

This is a proposed agenda; it is subject to addition or deletion of items as well as rearrangement of sequence prior to final publication.

**RE-ORGANIZATION MEETING
AGENDA OF THE BOROUGH COUNCIL
BOROUGH OF HILLSDALE
JANUARY 4, 2015~1:00 P.M.**

OPEN MEETING:

Mayor Max Arnowitz

FLAG SALUTE:

Mayor Max Arnowitz

INVOCATION:

Pastor Brian Neville

OPEN PUBLIC MEETING STATEMENT:

This meeting is for the purpose of conducting the Annual Re-Organization Meeting of the Hillsdale Borough Council on this 4th day of January, 2015. Public Notice of this meeting was given to The Ridgewood News, The Record, Pascack Press and Community Life newspapers; a copy was posted on the bulletin board outside of this meeting room, a copy was filed in the office of the Borough Clerk and a copy was posted on the Borough web site.

Please notify the Municipal Clerk for any disability requirements necessary for attendance at Mayor and Council meetings. The Fire Exits are located through the doors to your left. Proceed through the lobby and exit the building either right or left. Please silence all cell phones and pagers.

RECOGNITION OF DIGNITARIES:

Mayor Max Arnowitz

ADMINISTERING OATH OF OFFICE:

| | | |
|--------------------------------|----------------------|--------------------------------|
| Anthony DeRosa – Councilmember | Term ending 12/31/17 | Freeholder Maura DeNicola |
| John Ruocco – Councilmember | Term ending 12/31/17 | State Senator Gerald Cardinale |

ROLL CALL OF 2015 HILLSDALE MUNICIPAL COUNCIL:

- Mayor Max Arnowitz
- Councilmember Jason DeGise
- Councilmember Anthony DeRosa
- Councilmember Chrisoula Looes
- Councilmember Lawrence Meyerson
- Councilmember Frank Pizzella
- Councilmember John Ruocco

STATE OF THE BOROUGH ADDRESS:

Mayor Max Arnowitz

COUNCIL REMARKS:

NOMINATION AND ELECTION OF COUNCIL PRESIDENT:

I now ask for a nomination put forward to be elected as Council president for the year 2015.

Nomination has been made for: _____

Motion: _____ Second: _____

Councilmember DeGise, DeRosa, Looes, Meyerson, Pizzella, Ruocco

Borough Clerk Witkowski administers the Oath of Office to the Council President.

BOROUGH ATTORNEY: *(Mayor appointment with advice and consent) (R15012)*

Mayor Arnowitz presents the name of Mark D. Madaio, Esq., 29 Legion Drive, Bergenfield, NJ 07621 as Borough Attorney for a one (1) year term expiring December 31, 2015.

Motion: _____ Second: _____

Councilmember DeGise, DeRosa, Looes, Meyerson, Pizzella, Ruocco

Oath of Office administered to the Borough Attorney

BY-LAWS OF THE BOROUGH COUNCIL:

Mayor Arnowitz proposes the adoption of By-Laws for the Hillsdale Borough Council for the year 2015.

Motion: _____ Second: _____

Councilmember DeGise, DeRosa, Looes, Meyerson, Pizzella, Ruocco

APPOINTMENTS: none

PROCLAMATION: none

COUNCIL COMMITTEES:

Mayor Arnowitz announces the proposed **COUNCIL STANDING COMMITTEES** for the year 2015.

(With advice and consent of Council)

| | | | |
|------------------------------------------------------|----------------|----------------|----------------|
| Ambulance | Anthony DeRosa | Chris Looes | John Ruocco |
| Building/Zoning | Chris Looes | Frank Pizzella | Jason DeGise |
| Business Affairs, Economic Growth & Public Relations | Frank Pizzella | Anthony DeRosa | Larry Meyerson |
| Finance | John Ruocco | Larry Meyerson | Frank Pizzella |
| Fire Department | Chris Looes | Anthony DeRosa | Larry Meyerson |
| Police Department/OEM | John Ruocco | Larry Meyerson | Frank Pizzella |
| Public Works | Anthony DeRosa | Chris Looes | Jason DeGise |
| Real Estate/Open Space | Frank Pizzella | Chris Looes | Jason DeGise |
| Shared Services | Larry Meyerson | John Ruocco | Anthony DeRosa |

