

Borough Clerk, Denise Kohan called the meeting to order with the Pledge of Allegiance.

The Open Public Meeting Statement was read by the Borough Clerk

This meeting is for the purpose of conducting the Annual Re-Organization Meeting of the Hillsdale Borough Council on this 2nd day of January, 2024. Public Notice of this meeting was given to The Ridgewood News and the Bergen Record; a copy was posted on the bulletin board outside of this meeting room, a copy was filed in the office of the Borough Clerk and a copy was posted on the Borough web site.

Please notify the Municipal Clerk for any disability requirements necessary for attendance at Mayor and Council meetings. At this time, we ask that you please silence all cell phones.

**ADMINISTERING OATH OF OFFICE:**

Bergen County Executive James Tedesco was invited up as well as Mayor Elect Michael Sheinfield and his family to be sworn in as Mayor of the Borough of Hillsdale for the 4 Year Term expiring December 31, 2027. County Executive Tedesco presented the Bergen County Pin to the Mayor as well as the Bergen County Coin and two commendation certificates from the County Board of Commissioners.

County Executive Tedesco also presented Councilman Osso and Councilman Ruocco with commendation certificates from the County Board of Executives. He recognized that Commissioner Mary Amoroso is in attendance to recognize the new members of Council.

Senator Holly Schepisi congratulated Mayor Sheinfield as well as thanked previous Councilmembers DeRosa and Horvath for their service to the Borough.

Council Elect Osso and his family were invited up where Senator Schepisi administered his oath as Councilman for the Borough of Hillsdale for the term ending December 31, 2026.

Council Elect Ruocco and his wife were invited up where Senator Schepisi administered his oath as Councilman for the Borough of Hillsdale for the term ending December 31, 2026.

Mayor Sheinfield asked for a roll call from the Borough Clerk for the 2024 Hillsdale Municipal Council

Mayor Michael Sheinfield  
Councilmember John Escobar  
Councilmember Justin Fox  
Councilmember Abby Lundy  
Councilmember Clemente Osso  
Councilmember John Ruocco  
Councilmember Janetta Trochimiuk

All were in attendance, except Councilmember Trochimiuk attended via Zoom.

Mayor Sheinfield adjusted the agenda to reflect the administering the oaths of the Police Department Members.

## **ADMINISTERING OATH OF OFFICE:**

Mayor Sheinfield offered his respect and admiration to the incoming Chief, Sean Smith. A brief history was shared regarding Captain Smith's background and his journey to becoming the Chief. His family was invited up where the Mayor Administered his Oath as Police Chief for the Borough of Hillsdale.

Chief Smith is honored to be appointed Chief and ensured that the Department will deliver the highest quality of police services possible. He thanked the Governing Body as well as the past Governing Body and the Administrator that has worked with the department. He thanked his family for his support as well as the members of his department. He dedicated his promotion to his mother, who just passed on Christmas Day and thanked everyone for their confidence in him to lead the department.

Police Chief Smith invited Sergeant Woods to come up with his family. Chief Smith highlighted Sgt. Wood's background and then administered his oath as Lieutenant for the Hillsdale Police Department.

Police Chief Smith invited Police Officer David Sayers to come up with his family. He highlighted Officer Sayers background and then administered his oath as Sergeant for the Hillsdale Police Department. Sergeant Sayers thanked everyone and dedicated his stripes to his family and his coworkers and the residents of the town.

Mayor Sheinfield recognized the Dignitaries that are still in attendance. He recognized Bergen County Executive James Tedesco III and his staff, Former Councilman Larry Meyerson as well as those that were at the meeting earlier.

Mayor Sheinfield presented his State of the Borough Address-

Good evening to families and friends here in Borough Hall, and to those watching online. I am honored to have just taken the oath of office to serve for the next four years as the mayor of Hillsdale. I am excited about the good things we will accomplish together for our community.

I know everyone up on this dais and in this room wants what's best for Hillsdale. We may not all agree on how to get there, but I don't doubt for a second that we're all invested in finding solutions to the issues facing our community.

It's long-past time to look beyond what divides us at the national level and take positive action in our areas of agreement at the local level. We need to address updating and improving the sports fields in town. We need to figure out what to do about our DPW being in a flood zone. While the budgets and jurisdictions of municipal government and the Board of Education are separate, we all realize improvements are needed in our middle school. We need to be creative in improving services for residents while keeping a tight rein on property taxes and identify new sources of revenue. We need to ensure that all our residents have access to property tax relief offered through the state.

We all need to take a step back from the things that separate us and focus on what holds us together. We're fortunate to live in this great community. It's not perfect. No place is perfect. But we need to recognize our good fortune. The glass is much more than halfway full.

When we understand that those who stand opposed to us politically don't do so out of some sinister intent but may do so out of a different set of priorities, or philosophy then there is room for dialogue. And where there is dialogue, there is the possibility for compromise. At the municipal level, "compromise" is the place where things get done.

I'm looking forward to engaging with our residents. I'm looking forward to working with my colleagues. I'm looking forward to starting the dialogue... to finding the compromise...to getting things done for the residents of Hillsdale.

**NOMINATIONS AND ELECTION OF COUNCIL PRESIDENT:**

Mayor Sheinfield asked for a nomination put forward to be elected as Council president for the year 2024.

Nomination(s) has/have been made for: John Escobar

Motion: Councilmember Lundy Second: Fox

Ayes : Councilmember Fox, Lundy, Osso, Trochimiuk

Nays: None

Abstain: Councilmember Escobar, Ruocco

Mayor Sheinfield administered the Oath of Office to the Council President.

**BOROUGH ATTORNEY:** *(Mayor appointment with advice and consent of Council)*

Mayor Sheinfield presents the name of Mark D. Madaio, Esq., 29 Legion Drive, Bergenfield, NJ 07621 as Borough Attorney for a one (1) year term expiring December 31, 2024.

[24000](#) Authorizing the Award of a Fair and Open Contract for Borough Attorney

**WHEREAS**, the Borough of Hillsdale has a need to retain a Borough Attorney as a Fair and Open contract pursuant to the provisions of N.J.S.A. 19:44A-20.7; and,

**WHEREAS**, N.J.S.A. 19:44A-20.4 et seq. commonly known as the “New Jersey Local Unit Pay to Play Law” that took effect on January 1, 2006; and

**WHEREAS**, the Borough has fully complied with the “fair and open” process set forth under N.J.S.A. 19:44A-20.1 et seq.; and

**WHEREAS**, the Borough Council has determined that Mark D. Madaio, Esq. 29 Legion Drive, Bergenfield, NJ 07621 will be the most advantageous to the Borough; and

**WHEREAS**, Mark D. Madaio has completed and submitted a “Contribution Statement by Professional Business Entity” as required by Hillsdale Borough Ordinance No. 04-14, entitled, “An Ordinance Establishing a Borough Policy for the Awarding of Public Professional Service Contracts”; and Ordinance No. 11-19 “Amending Chapter 12, Contracts, Public Professional Service and Chapter 305, Contribution Disclosure Statements”

**BE IT RESOLVED**, that the Mayor and Borough Clerk are authorized to execute such contract for services to be awarded to with Mark D. Madaio at an amount not to exceed \$35,000.00; and

**BE IT FURTHER RESOLVED**, that the Mayor and Council of the Borough of Hillsdale authorizes and directs the Borough Administrator to enter into a contract/retainer agreement with Mark D. Madaio through December 31, 2024 or until a successor is qualified or appointed.

Motion: Councilmember Lundy Second: Escobar

Ayes: Councilmember Fox, Lundy, Osso, Ruocco, Trochimiuk, Escobar

Nays: None

**BY~LAWS OF THE BOROUGH COUNCIL:**

Council Members propose changes to the By-Laws for the Borough of Hillsdale for the year 2024.

[Proposed 2024 By-Laws Clean](#)

Motion: Escobar Second: Lundy

Discussion:

Councilmember Ruocco made a motion to amend a change to the By Laws that were presented.

Under Article 8 Section 3, the Mayor shall be an Ex-Officio member on all Standing and Special Committees that are in existence and may attend any such committee meetings provided that it does not create a violation of the Open Public Meetings Act.

Under Article 8 Section 4, he would like to replace the language where should a member of a committee be unable to attend a scheduled committee meeting, notice should be given to the mayor no less that 48 hours and in turn the mayor will notify that committee via telephone whether he will attend or not. If they cannot the committee can choose to conduct their business as originally planned.

Replace the language of Article 8 Section 5 to state that only the Committee Chair or his designee shall report to council on the committee’s business.

Councilmember Osso seconded this motion.

Councilman Fox clarified with the Borough Attorney that the Mayor can attend any meeting if he chooses as long as it does not violate the Open Public Meetings Act.

Roll call was taken on the motion to amend a change to the By Laws that were presented

Ayes: Osso, Ruocco

Nays: Lundy, Trochimiuk, Escobar, Fox

This motion failed.

Roll Call was then taken on the Proposed By-Laws that were originally presented

Ayes: Lundy, Trochimiuk, Escobar, Fox

Nays: Ruocco

Abstain: Osso

Mayor Sheinfeld announces the proposed **COUNCIL STANDING COMMITTEES** for the year 2024.

*(With advice and consent of Council)*

	<b>Chairperson</b>		
Ambulance	Abby Lundy	John Ruocco	John Escobar
Economic Growth & Development	Janetta Trochimiuk	John Escobar	Clemente Osso
Finance	John Ruocco	Abby Lundy	Janetta Trochimiuk
Fire Department	Clemente Osso	John Ruocco	Janetta Trochimiuk
Historic Preservation	John Ruocco	Janetta Trochimiuk	Clemente Osso
Police Department/OEM	John Escobar	Abby Lundy	Justin Fox
Public Works	Justin Fox	Abby Lundy	John Escobar

Motion: Lundy Second: Escobar

Ayes: Osso, Ruocco, Trochimiuk, Escobar, Fox, Lundy

Nays: None

Mayor Sheinfield announces the proposed **COUNCIL LIAISONS** for the year 2024.  
*(with advice and consent of Council)*

Access to All	John Ruocco
Board of Education: <i>Regional</i>	Clemente Osso
<i>Local</i>	Clemente Osso
Board of Health	John Ruocco
Environmental Commission	Abby Lundy
Library	Janetta Trochimiuk
Local Assistance Board	John Escobar
Planning Board, Building & Zoning	Janetta Trochimiuk
Parks & Recreation Commission	Clemente Osso
Senior Citizens	Abby Lundy
Swimming Pool Commission	Abby Lundy

Motion: Escobar Second: Lundy

Ayes: Councilmember Ruocco, Trochimiuk, Escobar, Fox, Lundy, Osso

Nays: None

Mayor Sheinfield announces the proposed **SPECIAL COMMITTEES** for the year 2024.

Public Relations & Communication	Mayor, Borough Administrator, Borough Clerk
Flood and Disaster Committee	Borough Administrator, Police Chief, Fire Chief, Ambulance Captain, OEM Director
Insurance Fund Commissioner/Liaison (JIF/MEL)	Borough Administrator Borough Clerk (Alternate)
Negotiation Committee	Escobar, Fox, Trochimiuk, Borough Administrator. Labor Attorney
Our Town/Naming & Recognition	Borough Administrator, Ruocco, Recreation Director
Fields Committee	Lundy, Escobar, Osso, Borough Administrator, Recreation Director
Community Development	Ruocco, Trochimiuk, Borough Administrator, Recreation Director
Shared Services	Fox, Lundy, Borough Administrator, Mayor Ex-Officio
Sustainability and Resiliency	Borough Administrator, Lundy, Trochimiuk, Environmental Comm Member
Agenda Review Committee	Mayor, Borough Clerk, Borough Administrator, Council President, Finance Chair

Motion to record Lundy Second: Escobar

A discussion was held and Councilman Ruocco objected to having a member of the PBA on the Committee when the primary duty of such a committee is to negotiate a multi-year contract with the PBA. He believes this is a conflict of interest. He asked the mayor to reconsider this appointment. Mayor Sheinfield thanked him for his comments. The Mayor informed Councilman Ruocco that he consulted with the Borough and Labor Attorney for clarification and he was informed by both that there is no conflict and he is comfortable with

keeping the list as is. Councilman Ruocco received the letter from the attorneys stating that there is no legal impediment but he believes this is a conflict of interest and asked the Borough Attorney to clarify his opinion. The Borough Attorney replied that there is no legal impediment.

Ayes: Trochimiuk, Escobar, Fox, Lundy, Osso, Ruocco\*

Nays: \*Ruocco for the Negotiation Committee

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**FIRE DEPARTMENT OFFICERS:**

Mayor Sheinfield presents the names of the following 2024 Officers of the Hillsdale Fire Department:

<b>2024 BOARD OF FIRE OFFICERS</b>	
Chief	Dan Schuster
Deputy Chief	William Farrell
Senior Captain	Christopher Kelley
Junior Captain	Joseph Solda III
1 <sup>st</sup> Lieutenant	Joe Solda Jr.
2 <sup>nd</sup> Lieutenant	Ray DeGroat
3 <sup>rd</sup> Lieutenant	Chris D’Angelo
4 <sup>th</sup> Lieutenant	Jimmy Voorhis Jr
<b>2024 ASSOCIATION OFFICERS</b>	
President	Paul Muller
Vice President	Keith Capogna
Secretary	Keith I. Durie
Treasurer	Patrick Doody
Asst. Secretary/Treasurer	William Becker

Motion to approve, receive and file Ruocco Second: Escobar

Ayes: Escobar, Fox, Lundy, Osso, Ruocco, Trochimiuk

Nays: None

**POLICE DEPARTMENT:**

Mayor Sheinfield presents for Council confirmation, the following appointments to the Police Department Special Officers, Auxiliary Officers and Police Matrons for the year 2024 as recommended by Police Chief Smith:

**2024  
POLICE DEPARTMENT PERSONNEL**

- #59 Chief Sean Smith
- #75 Lt. Mike Camporeale
- #77 Lt. Travis Woods
- #62 Sgt. Chris Donaldson
- #64 D/Sgt. Adam Hampton
- #73 Sgt. Alex Kaplan
- #76 Sgt. Matt Buesser

- #66 Sgt. Dave Sayers
- #79 P.O. Brian Considine
- #80 Det. Corey Rooney
- #82 P.O. Matt Soltes
- #84 P.O. Joe Messner
- #85 P.O. Amanda Turrin
- #88 P.O. Joe Roma
- #89 P.O. Sean Marro
- #91 P.O. Kevin Gadomski
- #92 P.O. Jordan Bruce
- #93 P.O. Dominick Speciale
- #94 P.O. Ryan Geiser
- #95 P.O. Martin Kim
- #96 P.O. Brianna Alfieri
- #97 P.O. Mario Vdovjak

Motion to approve, receive and file: Ruocco Second: Escobar  
 Ayes: Fox, Lundy, Osso, Ruocco, Trochimiuk, Escobar  
 Nays: None

Mayor Sheinfield presents the names of the following individuals for appointment to the indicated positions and the specified terms of office.

