

BOROUGH OF HILLSDALE
RESOLUTION 17031

**RESOLUTION PROMOTING POLICE OFFICER THOMAS SMITH TO THE
RANK OF SERGEANT**

WHEREAS, there exists a vacancy in the position of Sergeant in the Hillsdale Police Department; and,

WHEREAS, the Chief of Police and the Council Police Committee are recommending the promotion of Police Officer Tom Smith to the rank of Sergeant as he is the most qualified candidate for promotion to said position.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Hillsdale, County of Bergen, State of New Jersey that the Borough Council does hereby appoint Police Officer Thomas Smith to the position of Sergeant, effective January 1, 2017. Sergeant Smith shall be compensated in his new rank as Sergeant at the base salary of \$136,772.00 and subject to all other benefits, terms and conditions of employment applicable under the current PBA Local No. 207 Collective Bargaining Agreement.

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeRosa, Anthony							
Karcich, Scott							
Lundy, Abby							
Pizzella, Frank							
Ruocco, John							
Segalas, Steven							
Frank, Doug							

Adopted: January 17, 2017

Attest: _____
Denise Kohan
Acting Municipal Clerk

Douglas Frank
Mayor

Oath of Allegiance And Oath of Office

State of New Jersey

County of Bergen

I, Thomas Smith, do solemnly swear (or affirm) that I will support the Constitution of the State of New Jersey, and that I will bear true faith and allegiance to the same and to the Governments established in the United States and in this State, under the authority of the people.

I do solemnly swear (or affirm) that I will faithfully, impartially and justly perform all the duties of the office of Sergeant for the Hillsdale Police Department according to the best of my ability. So help me God.

Signature

Sworn to and Subscribed before me

this 17th day of January in the year 2017

Municipal Clerk/Notary (**Seal**)

N.J.S.A. 41:1-1 and 41:1-3, as amended June 17, 1971



Hillsdale Volunteer Fire Department

380 Hillsdale Avenue, Hillsdale, New Jersey 07642

Phone # 201-358-5050 - Fax # 201-722-4714

To: Denise Kohan Deputy Borough Clerk

January 10, 2017

From: Keith I Durie Secretary Hillsdale Fire Dept

Subject: Chief Doody's Appointment of an officer for 2017.

Please notify the Hillsdale Mayor and Council, that Chief Doody has appointed George Lucia II, to the position of Third Lieutenant of the Hillsdale Volunteer Fire Department for the year ending December 31, 2017

—

Smoke and Carbon Monoxide Detectors can save your life.
Don't live home without them.

Oath of Allegiance And Oath of Office

State of New Jersey

County of Bergen

I, George Lucia III, do solemnly swear (or affirm) that I will support the Constitution of the State of New Jersey, and that I will bear true faith and allegiance to the same and to the Governments established in the United States and in this State, under the authority of the people.

I do solemnly swear (or affirm) that I will faithfully, impartially and justly perform all the duties of the office of 3rd Lieutenant for the Hillsdale Volunteer Fire Department according to the best of my ability. So help me God.

Signature

Sworn to and Subscribed before me

this 17th day of January in the year 2017

Municipal Clerk/Notary(Seal)

N.J.S.A. 41:1-1 and 41:1-3, as amended June 17, 1971

DEPARTMENT OF POLICE
BOROUGH OF HILLSDALE



380 Hillsdale Avenue
Hillsdale, New Jersey 07642
Headquarters: 201-664-4200

ROBERT FRANCAVIGLIA
CHIEF OF POLICE

Fax: 201-666-4503
www.hillsdalepolice.com

Date: January 6, 2017

To: Mayor and Council

From: Chief Robert Francaviglia

Re: December 2016 monthly report

- During the month of November there were 93 dispatching shifts all were covered with non-sworn personnel.
- There were 388 motor vehicle stops, 122 summonses and 19 criminal arrests.
- The Drive Sober or Get Pulled over grant, which we received was conducted from Dec. 9th to Jan. 1st. Officers issued 112 summonses, 153 warnings and arrested one motorist for DWI.

HILLSDALE POLICE DEPARTMENT

Agency Activity Report

By CFS Classification

From Date: 12/1/2016 To Date: 12/31/2016

Report Date: 1/6/2017 12:08:37 PM

Classification code	Description	Total Events	0000-0800	0801-1600	1601-2359
0100	Murder	0	0	0	0
0200	Rape	0	0	0	0
0300	Robbery	0	0	0	0
0400	Aggravated Assault	0	0	0	0
0500	Burglary	1	0	0	1
0600	Theft	0	0	0	0
0700	MV Theft	0	0	0	0
0800	Other Assaults	3	2	0	1
0900	Arson	0	0	0	0
1000	Forgery Counterfeit	0	0	0	0
1100	Fraud	4	0	4	0
1200	Embezzlement	0	0	0	0
1300	Stolen Property	0	0	0	0
1400	Malicious Mischief	7	0	4	3
1500	Weapons Offense	0	0	0	0
1600	Prostitution Vice	0	0	0	0
1700	Sex Offense	0	0	0	0
1800	Narcotics Drug Laws	5	0	3	2
1900	Gambling	0	0	0	0
2000	Family Offense	0	0	0	0
2100	Liquor Laws Drunk Driving	0	0	0	0
2200	Liquor Laws Possession	0	0	0	0
2400	Disorderly Conduct	20	3	12	5
2600	All Other Offenses	5	2	1	2
2900	Runaways	0	0	0	0
4000	Non Criminal Investigations	83	14	35	34
4100	Fire Related	17	0	14	3
4500	Deaths Suicides	0	0	0	0
5000	Lost Found Prop. / Missing Persons	8	2	5	1
5500	Animal Complaints	16	2	12	2
6000	Traffic Accidents	32	6	13	13
6300	Traffic Enforcement	388	55	170	163
6500	Parking Enforcement	20	3	16	1
6600	Traffic Services	1	0	0	1

