

This is a proposed agenda; it is subject to addition or deletion of items as well as rearrangement of sequence prior to final publication.

**RE-ORGANIZATION MEETING
AGENDA OF THE BOROUGH COUNCIL
BOROUGH OF HILLSDALE
JANUARY 4, 2023~6:30 pm**

Regular Meetings of the Borough Council are generally held on the 1st and 2nd Tuesday of each month. Please refer to our town calendar for dates and times and any special meetings or date changes. Borough Council Meetings begin at 7:00 PM. You may also participate through the Zoom Platform. [Click here to join via Zoom](#). The meeting id is **894 566 4822** and the passcode is **07642**. You may also dial in by calling **+1 929 205 6099 US (New York) Meeting ID: 894 566 4822 Passcode: 07642**. To ask a question if you call into the zoom meeting dial *9.

CALL THE MEETING TO ORDER:

Mayor John Ruocco

PLEDGE OF ALLEGIANCE:

Mayor John Ruocco

OPEN PUBLIC MEETING STATEMENT:

This meeting is for the purpose of conducting the Annual Re-Organization Meeting of the Hillsdale Borough Council on this 4th day of January, 2023. Public Notice of this meeting was given to The Ridgewood News and the Bergen Record; a copy was posted on the bulletin board outside of this meeting room, a copy was filed in the office of the Borough Clerk and a copy was posted on the Borough web site.

Please notify the Municipal Clerk for any disability requirements necessary for attendance at Mayor and Council meetings. At this time, we ask that you please silence all cell phones.

RECOGNITION OF DIGNITARIES:

Mayor John Ruocco

ADMINISTERING OATH OF OFFICE:

Janetta Trochimiuk – Councilmember	Term ending 12/31/25	Joseph D’Urso, Esq.
Justin Fox – Councilmember	Term ending 12/31/25	Nicholas C. Ponzini Esq.

ROLL CALL OF 2023 HILLSDALE MUNICIPAL COUNCIL:

Mayor John Ruocco
Councilmember Anthony DeRosa
Councilmember John Escobar
Councilmember Justin Fox
Councilmember Zoltan Horvath
Councilmember Abby Lundy
Councilmember Janetta Trochimiuk

STATE OF THE BOROUGH ADDRESS:

Mayor John Ruocco

NOMINATIONS AND ELECTION OF COUNCIL PRESIDENT:

I now ask for a nomination put forward to be elected as Council president for the year 2023.

Nomination(s) has/have been made for: _____

Motion: _____ Second: _____

Councilmember DeRosa, Escobar, Fox, Horvath, Lundy, Trochimiuk

The Oath of Office to be administrated to the Council President.

BOROUGH ATTORNEY: *(Mayor appointment with advice and consent of Council)*

Mayor Ruocco presents the name of Mark D. Madaio, Esq., 29 Legion Drive, Bergenfield, NJ 07621 as Borough Attorney for a one (1) year term expiring December 31, 2023.

[R23000](#) Authorizing the Award of a Non-Fair and Open Contract for Borough Attorney

Motion: _____ Second: _____

Councilmember Escobar, Fox, Horvath, Lundy, Trochimiuk, DeRosa

BY-LAWS OF THE BOROUGH COUNCIL:

Council Members propose changes to the By-Laws for the Borough of Hillsdale for the year 2023.

[Proposed 2023 By-Laws](#)

Motion: _____ Second: _____

Councilmember Fox, Horvath, Lundy, Trochimiuk, DeRosa, Escobar

COUNCIL COMMITTEES:

Mayor Ruocco announces the proposed **COUNCIL STANDING COMMITTEES** for the year 2023.

(With advice and consent of Council)

	Chairperson		
Ambulance	Anthony DeRosa	Abby Lundy	John Escobar
Economic Growth & Development	Janetta Trochimiuk	Abby Lundy	Justin Fox
Finance	Abby Lundy	Janetta Trochimiuk	Zoltan Horvath
Fire Department	Zoltan Horvath	John Escobar	Justin Fox
Historic Preservation	Zoltan Horvath	Janetta Trochimiuk	Anthony DeRosa
Police Department/OEM	John Escobar	Abby Lundy	Anthony DeRosa
Public Works	Justin Fox	Janetta Trochimiuk	Anthony DeRosa

Motion: _____ Second: _____

Mayor Ruocco announces the proposed **COUNCIL LIAISONS** for the year 2023.
(with advice and consent of Council)