**ENVIRONMENTAL COMMISSION:**

Meredith Kates	Term Expiring 12/31/26
Charles DeFiglio – Alt #1	Term Expiring 12/31/25

Motion to Record: Lundy Second: Escobar  
 Ayes: Councilmember Lundy, Osso, Ruocco, Trochimiuk, Escobar, Fox  
 Nays: none

**ACCESS FOR ALL COMMITTEE:**

Gia Schneider	Term Expiring 12/31/26
Ruta Furino	Term Expiring 12/31/26
Yana Mermel	Term Expiring 12/31/26

Motion to Record: Lundy Second: Escobar  
 Ayes: Councilmember Osso, Ruocco, Trochimiuk, Escobar, Fox, Lundy  
 Nays: none

**PLANNING BOARD:**

Scott Raymond – Class II	Term Expiring 12/31/25
Stepen Riordan – Class IV	Term Expiring 12/31/27
Seth Griep – Class IV	Term Expiring 12/31/27
Gia Guzman – Alt #1	Term Expiring 12/31/25

Clarification was needed for the term of Planning Board Members Kates and Scott Raymond. Scott Raymond was added as a Class II Member and Meredith Kates was removed as her term is not up this year. The Borough Attorney will review this with the Planning Board Attorney.

Motion to Record: Lundy Second: Escobar  
Ayes: Councilmember Ruocco, Trochimiuk, Escobar, Fox, Lundy, Osso  
Nays: none

**OFFICE OF EMERGENCY MANAGEMENT:**

Butch Franklin, OEM Coordinator Term Expiring 12/31/26  
Jon Najarian, OEM Deputy Coordinator Term Expiring 12/31/24

Motion to Record: Escobar Second: Lundy  
Ayes: Councilmember Trochimiuk, Escobar, Fox, Lundy, Osso, Ruocco  
Nays: none

Mayor Sheinfield presents the names of the following individuals for appointment, with the Advice and Consent of the Council, to the indicated positions and the specified terms of office.

**BOARD OF HEALTH:**

Christina Fanelli Term Expiring 12/31/26

Motion Lundy Second: Escobar  
Ayes: Councilmember Escobar, Fox, Lundy, Osso, Ruocco, Trochimiuk  
Nays: none

The Council under the law is permitted to nominate the Class III Member of the Planning Board as its representative of the Planning Board for a one (1) year term expiring December 31, 2024.

I now ask for a nomination to be put forward to be elected as the Class III Member of the Planning Board:

Nomination(s) has/have been made for: Janetta Trochimiuk

Motion: Lundy Second: Osso  
Ayes: Councilmember Fox, Lundy, Osso, Ruocco, Trochimiuk, Escobar  
Nays: None

**LIBRARY TRUSTEES:**

Carol Schepker Term Expiring 12/31/28  
Barbara Wertheim Term Expiring 12/31/28

Motion: Ruocco Second: Escobar  
Councilmember Lundy, Osso, Ruocco, Trochimiuk, Escobar, Fox

**LOCAL ASSISTANCE BOARD:**

Lois Kohan Term Expiring 12/31/27

Motion: Ruocco Second: Escobar



Ayes: Councilmember Osso, Ruocco, Trochimiuk, Escobar, Fox, Lundy  
Nays:

**PARKS & RECREATION**

Dewey Burlson  
Greg Stalb  
Edward Grill

Term Expiring 12/31/28  
Term Expiring 12/31/28  
Term Expiring 12/31/28

Motion: Lundy Second: Escobar

Ayes: Councilmember Ruocco, Trochimiuk, Escobar, Fox, Lundy, Osso  
Nays: none

**SWIMMING POOL COMMISSION:**

Robert Stigliano  
12/31/26

Term Expiring

Motion: Lundy Second: Escobar

Ayes: Councilmember Trochimiuk, Escobar, Fox, Lundy, Osso, Ruocco  
Nays: none

*All appointees are required to subscribe to their Oath of Office before entering upon their duties, and they are therefore asked to present themselves at the office of the Borough Clerk for this purpose on or before Friday, January 12, 2024 or prior to their first meeting.*

Councilmember Lundy asked for clarification as to who could administer an Oath. The Borough Attorney will check and report back regarding the Statute for this.

**INITIAL PUBLIC COMMENT:** (time limited to 3 minutes, items on the agenda only, one topic per speaker -please state your name and town of residence for the record)

Mayor Sheinfield opened the Initial Public Comment Period.

Rick Savino – Hillsdale

Commented on the objection presented by Councilman Ruocco regarding a person on the Police Negotiation Committee who themselves is a PBA member. He feels that certain figures should abide by the appearance of impropriety and avoid it by not participating in the negotiation process. Our Ethical duty is much greater than our duties sometimes.

Larry Meyerson - Hillsdale

Congratulated Councilman Ruocco and Osso and particularly Mayor Michael Sheinfield and Chief Sean Smith on their appointments.

Seeing no one else wishing to address the council, Mayor Sheinfield closed the Public Comment Period.

Borough Attorney Madaio informed the Council that there is a Statute that determines who can administer an Oath. It includes Municipal Judges, Mayors and other municipal Officers, surrogates, registrars of deeds and mortgages, county clerks and their deputies, Municipal Clerks and Clerks of Chosen Freeholders, Sheriffs of

any county, County Executives and other elected county officials, Clerks of all courts, Notaries public, Commissioners of Dees and Attorney at Law of NJ.

**RESOLUTIONS (Consent Agenda) R24001 through R24046:**

24001 Authorizing the Award of a Fair and Open Contract for Borough Auditor

**WHEREAS**, the Borough of Hillsdale has a need to retain a Borough Auditor as a Fair and Open contract pursuant to the provisions of N.J.S.A. 19:44A-20.7; and,

**WHEREAS**, N.J.S.A. 19:44A-20.4 et seq. commonly known as the “New Jersey Local Unit Pay to Play Law” that took effect on January 1, 2006; and

**WHEREAS**, the Borough has fully complied with the “fair and open” process set forth under N.J.S.A. 19:44A-20.1 et seq.; and

**WHEREAS**, the Borough Council has determined that Lerch, Vinci & Bliss, 17-17 NJ-208, Fair Lawn, NJ 07410 will be the most advantageous to the Borough; and

**WHEREAS**, Lerch, Vinci & Bliss has completed and submitted a “Contribution Statement by Professional Business Entity” as required by Hillsdale Borough Ordinance No. 04-14, entitled, “An Ordinance Establishing a Borough Policy for the Awarding of Public Professional Service Contracts”; and Ordinance No. 11-19 “Amending Chapter 12, Contracts, Public Professional Service and Chapter 305, Contribution Disclosure Statements”

**BE IT RESOLVED**, that the Mayor and Borough Clerk are authorized to execute such contract for services to be awarded to with Lerch, Vinci & Bliss at an amount not to exceed \$50,000.00; and

**BE IT FURTHER RESOLVED**, that the Mayor and Council of the Borough of Hillsdale authorizes and directs the Borough Administrator to enter into a contract/retainer agreement with Lerch, Vinci & Bliss through December 31, 2024 or until a successor is qualified or appointed.

24002 Authorizing the Award of a Non-Fair and Open Professional Services Agreement for Borough Appraiser

**WHEREAS**, N.J.S.A. 40A:11-5 (1) (a) (i) provides that the award of a contract for professional services is an exception to the bidding requirements of the Local Public Contracts Law; and

**WHEREAS**, the Mayor and Council has recommended that McNerney & Associates, Inc., 266 Harristown Road, P.O. Box 67, Glen Rock, NJ 07452-0067 continue to provide these services based upon previous satisfactory performance; and

**WHEREAS**, this contract is being awarded as an open-ended contract in accordance with N.J.A.C. 5:30-11.10 for a one (1) year period retroactive to January 1, 2024 through December 31, 2024; and

**WHEREAS**, the maximum dollar value of this contract based upon a reasonable cost estimate of the goods or services required over the contract term, shall not exceed \$5,000.00 with no obligation on the part of the Borough to spend the maximum amount; and

**WHEREAS**, the firm of McNerney & Associates, Inc. has completed and submitted a “Contribution Statement by Professional Business Entity” as required by Hillsdale Borough Ordinance No. 04-14, entitled, “An Ordinance Establishing a Borough Policy for the Awarding of Public Professional Service Contracts”; and Ordinance No. 11-19 “Amending Chapter 12, Contracts, Public Professional Service and Chapter 305, Contribution Disclosure Statements”

**NOW, THEREFOR, BE IT RESOLVED**, that the Mayor and Council of the Borough of Hillsdale that McNerney & Associates, Inc., 266 Harristown Road, P.O. Box 67, Glen Rock, NJ 07452-0067 is hereby awarded a Non-Fair and Open Professional Services Agreement for Borough Appraiser for a one (1) year period retroactive to January 1, 2024 through December 31, 2024 in the as required, no minimum purchase amount not to exceed \$5,000.00 without further authorization by the governing body; and

**BE IT FURTHER RESOLVED** that the Borough Clerk is hereby authorized to execute the aforesaid Professional Services Agreement, a copy of the same being on file in the office of the Borough Clerk and hereby approved; and

**BE IT FURTHER RESOLVED**, that this contract is being awarded without public advertising for bids and bidding therefor in accordance with N.J.S.A. 40A:11-5 (1) (a) (i) of the Local Publics Contracts Law and has met the requirements as a Non-Fair and Open Contract pursuant to N.J.S.A. 19:44A-20.5 et seq.; and

24003 was pulled by Councilmember Lundy to be voted on separately

[24004](#) Authorizing the Award of a Non-Fair and Open Professional Services Agreement for Borough Bond Counsel

**WHEREAS**, the Borough of Hillsdale has a need for Municipal Bond Counsel for the calendar year 2024; and

**WHEREAS**, N.J.S.A. 40A:11-5 (1) (a) (i) provides that the award of a contract for professional services is an exception to the bidding requirements of the Local Public Contracts Law; and

**WHEREAS**, the Mayor and Council has recommended that Rogut McCarthy LLC, 37 Alden Street, Cranford, NJ 07016 continue to provide these services based upon previous satisfactory performance; and

**WHEREAS**, this contract is being awarded as an open-ended contract in accordance with N.J.A.C. 5:30-11.10 for a one (1) year period retroactive to January 1, 2024 through December 31, 2024; and

**WHEREAS**, the maximum dollar value of this contract based upon a reasonable cost estimate of the goods or services required over the contract term, shall not exceed \$10,000.00 with no obligation on the part of the Borough to spend the maximum amount; and

**WHEREAS**, the firm of Rogut McCarthy LLC has completed and submitted a “Contribution Statement by Professional Business Entity” as required by Hillsdale Borough Ordinance No. 04-14, entitled, “An Ordinance Establishing a Borough Policy for the Awarding of Public Professional Service Contracts”; and Ordinance No. 11-19 “Amending Chapter 12, Contracts, Public Professional Service and Chapter 305, Contribution Disclosure Statements”

**NOW, THEREFOR, BE IT RESOLVED**, that the Mayor and Council of the Borough of Hillsdale Rogut McCarthy LLC, 37 Alden Street, Cranford, NJ 07016 is hereby awarded a Non-Fair and Open Professional Services Agreement for Municipal Bond Council for a one (1) year period retroactive to January 1, 2024 through

December 31, 2024 in the as required, no minimum purchase amount not to exceed \$10,000.00 without further authorization by the governing body; and

**BE IT FURTHER RESOLVED** that the Borough Clerk is hereby authorized to execute the aforesaid Professional Services Agreement, a copy of the same being on file in the office of the Borough Clerk and hereby approved; and

**BE IT FURTHER RESOLVED**, that this contract is being awarded without public advertising for bids and bidding therefor in accordance with N.J.S.A. 40A:11-5 (1) (a) (i) of the Local Publics Contracts Law and has met the requirements as a Non-Fair and Open Contract pursuant to N.J.S.A. 19:44A-20.5 et seq.; and

[24005](#) Authorizing the Award of a Non-Fair and Open Professional Services Agreement for Borough Planner

**WHEREAS**, the Borough of Hillsdale has a need for a Borough Planner for the calendar year 2024; and

**WHEREAS**, N.J.S.A. 40A:11-5 (1) (a) (i) provides that the award of a contract for professional services is an exception to the bidding requirements of the Local Public Contracts Law; and

**WHEREAS**, the Mayor and Council has recommended that Colliers Engineering & Design located at 400 Valley Road, Ste 304 Mt. Arlington, New Jersey 07856 continue to provide these services based upon previous satisfactory performance; and

**WHEREAS**, this contract is being awarded as an open-ended contract in accordance with N.J.A.C. 5:30-11.10 for a one (1) year period retroactive to January 1, 2024 through December 31, 2024; and

**WHEREAS**, the maximum dollar value of this contract based upon a reasonable cost estimate of the goods or services required over the contract term, shall not exceed \$25,000.00 with no obligation on the part of the Borough to spend the maximum amount; and

**WHEREAS**, the firm of Colliers Engineering & Design has completed and submitted a “Contribution Statement by Professional Business Entity” as required by Hillsdale Borough Ordinance No. 04-14, entitled, “An Ordinance Establishing a Borough Policy for the Awarding of Public Professional Service Contracts”; and Ordinance No. 11-19 “Amending Chapter 12, Contracts, Public Professional Service and Chapter 305, Contribution Disclosure Statements”

**NOW, THEREFOR, BE IT RESOLVED**, that the Mayor and Council of the Borough of Hillsdale Colliers Engineering & Design located at 400 Valley Road, Ste 304 Mt. Arlington, New Jersey 07856 is hereby awarded a Non-Fair and Open Professional Services Agreement for Borough Planner for a one (1) year period retroactive to January 1, 2024 through December 31, 2024 in the as required, no minimum purchase amount not to exceed \$25,000.00 without further authorization by the governing body; and

**BE IT FURTHER RESOLVED** that the Borough Clerk is hereby authorized to execute the aforesaid Professional Services Agreement, a copy of the same being on file in the office of the Borough Clerk and hereby approved; and

**BE IT FURTHER RESOLVED**, that this contract is being awarded without public advertising for bids and bidding therefor in accordance with N.J.S.A. 40A:11-5 (1) (a) (i) of the Local Publics Contracts Law and has met the requirements as a Non-Fair and Open Contract pursuant to N.J.S.A. 19:44A-20.5 et seq.; and

24006 Authorizing the Award of a Non-Fair and Open Professional Services Agreement for Borough Labor Counsel

**WHEREAS**, the Borough of Hillsdale has a need for a Labor Attorney for the calendar year 2024; and

**WHEREAS**, N.J.S.A. 40A:11-5 (1) (a) (i) provides that the award of a contract for professional services is an exception to the bidding requirements of the Local Public Contracts Law; and

**WHEREAS**, the Mayor and Council has recommended that Wiss & Bouregy, P.C. 345 Kinderkamack Road, Suite E., Westwood, NJ 07675 continue to provide these services based upon previous satisfactory performance; and

**WHEREAS**, this contract is being awarded as an open-ended contract in accordance with N.J.A.C. 5:30-11.10 for a one (1) year period retroactive to January 1, 2024 through December 31, 2024; and

**WHEREAS**, the maximum dollar value of this contract based upon a reasonable cost estimate of the goods or services required over the contract term, shall not exceed \$15,000.00 with no obligation on the part of the Borough to spend the maximum amount; and