HILLSDALE POLICE DEPARTMENT

Agency Activity Report

By CFS Classification

From Date: 12/1/2016 To Date: 12/31/2016

Report Date: 1/6/2017 12:08:37 PM

Classification code	Description	Total Events	0000-0800	0801-1600	1601-2359
7000	Public Services	245	73	80	92
7500	Assist other Agency	24	5	14	5
8000	Warrants	6	0	2	4
9000	Administrative	58	23	23	12
	Total:	943	190	408	345

Citation Output By Charge

Starting Issue Date 12/1/2016 to Ending Issue Date 12/31/2016

Ticket Type: EQUIPMENT

Charge	Total
39:3-10 - DRIVING WITHOUT DRIVER'S LICENSE, EXAM ETC.	1
39:3-66 - MAINTENANCE OF LAMPS	1
Total:	2

Ticket Type: MOVING VIOLATION

Charge	Total
39:3-10 - DRIVING WITHOUT A LICENSE	5
39:3-10A - DRIV WITH AN EXPIRED LICENSE	1
39:3-10B - DRIV WITHOUT LIC-NEVER LICENSED	1
39:3-13.8(G) - PERMIT HOLDER VIOLATING DECAL REQUIREMENTS	1
39:3-17 - TOURING PRIV OF NON RESID DRIVERS	1
39:3-17.1 - CONT OF NON-RESID DRIV RTS AFTER BECOME RESID	1
39:3-29 - FAILURE TO POSSESS DL OR REG	3
39:3-33 - IMPROPER DISPLAY/UNCLEAR PLATES	9
39:3-36 - FAILURE TO NOTIFY DMV OF ADDRESS CHANGE	1
39:3-4 - DRIVING OR PARKING UNREGISTERED MOTOR VEHICLE	4
39:3-40 - DRIVING AFTER DL/REGISTRATION SUSPENDED/REVOKED	12
39:3-40 - DRIVING AFTER LICENSE SUSPENDED OR REVOKED	1
39:3-44 - VEHICLE IN UNSAFE CONDITION	1
39:3-47A - FAILURE TO USE LIGHTED LAMPS WHEN REQUIRED	1
39:3-61(K) - INADEQUATE LICENSE PLATE ILLUMINATION	3
39:3-66 - MAINTENANCE OF LAMPS	13
39:3-74 - OBSTRUCTION OF WINDSHIELD FOR VISION	5
39:3-75 - SAFETY GLASS REQUIREMENT	6
39:3-76.2F - FAILURE TO WEARSEAT EQUIPMENT-RESPONSIBILITY OF DRIVER	3
39:3-77 - SELL/USE UNAPPROVED DEV/EQUIP	1
39:3-8.1 - NONCOMMERCIAL TRUCKS, LICENSE, APPLICATION FOR REG'S	1
39:3-84.13 - EXPIRED TOW TRUCK MARKER / PERMIT	1
39:4-126 - FAILURE TO GIVE PROPER SIGNAL -TURNING OR STOPPING	1
39:4-144 - DISREGARD STOP SIGN REGULATION OR YIELD SIGN	4
39:4-36 - PEDESTRIAN-FAILURE TO YIELD RIGHT OF WAY	1
39:4-46A - FAILURE TO SHOW NAME/LOCATION ON VEHICLE	3
39:4-49.1 - OPERATION OF MOTOR VEHICLE WHILE IN POSSESSION/NARCOTIC	7
39:4-50 - OPERATING UNDER INFLUENCE OF LIQUOR OR DRUGS	1
39:4-56 - DELAYING TRAFFIC	1
39:4-80.1 - FAILURE TO OBEY SCHOOL CROSSING GUARD	1
39:4-82 - FAILURE TO KEEP RIGHT	1
39:4-86 - IMPROPER PASSING - CROSSING NO PASSING LINE	1
39:4-88 - TRAFFIC ON MARKED LANES	2
39:4-94.2B - DRIVE A VEH UPON CLOSED SECTION OF HIGHWAY KNOWINGLY	1
39:4-97 - CARELESS DRIVING	1
39:4-97 - CARELESS DRIVING: LIKELY TO ENDANGER PERSON OR PROPERTY	5
39:4-98 - SPEEDING	1
39:6B-2 - NO LIABILITY INSURANCE COVERAGE ON MOTOR VEHICLE	1
Total:	107

Ticket Type: PARKING

Charge	Total
292-33A(3) - NO PARKING IN WEST BOROUGH LOSTS	3
292-33A(4) - NO PAID STICKER/SPACE TRANSIT LOT	4
292-33B(2C) - NO RESIDENT STICKER \$2.00 SPACE	2
292-37 - HANDICAPPED PARKING	1
39:4-135 - PARKING-DIRECTION/SIDE OF ST-ANGLE PKNG-ONE W	1
39:4-138(E)1 - PARKING W/ 25 FT OF CROSSWALK	1
39:4-138B - BLOCKING DRIVEWAY OR CROSSWALK	1
Total:	13

CHRISTOPHER P. STATILE, P.A.

PROFESSIONAL ENGINEERS AND PLANNERS
DESIGN CONSULTANTS

CPSTATILE@AOL.COM

3 FIR COURT
OAKLAND, NJ 07436
TELEPHONE (201) 337-7470
FAX (201) 337-7599

NEW YORK

January 12, 2017

Memo

To: Mayor Douglas Frank and Members of the Council

From: Christopher P. Statile, P.E., Borough Engineer

Regarding: Monthly Status Report

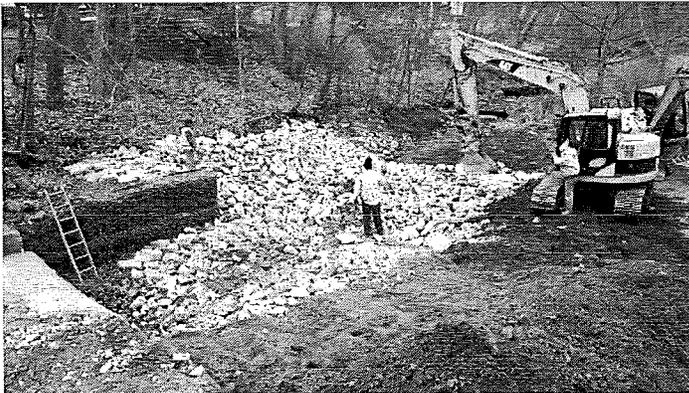
A. Underway:

Stonybrook Swim Club – Lap Pool Winter Enclosure

The Commission is working with the Borough Attorney on draft specifications for a contract/project in early 2017.

