

**BOROUGH OF HILLSDALE
OFFICE OF THE MAYOR**

PROCLAMATION

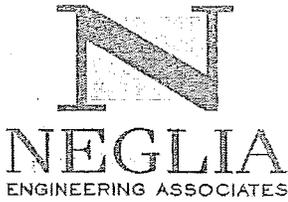
Supporting the *Drive Sober or Get Pulled Over*
2016 Year End Holiday
Crackdown

- **Whereas**, impaired drivers on our nation's roads kill more than 10,000 people each year and cost our society more than \$37 billion annually; and
- **Whereas**, 27% of motor vehicle fatalities in New Jersey in 2013 were alcohol-related; and
- **Whereas**, an enforcement crackdown is planned to combat impaired driving; and
- **Whereas**, the season at the end of the year is traditionally a time of social gatherings which often include alcohol; and
- **Whereas**, the State of New Jersey, Division of Highway Traffic Safety, has asked law enforcement agencies throughout the state to participate in the *Drive Sober or Get Pulled Over Year End Holiday Crackdown*; and
- **Whereas**, the project will involve increased impaired driving enforcement from December 11, 2015 through January 1, 2017; and
- **Whereas**, an increase in impaired driving enforcement and a reduction in impaired driving will save lives on our roadways;
- **Therefore**, be it resolved that the Borough of Hillsdale declares its support for the *Drive Sober or Get Pulled Over 2016 Year End Holiday Crackdown* from December 11, 2015 through January 1, 2017 and pledges to increase awareness of the dangers of drinking and driving.

IN WITNESS WHEREOF, I, Max Arnowitz, Mayor of the Borough of Hillsdale, have hereunto set my hand this 8th day of December 2015.

Mayor Max Arnowitz

Susan Witkowski
Administrator/Municipal Clerk



**ENGINEER'S REPORT
BOROUGH OF HILLSDALE
DECEMBER 1, 2015**

DATE OF REPORT: November 24, 2015

Joseph E. Neglia, PE, PP, PLS
CEO, Chairman of the Board

Michael J. Neglia, PE, PP, PLS
President

Gregory Polyniak, PE, PP

Michael F. Bertiner

Thomas R. Solfaro, PE, CME

Daniel Kaufman, PE, PP

Brian Intindola, PE

Civil Engineering

Municipal Engineering

Landscape Architecture

Traffic Engineering

Planning

Land Surveying

Construction Management

Locations:

■ 34 Park Avenue
P.O. Box 426
Lyndhurst, NJ 07071
Tel: 201.939.8805
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■ 1119 Raritan Road
Suite 2
Clark, NJ 07066
Tel: 732.943.7067
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1. FUNDING / GRANTING OPPORTUNITIES (YEAR 2015-2016)

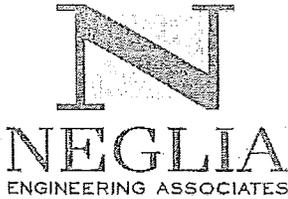
Per the request of the Borough, Neglia Engineering Associates has researched funding / grant application programs available to the Borough based on the current assets and infrastructure to-date. A list of the potential applications available to the Borough and the anticipated submission dates, as revised, are provided below for review and consideration for planned improvements within the community.

FUNDING / GRANT PROGRAM SUBMISSION DATES	
Fund / Grant Name	Anticipated Submission Date
<i>Federal</i>	
Safe Routes to Schools (SRTS)	To Be Determined
Community Development Block Grant (CDBG)	Submitted October 9, 2015
Hazard Mitigation Assistance (HMA)	
Hazard Mitigation Grant Program (HMGP)	After Major Disaster
Pre-Disaster Mitigation (PDM)	To Be Determined
Flood Mitigation Assistance (FMA)	To Be Determined
Public Assistance (PA)	After Disaster & State of Emergency Declared
<i>State</i>	
Municipal Aid - 2016	Submitted October 16, 2015
County Aid	To Be Determined
Local Aid Infrastructure (LAIF - Discretionary Funding)	Submitted on August 11, 2015
Bikeways	No Submittal
Safe Streets to Transit (SST)	No Submittal
Transit Village	No Submittal
Local Bridges, Future Needs	To Be Determined
Green Acres / Blue Acres Funding	To Be Determined
<i>County</i>	
Open Space, Recreation, Farmland & Historic Preservation	Submitted August 28, 2015
Municipal Park Improvement	No submittal
200 Club Funding	Quarterly

2. ITEMIZED LIST AND STATUS OF SUBMITTED GRANTS (YR 2014-15)

Per the request of the Borough, Neglia Engineering Associates prepared an itemized list of grant applications that this office prepared and submitted to regulatory agencies for consideration in the year 2015-2016. They are as follows:

ITEMIZED LIST AND STATUS OF SUBMITTED GRANTS			
Grant	Date Submitted	Anticipated Decision	Review Status
NJDOT Municipal Aid Grant Application - Hillsdale Avenue Roadway Improvements	10/16/2015	Spring / Summer 2016	Under Review
NJDOT Local Aid Infrastructure Fund - Hillsdale Avenue Roadway Improvements	8/11/2015	Spring / Summer 2016	Under Review
Bergen County Open Space Trust Fund - Hillsdale Outdoor Fitness	8/28/2015	Spring 2016	Under Review
Bergen County Community Development Block Grant FY 2016 - Hillsdale Firehouse ADA Door Openers	10/9/2015	Spring / Summer 2016	Under Review



3. **NJDOT MUNICIPAL AID GRANT (SADDLEWOOD DRIVE) & NJDOT DISCRETIONARY AID GRANT (KENT ROAD AND BAYLOR AVENUE)**

The NJDOT Discretionary Aid application funding for Kent Road and Baylor Avenue improvements were awarded in the amount of \$250,000 in March 2014. Per correspondence received from the NJDOT, the NJDOT Local Aid Infrastructure Fund application funding for the Saddlewood Drive improvements was awarded in the amount of \$149,000 in May 2014.

The NJDOT final inspection was concluded on October 5, 2015 and a final inspection letter was submitted to our office dated October 7, 2015 confirming the project was constructed in compliance with NJDOT requirements. Neglia Engineering Associates awaiting contractor's outstanding documents for final municipal closeout. Subsequent to municipal closeout, NJDOT closeout and grant reimbursement would occur.

4. **HILLSDALE MUNICIPAL LANDFILL – METHANE GAS SURVEY & GROUNDWATER MONITORING (YEAR 2015)**

Neglia Engineering Associates solicited firms for the semi-annual groundwater monitoring and the quarterly methane study and received two bids for the methane gas survey. Subsequently our office submitted a recommendation letter to the Borough on December 1, 2014, recommending that the Borough authorize Partner Engineering and Science, Inc. to perform the methane gas survey for a total bid of \$10,600 which represents the Base Bid (January 2015 testing for \$2,800) and the Alternate Bid (April 2015, July 2015 and October 2015 testing for \$7,800).

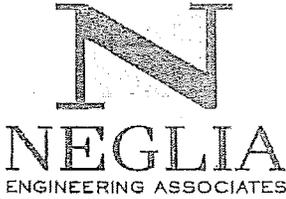
Our office received the 2015, 3rd quarter methane gas migration survey report prepared by Partner Engineering on July 16, 2015 and forwarded the same to NJDEP and the Borough to satisfy the Year 2015 Quarterly Methane Monitoring Requirements. Due to a potential anomaly identified in the report, supplemental testing was performed on August 31, 2015 and a corresponding report, dated September 1, 2015, was prepared by Partner Engineering and submitted to our office. The report was forward to NJDEP on September 3, 2015.

The 2015, 4th quarter methane testing was scheduled from October 21, 2015 to October 30, 2015. Neglia Engineering Associates submitted the requisite residential notices to the Borough of Hillsdale on October 16, 2015 for distribution. Once the monitoring results are received from Partner Engineering, a copy will be submitted to NJDEP and the Borough.

During December 2015, NEA will submit quote solicitations for Year 2016 methane survey and groundwater services. A recommendation package will be provided prior to January 1, 2016. These services must be awarded at the first Year 2016 Mayor and Council meeting.

5. **HILLSDALE MUNICIPAL LANDFILL**

On February 12, 2015, the Borough of Hillsdale (Sue Witkowski, Borough Administrator; Donald Russell, Borough DPW Superintendent) and Neglia Engineering Associates (Gregory Polyniak) attended a meeting with NJDEP Solid Waste Permitting and NJDEP Enforcement. At the meeting, the NJDEP reviewed the site and explained the items that needed to occur and items that needed to be provided to be in compliance with the NJDEP Landfill Closure Approval. On February 27, 2015 Neglia Engineering Associates issued an NJDEP Compliance Item List and Schedule to the NJDEP.



Neglia Engineering Associates issued a status update email on March 31, 2015 as it related to the NJDEP Compliant Item List and Schedule. Neglia Engineering Associates received an enforcement letter in the mail pertaining to the landfill as it related to our February 12, 2015 NJDEP Enforcement Meeting on April 27, 2015. Mr. Gandhi stated that the Borough should not be concerned as long as it is following the previously issued action item schedule for the landfill. Mr. Gandhi noted that he has been receiving the individual items upon completion. He is aware that the Borough is attempting to satisfy the individual compliance items.

The following items have been completed within the last month:

- Item #1 – Maintain Field Methane Alarm System. (The methane field sensors installation and startup was completed on November 12, 2015.)
- Item #3 - Provide Photographs Illustrating Methane Alarm System Functionality. (Pictures were taken during the November 20, 2015 training session with the contractor. The photographs will be submitted to NJDEP before the end of November)

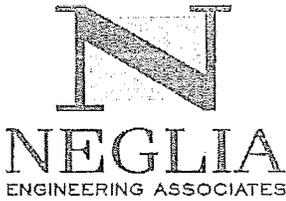
There are other open items that need to be addressed in the coming months. As these items are completed, the Borough must inform NEA, to permit our office to inform NJDEP Enforcement. It shall be noted that the outstanding items must be completed or potential NJDEP Enforcement Action will occur. Below is a list of outstanding & on-going maintenance items:

- Item #2 – Maintain Leachate Manhole Functionality. (On-going maintenance)
- Item #15 - Address all erosion areas, slope issues, etc. after mowing and maintaining slope. (On-going maintenance)
- Items #20 - Address and maintain the existing field surface to address settling and ponding. (On-going maintenance)
- Item #21 - Prepare and provide before and after pictures for any maintenance activities. (On-going maintenance)
- Item #22 - Address slope erosion on eastern slope. (On-going maintenance)

The Borough of Hillsdale shall note that some items that were excluded from the list above require on-going maintenance and monitoring. This work is on-going and shall be tracked for compliance purposes.

The Borough of Hillsdale met with NJDEP Permitting and Enforcement on October 13, 2015 as a follow-up to the initial inspection. During the inspection, the building methane sensors that were installed in September 2015 were inspected. NEA submitted an updated response letter to NJDEP following the October 13, 2015 meeting on October 21, 2015. Although some of the outstanding items noted above require on-going maintenance, a majority of the non-compliance items identified in the original meeting with NJDEP have been addressed. Therefore per the NJDEP, we anticipate an updated Warning Letter from NJDEP with a reduction of non-compliance to follow.

Based upon correspondence from First Environmental, Sunita Dhar, on November 12, 2015, NJDEP Air Compliance and Solid Waste Bureau requires quarterly landfill gas sampling for at least one year from the landfill vents. First Environmental will be providing a services proposal to perform air quality monitoring. NEA will forward to the Borough once acquired.



The NJDEP requested an Operation and Maintenance Manual on November 6, 2015 for the Hillsdale Landfill. We understand that the prior Borough Engineer will provide a copy of the Operation and Maintenance Manual to the Borough for submittal to NJDEP. We understand that this manual was previously required as part of the post closure approval. We re-iterate the importance of supplying this document to NJDEP to ensure no NJDPE enforcement action against the Borough.

6. HILLSDALE CENTENNIAL FIELD GAS SENSORS

Neglia Engineering Associates in conjunction with the Borough DPW Superintendent, has inspected the field methane sensor system and alarm equipment box. Neglia Engineering Associates submitted quote solicitations to prospective contractors to furnish and install gas sensors at Centennial Field.

The Borough of Hillsdale, through Resolution #15137 awarded and adopted a Non-Fair and Open Contract for Electrical Services to Quality Electrical Const. Co. on June 9, 2015 in the amount of \$35,347.00. The contractor completed the installation of the field sensors, monitors, and performed a startup on November 12, 2015. The NJDEP was notified of the startup on November 10, 2015 as requested. A subsequent training session was conducted on November 20, 2015. At this time, municipal closeout will follow.

7. HILLSDALE RAILROAD STATION PROJECT (BERGEN COUNTY HISTORIC PRESERVATION TRUST FUND 2014)

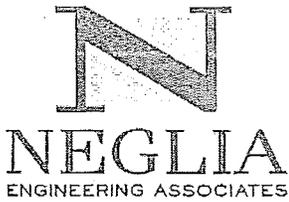
Per the direction of the Governing Body, Neglia Engineering Associates submitted an application to Bergen County Open Space on October 31, 2014.

In accordance with N.J.S.A. 40:12-15.3(d), the County of Bergen proposed to allocate \$100,000 to the Borough of Hillsdale Railroad Station Roof Repairs from the Bergen County Open Space, Recreation, Floodplain Protection, Farmland & Historic Preservation Trust Fund for the Trust Fund's 2014 County Program. The County of Bergen, mailed an award letter, along with a resolution and grant agreement to the Borough on September 16, 2015.

The Borough of Hillsdale completed the grant agreement. The Borough of Hillsdale was notified to secure NJ Transit's signature on the agreement by our office on October 21, 2015. Upon securing the signature, the Borough of Hillsdale shall submit the agreement directly to the County of Bergen. This signed agreement shall be forwarded to Bergen County expeditiously in order not to jeopardize the grant.

8. BERGEN COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT – HILLSDALE TRAIN STATION RESTROOM

Neglia Engineering Associates identified the availability of a Bergen County Community Development Block Grant in October 2014. The Borough identified a need for ADA restroom accessibility improvements within the Hillsdale Railroad Station located at Broadway and Hillsdale Avenue in November 2014. An endorsing resolution was submitted to the Borough for adoption during the December 2, 2014 Mayor and Council Meeting. Based upon the Borough's direction, Neglia Engineering Associates prepared documents and submitted an application on December 2, 2014 in pursuit of grant funding for ADA restroom accessibility improvements within the Hillsdale Railroad Station located at Broadway and Hillsdale Avenue. The County of Bergen, mailed an award letter, in the amount of \$49,800 to the Borough on August 25, 2015.



Neglia Engineering Associates submitted a completed County of Bergen Contract (Contract Number: PV-01-15) and four copies of the municipal endorsing resolution to Carmela Scigliano, Bergen County Community Development, on October 22, 2015.

9. DRAINAGE ISSUES AT 271 WIERIMUS ROAD

Neglia Engineering Associates met with the DPW on Friday, May 15, 2015 to inspect the storm main and associated erosion at 271 Wierimus Road. Based upon our on-site inspection and continued investigation, it appeared that the existing storm main conveyed stormwater from Craig Road, Alpine Terrace, View Terrace, Horizon Terrace. The stormwater system traveled through an existing twenty foot wide easement located on Block 202, Lots 2, 18.02, 19, 21, 22, 29, 30 and 33 in the Borough. Ultimately, the system discharged flow into the Wierimus Road storm sewer system.

The specific area of concern appeared to be located between Horizon Terrace to Wierimus Road within Lot 2 and Lot 18. At this location, it appeared that the existing corrugated metal storm pipe had eroded and had begun to exhibit failure.

As requested by the Borough of Hillsdale on October 15, 2015, Neglia Engineering Associates prepared a cost estimate on October 26, 2015 and a professional services proposal, for review and consideration, on November 3, 2015. The preliminary cost estimate for the conveyance system improvements totaled \$285,330.00.

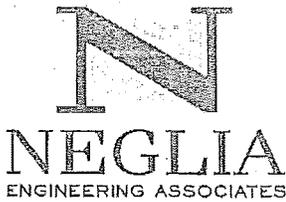
10. ROAD PROGRAM 2015

We understand that the Borough of Hillsdale intends to appropriate approximately \$452,000 for the 2015 Road program. Per the requirement of the Governing Body at the March 3, 2015 Mayor and Council Meeting, Neglia Engineering Associates prepared an initial, preliminary estimate for roadway improvements for all municipal roadways within the Borough of Hillsdale. The estimate illustrated an approximate overall budget of \$46.5 million to address the 44.4 miles of municipal roadway. This estimate was issued to the Borough of March 9, 2015.

Subsequently, per the Borough's request, Neglia Engineering prepared engineering estimates for municipal roadways selected by the Borough. The roadways and their engineer's estimate's budgets were issued on March 24, 2015 and were as follows:

- Everdell Avenue from East Liberty Avenue to Piermont Avenue (approximately 1,095 LF) - \$ 121,347
- Sycamore Avenue (approximately 1,085 LF) - \$117,207
- Lafayette Avenue (approximately 820 LF) - \$137,886

The Borough of Hillsdale received bids on October 15, 2015. On October 19, 2015, NEA issued an award recommendation package for review and consideration by the Borough. Through Resolution #15234 the Borough of Hillsdale awarded the contract for the 2015 Road Program, to D&L Paving Contractors, Inc., 681 Franklin Avenue, Nutley, New Jersey 07110, in the amount of \$307,802.69 for the base bid. The executed contract was submitted to the Borough on November 23, 2015. Once signed and executed by the Borough, our office will schedule a pre-construction meeting. Construction will commence after April 4, 2016 with an anticipated duration of 45 calendar days.



11. 2016 NJDOT MUNICIPAL AID PROGRAMS

Neglia Engineering Associates identified the availability of State Aid Programs that will be available for the 2016 Fiscal Year. The programs include Municipal Aid, Bikeways, Safe Street to Transit and Transit Village. The Mayor and Council identified Hillsdale Avenue as a candidate for submittal of the NJDOT Municipal Aid Grant. An endorsing resolution was submitted to the Borough on September 11, 2015 for approval at the October Mayor and Council meeting. NEA received the requisite endorsing resolution and submitted a complete application to NJDOT on October 16, 2015. We anticipate a tentative decision for the grant awards to take place within Spring / Summer 2016 pending available funding by the NJDOT.

12. BERGEN COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT – FIRE STATION ADA ACCESS DOORS

We understand that the Borough of Hillsdale proposes to pursue a grant for the installation of ADA access doors at the existing Hillsdale Fire Station. An endorsing resolution was submitted on September 25, 2015 for approval at October 6, 2015 Mayor and Council meeting. NEA received the requisite endorsing resolution and submitted a complete application to the County of Bergen on October 9, 2015. We anticipate a tentative decision for the grant awards to take place within Spring / Summer 2016 pending available funding by the County of Bergen.

13. KNICKERBOCKER AVENUE – ROADWAY VACATION – PSE&G

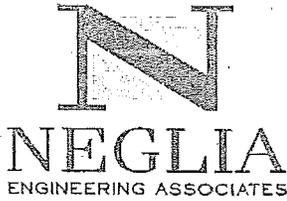
We understand that PSE&G proposes to vacate a portion of Knickerbocker Avenue, which has a 50 foot right-of-way, for approximately 240 feet west of the intersection with Prospect Place to the terminus of Pascaack Brook. Neglia Engineering Associates conducted a field inspection on August 27, 2015 to visually identify existing municipal infrastructure and facilities within the right-of-way. A report was prepared and submitted to the Borough on September 1, 2015. In addition to our office's inspection, we recommended that the Borough OEM and emergency services (fire, police, ambulance, etc.) perform their inspections and provide input with respect to any easement requirements.

During the week of November 16, 2015 the Borough was requested by PSE&G to sign a NJDEP Land Use Application for the Knickerbocker Avenue vacation. Subsequently on November 23, 2015, PSE&G provided a copy of their permitting plan upon our office's request. If the Borough chooses to vacate the roadway, we would respectfully request direction from the Borough as it relates to reviewing and providing a recommendation for signature for this package.

14. WIERIMUS LANE BRIDGE

Neglia Engineering Associates received a letter from TranSystems dated October 1, 2015. TranSystems performs routine inspections for the NJDOT. Through an inspection conducted on September 25, 2015, TranSystems identified deficiencies in the bridge (structure #02M2702) located at Wierimus Lane Bridge over Musquapsink Brook. TranSystems categorized the repairs as a Priority 2 basis. Priority 2 categorization requires the implantation and completion of repairs within +/- 3 months. It shall be noted that Wierimus Lane Bridge is located within both the Boroughs of Hillsdale and Woodcliff Lake.

Neglia Engineering Associates, as directed by the Borough of Hillsdale, submitted a quote solicitation to prospective contractors on October 22, 2015 to repair the existing bridge structure (excluding the gabion matt baskets which require NDJEP Land Use Permitting). The Borough of Hillsdale received quotes on October 30, 2015. On November 2, 2015, NEA issued an award recommendation package for review and consideration by the Borough.



As noted in our October 23, 2015 correspondence with the Borough of Hillsdale, the quote noted above excluded gabion basket repair. This repair requires NJDEP Land Use Permitting as construction activities are to occur within a watercourse bed. As requested by the Borough of Hillsdale, Neglia Engineering Associates prepared a professional services proposal, for review and consideration, that included the requisite permitting, surveying, design, bidding and construction management services required to compile bid documents for gabion basket improvements. This proposal was included within the October 23, 2015 correspondence. A preliminary cost estimate for the gabion basket repair was submitted to the Borough of Hillsdale on November 12, 2015 with an estimated budget of \$345,000.

15. SADDLEWOOD DRIVE CULVERT NEAR NORTH RAMAPO LANE

Neglia Engineering Associates received a letter from TranSystems dated October 21, 2015. Through an inspection conducted on September 28, 2015, TranSystems identified deficiencies in the culvert (structure #02M2710) located at Saddlewood Drive near North Ramapo Lane. TranSystems categorized the repairs as a Priority 2 basis. Priority 2 categorization requires the implantation and completion of repairs within +/- 3 months. The repairs include concrete and grout construction to fill voids and the construction of a manhole.

Neglia Engineering Associates, as directed by the Borough of Hillsdale, submitted a quote solicitation to prospective contractors on November 2, 2015. On November 11, 2015, NEA issued an award recommendation package for review and consideration by the Borough.

16. SADDLEWOOD DRIVE CULVERT NEAR HILLSDALE AVENUE

Neglia Engineering Associates received a letter from TranSystems, dated October 21, 2015. Through an inspection conducted on October 20, 2015, TranSystems identified deficiencies in the culvert (structure #02M2712) located at Saddlewood Drive near Hillsdale Avenue. TranSystems categorized the repairs as a Priority 1 basis. Priority 1 categorization requires repairs to be implemented as soon as possible. The repairs include lining the existing culvert pipe.

Neglia Engineering Associates, estimated a cost of approximately \$60,000 for the required repairs. This work should be authorized to proceed before the end of this year per the Priority 1 recommendation within the TranSystems report.

Respectfully submitted,
Neglia Engineering Associates

Gregory J. Polyniak, P.E., P.P., C.P.W.M., C.M.E.
For the Borough Engineer
Borough of Hillsdale

Respectfully submitted,
Neglia Engineering Associates

David Juzmeski, P.E., P.P.
For the Borough Engineer
Borough of Hillsdale

Hillsdale Fire Dept.
Chief's Report

REF	DATE	INCIDENT	DISP	RTRN	TOT TIME	PRSNL	LOCATION	TYPE	DESC/NATURE	TOT MIN
1	10/5/2015	186	13:26	14:10	44	14	Broadway & Prosepect WCL	Mut Aid	MVC	616
2		187	16:04	16:20	16	11	126 Windham Rd	Residential	Nat Gas Leak	176
3	10/6/2015	189	16:58	17:15	17	24	KKK Rd & Lawrence St.	Street	MVC	408
4	10/8/2015	190	18:32	18:54	22	21	383 Washington Ave.	Commercial	Odor of Smoke	462
5	10/10/2015	191	15:47	15:59	12	16	42 Colonial village Dr.	Multi Residential	Cooking Catastrophe	192
6	10/13/2015	192	1:23	1:45	22	12	50 Park Ave	Residential Care	Cooking Catastrophe	264
7	10/18/2015	193	10:36	11:10	34	17	39 Mountainview Terr	Residential	Activated Alarm	578
8	10/19/2015	194	8:18	8:38	20	10	110 Broadway	Mixed use	Activated Alarm	200
9		195	15:13	15:25	12	12	61 Park Ave	residential	Odor of Nat Gas	144
10	10/20/2015	196	10:29	10:57	28	8	80 Ruckman Rd.	Residential Care	Burnt Food	224
11	10/24/2015	197	1:28	1:56	28	13	63 Highland Ave	residential	CO alarm	364
12	10/25/2015	198	10:33	11:07	34	16	Hillsdale Ave & Pascack Rd	Street	MVC	544
13	10/28/2015	199	11:22	12:10	48	17	270 Piermont Ave.	Residential	Boiler Malfunction	816
14	10/29/2015	200	7:26	7:50	44	13	307 Evergreen St.	Residential	Activated Alarm-Faulty	572
15	10/29/2015	201	21:54	22:11	17	23	301 St. Nicholas Ave	Residential	Electrical outlet smoking	391
16										0
17										0
18										0
19										0
20										0
21										0
22										0
23										0
24										0
25										0
26										0
27										0
28										0
29										0
									Total Minutes calls	5951
									Total Hours	99.18333
									Average per call	398 227
									TRAINING	
	10/5/2015	188	20:00	21:26	86	21	Monthly Drill		Hose Evolutions	1806
	10/19/2015		20:00	21:30	90	11	Rescue Drill			990
										0
										0
									Total Minutes Training	2796
									Total Hours	46.6
									Grand Total Min	8747
									Grand Total Hours	145.7833

Hillsdale Board of Health

380 Hillsdale Avenue, Hillsdale, NJ 07642
201/666-4800, ext. 1552 FAX 201/358-5002
Website: www.Hillsdalenj.org

December 1, 2015

The Honorable Mayor and Council:

The following is the result of the monies received by the Board of Health for the month of November 2015

CHC Fees:	\$	70.00
Transcripts	\$	52.00
Marriage Fee	\$	9.00
Food License	\$	2860.00
Total	\$	2991.00

Respectfully submitted,



Denise Kohan
Board of Health
Registrar

Hillsdale Board of Health

380 Hillsdale Avenue, Hillsdale, NJ 07642
201/666-4800, ext. 1552 FAX 201/358-5002
Website: www.Hillsdalenj.org

ACTIVITIES FOR THE MONTH OF NOVEMBER, 2015

<u>VITAL STATISTICS</u>	<u>MONTH</u>	<u>YEAR TO DATE</u>
Deaths for the month of November, 2015	Males 2	19
	Females 3	29
Marriages/Civil Unions:*	3	
Transcripts:	3	

*New VIP system does not require birthing facilities to send notices of births for those that reside in our town. This will no longer show on the monthly activities as the information will be inaccurate.