**WHEREAS**, the firm of Wiss & Bouregy, P.C. has completed and submitted a “Contribution Statement by Professional Business Entity” as required by Hillsdale Borough Ordinance No. 04-14, entitled, “An Ordinance Establishing a Borough Policy for the Awarding of Public Professional Service Contracts”; and Ordinance No. 11-19 “Amending Chapter 12, Contracts, Public Professional Service and Chapter 305, Contribution Disclosure Statements”

**NOW, THEREFOR, BE IT RESOLVED**, that the Mayor and Council of the Borough of Hillsdale Wiss & Bouregy, P.C. 345 Kinderkamack Road, Suite E., Westwood, NJ 07675 is hereby awarded a Non-Fair and Open Professional Services Agreement for Labor Attorney for a one (1) year period retroactive to January 1, 2024 through December 31, 2024 in the as required, no minimum purchase amount not to exceed \$15,000.00 without further authorization by the governing body; and

**BE IT FURTHER RESOLVED** that the Borough Clerk is hereby authorized to execute the aforesaid Professional Services Agreement, a copy of the same being on file in the office of the Borough Clerk and hereby approved; and

**BE IT FURTHER RESOLVED**, that this contract is being awarded without public advertising for bids and bidding therefor in accordance with N.J.S.A. 40A:11-5 (1) (a) (i) of the Local Publics Contracts Law and has met the requirements as a Non-Fair and Open Contract pursuant to N.J.S.A. 19:44A-20.5 et seq.; and

24007 Authorizing the Award of a Non-Fair and Open Professional Services Agreement for Borough Engineer

**WHEREAS**, the Borough of Hillsdale has a need for a Borough Engineer for the calendar year 2024; and

**WHEREAS**, N.J.S.A. 40A:11-5 (1) (a) (i) provides that the award of a contract for professional services is an exception to the bidding requirements of the Local Public Contracts Law; and

**WHEREAS**, the Mayor and Council has recommended that Colliers Engineering & Design located at 400 Valley Road, Ste 304 Mt. Arlington, New Jersey 07856 continue to provide these services based upon previous satisfactory performance; and

**WHEREAS**, this contract is being awarded as an open-ended contract in accordance with N.J.A.C. 5:30-11.10 for a one (1) year period retroactive to January 1, 2024 through December 31, 2024; and

**WHEREAS**, the maximum dollar value of this contract based upon a reasonable cost estimate of the goods or services required over the contract term, shall not exceed \$85,000.00 with no obligation on the part of the Borough to spend the maximum amount; and

**WHEREAS**, the firm of Colliers Engineering & Design has completed and submitted a “Contribution Statement by Professional Business Entity” as required by Hillsdale Borough Ordinance No. 04-14, entitled, “An Ordinance Establishing a Borough Policy for the Awarding of Public Professional Service Contracts”; and Ordinance No. 11-19 “Amending Chapter 12, Contracts, Public Professional Service and Chapter 305, Contribution Disclosure Statements”

**NOW, THEREFOR, BE IT RESOLVED**, that the Mayor and Council of the Borough of Hillsdale Colliers Engineering & Design located at 400 Valley Road, Ste 304 Mt. Arlington, New Jersey 07856 is hereby awarded a Non-Fair and Open Professional Services Agreement for Borough Engineer for a one (1) year period retroactive to January 1, 2024 through December 31, 2024 in the as required, no minimum purchase amount not to exceed \$85,000.00 without further authorization by the governing body; and

**BE IT FURTHER RESOLVED** that the Borough Clerk is hereby authorized to execute the aforesaid Professional Services Agreement, a copy of the same being on file in the office of the Borough Clerk and hereby approved; and

**BE IT FURTHER RESOLVED**, that this contract is being awarded without public advertising for bids and bidding therefor in accordance with N.J.S.A. 40A:11-5 (1) (a) (i) of the Local Publics Contracts Law and has met the requirements as a Non-Fair and Open Contract pursuant to N.J.S.A. 19:44A-20.5 et seq.; and

[24008](#) Authorizing the Award of a Non-Fair and Open Professional Services Agreement for Special Counsel for Waste Management Issues

**WHEREAS**, the Borough of Hillsdale has a need for a Special Counsel for Waste Management Issues for the calendar year 2024; and

**WHEREAS**, N.J.S.A. 40A:11-5 (1) (a) (i) provides that the award of a contract for professional services is an exception to the bidding requirements of the Local Public Contracts Law; and

**WHEREAS**, the Mayor and Council has recommended that Trenk, Isabel Siddiqi & Shahdanian, P.C. located at 290 W. Mt. Pleasant Avenue Suite 2350, Livingston, New Jersey 07601 continue to provide these services based upon previous satisfactory performance; and

**WHEREAS**, this contract is being awarded as an open-ended contract in accordance with N.J.A.C. 5:30-11.10 for a one (1) year period retroactive to January 1, 2024 through December 31, 2024; and

**WHEREAS**, the maximum dollar value of this contract based upon a reasonable cost estimate of the goods or services required over the contract term, shall not exceed \$5,000.00 with no obligation on the part of the Borough to spend the maximum amount; and



**WHEREAS**, the firm of Trenk, Isabel Siddiqi & Shahdanian, P.C. has completed and submitted a “Contribution Statement by Professional Business Entity” as required by Hillsdale Borough Ordinance No. 04-14, entitled, “An Ordinance Establishing a Borough Policy for the Awarding of Public Professional Service Contracts”; and Ordinance No. 11-19 “Amending Chapter 12, Contracts, Public Professional Service and Chapter 305, Contribution Disclosure Statements”

**NOW, THEREFOR, BE IT RESOLVED**, that the Mayor and Council of the Borough of Hillsdale Trenk, Isabel Siddiqi & Shahdanian, P.C. located at 290 W. Mt. Pleasant Avenue Suite 2350, Livingston, New Jersey 07601 is hereby awarded a Non-Fair and Open Professional Services Agreement for Special Counsel for Waste Management Issues for a one (1) year period retroactive to January 1, 2024 through December 31, 2024 in the as required, no minimum purchase amount not to exceed \$5,000.00 without further authorization by the governing body; and

**BE IT FURTHER RESOLVED** that the Borough Clerk is hereby authorized to execute the aforesaid Professional Services Agreement, a copy of the same being on file in the office of the Borough Clerk and hereby approved; and

**BE IT FURTHER RESOLVED**, that this contract is being awarded without public advertising for bids and bidding therefor in accordance with N.J.S.A. 40A:11-5 (1) (a) (i) of the Local Publics Contracts Law and has met the requirements as a Non-Fair and Open Contract pursuant to N.J.S.A. 19:44A-20.5 et seq.; and

[24009](#) Authorizing the Award of a Non-Fair and Open Professional Services Agreement for Special Counsel for Redevelopment

**WHEREAS**, the Borough of Hillsdale has a need for a Special Counsel for Redevelopment for the calendar year 2024; and

**WHEREAS**, N.J.S.A. 40A:11-5 (1) (a) (i) provides that the award of a contract for professional services is an exception to the bidding requirements of the Local Public Contracts Law; and

**WHEREAS**, the Mayor and Council has recommended that McManimon, Scotland, and Baumann 75 Livingston Avenue #201, Roseland, NJ 07068 continue to provide these services based upon previous satisfactory performance; and

**WHEREAS**, this contract is being awarded as an open-ended contract in accordance with N.J.A.C. 5:30-11.10 for a one (1) year period retroactive to January 1, 2024 through December 31, 2024; and

**WHEREAS**, the maximum dollar value of this contract based upon a reasonable cost estimate of the goods or services required over the contract term, shall not exceed \$15,000.00 with no obligation on the part of the Borough to spend the maximum amount; and

**WHEREAS**, the firm of McManimon, Scotland, and Baumann has completed and submitted a “Contribution Statement by Professional Business Entity” as required by Hillsdale Borough Ordinance No. 04-14, entitled, “An Ordinance Establishing a Borough Policy for the Awarding of Public Professional Service Contracts”; and Ordinance No. 11-19 “Amending Chapter 12, Contracts, Public Professional Service and Chapter 305, Contribution Disclosure Statements”

**NOW, THEREFOR, BE IT RESOLVED**, that the Mayor and Council of the Borough of Hillsdale that McManimon, Scotland, and Baumann 75 Livingston Avenue #201, Roseland, NJ 07068 is hereby awarded a

Non-Fair and Open Professional Services Agreement for Special Counsel for Redevelopment for a one (1) year period retroactive to January 1, 2024 through December 31, 2024 in the as required, no minimum purchase amount not to exceed \$15,000.00 without further authorization by the governing body; and

**BE IT FURTHER RESOLVED** that the Borough Clerk is hereby authorized to execute the aforesaid Professional Services Agreement, a copy of the same being on file in the office of the Borough Clerk and hereby approved; and

**BE IT FURTHER RESOLVED**, that this contract is being awarded without public advertising for bids and bidding therefor in accordance with N.J.S.A. 40A:11-5 (1) (a) (i) of the Local Publics Contracts Law and has met the requirements as a Non-Fair and Open Contract pursuant to N.J.S.A. 19:44A-20.5 et seq.; and

**CERTIFICATE OF AVAILABILITY OF FUNDS**

[24010](#) Authorizing the Award of a Non-Fair and Open Professional Services Agreement for a Financial Advisor

**WHEREAS**, the Borough of Hillsdale has a need for a Financial Advisor for the calendar year 2024; and

**WHEREAS**, N.J.S.A. 40A:11-5 (1) (a) (i) provides that the award of a contract for professional services is an exception to the bidding requirements of the Local Public Contracts Law; and

**WHEREAS**, the Mayor and Council has recommended that Acacia Financial Group, Inc. located at 6000 Midlantic Drive, Suite 410 North Mt. Laurel, New Jersey 08054 continue to provide these services based upon previous satisfactory performance; and

**WHEREAS**, this contract is being awarded as an open-ended contract in accordance with N.J.A.C. 5:30-11.10 for a one (1) year period retroactive to January 1, 2024 through December 31, 2024; and

**WHEREAS**, the maximum dollar value of this contract based upon a reasonable cost estimate of the goods or services required over the contract term, shall not exceed \$15,000.00 with no obligation on the part of the Borough to spend the maximum amount; and

**WHEREAS**, the firm Acacia Financial Group, Inc. has completed and submitted a “Contribution Statement by Professional Business Entity” as required by Hillsdale Borough Ordinance No. 04-14, entitled, “An Ordinance Establishing a Borough Policy for the Awarding of Public Professional Service Contracts”; and Ordinance No. 11-19 “Amending Chapter 12, Contracts, Public Professional Service and Chapter 305, Contribution Disclosure Statements”

**NOW, THEREFOR, BE IT RESOLVED**, that the Mayor and Council of the Borough of Hillsdale that Acacia Financial Group, Inc. located at 6000 Midlantic Drive, Suite 410 North Mt. Laurel, New Jersey 08054 is hereby awarded a Non-Fair and Open Professional Services Agreement for Financial Advisor for a one (1) year period retroactive to January 1, 2024 through December 31, 2024 in the as required, no minimum purchase amount not to exceed \$15,000.00 without further authorization by the governing body; and

**BE IT FURTHER RESOLVED** that the Borough Clerk is hereby authorized to execute the aforesaid Professional Services Agreement, a copy of the same being on file in the office of the Borough Clerk and hereby approved; and



**BE IT FURTHER RESOLVED**, that this contract is being awarded without public advertising for bids and bidding therefor in accordance with N.J.S.A. 40A:11-5 (1) (a) (i) of the Local Publics Contracts Law and has met the requirements as a Non-Fair and Open Contract pursuant to N.J.S.A. 19:44A-20.5 et seq.; and

[24011](#) Authorizing the Award of a Non-Fair and Open Professional Services Agreement for an Affordable Housing Administrative Agent for Housing Rehabilitation Program Services

**WHEREAS**, the Borough of Hillsdale has a need for an Affordable Housing Administrative Agent for Housing Rehabilitation Program Services for the calendar year 2024; and

**WHEREAS**, N.J.S.A. 40A:11-5 (1) (a) (i) provides that the award of a contract for professional services is an exception to the bidding requirements of the Local Public Contracts Law; and

**WHEREAS**, the Mayor and Council has recommended that Community Grants Planning & Housing, whose address is 1249 South River Road, Suite 301, Cranbury, New Jersey 08512 (hereinafter referred to as “CGP&H”), a New Jersey Department of Community Affairs approved Affordable Housing Administrative Agent that specializes in all aspects of affordable housing, planning, affordable housing compliance, and the procurement of grants and loans, continue to provide these services based upon previous satisfactory performance; and

**WHEREAS**, this contract is being awarded as an open-ended contract in accordance with N.J.A.C. 5:30-11.10 for a one (1) year period retroactive to January 1, 2024 through December 31, 2024; and

**WHEREAS**, the maximum dollar value of this contract based upon a reasonable cost estimate of the goods or services required over the contract term, shall not exceed \$12,000.00 with no obligation on the part of the Borough to spend the maximum amount; and

**WHEREAS**, the firm CGP&H has completed and submitted a “Contribution Statement by Professional Business Entity” as required by Hillsdale Borough Ordinance No. 04-14, entitled, “An Ordinance Establishing a Borough Policy for the Awarding of Public Professional Service Contracts”; and Ordinance No. 11-19 “Amending Chapter 12, Contracts, Public Professional Service and Chapter 305, Contribution Disclosure Statements”

**NOW, THEREFOR, BE IT RESOLVED**, that the Mayor and Council of the Borough of Hillsdale that CGP&H 1249 South River Road, Suite 301, Cranbury, New Jersey 08512 is hereby awarded a Non-Fair and Open Professional Services Agreement for an Affordable Housing Administrative Agent for Housing Rehabilitation Program Services for a one (1) year period retroactive to January 1, 2024 through December 31, 2024 in the as required, no minimum purchase amount not to exceed \$12,000.00 without further authorization by the governing body; and

**BE IT FURTHER RESOLVED** that the Borough Clerk is hereby authorized to execute the aforesaid Professional Services Agreement, a copy of the same being on file in the office of the Borough Clerk and hereby approved; and

**BE IT FURTHER RESOLVED**, that this contract is being awarded without public advertising for bids and bidding therefor in accordance with N.J.S.A. 40A:11-5 (1) (a) (i) of the Local Publics Contracts Law and has met the requirements as a Non-Fair and Open Contract pursuant to N.J.S.A. 19:44A-20.5 et seq.; and

[24012](#) Authorizing the Award of a Non-Fair and Open Professional Services Agreement for an Affordable Housing Compliance Services

**WHEREAS**, the Borough of Hillsdale has a need for Affordable Housing Administrative Compliance Services for the calendar year 2024; and

**WHEREAS**, N.J.S.A. 40A:11-5 (1) (a) (i) provides that the award of a contract for professional services is an exception to the bidding requirements of the Local Public Contracts Law; and

**WHEREAS**, the Mayor and Council has recommended that the firm of Piazza & Associates, Inc., of 216 Rockingham Row, Princeton, New Jersey 08540 continue to provide these services based upon previous satisfactory performance; and

**WHEREAS**, this contract is being awarded as an open-ended contract in accordance with N.J.A.C. 5:30-11.10 for a one (1) year period retroactive to January 1, 2024 through December 31, 2024; and

