

This is a proposed agenda; it is subject to addition or deletion of items as well as rearrangement of sequence prior to final publication.

**RE-ORGANIZATION MEETING
AGENDA OF THE BOROUGH COUNCIL
BOROUGH OF HILLSDALE
JANUARY 7, 2017~1:00 P.M.**

OPEN MEETING:

Mayor Douglas Frank

FLAG SALUTE:

Mayor Douglas Frank

INVOCATION:

Pastor Brian Neville

OPEN PUBLIC MEETING STATEMENT:

This meeting is for the purpose of conducting the Annual Re-Organization Meeting of the Hillsdale Borough Council on this 7th day of January, 2017. Public Notice of this meeting was given to The Ridgewood News, The Record, Pascack Press and Community Life newspapers; a copy was posted on the bulletin board outside of this meeting room, a copy was filed in the office of the Acting Borough Clerk and a copy was posted on the Borough web site.

Please notify the Acting Municipal Clerk for any disability requirements necessary for attendance at Mayor and Council meetings. The Fire Exits are located through the doors to your left. Proceed through the lobby and exit the building either right or left. Please silence all cell phones.

RECOGNITION OF DIGNITARIES:

Mayor Douglas Frank

ADMINISTERING OATH OF OFFICE:

Frank Pizzella – Councilmember	Term ending 12/31/19	Mayor Douglas Frank
Steven Segalas – Councilmember	Term ending 12/31/19	Honorable Bonnie J. Mizdol, A.J.S.C.

ROLL CALL OF 2017 HILLSDALE MUNICIPAL COUNCIL:

Mayor Douglas Frank
Councilmember Anthony DeRosa
Councilmember Scott Karcich
Councilmember Abby Lundy
Councilmember Frank Pizzella
Councilmember John Ruocco
Councilmember Steven Segalas

STATE OF THE BOROUGH ADDRESS:

Mayor Doug Frank

COUNCIL REMARKS:

NOMINATION AND ELECTION OF COUNCIL PRESIDENT:

I now ask for a nomination put forward to be elected as Council president for the year 2017.

Nomination has been made for: _____

Motion: _____ Second: _____

Councilmember DeRosa, Karcich, Lundy, Pizzella, Ruocco, Segalas

Mayor Douglas Frank administers the Oath of Office to the Council President.

BOROUGH ATTORNEY: *(Mayor appointment with advice and consent) (R17011)*

Mayor Frank presents the name of Mark D. Madaio, Esq., 29 Legion Drive, Bergenfield, NJ 07621 as Borough Attorney for a one (1) year term expiring December 31, 2017.

Motion: _____ Second: _____

Councilmember DeRosa, Karcich, Lundy, Pizzella, Ruocco, Segalas

Oath of Office administered to the Borough Attorney

BY-LAWS OF THE BOROUGH COUNCIL:

Mayor Frank proposes the adoption of By-Laws for the Hillsdale Borough Council for the year 2017.

Motion: _____ Second: _____

Councilmember DeRosa, Karcich, Lundy, Pizzella, Ruocco, Segalas

PROCLAMATIONS:

COUNCIL COMMITTEES:

Mayor Frank announces the proposed **COUNCIL STANDING COMMITTEES** for the year 2017.

(With advice and consent of Council)

	Chairperson		
Ambulance	Anthony DeRosa	Steven Segalas	John Ruocco
Building/Zoning	Steven Segalas	Frank Pizzella	Scott Karcich
Economic Growth & Business Development	Frank Pizzella	Steven Segalas	John Ruocco
Finance	John Ruocco	Abby Lundy	Frank Pizzella
Fire Department	Scott Karcich	Anthony DeRosa	John Ruocco
Police Department/OEM	John Ruocco	Scott Karcich	Steven Segalas
Public Works	Scott Karcich	Steven Segalas	Abby Lundy
Real Estate/Open Space	Frank Pizzella	Steven Segalas	Abby Lundy
Shared Services	Steven Segalas	John Ruocco	Anthony DeRosa

Motion: _____ Second: _____

Councilmember DeRosa, Karcich, Lundy, Pizzella, Ruocco, Segalas

Mayor Frank announces the proposed **SPECIAL COMMITTEES** for the year 2017.