Respectfully submitted,



Denise Kohan
Registrar

DEPARTMENT OF POLICE
BOROUGH OF HILLSDALE



380 Hillsdale Avenue
Hillsdale, New Jersey 07642
Headquarters: 201-664-4200

ROBERT FRANCAVIGLIA
CHIEF OF POLICE

Fax: 201-666-4503
www.hillsdalepolice.com

Date: November 25, 2015

To: Mayor and Council

From: Chief Robert Francaviglia

Re: November Monthly report

1. During the month of November there were 90 dispatch shifts, all were covered by non-sworn personnel except for 1 shift, which was covered by sworn personnel.
2. Sgt. McLaughlin and I attended the Farm meeting, which was held at the 1 Bergen County Plaza in Hackensack on 11/19.
3. The November 5 Autism Awareness training for Hillsdale EMS was well attended and very informative.
4. There was 13 criminal arrests, 132 motor vehicle summonses issued, and 189 motor vehicle warnings issued.

HILLSDALE POLICE DEPARTMENT

380 HILLSDALE AVE,
HILLSDALE, NJ 07642

Phone: 201-664-4200

Fax:

Incident Analysis - Agency CFS Report

From Date: 11/1/2015

To Date: 11/25/2015

CFS Code	CFS Description	Total Events	Founded	Unfounded	0000-0800	0801-1600	1601-2400
0619	THEFT \$200 + ALL OTHERS	3	3	0	0	3	0
0629	THEFT \$50-200 ALL OTHER	1	1	0	0	1	0
0800	ASSAULT/SIMPLE	1	1	0	0	0	1
1120	FRAUD CREDIT CARDS	1	1	0	0	0	1
1130	FRAUD ALL OTHERS	4	4	0	0	2	2
1445	PROPERTY DAMAGE REPORT	3	2	1	0	3	0
2111	DWI-ALCOHOL/UNDER INFL	2	2	0	1	0	1
2231	LIQUOR-POSS/ADULT	1	1	0	1	0	0
2415	DISPUTE	2	2	0	0	1	1
2420	DISORDERLY CONDUCT / HARASSMENT	2	2	0	0	1	1
2485	ALARM ALL OTHERS	1	1	0	1	0	0
2646	OBSTRUCTION OF JUSTICE	1	1	0	0	1	0
2911	RUNAWAY-INCORRIG-MALE JUVENILE LAWS	2	2	0	0	2	0
4014	OPEN DOORS/WINDOWS GENERAL POLICE	3	3	0	0	1	2
4020	SUSPICIOUS AUTO GENERAL POLICE	5	4	1	0	0	5
4021	SUSPICIOUS ACTIVITY	6	5	1	0	4	2
4022	SUSPICIOUS PERSON GENERAL POLICE	2	2	0	0	1	1
4023	SHOTS FIRED - REPORTS	1	0	1	0	0	1
4026	DOWN-WIRES/POLES/TREES/LIMBS	1	1	0	0	0	1
4028	OTHER NON-CRIMINAL INV GENERAL POLICE	1	1	0	0	0	1
4051	ALARM BURGLARY OR HOLD UP RESIDENCE	22	22	0	1	13	8
4052	ALARM BURGLARY OR HOLDUP NON RESIDENCE	4	4	0	1	1	2
4085	DANGEROUS CONDITION	3	3	0	0	1	2
4100	ALARMS (FIRE ALARMS)	3	3	0	0	1	2
4101	FIRES (ALL WORKING FIRES)	10	10	0	2	4	4
4125	HAZMAT / SUSP. ODOR / SUBSTANCE / ITEM	2	2	0	1	1	0
5008	LOST ARTICLES	3	3	0	0	3	0
5502	BARKING DOG/ANIMAL NOISE	2	2	0	0	2	0
5504	ANIMAL BITES	1	1	0	0	1	0

HILLSDALE POLICE DEPARTMENT

380 HILLSDALE AVE,
HILLSDALE, NJ 07642

Phone: 201-664-4200

Fax:

Incident Analysis - Agency CFS Report

From Date: 11/1/2015

To Date: 11/25/2015

CFS Code	CFS Description	Total Events	Founded	Unfounded	0000-0800	0801-1600	1601-2400
5506	LOST / FOUND / STRAY ANIMALS	7	7	0	1	4	2
5510	ANIMAL COMPLAINTS ALL	9	7	2	3	1	5
6006	MV ACCIDENT W/INJURY	2	2	0	0	1	1
6008	MV ACCIDENT NO INJURIES	22	22	0	2	10	10
6305	SELECTIVE ENFORCEMENT TRAFFIC	16	16	0	5	11	0
6306	RADAR	1	1	0	1	0	0
6308	TRAFFIC MV COMPLAINT	8	8	0	1	4	3
6310	TRAFFIC ENFORCE / STOP	189	189	0	34	72	83
6335	TRAFFIC HAZARD	2	1	1	0	1	1
6336	DISABLED MV	4	4	0	0	2	2
6510	PARKING ENFORCEMENT	24	24	0	12	10	2
6608	ESCORTS	1	1	0	0	1	0
7002	BUILDING / PROPERTY CHECK	83	83	0	62	4	17
7006	LOCK OUT	9	9	0	0	6	3
7008	MEDICAL ASSISTANCE	73	73	0	19	33	21
7010	NOTIFICATIONS	2	2	0	0	2	0
7014	OTH PUB SERV/WELFARE CHK	5	5	0	1	2	2
7015	ASSIST CITIZEN	18	18	0	5	9	4
7050	PROPERTY CHECK SCHOOL FACILITIES	9	9	0	1	8	0
7504	ASSISTING-OTHER POLICE DP	15	15	0	1	5	9
7505	ASSIST OTHER PD ALCO-TEST	2	2	0	2	0	0
7506	ASSISTING-OTHER AGENCIES	3	3	0	1	2	0
7509	FLOODING	1	1	0	0	0	1
7510	UTILITIES PROBLEM	1	0	1	0	1	0
8110	WARRANTS-OTHER AGENCIES	1	1	0	0	0	1
9002	ADMINSTRATIVE DUTIES	42	42	0	24	8	10
9005	M.V. PURSUITS/HIGH SPEED	1	1	0	1	0	0
9006	SICK DAY	2	2	0	0	1	1
9020	POLICE INFORMATION	8	8	0	0	7	1
9027	FIREARMS APPLICATION	6	6	0	1	2	3
9028	FINGERPRINT	1	1	0	0	1	0
9029	CIVIL MATTER	1	1	0	0	1	0

HILLSDALE POLICE DEPARTMENT

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Incident Analysis - Agency CFS Report

From Date: 11/1/2015

To Date: 11/25/2015

<i>CFS Code</i>	<i>CFS Description</i>	<i>Total Events</i>	<i>Founded</i>	<i>Unfounded</i>	<i>0000-0800</i>	<i>0801-1600</i>	<i>1601-2400</i>
9050	BACKGROUND CHECK	3	3	0	0	3	0
9052	TRO / FRO INFORMATION & SERVICE	1	1	0	0	0	1
9117	BIKE REGISTRATION	1	1	0	0	1	0
9118	CHILDSEAT INSPECTIION	1	1	0	0	1	0
9119	DYFS NOTIFICATIONS	1	1	0	0	1	0
9999	NON-CAT DATA	2	2	0	0	0	2
<i>Total:</i>		670	662	8	185	262	223

Citation Output By Charge

Starting Issue Date 11/1/2015 to Ending Issue Date 11/25/2015

Charge	Total
39:3-29A - FAIL POSS. DRIVERS LIC (A IS FOR ATS TABLE) OR A	1
39:3-66 - MAINTENANCE OF LAMPS	1
39:3-10 - DRIVING WITHOUT A LICENSE	2
39:3-10A - DRIV WITH AN EXPIRED LICENSE	1
39:3-13.8(G) - PERMIT HOLDER VIOLATING DECAL REQUIREMENTS	1
39:3-29 - FAILURE TO POSSESS DL OR REG	1
39:3-33 - IMPROPER DISPLAY/UNCLEAR PLATES	9
39:3-33.2 - LICENSE PLATE-WORDS GARDEN STATE TO BE IMPRINTED	1
39:3-4 - DRIVING OR PARKING UNREGISTERED MOTOR VEHICLE	9
39:3-40 - DRIVING AFTER DL/REGISTRATION SUSPENDED/REVOKED	3
39:3-40 - DRIVING AFTER LICENSE SUSPENDED OR REVOKED	1
39:3-44 - VEHICLE IN UNSAFE CONDITION	1
39:3-48 - VISIBILITY/ LIGHTS	3
39:3-50D - PERMIT TO DISPLAY FLASHING LIGHT	2
39:3-61 - LAMPS AND REFLECTORS REQUIRED ON PARTICULAR VEHICLES	1
39:3-64 - EMERGENCY WARNING LIGHT EQUIPMENT	2
39:3-64B - VEHICULAR TRAFFIC HAZARD WARNING SIGNALS	1
39:3-66 - MAINTENANCE OF LAMPS	9
39:3-69 - HORNS AND WARNING DEVICES	2
39:3-72 - TIRE EQUIPMENT	1
39:3-74 - OBSTRUCTION OF WINDSHIELD FOR VISION	3
39:3-75 - SAFETY GLASS REQUIREMENT	1
39:3-76.2F - FAILURE TO WEARSEAT EQUIPMENT-RESPONSIBILITY OF DRIVER	2
39:3-77 - SELL/USE UNAPPROVED DEV/EQUIP	1
39:3-79.1 - DEVICE TO PREVENT THROWING DIRT ON VEH (BUS TRUC TRAIL)	4
39:4-124 - IMPROPER TURN AS INDICATED BY BUTTONS OR MARKR AT INTRS	5
39:4-126 - FAILURE TO GIVE PROPER SIGNAL -TURNING OR STOPPING	1
39:4-144 - DISREGARD STOP SIGN REGULATION OR YIELD SIGN	1
39:4-48 - OPERATING OR USING A VEHICLE WITHOUT CONSENT OF OWNER	1
39:4-49.1 - OPERATION OF MOTOR VEHICLE WHILE IN POSSESSION/NARCOTIC	1
39:4-50 - OPERATING UNDER INFLUENCE OF LIQUOR OR DRUGS	2
39:4-50(G)(1) - DWI ON SCHOOL PROPERTY OR W/IN 1000 FT. OF SCHOOL	1
39:4-51B - OPEN CONTAINER OF ALCOHOL IN MOTOR VEHICLE	1
39:4-81 - FAILURE TO OBSERVE TRAFFIC CONTROL DEVICE	2
39:4-81 - FAILURE TO OBSERVE TRAFFIC SIGNALS* (RED LIGHT CAMERA- 0 PTS.)	1
39:4-82 - FAILURE TO KEEP RIGHT	1
39:4-97 - CARELESS DRIVING: LIKELY TO ENDANGER PERSON OR PROPERTY	7
39:4-98 - SPEEDING	1

39:8-1 - FAILURE TO HAVE INSPECTION	1
292-33A(3) - NO PARKING IN WEST BOROUGH LOSTS	2
292-33A(4) - NO PAID STICKER/SPACE TRANSIT LOT	1
39:4-135 - PARKING-DIRECTION/SIDE OF ST-ANGLE PKNG-ONE WY STREET	1
39:4-138I - IMPROPER PARKING WITHIN 10 FEET OF FIRE HYDRANT	1
39:4-56.6 - PARKING VEHICLE ON PRIVATE PROPERTY	1
292-22A - BO - NO OVERNIGHT PARKING	1
292-22A - N/A	27
292-22B - N/A	3
292-33A(1) - N/A	2
292-33A(3) - N/A	2
292-33B(2C) - N/A	1
39:4-98 - N/A	1
<hr/>	
Total:	132

HILLSDALE POLICE DEPARTMENT

380 HILLSDALE AVE, HILLSDALE, NJ 07642

New Jersey Crash Statistical Report

11/25/2015

From Date:11/1/2015 To Date:11/25/2015

MOTOR VEHICLE ACCIDENT				
ACCIDENT CLASSIFICATION		TYPE OF ROAD SYSTEM		
Reportable	18	Interstate		0
Non-reportable	3	State Highway		0
Self Report	1	State/Interstate Authority		0
Total Accidents	22	State Park or Institution		0
		County		14
		Co Auth, Park or Inst		0
		Municipal		4
		Mun Auth, Park or Inst		0
		Private Property		3
		US Govt Property		0
TIME OF ACCIDENT		AGE & SEX OF DRIVERS		
0001 ~ 0600	0	Males	17 ~ 20	0
0601 ~ 1200	7	Males	21 ~ 30	2
1201 ~ 1800	8	Males	31 ~ 40	1
1801 ~ 2400	7	Males	41 ~ 50	3
		Males	51 ~ 60	5
		Males	61+	8
		Females	17 ~ 20	3
		Females	21 ~ 30	2
		Females	31 ~ 40	1
		Females	41 ~ 50	3
		Females	51 ~ 60	2
		Females	61+	9
CONTRIBUTING CIRCUMSTANCES		SUMMONSES		
Unsafe Speed	0	ALCOHOL INVOLVMENT		2
Driver Inattention	16	HIT & RUN		1
Failure To Obey Traffic Control Device	3			0
Failure To Yield The Right Of Way	1			
Improper Lane Change	0			
Improper Passing	0			
Improper Turning	3			
Backing unsafely	1			
Pedestrian's / Bicyclist's Actions				
Roadway Defect / Inclement Weather				
Other	21			
ACCIDENT TYPE	TOTAL	INJURIES	FATALS	PROPERTY DAMAGE
Same Direction (Rear End)	10	3	0	0
Same Direction (Side Swipe)	4	0	0	0
Right Angle	3	1	0	0
Opposite Direction (Head On, Angular)	2	0	0	0
Opposite Direction (Side Swipe)	0	0	0	0
Struck Parked Vehicle	0	0	0	0
Left Turn / U Turn	1	0	0	0

HILLSDALE POLICE DEPARTMENT

380 HILLSDALE AVE, HILLSDALE, NJ 07642

New Jersey Crash Statistical Report

11/25/2015

From Date:11/1/2015 To Date:11/25/2015

Backing	1	0	0	0
Encroachment	0	0	0	0
Overtuned	0	0	0	0
Fixed Object	0	0	0	0
Animal	0	0	0	0
Pedestrian	0	0	0	0
Pedalcyclist	1	1	0	0
Non-fixed Object	1	0	0	0
Railcar -vehicle	0	0	0	0
Total	23	5	0	0

HILLSDALE POLICE DEPARTMENT

Incident Frequency Report By Classification

From Date: 11/1/2015 To Date: 11/25/2015

Report Date: 11/25/2015 Criteria: 0500 Burglary,0600 Theft,0800 Other Assaults,1100 Fraud,1400 Malicious Mischief,1800 Narcotics Drug Laws,2100 Liquor Laws Drunk Driving,2400 Disorderly Conduct,7500 Assist other Agency,8000 Warrants,

CFS Classification				Total Number
0600-Theft				4
Date / Time	Incident Number	CFS Code	Address	Disposition
11/1/2015 10:20:52 AM	2015-009978	0619	84 Broadway, Hillsdale, NJ 07642	CLOSED
Disposition Note: CASE CLOSED DUE TO CLEAR SUSPECT TO PURSUE AND CHARGE.				
11/3/2015 8:40:10 AM	2015-010019	0629	73 COLONIAL BLVD, HILLSDALE, NJ 07642	CLOSED
Disposition Note: IR GENERATED.				
11/9/2015 9:36:37 AM	2015-010191	0619	47 Sierra Ct, Hillsdale, NJ 07642	CLOSED
Disposition Note: INFORMATION TAKEN FOR A REPORT.				
11/12/2015 8:50:38 AM	2015-010266	0619	63 East Liberty Avenue, Hillsdale, NJ 07642	REFERRED TO DETECTIVE BUREAU
Disposition Note: IR COMPLETED.				

CFS Classification				Total Number
0800-Other Assaults				1
Date / Time	Incident Number	CFS Code	Address	Disposition
11/6/2015 4:12:32 PM	2015-010113	0800	251 Kinderkamack Rd, Hillsdale, NJ 07642	CLEARED BY ARREST-ADULT
Disposition Note: REPORT COMPLETED. DEFENDANT CHARGED AND SERVED.				

CFS Classification				Total Number
1100-Fraud				5
Date / Time	Incident Number	CFS Code	Address	Disposition
11/7/2015 9:00:14 PM	2015-010155	1120	380 HILLSDALE AVE, HILLSDALE, NJ 07642	CLOSED
Disposition Note: THERE ARE NO FURTHER LEADS TO FOLLOW UP ON AND THE VICTIM HAD COMPLETED ALL THE NECESSARY STEPS.				
11/10/2015 11:28:29 AM	2015-010221	1130	16 SIERRA CT, HILLSDALE, NJ 07642	NO REPORT/NO FURTHER ACTION
Disposition Note:				
11/13/2015 4:39:20 PM	2015-010326	1130	15 GROVE ST, HILLSDALE, NJ 07642	CLOSED
Disposition Note: OPERATIONS REPORT GENERATED				
11/16/2015 4:14:12 PM	2015-010420	1130	25 MARIA DR, HILLSDALE, NJ 07642	CLOSED
Disposition Note: REPORT TAKEN TOT DB				
11/19/2015 9:22:02 AM	2015-010487	1130	123 Washington Ave, Hillsdale, NJ 07642	REFERRED TO DETECTIVE BUREAU
Disposition Note: INVESTIGATION REPORT GENERATED / TOT DETECTIVE BUREAU				

CFS Classification				Total Number
1400-Malicious Mischief				3
Date / Time	Incident Number	CFS Code	Address	Disposition
11/5/2015 10:51:45 AM	2015-010083	1445	50 Piermont Ave, Hillsdale, NJ 07642	CLOSED

Disposition Note: OR GENERATED				
11/20/2015 11:17:28 AM	2015-010516	1445	115 PATTERSON ST, HILLSDALE, NJ 07642	CLOSED
Disposition Note: REPORT GENERATED				
11/21/2015 3:24:29 PM	2015-010542	1445	246 BROADWAY, HILLSDALE, NJ 07642	UNFOUNDED
Disposition Note: LOW HANGING CABLE WIRE. NO REPORT NEEDED. VERIZON NOTIFIED.				

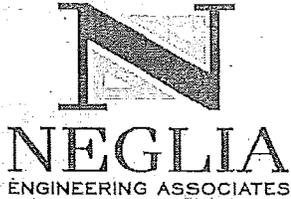
CFS Classification 2100-Liquor Laws Drunk Driving				Total Number 2
Date / Time	Incident Number	CFS Code	Address	Disposition
11/21/2015 2:31:45 AM	2015-010532	2111	214 Broadway, Hillsdale, NJ 07642	CLEARED BY ARREST-ADULT
Disposition Note: ARRESTED FOR 4-50				
11/22/2015 7:28:37 PM	2015-010568	2111	Hillsdale Ave, Hillsdale, NJ 07642	CLEARED BY ARREST-ADULT
Disposition Note: MVC WITH DWI, CLEARED BY ONE ADULT FEMALE UNDER 4-50				

CFS Classification 2400-Disorderly Conduct				Total Number 5
Date / Time	Incident Number	CFS Code	Address	Disposition
11/1/2015 11:35:39 AM	2015-009981	2420	23 SHERWOOD DRIVE, HILLSDALE, NJ 07642-1315	CLOSED
Disposition Note: NO PROBLEM PARTY ADVISED AND APOLOGIZED. NO COMPLAINTS				
-73 COMPLAINTS SIGNED FOR 2C:33-4C AND SENT TO HILLSDALE MUNICIPAL COURT FOR ISSUANCE OF PROBABLE CAUSE.				
11/4/2015 5:01:53 PM	2015-010057	2415	28 DEER TRAIL RD, HILLSDALE, NJ 07642	CLOSED
Disposition Note: VERBAL DISPUTE ONLY BETWEEN MENTALLY CHALLENGED 13 Y/O FEMALE AND FOSTER PARENTS. ISSUE SETTLED.				
11/8/2015 9:06:45 PM	2015-010182	2420	126 Broadway, Hillsdale, NJ 07642	CLOSED
Disposition Note: SPOKE WITH [REDACTED] AND ADVISED HIM TO MINDFUL OF HIS BEHAVIOR. HE DENIED ANY WRONG DOING.				
11/14/2015 5:47:50 AM	2015-010340	2485	29 Josephine Ct, Hillsdale, NJ 07642	CLOSED
Disposition Note: LIFE ALERT SET OFF IN ERROR				
11/19/2015 3:30:46 PM	2015-010500	2415	430 Hillsdale Avenue, Hillsdale, NJ 07642	CLOSED
Disposition Note: VERBAL DISPUTE. COMPLAINANT ADVISED BUT REFUSED AT THIS TIME.				

CFS Classification 7500-Assist other Agency				Total Number 22
Date / Time	Incident Number	CFS Code	Address	Disposition
11/6/2015 8:37:09 AM	2015-010108	7506	PSE&G Yard	NO REPORT/NO FURTHER ACTION
Disposition Note:				
11/6/2015 9:10:50 PM	2015-010120	7504	206 PASCACK RD, HILLSDALE, NJ 07642	CLOSED
Disposition Note: ACCIDENT OCCURED IN WOODCLIFF LAKE. WLPD NOTIFIED AND RESPONDED. DEER WAS EUTHANIZED BY SGT. DONALDSON.				
11/6/2015 11:40:55 PM	2015-010126	7504	650 Ridgewood Rd, Washington Township, NJ 07676	NO REPORT/NO FURTHER ACTION
Disposition Note: ASSISTANCE GIVEN, WESTWOOD PD HAS 1 UNDER. HILLSDALE UNIT IS CLEAR AT THIS TIME.				
11/7/2015 3:13:58 AM	2015-010131	7505	380 HILLSDALE AVE, HILLSDALE, NJ 07642	NO REPORT/NO FURTHER ACTION

Disposition Note: TEST PROVIDED				
11/8/2015 3:25:57 PM	2015-010178	7504	96 Winthrop Rd, Hillsdale, NJ 07642	CLOSED
Disposition Note: VEHICLE NOT AT RESIDENCE				
11/12/2015 2:04:14 PM	2015-010276	7504	Washington Ave, Westwood, NJ 07675	CLOSED
Disposition Note: ASSISTED.				
11/13/2015 3:23:43 PM	2015-010323	7504	87 WIERIMUS LN, HILLSDALE, NJ 07642	CLOSED
Disposition Note: PARTY ARRESTED WITHOUT INCIDENT TOT RVPD				
11/13/2015 5:41:19 PM	2015-010327	7504	473 Center Ave, Westwood, NJ 07675	CLOSED
Disposition Note: ASSISTANCE RENDERED.				
11/14/2015 7:07:25 AM	2015-010342	7506	348 Cedar Ln, Hillsdale, NJ 07642	CLOSED
Disposition Note: ASSISTED				
11/15/2015 1:23:17 AM	2015-010375	7505	380 HILLSDALE AVE, HILLSDALE, NJ 07642	CLOSED
Disposition Note: RV USED ALCOTEST.				
11/16/2015 11:06:26 PM	2015-010429	7504	81 Rivervale Rd, Rivervale, NJ 07675	CLOSED
Disposition Note: CLEAR ASSISTANCE RENDERED				
11/18/2015 5:59:26 PM	2015-010462	7504	Van Emburgh Ave, Washington Township	CLOSED
Disposition Note: ASSISTED WITH CAR FIRE				
11/19/2015 10:58:38 AM	2015-010490	7506	Kinderkamack Rd, Westwood, NJ 07675	
Disposition Note:				
11/19/2015 8:31:48 PM	2015-010505	7509	244 WIERIMUS RD, HILLSDALE, NJ 07642	CLOSED
Disposition Note: FLOODING ON WIERIMUS ROAD IN FRONT OF DEMAREST FARM DUE TO CLOGGED DRAINS. DRAINS UNCLOGGED AND BARRICADES/CONES PLACED ON WIERIMUS RD BY DPW.				
11/20/2015 8:59:41 PM	2015-010528	7504	334 Rivervale Road, Rivervale, NJ 07675	CLOSED
Disposition Note: MATRON DETAIL COMPLETED, ASSISTANCE RENDERED.				
11/21/2015 12:13:05 PM	2015-010540	7510	120 Magnolia Ave, Hillsdale, NJ 07642	UNFOUNDED
Disposition Note: FD FOUND NO CO ISSUE				
11/21/2015 4:40:53 PM	2015-010546	7504	Pascack Rd, Township of Washington, NJ 07676	
Disposition Note:				
11/21/2015 6:55:00 PM	2015-010549	7504	806 Celia Ct, Township of Washington, NJ 07676	CLOSED
Disposition Note: DISPATCHED TO ADDRESS ON A REPORT OF A DV IN PROGRESS. THE MALE ACTOR HAD A BAT IN HAND. MALE PARTY ARRESTED BY WTPD FOR DV OFFENSE.				
11/22/2015 5:04:32 PM	2015-010566	7504	Kinderkamack Rd, Westwood 07675	CLOSED
Disposition Note: ASSISTANCE RENDERED				
11/23/2015 2:02:56 PM	2015-010591	7504	Old Hook Rd, Westwood, NJ 07675	NO REPORT/NO FURTHER ACTION
Disposition Note: ASSIST COMPLETE				
11/24/2015 2:05:55 PM	2015-010611	7504	Prospect Ave, Woodcliff Lake, NJ 07677	NO REPORT/NO FURTHER ACTION
Disposition Note: ASSIST COMPLETE				
11/25/2015 12:18:05 AM	2015-010619	7504	50 Broadway, Hillsdale, NJ 07642	CLOSED
Disposition Note: BUILDING CHECKS OK, CLEANING CREW.				