**WHEREAS**, the maximum dollar value of this contract based upon a reasonable cost estimate of the goods or services required over the contract term, shall not exceed \$2,500.00 with no obligation on the part of the Borough to spend the maximum amount; and

**WHEREAS**, the firm Piazza & Associates, Inc has completed and submitted a “Contribution Statement by Professional Business Entity” as required by Hillsdale Borough Ordinance No. 04-14, entitled, “An Ordinance Establishing a Borough Policy for the Awarding of Public Professional Service Contracts”; and Ordinance No. 11-19 “Amending Chapter 12, Contracts, Public Professional Service and Chapter 305, Contribution Disclosure Statements”

**NOW, THEREFOR, BE IT RESOLVED**, that the Mayor and Council of the Borough of Hillsdale that Piazza & Associates, Inc., of 216 Rockingham Row, Princeton, New Jersey 08540 is hereby awarded a Non-Fair and Open Professional Services Agreement for an Affordable Housing Compliance Services for a one (1) year period retroactive to January 1, 2024 through December 31, 2024 in the as required, no minimum purchase amount not to exceed \$2,500.00 without further authorization by the governing body; and

**BE IT FURTHER RESOLVED** that the Borough Clerk is hereby authorized to execute the aforesaid Professional Services Agreement, a copy of the same being on file in the office of the Borough Clerk and hereby approved; and

**BE IT FURTHER RESOLVED**, that this contract is being awarded without public advertising for bids and bidding therefor in accordance with N.J.S.A. 40A:11-5 (1) (a) (i) of the Local Publics Contracts Law and has met the requirements as a Non-Fair and Open Contract pursuant to N.J.S.A. 19:44A-20.5 et seq.; and

[24013](#) Authorizing the Award of a Non-Fair and Open Professional Services Agreement for Professional Planning Services for Rehabilitation/Revitalization in the Borough of Hillsdale

**WHEREAS**, the Borough of Hillsdale has a need for Planning Services in connection with Rehabilitation & Revitalization in the Borough of Hillsdale for the calendar year 2024; and

**WHEREAS**, N.J.S.A. 40A:11-5 (1) (a) (i) provides that the award of a contract for professional services is an exception to the bidding requirements of the Local Public Contracts Law; and

**WHEREAS**, the Mayor and Council has recommended that the firm DMR Architects located at 777 Terrace Avenue, Suite 607 Hasbrouck Heights, NJ 07604 continue to provide these services based upon previous satisfactory performance; and

**WHEREAS**, this contract is being awarded as an open-ended contract in accordance with N.J.A.C. 5:30-11.10 for a one (1) year period retroactive to January 1, 2024 through December 31, 2024; and

**WHEREAS**, the maximum dollar value of this contract based upon a reasonable cost estimate of the goods or services required over the contract term, shall not exceed \$15,000.00 with no obligation on the part of the Borough to spend the maximum amount; and

**WHEREAS**, the firm DMR Architects has completed and submitted a “Contribution Statement by Professional Business Entity” as required by Hillsdale Borough Ordinance No. 04-14, entitled, “An Ordinance Establishing a Borough Policy for the Awarding of Public Professional Service Contracts”; and Ordinance No. 11-19 “Amending Chapter 12, Contracts, Public Professional Service and Chapter 305, Contribution Disclosure Statements”

**NOW, THEREFOR, BE IT RESOLVED**, that the Mayor and Council of the Borough of Hillsdale that DMR Architects located at 777 Terrace Avenue, Suite 607 Hasbrouck Heights, NJ 07604 is hereby awarded a Non-Fair and Open Professional Services Agreement for Planning Services in connection with Rehabilitation & Revitalization for a one (1) year period retroactive to January 1, 2024 through December 31, 2024 in the as required, no minimum purchase amount not to exceed \$15,000.00 without further authorization by the governing body; and

**BE IT FURTHER RESOLVED** that the Borough Clerk is hereby authorized to execute the aforesaid Professional Services Agreement, a copy of the same being on file in the office of the Borough Clerk and hereby approved; and

**BE IT FURTHER RESOLVED**, that this contract is being awarded without public advertising for bids and bidding therefor in accordance with N.J.S.A. 40A:11-5 (1) (a) (i) of the Local Publics Contracts Law and has met the requirements as a Non-Fair and Open Contract pursuant to N.J.S.A. 19:44A-20.5 et seq.; and

[24014](#) Public Agency Compliance Officer for 2024

**WHEREAS**, in accordance with N.J.A.C. 17:27-3.5 a Public Agency must annually designate an officer to serve as its Public Agency Compliance Officer; and

**WHEREAS**, the Public Agency Compliance Officer is responsible for assuring that no public contract may be awarded nor any monies paid until the contractor has agreed to contract performance which complies with the approved Affirmative Action Plan; and

**WHEREAS**, it is deemed necessary that the Public Agency (the Borough of Hillsdale) shall designate an officer or employee to serve as Public Agency Compliance Officer (P.A.C.O.), whose name title, business address, telephone number and fax number shall be forwarded to the State Affirmative Action Office by January 10, of every year; and

**WHEREAS**, the P.A.C.O. is the liaison official for matters concerning P.L. 1975, c. 127 (N.J.A.C. 17:27) and should have the authority to make the appropriate correction(s) to the Borough of Hillsdale’s contracting procedures if required; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Mayor and Council of the Borough of Hillsdale hereby appoint the Borough Administrator as Public Agency Compliance Officer in the Borough of Hillsdale for the year 2024, and that the Borough Clerk is hereby directed to file a copy of this resolution with the Department of the Treasury, Affirmative Action Office, CN-209, Trenton, New Jersey 08625-0209.

24015 Designate Official Newspapers

**BE IT RESOLVED**, the Mayor and Council desire to designate the following listed newspapers as official news media for the Borough of Hillsdale for 2024:

The Ridgewood News  
The Record  
Star Ledger  
Community Life  
Pascack Press

24016 Authorize the Chief Municipal Officer the Authority to Pay Certain Obligations as Needed

**WHEREAS**, it is the best interest of the Borough of Hillsdale to grant authority to the Chief Municipal Financial Officer to pay certain obligations when due and owing prior to the regular payment of bills; and

**THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Hillsdale that the Chief Municipal Financial Officer be designated to pay the following as needed and is necessary for the orderly operation of the Borough of Hillsdale:

- Association Meetings/Educational Sessions/Conference Costs
- Bergen County Taxes – Regular & Open Space
- Borough Payrolls including Social Security/Medicare
- Debt Payments – Bonds, Notes & Loans, Principal & Interest
- Gasoline/Diesel Vendors
- Boards of Education
- Postmaster
- Healthcare Reimbursements
- Health & Dental Insurance Premiums
- Lease Payments (previously authorized)
- Life Insurance Premiums
- Petty Cash
- Purchases Associated with Borough Events (including Recreation)
- Sewer Disposal – BCUA
- State or County Permit Applications/Fees
- Utilities
- Employee Reimbursements

All payment of bills will be formally signed and approved at the next scheduled Council meeting.

[24017](#) Resolution to Affirm the Borough of Hillsdale’s Civil Rights Policy with Respect to All Officials, Appointees, Employees, Prospective Employees, Volunteers, Independent Contractors, and Members of the Public that come into contact with Municipal Employees, Officials and Volunteers

**WHEREAS**, it is the policy of the Borough of Hillsdale (hereinafter called the “Borough”) to treat the public, employees, prospective employees, appointees, volunteers and contractors in a manner consistent with all applicable civil rights laws and regulations including, but not limited to the Federal Civil Rights Act of 1964 as subsequently amended, the New Jersey Law against Discrimination, the Americans with Disabilities Act and the Conscientious Employee Protection Act, and

**WHEREAS**, the governing body of the Borough of Hillsdale has determined that certain procedures need to be established to accomplish this policy

**NOW, THEREFORE BE IT ADOPTED** by the Mayor and Council that:

**Section 1:** No official, employee, appointee or volunteer of the Borough of Hillsdale by whatever title known, or any entity that is in any way a part of the Borough shall engage, either directly or indirectly in any act including the failure to act that constitutes discrimination, harassment or a violation of any person’s constitutional rights while such official, employee, appointee volunteer, or entity is engaged in or acting on behalf of the Borough’s business or using the facilities or property of the Borough.

**Section 2:** The prohibitions and requirements of this resolution shall extend to any person or entity, including but not limited to any volunteer organization or inter-local organization, whether structured as a governmental entity or a private entity, that receives authorization or support in any way from the Borough to provide services that otherwise could be performed by the Borough.

**Section 3:** Discrimination, harassment and civil rights shall be defined for purposes of this resolution using the latest definitions contained in the applicable Federal and State laws concerning discrimination, harassment and civil rights.

**Section 4:** The Administrator shall establish written procedures for any person to report alleged discrimination, harassment and violations of civil rights prohibited by this resolution. Such procedures shall include alternate ways to report a complaint so that the person making the complaint need not communicate with the alleged violator in the event the alleged violator would be the normal contact for such complaints.

**Section 5:** No person shall retaliate against any person who reports any alleged discrimination, harassment or violation of civil rights, provided however, that any person who reports alleged violations in bad faith shall be subject to appropriate discipline.

**Section 6:** The Administrator shall establish written procedures that require all officials, employees, appointees and volunteers of the Borough as well as all other entities subject to this resolution to periodically complete training concerning their duties, responsibilities and rights pursuant to this resolution.

**Section 7:** The Administrator shall establish a system to monitor compliance and shall report at least annually to the governing body the results of the monitoring.

**Section 8:** At least annually, the Administrator shall cause a summary of this resolution and the procedures established pursuant to this resolution to be communicated within the Borough. This communication shall include a statement from the governing body expressing its unequivocal commitment to enforce this resolution. This summary shall also be posted on the Borough’s web site.

**Section 9:** This resolution shall take effect immediately.

**Section 10:** A copy of this resolution shall be published in the official newspaper of the Borough in order for the public to be made aware of this policy and the Borough's commitment to the implementation and enforcement of this policy.

[24018](#) Authorizing the Award of a Non-Fair and Open Professional Services Agreement for Animal Control Services

**WHEREAS**, the Borough of Hillsdale has a need for Animal Control Services for the calendar year 2024; and

**WHEREAS**, N.J.S.A. 40A:11-5 (1) (a) (i) provides that the award of a contract for professional services is an exception to the bidding requirements of the Local Public Contracts Law; and

**WHEREAS**, the Mayor and Council has recommended that Tyco Animal Control located at 1 Stout Lane Ho-Ho-Kus, New Jersey 07423 continue to provide these services based upon previous satisfactory performance; and

**WHEREAS**, this contract is being awarded as an open-ended contract in accordance with N.J.A.C. 5:30-11.10 for a one (1) year period retroactive to January 1, 2024 through December 31, 2023; and

**WHEREAS**, the maximum dollar value of this contract based upon a reasonable cost estimate of the goods or services required over the contract term, shall not exceed \$15,000.00 with no obligation on the part of the Borough to spend the maximum amount; and

**NOW, THEREFOR, BE IT RESOLVED**, that the Mayor and Council of the Borough of Hillsdale Tyco Animal Control located at 1 Stout Lane Ho-Ho-Kus, New Jersey 07423 is hereby awarded a Non-Fair and Open Professional Services Agreement for Animal Control Services for a one (1) year period retroactive to January 1, 2024 through December 31, 2024 in the as required, no minimum purchase amount not to exceed \$15,000.00 without further authorization by the governing body; and

**BE IT FURTHER RESOLVED** that the Borough Clerk is hereby authorized to execute the aforesaid Professional Services Agreement, a copy of the same being on file in the office of the Borough Clerk and hereby approved; and

**BE IT FURTHER RESOLVED**, that this contract is being awarded without public advertising for bids and bidding therefor in accordance with N.J.S.A. 40A:11-5 (1) (a) (i) of the Local Publics Contracts Law and has met the requirements as a Non-Fair and Open Contract pursuant to N.J.S.A. 19:44A-20.5 et seq.; and

[24019](#) Approve Organizations to be included in the Quasi Entities

**BE IT RESOLVED** that the following list, by class be included in the insurance program for the Borough of Hillsdale as Quasi Entities:

QUASI I: Hillsdale Public Safety Associations and Auxiliaries

QUASI II: Hillsdale Volunteer Ambulance Corps and Fire Department



QUASI IV: Hillsdale Baseball & Softball Association  
Hillsdale Football Association  
Hillsdale Soccer Association  
Hillsdale Hoops Association  
Pascack Lacrosse

[24020](#) Appointing the Borough Administrator as Representative of the Borough of Hillsdale to the Bergen County Municipal Joint Insurance Fund and the Municipal Excess Liability Fund

**WHEREAS**, the Borough of Hillsdale is a member of the Bergen County Joint Insurance Fund and the Municipal Excess Liability Fund; and

**WHEREAS**, the Mayor and Council of the Borough of Hillsdale must appoint an individual as the representative of the Borough of Hillsdale to the Joint Insurance Fund and the Municipal Excess Liability Fund; and

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Hillsdale, in the County of Bergen, in the State of New Jersey, that the Borough Administrator is hereby appointed as the representative of the Borough of Hillsdale to the Bergen County Joint Insurance Fund and the Municipal Excess Liability Fund and that the Borough Clerk is hereby appointed as the alternate to Borough Administrator as representative of the Borough of Hillsdale to the Bergen County Joint Insurance Fund and the Municipal Excess Liability Fund.

[24021](#) Resolution Appointing an Animal Control Officer for the Borough of Hillsdale

**WHEREAS**, the Borough of Hillsdale is in need of an individual to perform the services of Animal Control Officer and Cruelty Investigator for the Borough of Hillsdale; and

**WHEREAS**, the Chief of Police and the Borough of Hillsdale has recommended the appointment of Detective Corey Rooney to take the roll as the Borough’s Animal Control Officer and Animal Cruelty Investigator; and

**NOW THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Hillsdale, County of Bergen and State of New Jersey that Detective Corey Rooney is hereby appointed as the Animal Control Officer and Animal Cruelty Investigator for the Borough of Hillsdale commencing on January 1, 2024 and ending December 31, 2024.

**BE IT FURTHER RESOLVED**, that a copy of this Resolution be forwarded to the Police Department for their records.

[24022](#) Establishment of Interest Rate on Delinquent Taxes

**BE IT RESOLVED**, by the Borough Council of the Borough of Hillsdale, in the County of Bergen and State of New Jersey, that the rate of interest on delinquent taxes and Borough charges shall not exceed 8% per annum on the first \$1,500 of the delinquency, and 18% per annum on any amount in excess of \$1,500 remaining unpaid, until the entire delinquency is satisfied; and

**BE IT FURTHER RESOLVED**, that a six (6) percent penalty shall be levied on all delinquencies, including interest thereon, in excess of \$10,000 after December 31, 2024; and

**BE IT FURTHER RESOLVED**, that if the Office of the Collector of Taxes is closed on the tenth day of the month in which taxes are due, the interest grace period shall be extended to include the first business day thereafter. Any tax payments received after the close of business on the last day of the grace period shall be considered delinquent, and interest will be due and payable calculated from the date the tax was payable (prior to the application of the grace period) until the date of actual payment.