Access to All	Justin Fox
Board of Education: <i>Regional</i>	Anthony DeRosa
<i>Local</i>	Anthony DeRosa
Board of Health	Justin Fox
Environmental Commission	Abby Lundy
Library	Janetta Trochimiuk
Local Assistance Board	John Escobar
Planning Board, Building & Zoning	John Escobar
Parks & Recreation Commission	Anthony DeRosa
Senior Citizens	Zoltan Horvath
Swimming Pool Commission	Abby Lundy

Motion: _____ Second: _____

Councilmember Lundy, Trochimiuk, DeRosa, Escobar, Fox, Horvath

Mayor Ruocco announces the proposed **SPECIAL COMMITTEES** for the year 2023.

Public Relations & Communication	DeRosa, Horvath, Borough Administrator, Borough Clerk
Flood and Disaster Committee	Borough Administrator, Police Chief, Fire Chief, Ambulance Captain, OEM Director, Board of Health President, Environmental Chair
Insurance Fund Commissioner/Liaison (JIF/MEL)	Borough Administrator Borough Clerk (Alternate)
Negotiation Committee	Escobar, Horvath, Trochimiuk, Borough Administrator
Our Town/Naming & Recognition	Horvath, DeRosa, Recreation Director
Fields Committee	DeRosa, Lundy, Escobar, Borough Administrator, Recreation Director
Community Space Development Area	Mayor, Borough Administrator, Recreation Director, DeRosa, Horvath, Hanlon
Community Space Stonybrook	Lundy, Escobar, Trochimiuk, Borough Administrator, Pool Director, Pool Commission Chair
Shared Services	Borough Administrator, Escobar, Fox, Lundy, Mayor Ex-officio
Sustainability and Resiliency	Borough Administrator, Lundy, Trochimiuk, Environmental Comm Member

Motion to record _____ Second: _____

Councilmember Trochimiuk, DeRosa, Escobar, Fox, Horvath, Lundy

FIRE DEPARTMENT OFFICERS:

Mayor Ruocco presents the names of the following 2023 Officers of the Hillsdale Fire Department:

2023 BOARD OF FIRE OFFICERS	
Chief	Dan Schuster
Deputy Chief	William Farrell
Senior Captain	Christopher Kelley
Junior Captain	Joseph Solda III
1 st Lieutenant	George Lucia Jr.
2 nd Lieutenant	Joseph Solda II
3 rd Lieutenant	Raymond DeGroat
4 th Lieutenant	Thomas Dunn
2023 ASSOCIATION OFFICERS	
President	Peter Hard
Vice President	Paul Muller
Secretary	Keith I. Durie
Treasurer	Patrick Doody
Asst. Secretary/Treasurer	William Becker

Motion to approve, receive and file _____ Second: _____
 Councilmember DeRosa, Escobar, Fox, Horvath, Lundy, Trochimiuk

POLICE DEPARTMENT:

Mayor Ruocco presents for Council confirmation, the following appointments to the Police Department Special Officers, Auxiliary Officers and Police Matrons for the year 2023 as recommended by Police Chief Francaviglia:

2023
POLICE DEPARTMENT PERSONNEL

- #53 Chief Robert Francaviglia
- #59 Capt. Sean Smith
- #75 Lt. Mike Camporeale
- #62 Sgt. Chris Donaldson
- #64 D/Sgt. Adam Hampton
- #73 Sgt. Alex Kaplan
- #76 Sgt. Matt Buesser
- #77 Sgt. Travis Woods
- #66 P.O. Dave Sayers
- #79 P.O. Brian Considine
- #80 Det. Corey Rooney
- #82 P.O. Matt Soltes

- #84 P.O. Joe Messner
- #85 P.O. Amanda Turrin
- #86 P.O. Ryan Cottrell
- #88 P.O. Joe Roma
- #89 P.O. Sean Marro
- #91 P.O. Kevin Gadomski
- #92 P.O. Jordan Bruce

Motion to approve, receive and file: _____ Second: _____
 Councilmember Escobar, Fox, Horvath, Lundy, Trochimiuk, DeRosa

BOARD, COMMISSION, AND TRUSTEE APPOINTMENTS:

Mayor Ruocco presents the names of the following individuals for appointment to the indicated positions and the specified terms of office.