CFS Classification				Total Number
8000-Warrants				1
Date / Time	Incident Number	CFS Code	Address	Disposition
11/5/2015 5:31:24 PM	2015-010093	8110	Pascack rd, Hillsdale, NJ 07642	CLEARED BY ARREST-ADULT
Disposition Note: ONE ADULT FEMALE CLEARED BY ARREST FOR ATS WARRANT. AR GENERATED.				



Joseph E. Neglia, PE, PP, PLS
CEO, Chairman of the Board

Michael J. Neglia, PE, PP, PLS
President

Gregory Polyniak, PE, PP

Michael F. Bertiner

Thomas R. Solfaro, PE, CME

Daniel Kaufman, PE, PP

Brian Intindola, PE

Civil Engineering

Municipal Engineering

Landscape Architecture

Traffic Engineering

Planning

Land Surveying

Construction Management

Locations:

■ 34 Park Avenue
P.O. Box 426
Lyndhurst, NJ 07071
Tel: 201.939.8805
Fax: 201.939.0846

■ 1119 Raritan Road
Suite 2
Clark, NJ 07066
Tel: 732.943.7067
Fax: 732.943.7249

www.negliaengineering.com

September 1, 2015

Via: E-mail & Regular Mail

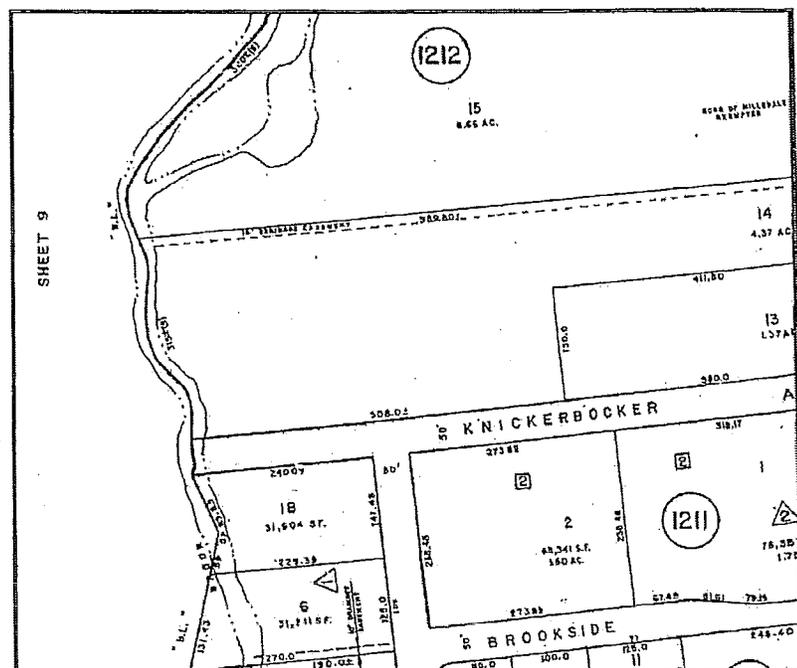
Ms. Susan Witkowski, RMC
Borough Administrator/Municipal Clerk
Borough of Hillsdale
380 Hillsdale Avenue
Hillsdale, New Jersey 07642

Re: PSE&G Knickerbocker Avenue Roadway Vacation Report
Vicinity of Block 1212, Lot 14 & Block 1209, Lot 18 (Knickerbocker Ave.)
Borough of Hillsdale, Bergen County, New Jersey
NEA Job No.: HIDLADM15.001

Dear Ms. Witkowski:

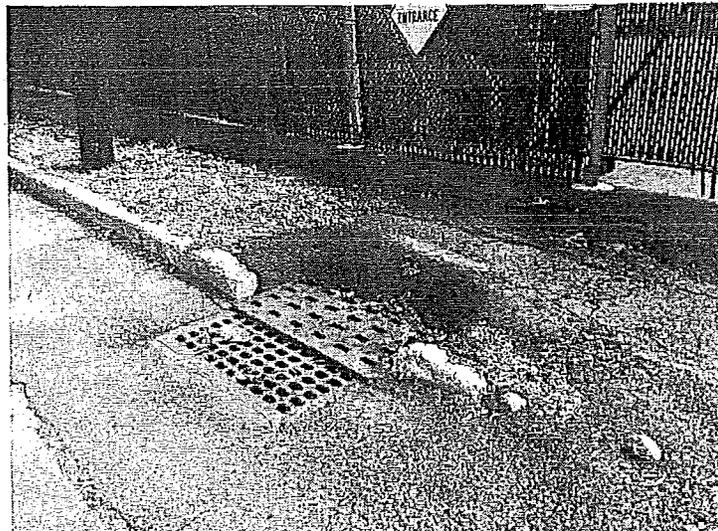
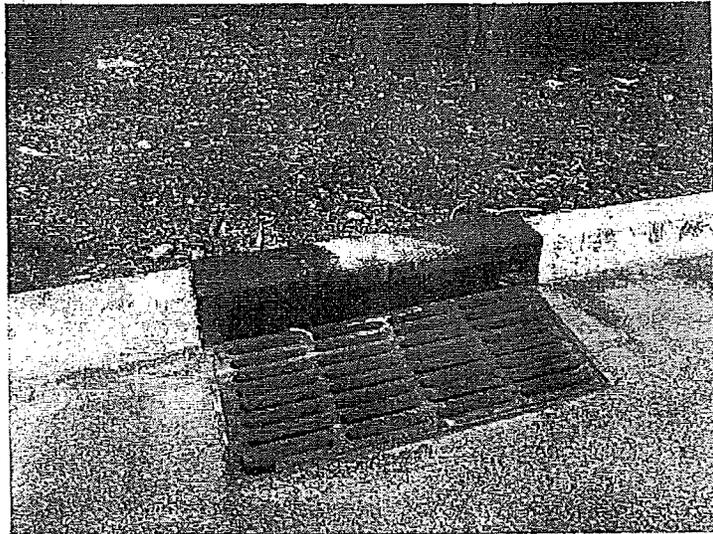
As requested by the Governing Body at the August 11, 2015 Mayor and Council Meeting, Neglia Engineering Associates has reviewed the Public Service Electric and Gas Company's (PSE&G) proposal for the vacation of Knickerbocker Avenue, west of Prospect Place. Knickerbocker Avenue contains an existing right-of-way of fifty (50) feet from Prospect Place to its terminus at the Pascack Brook.

The proposed vacation consists of an area of approximately 12,196 square feet (0.28 acres), fifty (50) feet wide, and average length of approximately two-hundred forty-four (244) feet and is located between Block 1212, Lot 14 (PSE&G property) and Block 1209, Lot 18 (Private Property). We understand that PSE&G intends to purchase or has purchased Lot 18. The area is shown below, as per the current Borough of Hillsdale Municipal Tax Map Sheet No. 12.



Neglia Engineering Associates performed a site inspection on August 27, 2015 to evaluate the impact of the roadway vacation as it relates to municipal utilities, private utilities, access to water bodies, and maintenance of drainage systems. During the inspection, several utilities were identified that were or appeared to be within the proposed roadway vacation area. These utilities and their locations are identified below:

1. Storm Drainage: An outfall pipe, along with rip-rap outlet protection were identified along the northern limits of Knickerbocker Avenue. Based upon visual inspection, it appears that runoff for a portion of Knickerbocker Avenue is collected by two inlets located approximately 275 feet east of Prospect Place. These inlets convey runoff to the aforementioned outfall (See Photos Ex. A and Ex. B below). From the outfall (approximate size 18 inches), stormwater runoff is conveyed through a channel that is parallel to the northern limits of Knickerbocker Avenue discharging to the Pascaek Brook (See Photo Ex. C below).



Exhibits: A and B

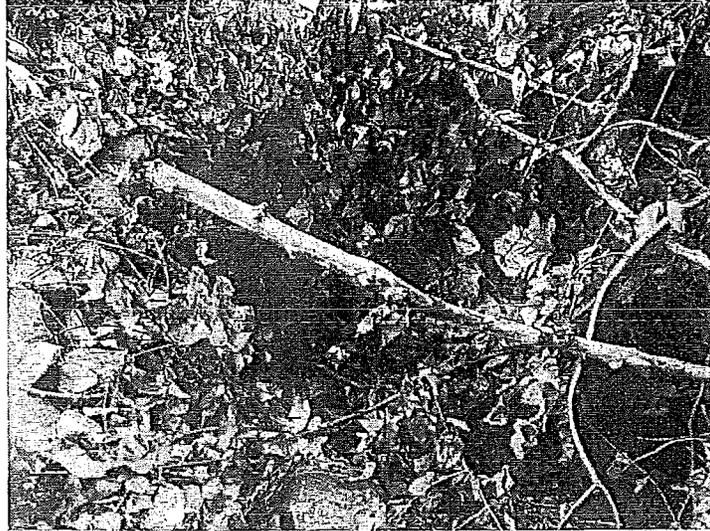


Exhibit: C

2. Sanitary Systems: A ten (10) inch ductile iron sanitary main conveys sewage in a westerly direction through the center of Knickerbocker Avenue across Pascack Brook (See Photo Ex. D below). In addition, a separate sanitary sewer traverses perpendicular to Knickerbocker Avenue approximately one hundred forty (140) feet west of Prospect Place (See Photo Ex. E below). Currently, the main that traverses perpendicular to Knickerbocker Avenue is contained within an existing twenty-five (25) foot sanitary sewer easement as shown on the submitted preliminary Right-of-Way Vacation plan prepared by Shehzad C. Khan of PSEG dated August 11, 2015.

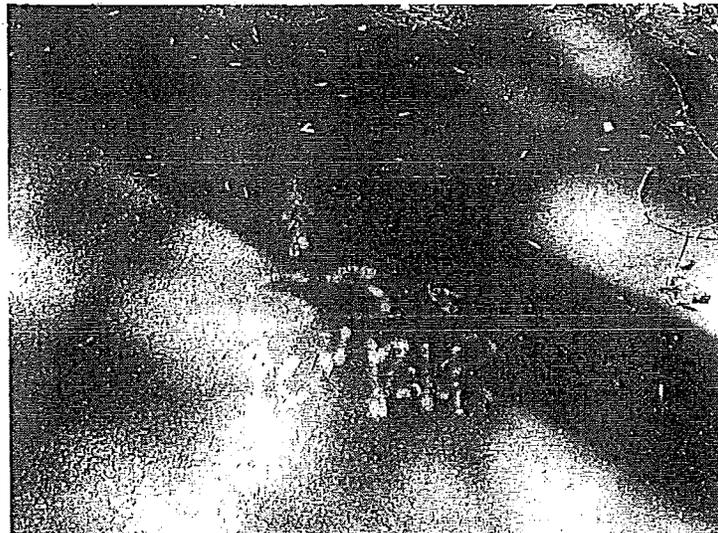


Exhibit: D

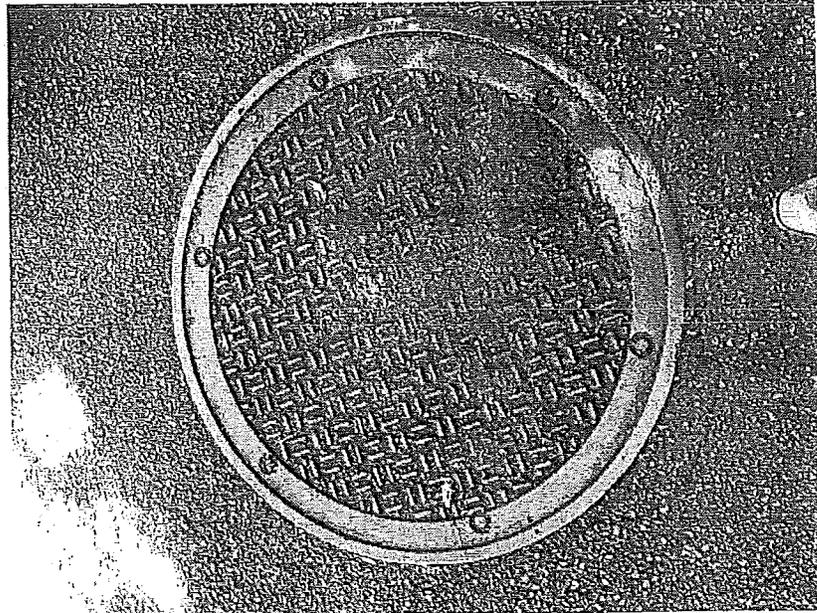


Exhibit: E

3. Water Mains: A thirty (30) inch water main conveys water parallel to Knickerbocker Avenue through the center of Knickerbocker Avenue across Pascack Brook (See Photo Ex. F below). This watermain is owned / operated by United Water.

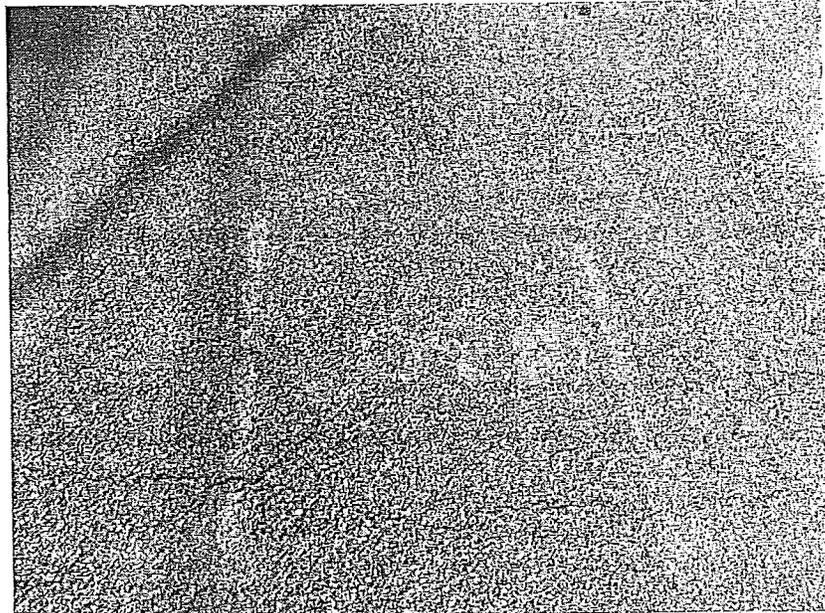


Exhibit: F

4. Cable, Telephone, Fiber Optics, and other aerial utilities: Three utility poles are located within the Knickerbocker Avenue. In addition to the electric service on the poles, it appears that other lower hanging utilities are present such as cable, telephone, etc. (See Photo Ex. H below).

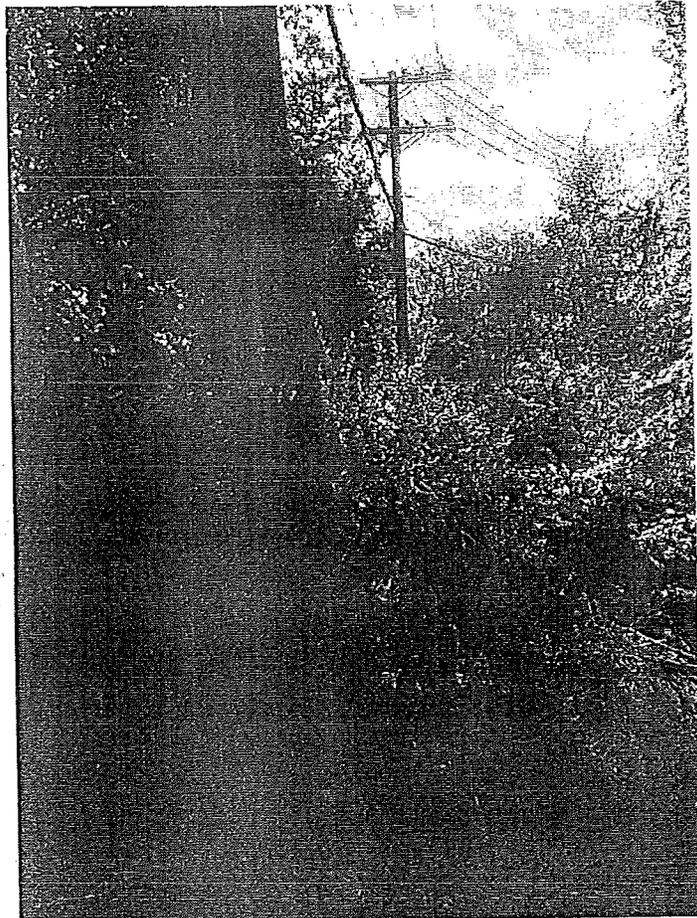
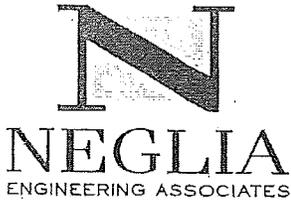


Exhibit: H

Based upon the information noted above and through visual inspection, easements are required for the existing utilities within the roadway that will be vacated. With respect to the easement sizes, we recommend the following:

- a) Maintain the existing twenty-five (25) foot sanitary sewer easement that traverses perpendicular to Knickerbocker Avenue.
- b) Provide a twenty (20) foot sanitary sewer easement for the existing sewer centrally located within Knickerbocker Avenue if the sewer is not more than fifteen (15) feet deep. For sewers that are more than fifteen (15) feet deep, easements shall be a minimum of thirty (30) feet wide. The depth of the sewer shall be measured from the design invert of the pipe to the surface of the proposed final grading.
- c) Contact United Water to identify the easement requirements for the existing thirty (30) inch water main. The applicant shall note that the watermain does not traverse parallel as shown on the submitted



preliminary Right-of-Way Vacation Plan, based upon on-site visual inspection. The watermain will be accurately identified on the Final Plan.

- d) Provide an easement for the maintenance of the existing drainage system. This easement will include the existing pipe, outfall, rip-rap, the conveying channel and ten (10) beyond the top of banks.
- e) Provide an easement for the aerial utilities located on the existing utility poles including, but not limited to cable, fiber optics, telephone, in accordance with the respective utility companies.

In addition to the above, Neglia Engineering Associates has the following recommendations / comments:

- a) We recommend that the Borough of Hillsdale forward this report to the Borough Fire Department, Police Department, Ambulance Corps., and Office of Emergency Management to identify any specific easement requirements by each Department. Access to the Pascaek Brook shall be reviewed and considered.
- b) Upon input from all the parties identified in this report, Neglia Engineering Associates will prepare a Right-of-Way Vacation Plan with all the easements and sizes identified.
- c) Permanent structures will not be permitted within the easement areas.
- d) The inverts of the existing sanitary sewer systems will be identified within the Right-of-Way Vacation Plan.

It shall be noted that Andrew Lojek of PSE&G has scheduled a roadway vacation kickoff meeting on September 9, 2015 at 11:00 a.m. at the terminus of Knickerbocker Avenue. Our office will attend this meeting and provide a subsequent report addressing the proceedings at this meeting. We recommend that a Borough representative attend this meeting to address and municipal specific questions.

Neglia Engineering trusts you will find the above in order. Should you have any questions, require additional information, or would like our office to proceed with any of the surveying / engineering services related to this matter, please do not hesitate to contact this office.

Very truly yours,
Neglia Engineering Associates

A handwritten signature in black ink, appearing to read 'G. Polyniak', written over a light blue grid background.

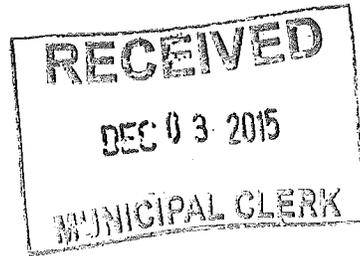
Gregory J. Polyniak, P.E., P.P., C.P.W.M., C.M.E.
For the Borough Engineer
Borough of Hillsdale

Very truly yours,
Neglia Engineering Associates

A handwritten signature in black ink, appearing to read 'David Juzmeski', written over a light blue grid background.

David Juzmeski, P.E., P.P.
For the Borough Engineer
Borough of Hillsdale

cc: Mayor & Council (via: Regular Mail)
Mark D. Madaio, Esq. (via: Email and Regular Mail)



Dear Mayor & Council,

I am writing out of desperation as to how I can get my groceries this winter and get to my doctor. I have already missed my appointments which are very important to my health. I am 87 yrs old and do not drive.

I am depressed at the thought that I will not get transportation for an extended time when transportation will be resumed.

I think if it would be your parent begging for this help.

We need a van!

Thank you

Jda Bellaroba

RECEIVED

NOV 10 2015

Initial:

MATTHEW A. CAVALLO

[REDACTED]

November 10, 2015

Mrs. Susan Witkowski, Borough Clerk/ Administrator
Borough of Hillsdale
380 Hillsdale Avenue
Hillsdale, New Jersey 07642

Dear Susan;

As you already know, I have accepted an offer as the Township Manager for the Township of Verona. Since I will no longer be in the area of the Pascack Valley, I feel it necessary to tender my resignation as the Qualified Purchasing Agent for the Borough of Hillsdale effective December 31, 2015.

I hope that we will stay in touch as I begin this new chapter in my career. I wish you and the entire staff continued success in the future.

Sincerely,

Matthew A Cavallo
MATTHEW A. CAVALLO

RECEIVED

NOV 16 2015

Margaret Hanna

From: Margaret Hanna [margaret@teamhanna.com]
Sent: Wednesday, November 04, 2015 1:45 PM
To: 'Witkowski@HillsdaleNJ.org'
Cc: 'Mary'; 'Sullivan5205@yahoo.com'
Subject: Hillsdale Owned Property: Oak Street, Hillsdale BLOCK: 719 LOT: 9
Attachments: MapBlock719Lot9.tif

Initial: MH

Sue Witkowski,

Thank you for talking with me today. Per your request I'm sending an e-mail to you be forwarded to the Hillsdale government body with my questions. Thank you for your help.

I presently have a lovely home listed for sale at 7 oak Street, Hillsdale: Block 719, lot 1, the present lot the home is on measures 50 x 100, and is located in the 100 year flood zone. Next door to my listing is a vacant lot, block 519, lot 9, which is also located in the 100 year flood zone. We now have a buyer considering making an offer on 7 Oak, who is interested in considering purchasing the Borough of Hillsdale's lot next door, if Hillsdale would sell that property. They also would consider if Hillsdale was just interested in subdividing the land and just selling the portion of the property directly next to 7 Oak, that is the part of the land they are most interested in.

Would the town of Hillsdale be interested in selling a portion or the whole town owned property on Oak Street: Block 719, Lot 9?

Best Regards,
Margaret

Margaret Hanna

Keller Williams Valley Realty

123 Tice Blvd.

Woodcliff lake, NJ 07677

www.TeamHanna.com

Margaret@TeamHanna.com

Cell (201) 819-6119

Direct (201) 666-4326

Margaret Hanna
REALTOR® / SALES ASSOCIATE

KELLER WILLIAMS
REALTY

Cell: 201-819-6119
Office: 201-666-4326
Fax: 201-666-4326
Email: margaret@teamhanna.com

Keller Williams Valley Realty
123 Tice Blvd., Woodcliff Lake
Each office is independently owned and operated

MLS

**BOROUGH OF HILLSDALE
ORDINANCE NO. 15-20
(Adoption)**

**AN ORDINANCE TO PROVIDE FOR AND DETERMINE THE RATE,
AMOUNT AND METHOD OF PAYMENT OF COMPENSATION TO
PERSONS HOLDING CERTAIN OFFICE AND POSITIONS OF
EMPLOYMENT IN THE BOROUGH OF HILLSDALE, COUNTY OF
BERGEN, STATE OF NEW JERSEY**

BE IT ORDAINED by the Borough Council of the Borough of Hillsdale, in the County of Bergen, and State of New Jersey as follows:

SECTION 1. The rate of compensation of persons holding any of the hereafter named offices and positions of employment, which compensation shall be on an annual basis unless otherwise specified, is hereby fixed and determined to be as set opposite the title of each of the hereinafter named offices and positions of employment. Whenever there shall be set forth a minimum and maximum rate of compensation the employee or officer shall be compensated at an annual rate within such range.