[24023](#) Resolution Adopting a Cash Management Plan for 2024  
[Cash Management Plan](#)

**WHEREAS**, P.L. 1983, Chapter 8, Local Fiscal Affairs Law, N.J.S.A. 40A:5-14 requires that each municipality designate a Cash Management Plan for the deposit of local unit's monies; and

**WHEREAS**, the Cash Management Plan for the Borough of Hillsdale is attached hereto and made a part of this resolution.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Hillsdale, that they hereby adopt the attached Cash Management Plan.

**BE IT FURTHER RESOLVED**, that the signature of the Mayor, Certified Municipal Finance Officer and, Borough Clerk are hereby authorized as Official Signatories

[24024](#) Designated Drivers of Borough Vehicles

**WHEREAS**, by the Borough Council of the Borough of Hillsdale, that the persons named on file in the Office of the Borough Clerk, those being a volunteer firefighter of the Fire Department of the Borough of Hillsdale, are hereby designated and appointed as drivers of fire vehicles of the Fire Department of the Borough of Hillsdale; and

**WHEREAS**, that in the event of an emergency requiring the driving and operation of any fire vehicle of the Borough of Hillsdale in the absence or disability of any of the aforementioned persons every other firefighter of the Fire Department of the Borough of Hillsdale in good standing and active, be and the same is hereby authorized and appointed as a driver of said fire vehicle for and during the duration of such emergency and for and during the absence of other disability of the foregoing named persons; and

**WHEREAS**, by the Borough Council of the Borough of Hillsdale, that the persons named on file in the office of the Borough Clerk, being a member of the Hillsdale Police Department, including Special Officers and Police Matron, are hereby designated and appointed as drivers of police vehicles of the Police Department of the Borough of Hillsdale; and

**WHEREAS**, by the Borough Council of the Borough of Hillsdale, that the persons named on file in the office of the Borough Clerk, being a member of the Hillsdale Department of Public Works, are hereby designated and appointed as drivers of vehicles of the Department of Public Works of the Borough of Hillsdale; and

**WHEREAS**, by the Borough Council of the Borough of Hillsdale, that the persons named on file in the office of the Borough Clerk, being employees of the Borough of Hillsdale, are hereby designated and appointed as drivers of vehicles of the Borough of Hillsdale; and



**BE IT RESOLVED**, that this resolution may, from time-to-time hereafter, be amended and supplemented by resolution or resolutions amending or supplementing the schedules filed in the office of the Borough Clerk and that this resolution shall hereupon be effective with respect to the persons named upon such amendatory and supplementary resolutions; and

**BE IT FURTHER RESOLVED**, that the persons hereinbefore designated as drivers of motor vehicles be instructed that in the event, they have been convicted of a motor violation, had their license suspended or revoked, they shall not drive Borough Vehicles and they shall immediately give written notice of said suspension or revocation to the Department Head and the Borough Council of the Borough of Hillsdale; and

**NOW, THEREFORE BE IT RESOLVED**, said appointments to be for the period commencing as of the date hereof and terminating on December 31, 2024, and thereafter until their successors shall be appointed and qualify.

[24025](#) Designating Tax Search Officer for 2024

**BE IT RESOLVED**, by the Borough Council of the Borough of Hillsdale, that Kelly Lombardi, Tax Collector, being a duly bonded Official of the Municipality, be and he is hereby designated as Official Tax Search Officer (N.J.S.A. 54:5-11) of the Borough of Hillsdale for the year 2024.

[24026](#) Resolution Authorizing the Borough to Enter into a Service Agreement for Certified Recycling Professional (CRP) to Prepare the Annual Recycling Tonnage Report

**WHEREAS**, it is required to submit a mandated Annual Recycling Tonnage Report as required by the New Jersey Recycling Enhancement Act (“REA”) P.L. 2008, Chapter 6; and

**WHEREAS**, such report is to be submitted via email to the New Jersey Department of Environmental Protection (“NJDEP”) on or before April 30<sup>th</sup> of each year; and

**WHEREAS**, the Borough of Hillsdale is desirous of entering into a Service Agreement for retaining and providing CRP services of the Authority for signing and submitting of said Annual Recycling Tonnage Report; and

**WHEREAS**, the Borough shall retain the services of the Authority for a CRP that will be responsible for signing and submitting of said report to the NJDEP on or before April 30, 2024;

**WHEREAS**, the Borough designates the Superintendent of Public Works as the preparer of the report.

**NOW, THEREFORE, BE IT RESOLVED** that the term of this Service Agreement shall be for a term of one (1) year commencing January 1, 2024.

**BE IT FURTHER RESOLVED** that the Mayor is authorized to enter into such agreement with the Bergen County Utility Authority for such services.

[24027](#) Resolution Approving Interlocal Services Agreement – Mutual Aid Plan & Rapid Deployment Force

**WHEREAS**, the police departments in Bergen County have a day-to-day responsibility to provide for the security of lives and property, for the maintenance and preservation of the public peace and order, and

**WHEREAS**, Law Enforcement Officials also have a responsibility to provide for preparedness against natural emergencies, such as floods, hurricanes, earthquakes, major storms, etc., man-made causes, civil unrest, and civil disobedience such as riot, strikes, jail or prison riots, train wrecks, aircraft crashes, major fires, ethnic disorders, riots, terrorist incidents and bombings, state and national emergencies, and

**WHEREAS**, the Bergen County Police Chief’s Association has proposed a Mutual Aid Plan and Rapid Deployment Force to deal with these emergencies, and

**WHEREAS**, this Plan is adopted in accordance with the provisions of N.J.S.A. 40A:14-156, N.J.S.A. 40A:14-156.1, N.J.S.A. 40A:14-156.4 and N.J.S.A. App. A:9-40.6, and

**WHEREAS**, this Plan will provide a uniform procedure for the coordination of the requesting, dispatching, and utilization of law enforcement personnel and equipment whenever a local law enforcement agency requires mutual aid assistance from any other jurisdiction, both contiguous and non-contiguous, in the event of an emergency, riot or disorder, in order to protect life and property, and

**WHEREAS**, it is also recognized that the Hillsdale Chief of Police, in accordance with the provisions of N.J.S.A. 40A:14-118 and under the authority of the Bergen County Prosecutor, has the authority to assign officers to a Task Force, Rapid Deployment Team, or Regional SWAT Team operated in conjunction with the Bergen County Prosecutor’s Office, and

**WHEREAS**, it is the desire of the Mayor and Council of the Borough of Hillsdale to participate in a Mutual Aid Plan and Rapid Deployment Force in accordance with the Plan as submitted by the Bergen County Police Chief’s Association.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Hillsdale that the police Department of the Borough of Hillsdale, under the direction of the Chief of Police, cooperate with the Bergen County Police Chief’s Association to create an Interlocal Services Agreement with all municipalities in the County of Bergen in order to put into place the Mutual Aid Plan and Rapid Deployment Force, and

**BE IT FURTHER RESOLVED** that a copy of the Resolution be forwarded to the County Executive, the Board of Chosen Freeholders, the County Prosecutor, and all municipalities in the County of Bergen.

[24028](#) Resolution Approving a Mutual Agreement Between the Borough of Hillsdale Fire Department and the Borough of Oradell Fire Department

**WHEREAS**, the Fire Departments of the Boroughs of Hillsdale and Oradell, in the County of Bergen and the State of New Jersey, have mutually established a Cover-up and Assistance Program for better fire protection in the two communities; and

**WHEREAS**, the Borough of Hillsdale wishes to continue to participate in said program;

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Hillsdale that this mutual agreement between the Fire Departments of the Borough of Hillsdale and the Borough of Oradell by hereby approved, details of which are in in the possession of the respective Fire Chiefs; and

**BE IT FURTHER RESOLVED**, that a copy of this resolution be forwarded to the Mayor and Council of the Borough of Oradell and to the Fire Department.

[24029](#) Governing Body Certification of Compliance with the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964"

**WHEREAS**, N.J.S.A. 40A:4-5 as amended by P.L. 2017, c.183 requires the governing body of each municipality and county to certify that their local unit's hiring practices comply with the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964," *as amended*, 42 U.S.C. § 2000e *et seq.*, (April 25, 2012) before submitting its approved annual budget to the Division of Local Government Services in the New Jersey Department of Community Affairs; and

**WHEREAS**, the members of the governing body have familiarized themselves with the contents of the above-referenced enforcement guidance and with their local unit's hiring practices as they pertain to the consideration of an individual's criminal history, as evidenced by the group affidavit form of the governing body attached hereto.

**NOW, THEREFORE BE IT RESOLVED**, That the Mayor and Council of the Borough of Hillsdale, hereby states that it has complied with N.J.S.A. 40A:4-5, as amended by P.L. 2017, c.183, by certifying that the local unit's hiring practices comply with the above-referenced enforcement guidance and hereby directs the Clerk to cause to be maintained and available for inspection a certified copy of this resolution and the required affidavit to show evidence of said compliance.

[24030](#) Resolution Authorizing Continuation with the County of Bergen in the Cooperative Purchasing

**WHEREAS**, Ordinance No. 80-24 entitled, "An Ordinance authorizing the Borough of Hillsdale to enter into a corporate pricing agreement with the County of Bergen hereinafter referred to as 'Lead Agency' for the conduct of certain functions relating to the purchase of work, materials and supplies for their respective jurisdictions" was enacted on August 12, 1980; and

**WHEREAS**, the Borough of Hillsdale wishes to continue to participate in this program.

**NOW, THEREFORE, BE IT RESOLVED**, that the Governing Body of the Borough of Hillsdale authorizes continuation with the County of Bergen in the Cooperative Purchasing Program.

[24031](#) Resolution of the Borough of Hillsdale Adopting a Form Required to be Used for the Filing of Notices of Tort Claims Against the Borough in Accordance with The Provisions of the New Jersey Tort Claims Act, N.J.S.A. 59:8-6

**WHEREAS**, the New Jersey Tort Claims Act, N.J.S.A. 59:8-6, provides that a public entity may adopt a form to be completed by claimants seeking to file a Notice of Tort Claim against the public entity; and

**WHEREAS**, the Borough of Hillsdale is a public entity covered by the provisions of the New Jersey Tort Claims Act; and,

**WHEREAS**, the Borough of Hillsdale deems it advisable, necessary, and in the public interests to adopt a Notice of Tort Claim form in the form attached hereto and made a part hereof.

**NOW THEREFORE BE IT RESOLVED**, by the Mayor and Council of the State of New Jersey assembled in public session on the 2<sup>nd</sup> day of January, 2024, that the attached Notice of Tort Claim form be and hereby is adopted as the official Notice of Tort Claim form for the Borough of Hillsdale; and,

**BE IT FURTHER RESOLVED**, that all persons making claims against the Borough of Hillsdale, pursuant to the New Jersey Tort Claims Act, N.J.S.A. 59:8-1, et. seq., be required to complete the form herein adopted as a condition of compliance with the notice requirement of the New Jersey Tort Claims Act.

[24032](#) Resolution Authorizing Tax Sale

**WHEREAS**, the Mayor and Council of the Borough of Hillsdale finds and declares that N.J.S.A. 54:5-19 requires that the Borough of Hillsdale conduct a public tax sale to enforce delinquent municipal liens by selling said liens in accordance with the Tax Sale Law; and

**WHEREAS**, “delinquency” means the sum of all taxes and municipal charges due on a given parcel of property covering any number of quarters or years per N.J.S.A. 54:4-67, and

**WHEREAS**, the Mayor & Council further finds and declares that the Municipal Tax Collector is qualified to hold said Tax Sale in the calendar year 2024 for municipal delinquent charges; and

**WHEREAS**, the Mayor & Council further finds and declares that the annual Tax Sale may be at the discretion of the Municipal Tax Collector;

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Borough of Hillsdale that the Municipal Tax Collector, is hereby authorized to conduct the Annual Tax Sale during the calendar year 2024 in accordance with N.J.S.A. 54:5-19.

**BE IT FURTHER RESOLVED**, that the Municipal Clerk provide a certified copy of this resolution to the Tax Collector for his/her records.

[24033](#) Authorizing Assessor to File Tax Appeals

**WHEREAS**, the Bergen County Tax Board requires a resolution from municipalities within Bergen County authorizing the Tax Assessor and Borough Attorney to file municipal appeals on behalf of the Borough of Hillsdale, and to file corrections and/or stipulations regarding errors in tax assessments with the Bergen County Board of Taxation; and

**WHEREAS**, the filing of these corrections and/or the signing of these stipulations by the Tax Assessor of the Borough of Hillsdale will relieve the taxpayer from appearing before the Bergen County Board of Taxation; and

**WHEREAS**, the Assessor should be authorized to file appeals when under certain circumstances the taxpayer fails to provide information to allow a proper assessment to be done;

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Hillsdale that the Tax Assessor and/or Borough Attorney for Tax Appeals be and are hereby authorized to sign stipulations with the Bergen County Board of Taxation concerning those properties wherein errors are made and to file appeals when appropriate and in the best interest of the Borough of Hillsdale;

**BE IT FURTHER RESOLVED**, that the Tax Assessor and the Borough Attorney for Tax Appeals for the Borough of Hillsdale are hereby authorized to file municipal appeals for both procedural and substantive reasons.

[24034](#) Resolution Authorizing the Signing of a Temporary Shared Services Agreement with the County of Bergen for Tree Removal Along County Roads

**WHEREAS**, while it is not the responsibility of the County of Bergen to remove dead or dying trees within the municipalities of Bergen The County of Bergen, said removal being the responsibility of the individual municipality in which a tree is located, the County of Bergen does assist local municipalities with the removal of dead or dying trees located within the public right of way along the County of Bergen roadways on a limited basis and only when the County of Bergen determines that it is appropriate to provide such assistance and that the County of Bergen has the resources to provide such assistance; and

**WHEREAS**, the County of Bergen provides municipalities with tree removal assistance pursuant to Shared Service Agreements with municipalities when the County of Bergen determines, in its sole and absolute discretion and pursuant to the County of Bergen criteria, that it is appropriate to provide such assistance; and

**WHEREAS**, pursuant to such Shared Service Agreements participating municipalities may send written requests to the County of Bergen for assistance with regard to the removal of a particular tree or trees, with such requests subject to review by the County of Bergen; and

**WHEREAS**, the Borough of Hillsdale seeks to enter into a Shared Services Agreement with the County of Bergen allowing it to request assistance from the County of Bergen with regard to individual tree removal; and

**WHEREAS**, the Uniform Shared Services and Consolidation Act (N.J.S.A. 40A:65-1 *et seq.*) promotes the broad use of shared services as a technique to reduce local expenses funded by property tax payers; and

**WHEREAS**, the Uniform Shared Services and Consolidation Act (N.J.S.A. 40A:65-1 *et seq.*) allows any local unit to enter into an agreement with any other local unit or units to provide or receive any services that each local participating in the Agreement is empowered to provide or receive within its own jurisdiction, as set forth in N.J.S.A. 40A:65-7(4); and

**WHEREAS**, pursuant to N.J.S.A. 40A:65-5, the County of Bergen and the Borough of Hillsdale will each adopt resolutions authorizing entry into this Agreement; and

**NOW, THEREFORE, BE IT AGREED**, in consideration of the promises and of the covenants, terms, and conditions hereinafter set forth, the County of Bergen and the Borough of Hillsdale agree to perform in accordance with the provisions, terms and conditions set forth in an Agreement.