Public Relations & Social Media	Abby Lundy, Anthony DeRosa
Flood and Disaster Committee ~ (OEM)	Mayor, Police Chief, Fire Chief, Ambulance Captain, OEM Director, Board of Health President, Environmental Chair, Red Cross
Historic Preservation	Frank Pizzella
Insurance Fund Commissioner	Chris Looes
	Alternate: Borough Administrator
Insurance Liaison	Administrator/Steven Segalas
Liaison to Government Agencies	Mayor
Negotiation Committee	Mayor, John Ruocco, Scott Karcich, Administrator
Power and Energy	Administrator, Scott Karcich
Ordinance Review	Mayor, Steven Segalas

Motion to record _____ Second: _____
 Councilmember DeRosa, Karcich, Lundy, Pizzella, Ruocco, Segalas

Mayor Frank announces the proposed **COUNCIL LIAISONS** for the year 2017.
(with advice and consent of Council)

Board of Education: <i>Regional</i>	Anthony DeRosa
<i>Local</i>	Frank Pizzella
Board of Health	Steven Segalas
Environmental Commission	Frank Pizzella
Library	Abby Lundy
Planning Board	Frank Pizzella
Recreation	Anthony DeRosa
Senior Citizens	John Ruocco
Swimming Pool Commission	Abby Lundy
Local Assistance Board	Steven Segalas

Motion: _____ Second: _____
 Councilmember DeRosa, Karcich, Lundy, Pizzella, Ruocco, Segalas

FIRE DEPARTMENT OFFICERS:

Mayor Frank presents the names of the following 2017 Officers of the Hillsdale Fire Department:

2017 BOARD OF FIRE OFFICERS	
Chief	Patrick Doody
Deputy Chief	Thomas Kelley
Senior Captain	Matthew Buesser

Junior Captain	Joseph Solda, Jr.
1 st Lieutenant	Anthony Maalouf
2 nd Lieutenant	Mark Savino
3 rd Lieutenant	Vacant at this time
4 th Lieutenant	Vacant at this time
2017 ASSOCIATION OFFICERS	
President	Peter Hard
Vice President	Paul Muller
Secretary	Keith I. Durie
Treasurer	Patrick Doody
Asst. Secretary/Treasurer	William Becker

Motion to approve, receive and file _____ Second: _____
Councilmember DeRosa, Karcich, Lundy, Pizzella, Ruocco, Segalas

POLICE DEPARTMENT:

Mayor Frank presents for Council confirmation, the following appointments to the Police Department Special Officers, Auxiliary Officers and Police Matrons for the year 2017 as recommended by Police Chief Francaviglia:

**2017
POLICE DEPARTMENT PERSONNEL APPOINTMENTS**

CHIEF ROBERT FRANCAVIGLIA	DISP./MAT KIMBERLY HAFFLER
CAPT. SEAN SMITH	DISP./MAT ALEXANDRA VERGNES
SGT. JOSEPH MAZZEO	DISP. STEPHEN COOKE
SGT. CHRIS DONALDSON	P/D DISP. AARON ATTONG
SGT. DANIEL MCLAUGHLIN	P/D DISP. MICHAEL BERGMAN
DET/SGT. ADAM HAMPTON	P/D DISP. MATTHEW CIUPPA
PTL. THOMAS SMITH	P/D DISP. KELLY CONWAY
PTL. LIZ ZIMMERMAN	P/D DISP. JASON DURIE
DET. WILLIAM DIEDTRICH	P/D DISP. BRANDON FLYNN
PTL. DAVID SAYERS	P/D DISP. RICHARD GODDIN
PTL. RYAN NORTON	P/D DISP. KELLIE GOODELL
PTL. ALEX KAPLAN	P/D DISP. TYLER KADEMIAN
PTL. MICHAEL CAMPOREALE	P/D DISP. JUSTIN SCHWARZ
PTL. MATTHEW BUESSER	P/D DISP. PIETRO MAIO
PTL. TRAVIS WOODS	
PTL. GERMAN DECENA	CLERK LOURDES SPAGNOLI
PTL. BRIAN CONSIDINE	
PTL. COREY ROONEY	