Motion: _____ Second: _____

Councilmember DeGise, DeRosa, Looes, Meyerson, Pizzella, Ruocco

Mayor Arnowitz announces the proposed **SPECIAL COMMITTEES** for the year 2015.

| | |
|--------------------------------------|-----------------------------------------------------------------------------------------------------------------------------|
| Chamber of Commerce | Frank Pizzella |
| Economic Growth & Review | John Ruocco, Frank Pizzella |
| Flood and Disaster Committee ~ (OEM) | Mayor, Police Chief, Fire Chief, Ambulance Captain, OEM Director, Board of Health President, Environmental Chair, Red Cross |
| Historic Preservation | Frank Pizzella |
| Insurance Fund | Chris Looes |
| Insurance Liaison | Administrator/Chris Looes |
| Liaison to Government Agencies | Mayor |
| Negotiation Committee | Mayor, John Ruocco, Larry Meyerson, Administrator |
| Ordinance Review Committee | Frank Pizzella, John Ruocco, Larry Meyerson |
| Power and Energy | Administrator |
| RV Senior Housing Project | Martin Ward |

Motion to record _____ Second: _____

Councilmember DeGise, DeRosa, Looes, Meyerson, Pizzella, Ruocco

Mayor Arnowitz announces the proposed **COUNCIL LIAISONS** for the year 2015.

(with advice and consent of Council)

| | |
|-------------------------------------|--------------------------------|
| Board of Education: <i>Regional</i> | Anthony DeRosa, Frank Pizzella |
| <i>Local</i> | Frank Pizzella, Anthony DeRosa |
| Board of Health | Chris Looes |
| Environmental Commission | Frank Pizzella |
| Green Team | Frank Pizzella |
| Library | |

| | |
|--------------------------|----------------|
| Planning Board | Frank Pizzella |
| Recreation | Anthony DeRosa |
| Senior Citizens | John Ruocco |
| Swimming Pool Commission | Anthony DeRosa |
| Local Assistance Board | Chris Looes |

Motion: _____ Second: _____
 Councilmember DeGise, DeRosa, Looes, Meyerson, Pizzella, Ruocco

FIRE DEPARTMENT OFFICERS:

Mayor Arnowitz presents the names of the following 2015 Officers of the Hillsdale Fire Department:

| 2015 BOARD OF FIRE OFFICERS | |
|------------------------------------|-----------------|
| Chief | James Domville |
| Deputy Chief | Patrick Doody |
| Senior Captain | Thomas Kelley |
| Junior Captain | Bryan Heitmann |
| 1 st Lieutenant | William Stanton |
| 2 nd Lieutenant | Jason DeGise |
| 3 rd Lieutenant | Barry Peterson |
| 4 th Lieutenant | Jason Durie |
| 2015 ASSOCIATION OFFICERS | |
| President | George Wodowski |
| Vice president | Paul Muller |
| Secretary | Keith I. Durie |
| Treasurer | Patrick Doody |
| Asst. Secretary/Treasurer | William Becker |

Motion to approve, receive and file _____ Second: _____
 Councilmember DeGise, DeRosa, Looes, Meyerson, Pizzella, Ruocco

POLICE DEPARTMENT:

Mayor Arnowitz presents for Council confirmation, the following appointments to the Police Department Special Officers, Auxiliary Officers and Police Matrons for the year 2015 as recommended by Police Chief Francaviglia:

**2015
 POLICE DEPARTMENT PERSONNEL APPOINTMENTS**

| | |
|---------------------------|-----------------------------|
| CHIEF ROBERT FRANCAVIGLIA | PTL. TRAVIS WOODS |
| LT. SEAN SMITH | PTL. GERMAN DECENA |
| SGT. JOSEPH MAZZEO | PTL. BRIAN CONSIDINE |
| SGT. DANIEL MCLAUGHLIN | DISP./MAT KIMBERLY HAFFLER |
| SGT. JOHN CARTY | DISP./MAT ALEXANDRA VERGNES |
| SGT. CHRIS DONALDSON | P/D DISP. KELLIE GOODELL |
| DET/SGT. ADAM HAMPTON | P/D KELLY CONWAY |
| PTL. THOMAS SMITH | P/D KEVIN RICE |
| PTL. LIZ ZIMMERMAN | P/D ERIC FORTUNAT |
| DET. WILLIAM DIEDTRICH | P/D MATTHEW CIUPPA |
| PTL. RYAN NORTON | P/D CORY ROONEY |
| PTL. ALEX KAPLAN | P/D TYLER KADEMIAN |
| PTL. MICHAEL CAMPOREALE | P/D BRIAN HAVLICEK |
| PTL. MATTHEW BUSSER | P/D STEPHEN COOKE |
| CLERK LOURDES SPAGNOLI | |

Motion to approve, receive and file: _____ Second: _____
Councilmember DeGise, DeRosa, Looes, Meyerson, Pizzella, Ruocco

2015
POLICE DEPARTMENT ~ AUXILIARY POLICE OFFICERS

| | |
|---------------------|------------|
| Donald Carty | Captain |
| Richard Hirsch | Lieutenant |
| Thomas Ivancich | Lieutenant |
| Gary Fichtenbaum | Sergeant |
| Jonathan Bologna | Patrolman |
| Mike Athineos | Patrolman |
| Andres Perez | Patrolman |
| Christopher Karcich | Patrolman |
| Alexandria Vergnes | Patrolman |
| Kevin Garcia | Patrolman |
| Mitchell Raver | Patrolman |

Motion to approve, receive and file: _____ Second: _____
Councilmember DeGise, DeRosa, Looes, Meyerson, Pizzella, Ruocco

APPOINTMENT OF 2015 BOROUGH PROFESSIONALS:

BOND COUNSEL: (R15018)

Mayor Arnowitz presents the firm of Rogut McCarthy LLC, 37 Alden Street, Cranford, NJ 07016 as Bond Counsel for the term expiring December 31, 2015.

Motion: _____ Second: _____
Councilmember DeGise, DeRosa, Looes, Meyerson, Pizzella, Ruocco

Oath of Office administered to Bond Counsel.

BOROUGH AUDITOR: (R15013)

Mayor Arnowitz presents the firm of Garbarini & Co. P.C. 285 Division Avenue and Route 17 South, Carlstadt, NJ 07072 as Borough Auditor for the term expiring December 31, 2015.

Motion: _____ Second: _____
Councilmember DeGise, DeRosa, Looes, Meyerson, Pizzella, Ruocco

Oath of Office administered to Borough Auditor.

BOROUGH ENGINEER: (*Mayor appointment with advice and consent*) (R15020)

Mayor Arnowitz presents the name of Neglia Engineering Associates, 34 Park Avenue, Lyndhurst, NJ 07071 as Borough Engineer for the third year of a three (3) year term expiring December 31, 2015.

Motion: _____ Second: _____
Councilmember DeGise, DeRosa, Looes, Meyerson, Pizzella, Ruocco

Oath of Office administered to Borough Engineer.

BOROUGH PLANNER: (R15021)

Mayor Arnowitz presents the name of Darlene Green, PP, AICP, Maser Consulting P.A., 200 Valley Road, Suite 400, Mt. Arlington, NJ 07856, as Borough Planner for the term expiring December 31, 2015.

Motion: _____ Second: _____
Councilmember DeGise, DeRosa, Looes, Meyerson, Pizzella, Ruocco

Oath of Office administered to Borough Planner.

LABOR COUNSEL: (R15022)

Mayor Arnowitz presents the name of Ray Wiss, Wiss & Bouregy, P.C. 345 Kinderkamack Road. Suite E., Westwood, NJ 07675 as Borough Labor Counsel for the term expiring December 31, 2015.

Motion: _____ Second: _____

Councilmember DeGise, DeRosa, Looes, Meyerson, Pizzella, Ruocco

Oath of Office administered to Labor Counsel

SPECIAL COUNSEL: (R15011)

Mayor Arnowitz presents the name of Eric M. Bernstein & Assoc. LLC, 34 Mountain Blvd., Bldg. A, P.O. Box 4922, Warren, NJ 07059 as Special Labor Counsel for the term expiring December 31, 2015.