[24035](#) Resolution Authorizing the Agreement with Northwest Bergen Regional Health Commission

**WHEREAS**, in accordance with N.J.A.C. 8:52-1 *et seq.* the Borough of Hillsdale is required to provide health services to their residents; and

**WHEREAS**; the Borough of Hillsdale received a proposal from Northwest Bergen Regional Health Commission for the provision of health services of a technical and professional nature at the annual price of

January 1, 2024 – December 31, 2024 - \$62,748.00

January 1, 2025 – December 31, 2025 - \$64,008.00

January 1, 2026 – December 31, 2026 - \$65,292.00

**WHEREAS**, the term of this agreement shall be for (3) three years beginning January 1, 2024 through December 31, 2026; and

**NOW THEREFORE, BE IT RESOLVED**, that the cost of same is set forth in the agreement received by the Borough of Hillsdale on November 19, 2023 the terms of which are incorporated by reference herein; and

**BE IT FURTHER RESOLVED**, that the Mayor and Council of the Borough of Hillsdale hereby authorize the Mayor and/or Borough Administrator to execute the Public Health Services agreement with Northwest Bergen Regional Health Commission.

[24036](#) Resolution Authorizing the Interlocal Services Agreement Between the Borough of Hilldale and the Township of River Vale with Respect to the use of the Hillsdale Indoor Pistol Range

**WHEREAS**, the governing body of a municipality may enter into a contract with another municipality for the joint provisions within their jurisdictions of any service which either municipality is empowered to render within its own jurisdiction pursuant to N.J.S.A. 40:8A-1, et seq. known as the Interlocal Services Act; and

**WHEREAS**, the Township of River Vale is desirous of utilizing the Hillsdale Indoor Police Pistol Range to qualify their Police Officers; and

**WHEREAS**, The Borough of Hillsdale desires to set the fees and terms for the River Vale Police for the use of the range at the amount of \$2718.00, covering January 1, 2024 through December 31, 2024; and

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of Hillsdale, County of Bergen, State of New Jersey, that the mayor is hereby authorized to sign said Interlocal Services Agreement, once said Agreement is in a format acceptable to the Borough Attorney, and all other appropriate Borough professionals are hereby authorized and directed to take any and all steps necessary to effectuate the purposes of said Agreement.

[24037](#) Resolution Authorizing the Interlocal Services Agreement Between the Borough of Hilldale and the Borough of Old Tappan with Respect to the use of the Hillsdale Indoor Pistol Range

**WHEREAS**, the governing body of a municipality may enter into a contract with another municipality for the joint provisions within their jurisdictions of any service which either municipality is empowered to render within its own jurisdiction pursuant to N.J.S.A. 40:8A-1, et seq. known as the Interlocal Services Act; and

**WHEREAS**, the Borough of Old Tappan is desirous of utilizing the Hillsdale Indoor Police Pistol Range to qualify their Police Officers; and

**WHEREAS**, The Borough of Hillsdale desires to set the fees and terms for the Old Tappan Police for the use of the range at the amount of \$2653.00, covering January 1, 2024 through December 31, 2024; and

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of Hillsdale, County of Bergen, State of New Jersey, that the mayor is hereby authorized to sign said Interlocal Services Agreement, once said Agreement is in a format acceptable to the Borough Attorney, and all other appropriate Borough professionals



are hereby authorized and directed to take any and all steps necessary to effectuate the purposes of said Agreement.

[24038](#) Resolution Authorizing the Chief Financial Officer to disburse Funds in Case of an Emergency

**WHEREAS**, during each fiscal year emergency situations arise which necessitates the immediate disbursement of funds; and

**WHEREAS**, there is no procedure by which the Chief Financial Officer is authorized to make disbursements.

**NOW, THEREFORE, BE IT RESOLVED**, by the Governing Body of the Borough of Hillsdale, County of Bergen, that the Chief Financial Officer be, and hereby is, authorized to make said disbursements and to report the circumstances to the said Governing Body at the next regular meeting.

**BE IT FURTHER RESOLVED**, that the Governing Body shall ratify, at that said meeting, the amounts so disbursed.

[24039](#) Resolution Appointing Local Registrar

**WHEREAS**, as per N.J.S.A. 26:8-11, et seq. the position of Local Registrar of Vital Statistics (Registrar) for the Borough of Hillsdale, has been created; and

**WHEREAS**, Denise Kohan having been certified as Registrar, was originally appointed on April 5, 2016 to fulfill the responsibilities of Certified Registrar for the Borough of Hillsdale and then she was reappointed on June 8, 2020 and now her term is now due to expire April 30, 2024; and

**WHEREAS**, for a Municipal Clerk serving as registrar the term shall be concurrent with his/her term of office of Municipal Clerk as per N.J.S.A. 26:8-13; and

**NOW, THEREFORE, BE IT RESOLVED**, the Borough Council hereby re-appoints Denise Kohan as Registrar for the concurrent term ending December 31, 2026; and

**BE IT FURTHER RESOLVED**, that the Borough Clerk is hereby authorized to send a certified copy of this resolution to the State Registrar’s Office.

[24040](#) Establish Change Funds

**WHEREAS**, it is the desire of the Borough of Hillsdale, County of Bergen, to establish a change fund for the following offices as listed:

<b>DEPARTMENT</b>	<b>DESIGNEE</b>	<b>AMOUNT</b>
Stonybrook Swim Pool Commission	Patricia Hughes	\$200.00
Finance	Gioia Cassidy	\$200.00
Municipal Court	Jennifer Lacey	\$200.00

**NOW, THEREFORE BE IT RESOLVED**, that the Mayor and Council hereby authorizes such action.

[24041](#) Resolution Establishing of and Operation of Petty Cash Funds

**WHEREAS**, N.J.S.A. 40A:5-21 authorizes the establishment of a Petty Cash Fund in any county of municipality by application and resolution; and

**WHEREAS**, it is the desire of the Mayor and Council of the Borough of Hillsdale, County of Bergen to establish such a fund as follows:

<u>DEPARTMENT</u>	<u>ASSIGNEE</u>	<u>AMOUNT</u>	<u>PURPOSE</u>
Borough Clerk	Denise Kohan	\$ 500.00	Supplies, postage.
Hillsdale Police Dept.	Sean Smith	\$ 300.00	Supplies, hardware, etc.
Detective Bureau	Adam Hampton	\$ 300.00	Investigative Expenses

**WHEREAS**, the custodian for these funds is the Borough Clerk who is bonded for the amount of \$1,000,000; such custodian shall maintain records for their respective fund in a manner conducive to proper accounting and auditing procedures;

**NOW, THEREFORE BE IT RESOLVED**, that the Mayor and Council hereby authorize such action and that two copies of this resolution be filed with the Division of Local Government Services for approval.

[24042](#) Resolution Establishing Temporary Budget Appropriations for 2024

**WHEREAS**, N.J.S.A. 40A:4-19 provides that where contracts, commitments or payments are to be made prior to final adoption of the 2023 Budget, temporary appropriates for the purpose and amounts in the manner and time therein provided; and

**WHEREAS**, the date of this resolution is within the first thirty days of January 2024; and

**WHEREAS**, said total temporary appropriations in the 2024 Budget is not greater than 26.25 percent of 2022 budget.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Hillsdale that following temporary appropriation be made:

**CURRENT FUND OPERATING BUDGET**

<u>ACCOUNT LINE</u>	<u>DESCRIPTION</u>	<u>BUDGET</u>
4-01-20-100-011	ADMIN S&W - Regular	Temp Budget
4-01-20-100-026	ADMIN OE - Computer Maintenance	\$57,000.00
4-01-20-100-028	ADMIN OE - Contractual Services	\$13,000.00
4-01-20-100-036	ADMIN OE - Office Supplies	\$2,000.00
4-01-20-100-042	ADMIN OE - Education & Training	\$1,250.00
4-01-20-100-044	ADMIN OE - Memberships / Subscriptions	\$750.00
4-01-20-100-045	ADMIN OE - Travel	\$375.00
4-01-20-100-136	ADMIN OE - Other Supplies	\$125.00
4-01-20-100-207	ADMIN OE - New Equipment	\$125.00



4-01-20-110-030	MAYOR & COUNCIL OE - Recognition/Awards	\$250.00
4-01-20-110-036	MAYOR & COUNCIL OE - Office Supplies	\$2,500.00
4-01-20-110-042	MAYOR & COUNCIL OE - Education/Training	\$125.00
4-01-20-110-044	MAYOR & COUNCIL OE - Membrshp/Subscriptn	\$175.00
4-01-20-110-045	MAYOR & COUNCIL OE - Travel	\$625.00
4-01-20-120-011	Salary and Wages - Regular	\$500.00
4-01-20-120-021	Legal Advertising	\$29,750.00
4-01-20-120-022	Postage	\$1,000.00
4-01-20-120-027	Legal Miscellaneous	\$5,000.00
4-01-20-120-028	Contractual Services	\$37.50
4-01-20-120-036	Office Supplies	\$300.00
4-01-20-120-042	Education & Training	\$500.00
4-01-20-120-044	Memberships & Subscriptions	\$250.00
4-01-20-120-058	New Equipment	\$137.50
4-01-20-120-100	Election Expense	\$200.00
4-01-20-120-101	Ordinance Codification	\$3,500.00
4-01-20-130-011	Salary & Wages - Regular	\$1,250.00
4-01-20-130-026	Computer Maintenance	\$40,000.00
4-01-20-130-028	Financial Management	\$1,500.00
4-01-20-130-029	Payroll Services	\$20,000.00
4-01-20-130-036	Office Supplies	\$4,500.00
4-01-20-130-041	CONFERENCES & TRAINING	\$250.00
4-01-20-130-045	Surplus Equipment Auction Fees	\$250.00
4-01-20-130-058	New Equipment	\$150.00
4-01-20-130-100	Fixed Asset Inventory	\$150.00
4-01-20-130-101	Professional Services	\$350.00
4-01-20-130-102	Banking/CCard Charges	\$150.00
4-01-20-135-028	Audit Services O/E	\$50.00
4-01-20-145-021	Legal Advertising	\$7,000.00
4-01-20-145-022	Postage	\$100.00
4-01-20-145-023	Tax Bills	\$1,200.00
4-01-20-145-026	Computer Maintenance	\$1,000.00
4-01-20-145-027	New Equipment	\$950.00
4-01-20-145-036	Office Supplies	\$250.00
4-01-20-145-041	CONFERENCES & TRAINING	\$150.00
4-01-20-145-044	Memberships / Subscriptions	\$125.00
4-01-20-150-011	Salary & Wages - Regular	\$100.00
4-01-20-150-022	Postage	\$7,000.00
4-01-20-150-026	Computer Maintenance	\$200.00
4-01-20-150-028	APPRAISAL / PROFESSIONAL SERVICES	\$575.00
4-01-20-150-036	Office Supplies	\$1,500.00
4-01-20-150-042	Education & Training	\$75.00
4-01-20-150-044	Memberships / Subscriptions	\$37.50
4-01-20-150-045	Travel	\$62.50
4-01-20-150-046	Assessment Notices	\$25.00
4-01-20-155-112	Borough Attorney	\$525.00
4-01-20-155-113	Special Counsel - PVRHS	\$17,500.00
4-01-20-155-114	Special Counsel - Bond Counsel	\$1,250.00

4-01-20-155-115	Special Counsel - Labor Attorney	\$750.00
4-01-20-155-116	Special Counsel - Tax Appeal Attorney	\$15,000.00
4-01-20-155-117	Special Counsel - Transfer Station	\$2,500.00
4-01-20-155-118	Special Counsel - Redevelopment Counsel	\$2,500.00
4-01-20-155-121	Planning Board Attorney	\$6,250.00
4-01-20-165-101	Borough Engineer	\$11,250.00
4-01-20-165-102	Special Projects Engineer	\$25,000.00
4-01-20-165-121	Planning Board Engineer	\$7,000.00
4-01-20-166-036	Office Supplies	\$6,250.00
4-01-20-166-042	Education & Training	\$62.50
4-01-20-166-044	Memberships & Subscriptions	\$62.50
4-01-21-180-011	Planning Board - S&W Regular	\$100.00
4-01-21-180-021	Legal Advertising	\$4,750.00
4-01-21-180-029	Contractual Services	\$500.00
4-01-21-180-036	Office Supplies	\$500.00
4-01-21-180-044	Memberships / Subscriptions	\$425.00
4-01-21-180-100	PLANNING BOARD PLANNER	\$75.00
4-01-21-180-200	Borough Planner	\$15,000.00
4-01-21-180-201	Borough Redevelopment Planner	\$2,500.00
4-01-21-185-012	Salary & Wages - Regular	\$3,750.00
4-01-21-185-029	Contractual Services	\$7,750.00
4-01-21-185-036	Office Supplies	\$597.50
4-01-21-185-041	CONFERENCES & TRAINING	\$15.00
4-01-22-195-011	Salary & Wages - Regular	\$37.50
4-01-22-195-022	Postage	\$47,500.00
4-01-22-195-026	Computer Maintenance	\$45.00
4-01-22-195-029	Contractual Services	\$1,187.50
4-01-22-195-036	Office Supplies	\$312.50
4-01-22-195-042	Education & Training	\$187.50
4-01-22-195-044	Memberships / Subscriptions	\$125.00
4-01-22-195-074	UCC Gasoline	\$30.00
4-01-23-210-101	Liability - Flood	\$562.50
4-01-23-210-102	Liability - Train Station	\$7,750.00
4-01-23-210-103	Insurance - Liability/Auto	\$1,750.00
4-01-23-210-104	Insurance - Property	\$23,500.00
4-01-23-210-105	Insurance - Environmental Liability	\$16,500.00
4-01-23-210-106	Insurance - Public Officials / EPL	\$1,000.00
4-01-23-210-107	Insurance - JIF Sewer Back Up Claim	\$12,750.00
4-01-23-215-100	WORKERS' COMPENSATION	\$3,000.00
4-01-23-220-100	Insurance - Life	\$50,750.00
4-01-23-220-101	Insurance - Disability	\$500.00
4-01-23-220-102	Insurance - Medical	\$2,250.00
4-01-23-220-103	Insurance - Dental	\$380,000.00
4-01-23-220-104	Fire - Life	\$18,250.00
4-01-23-220-106	Insurance - NJ SHBP Waiver	\$2,000.00
4-01-23-225-100	Unemployment O/E	\$7,500.00
4-01-25-240-011	Salary & Wages - Regular	\$1,000.00