Motion to approve, receive and file: _____ Second: _____
Councilmember DeRosa, Karcich, Lundy, Pizzella, Ruocco, Segalas

2017
POLICE DEPARTMENT ~ AUXILIARY POLICE OFFICERS

Andres Perez	Captain
Donald Carty	Captain
Richard Hirsch	Lieutenant
Gary Fichtenbaum	Sergeant
Alexandria Vergnes	Sergeant
Mike Atheneos	Patrol Officer
Mitchell Raver	Patrol Officer
Christopher Karcich	Patrol Officer
Kevin Garcia	Patrol Officer
Tim Frantin	Patrol Officer
Michael Bergman	Patrol Officer
Andrew Jannicelli	Patrol Officer
Kimberly Haffler	Police Matron
Alexandria Vergnes	Police Matron

Motion to approve, receive and file: _____ Second: _____
 Councilmember DeRosa, Karcich, Lundy, Pizzella, Ruocco, Segalas

APPOINTMENT OF 2017 BOROUGH PROFESSIONALS:

BOROUGH AUDITOR: (R17012)

Mayor Frank presents the firm of Garbarini & Co. P.C. 285 Division Avenue and Route 17 South, Carlstadt, NJ 07072 as Borough Auditor for the term expiring December 31, 2017.

Motion: _____ Second: _____
 Councilmember DeRosa, Karcich, Lundy, Pizzella, Ruocco, Segalas

Oath of Office administered to Borough Auditor.

BOROUGH APPRAISER: (R17013)

Mayor Frank presents the firm of McNerney & Associate, Inc., 266 Harristown Road, P.O. Box 67, Glen Rock, NJ 07452-0067 as Borough Appraiser for the term expiring December 31, 2017.

Motion: _____ Second: _____
 Councilmember DeRosa, Karcich, Lundy, Pizzella, Ruocco, Segalas

Oath of Office administered to Tax Appraiser.

RISK MANAGEMENT: (R17014)

Mayor Frank presents the name of Debra Ginetto, Burton Agency Inc. 44 Bergen Street, P.O. Box 270, Westwood, NJ 07675 for Risk Management for the term expiring December 31, 2017.

Motion: _____ Second: _____

Councilmember DeRosa, Karcich, Lundy, Pizzella, Ruocco, Segalas

Oath of Office administered to Risk Management.

TAX APPEAL COUNSEL: (R17015)

Mayor Frank presents the name of Chris Martin, Morrison Mahoney LLP, Waterview Plaza, 2001 US Highway 46, Suite 200, Parsippany, NJ 07054 as Tax Appeal Counsel for the term expiring December 31, 2017.

Motion: _____ Second: _____

Councilmember DeRosa, Karcich, Lundy, Pizzella, Ruocco, Segalas

Oath of Office administered to Tax Appeal Counsel.

PUBLIC DEFENDER: (R17016)

Mayor Frank presents the name of Ryan L. Franco, Morrison Mahoney LLP, Waterview Plaza, 2001 US Highway 46, Suite 200, Parsippany, NJ 07054 as Public Defender for the term expiring December 31, 2017.

Motion: _____ Second: _____

Councilmember DeRosa, Karcich, Lundy, Pizzella, Ruocco, Segalas

Oath of Office administered to Borough Public Defender.

