

This is a proposed agenda; it is subject to addition or deletion of items as well as rearrangement of sequence prior to final publication.

**RE-ORGANIZATION MEETING
AGENDA OF THE BOROUGH COUNCIL
BOROUGH OF HILLSDALE
JANUARY 4, 2022~7:00 pm**

Due to Covid-19, Council Meetings will be held virtually until further notice. You will not be able to view the meeting on your regular Optimum or Fios Channel.

To Access the Council Meeting on-line:

Join Zoom Meeting

<https://zoom.us/j/8945664822?pwd=NS9HT2FINjgyVzIiGUEVJK2IRdHIzQT09>

Meeting ID: 894 566 4822

Passcode: 07642

Dial by your location

+1 929 205 6099 US (New York) Meeting ID: 894 566 4822 Passcode: 07642

You will be able to address the Mayor and Council during the public session part of the meetings only or any public hearing session. The Mayor will identify you by your login information. You will need to state your name and town of residence for the record. For the public session section of the meeting, you are limited to one new topic only, with a 5-minute limit.

OPEN MEETING:

Mayor John Ruocco

PLEDGE OF ALLEGIANCE:

Mayor John Ruocco

OPEN PUBLIC MEETING STATEMENT:

This meeting is for the purpose of conducting the Annual Re-Organization Meeting of the Hillsdale Borough Council on this 4th day of January, 2022. Public Notice of this meeting was given to The Ridgewood News, The Record, Pascack Press and Community Life newspapers; a copy was posted on the bulletin board outside of this meeting room, a copy was filed in the office of the Borough Clerk and a copy was posted on the Borough web site.

Please notify the Municipal Clerk for any disability requirements necessary for attendance at Mayor and Council meetings. At this time, we ask that you please silence all cell phones and beepers.

RECOGNITION OF DIGNITARIES:

Mayor John Ruocco

ADMINISTERING OATH OF OFFICE:

Abby Lundy – Councilmember	Term ending 12/31/24	Senator Holly Schepisi
John Escobar – Councilmember	Term ending 12/31/24	Senator Holly Schepisi

ROLL CALL OF 2022 HILLSDALE MUNICIPAL COUNCIL:

Mayor John Ruocco
Councilmember Anthony DeRosa
Councilmember John Escobar
Councilmember Zoltan Horvath
Councilmember Abby Lundy
Councilmember Frank Pizzella
Councilmember Janetta Trochimiuk

STATE OF THE BOROUGH ADDRESS:

Mayor John Ruocco

NOMINATIONS AND ELECTION OF COUNCIL PRESIDENT:

I now ask for a nomination put forward to be elected as Council president for the year 2022.

Nomination(s) has/have been made for: _____

Motion: _____ Second: _____

Councilmember DeRosa, Escobar, Horvath, Lundy, Pizzella, Trochimiuk

Mayor John Ruocco administers the Oath of Office to the Council President.

BOROUGH ATTORNEY: *(Mayor appointment with advice and consent of Council)*

Mayor Ruocco presents the name of Mark D. Madaio, Esq., 29 Legion Drive, Bergenfield, NJ 07621 as Borough Attorney for a one (1) year term expiring December 31, 2022.

[R22000](#) Authorizing the Award of a Non-Fair and Open Contract for Borough Attorney

Motion: _____ Second: _____

Councilmember Escobar, Horvath, Lundy, Pizzella, Trochimiuk, DeRosa

BY~LAWS OF THE BOROUGH COUNCIL:

Council Members propose changes to the By-Laws for the Borough of Hillsdale for the year 2022.

[Proposed 2022 By-Laws – Red-line](#)

[Proposed 2022 By-Laws Clean](#)

Motion: _____ Second: _____

Councilmember Horvath, Lundy, Pizzella, Trochimiuk, DeRosa, Escobar

COUNCIL COMMITTEES:

Mayor Ruocco announces the proposed **COUNCIL STANDING COMMITTEES** for the year 2022.