ENVIRONMENTAL COMMISSION:

Scott Raymond	Term Expiring 12/31/25
Owen Peacock	Term Expiring 12/31/25
Steve Goodman – Alt #2	Term Expiring 12/31/24

Motion to Record: _____ Second: _____
 Councilmember Fox, Horvath, Lundy, Trochimiuk, DeRosa, Escobar

ACCESS FOR ALL COMMITTEE:

Anjali Daftary	Term Expiring 12/31/25
Sanny Yoon	Term Expiring 12/31/25
Diana Nimmo	Term Expiring 12/31/25
Jennifer Romanoff	Term Expiring 12/31/25
Laszlo Horvath - Appointee	Term Expiring 12/31/24

Motion to Record: _____ Second: _____
 Councilmember Horvath, Lundy, Trochimiuk, DeRosa, Escobar, Fox

PLANNING BOARD:

Meredith Kates – Class II	Term Expiring 12/31/23
John MacEwen – Class IV	Unexpired Term 12/31/24
Seth Griep – Alt #1	Unexpired Term 12/31/23

Motion to Record: _____ Second: _____
 Councilmember Lundy, Trochimiuk, DeRosa, Escobar, Fox, Horvath

OFFICE OF EMERGENCY MANAGEMENT:

Jon Najarian, OEM Deputy Coordinator	Term Expiring 12/31/23
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Motion to Record: _____ Second: _____
 Councilmember Trochimiuk, DeRosa, Escobar, Fox, Horvath, Lundy

LIBRARY TRUSTEES:

Judy Atchinson, Mayor’s Alternate

Term Expiring 12/31/23

Motion to Record: _____ Second: _____

Councilmember DeRosa, Escobar, Fox, Horvath, Lundy, Trochimiuk

Mayor Ruocco presents the names of the following individuals for appointment, with the Advice and Consent of the Council, to the indicated positions and the specified terms of office.

BOARD OF HEALTH:

Dr. Susan Kushner

Term Expiring 12/31/25

Elaine Meyerson

Term Expiring 12/31/25

John Klein

Term Expiring 12/31/25

Motion: _____ Second: _____

Councilmember Escobar, Fox, Horvath, Lundy, Trochimiuk, DeRosa

PLANNING BOARD MEMBER-CLASS III:

The Council under the law is permitted to nominate the Class III Member of the Planning Board as its representative of the Planning Board for a one (1) year term expiring December 31, 2023.

I now ask for a nomination to be put forward to be elected as the Class III Member of the Planning Board:

Nomination(s) has/have been made for: _____

Motion: _____ Second: _____

Councilmember Fox, Horvath, Lundy, Trochimiuk, DeRosa, Escobar

LIBRARY TRUSTEES:

Elizabeth DiLorenzo

Term Expiring 12/31/27

Motion: _____ Second: _____

Councilmember Horvath, Lundy, Trochimiuk, DeRosa, Escobar, Fox

LOCAL ASSISTANCE BOARD:

Karen O’Reilly

Term Expiring 12/31/26

Jack Gray

Term Expiring 12/31/26

Motion: _____ Second: _____

Councilmember Lundy, Trochimiuk, DeRosa, Escobar, Fox, Horvath

HILLSDALE SWIMMING POOL COMMISSION:

Roseann Heytink

Term Expiring 12/31/25

Motion: _____ Second: _____

Councilmember Trochimiuk, DeRosa, Escobar, Fox, Horvath, Lundy

All appointees are required to subscribe to their Oath of Office before entering upon their duties, and they are therefore asked to present themselves at the office of the Borough Clerk for this purpose on or before Friday, January 13, 2023 or prior to their first meeting.

PUBLIC COMMENTS: (time limited, items on the agenda only, one topic per speaker)

RESOLUTIONS (Consent Agenda) R23001 through R23044:

[R23001](#) Authorizing the Award of a Non-Fair and Open Contract for Borough Auditor

[R23002](#) Authorizing the Award of a Non-Fair and Open Contract for Borough Appraiser

[R23003](#) Authorizing the Award of a Non-Fair and Open Contract for Risk Management Insurance Consultant

[R23004](#) Authorizing the Award of a Non-Fair and Open Contract for Attorney for Tax Appeals

[R23005](#) Authorizing the Award of a Fair and Open Contract for Borough Public Defender

[R23006](#) Authorizing the Award of a Non-Fair and Open Contract for Borough Bond Counsel

[R23007](#) Authorizing the Award of a Fair and Open Contract for Borough Prosecutor

[R23008](#) Authorizing the Award of a Fair and Open Contract for Borough Planner