The Commission made their presentation at the December 7th Planning Board meeting for a 'Capital Project Review' hearing. This is a consistency review with the Hillsdale Master Plan, or if the Board had a capital project plan, a review against that plan. The Board acknowledged that evening that the project was consistent with the master Plan.

Wierimus Lane Culvert



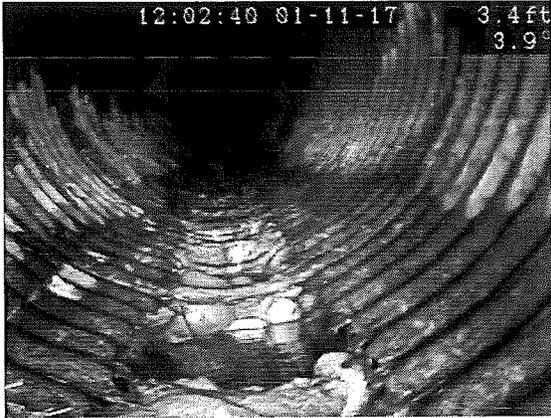
John Garcia Construction Inc. has completed most of the work and is currently cleaning up the jobsite. Council awarded a contract in the amount of \$48,900.00.

We notified the County Engineer's Office that the priority repairs have been completed on both the culvert and downstream gabion baskets/channel stabilization.

Yesler Way/Trinity Place Pavement Striping

Statewide, the striping contractor for PSEG will be laying down lines on Monday, and be completing new striping at the same time on Trinity Place recommended by the Police Department. The line work has already been laid out with our inspectors and will be completed in a few hours.

Wierimus Road Drainage System Failure (Investigation)



We have completed an internal inspection of the circa 1970 drainage pipe sections via CCTV and find that the lower 'invert' portions of the pipe are completely corroded and stormwater is running *under the old pipe*. Two of the concrete manholes are also in disrepair. The pipe convey stormwater runoff from the Horzon Terrace development to the open system running through Demarest Farms below. Severe soil erosion on the hillside above Wierimus Road has been caused by a failure in the drainage pipe.

Due to the extensive failure of the pipe, we recommend its removal and replacement. The work would take place within the Borough's 20 ft. wide drainage easement and numerous trees will have to be removed for construction access (trees should not be permitted to grow above and near the pipe in any case). We can have contract plans and specifications for replacement completed in about two - three weeks, have it advertised and awarded during February, and a construction contract underway in March.

Centennial Field

The following is being undertaken at the landfill:

1. Repair of the deep probe active methane detection system. The Administration is working with the vendor who installed the system to get the required repairs made under the warrantee. This includes the repair of the fieldhouse methane sensors.
2. The State is waiting for the results of the first round of passive methane vent sampling and testing results. The sampling was conducted, and we should have the results returned shortly. The preliminary results show compliance with the Borough's Air Quality Permit.
3. The Borough has issued a purchase order for signs to be placed on the various devices in the landfill so that the State can identify and reference these with the As-Built plans. This was not originally part of the closure plan.
4. A new quarterly inspection checklist has been prepared for the State's review, and the inspections will move forward thereafter with our office and the DPW.
5. Methane sampling will be conducted shortly at the surface of the landfill when weather conditions permit.

Upon repair of the above equipment, we will re-submit the required closure certifications to the State. Meanwhile, our environmental subconsultant will review the passive vent sampling results under the Air Quality Permit with the State to reduce the testing frequency of all the various protocols to save the Borough these re-occurring costs.

B. Current Grants Applications

Train Station Rehabilitation (\$100,000 County Open Space Grant + Equal Borough Match)

The first phase of the program will be an evaluation of the building by an historic architect for deficiencies (roof, windows, eaves, doors, etc.) and to return to its original architecture. A budget must be prepared and matching grant funds made available, plus any excess construction costs. Thereafter, condition inspections and a report are prepared and issued to the County and State Historic Preservation Office for consultation and approval. Once approved, designs and contract documents are prepared for public bidding. Construction of physical improvements would commence thereafter.

Train Station A.D.A. Bathroom Improvements (\$49,800 Community Development Grant -- design underway)

Our architect prepared a schematic design plan for a bathroom off of the waiting area so that it will have the same access controls rather than a separate entrance (where the existing bathroom is located).

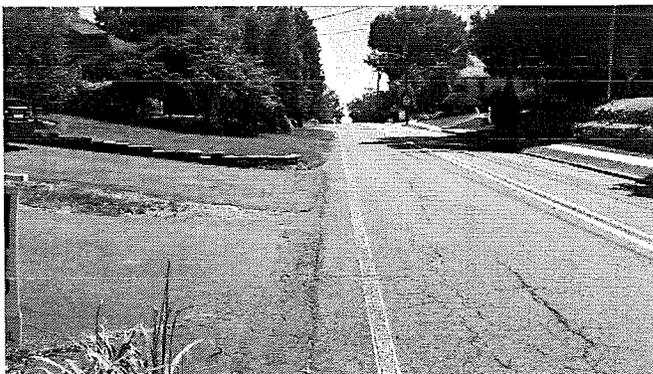
The Borough has received a non-matching grant to undertake handicapped access improvements to the first floor bathroom.

C. Grant Applications Submitted for 2017

NJDOT Local Aid – Highway trust Fund

We are currently preparing three grant applications due in February for 2017 funding:

Road Improvements: Forest Drive, Saddlewood Drive, Briarcliff Road as a group. The maximum funding expected is about \$155,000.00 although the grant request will be much higher.



Safe Routes to Transit: New Sidewalks along Piermont Avenue between Kinderkamack Road and Magnolia Avenue.

Depending on the timing of the actual grant allocations, the work could be incorporated into the Borough's 2017 road resurfacing program.