Motion: _____ Second: _____

Councilmember DeGise, DeRosa, Looes, Meyerson, Pizzella, Ruocco

Oath of Office administered to Special Counsel

MUNICIPAL COURT JUDGE: Mayor Appointment with Advice and Consent

Mayor Arnowitz presents the name of Warren Clarke, Esq., 79 Main Street, Suite 2, Hackensack, NJ 07601 as Municipal Court Judge for the term expiring December 31, 2017.

Motion: _____ Second: _____

Councilmember DeGise, DeRosa, Looes, Meyerson, Pizzella, Ruocco

PROSECUTOR: (R15019)

Mayor Arnowitz presents the name of Dennis G. Harraka, Esq. Winnie Banta Hetherington Basralian & Kahn, P.C. Court Plaza South-East Wing, 21 Main Street, Suite 101, P.O. Box 647 Hackensack, NJ 07601 as Borough Prosecutor for the term expiring December 31, 2015.

Motion: _____ Second: _____

Councilmember DeGise, DeRosa, Looes, Meyerson, Pizzella, Ruocco

Oath of Office administered to Borough Public Defender.

ALTERNATE PROSECUTOR: (R15023)

Mayor Arnowitz presents the name of Matthew C. Moench, Bevan, Mosca, Giuditta & Zarillo, P.C. 222 Mount Airy Road, Suite 200, Basking Ridge, NJ 07920 as Alternate Prosecutor for the term expiring December 31, 2015.

Motion: _____ Second: _____

Councilmember DeGise, DeRosa, Looes, Meyerson, Pizzella, Ruocco

Oath of Office administered to Borough Alternate Prosecutor.

PUBLIC DEFENDER: (R15017)

Mayor Arnowitz presents the name of Jeffrey Steinfeld, 46 Standish Road, Hillsdale, NJ 07642 as Public Defender for the term expiring December 31, 2015.

Motion: _____ Second: _____

Councilmember DeGise, DeRosa, Looes, Meyerson, Pizzella, Ruocco

Oath of Office administered to Borough Public Defender.

ALTERNATE PUBLIC DEFENDER: (R15024)

Mayor Arnowitz presents the name of Ryan L. Franco, Morrison Mahoney LLP, Waterview Plaza, 2001 US Highway 46, Suite 200, Parsippany, NJ 07054 as Alternate Public Defender for the term expiring December 31, 2015.

Motion: _____ Second: _____

Councilmember DeGise, DeRosa, Looes, Meyerson, Pizzella, Ruocco

Oath of Office administered to Alternate Borough Public Defender.

RISK MANAGEMENT: (R15015)

Mayor Arnowitz presents the name of Debra Ginetto, Burton Agency Inc. 44 Bergen Street, P.O. Box 270, Westwood, NJ 07675 for Risk Management for the term expiring December 31, 2015.

Motion: _____ Second: _____

Councilmember DeGise, DeRosa, Looes, Meyerson, Pizzella, Ruocco

Oath of Office administered to Risk Management.

TAX APPEAL COUNSEL: (R15016)

Mayor Arnowitz presents the name of Chris Martin, Morrison Mahoney LLP, Waterview Plaza, 2001 US Highway 46, Suite 200, Parsippany, NJ 07054 as Tax Appeal Counsel for the term expiring December 31, 2015.

Motion: _____ Second: _____

Councilmember DeGise, DeRosa, Looes, Meyerson, Pizzella, Ruocco

Oath of Office administered to Tax Appeal Counsel.

BOROUGH APPRAISER: (R15014)

Mayor Arnowitz presents the firm of McNerney & Associate, Inc., 266 Harristown Road, P.O. Box 67, Glen Rock, NJ 07452-0067 as Borough Appraiser for the term expiring December 31, 2015.

Motion: _____ Second: _____

Councilmember DeGise, DeRosa, Looes, Meyerson, Pizzella, Ruocco

Oath of Office administered to Tax Appraiser.