SECTION 2. Each employee set forth in this Section shall receive annual compensation as set forth below.

		MINIMUM	MAXIMUM
1	Mayor	8,800.00	9,180.00
2	Councilmembers	5,880.00	6,000.00
3	Police Chief	158,000.00	168,353.00
4	Police Captain	149,000.00	158,000.00
5	Police Lieutenant	138,000.00	158,000.00
6	Borough Administrator	29,400.00	31,000.00
7	Borough Clerk	68,400.00	74,000.00
8	Office Clerk- <i>per hour</i>	15	30
9	Executive Assistant- <i>per hour</i>	12	25
10	Chief Financial Officer	79,000.00	81,000.00
11	Qualified Purchasing Agent	980.00	2,500.00
12	Assistant Managers-Finance	55,869.00	60,000.00
13	Tax Collector	39,843.00	42,300.00
14	Tax Assessor	20,291.00	21,543.00
15	Assistant Managers-Finance	21,032.00	22,330.00
16	Superintendent of Public Works	70,000.00	72,000.00

17	Recycling Coordinator	980.00	4,000.00
18	Sewer Operator	3,528.00	3,672.00
19	Emergency Call Out- <i>per hour</i>	75	75
20	Fire Official	9,800.00	10,200.00
21	Municipal Judge	16,843.00	17,530.00
22	Court Administrator	47,178.00	50,100.00
23	Public Defender	4,058.00	4,223.00
24	Prosecutor	10,821.00	11,490.00
25	Welfare Director	14,039.00	14,905.00
26	Community Activities Director	12,750.00	13,536.00
27	Recreation Director	15,219.00	16,158.00
28	Construction Official	19,500.00	20,765.00
29	Building Sub-Code Official	19,500.00	20,765.00
30	Electrical Sub-Code Official	14,484.00	15,500.00
31	Zoning Official-P/T per hour	25	30
32	Code Official-P/T per hour	25	30
33	Fire Prevention Coordinator/Secretary P/T per hour	25	30
34	Fire Inspector- <i>per hour</i>	10	35
35	Board Secretary-Health/Recreation includes minutes- <i>per meeting</i>	19	50
36	Borough Temporary Worker	10	50
37	Borough Per-Diem Worker	10	50
38	DPW Seasonal Worker	10	45
39	DPW Per-Diem Worker	10	45

SECTION 3. If an employee performed a unique assignment of exceptional value to the Borough requiring significant time and effort in addition to his/her usual responsibilities, the Borough Council may grant a bonus not to exceed \$5,000 to this employee.

SECTION 4. The compensation fixed and determined by this Ordinance for the persons holding the respective offices and positions of employment herein named, shall, except as otherwise provided by statute, ordinance or resolution, be in lieu of all other fees, costs and charges received and collected by such offices and employees shall remit such funds promptly to the Borough Treasurer.

SECTION 5. All ordinances and resolutions inconsistent with the provisions of this Ordinance are hereby repealed as to such inconsistencies.

SECTION 6. This Ordinance shall take effect immediately after final passage (in accordance with state law), approval (in accordance with state law), and publication of notice thereof as required by law, and the provisions of this Ordinance shall be retroactive to January 1, 2015.

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeGise, Jason							
DeRosa, Anthony							
Looes, Chrisoula							
Meyerson, Lawrence							
Pizzella, Frank							
Ruocco, John							
Arnowitz, Max							

Adopted: December 8, 2015

Susan Witkowski
Municipal Clerk

Max Arnowitz
Mayor

BOROUGH OF HILLSDALE
ORDINANCE NO. 14-13
(Adopted)

AN ORDINANCE TO PROVIDE FOR AND DETERMINE THE RATE, AMOUNT AND METHOD OF PAYMENT OF COMPENSATION TO PERSONS HOLDING CERTAIN OFFICE AND POSITIONS OF EMPLOYMENT IN THE BOROUGH OF HILLSDALE, COUNTY OF BERGEN, STATE OF NEW JERSEY

BE IT ORDAINED by the Borough Council of the Borough of Hillsdale, in the County of Bergen, and State of New Jersey as follows:

SECTION 1. The rate of compensation of persons holding any of the hereafter named offices and positions of employment, which compensation shall be on an annual basis unless otherwise specified, is hereby fixed and determined to be as set opposite the title of each of the hereinafter named offices and positions of employment. Whenever there shall be set forth a minimum and maximum rate of compensation the employee or officer shall be compensated at an annual rate within such range.

SECTION 2. Each employee set forth in this Section shall receive annual compensation as set forth below.

		MINIMUM	MAXIMUM
1.	Mayor	8,800.	9,180.
2.	Councilmembers	5,880.	6,120.
3.	Police Chief	156,000.	168,353.
4.	Police Captain	149,000.	155,403.
5.	Police Lieutenant	135,000.	145,000.
5.	Borough Administrator	29,400.	30,600.
6.	Borough Clerk	68,600.	71,400.
7.	Deputy Borough Clerk	41,737.	43,440.
8.	Executive Assistant- <i>per hour</i>	12.	25.
9.	Chief Financial Officer- <i>per hour</i>	66.	70.
10.	Qualified Purchasing Agent	980.	2040.
11.	Assistant Managers-Finance	55,869.	58150.
12.	Tax Collector	39,843.	41,469.
13.	Tax Assessor	20,291.	21,120.
14.	Assistant Payroll Manager	21,032.	21,891.
15.	Superintendent of Public Works	78,400.	81,600.
16.	Recycling Coordinator	980.	3,570.
17.	Sewer Operator	3,528.	3,672.
	Emergency Call Out- <i>per hour</i>	75.	75.
18.	Fire Official	9,800.	10,200.
19.	Municipal Judge	16,843.	17,530.
20.	Court Administrator	47,178.	49,103.
21.	Public Defender	4,058.	4,223.
22.	Prosecutor	10,821.	11,262.
23.	Welfare Director	14,039.	14,612.
24.	Community Activities Director	12,749.	13,271.
25.	Recreation Director	15,219.	15,841.
26.	Construction Official	19,557.	20,351.

27.	Building Sub-Code Official	19,557.	20,356.
28.	Electrical Sub-Code Official	14,484.	15,075.
29.	Zoning Official-P/T per hour	25.	30.
30.	Code Official-P/T per hour	25.	30.
31.	Fire Prevention Coordinator/Secretary P/T per hour	25.	35.
32.	Fire Inspector- <i>per hour</i>	10.	
33.	Board Secretary-Health/Recreation includes minutes- <i>per meeting</i>	19.	51.
34.	Borough Temporary Worker	10.	50.
35.	Borough Per-Diem Worker	10.	50.
36.	DPW Seasonal Worker	10.	45.
37.	DPW Per-Diem Worker	10.	45.

SECTION 3. If an employee performed a unique assignment of exceptional value to the Borough requiring significant time and effort in addition to his/her usual responsibilities, the Borough Council may grant a bonus not to exceed \$5,000 to this employee.

SECTION 4. The compensation fixed and determined by this Ordinance for the persons holding the respective offices and positions of employment herein named, shall, except as otherwise provided by statute, ordinance or resolution, be in lieu of all other fees, costs and charges received and collected by such offices and employees shall remit such funds promptly to the Borough Treasurer.

SECTION 5. All ordinances and resolutions inconsistent with the provisions of this Ordinance are hereby repealed as to such inconsistencies.

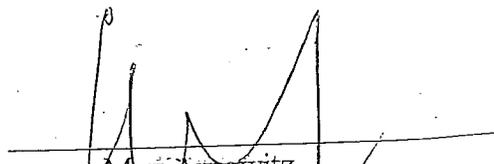
SECTION 6. This Ordinance shall take effect immediately after final passage (in accordance with state law), approval (in accordance with state law), and publication of notice thereof as required by law, and the provisions of this Ordinance shall be retroactive to January 1, 2014.

Councilmember	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeGise, Jason					x		
Frank, Douglas			x				
Kelley, Thomas	x		x				
Looes, Chrisoula			x				
Meyerson, Lawrence		x	x				
Pizzella, Frank			x				

Adopted: August 12, 2014

Attest:


Susan Witkowski
Municipal Clerk


Max Arnowitz
Mayor

**BOROUGH OF HILLSDALE
RESOLUTION 15236**

**TO URGE THE STATE LEGISLATURE AND THE GOVERNOR TO ENACT
AND SIGN LEGISLATION THAT RAISES THE MINIMUM AGE FOR
PURCHASING TOBACCO PRODUCTS FROM 19 YEARS TO 21 YEARS**

WHEREAS, the Mayor and Council of the Borough recognize that there are significant health benefits to be gained from restricting the sale of tobacco and other tobacco related products in the State of New Jersey; and

WHEREAS, the Borough of Hillsdale considered and subsequently rejected adopting an ordinance that makes it unlawful to sell cigarettes and other tobacco related products to any person under the age of 21 in the Borough; and

WHEREAS, the Mayor and Council understood that the effectiveness of such ordinance would have been diminished by the ability of individuals age 19 and 20 to purchase such tobacco products in many surrounding towns that have not enacted such legislation: and

WHEREAS, such ordinance would have placed local Hillsdale merchants at a comparative disadvantage in being able to attract 19 and 20 year old customers who may wish to buy non-tobacco related products; and

WHEREAS, the Mayor and Council believe that the health benefits intended to be achieved by adopting such ordinance are better achieved if the State of New Jersey itself enacts similar legislation.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Hillsdale urge the New Jersey State Legislature and the Governor to enact and sign legislation that raises the legal sale age for tobacco and tobacco-related products from 19 years to 21 years.

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeGise, Jason							
DeRosa, Anthony							
Looes, Chrisoula							
Meyerson, Lawrence							
Pizzella, Frank							
Ruocco, John							
Arnowitz, Max							

Adopted: December 8, 2015

Attest: _____
Susan Witkowski
Municipal Clerk

Max Arnowitz
Mayor

**BOROUGH OF HILLSDALE
RESOLUTION 15254**

**CANCELLATION OF TAX OVERPAYMENTS OR
DELINQUENT AMOUNTS LESS THAN \$10.00**

WHEREAS, the 2015 Borough of Hillsdale Tax records indicate overpayments and delinquent amounts less than \$10.00; and

WHEREAS, N.J.S.A. 40A:5-17.1 permits the cancellation of property tax refunds or delinquent amounts less than \$10.00; and

NOW, THEREFORE, BE IT RESOLVED, the Mayor and Council of the Borough of Hillsdale hereby authorizes the Tax Collector, to cancel tax amounts of \$10.00 as deemed necessary for the year 2015.

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeGise, Jason							
DeRosa, Anthony							
Looes, Chrisoula							
Meyerson, Lawrence							
Pizzella, Frank							
Ruocco, John							
Arnowitz, Max							

Adopted: December 8, 2015

Attest: _____
Susan Witkowski
Municipal Clerk

Max Arnowitz
Mayor

BOROUGH OF HILLSDALE
RESOLUTION 15255

**AUTHORIZING THE TRANSFER OF THE POLICE DEPARTMENT SUV
TO THE HILLSDALE VOLUNTEER AMBULANCE SERVICE**

WHEREAS, the Hillsdale Volunteer Ambulance Service provides emergency medical response services to the residents of the Borough of Hillsdale and adjoining communities; and

WHEREAS, the Hillsdale Police Department is currently in possession of a 2004 White Ford Explorer, owned by the Borough of Hillsdale, VIN number 1FMZU 72K94 UA925 93 (hereinafter, "SUV"); and

WHEREAS, the Hillsdale Police Department does not currently utilize said SUV and both the Hillsdale Police Department and the Borough of Hillsdale have determined it is no longer necessary for Borough use; and

WHEREAS, the Borough of Hillsdale desires to transfer said SUV to the Hillsdale Volunteer Ambulance Service for use by the Ambulance Service in compliance with N.J.S.A. 40A:11-36(2).

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of Hillsdale, County of Bergen, State of New Jersey, that:

The Borough of Hillsdale is hereby authorized to take all steps necessary to transfer the 2004 White Ford Explorer, VIN number 1FMZU 72K94 UA925 93, to the Hillsdale Volunteer Ambulance Service. The Hillsdale Volunteer Ambulance Service shall be responsible for obtaining the proper Title, Insurance and Registration for said vehicle.

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeGise, Jason							
DeRosa, Anthony							
Looes, Chrisoula							
Meyerson, Lawrence							
Pizzella, Frank							
Ruocco, John							
Arnowitz, Max							

Adopted: December 8, 2015

Attest: _____
Susan Witkowski
Municipal Clerk

Max Arnowitz
Mayor

**BOROUGH OF HILLSDALE
RESOLUTION 15256**

**RESOLUTION PROVIDING FOR THE INSERTION OF ANY SPECIAL ITEM OF REVENUE IN
THE BUDGET OF ANY COUNTY OR MUNICIPALITY PURSUANT TO N.J.S.A. 40a4-87
(CHAPTER 159), P.L. 1948**

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount, and

SECTION 1

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hillsdale, in the County of Bergen, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2015 in the sum of \$330.00 which item is now available as revenue from the Association of New Jersey Environmental Commissions.

SPECIAL ITEM OF REVENUE OFF-SET WITH APPROPRIATIONS
ANJEC Open Space Stewardship Grant - \$330.00

Pursuant to the provisions of the statute; and

SECTION 2

BE IT FURTHER RESOLVED, the like sum of \$330.00 be and the same is hereby appropriated under the caption of:

OPERATIONS EXCLUDED FROM "CAPS"
PUBLIC AND PRIVATE PROGRAMS OFF-SET BY REVENUE
ANJEC Open Space Stewardship Grant - \$330.00

SECTION 3

BE IT FURTHER RESOLVED, the above is the result of funds due to the Borough of Hillsdale, from the Association of New Jersey Environmental Commissions, that were not available at the time of the adoption of the 2015 budget.

NOW BE IT RESOLVED, that the Borough Clerk forward two certified copies of this resolution to the Director of Local Government Services for approval.

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeGise, Jason							
DeRosa, Anthony							
Looes, Chrisoula							
Meyerson, Lawrence							
Pizzella, Frank							
Ruocco, John							
Arnowitz, Max							

Adopted: December 8, 2015

Attest: _____
Susan Witkowski
Municipal Clerk

Max Arnowitz
Mayor

BOROUGH OF HILLSDALE
RESOLUTION 15257

**RESOLUTION PROVIDING FOR THE INSERTION OF ANY SPECIAL ITEM OF REVENUE IN
THE BUDGET OF ANY COUNTY OR MUNICIPALITY PURSUANT TO N.J.S.A. 40a4-87
(CHAPTER 159), P.L. 1948**

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount, and

SECTION 1

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hillsdale, in the County of Bergen, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2015 in the sum of \$1,317.98 which item is now available as revenue from the New Jersey Division of Highway Traffic Safety.

SPECIAL ITEM OF REVENUE OFF-SET WITH APPROPRIATIONS
Drive Sober Labor Day Crackdown Grant - \$1,317.98

Pursuant to the provisions of the statute; and

SECTION 2

BE IT FURTHER RESOLVED, the like sum of \$1,317.98 be and the same is hereby appropriated under the caption of:

OPERATIONS EXCLUDED FROM "CAPS"
PUBLIC AND PRIVATE PROGRAMS OFF-SET BY REVENUE
Drive Sober Labor Day Crackdown Grant - \$1,317.98

SECTION 3

BE IT FURTHER RESOLVED, the above is the result of funds due to the Borough of Hillsdale, from the Division of Highway Traffic Safety, that were not available at the time of the adoption of the 2015 budget.

NOW BE IT RESOLVED, that the Borough Clerk forward two certified copies of this resolution to the Director of Local Government Services for approval.

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeGise, Jason							
DeRosa, Anthony							
Looes, Chrisoula							
Meyerson, Lawrence							
Pizzella, Frank							
Ruocco, John							
Arnowitz, Max							

Adopted: December 8, 2015

Attest: _____
Susan Witkowski
Municipal Clerk

Max Arnowitz
Mayor

SECTION 5.3.2 -- PRIORITY REPAIR CATEGORIES

Emergency (highest)

Major defects in the superstructure or substructure which, if not repaired immediately, may require closing the bridge or a portion thereof and could lead to a total collapse of the structure. Included in this category are defects affecting the structural integrity of the bridge.

In many instances it may be necessary to block off the affected area or close the bridge entirely until the repairs are made. Also, defects which, in the judgment of the engineer, require immediate attention in order to eliminate significant safety hazards to the traveling public. Generally, the superstructure (SI&A Item #59), substructure (SI&A Item #60) or culvert (SI&A Item #62) are found to be in critical condition and are coded 2 or less in the Structure Inventory and Appraisal Sheet.

Repairs under the Emergency category must be done as soon as possible. When delays are unavoidable, the use of temporary repairs must be considered and utilized whenever possible. In all cases, the repairs must start no later than fourteen (14) days from the date of notification of Maintenance Engineering. However, most repairs should be started within three (3) days of notification.

Examples

1. Crack in a non-redundant primary load carrying steel member.
2. Substantial (more than 50%) undermining of the bearing area of a non-redundant member.
3. Deterioration or other conditions which causes a main load carrying member to become unstable.
4. Loose sections of concrete encasements located above the traveled roadway or sidewalks.
5. Missing sections of bridge railings.
6. Localized failure of bridge deck or sidewalk.

Procedure

1. Inspection crew (in-house or consultant) will immediately inform their respective project managers, usually utilizing a telephone in the field, regarding the situation.

2. Structural Evaluation will alert the Bureau of Maintenance Engineering by telephone and recommend immediate appropriate action needed, such as load or speed posting (reduction in load limit, if already posted), blocking a portion of or closing the bridge to vehicular traffic, etc.
3. Scope of work will be reviewed and checked to see if the proposed repairs can be done by the in-house maintenance forces or if it is beyond their capabilities.
4. Repairs beyond the capabilities of Maintenance Engineering should be brought to the attention of the Manager, Structural Engineering.
5. Follow up with a memorandum to Maintenance Engineering confirming the proposed action within one day.
6. Structural Evaluation shall prepare the repair sketches, plans and material list (if necessary) of the proposed repairs. Help could also be obtained from Structural Design or consultants by way of an existing state contract.
7. Bureau of Maintenance Engineering will inform Structural Evaluation when the repairs are completed by e-mail (with photos) and also make available as-built sketches/plans if possible.
8. A follow-up log of all priority repairs shall be maintained in Structural Evaluation to ensure the needed repairs have been made. A copy of the "Priority Repair Log" shall be sent to the Bureau of Maintenance Engineering every month to update their status of pending priority repairs.
9. Verification of the repairs by Structural Evaluation with an E-Mail notification (see section 5.3.1, item no 15).

Priority #1 (high)

Major defects in the superstructure or substructure which, if not repaired, may cause a significant load restriction or partial collapse of the structure.

Included in this category are defects affecting the stability of the structure. In many instances, it may be necessary to post load or speed restrictions or to partially or completely block off the affected area to vehicular traffic until the repairs are made.

Also, include defects which, in the judgment of the engineer, need immediate attention to maintain the level of service it served or to ensure the safety of the traveling public. Generally, superstructure (SI&A Item #59), or substructure (Item #60) or culvert (Item #62) are found to be in poor condition and coded 3 or less in the Structural Inventory and Appraisal Sheet.

Repairs under the Priority #1 category must be done as soon as possible. All repairs should start no later than thirty (30) days from the notification to Maintenance Engineering.

Examples

1. Longitudinal crack in a primary load carrying steel member.
2. Substantial (more than 50 percent) undermining of bearing area of a major load carrying member.
3. Substantial section loss or collision damage to the main load carrying member requiring a major highway to be load posted.
4. Pier cap of a column bent in distress.
5. Major section loss on adjacent piles of a pile bent pier.
6. Major scour problem with undermining of footings not on piles (bridge is scour critical).

Procedure

1. Inspection crew (in-house or consultant) will immediately inform their respective project managers regarding the situation.
2. Structural Evaluation will alert the Bureau of Maintenance Engineering and recommend immediate appropriate action needed, such as posting of load or speed restrictions, blocking a portion of the bridge to vehicular traffic, etc.
3. Scope of Work will be reviewed and checked to see if the proposed repairs can be done by the in-house maintenance forces or if it is beyond their capabilities.
4. Repairs beyond the capabilities of Maintenance Engineering should be brought to the attention of the Manager, Structural Engineering.
5. Follow up with a memorandum to Maintenance Engineering confirming the proposed action.
6. Structural Evaluation shall prepare the repair sketches, plans and material list (if necessary) of the proposed repairs. Help could also be obtained from Structural Design or consultants with a present state contract.
7. Bureau of Maintenance Engineering will inform Structural Evaluation when the repairs are completed by e-mail (with photos) and also make available as-built sketches/plans if possible.

8. A follow up log of all priority repairs shall be maintained in Structural Evaluation to ensure the needed repairs have been made. A copy of the "Priority Repair Log" shall be sent to the Bureau of Maintenance Engineering every month, to update the status of pending priority repairs.
9. Verification of the repairs by Structural Evaluation with an E-Mail notification (see section 5.3.1, item no 15) for repairs designated as High Priority 1 only. Routine Priority 1 repairs do not require field verification beyond the receipt of an e-mail from Maintenance Engineering.

Priority #2 (medium)

Major imminent defect in the superstructure, substructure or deck which, if not repaired in the near future (within ± 3 months), may cause a load restriction or partial collapse of the structure. Generally, one of the major components is in "Poor" condition and at least one of the Structural Inventory and Appraisal items 58, 59, 60 or 62 is coded "4" or less. Any defects that would risk the safety of the traveling public in the near future should also be included here. The engineer's judgment will be required to evaluate the overall situation to properly categorize the recommendations.

Following are some of the examples in this category:

Examples

1. Short crack in a primary load carrying steel member in a redundant structure.
2. Substantial undermining of bearing area of a redundant load carrying member.
3. Major section loss or collision damage.
4. Major problems with the bridge railing.
5. Major scour problems with footings on piles (bridge is not scour critical).

Procedure

1. Inspection crew (in-house or consultant) will convey the situation to their respective project engineer by a memorandum to file/letter.
2. Structural Evaluation will prepare repair recommendations, including sketches and plans, etc. as necessary, and forward them to the Bureau of Maintenance Engineering under Priority 2 repairs. Help may be obtained from Structural Design or consultant with a present state contract.

3. Bureau of Maintenance Engineering will inform Structural Evaluation when the repairs are completed by e-mail (with photos) and, also, make available as built sketches/plans if possible.
4. A follow-up log of all priority repairs shall be maintained in Structural Evaluation to ensure the needed repairs have been made. A copy of the "Priority Repair Log" shall be sent to the Bureau of Maintenance Engineering every month, to update their status of pending priority repairs.
5. Field verification of Priority # 2 repairs are not required.

Priority #3 (low)

All other repair recommendations not falling in the previous three categories, including maintenance items, shall be under this category. **As per the current reporting requirements, these repairs are not required to be included in routine bridge survey reports.**

Procedure

Necessary repairs will be recommended in the Bridge Inspection Report and a copy will be sent to the Bureau of Maintenance Engineering.

**BOROUGH OF HILLSDALE
RESOLUTION 15258**

**AWARD OF CONTRACT
EMERGENCY REPAIR
SADDLEWOOD DRIVE CULVERT OVER
PASCACK BROOK TRIBUTARY**

BE IT RESOLVED, BY THE Mayor and Council of the Borough of Hillsdale, Bergen County, New Jersey upon the recommendation of Neglia Engineering Associates that the Contract for:

**EMERGENCY REPAIR
SADDLEWOOD DRIVE CULVERT OVER
PASCACK BROOK TRIBUTARY**

Be awarded to Entech Corporation, 91 Ruckman Road, Closter, New Jersey 07624, in the amount of Fifty Five Thousand dollars and no cents, \$55,000.00.

This resolution to take effect upon certification of this resolution by the Borough Treasurer that sufficient funds are available.

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeGise, Jason							
DeRosa, Anthony							
Looes, Chrisoula							
Meyerson, Lawrence							
Pizzella, Frank							
Ruocco, John							
Arnowitz, Max							

Adopted: December 8, 2015

Attest: _____
Susan Witkowski
Municipal Clerk

Max Arnowitz
Mayor

**BOROUGH OF HILLSDALE
RESOLUTION 15259**

**AUTHORIZE AGREEMENT FOR PROFESSIONAL SERVICES
NEGLIA ENGINEERING
SADDLEWOOD DRIVE CULVERT**

WHEREAS, there exists a need for professional services as inspect, acquire quote, design, engineering and construction management services for the Saddlewood Drive Culvert emergency repair in the Borough of Hillsdale at a cost not to exceed \$5,000.