4-01-25-240-014	Salary & Wages - Overtime	\$650,000.00
4-01-25-240-016	Salary & Wages - Senior Bonus	\$25,000.00
4-01-25-240-017	Salary & Wages - Holiday	\$4,500.00
4-01-25-240-018	Salary & Wages - Crossing Guard	\$18,000.00
4-01-25-240-022	Postage	\$45,000.00
4-01-25-240-023	Copier Usage	\$50.00
4-01-25-240-026	Computer Maintenance	\$425.00
4-01-25-240-027	Maintenance of Other Equipment	\$875.00
4-01-25-240-029	Contractual Services	\$625.00
4-01-25-240-030	Other Supplies	\$20,000.00
4-01-25-240-032	Clothing & Uniforms	\$750.00
4-01-25-240-036	Office Supplies	\$3,125.00
4-01-25-240-037	E-TICKETS	\$750.00
4-01-25-240-040	AMMUNITION AND RANGE FEES	\$500.00
4-01-25-240-041	Chief/Director Expense	\$2,125.00
4-01-25-240-042	Education & Training	\$137.50
4-01-25-240-044	Memberships / Subscriptions	\$2,500.00
4-01-25-240-045	Travel	\$625.00
4-01-25-240-058	New Equipment	\$875.00
4-01-25-240-092	Medical Expense	\$5,750.00
4-01-25-240-100	Miscellaneous	\$1,250.00
4-01-25-240-101	R&M - Traffic Lights	\$437.50
4-01-25-240-102	R&M - Other Equipment	\$150.00
4-01-25-240-103	R&M - Radio Maintenance	\$187.50
4-01-25-241-011	Salaries & Wages - Regular	\$375.00
4-01-25-252-011	Salary & Wages - Regular	\$9,666.50
4-01-25-252-036	Office Supplies	\$1,250.00
4-01-25-252-041	Chief/Director Expense	\$25.00
4-01-25-252-060	New Equipment	\$62.50
4-01-25-260-100	CONTRACTED SERVICES - PER DIEM	\$625.00
4-01-25-265-027	EQUIPMENT MAINT & CONTRACTS	\$45,000.00
4-01-25-265-032	Clothing & Uniforms	\$1,500.00
4-01-25-265-036	Office Supplies	\$4,750.00
4-01-25-265-042	Education & Training	\$225.00
4-01-25-265-044	MEMBERSHIP/SUBSCRIPTIONS/MUTUAL AID	\$1,250.00
4-01-25-265-054	Radio Renovation	\$225.00
4-01-25-265-056	NEW EQUIPMENT/REPLACEMENT EQUIPMENT	\$625.00
4-01-25-265-093	Medical Expenses	\$1,250.00
4-01-25-265-102	Equipment Testing	\$125.00
4-01-25-265-104	Breathing Equipment	\$1,375.00
4-01-25-265-105	Turnout Gear	\$850.00
4-01-25-266-011	Salary and Wages - Regular	\$1,000.00
4-01-25-266-022	Postage	\$12,000.00
4-01-25-266-026	Computer Maintenance	\$50.00
4-01-25-266-027	Maintenance of Other Equipment	\$275.00
4-01-25-266-036	Office Supplies	\$125.00
4-01-25-266-042	Education & Training	\$125.00

4-01-25-266-044	Membership / Subscriptions	\$25.00
4-01-25-266-058	New Equipment	\$12.50
4-01-25-266-100	Miscellaneous	\$125.00
4-01-26-290-011	ROADS & MAINT S&W - Regular	\$50.00
4-01-26-290-013	ROADS & MAINT S&W - Seasonal	\$165,000.00
4-01-26-290-014	ROADS & MAINT S&W - Overtime	\$15,750.00
4-01-26-290-015	ROADS & MAINT S&W - Standby	\$10,000.00
4-01-26-290-024	ROADS & MAINT OE - Building Maintenance	\$5,000.00
4-01-26-290-026	ROADS & MAINT OE - Maintenance of Equip	\$10,000.00
4-01-26-290-029	ROADS & MAINT OE - Contractual Services	\$750.00
4-01-26-290-030	ROADS & MAINT OE - CONST MATERIAL ASPHAL	\$3,750.00
4-01-26-290-032	ROADS & MAINT OE - Clothing & Uniforms	\$25,000.00
4-01-26-290-036	ROADS & MAINT OE - Office Supplies	\$1,625.00
4-01-26-290-042	ROADS & MAINT OE - Education & Training	\$550.00
4-01-26-290-044	ROADS & MAINT OE - Memberships/Subscript	\$750.00
4-01-26-290-050	ROADS & MAINT OE - New Equipment	\$50.00
4-01-26-290-100	ROADS & MAINT OE - FOOD & MEALS	\$5,000.00
4-01-26-290-101	ROADS & MAINT OE - Equipment Rental	\$1,025.00
4-01-26-290-102	ROADS & MAINT OE - DEPARTMENT SUPPLIES	\$375.00
4-01-26-290-103	ROADS & MAINT OE - Prune & Removal Trees	\$625.00
4-01-26-290-104	ROADS & MAINT OE - Street/Traffic Signs	\$16,250.00
4-01-26-290-105	ROADS & MAINT OE - SEWER MAINTENANCE	\$1,250.00
4-01-26-290-106	ROADS & MAINT OE - Radio Renovation	\$375.00
4-01-26-290-107	ROADS & MAINT OE - Misc Vehicle Repairs	\$375.00
4-01-26-290-108	ROADS & MAINT OE - SNOW REMOVAL AND SALT	\$125.00
4-01-26-290-110	ROADS & MAINT OE - Reimbursements	\$50,000.00
4-01-26-290-111	ROADS & MAINT OE - Garbage Truck Rental	\$125.00
4-01-26-305-029	GARBAGE & TRASH OE - Disposal Contract	\$16,250.00
4-01-26-305-031	GARBAGE & TRASH OE - Tipping Fees	\$300,000.00
4-01-26-305-101	GARBAGE & TRASH OE - Licenses & Permits	\$95,000.00
4-01-26-306-100	RECYCLING OE - Vegetative Waste Disposal	\$1,000.00
4-01-26-306-102	RECYCLING OE - Recycle Material Disposal	\$25,000.00
4-01-26-306-103	RECYCLING OE - Leaf Disposal	\$25,000.00
4-01-26-310-021	B&G OE - Bldg Maint Borough Hall & PD	\$30,000.00
4-01-26-310-022	B&G OE - Building Maintenance DPW	\$3,750.00
4-01-26-310-023	B&G OE - Building Maintenance FD	\$1,750.00
4-01-26-310-024	B&G OE - Building Maintenance Other	\$2,500.00
4-01-26-310-026	B&G OE - Maintenance of Other Equipment	\$1,112.50
4-01-26-310-029	B&G OE - Contractual Services	\$1,000.00
4-01-26-310-058	B&G OE - Other Equipment & Supplies	\$5,500.00
4-01-26-310-101	B&G OE - Licenses & Permits	\$1,500.00
4-01-26-310-102	B&G OE - Building Improvements	\$937.50
4-01-26-310-221	TRAIN OE - Train Station	\$200.00
4-01-26-315-101	VEHICLE MAINT OE - Police Dept	\$837.50
4-01-26-315-201	VEHICLE MAINT OE - Fire Dept	\$3,750.00
4-01-26-315-301	VEHICLE MAINT OE - Road-Veh Parts & Acc	\$2,250.00
4-01-26-315-504	VEHICLE MAINT OE - EMERGENCY SERVICES	\$13,800.00

4-01-26-490-021	NJDEP Stormwater Permit O/E	\$625.00
4-01-27-330-011	Salary & Wages - Regular	\$375.00
4-01-27-330-029	Contractual Services	\$23,000.00
4-01-27-330-036	Office Supplies	\$16,462.50
4-01-27-330-042	CONFERENCES & TRAINING	\$75.00
4-01-27-330-044	Memberships / Subscriptions	\$25.00
4-01-27-330-046	Access for All Expenditures	\$37.50
4-01-27-330-060	New Equipment	\$200.00
4-01-27-330-101	LEAD TESTING	\$375.00
4-01-27-330-102	Medical Supplies	\$50.00
4-01-27-330-103	Public Health Programs	\$112.50
4-01-27-345-011	Salary & Wages - Regular	\$125.00
4-01-27-345-042	Education & Training	\$5,000.00
4-01-28-370-029	Contractual Services	\$75.00
4-01-28-370-036	Office Supplies	\$625.00
4-01-28-370-066	Recreation Supplies	\$87.50
4-01-28-370-102	Fish	\$2,237.50
4-01-28-370-411	Salary & Wages - Regular	\$300.00
4-01-28-370-425	Senior Citizen Activities	\$5,000.00
4-01-28-370-426	Trips	\$2,500.00
4-01-28-370-428	COMMUNITY TRANSP - FUEL	\$875.00
4-01-28-375-011	Salary & Wages - Regular	\$1,250.00
4-01-28-375-026	Materials & Equipment	\$18,000.00
4-01-28-375-031	Fertilizer, Stone,Clay Etc.	\$1,750.00
4-01-28-375-038	New Equipment	\$4,000.00
4-01-28-375-101	Grounds Improvements	\$2,500.00
4-01-28-375-102	Equipment Maintenance	\$1,250.00
4-01-29-390-011	Salary & Wages - Regular	\$250.00
4-01-29-390-024	Building Maintenance	\$100,000.00
4-01-29-390-029	Disposal Services	\$6,675.00
4-01-29-390-030	Materials	\$750.00
4-01-29-390-132	Payroll Services	\$125.00
4-01-29-390-140	Social Security	\$375.00
4-01-29-390-190	Insurance - Life	\$6,950.00
4-01-29-390-191	Insurance - NJ SHBP Waiver	\$50.00
4-01-29-390-192	Insurance - Workers' Compensation	\$1,250.00
4-01-29-390-193	Insurance - Medical	\$412.50
4-01-29-390-195	Insurance - Dental	\$7,550.00
4-01-29-390-197	Insurance - Liability	\$875.00
4-01-29-390-200	Unemployment Insurance	\$3,500.00
4-01-29-390-300	PERS	\$450.00
4-01-29-390-310	DCRP	\$10,125.00
4-01-30-415-021	Accumulated Absences	\$700.00
4-01-30-420-021	Memorial Day Parade	\$6,250.00
4-01-30-420-022	FALL FESTIVAL	\$1,250.00
4-01-31-430-020	Gas & Electric - Police	\$1,625.00
4-01-31-430-021	Gas & Electric - Fire	\$5,000.00

4-01-31-430-022	Gas & Electric - Centennial	\$2,500.00
4-01-31-430-023	Gas & Electric - Buildings & Grounds	\$500.00
4-01-31-430-024	Gas & Electric - Train Station	\$30,000.00
4-01-31-430-025	Gas & Electric - Condos	\$500.00
4-01-31-440-020	Telephone - A&E	\$250.00
4-01-31-440-021	Telephone - Police	\$6,000.00
4-01-31-440-023	Telephone - Fire	\$4,500.00
4-01-31-440-024	Telephone - Ambulance	\$750.00
4-01-31-440-025	Telephone - Road Dept.	\$225.00
4-01-31-445-021	Water - Fire	\$750.00
4-01-31-445-023	Water - B&G	\$1,000.00
4-01-31-445-024	Water - Train Station	\$1,750.00
4-01-31-445-025	Water - Beechwood Park	\$750.00
4-01-31-445-026	Water - Centennial Field	\$5,250.00
4-01-31-445-027	Water - Fire Hydrants	\$1,500.00
4-01-31-455-021	Operating	\$25,000.00
4-01-31-460-021	Gas & Diesel - Police	\$300,000.00
4-01-31-460-023	Gas & Diesel - Fire	\$7,500.00
4-01-31-460-024	Gas & Diesel - Ambulance	\$1,000.00
4-01-31-460-025	Gas & Diesel - Street & Road	\$1,500.00
4-01-31-460-026	Gas & Diesel - Garbage & Trash	\$5,000.00
4-01-31-460-027	Gas & Diesel - Fire Prevention	\$2,000.00
4-01-32-465-021	Recycling Tax Other Expenses	\$250.00
4-01-35-470-020	CONTINGENT	\$3,500.00
4-01-36-472-000	SOCIAL SECURITY TAXES	\$25,000.00
4-01-36-474-000	DCRP	\$56,750.00
4-01-42-103-011	SHARED SVC TAX - S&W - Regular	\$4,000.00
4-01-42-104-011	SHARED SVC CFO - S&W - Regular	\$7,000.00
4-01-42-104-021	SHARED SVC CFO - O/E - Miscellaneous	\$18,000.00
4-01-42-200-011	Salary and Wages - Regular	\$7,500.00
4-01-42-200-014	Salary and Wages - Overtime	\$29,000.00
4-01-42-200-032	Clothing & Uniforms	\$1,500.00
4-01-42-200-040	Ammunition & Range Fees	\$1,500.00
4-01-42-200-092	Medical Expense	\$250.00
4-01-42-200-200	Social Security Employee Share	\$250.00
4-01-42-250-011	Salary and Wages - Regular	\$3,000.00
4-01-42-250-032	Clothing & Uniforms	\$13,500.00
4-01-42-250-040	Ammunition & Range Fees	\$375.00
4-01-42-250-042	Education & Training	\$250.00
4-01-42-250-058	New Equipment	\$250.00
4-01-42-250-092	Medical Expense	\$200.00
4-01-42-250-200	Social Security Employee Share	\$175.00
4-01-42-300-001	9-1-1 PSAP - BERGEN COUNTY DISPATCH	\$750.00
4-01-43-490-029	Contractual Services	\$18,750.00
4-05-55-502-505	STONYBROOK S&W - Season & Temp	\$25,000.00
4-05-55-502-507	STONYBROOK S&W - Gate	\$45,500.00
4-05-55-502-509	STONYBROOK S&W - Maintenance	\$11,250.00

4-05-55-502-511	STONYBROOK S&W - Preseason	\$15,000.00
4-05-55-502-513	STONYBROOK S&W - Secr/Book	\$2,500.00
4-05-55-502-515	STONYBROOK S&W - DPW Assist	\$2,500.00
4-05-55-502-522	STONYBROOK - Advertising	\$1,000.00
4-05-55-502-524	STONYBROOK - Office Supplies	\$2,000.00
4-05-55-502-525	STONYBROOK - Cleaning Supplies	\$750.00
4-05-55-502-526	STONYBROOK - Postage	\$750.00
4-05-55-502-528	STONYBROOK - Maint/Repairs to Equipment	\$12.50
4-05-55-502-530	STONYBROOK - Education/Dues	\$1,250.00
4-05-55-502-532	STONYBROOK - Telephone/WiFi	\$250.00
4-05-55-502-534	STONYBROOK - Miscellaneous	\$1,000.00
4-05-55-502-536	STONYBROOK - New Equipment	\$75.00
4-05-55-502-540	STONYBROOK - Software Maintenance	\$1,000.00
4-05-55-502-542	STONYBROOK - Public Relations	\$838.44
4-05-55-502-544	STONYBROOK - Auditor	\$6,000.00
4-05-55-502-548	STONYBROOK - Utilities	\$3,355.00
4-05-55-502-550	STONYBROOK - Contractual Services	\$17,500.00
4-05-55-502-551	STONYBROOK - Sewer Repair	\$45,000.00
4-05-55-502-552	STONYBROOK - Contractual Svc Pool Maint	\$500.00
4-05-55-502-553	STONYBROOK - Contract Svc Bldg Open/Clos	\$45,000.00
4-05-55-502-554	STONYBROOK - Payroll Charges	\$20,000.00
4-05-55-502-556	STONYBROOK - Uniforms	\$1,000.00
4-05-55-502-557	STONYBROOK - BCUA Sewage Fees	\$1,250.00
4-05-55-502-558	STONYBROOK - Disposal	\$2,000.00
4-05-55-502-559	STONYBROOK - Vegetative Waste Disposal	\$1,500.00
4-05-55-502-560	STONYBROOK - Pool Chemicals	\$1,025.00
4-05-55-502-562	STONYBROOK - Insurance / Liability	\$6,250.00
4-05-55-502-564	STONYBROOK - Pool New Equip/Repair/Rplc	\$4,325.00
4-05-55-502-565	STONYBROOK - Emergency Pump Repair	\$1,250.00
4-05-55-502-566	STONYBROOK - REC New Equip/Repair/Repl	\$2,000.00
4-05-55-502-568	STONYBROOK - Bldg&Grnds Equip/Repair/Re	\$500.00
4-05-55-502-570	STONYBROOK - Bldg & Grnds Supplies	\$625.00
4-05-55-502-572	STONYBROOK - Swim Team	\$500.00
4-05-55-502-574	STONYBROOK - Engineering	\$250.00
4-05-55-502-575	STONYBROOK - Legal	\$750.00
4-05-55-502-576	STONYBROOK - Workers' Compensation	\$5,016.00
4-05-55-502-588	STONYBROOK - Social Security	\$6,552.00
4-05-55-502-700	STONYBROOK - PERS	\$1,675.00
4-05-55-502-701	STONYBROOK - DCRP	\$45.00
4-05-55-502-990	STONYBROOK - Insurance / Life	\$12.50
4-05-55-502-993	STONYBROOK - Insurance / Medical	\$2,250.00
4-05-55-502-995	STONYBROOK - Insurance / Dental	\$100.00
	<b>\$3,748,972.94</b>	