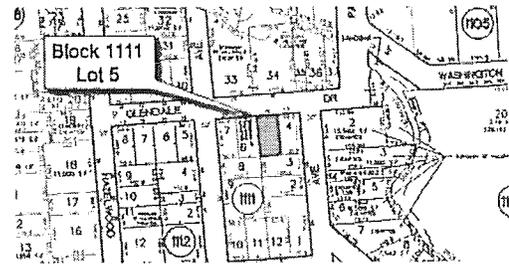
Bergen County Municipal Open Space



We submitted three Open Space grant applications on October 13th.

The first application is for improvements to the Beechwood Park Bandshell and surrounding park hardscape in the amount of **\$32,500.00** for a total project cost of \$65,000.00. This will include masonry, steel, and wood repairs of the Bandshell, and exercise equipment and hardscape site improvements in the Park.

The Borough also submitted an Open Space grant application is to obtain funds to acquire 19 Glendale Avenue due to its flood prone location. Other nearby properties have been acquired by the Borough in the past for open space/flood storage purposes either from the County or through funding from the State and FEMA.



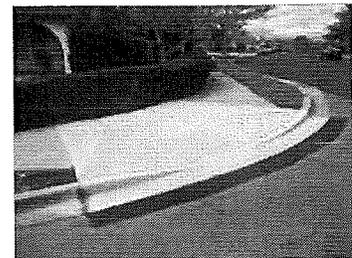
We are also preparing a grant application due on February 15th to the NJDEP Green Acres program for the matching funds once the appraisal is completed and we know how much the County is going to participate.

The County Municipal Open Trust fund to which local taxpayers contribute, is broken down as 70% to the County's Programs (\$2.8 million) and at 30% to the Municipal Programs (\$1.2 million).

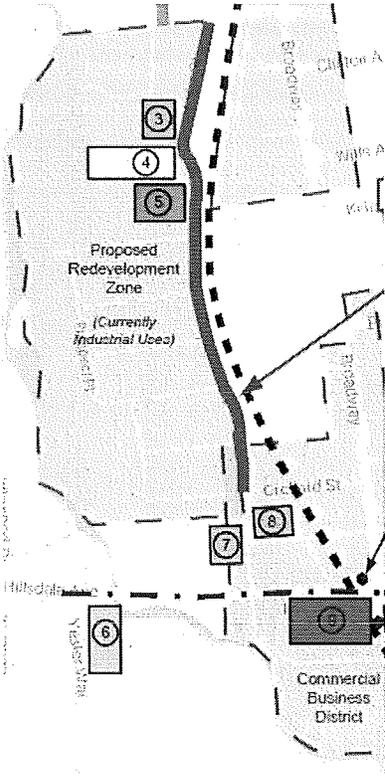
Community Development Block Grants (CDBG) (submitted)

On October 3rd we applied for **\$45,000.00** to construct barrier-free curb ramps where none currently exist.

This application is for 2017-2018 funding. The meetings with Community Development Municipal/Township Representatives to discuss and vote upon the new project funding will begin in early March. After that meeting the County's Division submits the suggested award amounts to HUD to approve in which they will not have a final guaranteed award funding back from HUD until about June - August of 2017.



NJDOT Transportation Alternative Program



We prepared and submitted on November 15th a +/- **\$1.44 million** grant application under this program to make streetscaping improvements along Patterson Street (Orchard Street to Park View Drive) and Hillsdale Avenue (Broadway to Kinderkamack Road) as these areas surround and provide pedestrian access to the train station and local bus routes downtown.

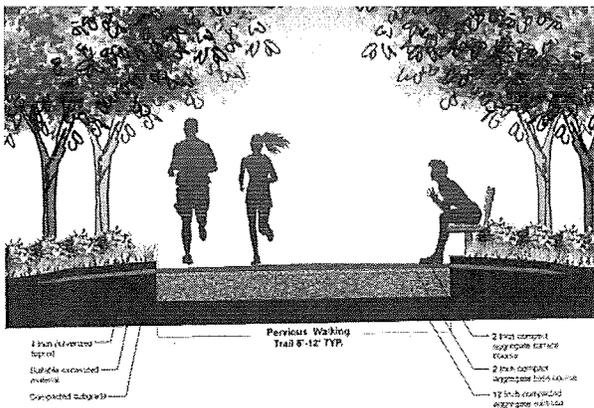
The State grant application is for “well-developed, construction ready” projects for “non-traditional” surface transportation related projects. These would include off-road trails for pedestrian and bicyclists, historic preservation of historic transportation facilities, **streetscaping**, etc.

The grant application will tie in well with the Borough’s consideration of a redevelopment zone in and around Patterson Street, PSE&G’s \$125 million substation upgrades (provides a regional need), Waste Management’s Solid Waste Transfer Facility (provides a regional need), the nearby Suez Woodcliff Lake Reservoir which provides the regional water supply needs via the Pascack Brook, the proposed walking trail into Woodcliff Lake and Park Ridge, and the most recently approved 40-unit housing development on Patterson Street with

affordable housing.

We are requesting that the Planning Board ask PSE&G and the Preserve at Hillsdale land, both approved land use applications to also financially contribute to the overall project with capital improvement monies and property easements for road improvements.

Recreational Trails Program



We have been inquiring about the status of this grant application with state. The NJDEP’s Green Acres Program administers this federal program in New Jersey. On May 15th, we submitted the grant application to extend the Woodcliff Lake inter-municipal walking trail from the municipal boundary to Park View Drive. The maximum amount of the grant is **\$24,000.00**. A 20% match is required of the Borough, which can be fair market value of labor and materials or cash.

Pascack Valley High School
200 Piermont Ave Hillsdale, NJ 07642
201-358-7060 Ext. 25206



December 2, 2016

Dear Mayor Frank and Council Members,

I am writing to you to request permission for a community 5k Run/Walk to be held in Hillsdale on Sunday, March 12, 2017. The run/walk will be used to bring the community together while raising money to help support the Pascack Valley Softball team. This year, funds will be allocated to renovating our field and building dugouts for our team. In collaboration with Ms. Patty Hughes, I have received approval from both the Recreation Commission and Sergeant McLaughlin. For your review, I have attached the race route proposed by Sergeant McLaughlin to this letter. If you have any questions or concerns, please contact me at the phone number below. I look forward to making this event one the community and high school will look forward to for many years to come.