(With advice and consent of Council)

	Chairperson		
Ambulance	Anthony DeRosa	Abby Lundy	*See Rotation Attachment
Economic Growth & Development	Frank Pizzella	Janetta Trochimiuk	*See Rotation Attachment
Finance	Abby Lundy	Janetta Trochimiuk	*See Rotation Attachment
Fire Department	Zoltan Horvath	John Escobar	*See Rotation Attachment
Historic Preservation	Zoltan Horvath	Frank Pizzella	*See Rotation Attachment
Police Department/OEM	John Escobar	Abby Lundy	*See Rotation Attachment
Public Works	Janetta Trochimiuk	John Escobar	*See Rotation Attachment

Motion: _____ Second: _____

Councilmember Lundy, Pizzella, Trochimiuk, DeRosa, Escobar, Horvath

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Mayor Ruocco announces the proposed **COUNCIL LIAISONS** for the year 2022.
(with advice and consent of Council)

Access to All	Frank Pizzella
Board of Education: <i>Regional</i>	Anthony DeRosa
<i>Local</i>	Anthony DeRosa
Board of Health	Frank Pizzella
Environmental Commission	Abby Lundy
Library	Janetta Trochimiuk
Local Assistance Board	John Escobar
Planning Board, Building & Zoning	Zoltan Horvath
Parks & Recreation Commission	Anthony DeRosa
Senior Citizens	Zoltan Horvath
Swimming Pool Commission	Abby Lundy

Motion: _____ Second: _____

Councilmember Pizzella, Trochimiuk, DeRosa, Escobar, Horvath, Lundy

Mayor Ruocco announces the proposed **SPECIAL COMMITTEES** for the year 2022.

Public Relations & Communication	DeRosa, Horvath, Borough Administrator, Borough Clerk, Mayor
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Flood and Disaster Committee	Mayor, Borough Administrator, Police Chief, Fire Chief, Ambulance Captain, OEM Director, OEM Deputy Director, Board of Health President, Environmental Chair
Insurance Fund Commissioner/Liaison (JIF/MEL)	Borough Administrator Borough Clerk (Alternate)
Our Town/Naming & Recognition Steering Committee Fields/Community Center	Horvath, DeRosa, Pizzella, Recreation Director Lundy, Horvath, DeRosa, Borough Administrator, Recreation Director (assisted by professional advisors)
Citizens Advisory Committee Fields/Community Center	Ruta Fiorino (Access for All), Meredith Kates (Environmental Commission), Carol Schepker (Library Board of Trustees), Sara Armstrong (Recreation Commission), Ann Cron (Recreation Commission), John Corring (Recreation Commission), Rob Stigliano (Stonybrook Pool Commission), Louisa Toledo (Board of Health), Marie Hanlon (50 Plus Club)
Redevelopment Negotiations Committee	Pizzella, Trochimiuk, Mayor, Borough Administrator (assisted by professional advisors)

Motion to record _____ Second: _____
 Councilmember Trochimiuk, DeRosa, Escobar, Horvath, Lundy, Pizzella

FIRE DEPARTMENT OFFICERS:

Mayor Ruocco presents the names of the following 2022 Officers of the Hillsdale Fire Department:

2022 BOARD OF FIRE OFFICERS	
Chief	William Haffler
Deputy Chief	Dan Schuster
Senior Captain	William Farrell
Junior Captain	Christopher Kelley
1 st Lieutenant	Joseph Solda III
2 nd Lieutenant	George Lucia Jr.
3 rd Lieutenant	Barry Peterson
4 th Lieutenant	Joseph Solda II
2022 ASSOCIATION OFFICERS	
President	Peter Hard
Vice President	Paul Muller
Secretary	Keith I. Durie
Treasurer	Patrick Doody
Asst. Secretary/Treasurer	William Becker

Motion to approve, receive and file _____ Second: _____
 Councilmember DeRosa, Escobar, Horvath, Lundy, Pizzella, Trochimiuk