NOW, THEREFORE, BE IT RESOLVED, by the Municipal Council of the Borough of Hillsdale, that NEGLIA Engineering be awarded a contract in the amount not to exceed \$5,000.00, and that the Mayor and Municipal Clerk be directed and authorized to enter into and execute a contract, in a form approved by the Borough Attorney subject to certification by the Chief Financial Officer.

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeGise, Jason							
DeRosa, Anthony							
Looes, Chrisoula							
Meyerson, Lawrence							
Pizzella, Frank							
Ruocco, John							
Arnowitz, Max							

Adopted: December 8, 2015

Attest: _____
Susan Witkowski
Municipal Clerk

Max Arnowitz
Mayor



December 03, 2015

Via E-mail & Regular Mail

Ms. Susan Witkowski
Borough Administrator / Clerk
Borough of Hillsdale
380 Hillsdale Avenue
Carlstadt, New Jersey 07642

Joseph E. Neglia, PE, PP, PLS
CEO, Chairman of the Board

Michael J. Neglia, PE, PP, PLS
President

Gregory Polyniak, PE, PP

Michael F. Bertliner

Thomas R. Solfaro, PE, CME

Daniel Kaufman, PE, PP

Brian Intindola, PE

Civil Engineering

Municipal Engineering

Landscape Architecture

Traffic Engineering

Planning

Land Surveying

Construction Management

Locations:

34 Park Avenue
P.O. Box 426
Lyndhurst, NJ 07071
Tel: 201.939.8805
Fax: 201.939.0846

1119 Raritan Road
Suite 2
Clark, NJ 07066
Tel: 732.943.7067
Fax: 732.943.7249

www.negliaengineering.com

Re: Engineer's Emergency Certification
Saddlewood Drive Culvert Over Pascack Brook Tributary
Borough of Hillsdale, Bergen County, New Jersey
NEA File No.: HIDLADM15.001

Dear Ms. Witkowski:

As you are aware, the NJDOT's Bridge Engineer, TranSystems has inspected numerous bridges and culverts throughout Bergen County included within the Borough of Hillsdale. Neglia Engineering Associates received a letter, dated October 21, 2015 for the existing corrugated metal pipe culvert which crosses Saddlewood Drive near the intersection of Hillsdale Avenue. We have attached the report for your records which illustrates a culvert bulge, rust, material loss, and holes.

The report includes recommendations which include lining and grouting existing pipe. In addition, the report states that the repairs are to be performed on a Priority 1 basis. Per NJDOT rules and regulations, Priority 1 defects are "major defects...if not repaired, may cause a significant load restriction or partial collapse of the structure. Repairs under the Priority #1 category must be done as soon as possible. All repairs should start no later than thirty (30) days from the notification..."

Accordingly, the culvert repair is to be performed pertinent to State Statute (NJAC 5:34-1 et seq.) and in compliance with NJSA 40A:11-6 et seq., to remedy the emergent condition. Clearly, the most rapid corrective work is required, and there was no way to reasonably foresee or prevent this condition. Therefore, immediate action is required to engage private services in order to cope with these emergency conditions that affect the public health and safety.

Based on the above, we estimate the following costs.

Entech Corporation \$ 55,000
Neglia Engineering Associates \$ 5,000

We trust you will find the above in order. Should you have any questions or concerns, please feel free to contact the undersigned.

Very truly yours,
Neglia Engineering Associates

Gregory J. Polyniak, P.E., P.P., C.M.E., C.P.W.M.
For the Borough Engineer
Borough of Hillsdale

Very truly yours,
Neglia Engineering Associates

Michael F. Bertliner
For the Borough Engineer
Borough of Hillsdale

cc: Mayor and Council (via E-mail)
Michael Kaufmann, CMFO (via E-mail)
Mark Madaio, Esq., Borough Attorney (via E-mail)



TranSystems

1037 Raymond Boulevard
Suite 400
Newark, NJ 07102
Tel 201 368 0400
Fax 973 741 2414

www.transystems.com

October 21, 2015

Neglia Engineering Associates
Hillsdale Borough Engineer
380 Hillsdale Avenue
Hillsdale, NJ 07642-2731

Re: Routine Inspection of
130 Bergen County Minor Bridges
Structure No. 02M2712
Saddlewood Drive Over Pascack Brook Tributary
Town: Hillsdale
Nearest Intersection: Hillsdale Avenue
Agreement No. 2011BI847C, Group02P1
Our Project No. 110039

Gentlemen:

TranSystems completed the regular inspection of Structure No. 02M2712 on October 20, 2015. The inspection revealed the following:

- A two (2) foot long bulge in the east side of the pipe (See Photo 03)
- Severe rust with material loss and holes exposing the surrounding soil in the corrugated steel pipe (See Photos 04 to 08).

Transystems notified Neglia Engineering Associates of these conditions on October 21, 2015 and recommends cleaning the inside of the existing pipe and placing a liner in the pipe and grout the voids between the liner and existing pipe. These repairs should be performed on a Priority 1 basis.

The inspection revealed that the roadway was recently repaved and that there were repairs made to certain areas of the culvert (See Photos 01 and 09).

If you have any questions on the above, please contact our office.

Very truly yours,

TranSystems Corporation

A handwritten signature in black ink, appearing to read "Cory Amato".

Cory Amato
Project Manager

cc: Mr. Gregory Renman, Attn.: Mr. Ayodele Oshilaja
Mr. Christos Kavvadas, Mr. Joseph Andow

Structure No.: 02M2712 Route: Saddlewood Drive Cycle No.: -
Name: Saddlewood Drive over Pasckack Brook Tributary Insp. Date: 10/20/2015



Photo No: 01

Location: East approach, looking west.

Description: General view.

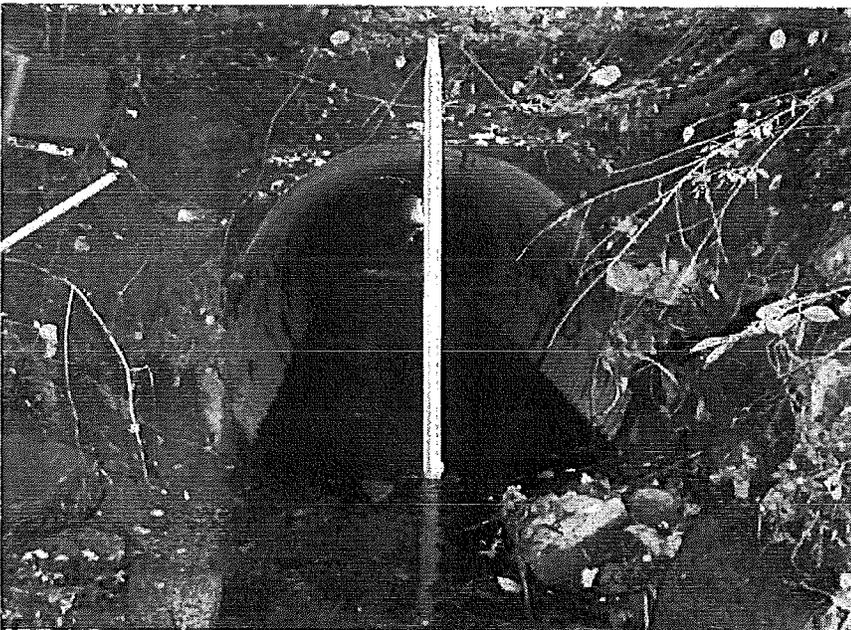


Photo No: 02

Location: North elevation looking south.

Description: General view.

Structure No.: 02M2712 Route: Saddlewood Drive Cycle No.: -
Name: Saddlewood Drive over Pascack Brook Tributary Insp. Date: 10/20/2015

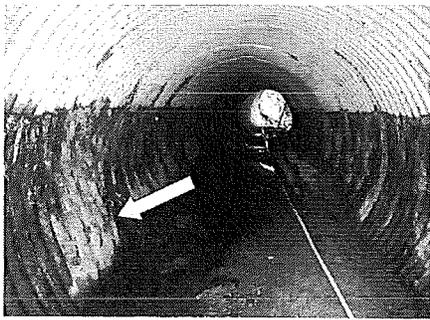


Photo No: 03

Location: Corrugated steel pipe, looking south.
Description: Severe rust with material loss thirty inches high at both sides of the pipe. Note the two foot long bulge in the east side.

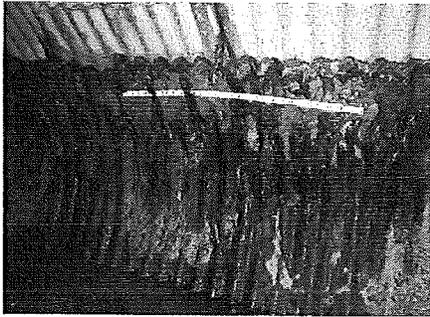


Photo No: 04

Location: Corrugated steel pipe, looking northeast.
Description: Holes in the slides of the steel pipe at thirty-three feet from the south.

Structure No.: 02M2712 Route: Saddlewood Drive Cycle No.: -
 Name: Saddlewood Drive over Pascack Brook Tributary Insp. Date: 10/20/2015

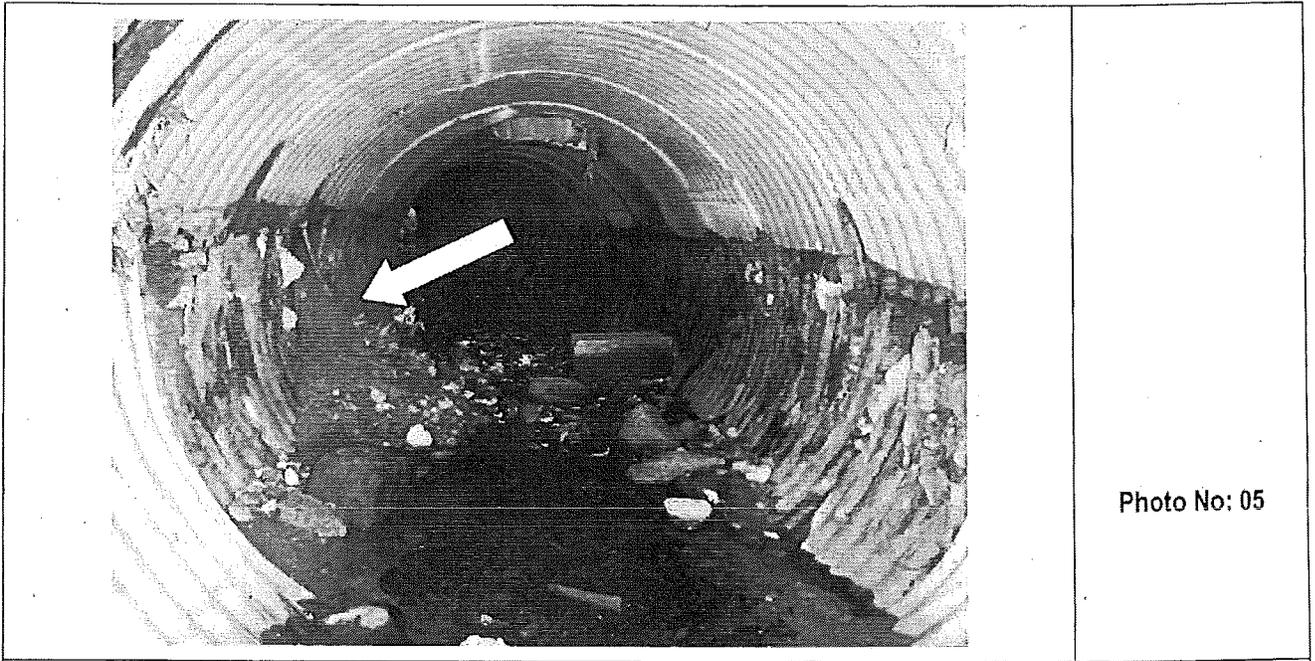


Photo No: 05

Location:	Corrugated steel pipe, looking southwest.
Description:	Holes in the sides with earth infiltration from ten feet to seventeen feet from the south.



Photo No: 06

Location:	Corrugated steel pipe, looking southwest.
Description:	Holes in the west side with earth infiltration from ten feet to seventeen feet from the south.

Structure No.: 02M2712 Route: Saddlewood Drive Cycle No.: -
 Name: Saddlewood Drive over Pasack Brook Tributary Insp. Date: 10/20/2015

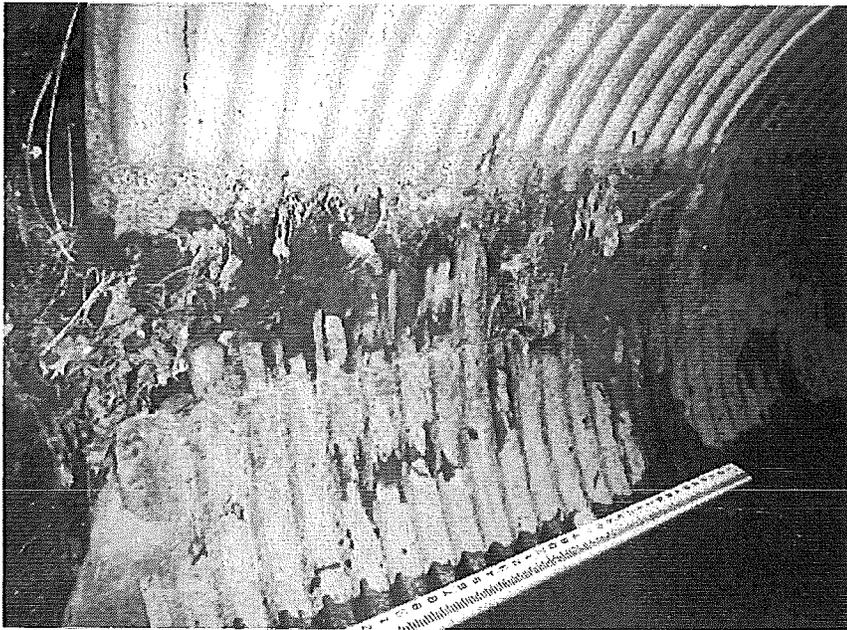


Photo No: 07

Location: Corrugated steel pipe, looking southeast.

Description: Holes with exposed soil and roots at the north end.



Photo No: 08

Location: Corrugated steel pipe, looking northwest.

Description: Holes with exposed soil at the west side, north end.

Structure No.: 02M2712 Route: Saddlewood Drive Cycle No.: -
Name: Saddlewood Drive over Pascack Brook Tributary Insp. Date: 10/20/2015

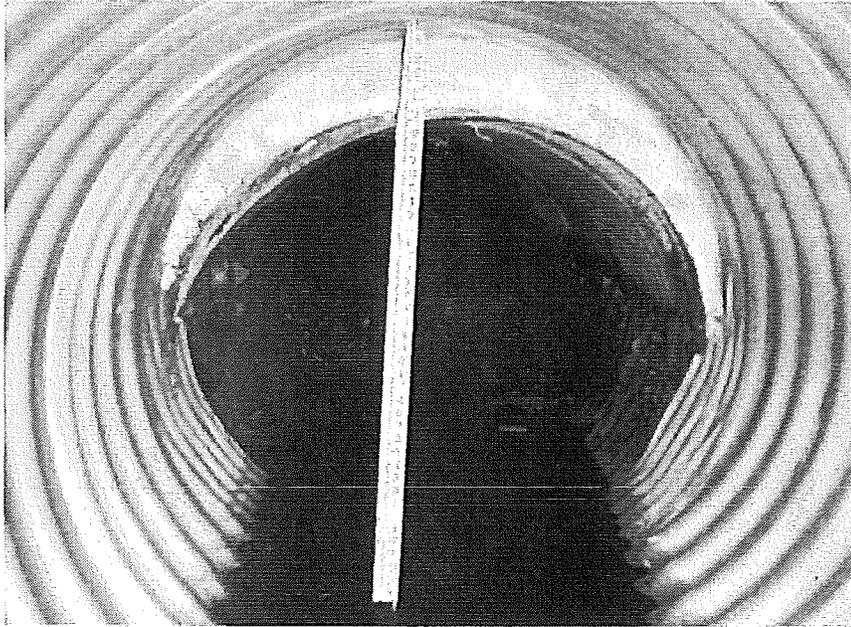


Photo No: 09

Location:	Corrugated steel pipe, looking north.
Description:	Reconstructed five foot corrugated steel pipe at south end.

BOROUGH OF HILLSDALE
RESOLUTION 15260

AWARD OF CONTRACT
REPAIR WORK
SADDLEWOOD DRIVE OVER PASCACK BROOK TRIBUTARY
NORTH RAMAPO LANE AREA

BE IT RESOLVED, BY THE Mayor and Council of the Borough of Hillsdale, Bergen County, New Jersey upon the recommendation of Neglia Engineering Associates that the Contract for:

REPAIR WORK
SADDLEWOOD DRIVE OVER PASCACK BROOK TRIBUTARY
NORTH RAMAPO LANE AREA

Be awarded to Zuccaro, Inc. 248 Alberta Drive, Saddle Brook, NJ 07663, in the amount of Twenty Two Thousand dollars and no cents, \$22,000.00

This resolution to take effect upon certification of this resolution by the Borough Treasurer that sufficient funds are available.

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeGise, Jason							
DeRosa, Anthony							
Looes, Chrisoula							
Meyerson, Lawrence							
Pizzella, Frank							
Ruocco, John							
Arnowitz, Max							

Adopted: December 8, 2015

Attest: _____

Susan Witkowski
Municipal Clerk

Max Arnowitz
Mayor

**BOROUGH OF HILLSDALE
RESOLUTION 15261**

**AUTHORIZE AGREEMENT FOR PROFESSIONAL SERVICES
NEGLIA ENGINEERING
SADDLEWOOD DRIVE NEAR RAMAPO LANE**

WHEREAS, there exists a need for professional services as inspect, acquire quote, design, engineering and construction management services for the Saddlewood Drive near Ramapo Lane repair in the Borough of Hillsdale at a cost not to exceed \$5,000.

NOW, THEREFORE, BE IT RESOLVED, by the Municipal Council of the Borough of Hillsdale, that NEGLIA Engineering be awarded a contract in the amount not to exceed \$5,000.00, and that the Mayor and Municipal Clerk be directed and authorized to enter into and execute a contract, in a form approved by the Borough Attorney subject to certification by the Chief Financial Officer.

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeGise, Jason							
DeRosa, Anthony							
Looes, Chrisoula							
Meyerson, Lawrence							
Pizzella, Frank							
Ruocco, John							
Arnowitz, Max							

Adopted: December 8, 2015

Attest: _____
Susan Witkowski
Municipal Clerk

Max Arnowitz
Mayor

November 11, 2015

Via E-mail & Regular Mail

Ms. Susan Witkowski
Borough Administrator / Clerk
Borough of Hillsdale
380 Hillsdale Avenue
Hillsdale, New Jersey 07642

Re: Recommendation Letter - Quote Solicitation
Saddlewood Drive over Pascack Brook Tributary, Hillsdale (Priority #2
Bridge Repair)
Borough of Hillsdale, Bergen County, New Jersey
Our File: HIDLADM15.001

Dear Ms. Witkowski:

As requested, Neglia Engineering Associates has solicited quotes for repair of the existing bridge / culvert on Saddlewood Drive over a Pascack Brook Tributary located in the vicinity of the North Ramapo Lane intersection. The improvements include but are not limited to sealing all bridge / culvert voids and cracks and installed a new manhole structure. The improvements listed are as per a letter report prepared and received from TransSystems, the NJDOT engineering consultant hired to inspect municipal bridges / culverts throughout Bergen County. Please find attached the quote packages for your records. The quotes received are as follows:

Contractor	Base Bid
Zuccaro, Inc.	\$22,000.00
M. Ingannamorte & Sons, Inc.	\$23,000.00
J. Fletcher Creamer and Son, Inc.	\$39,850.00
Conquest Construction Corp.	\$46,950.00
4 Clean-Up, Inc.	No Submission
Sanzari, Inc.	No Submission
Triano Associates	No Submission

It is recommended that the Borough authorize Zuccaro, Inc., 64 Commerce Street, Garfield, New Jersey 07026 to perform the bridge / culvert repairs as listed within our November 02, 2015 solicitation pending the availability of funds and subsequent to Borough review. We recommend that the Borough award this project at a December 2015 Mayor and Council meeting per the Priority 2 Classification as listed within the TranSystems' letter report (see attached).

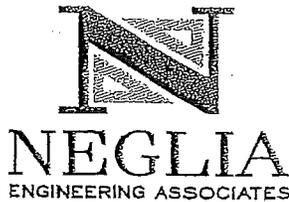
If you should have any questions or comments, please do not hesitate to contact our office.

Very truly yours,
Neglia Engineering Associates


Gregory J. Polyniak, P.E., P.P., C.M.E., C.P.W.M.
For the Borough Engineer
Borough of Hillsdale

cc: Mayor & Council (via Regular Mail)
Mark D. Madaio, Esq. (via E-mail)

M:\Hillsdale\HIDLADM15.001 (General Admin)\Solicitations\Saddlewood Drive - Concrete Culvert\bid solicit recommendation (11-11-15).doc



Joseph E. Neglia, PE, PP, PLS
CEO, Chairman of the Board

Michael J. Neglia, PE, PP, PLS
President

Gregory Polyniak, PE, PP

Michael F. Bertiner

Thomas R. Solfaro, PE, CME

Daniel Kaufman, PE, PP

Brian Intindola, PE

Civil Engineering

Municipal Engineering

Landscape Architecture

Traffic Engineering

Planning

Land Surveying

Construction Management

Locations:

34 Park Avenue
P.O. Box 426
Lyndhurst, NJ 07071
Tel: 201.939.8805
Fax: 201.939.0846

1119 Raritan Road
Suite 2
Clark, NJ 07066
Tel: 732.943.7067
Fax: 732.943.7249

www.negliaengineering.com



This office has been directed by the Borough of Hillsdale to solicit quotes for bridge / culvert repair improvements at the Saddlewood Drive bridge / culvert located over the Pascaok Brook Tributary. The nearest intersection to the existing bridge is North Ramapo Lane.

Please find attached an engineer's report, dated October 21, 2015, prepared by TranSystems with photographs. The improvements include but are not limited to the following: epoxy bonding agent application, concrete, grout, chamber reconstruction, and soil / debris removal and disposal. The excavation and pipe resetting has not been included within this solicitation at this time.

The scope of work is to include but not be limited to the following:

- All mobilization, demolition, site restoration shall be included within the quote.
- A pre-construction meeting will be held and scheduled within one (1) week of formal approval which will require your attendance. It is anticipated that formal approval will occur during December 2015 or January 2016.
- Mobilization to the site within eight (8) business days from issuance of notice to proceed, weather permitting.
- Pre-construction photographs are required. A copy of the said photographs shall be provided to our office prior to any construction activities beginning.
- Maintenance of vehicular and pedestrian traffic. Should Uniformed Traffic Directors be required, coordination with the Borough of Hillsdale Police Department and Borough of Hillsdale Borough Administrator will be provided by your office. The Borough of Hillsdale will supply the Uniform Traffic Directors if deemed necessary at its cost.
- If Uniformed Traffic Directors are deemed not necessary, traffic flaggers will be provided by your office within the quote.
- Maintenance and protection of all existing utilities, trees, fencing, etc. The potential cost for tree removal (if necessary) shall be included within the quote.
- Notices shall be provided to adjoining property owners and those affected by the proposed construction activities. A draft notice shall be submitted to our office for review prior to distribution. No construction activities can proceed without notice distribution.
- Excavation, removal and disposal of all excavated materials including but not limited to all concrete, stone, soil, tree remnants, tree root balls, and unsuitable materials in accordance with all local, County, State, and Federal standards, regulations, codes, etc. All related costs must be included in the submitted quote.
- The quote shall include all costs related to the bridge / culvert repair including all materials, labor and equipment necessary to construct the improvements to address the small chamber and bridge / culvert.
- The contractor shall use flowable fill / grout, mortar, epoxy bonding agent as necessary to fill, secure, and seal all voids and cracks at all bridge / culvert crack and joint locations.
- The contractor shall remove the existing 2 foot by 2 foot chamber and dispose of all debris.
- The contractor shall construct a 4 foot diameter manhole in the location of the existing 2 foot by 2 foot chamber to connect the existing 18" pipe to the existing bridge / culvert pipe. The manhole shall satisfy the following:



1. Manholes and Inlets shall consist of the construction of these structures, stone bedding, backfilling and backfill material, and the furnishing, installing and placing of new heads, grates, and covers.
 2. Pre-cast Concrete Storm Manholes and Inlets may be used as approved by the Neglia Engineering Associates.
 3. All materials used in the construction of Manholes and Inlets shall conform to Section 603 - Inlets and Manholes of the 2007 NJDOT Standard Specifications. All structural reinforcing shall be epoxy coated.
 4. All castings shall have the name of the Municipality, the date, and the words "Storm" stamped or cast clearly and legibly thereon. Units not so furnished will not be accepted for use on Municipal projects. Concrete blocks shall conform to the compressive strength and absorption requirements of A.S.T.M. C -139.
 5. Recycled Concrete aggregate shall conform to the requirements of the application Sections and/or Subsections of the 2007 NJDOT Standard Specifications; Course aggregate shall be broken stone or washed gravel conforming to the requirements of applicable Sections and/or Subsections of the 2007 NJDOT Standard Specifications.
 6. Construction for Manholes and Inlets shall be in accordance with applicable Sections and/or Subsections for Inlets and Manholes of the 2007 NJDOT Standard Specifications. Particular attention should be brought to Pre-cast Concrete Inlets and Manholes, and Reconstruction and Conversion of Existing Structures, of the N.J. Department of Transportation Standard Specifications.
 7. Excavation and Backfilling shall be in accordance with the applicable Sections and/or Subsections of the 2007 NJDOT Standard Specifications.
- All disturbed areas outside of the culvert limits shall be restored with topsoil and hydroseed within the limit of disturbances.
 - Repair of all damage to the roadway, bridge, and lawn areas are to be included at no additional cost.
 - All other work necessary and incidental hereto to fully repair the bridge / culvert and any other disturbed areas and to avoid future settlement of the areas in question.
 - Any costs associated with repairs that exceed the dimensions mentioned within this solicitation and / or any other repairs shall be absorbed by the contractor at no additional cost to the Borough.
 - All work shall be completed within twenty calendar days from the date of authorization pending weather conditions.
 - A representative from Neglia Engineering Associates must be present at the time of construction or as directed at the Pre-construction Meeting.
 - The contractor will be required to supply a Certificate of Insurance naming the Borough, its agents, and Neglia Engineering Associates as additionally insured.
 - The contractor will be required to complete the Borough of Hillsdale's Political Contribution form(s) to illustrate compliance with the Borough's Political Contribution ordinance(s).