[24043](#) Authorizing the Award of a Non-Fair and Open Professional Services Agreement for Special Counsel – Pascack Valley Regional High School Withdrawal

**WHEREAS**, the Borough of Hillsdale has a need for Special Counsel for the Pascack Valley Regional High School Withdrawal for the calendar year 2024; and

**WHEREAS**, N.J.S.A. 40A:11-5 (1) (a) (i) provides that the award of a contract for professional services is an exception to the bidding requirements of the Local Public Contracts Law; and

**WHEREAS**, the Mayor and Council has recommended that the Law Offices of Victoria Flynn LLC located at 15 Grandview Drive, Holmdel, New Jersey 07733 continue to provide these services based upon previous satisfactory performance; and

**WHEREAS**, this contract is being awarded as an open-ended contract in accordance with N.J.A.C. 5:30-11.10 for a one (1) year period retroactive to January 1, 2024 through December 31, 2024; and

**WHEREAS**, the maximum dollar value of this contract based upon a reasonable cost estimate of the goods or services required over the contract term, shall not exceed \$1,500.00 with no obligation on the part of the Borough to spend the maximum amount; and

**WHEREAS**, the Law Offices of Victoria Flynn LLC has completed and submitted a “Contribution Statement by Professional Business Entity” as required by Hillsdale Borough Ordinance No. 04-14, entitled, “An Ordinance Establishing a Borough Policy for the Awarding of Public Professional Service Contracts”; and Ordinance No. 11-19 “Amending Chapter 12, Contracts, Public Professional Service and Chapter 305, Contribution Disclosure Statements”

**NOW, THEREFOR, BE IT RESOLVED**, that the Mayor and Council of the Borough of Hillsdale that the Law Offices of Victoria Flynn LLC located at 15 Grandview Drive, Holmdel, New Jersey 07733 is hereby awarded a Non-Fair and Open Professional Services Agreement for Special Counsel – Pascack Valley Regional High School Withdrawal for a one (1) year period retroactive to January 1, 2024 through December 31, 2024 in the as required, no minimum purchase amount not to exceed \$1,500.00 without further authorization by the governing body; and

**BE IT FURTHER RESOLVED** that the Borough Clerk is hereby authorized to execute the aforesaid Professional Services Agreement, a copy of the same being on file in the office of the Borough Clerk and hereby approved; and

**BE IT FURTHER RESOLVED**, that this contract is being awarded without public advertising for bids and bidding therefor in accordance with N.J.S.A. 40A:11-5 (1) (a) (i) of the Local Publics Contracts Law and has met the requirements as a Non-Fair and Open Contract pursuant to N.J.S.A. 19:44A-20.5 et seq.; and

[24044](#) Authorizing the Execution of a Fair and Open Contract for Risk Management Insurance Consultant

**WHEREAS**, the Borough of Hillsdale has a need to retain a Risk Management Insurance Consultant as a Fair and Open contract pursuant to the provisions of N.J.S.A. 19:44A-20.7; and,

**WHEREAS**, N.J.S.A. 19:44A-20.4 et seq. commonly known as the “New Jersey Local Unit Pay to Play Law” that took effect on January 1, 2006; and

**WHEREAS**, the Borough has fully complied with the “fair and open” process set forth under N.J.S.A. 19:44A-20.1 et seq.; and



**WHEREAS**, the Borough Council has determined that Acrisure located at 1460 Route 9 North, Suite 310, Woodbridge, New Jersey 07095 will be the most advantageous to the Borough; and

**WHEREAS**, Acrisure has completed and submitted a “Contribution Statement by Professional Business Entity” as required by Hillsdale Borough Ordinance No. 04-14, entitled, “An Ordinance Establishing a Borough Policy for the Awarding of Public Professional Service Contracts”; and Ordinance No. 11-19 “Amending Chapter 12, Contracts, Public Professional Service and Chapter 305, Contribution Disclosure Statements”

**BE IT RESOLVED THAT**, the Mayor and Borough Clerk are authorized to execute such contract with Acrisure at the rate of 6% of the Borough’s JIF/MEL assessment, rate set by JIF; and

**BE IT FURTHER RESOLVED**, that the Mayor and Council of the Borough of Hillsdale authorizes and directs the Borough Administrator to enter into a contract agreement with Acrisure through December 31, 2024 or until a successor is qualified or appointed.

24045 was pulled by Councilman Fox to be voted on separately

[24046](#) Resolution Designating Time and Place of 2024 Council Meetings

**BE IT RESOLVED**, by the Borough Council that the first and second Tuesday of each month, except for conflicts like holidays/elections or as noted on the schedule below when there will be one meeting per month, in the Municipal Building Council Chambers, 380 Hillsdale Avenue, Hillsdale, NJ, at the hour of 7:00 P.M. (unless otherwise noted) be designated as the time and place of Council meetings for the year 2024; and

**BE IT FURTHER RESOLVED**, that the Reorganization Meeting has been set for January 2, 2024 at 6:00 p.m.; and

**NOW, BE IT RESOLVED**, by the Borough Council in compliance with the provisions of the Open Public Meeting Act (N.J.S.A. 10:4-6 Et Seq.) that:

**Section 1.** Except as provided by Chapter 4, Section 10:4-12B, all meetings of the Council shall be open to the public at all times.

**Section 2.** At every meeting, the public may actively participate during the time designated for that purpose in the order of business and the Council may take formal action.

**Section 3.** The meetings of the Council shall be held on the dates and times set forth in the scheduled annexed hereto and made a part hereof.

**Section 4.** Within seven (7) days following the adoption of this resolution, a copy shall be posted on a bulletin board accessible to the public at all business hours at or near the entrance to the Council’s meeting room and shall remain so posted until replaced with a duly adopted resolution setting forth any revision thereof. A copy shall be mailed or sent by electronic means to two (2) official newspapers.

**Section 5.** Upon receipt by the Borough Clerk of a written request setting forth the name and address of the person making the request, the Clerk shall send to such person by regular mail, or by electronic means, between the date of such request and December 31<sup>st</sup> next ensuing, a copy of the meeting schedule referred to in section 3.

**BOROUGH OF HILLSDALE  
2024 COUNCIL MEETINGS**

<b>January</b>	2 <sup>nd</sup> Reorganization 6:00 pm
	9 <sup>th</sup>
<b>February</b>	6 <sup>th</sup>
	13 <sup>th</sup>
<b>March</b>	5 <sup>th</sup>
	12 <sup>th</sup>
<b>April</b>	2 <sup>nd</sup>
	9 <sup>th</sup>
<b>May</b>	7 <sup>th</sup>
	14 <sup>th</sup>
<b>June</b>	11 <sup>th</sup>
<b>July</b>	16 <sup>th</sup>
<b>August</b>	13 <sup>th</sup>
<b>September</b>	10 <sup>th</sup>
<b>October</b>	1 <sup>st</sup>
	8 <sup>th</sup>
<b>November</b>	12 <sup>th</sup>
<b>December</b>	3 <sup>rd</sup>
	10 <sup>th</sup>

Motion: Lundy Second: Ruocco

Ayes: Councilmember Escobar, Fox, Lundy, Osso, Ruocco, Trochimiuk

Nays: none

**OFF- CONSENT**

[24003](#) Authorizing the Award of a Non-Fair and Open Professional Services Agreement for Attorney for Tax Appeals

**WHEREAS**, the Borough of Hillsdale has a need for Tax Appeal Services for the calendar year 2024; and

**WHEREAS**, N.J.S.A. 40A:11-5 (1) (a) (i) provides that the award of a contract for professional services is an exception to the bidding requirements of the Local Public Contracts Law; and

**WHEREAS**, the Mayor and Council has recommended that Harwood Lloyd, 130 Main Street, Hackensack, NJ 07601 continue to provide these services based upon previous satisfactory performance; and

**WHEREAS**, this contract is being awarded as an open-ended contract in accordance with N.J.A.C. 5:30-11.10 for a one (1) year period retroactive to January 1, 2024 through December 31, 2024; and

**WHEREAS**, the maximum dollar value of this contract based upon a reasonable cost estimate of the goods or services required over the contract term, shall not exceed \$30,000.00 with no obligation on the part of the Borough to spend the maximum amount; and

**WHEREAS**, the firm of Harwood Lloyd has completed and submitted a “Contribution Statement by Professional Business Entity” as required by Hillsdale Borough Ordinance No. 04-14, entitled, “An Ordinance Establishing a Borough Policy for the Awarding of Public Professional Service Contracts”; and Ordinance No. 11-19 “Amending Chapter 12, Contracts, Public Professional Service and Chapter 305, Contribution Disclosure Statements”

**NOW, THEREFOR, BE IT RESOLVED**, that the Mayor and Council of the Borough of Hillsdale that Harwood Lloyd, 130 Main Street, Hackensack, NJ 07601 is hereby awarded a Non-Fair and Open Professional Services Agreement for Tax Appeal Services for a one (1) year period retroactive to January 1, 2024 through December 31, 2024 in the as required, no minimum purchase amount not to exceed \$30,000.00 without further authorization by the governing body; and

**BE IT FURTHER RESOLVED** that the Borough Clerk is hereby authorized to execute the aforesaid Professional Services Agreement, a copy of the same being on file in the office of the Borough Clerk and hereby approved; and

**BE IT FURTHER RESOLVED**, that this contract is being awarded without public advertising for bids and bidding therefor in accordance with N.J.S.A. 40A:11-5 (1) (a) (i) of the Local Publics Contracts Law and has met the requirements as a Non-Fair and Open Contract pursuant to N.J.S.A. 19:44A-20.5 et seq.; and

Motion: Escobar Second: Osso

Ayes: Councilmember Fox, Osso, Ruocco, Trochimiuk, Escobar

Nays: none

Abstain: Lundy

[24045](#) Approval of JIF/MEL Risk Management Agreement

**WHEREAS**, the Borough of Hillsdale is a member of the Bergen County Municipal Joint Insurance Fund and the Municipal Excess Liability Joint Insurance Fund; and

**WHEREAS**, the bylaws of the Funds require that each municipality appoint a Risk Management Consultant to perform various professional services detailed in the bylaws; and

**WHEREAS**, the bylaws for the Municipal Excess Liability Joint Insurance Fund and Bergen County Municipal Joint Insurance Fund indicate a minimum fee equal to six percent (6%) of the municipal assessment which expenditure represents reasonable compensation for the services required and is included in the assessment for this Fund; and

**WHEREAS**, the judgmental nature of the Risk Management Consultant’s duties renders comparative bidding impractical.

**NOW, THEREFORE, BE IT RESOLVED** that the Borough of Hillsdale does hereby appoint Acrisure located at 1460 Route 9 North, Suite 310, Woodbridge, New Jersey 07095 in accordance with the Fund’s bylaws for the period of January 1, 2024 through December 31, 2024 or until a successor is qualified or appointed; and

**BE IT FURTHER RESOLVED** that the Mayor and Borough Clerk are hereby authorized and directed to execute the consultant’s agreement annexed hereto, subject to approval of the Borough Attorney as to form and substance, and to cause notice of the decision to be published according to N.J.S.A. 40A:11-5(1)(a)(I).

Motion: Lundy Second: Ruocco  
Ayes: Councilmember Osso, Ruocco, Trochimiuk, Escobar  
Nays: none  
Abstain: Fox

**PUBLIC COMMENT:** (time limited to 3 minutes any topic-please state your name and town of residence for the record)

Mayor Sheinfield opened the second Public Comment Period.  
Seeing no one wishing to address the Council, the second Public Comment Period was closed.

**COUNCIL COMMENTARIES:**

Councilman Ruocco congratulated Mayor Sheinfield and his running mate Clemente Osso and Chief Smith, Lieutenant Woods and Sergeant Sayers. He is honored to be voted in by residents for Council where it will provide him more freedom to vote on legislation and not be restricted by the By Laws. He will continue to advocate in transparency in decision making by this governing body as the law allows.

Councilman Osso congratulated Councilman Ruocco and Mayor Sheinfield. He looks forward to working with everyone. He congratulated Chief Smith and he thanked Councilman DeRosa who assisted in their campaign. He looks forward to a productive year and contributing to the town.

Councilman Fox congratulated Councilmembers Osso and Ruocco as well as Mayor Sheinfield. He thanked the mayor for his uplifting State of the Borough Address. He congratulated Chief Sean Smith and Lieutenant Woods and Sergeant Sayers on their promotions.

Councilwoman Lundy congratulated all the newly elected officials as well as the Police staff that was promoted. She reminded everyone that the Environmental Commission is holding their Styrofoam Drive on Saturday January 6 from 11-1, with the first half hour restricted to residents only.

Council President Escobar congratulated Mayor Sheinfield and Councilman Osso as he looks forward to working with them. He congratulated Chief Smith and Lieutenant Woods and Sergeant Sayers as well as the Fire Officers. He thanked the council for electing him Council President and looks forward to working with everyone.

Mayor Sheinfield thanked everyone on the Dais and congratulated Councilman Osso and Councilman Ruocco on their victories and the Police Officers that were promoted tonight. He looks forward to a very productive year.

**ADJOURNMENT:**

Motion: Lundy Second: Escobar

All in Favor: Councilmember Fox, Lundy, Osso, Ruocco, Trochimiuk, Escobar

THE NEXT MEETING OF THE MAYOR AND COUNCIL WILL BE ON  
**TUESDAY, JANUARY 9, 2024** BEGINNING AT 7:00 P.M.

Denise Kohan, Municipal Clerk

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APPROVED AS PRESENTED