POLICE DEPARTMENT:

Mayor Ruocco presents for Council confirmation, the following appointments to the Police Department Special Officers, Auxiliary Officers and Police Matrons for the year 2022 as recommended by Police Chief Francaviglia:

2022

POLICE DEPARTMENT PERSONNEL

- #53 Chief Robert Francaviglia
- #59 Capt. Sean Smith
- #75 Lt. Mike Camporeale
- #62 Sgt. Chris Donaldson
- #64 D/Sgt. Adam Hampton
- #66 Sgt. Liz Zimmerman
- #73 Sgt. Alex Kaplan
- #76 Sgt. Matt Buesser
- #77 Det. Travis Woods
- #79 P.O. Brian Considine
- #80 P.O. Corey Rooney
- #82 P.O. Matt Soltes
- #84 P.O. Joe Messner
- #85 P.O. Amanda Turrin
- #86 P.O. Ryan Cottrell
- #88 P.O. Joe Roma
- #89 P.O. Sean Marro
- #90 P.O. Jon Luca Morzetta

Motion to approve, receive and file: _____ Second: _____
Councilmember Escobar, Horvath, Lundy, Pizzella, Trochimiuk, DeRosa

APPOINTMENT OF 2022 BOROUGH PROFESSIONALS:

Mayor Ruocco presents the names of the following indicated Borough Professional positions with specific terms and with the Advice and Consent of the Council

BOROUGH AUDITOR:

Mayor Ruocco presents the firm of Garbarini & Co. P.C. 285 Division Avenue and Route 17 South, Carlstadt, NJ 07072 as Borough Auditor for the term expiring December 31, 2022.

[R22001](#) Authorizing the Award of a Non-Fair and Open Contract for Borough Auditor

Motion: _____ Second: _____
Councilmember Horvath, Lundy, Pizzella, Trochimiuk, DeRosa, Escobar

BOROUGH APPRAISER:

Mayor Ruocco presents the firm of McNerney & Associate, Inc., 266 Harristown Road, P.O. Box 67, Glen Rock, NJ 07452-0067 as Borough Appraiser for the term expiring December 31, 2022.

[R22002](#) Authorizing the Award of a Non-Fair and Open Contract for Borough Appraiser

Motion: _____ Second: _____
Councilmember Lundy, Pizzella, Trochimiuk, DeRosa, Escobar, Horvath

RISK MANAGEMENT:

Mayor Ruocco presents the name of Burton Agency Inc. 44 Bergen Street, P.O. Box 270, Westwood, NJ 07675 for Risk Management for the term expiring December 31, 2022.

[R22003](#) Authorizing the Award of a Non-Fair and Open Contract for Risk Management Insurance Consultant

Motion: _____ Second: _____
Councilmember Pizzella, Trochimiuk, DeRosa, Escobar, Horvath, Lundy

TAX APPEAL COUNSEL:

Mayor Ruocco presents the name of Harwood Llyod, 130 Main Street, Hackensack, NJ 07601 as Tax Appeal Counsel for the term expiring December 31, 2022.

[R22004](#) Authorizing the Award of a Non-Fair and Open Contract for Attorney for Tax Appeals

Motion: _____ Second: _____
Councilmember Trochimiuk, DeRosa, Escobar, Horvath, Lundy, Pizzella

PUBLIC DEFENDER:

Mayor Ruocco presents the name of Albert Wunsch 400 Sylvan Avenue #2, Englewood Cliffs, NJ 07632 as Public Defender for the term expiring December 31, 2022.

[R22005](#) Authorizing the Award of a Fair and Open Contract for Borough Public Defender

Motion: _____ Second: _____
Councilmember DeRosa, Escobar, Horvath, Lundy, Pizzella, Trochimiuk

BOND COUNSEL:

Mayor Ruocco presents the firm of Rogut McCarthy LLC, 37 Alden Street, Cranford, NJ 07016 as Bond Counsel for the term expiring December 31, 2022.