Thank you for your time and support.

Sincerely,
Lauren Bacsik

A handwritten signature in black ink that reads "Lauren Bacsik". The signature is written in a cursive, flowing style.



SUNDIAL GARDEN CLUB

January 9, 2017

The Borough of Hillsdale

380 Hillsdale Avenue

Hillsdale, NJ 07642

Att: Mrs. Denise Kohan, Borough Clerk

SUBJECT: Sundial Garden Club Plant Sale at The Hillsdale Railroad Station – May 13, 2017

Dear Mrs. Kohan,

The Sundial Garden Club requests permission to use the Hillsdale Railroad Station for its Annual Plant Sale. As we have done in years past, we would like to hold the sale on the Saturday before Mother's Day. This year the date will be May 13, 2017.

Also please announce the Plant Sale (May 13, 2017) date on the *digital Sign by the Train Crossing*.

If you would like further information, please contact me. Please send a confirmation for the date.

Sincerely,

A handwritten signature in cursive script that reads "Evelyn Pachner". The signature is written in black ink and is positioned above the printed name.

Evelyn Pachner

**BOROUGH OF HILLSDALE
ORDINANCE NO. 17-01
(Introduction)**

CAPITAL ORDINANCE TO APPROPRIATE THE SUM OF \$273,521 FOR VARIOUS IMPROVEMENTS TO THE STONYBROOK SWIM CLUB IN, BY AND FOR THE SWIM POOL UTILITY OF THE BOROUGH OF HILLSDALE, IN THE COUNTY OF BERGEN, NEW JERSEY AND TO TRANSFER AN UNEXPENDED CAPITAL ORDINANCE BALANCE AND REAPPROPRIATE SAME TO FINANCE SUCH APPROPRIATION.

WHEREAS, the Borough Council of the Borough of Hillsdale, in the County of Bergen, New Jersey now finds and determines that a \$273,521 funded appropriation balance in ordinance no. 11-15 adopted by the Borough Council on October 4, 2011 constituting unexpended Swim Pool Utility Capital Surplus is not necessary for the purpose authorized by said ordinance and that it is in the Borough's best interest to use said moneys for costs of various improvements to the Stonybrook Swim Club,

NOW, THEREFORE, BE IT ORDAINED by the Borough Council of the Borough of Hillsdale, in the County of Bergen, New Jersey (the Borough), as follows:

Section 1. It is hereby determined that the \$273,521 funded appropriation balance in ordinance no. 11-15 adopted by the Borough Council on October 4, 2011 (the "Prior Ordinance") constituting unexpended Swim Pool Utility Capital Surplus is no longer needed for the purpose authorized by the Prior Ordinance (construction of an addition to the Main Administration Building) and that it is in the best interest of the Borough to hereby transfer and reappropriate such funded appropriation for Swim Pool Utility capital purposes in accordance with Section 2 hereof.

Section 2. The Borough is hereby authorized to undertake the following at the Stonybrook Swim Club in, by and for the Swim Pool Utility of the Borough: (A) installation of a winter enclosure and related improvements (estimated cost - \$130,000); and (B) various facility upgrades and equipment acquisitions (estimated cost - \$143,521). Said improvements and acquisitions shall include all work, materials and appurtenances necessary and suitable therefor. The sum of \$273,521 is hereby appropriated from the funded appropriation balance transferred and reappropriated in accordance with Section 1 hereof to the payment of the cost of the improvements and acquisitions authorized in this Section 2.

Section 3. Said improvements and acquisitions are lawful capital improvements of the Borough having a period of usefulness of at least five years. Said improvements and acquisitions shall be made and undertaken as general improvements and no part of the cost thereof shall be assessed against property specially benefited.

Section 4. The capital budget is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency therewith and the resolutions promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, is on file with the Borough Clerk and is available for public inspection.

Section 5. This ordinance shall take effect at the time and in the manner provided by law.

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeRosa, Anthony							
Karcich, Scott							
Lundy, Abby							
Pizzella, Frank							
Ruocco, John							
Segalas, Steven							
Frank, Doug							

Introduced: January 17, 2017

Attest: _____
Denise Kohan
Acting Municipal Clerk

Douglas Frank
Mayor

**BOROUGH OF HILLSDALE
RESOLUTION 17032**

RESOLUTION AUTHORIZING THE APPOINTMENT OF DENISE KOHAN AS ACTING MUNICIPAL CLERK FOR THE BOROUGH OF HILLSDALE AND AUTHORIZING THE MAYOR TO EXECUTE AN EMPLOYMENT AGREEMENT ON BEHALF OF THE BOROUGH OF HILLSDALE WITH DENISE KOHAN TO SERVE AS ACTING MUNICIPAL CLERK

WHEREAS, the Borough wishes to retain the services of Denise Kohan to serve as Acting Municipal Clerk for the Borough of Hillsdale; and,

WHEREAS, Denise Kohan wishes to serve in the position of Acting Municipal Clerk and to enter into an Employment Agreement to perform such duties with the Borough;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Hillsdale, County of Bergen, State of New Jersey that Denise Kohan is hereby appointed Acting Municipal Clerk for the Borough of Hillsdale effective January 1, 2017 through December 31, 2017 with a salary of \$64,500.00 (Sixty-Four Thousand Five Hundred Dollars).

NOW, THEREFORE, BE IT FURTHER RESOLVED by the Borough Council of the Borough of Hillsdale, County of Bergen, State of New Jersey that the Borough wishes to enter into an Employment Agreement with Denise Kohan to serve as Acting Municipal Clerk and authorizes the Mayor to execute said Agreement on behalf of the Borough.