[R23009](#) Authorizing the Award of a Non-Fair and Open Contract for Borough Labor Counsel

[R23010](#) Authorizing the Award of a Non-Fair and Open Contract for Special Counsel – PVRHS Withdrawal

[R23011](#) Authorizing the Award of a Fair and Open Contract for Borough Engineer

[R23012](#) Authorizing the Award of a Fair and Open Contract for Alternate Public Defender

[R23013](#) Authorizing the Award of a Non-Fair and Open Contract for Special Counsel for Waste Management Issues

[R23014](#) Authorizing the Award of a Non-Fair and Open Contract for Special Counsel for Redevelopment

[R23015](#) Authorizing the Award of a Non-Fair and Open Contract for a Financial Advisor

[R23016](#) Authorizing the Award of a Non-Fair and Open Contract for a Grant Research Services

[R23017](#) Authorizing the Award of a Non-Fair and Open Contract for an Affordable Housing Administrative Agent for Housing Rehabilitation Program Services

- [R23018](#) Authorizing the Award of a Non-Fair and Open Contract for an Affordable Housing Compliance Services
- [R23019](#) Authorizing the Award of a Non-Fair and Open Contract for Professional Planning Services for Rehabilitation/Revitalization in the Borough of Hillsdale
- [R23020](#) Public Agency Compliance Officer for 2023
- [R23021](#) Designate Official Newspapers
- [R23022](#) Temporary Investments of Excess Funds in All Accounts
- [R23023](#) Establish Change Funds
- [R23024](#) Authorize Approval of JIF/MEL Risk Management Agreement
- [R23025](#) Resolution to Affirm the Borough of Hillsdale’s Civil Rights Policy with Respect to All Officials, Appointees, Employees, Prospective Employees, Volunteers, Independent Contractors, and Members of the Public that come into contact with Municipal Employees, Officials and Volunteers
- [R23026](#) Award and Execution of Contract for Animal Control Services Contract
- [R23027](#) Approve Organizations to be included in the Quasi Entities
- [R23028](#) Appointing the Borough Administrator as Representative of the Borough of Hillsdale to the Bergen County Municipal Joint Insurance Fund and the Municipal Excess Liability Fund
- [R23029](#) Resolution Appointing an Animal Control Officer for the Borough of Hillsdale
- [R23030](#) Establishment of Interest Rate on Delinquent Taxes
- [R23031](#) Resolution Adopting a Cash Management Plan for 2023
[2023 Cash Management Plan](#)
- [R23032](#) Designated Drivers of Borough Vehicles
- [R23033](#) Re-establishing Annual Petty Cash Funds for Borough Clerk's Office, Police Department and General Public Assistance
- [R23034](#) Designating Tax Search Officer for 2023
- [R23035](#) Resolution Authorizing the Chief Financial Officer to Disburse Funds in Case of Emergencies
- [R23036](#) Resolution Authorizing the Borough to Enter into a Service Agreement for Certified Recycling Professional (CRP) to Prepare the Annual Recycling Tonnage Report
- [R23037](#) Resolution Approving Interlocal Services Agreement – Mutual Aid Plan & Rapid Deployment Force

[R23038](#) Resolution Approving a Mutual Agreement Between the Borough of Hillsdale Fire Department and the Borough of Oradell Fire Department

[R23039](#) Governing Body Certification of Compliance with the United States Equal Employment Opportunity Commission’s “Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964”

[R23040](#) Resolution Authorizing Continuation with the County of Bergen in the Cooperative Purchasing

[R23041](#) Resolution of the Borough of Hillsdale Adopting A Form Required to be Used for the Filing of Notices of Tort Claims Against the Borough in Accordance With The Provisions of the New Jersey Tort Claims Act, N.J.S.A. 59:8-6

[R23042](#) Resolution Authorizing Tax Sale

[R23043](#) Resolution Establishing Temporary Budget Appropriations for 2023

[R23044](#) Authorizing Assessor to File Tax Appeals

Motion: _____ Second: _____

Councilmember DeRosa, Escobar, Fox, Horvath, Lundy, Trochimiuk

PUBLIC COMMENT:

COUNCIL COMMENTS:

ADJOURNMENT:

Motion: _____ Second: _____

Councilmember Escobar, Fox, Horvath, Lundy, Trochimiuk, DeRosa

THE NEXT MEETING OF THE MAYOR AND COUNCIL WILL BE ON
TUESDAY, JANUARY 10, 2023 BEGINNING AT 7:00 P.M.