[R22006](#) Authorizing the Award of a Non-Fair and Open Contract for Borough Bond Counsel

Motion: _____ Second: _____
Councilmember Escobar, Horvath, Lundy, Pizzella, Trochimiuk, DeRosa

PROSECUTOR:

Mayor Ruocco presents the name of Harwood Lloyd, 130 Main Street, Hackensack, NJ 07601 as Borough Prosecutor for the term expiring December 31, 2022.

[R22007](#) Authorizing the Award of a Fair and Open Contract for Borough Prosecutor

Motion: _____ Second: _____
Councilmember Horvath, Lundy, Pizzella, Trochimiuk, Escobar, DeRosa

BOROUGH PLANNER:

Mayor Ruocco presents the name of Colliers Engineering & Design 53 Frontage Road Suite 110 Hampton, New Jersey 08827, as Borough Planner for the term expiring December 31, 2022.

[R22008](#) Authorizing the Award of a Fair and Open Contract for Borough Planner

Motion: _____ Second: _____

Councilmember Lundy, Pizzella, Trochimiuk, DeRosa, Escobar, Horvath

LABOR COUNSEL:

Mayor Ruocco presents the name of Wiss & Bouregy, P.C. 345 Kinderkamack Road. Suite E., Westwood, NJ 07675 as Borough Labor Counsel for the term expiring December 31, 2022.

[R22009](#) Authorizing the Award of a Non-Fair and Open Contract for Borough Labor Counsel

Motion: _____ Second: _____

Councilmember Pizzella, Trochimiuk, DeRosa, Escobar, Horvath, Lundy

ALTERNATE BOROUGH PROSECUTOR:

Mayor Ruocco presents the name of Neil A. Tortora of Morrison Mahoney LLP, Waterview Plaza, 2001 US Highway 46, Suite 200, Parsippany, NJ 07054 as Alternate Borough Prosecutor for the term expiring December 31, 2022.

[R22010](#) Authorizing the Award of a Fair and Open Contract for Alternate Borough Prosecutor

Motion: _____ Second: _____

Councilmember Trochimiuk, DeRosa, Escobar, Horvath, Lundy, Pizzella

SPECIAL COUNSEL – PASCACK VALLEY REGIONAL HIGH SCHOOL WITHDRAWAL:

Mayor Ruocco presents the name of the Law Offices of Hill Wallack LLP 2 Bridge Avenue, Suite 211, The Galleria, Red Bank, NJ 07701 as Special Counsel – Pascack Valley Regional High School Withdrawal for the term expiring December 31, 2022.

[R22011](#) Authorizing the Award of a Non-Fair and Open Contract for Special Counsel – PVRHS Withdrawal

Motion: _____ Second: _____

Councilmember DeRosa, Escobar, Horvath, Lundy, Pizzella, Trochimiuk

BOROUGH ENGINEER:

Mayor Ruocco presents the name of Colliers Engineering & Design 53 Frontage Road Suite 110 Hampton, New Jersey 08827 for Borough Engineer for the term expiring December 31, 2022.

[R22012](#) Authorizing the Award of a Fair and Open Contract for Borough Engineer

Motion: _____ Second: _____

Councilmember Escobar, Horvath, Lundy, Pizzella, Trochimiuk, DeRosa

ALTERNATE PUBLIC DEFENDER:

Mayor Ruocco presents the name of Pearce Law LLC 25 Main Street, Suite 602, Hackensack, NJ 07601 for Alternate Public Defender for the term expiring December 31, 2022.

[R22013](#) Authorizing the Award of a Fair and Open Contract for Alternate Public Defender

Motion: _____ Second: _____

Councilmember Horvath, Lundy, Pizzella, Trochimiuk, DeRosa, Escobar

SPECIAL COUNSEL FOR WASTE MANAGEMENT ISSUE:

Mayor Ruocco presents the name of McCusker, Anselmi, Rosen & Carvelli, P.C. located at 210 Park Avenue, Suite 301, Florham Park, New Jersey 07932 for Special Council for Waste Management Issues for the term expiring December 31, 2022.