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeRosa, Anthony							
Karcich, Scott							
Lundy, Abby							
Pizzella, Frank							
Ruocco, John							
Segalas, Steven							
Frank, Doug							

Adopted: January 17, 2017

Attest: _____
Denise Kohan
Acting Municipal Clerk

Douglas Frank
Mayor

BOROUGH OF HILLSDALE
RESOLUTION 17033

RESOLUTION AUTHORIZING THE APPOINTMENT OF DAWN WHEELER AS TAX COLLECTOR FOR THE BOROUGH OF HILLSDALE

WHEREAS, N.J.S.A. 40A:9-141 requires every municipality to have a tax collector appointed; and

WHEREAS, N.J.S.A. 40A:9-145.7 requires said appointed tax collector hold a tax collector certificate issued pursuant to sections three and four of this act; and

WHEREAS, Dawn Wheeler holds the required state certification to accept this appointment;

NOW, THEREFORE BE IT RESOLVED, by the Borough of Hillsdale that Dawn Wheeler be and hereby is appointed as Tax Collector for the State statutory minimum four year term expiring on December 31, 2020; and

BE IT FURTHER RESOLVED that Dawn Wheeler shall be paid the salary for the Tax Collector as Set forth in the existing salary ordinance.

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeRosa, Anthony							
Karcich, Scott							
Lundy, Abby							
Pizzella, Frank							
Ruocco, John							
Segalas, Steven							
Frank, Doug							

Adopted: January 17, 2017

Attest:

Denise Kohan
Acting Municipal Clerk

Douglas Frank
Mayor

**BOROUGH OF HILLSDALE
RESOLUTION 17034**

**AUTHORIZING THE INTERLOCAL SERVICES AGREEMENT BETWEEN THE
BOROUGH OF HILLSDALE AND THE BOROUGH OF CRESSKILL,
WITH RESPECT TO USE OF THE HILLSDALE INDOOR POLICE PISTOL RANGE**

WHEREAS, the governing body of a municipality may enter into a contract with another municipality for the joint provisions within their jurisdictions of any service which either municipality is empowered to render within its own jurisdiction pursuant to N.J.S.A. 40:8A-1, et seq. known as the Interlocal Services Act; and

WHEREAS, the Borough of Cresskill is desirous of utilizing the Hillsdale Indoor Police Pistol Range to qualify their Police Officers; and

WHEREAS, The Borough of Hillsdale desires to set the fees and terms for the Cresskill Police for the use of the range.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of Hillsdale, County of Bergen, State of New Jersey, that Mayor Frank is hereby authorized to sign said Interlocal Services Agreement, once said Agreement is in a format acceptable to the Borough Attorney, and all other appropriate Borough professionals are hereby authorized and directed to take any and all steps necessary to effectuate the purposes of said Agreement.

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeRosa, Anthony							
Karcich, Scott							
Lundy, Abby							
Pizzella, Frank							
Segalas, Steven							
Ruocco, John							
Frank, Douglas							

Adopted January 17, 2017

Attest: _____

Denise Kohan
Acting Municipal Clerk

Douglas Frank
Mayor

**BOROUGH OF HILLSDALE
RESOLUTION 17035**

RESOLUTION AUTHORIZING AND DESIGNATING OF AN ACTING MUNICIPAL COURT ADMINISTRATOR BETWEEN THE BOROUGH OF HILLSDALE AND THE TOWNSHIP OF RIVER VALE

WHEREAS pursuant to N.J.S.A. 2B:12-10 the Municipality of Hillsdale and the Municipality of River Vale are required to provide for a Municipal Court Administrator; and

WHEREAS, N.J.S.A. 40A:65-1 et. seq., any municipality of the State of New Jersey may contract with any other municipality or municipalities to share services that any party to the agreement is empowered to provide within its own jurisdiction; and

WHEREAS, in accordance with N.J.S.A. 2B:12-1(c) the Municipality of Hillsdale and the Municipality of River Vale consent and agree to share the professional services of the Municipal Court Administrator on a provisional basis to undertake the duties of the absent Municipal Court Administrator during scheduled and/or unscheduled leaves, within the two respective municipalities; and

WHEREAS, the pay rate as required by N.J.S.A. 2B:12-10 (b) is not to exceed the established hourly rate of the Municipal Court Administrator; and

NOW THEREFORE BE IT RESOLVED, this 17th day of January 2017 that the Municipality of Hillsdale and the Municipality of River Vale consent to the above agreement.

CERTIFICATE OF AVAILABILITY OF FUNDS

I, Jonathan M. DeJoseph, Certified Municipal Financial Officer of the Borough of Hillsdale, hereby certify, pursuant to NJSA 40A:9-140.1, et seq. and NJAC 5:30.4, that the funds are available to the Borough of Hillsdale for calendar year 2017.

Dated: January 17, 2017

Jonathan M. DeJoseph, CMFO

Jonathan M. DeJoseph, CMFO

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeRosa, Anthony							
Karcich, Scott							
Lundy, Abby							
Pizzella, Frank							
Ruocco, John							
Segalas, Steven							
Frank, Doug							

Adopted: January 17, 2017

Attest: _____

Denise Kohan
Acting Municipal Clerk

Douglas Frank
Mayor

SUPERIOR COURT OF NEW JERSEY

BONNIE J. MIZDOL
ASSIGNMENT JUDGE



BERGEN COUNTY JUSTICE CENTER
SUITE 425
HACKENSACK, NJ 07601-7699
(201) 527-2280
FAX (201) 371-1110

Memorandum

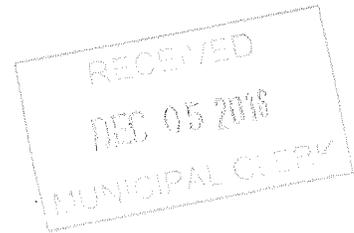
To: Bergen Municipal Court Judges
Bergen Mayors

cc: Hon. Roy F. McGeady, PJMC
Laura Simoldoni, TCA
Brendis Montijo-Wrigley, MDM
Bergen Municipal Court Administrators

From: Hon. Bonnie J. Mizdol, AJSC 

Subject: Orders of Provisional Authority and Designation

Date: November 29, 2016



In furtherance of our efforts to secure seamless and continuous accessibility to a Bergen Vicinage Municipal Court Administrator during this critical time of implementation of Criminal Justice Reform, Bergen shall be instituting a policy which requires appointment on a provisional basis of an Acting Municipal Court Administrator to undertake court duties when the Municipal Court Administrator is out on a scheduled¹ and/or unscheduled² leave of absence. The policy is designed to satisfy statutory obligations of each municipal court to meet the requirements of Criminal Justice Reform.