Contractors are cautioned and directed to inspect the site of the proposed work, familiarizing themselves with all work to be performed prior to submitting the bid quote.



Quote

Item	Description	Quantity	Units	Unit Price	Total Amount
1	Bridge / Culvert Repair (Complete)	1	LS	22,000 ⁰⁰	22,000 ⁰⁰

TOTAL BID: 22,000⁰⁰

Zuccaro Inc
Name of Contractor

[Signature]
Authorizing Signature

11-9-2015
Date of Signature

Sal Zuccaro
Authorizing Signature - Name Printed

Please complete and return the construction quote (unit price, total amount, and total bid) via facsimile by Monday, November 09, 2015 by 5PM, and anticipate immediate mobilization upon authorization.

We trust you will find the above in order. Please feel free to contact the undersigned should you have any questions.

Very truly yours,
Neglia Engineering Associates

Very truly yours,
Neglia Engineering Associates

[Signature]
Gregory J. Polyniak, P.E., P.P., C.M.E., C.P.W.M.
For the Borough Engineer
Borough of Hillsdale

[Signature]
Michael F. Berliner
For the Borough Engineer
Borough of Hillsdale



TranSystems

1037 Raymond Boulevard
Suite 400
Newark, NJ 07102
Tel 201 368 0400
Fax 973 741 2414

www.transystems.com

October 21, 2015

Neglia Engineering Assoc.
Hillsdale Borough Engineer
380 Hillsdale Avenue
Hillsdale, NJ 07642-2731

Re: Routine Inspection of
130 Bergen County Minor Bridges
Structure No. 02M2710
Saddlewood Drive Over Pascack Brook Tributary
Town: Hillsdale
Nearest Intersection: North Ramapo Lane
Agreement No. 2011B1847C, Group 02P1
Our Project No. 110039

Gentlemen:

TranSystems performed a regular inspection of the above referenced structure. The inspection revealed the following:

- The second and the third pipe segments have separated up to nine inches and have six inches of differential settlement. There is up to a three foot horizontal void adjacent to the joint (See Photo 03 and 04).
- The eighteen (18) inch RCCP ends short of the culvert and a 2' x 2' chamber was constructed with block. A block is missing at the south and several blocks have rotated out of position at the north side. The chamber lacks a concrete floor (See Photo 05 and 06).

TranSystems notified Neglia Engineering Associates of these conditions on October 21, 2015 and recommends the following:

- Reconstruct the small chamber and provide a concrete saddle floor. Fill the voids behind the existing chamber and pipe with grout.
- Excavate the soil and exposing the three segments of pipe at the south. The pipes shall then be reset on sound subbase and at the correct alignment.

These repairs should be performed on a Priority 2 basis.



TranSystems

1037 Raymond Boulevard
Suite 400
Newark, NJ 07102
Tel 201 368 0400
Fax 973 741 2414

www.transystems.com

If you have any questions on the above, please contact our office.

Very truly yours,

TranSystems Corporation

A handwritten signature in black ink, appearing to read "Cory Amato".

Cory Amato
Project Manager

cc: Mr. Gregory Renman, Attn.: Mr. Ayodele Oshilaja
Mr. Christos Kavvadas, Mr. Joseph Andow

Structure No.: 02M2710 Route: Saddlewood Drive Cycle No.: -
Name: Saddlewood Drive over Pascack Brook Tributary Insp. Date: 9/28/2015

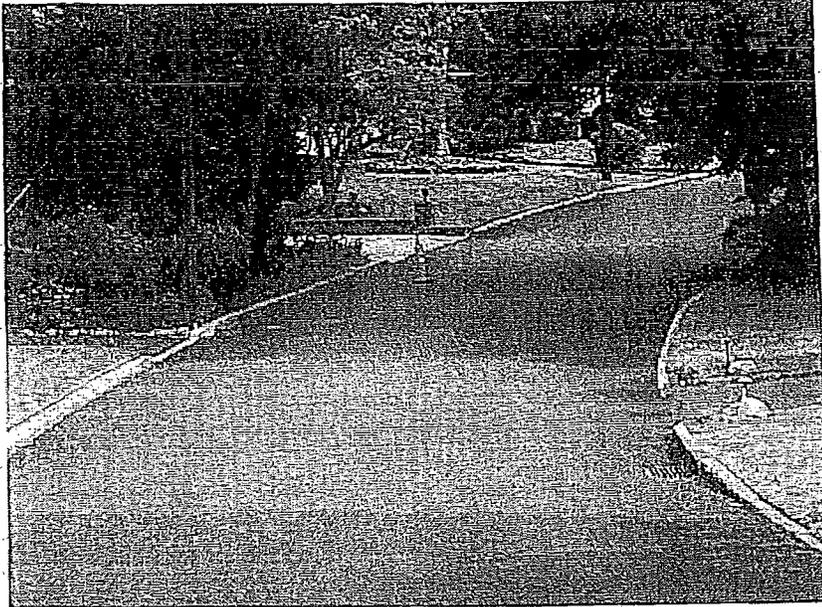


Photo No: 01

Location: West approach, looking east.

Description: General view.

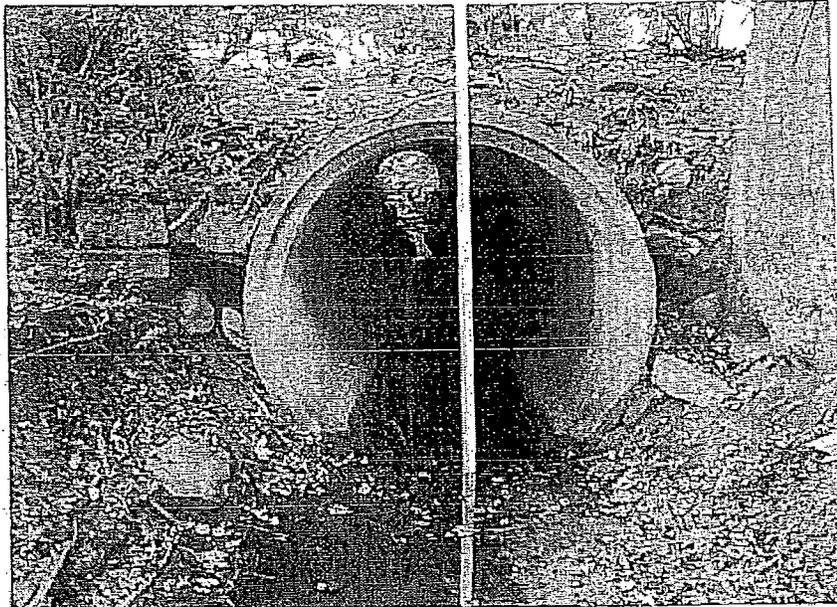


Photo No: 02

Location: South elevation looking north.

Description: General view.

Structure No.: 02M2710 Route: Saddlewood Drive Cycle No.: -
Name: Saddlewood Drive over Pascack Brook Tributary Insp. Date: 9/28/2015

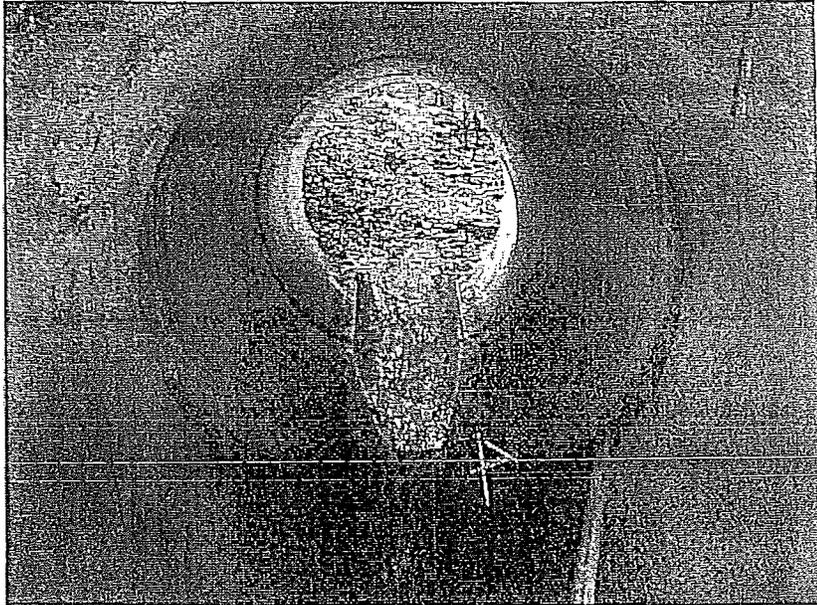


Photo No: 03

Location:	Second joint from the south, looking south.
Description:	The second and the third pipe segments have separated up to nine inches and have six inches of differential settlement. There is up to a three foot horizontal void adjacent to the joint.

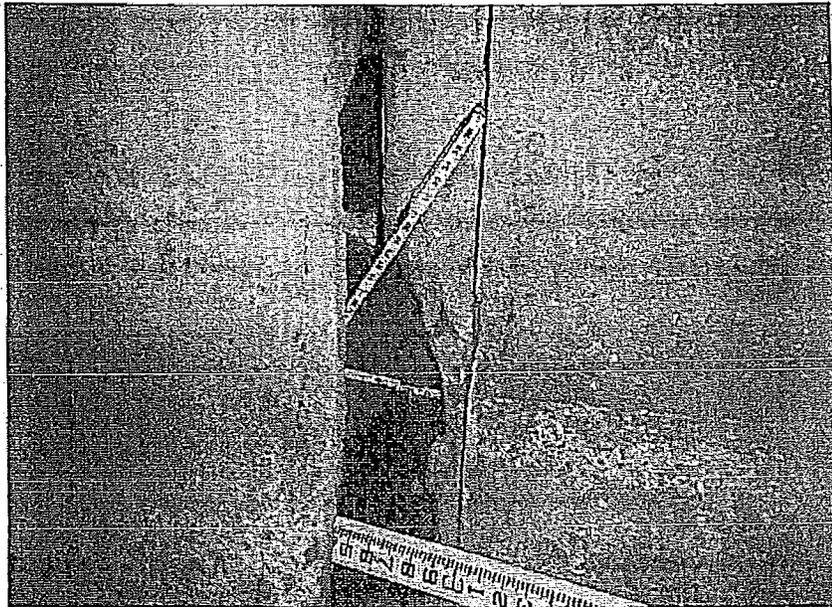


Photo No: 04

Location:	Second joint from the south, looking west.
Description:	There is up to a three foot horizontal void adjacent to the joint.

Structure No.: 02M2710 Route: Saddlewood Drive Cycle No.: -
Name: Saddlewood Drive over Pascack Brook Tributary Insp. Date: 9/28/2015

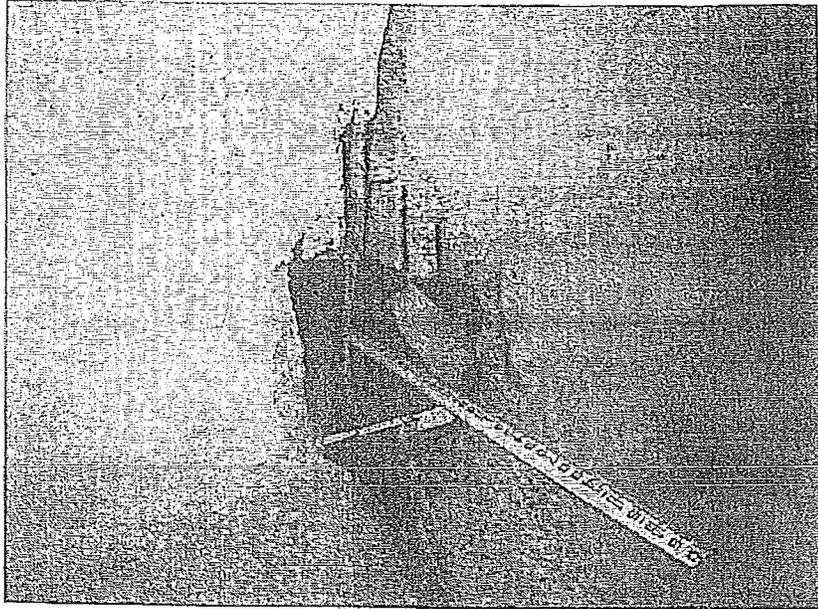


Photo No: 05

Location: Seventh joint from the south, looking west.

Description: Eighteen inch RCCP ends short of the culvert and a 2' x 2' chamber was constructed with block.

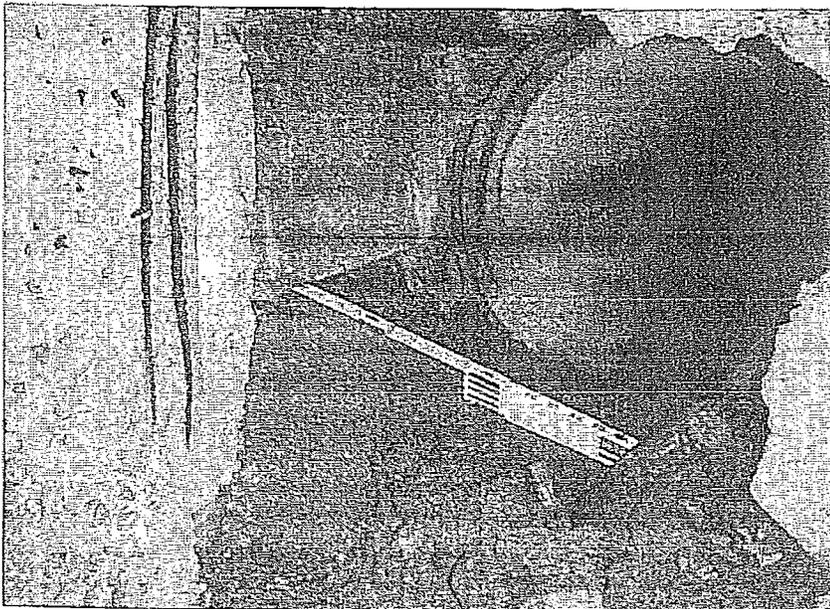


Photo No: 06

Location: Seventh joint from the south, looking west.

Description: The 2' x 2' chamber is missing a block and blocks on the north side have rotated out of position. The chamber lacks a concrete floor.

**BOROUGH OF HILLSDALE
RESOLUTION 15262**

**AWARD OF CONTRACT
REPAIR WORK
WIERIMUS LANE OVER MUSQUAUPSINK BROOK**

BE IT RESOLVED, BY THE Mayor and Council of the Borough of Hillsdale, Bergen County, New Jersey upon the recommendation of Neglia Engineering Associates that the Contract for:

**REPAIR WORK
WIERIMUS LANE OVER MUSQUAUPSINK BROOK**

Be awarded to M. Ingannamorte & Sons, Inc., 211 La Roche Avenue, Harrington Park, NJ 07640, in the amount of Nine Thousand dollars and no cents, \$9,000.00, Hillsdale's portion to be shared with the Borough of Woodcliff Lake (\$9,000.00), for a total amount of \$18,000.00.

This resolution to take effect upon certification of this resolution by the Borough Treasurer that sufficient funds are available.

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeGise, Jason							
DeRosa, Anthony							
Looes, Chrisoula							
Meyerson, Lawrence							
Pizzella, Frank							
Ruocco, John							
Arnowitz, Max							

Adopted: December 8, 2015

Attest: _____
Susan Witkowski
Municipal Clerk

Max Arnowitz
Mayor

BOROUGH OF HILLSDALE
RESOLUTION 15263

AUTHORIZE AGREEMENT FOR PROFESSIONAL SERVICES
NEGLIA ENGINEERING
WIERIMUS LANE OVER MUSQUAUPSINK BROOK

WHEREAS, there exists a need for professional services as inspect, acquire quote, design, engineering and construction management services for the Wierimus Lane over Musquaupsink Brook repair in the Borough of Hillsdale at a cost not to exceed \$3,000.

NOW, THEREFORE, BE IT RESOLVED, by the Municipal Council of the Borough of Hillsdale, that NEGLIA Engineering be awarded a contract in the amount not to exceed \$3,000.00, and that the Mayor and Municipal Clerk be directed and authorized to enter into and execute a contract, in a form approved by the Borough Attorney subject to certification by the Chief Financial Officer.

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeGise, Jason							
DeRosa, Anthony							
Looes, Chrisoula							
Meyerson, Lawrence							
Pizzella, Frank							
Ruocco, John							
Arnowitz, Max							

Adopted: December 8, 2015

Attest: _____
Susan Witkowski
Municipal Clerk

Max Arnowitz
Mayor

November 02, 2015

Via E-mail & Regular Mail

Ms. Susan Witkowski
Borough Administrator / Clerk
Borough of Hillsdale
380 Hillsdale Avenue Hillsdale, NJ 07642



Joseph E. Neglia, PE, PP, PLS
CEO, Chairman of the Board

Michael J. Neglia, PE, PP, PLS
President

Gregory Polyniak, PE, PP

Michael F. Bertliner

Thomas R. Solfaro, PE, CME

Daniel Kaufman, PE, PP

Brian Intindola, PE

Civil Engineering

Municipal Engineering

Landscape Architecture

Traffic Engineering

Planning

Land Surveying

Construction Management

Locations:

■ 34 Park Avenue
P.O. Box 426
Lyndhurst, NJ 07071
Tel: 201.939.8805
Fax: 201.939.0846

■ 1119 Raritan Road
Suite 2
Clark, NJ 07066
Tel: 732.943.7067
Fax: 732.943.7249

www.negliaengineering.com

**Re: Recommendation Letter - Quote Solicitation
Wierimus Lane over Musquaupink Brook, Hillsdale (Priority #2 Bridge
Repair)
Borough of Hillsdale, Bergen County, New Jersey
Our File: HIDLADM15.001**

Dear Ms. Witkowski:

As requested, Neglia Engineering Associates has solicited quotes for repair of the existing bridge on Wierimus Lane over Musquaupink Brook. This bridge is located in both the Boroughs of Hillsdale and Woodcliff Lake. We understand that the Boroughs are discussing a jointly funded project for the solicited repairs and any other necessary repairs including the gabion basket mats as discussed below for this reason.

Please find attached the quote packages for your records. The quotes received are as follows:

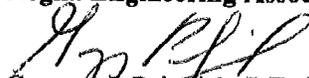
Contractor	Base Bid
M. Ingannamorte & Sons, Inc.	\$18,000.00
J. Fletcher Creamer and Son, Inc.	\$31,850.00
Conquest Construction Corp.	\$38,375.00
4 Clean-Up, Inc.	No Submission
Zuccaro, Inc.	No Submission
Sanzari, Inc.	No Submission
Triano Associates	No Submission

It is recommended that the Borough authorize M. Ingannamorte & Sons, Inc. to perform the bridge repair as listed within our October 22, 2015 solicitation pending the availability of funds and subsequent to Borough review. We recommend that the Borough award this project at either a November or December 2015 Mayor and Council meeting.

Please understand that this bridge has been deemed by the NJDOT's Bridge Engineering Consultant as a Priority #2 Bridge repair which must be completed within approximately three months (see attached report). The scope of this project does not include the gabion basket repair as NJDEP Land Use Permits are necessary to proceed with this work. We have confirmed with the NJDOT's engineering consultant that the Borough should proceed with these repairs during 2016 after acquiring the aforementioned NJDEP Land Use Permits, preparing construction documents, and publically bidding this project.

If you should have any questions or comments, please do not hesitate to contact our office.

Very truly yours,
Neglia Engineering Associates


Gregory J. Polyniak, P.E., P.P., C.M.E., C.P.W.M.
For the Borough Engineer
Borough of Hillsdale

cc: Mayor & Council (via Regular Mail)
Mark D. Madaio, Esq. (via E-mail)



- Repair of all damage to the roadway, bridge, and lawn areas are to be included at no additional cost.
- All other work necessary and incidental hereto to fully repair the bridge and any other disturbed areas and to avoid future settlement of the areas in question.
- Any costs associated with repairs that exceed the dimensions mentioned within this solicitation and / or any other repairs shall be absorbed by the contractor at no additional cost to the Borough.
- All work shall be completed within twenty calendar days from the date of authorization pending weather conditions.
- A representative from Neglia Engineering Associates must be present at the time of construction or as directed at the Pre-construction Meeting.
- The contractor will be required to supply a Certificate of Insurance naming the Borough, its agents, and Neglia Engineering Associates as additionally insured.
- The contractor will be required to complete the Borough of Hillsdale's Political Contribution form(s) to illustrate compliance with the Borough's Political Contribution ordinance(s).

Contractors are cautioned and directed to inspect the site of the proposed work, familiarizing themselves with all work to be performed prior to submitting the bid quote.

Quote

Item	Description	Quantity	Units	Unit Price	Total Amount
1	Bridge Repair (Complete)	1	LS	18,000.00	18,000.00

TOTAL BID: \$ 18,000.00
[Handwritten Signature]

M. Ingannamorte & Son Inc
Name of Contractor

Authorizing Signature
John Ingannamorte & Son Inc
Authorizing Signature - Name Printed

10/30/15
Date of Signature

Please complete and return the construction quote (unit price, total amount, and total bid) via facsimile by Friday, October 30, 2015 by 11AM, and anticipate immediate mobilization upon authorization.

We trust you will find the above in order. Please feel free to contact the undersigned should you have any questions.

Very truly yours,
Neglia Engineering Associates

Very truly yours,
Neglia Engineering Associates

[Handwritten Signature]
Gregory J. Polyniak, P.E., P.F., C.M.E., C.P.W.M.
For the Borough Engineer

[Handwritten Signature]
Michael F. Berliner
For the Borough Engineer

Certificate Number
617104

Registration Date: 10/15/2015
Expiration Date: 10/14/2016



State of New Jersey
Department of Labor and Workforce Development
Division of Wage and Hour Compliance
Public Works Contractor Registration Act

Pursuant to N.J.S.A. 34:11-56.48, et seq. of the Public Works Contractor Registration Act, this certificate of registration is issued for purposes of bidding on any contract for public work or for engaging in the performance of any public work to:

M. Ingannamorte Solutions, Inc.
2015

Responsible Representative(s):
John D. Ingannamorte, President
Frank J. Ingannamorte, Treasurer

Responsible Representative(s):
Michael J. Ingannamorte, Vice-President

Harold J. Wirths

Harold J. Wirths, Commissioner
Department of Labor and Workforce Development

This certificate may not be transferred or assigned and may be revoked for cause by the Commissioner



STATE OF NEW JERSEY BUSINESS REGISTRATION CERTIFICATE

Taxpayer Name: M. INGANNAMORTE & SONS, INC.

Trade Name:

Address: 211 LAROCHE AVENUE
HARRINGTON PARK, NJ 07640

Certificate Number: 1095506

Effective Date: October 08, 2004

Date of Issuance: January 15, 2014

For Office Use Only:

20140115115642393



- Repair of all damage to the roadway, bridge, and lawn areas are to be included at no additional cost.
- All other work necessary and incidental hereto to fully repair the bridge and any other disturbed areas and to avoid future settlement of the areas in question.
- Any costs associated with repairs that exceed the dimensions mentioned within this solicitation and / or any other repairs shall be absorbed by the contractor at no additional cost to the Borough.
- All work shall be completed within twenty calendar days from the date of authorization pending weather conditions.
- A representative from Neglia Engineering Associates must be present at the time of construction or as directed at the Pre-construction Meeting.
- The contractor will be required to supply a Certificate of Insurance naming the Borough, its agents, and Neglia Engineering Associates as additionally insured.
- The contractor will be required to complete the Borough of Hillsdale's Political Contribution form(s) to illustrate compliance with the Borough's Political Contribution ordinance(s).

Contractors are cautioned and directed to inspect the site of the proposed work, familiarizing themselves with all work to be performed prior to submitting the bid quote.