ANNUAL APPOINTMENTS AND DESIGNATIONS TO VARIOUS MUNICIPAL OFFICES:

Mayor Arnowitz presents the names of the following individuals for appointment to the positions indicated for the year 2015:

| | |
|---------------------------|----------------------------------|
| Assessment Search Officer | Susan Witkowski |
| Zoning/Code Official | Tracy Jeffery |
| Police and Fire Chaplains | Brian Neville, Father Tom Norton |
| Recycling Coordinator | Donald Russell |

Motion: _____ Second: _____

Councilmember DeGise, DeRosa, Looes, Meyerson, Pizzella, Ruocco

BOARD, COMMISSION, AND TRUSTEE APPOINTMENTS:

Mayor Arnowitz presents the names of the following individuals for appointment to the indicated positions and the specified terms of office.

ENVIRONMENTAL COMMISSION: Mayor Appointment

| | |
|-----------------------|------------------------|
| Grace Biener | Term Expiring 12/31/17 |
| Ken Barber | Term Expiring 12/31/17 |
| Meredith Kates | Term Expiring 12/31/17 |
| Jamie Perrone Alt. #1 | Term Expiring 12/31/16 |

Motion to Record: _____ Second: _____

Councilmember DeGise, DeRosa, Looes, Meyerson, Pizzella, Ruocco

MEDICAL EXAMINERS:

| | |
|--------------------|------------------------|
| Carol D' Aquino | Term Expiring 12/31/15 |
| Michael Rutigliano | Term Expiring 12/31/15 |
| David Stewart | Term Expiring 12/31/15 |

Motion: _____ Second: _____

Councilmember DeGise, DeRosa, Looes, Meyerson, Pizzella, Ruocco

OFFICE OF EMERGENCY MANAGEMENT: Mayor Appointment

| | |
|-----------------------------------|------------------------|
| William Franklin, OEM Coordinator | Term Expiring 12/31/17 |
|-----------------------------------|------------------------|

Motion: _____ Second: _____
Councilmember DeGise, DeRosa, Looes, Meyerson, Pizzella, Ruocco

OUR TOWN COMMITTEE: Mayor Appointment

Patty Hughes, Chairperson

Term Expiring 12/31/15

PLANNING BOARD: Mayor Appointment

Laura Calabria, Class IV

Term Expiring 12/31/18

Zoltan Horvath, Class IV

Term Expiring 12/31/18

Grace Biener, Alt.#2

Term Expiring 12/31/16

Motion to Record: _____ Second: _____

Councilmember DeGise, DeRosa, Looes, Meyerson, Pizzella, Ruocco

Mayor Arnowitz presents the names of the following individuals for appointment, with the Advice and Consent of the Council, to the indicated positions and the specified terms of office.

LIBRARY TRUSTEES: Mayor Appointment with Advice and Consent

Doug Frank

Term Expiring 12/31/19

Marie Hanlon, Mayor's alternate

Term Expiring 12/31/15

Motion: _____ Second: _____

Councilmember DeGise, DeRosa, Looes, Meyerson, Pizzella, Ruocco

LOCAL ASSIST BOARD: Mayor Appointment with Advice and Consent

Carolyn Vezza

Term Expiring 12/31/18

Maria Koenig

Term Expiring 12/31/18

Motion: _____ Second : _____

Councilmember DeGise, DeRosa, Looes, Meyerson, Pizzella, Ruocco

RECREATION COMMITTEE: Mayor Appointment with Advice and Consent

Ann Cron

Term Expiring 12/31/17

Teenage Members:

David Dembowski

Term Expiring 12/31/15

Laruen Dentato

Term Expiring 12/31/15

Motion: _____ Second: _____

Councilmember DeGise, DeRosa, Looes, Meyerson, Pizzella, Ruocco

HILLSDALE SWIMMING POOL COMMISSION: Mayor Appointment with Advice and Consent

Rosemary Metz

Term Expiring 12/31/17

Motion: _____ Second: _____

Councilmember DeGise, DeRosa, Looes, Meyerson, Pizzella, Ruocco

The Council presents the names of the following individuals for appointment to the indicated positions and the specified terms of office.

BOARD OF HEALTH: Council Appointment

Christine Fanelli

Term Expiring 12/31/17

Susan Kushner, M.D.