Attached you will find the proposed designation order and a "sample" written consent and agreement³ between the two (2) municipalities involved to ensure compliance with Code of Conduct provisions. Each municipality must complete the compensation provision before execution.

The Administrator provisionally appointed as an Acting Municipal Court Administrator shall be a Municipal Court Administrator in another Bergen municipal court, who is fully accredited with certification in good standing. All such judicial officers exercising the functions of the Acting Municipal Court Administrator shall sign documents as "Acting Municipal Court Administrator." In accordance with N.J.S.A. 2B:12-10(b) the Acting Municipal Court Administrator shall be paid at a rate established by the judge but not exceeding that established for the Municipal Court Administrator. The Acting Municipal Court Administrator shall be bonded or insured⁴ against loss and misappropriation of public funds by the sending municipality.

Kindly transmit a copy of the Order of Provisional Authority and the written consent and agreement to myself and Brendis Montijo-Wrigley, MDM not later than January 16, 2017.

As always, thank you in advance for your prompt attention to this matter.

¹ Vacation Leave, Administrative/Personal Leave, Disciplinary Suspension, Comp. Days

² Sick Leave, Family and Medical Leave

³ Code of Conduct – Cannon - Dual Employment

⁴ N.J.S.A. 2B:12-12 Bond and Insurance

BOROUGH OF HILLSDALE
RESOLUTION 17036

**RESOLUTION SUPPORTING INTERLOCAL COUNTY OF BERGEN POLICE
MUTUAL AID**

WHEREAS, the police departments in Bergen County have a day-to-day responsibility to provide for the security of lives and property, for the maintenance and preservation of the public peace and order; and,

WHEREAS, Law Enforcement officials also have a responsibility to provide for preparedness against natural emergencies, such as floods, hurricanes, earthquakes, etc., manmade causes such as riots, strikes, jail or prison riots, train wrecks, aircraft crashes, major fires, ethnic disorders, terrorists incidents and bombings, State and National emergencies; and,

WHEREAS, the Bergen County Police Chief's Association has proposed a Mutual Aid Plan and Rapid Deployment Force to deal with these emergencies which is adopted in accordance with the Provisions of NJSA 40A:15-156, NJSA 40A-156.1, NJSA 40A:15-156.4 AND NJSSSA App. A:9-40.6; and,

WHEREAS, the Plan will provide a uniform procedure for the coordination of requesting, dispatching and utilization of law enforcement personnel and equipment whenever a local law enforcement agency requires mutual aid assistance from any other jurisdiction in the event of an emergency in order to protect life and property; and,

WHEREAS, it is the desire of the Mayor and Council of the Borough of Hillsdale to participate in a Mutual Aid Plan and Rapid Deployment Force,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hillsdale that the Police Department of the Borough of Hillsdale, under the direction of the Chief of Police, cooperate with the Bergen County Police Chief's Association to create an Interlocal Services Agreement with all municipalities in the County of Bergen to put into place the Mutual Aid Plan and Rapid Deployment Force; and,

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the County Executive, Board of Chosen Freeholders the County Prosecutor and all surrounding municipalities in the County of Bergen.

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeRosa, Anthony							
Karcich, Scott							
Lundy, Abby							
Pizzella, Frank							
Ruocco, John							
Segalas, Steven							
Frank, Doug							

Adopted: January 17, 2017

Attest:

Denise Kohan
Acting Municipal Clerk

Douglas Frank
Mayor

BOROUGH OF HILLSDALE
RESOLUTION 17037

RESOLUTION AUTHORIZING REDEMPTION & PREMIUM

WHEREAS, The Tax Collector held a Tax Sale on October 19, 2016 and at the sale a lien was sold on Block 807 Lot 12, also known as 63 Briarcliff Road, Hillsdale, NJ 07642 for 2015 Delinquent taxes and,

WHEREAS, this lien, known as Tax Sale Certificate #15-00003 was sold to US Bank cust BV002 Trst & Crdt, 50 South 16th St., Suite 2050, Philadelphia, PA 19102-2513 for 0% redemption fee and a \$75,000.00 premium and,

WHEREAS, Denise Ireland, 63 Briarcliff Road, Hillsdale, NJ 07642, has effected redemption of Certificate #15-00003 in the amount of \$17,539.45.

NOW, THEREFORE, BE IT RESOLVED, that the Tax Collector is authorized to issue a check in the amount of \$17,539.45 payable to US Bank cust BV002 Trst & Crdt for the redemption of this certificate.

BE IT FURTHER RESOLVED, that the Tax Collector is authorized to issue a check in the amount of \$75,000.00 (Premium) to the aforementioned lienholder.

CERTIFICATE OF AVAILABILITY OF FUNDS

I, Jonathan M. DeJoseph, Certified Municipal Financial Officer of the Borough of Hillsdale, hereby certify, pursuant to NJSA 40A:9-140.1, et seq. and NJAC 5:30.4, that the funds are available to the Borough of Hillsdale for calendar year 2017.