BOND COUNSEL: (R17017)

Mayor Frank presents the firm of Rogut McCarthy LLC, 37 Alden Street, Cranford, NJ 07016 as Bond Counsel for the term expiring December 31, 2017.

Motion: _____ Second: _____

Councilmember DeRosa, Karcich, Lundy, Pizzella, Ruocco, Segalas

Oath of Office administered to Bond Counsel.

PROSECUTOR: (R17018)

Mayor Frank presents the name of Dennis G. Harraka, Esq. Winnie Banta Hetherington Basralian & Kahn, P.C. Court Plaza South-East Wing, 21 Main Street, Suite 101, P.O. Box 647 Hackensack, NJ 07601 as Borough Prosecutor for the term expiring December 31, 2017.

Motion: _____ Second: _____

Councilmember DeRosa, Karcich, Lundy, Pizzella, Ruocco, Segalas

Oath of Office administered to Borough Prosecutor.

BOROUGH ENGINEER: (Mayor appointment with advice and consent) (R17019)

Mayor Frank presents the name of Christopher Statile 3 Fir Court, Oakland, NJ 07436 as Borough Engineer for the term expiring December 31, 2017.

Motion: _____ Second: _____

Councilmember DeRosa, Karcich, Lundy, Pizzella, Ruocco, Segalas

Oath of Office administered to Borough Engineer.

BOROUGH PLANNER: (R17020)

Mayor Frank presents the name of Darlene Green, PP, AICP, Maser Consulting P.A., 200 Valley Road, Suite 400, Mt. Arlington, NJ 07856, as Borough Planner for the term expiring December 31, 2017.

Motion: _____ Second: _____

Councilmember DeRosa, Karcich, Lundy, Pizzella, Ruocco, Segalas

Oath of Office administered to Borough Planner.

LABOR COUNSEL: (R17021)

Mayor Frank presents the name of Ray Wiss, of Wiss & Bouregy, P.C. 345 Kinderkamack Road. Suite E., Westwood, NJ 07675 as Borough Labor Counsel for the term expiring December 31, 2017.

Motion: _____ Second: _____

Councilmember DeRosa, Karcich, Lundy, Pizzella, Ruocco, Segalas

Oath of Office administered to Labor Counsel

ANNUAL APPOINTMENTS AND DESIGNATIONS TO VARIOUS MUNICIPAL OFFICES:

Mayor Frank presents the names of the following individuals for appointment to the positions indicated for the year 2017:

Assessment Search Officer	Patrick Wilkins
Zoning/Code Official	Anthony Merlino
Police and Fire Chaplains	Brian Neville, Father Tom Norton
Acting Recycling Coordinator	Daniel O'Rourke

Motion: _____ Second: _____

Councilmember DeRosa, Karcich, Lundy, Pizzella, Ruocco, Segalas

BOARD, COMMISSION, AND TRUSTEE APPOINTMENTS:

Mayor Frank presents the names of the following individuals for appointment to the indicated positions and the specified terms of office.

ENVIRONMENTAL COMMISSION: Mayor Appointment

Scott Raymond
Ed Alter
Adam Tate – Alt #1

Term Expiring 12/31/19
Term Expiring 12/31/17
Term Expiring 12/31/17

Motion to Record: _____ Second: _____
Councilmember DeRosa, Karcich, Lundy, Pizzella, Ruocco, Segalas

HISTORIC PRESERVATION COMMITTEE: Mayor Appointment

Marie Hanlon
Jeanne Frantin
Beverly Rosenstein
Willie Dunn
Peter Hard
Sean Smith
Gary Kuhl
Frank Parisi
Bob Cinek
Jerry Miano
Joseph Zanini

Term Expiring 12/31/17
Term Expiring 12/31/17

Motion to Record: _____ Second: _____
Councilmember DeRosa, Karcich, Lundy, Pizzella, Ruocco, Segalas

