022 from the 15th.
- Discount - There was a 10% discount last year from the Open House through Father's Day for new members only. We will have an open house on May 21, 2022. This year there will be a new member discount in May and then again on Father's Day weekend. The new members must register in person in order to have the discount applied. Members cannot receive the discount online.
- Advertising - Information will be sent out the end of March in the Pascack Press, May for Memorial Day, June for Father's Day, and July for the 4th.
- Promo Video 2022

#### BOND FOR CAPITAL:

- Capital improvements - The bids for plastering and repairs were disorganized upon the departure of the former CFO. We want to do the plastering in the spring. A letter will be sent to the appropriate Borough employees. We will need the cover by August and the filter for the pool before we open in May.
- \$450,000 for anticipated capital improvements. \$250,000 for plastering and \$39,000 for seal coating. They cannot be done right now due to the timeline. We will be left with \$150,000 for work. Outdoor shower, replace columns, new pumps

in the pools, sail shade, chlorine pumps, standard pumps, filters, and covers can be done now.

- 2 bonds, \$150,000 now and \$350,000 later.
- A follow up conversation about the bonds will take place next month.

#### LOAN REPAYMENT AND 2020 REAPPROPRIATION FUNDS

- The loan is being repaid, we are waiting on confirmation.
- We are looking for the 2020 reappropriated funds to be deposited to the accounts. There is technically a surplus in our account.

#### SOCIAL MEDIA AND WEBSITE

- Last year, the social media accounts were managed by the swim commission. This year, the commission is looking to hire someone to coordinate the social media accounts. This person would be dedicated to manage the social media accounts and use the platform to promote the things we are doing.
- It will be paid \$20 hourly, Facebook, Twitter, Instagram, & Website.
- We will purchase a website domain.

#### SPECIAL EVENT AND REVENUE OPPORTUNITIES

- Alcohol at special events rule clarification.
- We need to look at the pool offseason for other events to rent the facility out and create revenue opportunities.

#### OLD BUSINESS AND NEW BUSINESS

- Discount cards and banners.
- The banners are already made from last year, we will charge them a smaller amount to hang them again to advertise their business at the club.
- If new people want to make a banner they can.
- Solar panels were suggested.

#### REMARKS FROM CITIZENS

None at this time.

#### CLOSING OF MEETING

Motion to adjourn: Linda

Seconded: Lisa

Meeting closed at: 9:00pm

**The following meeting of the Hillsdale Swimming Pool Commission will be held  
on Wednesday April 13, 2022 @ 7:00pm at the Borough Hall.**

**Respectfully Submitted by,  
Erica Rose Cohen  
Hillsdale Swimming Pool Commission Secretary**