Term Expiring 12/31/17

Motion: _____ Second: _____

Councilmember DeGise, DeRosa, Looes, Meyerson, Pizzella, Ruocco

PLANNING BOARD MEMBER-CLASS III: Council Appointment

Mayor Arnowitz requests the Council to nominate a member of the Council to be appointed to the Planning Board as their representative as the Class III Member of the Planning Board for a one (1) year term expiring December 31, 2015.

Council appointment to Planning Board: Frank Pizzella

Motion: _____ Second: _____

Councilmember DeGise, DeRosa, Looes, Meyerson, Pizzella, Ruocco

Mayor Arnowitz states that no further Oaths of Office will be administered at this meeting. However, all appointees are required to subscribe to their Oath of Office before entering upon their duties, and they are therefore asked to present themselves at the office of the Borough Clerk for this purpose on or before Friday, January 16, 2015.

APPROVAL OF MINUTES: none

CORRESPONDENCE: none

DISCUSSION:

PUBLIC COMMENTS:

Mayor Arnowitz opens the meeting to the public.

RESOLUTIONS (Consent Agenda):

- 15001 Temporary Budget 2015
- 15002 Establishment of Interest Rate on Delinquent Taxes
- 15003 Designating Borough Depositories
- 15004 Re-establishing Annual Petty Cash Funds for Borough Clerk's Office, Police Department and General Public Assistance
- 15005 Designating Tax Search Officer for 2015
- 15006 Authorizing Assessor to File Tax Appeals
- 15007 Public Agency Compliance Officer for 2015
- 15008 Designate Official Newspapers
- 15009 Authorize Chief Financial Officer Authority to Pay Certain Obligations as needed
- 15010 Establish Change Funds
- 15111 Authorizing the Award of a Fair and Open Contract for Special Borough Counsel
- 15012 Authorizing the Award of a Fair and Open Contract for Borough Attorney
- 15013 Authorizing the Award of a Fair and Open Contract for Borough Auditor
- 15014 Authorizing the Award of a Fair and Open Contract for Borough Appraiser
- 15015 Authorizing the Award of a Fair and Open Contract for Risk Management Insurance Consultant
- 15016 Authorizing the Award of a Fair and Open Contract for Attorney for Tax Appeals
- 15017 Authorizing the Award of a Fair and Open Contract for Borough Public Defender
- 15018 Authorizing the Award of a Fair and Open Contract for Borough Bond Counsel
- 15019 Authorizing the Award of a Fair and Open Contract for Borough Prosecutor
- 15020 Authorizing the Award of a Fair and Open Contract for Borough Engineer

- 15021 Authorizing the Award of a Fair and Open Contract for Borough Planner
- 15022 Authorizing the Award of a Fair and Open Contract for Borough Labor Counsel
- 15023 Authorizing the Award of a Fair and Open Contract for Alternate Borough Prosecutor
- 15024 Authorizing the Award of a Fair and Open Contract for Alternate Public Defender
- 15025 Authorize approval of JIF/MEL Risk Management Agreement
- 15026 Authorize Mayor and Borough Clerk to execute agreement with PBA Local 207 for new Police Department Schedule
- 15027 Authorize execution of contract for CDL Random drug and alcohol testing services
- 15028 Authorize execution of letter of agreement Municipal Alliance 2014-2015
- 15029 Authorize Award of Contract for IT Services to Authorinet Consulting LLC, 179 Cahill Cross, Suite 201, West Milford, NJ 07480, per submitted proposal.
- 15030 Authorize rejection of bids for contract for supplemental sidewalk removal services
- 15031 Authorize annual appointment of the Green Team Advisory Committee
- 15032 Appointment of Community Development Representatives

Motion: _____ Second: _____
 Councilmember DeGise, DeRosa, Looes, Meyerson, Pizzella, Ruocco

PUBLIC COMMENTS:

Mayor Arnowitz opens the meeting to the public.

COUNCIL COMMENTS:

Mayor Arnowitz invites comments from Council members.

BENEDICTION:

Pastor Brian Neville

ADJOURNMENT:

Motion: _____ Second: _____
 Councilmember DeGise, DeRosa, Looes, Meyerson, Pizzella, Ruocco

THE NEXT MEETING OF THE MAYOR AND COUNCIL WILL BE ON
TUESDAY, JANUARY 20, 2015 BEGINNING AT 7:30 P.M.