

**The Regular Meeting of Hillsdale Swimming Pool Commission**  
**Tuesday, September 28, 2022 at 7:30pm**  
**Hosted In Person at Stonybrook Swim Club**

CALL TO ORDER BY VICE CHAIRMAN @ 7:40pm

ROLL CALL: Dan Sullivan, Roseann Heytink, Lisa Spadafino, Managing Director Patty Hughes, Assistant Director Garrett Rothchild, Liaison to the Mayor and Council Abby Lundy, & Rob Stigliano

Tardy: Abby Lundy 7:48pm

Joined Remotely: Linda Parisi 8:02pm

**APPROVAL OF MINUTES**

Motion to approve July 2022 has been tabled.

August 2022 minutes

Motion: Roseann

Seconded: Lisa

All in favor: Yes

**TOPICS OF DISCUSSION**

**BYLAWS**

Attendance - As a commission member, you can miss up to 3 meetings per year.

Time Changes - There is no policy in place about missing 3 meetings if they have been rescheduled. The commission deliberated if a change needs to be made to the bylaws to amend the scheduling issues.

**TIMELINES**

Finance and budget - the 2023 budget needs to be completed prior to the November meeting for approval in November.

After October 15, 2022 the swim club cannot spend any money. This is a new date from the new CFO. The liaison to the Mayor and Council, Abby Lundy, will seek clarification on this matter.

Managing Director, Patty Hughes, will put a document of all the incoming expenses and submit it to the CFO.

It was discussed that a larger temporary budget needs to be in place.

The 2021 audit is still being completed, planning for 2023 will be based off of the finalized numbers.

### **Pool Manager Update**

It was a decent summer, and we tried to keep our expenses down.

Lehman Pools - end of the contract, renewal where we do not have to go back out to bid for 1-2 years. We will have to negotiate.

Mellsworth (snack bar) - end of the contract, renewal in the contract for 1-2 years. We can go back out to bid, or we can renew. We may need to negotiate. Professional cleaning was discussed as something to add into the contract for the snack bar.

Landscaping - specifications will be posted in the newspaper and sent out to the local companies.

The bid packages need to be put out early on in the new year, and finalized by April 1, 2023.

We need updated computers for the office, front gate, and side gates.

Automated scheduling and time tracking as well as payroll can be managed with an app. The management is looking into it.

We need additional internet service at the club and cell service. It has been spotty this year, more than previously. The commission is looking into how we can boost the service.

Management will provide a list to the commission next month of the items that need to be repaired.

The pools will be replastered in the spring.

Vote to purchase the pool covers. All in favor for Alpa Pool and Spas.

Drill in the Pool was successful, we will do this again next year.

Beer Gardens were successful, we will do them again in the future.

### **COMMUNITY CENTER**

There will be plans shared with the commission soon for the center. The tentative plan is that Patty will be full time at Stonybrook and the Community Center with the Seniors, and someone else will be hired to take over the recreation position.

## **REPORT OF THE LIAISON OF THE MAYOR AND COUNCIL**

No update at this time.

### **PLANNING AHEAD**

Commission members could meet one time monthly to work things through and prepare better prior to the monthly meetings in their sub-committees, as long as there is no more than 3 members. Any more than 3 members must be advertised to the public and conducted in an open forum. The commission will continue to deliberate this idea next meeting.

Motion to Adjourn

Motion: Rob

Seconded: Lisa

Meeting adjourned: 9:09pm

**The following meeting of the Hillsdale Swimming Pool Commission will be held on Wednesday October 12, 2022 @ 7:30pm at Stonybrook Swim Club.**

**Respectfully Submitted by,  
Erica Rose Cohen  
Hillsdale Swimming Pool Commission Secretary**