Quote

Item	Description	Quantity	Units	Unit Price	Total Amount
1	Bridge Repair (Complete)	1	LS	—	31,850.00

TOTAL BID: \$ 31,850.00

J. KLETZNER CREAGER AND SON

Name of Contractor

10-29-15

Date of Signature

Vincent Valentin

Authorizing Signature

VINCENT VALENTINI

Authorizing Signature - Name Printed

Please complete and return the construction quote (unit price, total amount, and total bid) via facsimile by Friday, October 30, 2015 by 11AM, and anticipate immediate mobilization upon authorization.

We trust you will find the above in order. Please feel free to contact the undersigned should you have any questions.

Very truly yours,
Neglia Engineering Associates

Gregory J. Polyniak
Gregory J. Polyniak, P.E., P.P., C.M.E., C.P.W.M.
For the Borough Engineer

~~Borough of Rockleigh~~

Very truly yours,
Neglia Engineering Associates

Michael F. Berliner
Michael F. Berliner
For the Borough Engineer

~~Borough of Rockleigh~~

CONQUEST
CONSTRUCTION CORP.

20 CARVER AVE
WESTWOOD, NJ 07675
PHONE 201-666-2244 FAX: 201-666-2854

October 29, 2015

Neglia Engineering Associates
34 Park Ave
PO Box 426
Lyndhurst, NJ 07071
Attn: Gregory J. Polyniak, P.E.

Re: **Weirmus Lane over Musquapsink Brook
Borough of Hillsdale
REQUEST FOR PROPOSAL
BID DATE: October 30, 2015 by 11 AM**

Dear Mr. Polyniak:

As per the RFP received regarding the above referenced, attached please find the quote for the repair.
Thank you for the opportunity and please feel free to contact me if you need to discuss this further.

Sincerely
Conquest Construction Inc.



Frank Putrino
President

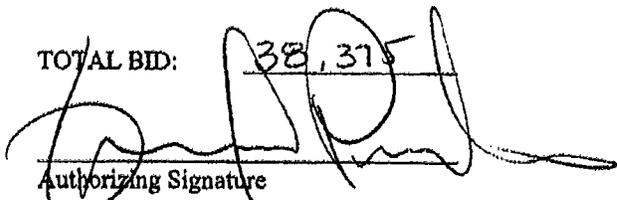


- Repair of all damage to the roadway, bridge, and lawn areas are to be included at no additional cost.
- All other work necessary and incidental hereto to fully repair the bridge and any other disturbed areas and to avoid future settlement of the areas in question.
- Any costs associated with repairs that exceed the dimensions mentioned within this solicitation and / or any other repairs shall be absorbed by the contractor at no additional cost to the Borough.
- All work shall be completed within twenty calendar days from the date of authorization pending weather conditions.
- A representative from Neglia Engineering Associates must be present at the time of construction or as directed at the Pre-construction Meeting.
- The contractor will be required to supply a Certificate of Insurance naming the Borough, its agents, and Neglia Engineering Associates as additionally insured.
- The contractor will be required to complete the Borough of Hillsdale's Political Contribution form(s) to illustrate compliance with the Borough's Political Contribution ordinance(s).

Contractors are cautioned and directed to inspect the site of the proposed work, familiarizing themselves with all work to be performed prior to submitting the bid quote.

Quote

Item	Description	Quantity	Units	Unit Price	Total Amount
1	Bridge Repair (Complete)	1	LS	38,375	38,375

TOTAL BID: 38,375

 Authorizing Signature
FRANK PUTRINO
 Authorizing Signature - Name Printed

ConQuest Construction
 Name of Contractor
10-30-2015
 Date of Signature

Please complete and return the construction quote (unit price, total amount, and total bid) via facsimile by Friday, October 30, 2015 by 11AM, and anticipate immediate mobilization upon authorization.

We trust you will find the above in order. Please feel free to contact the undersigned should you have any questions.

Very truly yours,
 Neglia Engineering Associates

 Gregory J. Polyniak, P.E., P.P., C.M.E., C.P.W.M
 For the Borough Engineer
 Borough of Rockleigh

Very truly yours,
 Neglia Engineering Associates

 Michael F. Berliner
 For the Borough Engineer
 Borough of Rockleigh



2015-10-01
2015
Neglia Engineering Associates

TranSystems

1037 Raymond Boulevard
Suite 400
Newark, NJ 07102
Tel 201 368 0400
Fax 973 741 2414

www.transystems.com

October 1, 2015

Neglia Engineering Assoc.
Borough of Hillsdale
80 Hillsdale Avenue
Hillsdale, NJ 07642-2731

Re: Routine Inspection of
130 Bergen County Minor Bridges
Structure No. 02M2702
Weirmus Lane over Musquapsink Brook
Borough of Hillsdale
Nearest Intersection: Brookview Drive
Agreement No. 2011B1847C, Group 02P1
Our Project No. 110039

To whom it may concern:

TranSystems performed a routine inspection of the above referenced structure. The inspection revealed the following:

- The east skewback has a 2' x 6' long x 3' deep void (See Photo 03).
- There is a 3" vertical void below the slab at the south end of the bridge at the west abutment (See Photo 02).
- A wide crack exists adjacent to the arch north fascia with missing stones and there is a diagonal crack in the intrados (See Photo 04).
- The southeast gabion wall has up to one foot of undermining and several gabion mats are missing at the downstream bed (See Photos 05 and 06).
- The north sidewalk has five inches exposed at the west approach (see Photo 07).

TranSystems recommends the following repairs on a Priority 2 basis:

- Fill the void below the arch skewback with stones and mortar.
- Fill the void between the slab and the west abutment at the south end with concrete..
- Seal the wide cracks in the arch intrados and replace any missing stones.
- Replace the missing gabion matt baskets.
- Place soil and seed adjacent to the exposed sidewalk termination to provide a smooth transition.

If you have any questions on the above, please contact our office.

Very truly yours,

TranSystems Corporation

A handwritten signature in black ink, appearing to read "Cory Amato". The signature is written in a cursive, slightly slanted style.

Cory Amato
Project Manager

cc: Mr. Gregory Renman, Attn.: Mr. Imran Ahmad
Mr. Christos Kavvados, Attn.: Mr. Joseph Andow

Structure No.: 02M2702 Route: Weirimus Lane Cycle No.: -
 Name: Weirimus Lane over Musquapsink Brook Insp. Date: 9/25/15



Photo No: 01

Location: West approach roadway, looking east.

Description: General view.

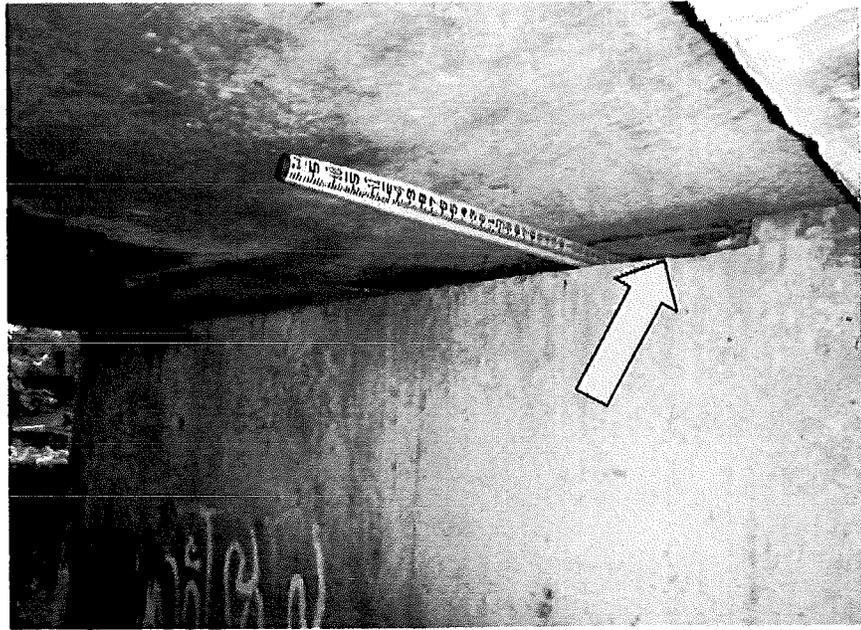


Photo No: 02

Location: West abutment, looking southwest.

Description: Three inch void below the slab at the south end of the bridge.

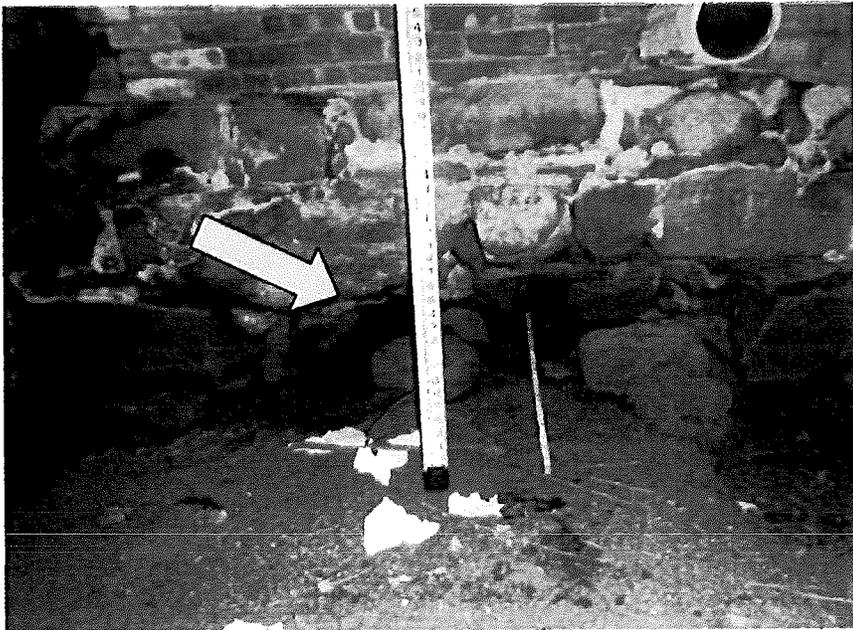


Photo No: 03

Location: East Abutment, looking east.

Description: 2' x 6' long x 3' deep void below the east skewback.

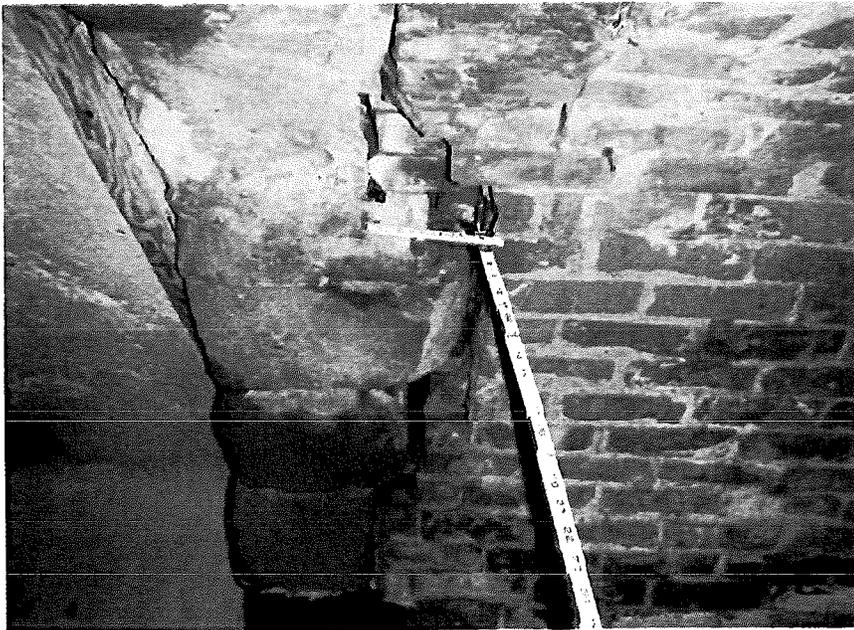


Photo No: 04

Location: Brick masonry intrados at the north end, looking east.

Description: Wide cracks and voids at the arch.



Photo No: 05

Location: Southeast gabion basket, looking east.

Description: One foot undermining at the south end.



Photo No: 06

Location: Downstream, looking north.

Description: Gabion mat baskets are missing and damage.

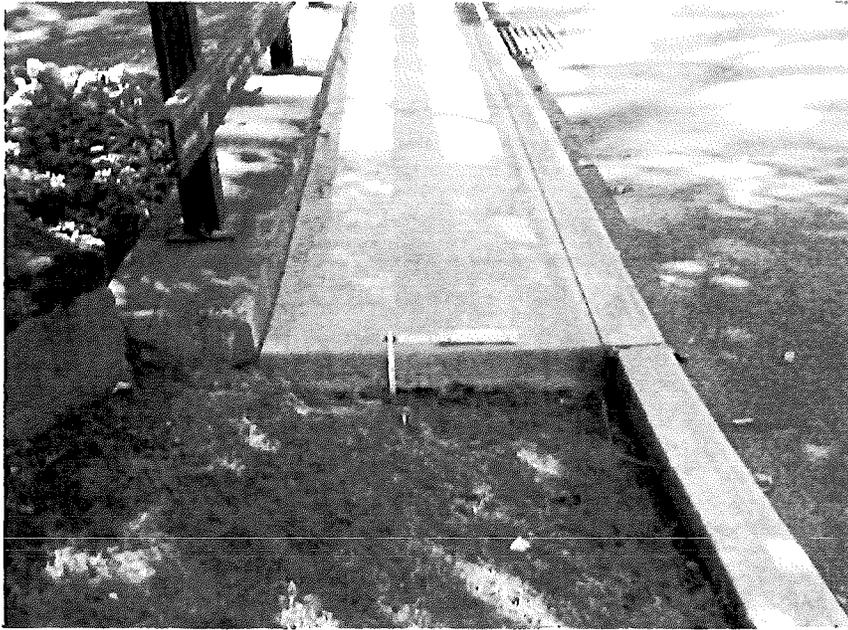


Photo No: 07

Location: North sidewalk, looking east.

Description: Five inches exposed at the sidewalk termination

BOROUGH OF HILLSDALE
RESOLUTION 15264

**RESOLUTION PROVIDING FOR THE INSERTION OF ANY SPECIAL ITEM OF REVENUE IN
THE BUDGET OF ANY COUNTY OR MUNICIPALITY PURSUANT TO N.J.S.A. 40a4-87
(CHAPTER 159), P.L. 1948**

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount, and

SECTION 1

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hillsdale, in the County of Bergen, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2015 in the sum of \$2,015.49 which item is now available as revenue from the New Jersey Division of Criminal Justice.

SPECIAL ITEM OF REVENUE OFF-SET WITH APPROPRIATIONS
Body Armor Fund - NJ - \$2,015.49

Pursuant to the provisions of the statute; and

SECTION 2

BE IT FURTHER RESOLVED, the like sum of \$2,015.49 be and the same is hereby appropriated under the caption of:

OPERATIONS EXCLUDED FROM "CAPS"
PUBLIC AND PRIVATE PROGRAMS OFF-SET BY REVENUE
Body Armor Fund - NJ - \$2,015.49

SECTION 3

BE IT FURTHER RESOLVED, the above is the result of funds due to the Borough of Hillsdale, from the New Jersey Alcohol Education and Rehabilitation Fund, which were not available at the time of the adoption of the 2015 budget.

NOW BE IT RESOLVED, that the Borough Clerk forward two certified copies of this resolution to the Director of Local Government Services for approval.

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeGise, Jason							
DeRosa, Anthony							
Looes, Chrisoula							
Meyerson, Lawrence							
Pizzella, Frank							
Ruocco, John							
Arnowitz, Max							

Adopted: December 8, 2015

Attest: _____

Susan Witkowski
Municipal Clerk

Max Arnowitz
Mayor

**BOROUGH OF HILLSDALE
RESOLUTION 15265**

**RESOLUTION PROVIDING FOR THE INSERTION OF ANY SPECIAL ITEM OF REVENUE IN
THE BUDGET OF ANY COUNTY OR MUNICIPALITY PURSUANT TO N.J.S.A. 40a4-87
(CHAPTER 159), P.L. 1948**

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount, and

SECTION 1

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hillsdale, in the County of Bergen, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2015 in the sum of \$4,500 which item is now available as revenue from the Department of Housing and Urban Development.

SPECIAL ITEM OF REVENUE OFF-SET WITH APPROPRIATIONS
Community Development Block Grant - Senior Activities - \$4,500

Pursuant to the provisions of the statute; and

SECTION 2

BE IT FURTHER RESOLVED, the like sum of \$4,500 be and the same is hereby appropriated under the caption of:

OPERATIONS EXCLUDED FROM "CAPS"
PUBLIC AND PRIVATE PROGRAMS OFF-SET BY REVENUE
Community Development Block Grant - Senior Activities - \$4,500

SECTION 3

BE IT FURTHER RESOLVED, the above is the result of funds due to the Borough of Hillsdale, from the Department of Housing and Urban Development, that were not available at the time of the adoption of the 2015 budget.

NOW BE IT RESOLVED, that the Borough Clerk forward two certified copies of this resolution to the Director of Local Government Services for approval.

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeGise, Jason							
DeRosa, Anthony							
Looes, Chrisoula							
Meyerson, Lawrence							
Pizzella, Frank							
Ruocco, John							
Arnowitz, Max							

Adopted: December 8, 2015

Attest: _____
Susan Witkowski
Municipal Clerk

Max Arnowitz
Mayor

BOROUGH OF HILLSDALE
RESOLUTION 15266

**RESOLUTION PROVIDING FOR THE INSERTION OF ANY SPECIAL ITEM OF REVENUE IN
THE BUDGET OF ANY COUNTY OR MUNICIPALITY PURSUANT TO N.J.S.A. 40a4-87
(CHAPTER 159), P.L. 1948**

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount, and

SECTION 1

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hillsdale, in the County of Bergen, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2015 in the sum of \$5,000 which item is now available as revenue from the Division of Highway Traffic Safety.

SPECIAL ITEM OF REVENUE OFF-SET WITH APPROPRIATIONS
Distracted Driver Grant - \$5,000

Pursuant to the provisions of the statute; and

SECTION 2

BE IT FURTHER RESOLVED, the like sum of \$5,000 be and the same is hereby appropriated under the caption of:

OPERATIONS EXCLUDED FROM "CAPS"
PUBLIC AND PRIVATE PROGRAMS OFF-SET BY REVENUE
Distracted Driver Grant - \$5,000

SECTION 3

BE IT FURTHER RESOLVED, the above is the result of funds due to the Borough of Hillsdale, from the Division of Highway Traffic Safety, that were not available at the time of the adoption of the 2015 budget.

NOW BE IT RESOLVED, that the Borough Clerk forward two certified copies of this resolution to the Director of Local Government Services for approval.

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeGise, Jason							
DeRosa, Anthony							
Looes, Chrisoula							
Meyerson, Lawrence							
Pizzella, Frank							
Ruocco, John							
Arnowitz, Max							

Adopted: December 8, 2015

Attest: _____
Susan Witkowski
Municipal Clerk

Max Arnowitz
Mayor



ATTN: MetroPCS Decom Project
3617 131st Ave. SE
Bellevue, WA 98006

SENT VIA: UPS

RECEIVED

July 8, 2015

Borough of Hillsdale
380 Hillsdale Ave
Hillsdale, NJ 07642

JUL 10 2015

Initial: 

RE: Termination of Communications Site Lease Agreement (Temporary) dated on or about September 22, 2011, as the same may have been amended from time to time ("Agreement") by and between the Borough of Hillsdale, New Jersey and MetroPCS New York, LLC, a Delaware limited liability company ("MetroPCS")

Site Address: 371 Washington Ave., Hillsdale, NJ
Site ID: NY5613
Lease ID: NY5613

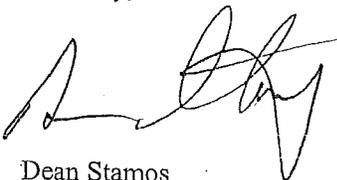
To Whom It May Concern,

The previous Termination of Occupancy sent on or about February 16, 2015, attached for your reference, is hereby rescinded and replaced with this notice. This letter is written notice that MetroPCS, or the applicable affiliate of MetroPCS, is terminating the above-referenced Agreement pursuant to Section 8 of the Agreement. The Agreement will therefore terminate at 11:59 pm on October 31, 2015.

MetroPCS requests the return of any security deposit or other funds previously paid to you or any predecessor landlord. All refunds should be mailed to the address set forth above. MetroPCS will and expects that each party will execute any further documentation reasonably requested to evidence the termination of the Agreement, including, but not limited to a release of any bonds or other form of security and release of memorandum of lease.

MetroPCS highly values the relationship that was established with you. We would like the opportunity to contact you in the future should our network or business requirements change. Should you have any questions or need additional information, please send an email to MetroPCSDecom2@T-Mobile.com referencing the Site ID and Lease ID noted above in your email subject line, and a representative of the decommission team will contact you.

Sincerely,



Dean Stamos
Leasing Specialist

**BOROUGH OF HILLSDALE
RESOLUTION 15268**

**ACCEPTING THE BID AND AWARDING THE CONTRACT FOR
ONE (1) NEW 4-WHEEL DRIVE ARTICULATED WHEEL LOADER
CONTRACT #2015-105**

WHEREAS, on October 16, 2015, the Borough of Hillsdale received bids for One (1) New 4-Wheel Drive Articulated Wheel Loader – Contract # 2015-105; and

WHEREAS, Groff Tractor New Jersey LLC, 551 North Harding Highway, Vineland, NJ 08360, was the lowest responsive and responsible bidder for Contract #2015-105, in a required contract amount of \$143,990.00, lump sum including the trade-in of the Borough's existing Case 621 in as-is condition; and

WHEREAS, the funds needed to for this contract have been certified by the Chief Financial Officer.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hillsdale, in the County of Bergen, New Jersey that the bid submitted by Groff Tractor New Jersey LLC, 551 North Harding Highway, Vineland, NJ 08360 for Contract 2015-105, be accepted and it be awarded the contract, in a required contract amount of \$143,990.00, lump sum including the trade-in of the Borough's exiting Case 621 loader in as-is condition.

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeGise, Jason							
DeRosa, Anthony							
Looes, Chrisoula							
Meyerson, Lawrence							
Pizzella, Frank							
Ruocco, John							
Arnowitz, Max							

Adopted: December 8, 2015

Attest: _____
Susan Witkowski
Municipal Clerk

Max Arnowitz
Mayor



Borough of Hillsdale
380 Hillsdale Avenue Hillsdale, New Jersey 07642-2794
201-666-4800 ~ Fax 201-358-5092 ~ www.hillsdalenj.org
380 Hillsdale Avenue Hillsdale, New Jersey 07642-2794

Matthew Cavallo, MPA, QPA, RMC
Qualified Purchasing Agent
mcavallo@hillsdalenj.org

MEMORANDUM

DATE: December 4, 2015

TO: Susan Witkowski, Borough Clerk/Administrator
Mayor & Council

FROM: Matthew Cavallo, Qualified Purchasing Agent

SUBJECT: Contract # 2015-105 One (1) New 4-Wheel Drive Articulated Wheel Loader
Bid Date: Friday, October 15, 2015

It is the recommendation of this Department that the above captioned contract be awarded to the lowest responsive and responsible bidder, Groff Tractor New Jersey, LLC in the required contract amount of \$143,990 including the trade-in of the Borough's existing Case 621 Loader.

Three proposals were submitted out of which two were rejected as they did not conform to the specifications. There is no State or cooperative contracts for these services that fit the specific needs of the Borough. The Borough Attorney has reviewed this proposal, and this recommendation meets with his approval.

This contract shall be chargeable at such time as a certification of available funds is made by the Chief Financial Officer upon receipt of a properly executed purchase order.



Borough of Hillsdale

380 Hillsdale Avenue ~ Hillsdale, New Jersey 07642-2794
201-666-4800 ~ Fax 201-358-5002 ~ www.hillsdalenj.org

*Matthew Cavallo, MPA, QPA, RMC
Qualified Purchasing Agent
mcavallo@hillsdalenj.org*

December 4, 2015

SENT VIA REGULAR MAIL

Mr. Jeffrey Merle
Foley Incorporated
855 Centennial Avenue
Piscataway, NJ 08855

Mr. Merle:

Thank you for your recent submission for the above referenced contract. However, after reviewing the bid documents you submitted, I have determined that your submission does not meet the specifications and must be rejected. Specifically, your specifications call for a hydrostatic transmission and a Z-bar, which our specifications do not call for.

Enclosed please find your original Bid Bond, which is being returned to you.

Please be guided accordingly.

Sincerely,


Matthew Cavallo, MPA, RMC, QPA
Qualified Purchasing Agent

Enclosure

CC: Mark Madaio, Borough Attorney
Susan Witkowski, Borough Administrator/Clerk



Borough of Hillsdale

380 Hillsdale Avenue ~ Hillsdale, New Jersey 07642-2794
201-666-4800 ~ Fax 201-358-5002 ~ www.hillsdalenj.org

*Matthew Cavallo, MPA, QPA, RMC
Qualified Purchasing Agent
mcavallo@hillsdalenj.org*

December 4, 2015

SENT VIA REGULAR MAIL

Mr. Bob Skinner
Jesco, Inc
118 St. Nicholas Avenue
South Plainfield, NJ 07080

Mr. Skinner:

Thank you for your recent submission for the above referenced contract. However, after reviewing the bid documents you submitted, I have determined that your submission does not meet the specifications and must be rejected. Specifically the size of the machine, which was noted as one of your many exceptions.