Dated: January 17, 2017

Jonathan M. DeJoseph, CMFO

Jonathan M. DeJoseph, CMFO

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeRosa, Anthony							
Karcich, Scott							
Lundy, Abby							
Pizzella, Frank							
Ruocco, John							
Segalas, Steven							
Frank, Doug							

Adopted: January 17, 2017

Attest: _____
Denise Kohan
Acting Municipal Clerk

Douglas Frank
Mayor

**BOROUGH OF HILLSDALE
RESOLUTION 17038**

APPOINTING COMMUNITY DEVELOPMENT REPRESENTATIVES

WHEREAS, The Borough of Hillsdale has entered into a 3-year Cooperative Agreement for the Fiscal Years 2015, 2016, 2017 with the County of Bergen, Community Development Block Grant; and

WHEREAS, under Section a-1.b of said Agreement, there is the establishment of Committees consisting of two representatives from each participating municipality; and

WHEREAS, the Governing Body and the Chief Executive of each participating agency shall make one appointment each for the term January 1, 2017 to December 31, 2017; and

WHEREAS, alternates may be appointed in the same manner as set forth above and shall have the same powers in the absence of the designated representatives;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor hereby appoints:

Administrator as Regular CD Committee Member; and
John Ruocco as Alternate CD Committee Member

BE IT FURTHER RESOLVED, THAT THE GOVERNING Body hereby appoints:

Frank Pizzella as Regular CD Committee Member; and
Steven Segalas as Alternate CD Committee Member;

BE IT FURTHER RESOLVED, by the Borough Council of the Borough of Hillsdale that a certified copy of this resolution be forwarded to the County of Bergen, Community Development, One Bergen County Plaza, 4th Floor, Hackensack, NJ 07601.

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeRosa, Anthony							
Karcich, Scott							
Lundy, Abby							
Pizzella, Frank							
Ruocco, John							
Segalas, Steven							
Frank, Doug							

Adopted: January 17, 2017

Attest: _____
Denise Kohan
Acting Municipal Clerk

Douglas Frank
Mayor

BOROUGH OF HILLSDALE
RESOLUTION 17039

**RESOLUTION AUTHORIZING THE FILING OF A
COMPLAINT AT THE BERGEN COUNTY
AGRICULTURE DEVELOPMENT BOARD
WITH REGARD TO DEMAREST FARMS PARKING ISSUES**

WHEREAS, the traffic generated by Demarest Farms has increased significantly in the past several years, particularly on several weekends in the fall, and

WHEREAS, Demarest Farms has not increased its parking capacity to meet the increased demand, causing patrons to park their vehicles on the surrounding residential streets, creating dangerous conditions to motorists and pedestrians, and

WHEREAS, In spite of actions taken earlier in 2015 & 2016 by the Borough to institute limited parking restrictions on the residential streets surrounding the farm, the unsafe conditions posed by the farm's operations during the fall have continued to become more severe, causing unsafe driving and walking conditions for our local residents, patrons and visitors; and

WHEREAS, despite almost a year of mediation between the farm and residents in the area, Fall 2016 demonstrated no discernible improvements made by the farm to resolve the basic issues of public safety and inadequate parking, and

WHEREAS, The Mayor and Council believe that Demarest Farms is not in compliance with basic agricultural management practices applicable to retail farm operations, as defined by the State's agricultural farm authority.

NOW, THEREFORE, BE IT RESOLVED by the governing body as follows:

1. The appropriate Borough Officials are hereby authorized and directed to prepare a Complaint with the Bergen County Agriculture Development Board.
2. Said Complaint shall be signed by the Hon. Douglas Frank, as required.

3 Mark D. Madaio, Esq. and all other appropriate Borough professionals, employees, elected, and appointed officials are hereby authorized and directed to take any and all steps necessary to effectuate the purposes of this Resolution.

4. This Resolution shall take effect immediately.

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeRosa, Anthony							
Karcich, Scott							
Lundy, Abby							
Pizzella, Frank							
Ruocco, John							
Segalas, Steven							
Frank, Doug							

Adopted: January 17, 2017

Attest: _____
 Denise Kohan
 Acting Municipal Clerk

 Douglas Frank
 Mayor

BOROUGH OF HILLSDALE
RESOLUTION 17040

**AUTHORIZE CONTRACT FOR CDL RANDOM
DRUG & ALCOHOL TESTING SERVICES**

WHEREAS, CDL random drug and alcohol testing of all license holders is required as per N.J.A.C. 17:27; and

WHEREAS, the Borough of Hillsdale desires to enter into a contract for Professional Services with Valley Health System, 15 Essex Road, Suite 504, Paramus, NJ 07652; and

WHEREAS, the term of aforesaid contract shall be from January 1, 2017 through December 31, 2017; and

NOW, THEREFORE, BE IT RESOLVED, that the Mayor is hereby authorized to enter into an agreement with Valley Health System for the 2017 CDL Random Drug and Alcohol Program.

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeRosa, Anthony							
Karcich, Scott							
Lundy, Abby							
Pizzella, Frank							
Ruocco, John							
Segalas, Steven							
Frank, Doug							

Adopted: January 17, 2017

Attest:

Denise Kohan
Acting Municipal Clerk

Douglas Frank
Mayor

**BOROUGH OF HILLSDALE
RESOLUTION 17041**

**TO PROVIDE FOR A MEETING NOT OPEN TO THE PUBLIC IN
ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN
PUBLIC MEETINGS ACT N.J.S.A. 10:4-12**

WHEREAS, the Borough Council of the Borough of Hillsdale is subject to certain requirements of the Open Public Meetings Act N.J.S.A. 10:4-6 et seq; and

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12 provides that an Executive Session not open to the public may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Borough Council of the Borough of Hillsdale to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12(b) and designated below:

- (1) Matters required by law to be confidential.
- (2) Matters where the release of information would impair the right to receive funds.
- (3) Matters involving individual privacy.
- (4) Matters relating to collective bargaining
- (5) Matters relating to the purchase, lease or acquisition of real property or the investment of public funds.
- (6) Matters relating to public safety and property.
- (7) Matters relating to litigation, negotiations and the attorney-client privilege – *COAH, WASTE MANAGEMENT & REDEVELOPMENT*
- (8) Matters relating to the employment relationship
- (9) Matters relating to the potential imposition of a penalty.

NOW, THEREFORE BE IT RESOLVED, by the Council of the Borough of Hillsdale assembled in public session this date that an Executive Session closed to the public be and the same is hereby authorized for discussion of matters relating to the specified items designated above. It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Borough Council that the public interest will no longer be served by such confidentiality.

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeRosa, Anthony							
Karcich, Scott							
Lundy, Abby							
Pizzella, Frank							
Ruocco, John							
Segalas, Steven							
Frank, Doug							

Adopted: January 17, 2017

Attest: _____
Denise Kohan
Acting Municipal Clerk

Douglas Frank
Mayor