[R22014](#) Authorizing the Award of a Non-Fair and Open Contract for Special Council for Waste Management Issues

Motion: _____ Second: _____

Councilmember Lundy, Pizzella, Trochimiuk, DeRosa, Escobar, Horvath

SPECIAL COUNSEL FOR REDEVELOPMENT:

Mayor Ruocco presents the name of McManimon, Scotland, and Baumann for Special Council for Redevelopment for the term expiring December 31, 2022.

[R22015](#) Authorizing the Award of a Non-Fair and Open Contract for Special Council for Redevelopment

Motion: _____ Second: _____

Councilmember Pizzella, Trochimiuk, DeRosa, Escobar, Horvath, Lundy

BOARD, COMMISSION, AND TRUSTEE APPOINTMENTS:

Mayor Ruocco presents the names of the following individuals for appointment to the indicated positions and the specified terms of office.

ENVIRONMENTAL COMMISSION:

Nayda Rondon	Term Expiring 12/31/24
Rich Savino	Term Expiring 12/31/24
Fred Rubel	Term Expiring 12/31/24
Dr. Scott Beckman	Term Expiring 12/31/24
Charles DeFiglio – Alt #1	Term Expiring 12/31/23
Steve Goodman – Alt #2	Term Expiring 12/31/22

Motion to Record: _____ Second: _____

Councilmember Trochimiuk, DeRosa, Escobar, Horvath, Lundy, Pizzella

PLANNING BOARD:

Ed Alter – Class IV	Term Expiring 12/31/24
Scott Raymond – Class IV	Term Expiring 12/31/24

Motion to Record: _____ Second: _____
Councilmember DeRosa, Escobar, Horvath, Lundy, Pizzella, Trochimiuk

OFFICE OF EMERGENCY MANAGEMENT:

Jon Najarian, OEM Deputy Coordinator

Term Expiring 12/31/22

Motion to Record: _____ Second: _____
Councilmember Escobar, Horvath, Lundy, Pizzella, Trochimiuk, DeRosa

LIBRARY TRUSTEE – Mayor’s Alternate:

Judy Atchinson, Mayor’s Alternate

Term Expiring 12/31/22

Motion to Record: _____ Second: _____
Councilmember Lundy, Pizzella, Trochimiuk, DeRosa, Escobar, Horvath

Mayor Ruocco presents the names of the following individuals for appointment, with the Advice and Consent of the Council, to the indicated positions and the specified terms of office.

BOARD OF HEALTH:

Diane Ohme

Term Expiring 12/31/24

Louisa Toledo

Term Expiring 12/31/24

Chris Looes

Term Expiring 12/31/24

Motion: _____ Second: _____
Councilmember Pizzella, Trochimiuk, DeRosa, Escobar, Horvath, Lundy

PLANNING BOARD MEMBER-CLASS III:

Mayor Ruocco respectfully requests that the Council nominate Zoltan Horvath to be appointed to the Planning Board as its representative as the Class III Member of the Planning Board for a one (1) year term expiring December 31, 2022.

Motion: _____ Second: _____
Councilmember Trochimiuk, DeRosa, Escobar, Horvath, Lundy, Pizzella

LIBRARY TRUSTEES:

Warren Harris

Term Expiring 12/31/26

Amanda Miller

Term Expiring 12/31/26

Motion: _____ Second: _____
Councilmember DeRosa, Escobar, Horvath, Lundy, Pizzella, Trochimiuk

RECREATION COMMITTEE:

John Corring

Term Expiring 12/31/26

Motion: _____ Second: _____

Councilmember Escobar, Horvath, Lundy, Pizzella, Trochimiuk, DeRosa

LOCAL ASSISTANCE BOARD:

Colette Killian

Term Expiring 12/31/25

Jack Gray

Unexpired Term 12/31/22

Motion: _____ Second: _____

Councilmember Horvath, Lundy, Pizzella, Trochimiuk, DeRosa, Escobar

HILLSDALE SWIMMING POOL COMMISSION:

Dan Sullivan

Term Expiring 12/31/24

Linda Parisi

Term Expiring 12/31/24

Lisa Spadafino

Term Expiring 12/31/24

Motion: _____ Second: _____

Councilmember Lundy, Pizzella, Trochimiuk, DeRosa, Escobar, Horvath

All appointees are required to subscribe to their Oath of Office before entering upon their duties, and they are therefore asked to present themselves at the office of the Borough Clerk for this purpose on or before Friday, January 7, 2022 or prior to their first meeting.

PUBLIC COMMENTS: (time limited, items on the agenda only, one topic per speaker)

RESOLUTIONS (Consent Agenda) R22016 through R22039:

[22016](#) Re-establishing Annual Petty Cash Funds for Borough Clerk's Office, Police Department and General Public Assistance

[22017](#) Designating Tax Search Officer for 2022

[22018](#) Authorizing Assessor to File Tax Appeals

[22019](#) Public Agency Compliance Officer for 2022

[22020](#) Designate Official Newspapers

[22021](#) Authorize Chief Municipal Financial Officer Authority to Pay Certain Obligations as needed

[22022](#) Establish Change Funds

[22023](#) Authorize Approval of JIF/MEL Risk Management Agreement

- [22024](#) Resolution to Affirm the Borough of Hillsdale’s Civil Rights Policy with Respect to All Officials, Appointees, Employees, Prospective Employees, Volunteers, Independent Contractors, and Members of the Public that come into contact with Municipal Employees, Officials and Volunteers
- [22025](#) Award and Execution of Contract for Animal Control Services Contract
- [22026](#) Approve Organizations to be included in the Quasi Entities
- [22027](#) Appointing Christopher Tietjen as Representative of the Borough of Hillsdale to the Bergen County Municipal Joint Insurance Fund and the Municipal Excess Liability Fund
- [22028](#) Resolution Appointing an Animal Control Officer for the Borough of Hillsdale
- [22029](#) Establishment of Interest Rate on Delinquent Taxes
- [22030](#) Resolution Adopting a Cash Management Plan for 2021 Cash Management Plan
- [22031](#) Designated Drivers of Borough Vehicles
- [22032](#) Resolution Authorizing the Contract for CDL Random Drug & Alcohol Testing Services
- [22033](#) Resolution Authorizing the Borough to Enter into a Service Agreement for Certified Recycling Professional (CRP) to Prepare the Annual Recycling Tonnage Report
- [22034](#) Resolution Approving Interlocal Services Agreement – Mutual Aid Plan & Rapid Deployment Force
- [22035](#) Resolution Approving a Mutual Agreement Between the Borough of Hillsdale Fire Department and the Borough of Oradell Fire Department
- [22036](#) Governing Body Certification of Compliance with the United States Equal Employment Opportunity Commission’s “Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964”
[Link to enforcement guidance in employment decisions under title VII of the Civil Rights Act of 1964](#)
- [22037](#) Resolution Establishing Temporary Budget Appropriations for 2022
- [22038](#) Resolution Authorizing Continuation with the County of Bergen in the Cooperative Purchasing
- [22039](#) Resolution Authorizing the Chief Financial Officer to Disburse Funds in Case of Emergencies

Motion: _____ Second: _____
 Councilmember Pizzella, Trochimiuk, DeRosa, Escobar, Horvath, Lundy

PUBLIC COMMENT:

COUNCIL COMMENTS:

ADJOURNMENT:

Motion: _____ Second: _____

Councilmember Trochimiuk, DeRosa, Escobar, Horvath, Lundy. Pizzella

**THE NEXT MEETING OF THE MAYOR AND COUNCIL WILL BE ON
TUESDAY, JANUARY 11, 2022 BEGINNING AT 7:00 P.M.**