MEDICAL EXAMINERS: Mayor Appointment

Dr. Carol D'Aquino
Dr. David Stewart
Dr. Michael Rutigliano

Term Expiring 12/31/17
Term Expiring 12/31/17
Term Expiring 12/31/17

Motion: _____ Second: _____
Councilmember DeRosa, Karcich, Lundy, Pizzella, Ruocco, Segalas

OFFICE OF EMERGENCY MANAGEMENT: Mayor Appointment

Jon Najarian, OEM Deputy Coordinator

Term Expiring 12/31/17

Motion: _____ Second: _____
Councilmember DeRosa, Karcich, Lundy, Pizzella, Ruocco, Segalas

OUR TOWN COMMITTEE: Mayor Appointment

Patty Hughes, Chairperson
Georgeann Wheeler
Pat Morrissey

Term Expiring 12/31/17
Term Expiring 12/31/17
Term Expiring 12/31/17

Motion to Record: _____ Second: _____
Councilmember DeRosa, Karcich, Lundy, Pizzella, Ruocco, Segalas

MUNICIPAL ALLIANCE COORDINATOR: Mayor Appointment (R17023)
Chrisoula Looes Term Expiring 12/31/17

Motion to Record: _____ Second: _____
Councilmember DeRosa, Karcich, Lundy, Pizzella, Ruocco, Segalas

PLANNING BOARD: Mayor Appointment
Michael Giancarlo Term Expiring 12/31/20
Grace Biener – Alt #2 Term Expiring 12/31/18

Motion to Record: _____ Second: _____
Councilmember DeRosa, Karcich, Lundy, Pizzella, Ruocco, Segalas

Mayor Frank presents the names of the following individuals for appointment, with the Advice and Consent of the Council, to the indicated positions and the specified terms of office.

LIBRARY TRUSTEES: Mayor Appointment with Advice and Consent
Marie Hanlon, Mayor’s Alternate Term Expiring 12/31/17
Joanne Miano Term Expiring 12/31/20
Warren Harris Term Expiring 12/31/20

Motion: _____ Second: _____
Councilmember DeRosa, Karcich, Lundy, Pizzella, Ruocco, Segalas

RECREATION COMMITTEE: Mayor Appointment with Advice and Consent
John Corring Term Expiring 12/31/21
Teen Members:
 Jenna Szabo Term Expiring 12/31/17
 David Dembowski Term Expiring 12/31/17

Motion: _____ Second: _____
Councilmember DeRosa, Karcich, Lundy, Pizzella, Ruocco, Segalas

HILLSDALE SWIMMING POOL COMMISSION: Mayor Appointment with Advice and Consent
Shawn Buchanan Term Ending 12/31/19

Motion: _____ Second: _____
Councilmember DeRosa, Karcich, Lundy, Pizzella, Ruocco, Segalas

The Council presents the names of the following individuals for appointment to the indicated positions and the specified terms of office.

BOARD OF HEALTH: Council Appointment

James Stephens
Elaine Meyerson

Term Expiring 12/31/19
Term Expiring 12/31/19

Motion: _____ Second: _____

Councilmember DeRosa, Karcich, Lundy, Pizzella, Ruocco, Segalas

ACCESS TO ALL COMMITTEE: Council Appointment

Ruta Furino
Visnu Gonzalez
Tammy Rossomando
Peter Hard
Patricia Hughes
Matt Buesser
P.O. German Decena

Term Expiring 12/31/17
Term Expiring 12/31/17

Motion to Record: _____ Second: _____

Councilmember DeRosa, Karcich, Lundy, Pizzella, Ruocco, Segalas

PLANNING BOARD MEMBER-CLASS III: Council Appointment

Mayor Frank requests the Council to nominate a member of the Council to be appointed to the Planning Board as their representative as the Class III Member of the Planning Board for a one (1) year term expiring December 31, 2017.

Council appointment to Planning Board: _____

Motion: _____ Second: _____

Councilmember DeRosa, Karcich, Lundy, Pizzella, Ruocco, Segalas

Mayor Frank states that no further Oaths of Office will be administered at this meeting. However, all appointees are required to subscribe to their Oath of Office before entering upon their duties, and they are therefore asked to present themselves at the office of the Acting Borough Clerk for this purpose on or before Friday, January 13, 2017.

APPROVAL OF MINUTES:

CORRESPONDENCE:

DISCUSSION:

PUBLIC COMMENTS:

Mayor Frank opens the meeting to the public.

RESOLUTIONS (Consent Agenda) R17001 through R17028:

- 17001 Temporary Budget 2017
- 17002 Establishment of Interest Rate on Delinquent Taxes
- 17003 Designating Borough Depositories
- 17004 Re-establishing Annual Petty Cash Funds for Borough Clerk's Office, Police Department and General Public Assistance
- 17005 Designating Tax Search Officer for 2017
- 17006 Authorizing Assessor to File Tax Appeals
- 17007 Public Agency Compliance Officer for 2017
- 17008 Designate Official Newspapers
- 17009 Authorize Chief Financial Officer Authority to Pay Certain Obligations as needed
- 17010 Establish Change Funds
- 17011 Authorizing the Award of a Fair and Open Contract for Borough Attorney
- 17012 Authorizing the Award of a Fair and Open Contract for Borough Auditor
- 17013 Authorizing the Award of a Fair and Open Contract for Borough Appraiser
- 17014 Authorizing the Award of a Fair and Open Contract for Risk Management Insurance Consultant
- 17015 Authorizing the Award of a Fair and Open Contract for Attorney for Tax Appeals
- 17016 Authorizing the Award of a Fair and Open Contract for Borough Public Defender
- 17017 Authorizing the Award of a Fair and Open Contract for Borough Bond Counsel
- 17018 Authorizing the Award of a Fair and Open Contract for Borough Prosecutor
- 17019 Authorizing the Award of a Fair and Open Contract for Borough Engineer
- 17020 Authorizing the Award of a Fair and Open Contract for Borough Planner
- 17021 Authorizing the Award of a Fair and Open Contract for Borough Labor Counsel
- 17022 Authorize approval of JIF/MEL Risk Management Agreement
- 17023 Appointment of Municipal Alliance Coordinator

- 17024 Authorize execution of contract for CDL Random drug and alcohol testing services
- 17025 Award and Execution of Contract for Animal Control Services
- 17026 Approve Organizations to be included in the Quasi Entities
- 17027 Resolution Authorizing the Award of a Non-Fair and Open Contract for Engineering Services with Bowman Consulting Group, Ltd.
- 17028 Resolution Appointing Zoltan Horvath as the Official Voluntary Photographer for the Borough of Hillsdale

Motion: _____ Second: _____
Councilmember DeRosa, Karcich, Lundy, Pizzella, Ruocco, Segalas

COUNCIL COMMENTS:

Mayor Frank invites comments from Council members.

BENEDICTION:

Pastor Brian Neville

ADJOURN TO CLOSED SESSION:

R17029 To provide for a meeting not open to the public in accordance with the provisions of the New Jersey Open Public Meetings Act N.J.S.A. 10:4-12 – *COAH, WASTE MANAGEMENT & REDEVELOPMENT*

Motion to reconvene _____ Second _____
Councilmembers DeRosa, Karcich, Lundy, Pizzella, Ruocco, Segalas

RECONVENE REGULAR MEETING:

Motion to reconvene _____ Second _____
Councilmembers DeRosa, Karcich, Lundy, Pizzella, Ruocco, Segalas

ADJOURNMENT:

Motion: _____ Second: _____
Councilmember DeRosa, Karcich, Lundy, Pizzella, Ruocco, Segalas

THE NEXT MEETING OF THE MAYOR AND COUNCIL WILL BE ON
TUESDAY, JANUARY 19, 2017 BEGINNING AT 7:30 P.M.