Enclosed please find your original Bid Bond, which is being returned to you.

Please be guided accordingly.

Sincerely

Matthew Cavallo, MPA, RMC, QPA
Qualified Purchasing Agent

Enclosure

CC: Mark Madaio, Borough Attorney
Susan Witkowski, Borough Administrator/Clerk

**BOROUGH OF HILLSDALE
RESOLUTION 15269**

**RESOLUTION AUTHORIZING THE EXECUTION OF AN INTERLOCAL AGREEMENT
FOR STREET SWEEPING SERVICES BY AND BETWEEN THE BOROUGH OF HILLSDALE
AND THE BOROUGH OF PARAMUS**

WHEREAS, the Borough of Hillsdale and the Borough of Paramus seek to enter into an Interlocal Agreement wherein the Borough of Paramus will provide street sweeping services for the Borough of Hillsdale three (3) times annually; and,

WHEREAS, both of the parties to such Agreement are authorized by law to enter into an agreement with one another to provide jointly for any lawful service to and for the residents of the respective municipalities pursuant to the provisions of the "Interlocal Services Act" N.J.S.A. 40:8A-1 et seq.; and,

WHEREAS, the governing bodies of the Borough of Hillsdale and the Borough of Paramus recognize that the implementation of an Interlocal Agreement to provide street sweeping services is in the best interest of the taxpayers of the respective municipalities.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Hillsdale hereby authorize the execution of an Interlocal Services Agreement with the Borough of Paramus for a period of one (1) year.

BE IT FURTHER RESOLVED that the Agreement shall commence on January 1, 2016 and end on December 31, 2016.

BE IT FURTHER RESOLVED that the cost of same shall be per street sweeping Four Thousand Five Hundred Dollars (\$4,500.00) for a total annual cost of Thirteen Thousand Five Hundred Dollars (\$13,500.00). The proposed price is based on a total of One Hundred Ten (110) miles of roadway sweeping. Price also includes removal of all sweeper dumpings.

BE IT FURTHER RESOLVED that the cost of street sweeping services for special events with a maximum of five (5) miles of roadway for one (1) time sweep at a cost of \$400.00.

BE IT FURTHER RESOLVED that the Agreement shall take effect upon the execution of same and adoption of Resolutions by both parties as provided by law

BE IT FURTHER RESOLVED that a copy of the Agreement be maintained on file and open to public inspection at the office of the Borough Clerk.

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeGise, Jason							
DeRosa, Anthony							
Looes, Chrisoula							
Meyerson, Lawrence							
Pizzella, Frank							
Ruocco, John							
Arnowitz, Max							

Adopted: July 7, 2015

Attest: _____
Susan Witkowski
Municipal Clerk

Max Arnowitz
Mayor

QUOTE

BOROUGH OF PARAMUS

1 Jockish Square
Paramus, NJ 07652
Phone 201-265-2100 ext. 3100 Fax 201-261-5886

DATE: November 4, 2015
INVOICE # 11.4.15
FOR: Street sweeping

Bill To:

Ms. Susan Witkowski
Municipal Clerk
Borough of Hillsdale
371 Washington Ave.
Hillsdale, NJ 07642

DESCRIPTION	AMOUNT
Street sweeping services all roads - for one time sweeping Total cost includes removal of sweeper dumpings	\$4,500.00
Street sweeping services for special events maximum 5 miles of roadway for 1 time sweep	\$400.00
TOTAL	

Make all checks payable to: Borough of Paramus, Department of Public Works
1 Jockish Square
Paramus, NJ 07652
Attn: **Guy Picone**

If you have any questions concerning this invoice, contact Guy Picone at 201-265-2100 ext 3100

**BOROUGH OF HILLSDALE
RESOLUTION 15270**

WHEREAS, the Collective Bargaining Agreement between the Borough of Hillsdale (“Hillsdale”) and the Hillsdale Crossing Guards Association (the “Association”) expired on December 31, 2014; and

WHEREAS, Hillsdale and the Association engaged in ongoing negotiations to discuss and agree upon the terms and conditions of a successor Agreement; and

WHEREAS, Hillsdale and the Association agreed upon the terms of a successor Agreement for the term January 1, 2015 through December 31, 2018, the terms of which were set forth in a Memorandum of Understanding (“MOU”) dated November 2015; and

WHEREAS, Hillsdale and the Association each executed such MOU; and

WHEREAS Hillsdale wishes to memorialize and ratify its approval of the MOU.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hillsdale that the Memorandum of Understanding as between the Borough of Hillsdale and the Hillsdale Crossing Guards Association for the term January 1, 2015 through December 31, 2018, be and hereby is **RATIFIED** and **APPROVED**; and

BE IT FURTHER RESOLVED that the Mayor, the Borough Administrator and the Borough Labor Attorney are authorized to take all appropriate actions so as to implement this Resolution.

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeGise, Jason							
DeRosa, Anthony							
Looes, Chrisoula							
Meyerson, Lawrence							
Pizzella, Frank							
Ruocco, John							
Arnowitz, Max							

Adopted: December 8, 2015

Attest: _____
Susan Witkowski
Municipal Clerk

Max Arnowitz
Mayor

**BOROUGH OF HILLSDALE
RESOLUTION 15271**

WHEREAS, the Collective Bargaining Agreement between the Borough of Hillsdale (“Hillsdale”) and the Hillsdale Department of Public Works (the “DPW”) Local 125 expired on December 31, 2014; and

WHEREAS, Hillsdale and the DPW have engaged in ongoing negotiations to discuss and agree upon the terms and conditions of a successor Agreement; and

WHEREAS, Hillsdale and the DPW have agreed upon the terms of a successor Agreement for the term January 1, 2015 through December 31, 2018, the terms of which are set forth in a Memorandum of Understanding; and

WHEREAS, Hillsdale wishes to memorialize its approval of the Memorandum of Understanding.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hillsdale that the Memorandum of Understanding as between the Borough of Hillsdale and the Hillsdale Department of Public Works, Local #125 for the term January 1, 2015 through December 31, 2018, be and hereby is **APPROVED**; and

BE IT FURTHER RESOLVED that the Mayor, the Borough Administrator and the Borough Labor Attorney are authorized to take all appropriate actions so as to implement this Resolution.

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeGise, Jason							
DeRosa, Anthony							
Looes, Chrisoula							
Meyerson, Lawrence							
Pizzella, Frank							
Ruocco, John							
Arnowitz, Max							

Adopted: December 8, 2015

Attest: _____
Susan Witkowski
Municipal Clerk

Max Arnowitz
Mayor

BOROUGH OF HILLSDALE
RESOLUTION 15272

WHEREAS, the Collective Bargaining Agreement between the Borough of Hillsdale (“Hillsdale”) and UPSEU/Hillsdale White Collar Unit (the “Union”) expired on December 31, 2014; and

WHEREAS, Hillsdale and the Union have engaged in ongoing negotiations to discuss and agree upon the terms and conditions of a successor Agreement; and

WHEREAS, Hillsdale and the Union have agreed upon the terms of a successor Agreement for the term January 1, 2015 through December 31, 2018, the terms of which are set forth in a Memorandum of Agreement; and

WHEREAS, Hillsdale wishes to memorialize its approval of the Memorandum of Agreement.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hillsdale that the Memorandum of Agreement as between the Borough of Hillsdale and UPSEU/Hillsdale White Collar Unit, for the term January 1, 2015 through December 31, 2018, be and hereby is **APPROVED**; and

BE IT FURTHER RESOLVED that the Mayor, the Borough Administrator and the Borough Labor Attorney are authorized to take all appropriate actions so as to implement this Resolution.

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeGise, Jason							
DeRosa, Anthony							
Looes, Chrisoula							
Meyerson, Lawrence							
Pizzella, Frank							
Ruocco, John							
Arnowitz, Max							

Adopted: December 8, 2015

Attest: _____
Susan Witkowski
Municipal Clerk

Max Arnowitz
Mayor

**BOROUGH OF HILLSDALE
RESOLUTION 15275**

**GOVERNOR'S COUNCIL ON ALCOHOLISM AND DRUG ABUSE
FISCAL GRANT CYCLE JULY 2014-JUNE 2019**

WHEREAS, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

WHEREAS, the Borough Council of the Borough of Hillsdale, County of Bergen, State of New Jersey Recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and

WHEREAS, the Borough Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and

WHEREAS, the Borough Council has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Bergen;

NOW, THEREFORE, BE IT REOLSVED by the Borough of Hillsdale, County of Bergen, State of New Jersey hereby recognizes the following:

1. The Borough Council does hereby authorize submission of a strategic plan for the Hillsdale Municipal Alliance grant for fiscal year 2017 in the amount of:

DEDR	\$9,876.00
Cash Match	\$2,469.00
In-Kind	\$7,404.00

2. The Borough Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeGise, Jason							
DeRosa, Anthony							
Looes, Chrisoula							
Meyerson, Lawrence							
Pizzella, Frank							
Ruocco, John							
Arnowitz, Max							

Adopted: December 8, 2015

Attest: _____

Susan Witkowski
Municipal Clerk

Max Arnowitz
Mayor

Governor's Council on Alcoholism and Drug Abuse
Fiscal Grant Cycle July 2014-June 2019

FOR COUNTY USE ONLY	
Approved:	_____ YES _____ NO
Date:	_____

FORM 1A

STRATEGIC PLAN FOR FUNDING MUNICIPAL ALLIANCES

Grant Year: July 2017

APPLICANT MUNICIPALITY/IES Hillsdale	COUNTY: Bergen
ALLIANCE NAME: Hillsdale Municipal Alliance	ALLIANCE WEBSITE:
ALLIANCE STREET ADDRESS: 380 Hillsdale Ave TOWN: Hillsdale	STATE: NJ ZIP: 07642
TELEPHONE: 201-358-4796	FAX:
ALLIANCE CHAIRPERSON: Rose Baurle STREET ADDRESS: 380 Hillsdale Ave TOWN: Hillsdale STATE: NJ ZIP: 07642	ALLIANCE COORDINATOR: STREET ADDRESS: TOWN: STATE: ZIP:
DATE OF RESOLUTION AUTHORIZING THE STRATEGIC PLAN (MM/DD/YYYY):	

A) Alliance DEDR Allocation	\$9,876.00
B) Cash Match (must be 25% of DEDR Allocation)	\$2,469.00
C) In-Kind Match (must be 75% of the DEDR Allocation)	\$7,404.00
TOTAL ALLIANCE BUDGET (add A + B + C)	\$19,749.00

*MUNICIPALITY

NAME/MAYOR

SIGNATURE

*MUNICIPALITY

NAME/TITLE OF GOVERNING
BODY REPRESENTATIVE

SIGNATURE

*MUNICIPALITY

NAME/TITLE OF GOVERNING
BODY REPRESENTATIVE

SIGNATURE

ALLIANCE CHAIRPERSON

SIGNATURE

DATE

*** If a municipality is part of a consortium, a signature and resolution is required from all participating municipalities entering into the agreement. Signatures hereby accept all components of this grant including membership terms, Statement of Assurances and Fiscal Requirements.**

BOROUGH OF HILLSDALE
RESOLUTION 15277

**DESIGNATING TIME AND PLACE OF
2016 COUNCIL MEETINGS**

BE IT RESOLVED, by the Borough Council that the first and second Tuesday of each month, except for July and August when there will be one meeting per month, in the Municipal Building Council Chambers, 380 Hillsdale Avenue, Hillsdale, NJ, at the hour of 7:30 P.M. be designated as the time and place of Council meetings for the year 2016; and

BE IT FURTHER RESOLVED, that the Sine Die meeting has been set for January 3, 2016 at 12:30 p.m. and Reorganization Meeting at 1:00 p.m.; and

NOW, BE IT RESOLVED, by the Borough Council in compliance with the provisions of the Open Public Meeting Act (N.J.S.A. 10:4-6 Et Seq.) that:

Section 1. Except as provided by Chapter 4, Section 10:4-12B, all meetings of the Council shall be open to the public at all times.

Section 2. At every meeting, the public may actively participate during the time designated for that purpose in the order of business and the Council may take formal action.

Section 3. The meetings of the Council shall be held on the dates and times set forth in the scheduled annexed hereto and made a part hereof.

Section 4. Within seven (7) days following the adoption of this resolution, a copy shall be posted on a bulletin board accessible to the public at all business hours at or near the entrance to the Council's meeting room and shall remain so posted until replaced with a duly adopted resolution setting forth any revision thereof. A copy shall be mailed or sent by electronic means to two (2) official newspapers.

Section 5. Upon receipt by the Borough Clerk of a written request setting forth the name and address of the person making the request, the Clerk shall send to such person by regular mail, or by electronic means, between the date of such request and December 31st next ensuing, a copy of the meeting schedule referred to in section 3.

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeGise, Jason							
DeRosa, Anthony							
Looes, Chrisoula							
Meyerson, Lawrence							
Pizzella, Frank							
Ruocco, John							
Arnowitz, Max							

Adopted: December 8, 2015

Susan Witkowski
Municipal Clerk

Max Arnowitz
Mayor

The following is the 2016 list of meeting dates as approved by the Hillsdale Municipal Council at their regular meeting of December 8, 2015. Council meetings are held on the first and second Tuesday of each month at 7:30 pm, unless otherwise noted. Meetings are held in the Council Chambers of the Municipal Building, located at 380 Hillsdale Avenue, Hillsdale, New Jersey. There is the option to take action at every meeting.

2016 COUNCIL MEETINGS

January	3 rd Sine Die Meeting 12:30 p.m.
	3 rd Reorganization 1:00 p.m.
	19 th
February	2 nd
	9 th
March	1 st
	8 th
April	5 th
	12 th
May	3 rd
	10 th
June	8 th Wednesday
	14 th
July	5 th
August	9 th
September	6 th
	13 th
October	4 th
	11 th
November	2 nd Wednesday
	8 th
December	6 th
	13 th

PROPOSED MEETING 2016 Calendar

Meeting dates first and second Tuesdays
Holidays

January 2016

Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

February 2016

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29					

March 2016

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

April 2016

Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

May 2016

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

June 2016

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

July 2016

Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

August 2016

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

September 2016

Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

October 2016

Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

November 2016

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

December 2016

Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

BOROUGH OF HILLSDALE
RESOLUTION 15278

RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT BETWEEN THE BOROUGH OF HILLSDALE AND THE BOROUGH OF WOODCLIFF LAKE FOR THE SHARED USE OF THE SENIOR TRANSPORTATION VAN IN BOROUGH OF WOODCLIFF LAKE

WHEREAS, *N.J.S.A. 40A:65-1 et seq.*, the “Uniformed Shared Services and Consolidation Act,” authorizes contracts between municipalities for the sharing of services within their respective jurisdictions; and

WHEREAS, the governing bodies of the Boroughs of Hillsdale and Woodcliff Lake deem it to be in the best interests of the people in their respective communities to enter into such an agreement for the sharing the use of the Senior Transportation Van.

NOW, THEREFORE, BE IT RESOLVED BY THE BOROUGH OF HILLSDALE, Bergen County, New Jersey, pursuant to the provisions of *N.J.S.A. 40A:65-1 et seq.*, that the Borough Administrator is hereby authorized to negotiate an agreement and the Mayor is hereby authorized to execute, and the Borough Clerk to attest, to a Shared Services Agreement between the Borough of Woodcliff Lake and the Borough of Hillsdale, for the sharing of services of the use of the Senior Transportation Van, of a form approved by the Borough Attorney, a copy of which shall be on file in the office of the Borough Clerk, and available for public inspection.

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeGise, Jason							
DeRosa, Anthony							
Looes, Chrisoula							
Meyerson, Lawrence							
Pizzella, Frank							
Ruocco, John							
Arnowitz, Max							

Adopted: December 8, 2015

Attest: _____
Susan Witkowski
Municipal Clerk

Max Arnowitz
Mayor

BOROUGH OF HILLSDALE
RESOLUTION 15273

PAYMENT OF BILLS

BE IT RESOLVED, by the Borough Council of the Borough of Hillsdale that the following bills in the sum of \$3,547,039.99 as authorized by the Department Head and approved by a Council member liaison, be paid; and that the Mayor, Clerk and Chief Financial Officer be and they are hereby authorized and directed to issue warrants in payment of same.

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeGise, Jason							
DeRosa, Anthony							
Looes, Chrisoula							
Meyerson, Lawrence							
Pizzella, Frank							
Ruocco, John							
Arnowitz, Max							

Adopted: December 8, 2015

Attest: _____
Susan Witkowski
Municipal Clerk

Max Arnowitz
Mayor

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
Continued					
TRUST MANUAL	TRUST MANUAL	CHECKING			
Checking Account Totals			<u>Amount Paid</u>	<u>Amount Void</u>	
		<u>Paid</u>	<u>Void</u>		
	Checks:	2	23,328.32	0.00	
	Direct Deposit:	0	0.00	0.00	
	Total:	2	23,328.32	0.00	
Report Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	168	7	3,547,039.99	39,827.68
	Direct Deposit:	0	0	0.00	0.00
	Total:	168	7	3,547,039.99	39,827.68

Range of Checking Accts: First to Last Range of Check Dates: 11/11/15 to 12/08/15
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
AGENCY	AGENCY				
1130	11/19/15	17PBA BOROUGH OF HILLSDALE PBA	1,080.00		7693
1131	11/19/15	17TEA TEAMSTERS LOCAL 945	400.00		7693
1132	11/19/15	17UPS UNITED PUBLIC SER EMP UNION	270.40		7693
1133	11/19/15	17AFL AFLAC	887.82		7693
1134	11/19/15	17VIS VISION SERVICE PLAN	320.40		7693
2585	11/19/15	17VIS VISION SERVICE PLAN	33.36		7692

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	6	0	2,991.98	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	6	0	2,991.98	0.00

ANIMAL TRUST	ANIMAL TRUST			
1414	12/08/15	SNJ01 SNJ-DEPT OF HEALTH	476.40	7709

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	1	0	476.40	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	476.40	0.00

CAPITAL	CAPITAL			
1878	12/08/15	FIR11 FF1 PROFESSIONAL SAFETY	39,827.68	12/08/15 VOID 7710
1879	12/08/15	MPH01 MPH INDUSTRIES, INC.	778.00	7710
1880	12/08/15	NEG01 NEGLIA ENGINEERING ASSOCIATES	9,500.00	7710
1881	12/08/15	WIN03 WINNER FORD, INC	25,788.00	7710
1882	12/08/15	AAA03 AAA EMERGENCY SUPPLY CO., INC.	5,709.48	7721
1883	12/08/15	NEG01 NEGLIA ENGINEERING ASSOCIATES	825.00	7722
1884	12/08/15	FIR11 FF1 PROFESSIONAL SAFETY	37,427.68	7725

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	6	1	80,028.16	39,827.68
Direct Deposit:	0	0	0.00	0.00
Total:	6	1	80,028.16	39,827.68

COAH	COAH/HOUSING TRUST FUND			
1010	12/08/15	BAN06 BANISCH ASSOCIATES, INC	50.00	7711
1011	12/08/15	GIT01 GITTLEMAN, MUHLSTOCK &	1,695.00	7711
1012	12/08/15	MAD05 MADAIO, MARK D, ESQ	598.50	7711
1013	12/08/15	MAS10 MASER CONSULTING PA CORP	1,864.64	7711
1014	12/08/15	PHI02 PHILLIPS PREISS GRYGIEL LLC	1,522.50	7711

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	5	0	5,730.64	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	5	0	5,730.64	0.00

CURRENT	CURRENT			
25611	11/12/15	CMS01 CMS MEDICARE INSURANCE	2,504.00	7687
25612	11/12/15	UNI02 UNITED WATER NEW JERSEY (REG)	15,677.88	7688
25613	11/12/15	PSE01 PSE&G (REGULAR)	12,271.13	7689

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
CURRENT	CURRENT	Continued			
25614	11/16/15	RIC09 RICOH USA INC	105.00		7690
25615	11/16/15	RIC09 RICOH USA INC	105.00		7691
25616	11/19/15	UNU01 UNUM LIFE INS CO OF AMERICA	138.60		7694
25617	11/20/15	UNI02 UNITED WATER NEW JERSEY (REG)	2,110.30		7700
25618	11/23/15	DEE04 DEER PARK DIRECT INC.	62.73		7701
25619	11/30/15	HIL02 HILLSDALE BOARD OF EDUCATION	1,682,424.00		7703
25620	12/08/15	AGL01 AGL WELDING SUPPLY CO., INC.	48.95		7715
25621	12/08/15	AMA02 AMANJ C/O LEE ANN RUSS, CTA	60.00		7715
25622	12/08/15	AME06 AMERICAN WEAR CORP	478.80		7715
25623	12/08/15	AME19 AMERICAN HOSE & HYDRAULICS	1,702.67		7715
25624	12/08/15	AUT04 AUTOMATIC SUPPRESSION & ALARM	4,630.00		7715
25625	12/08/15	AUTH03 AUTHORINET CONSULTING, LLC	4,338.09		7715
25626	12/08/15	BAN05 BANC OF AMERICA PUBLIC CAPITAL	4,371.58		7715
25627	12/08/15	BAS04 BASSETT FLOWERS & GIFTS INC.	40.55		7715
25628	12/08/15	BER11 BERGEN COUNTY UTILITIES	18,254.22		7715
25629	12/08/15	BER66 ERIC M BERNSTEIN & ASSOC LLC	4,393.80		7715
25630	12/08/15	BIG02 BIG DADDY'S PIZZA	98.00		7715
25631	12/08/15	BOR05 BOROUGH OF WESTWOOD	2,866.54		7715
25632	12/08/15	BOR18 BOROUGH OF HILLSDALE AGENCY	118,478.38		7715
25633	12/08/15	CAM02 CAMBRIA AUTMOTIVE COMPS INC	54.30		7715
25634	12/08/15	CHU02 CHURCH OF ST. JOHN THE BAPTIST	200.00		7715
25635	12/08/15	CLE01 CLEAN AIR COMPANY, INC	1,784.00		7715
25636	12/08/15	COM21 COMPUTER SQUARE, INC	1,602.00		7715
25637	12/08/15	DE01 D & E UNIFORMS	550.95		7715
25638	12/08/15	DEE04 DEER PARK DIRECT INC.	27.88		7715
25639	12/08/15	DUR01 DURIE LAWN MOWER & EQUIP CORP	324.25		7715
25640	12/08/15	DUR05 DURIE LAWNMOWER CORP.	17.00		7715
25641	12/08/15	ELE03 ELEVATOR MAINTENANCE CORP.	280.00		7715
25642	12/08/15	ENV07 ENVIRONMENTAL RENEWAL LLC	1,890.00		7715
25643	12/08/15	EXC01 EXCEL DISTRIBUTORS	665.35		7715
25644	12/08/15	EXC02 EXCELLENT BUILDING SERV CORP	4,732.00		7715
25645	12/08/15	FEN01 FENKART, DOUGLAS R, MD	600.00		7715
25646	12/08/15	FIR11 FF1 PROFESSIONAL SAFETY	57.53		7715
25647	12/08/15	FRA02 FRANKLIN ELECTRIC	546.00		7715
25648	12/08/15	FUT02 FUTURE SANITATION	30,992.91		7715
25649	12/08/15	GIT01 GITTLEMAN, MUHLSTOCK &	5,130.00		7715
25650	12/08/15	GOO07 GOOSETOWN ENTERPRISES, INC	63.00		7715
25651	12/08/15	GOV04 GOVERNANCE/FISCAL AFFAIRS, LLC	250.00		7715
25652	12/08/15	GRA02 GRAINGER INDUSTRIAL SUPP, INC	559.35		7715
25653	12/08/15	GRO06 GROFF TRACTOR NEW JERSEY LLC	588.93		7715
25654	12/08/15	HAN01 HANLON, MARIE	301.10		7715
25655	12/08/15	HIL10 HILLSDALE BOARD OF ED (OTHER)	371.07		7715
25656	12/08/15	HOL01 HOLY TRINITY EPISCOPAL CHURCH	450.00		7715
25657	12/08/15	HUD01 HUDSON TIRE EXCHANGE INC	843.04		7715
25658	12/08/15	KIP01 KIPINIAK, ANNA	100.00		7715
25659	12/08/15	LAC01 LACEY, JENNIFER	115.00		7715
25660	12/08/15	LED01 LEDDY, FRANCIS J. JR	400.00		7715
25661	12/08/15	MAD05 MADAIO, MARK D, ESQ	4,328.25		7715
25662	12/08/15	MAR01 MARSALA HARDWARE, INC.	0.00	12/08/15 VOID	0
25663	12/08/15	MAR01 MARSALA HARDWARE, INC.	266.88		7715
25664	12/08/15	MIK02 MIKULSKI, FRANK	2,163.00		7715
25665	12/08/15	MON07 MONMOUTH TELECOM, INC.	1,556.97		7715

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
CURRENT	CURRENT	Continued			
25666	12/08/15	MPH01 MPH INDUSTRIES, INC.	1,908.00		7715
25667	12/08/15	MUN06 MUNICIPAL RECORD SERVICE, INC.	267.00		7715
25668	12/08/15	MUR03 MURRAY CONSULTING LLC	950.00		7715
25669	12/08/15	NAT07 NATURES CHOICE CORP.	4,051.05		7715
25670	12/08/15	NEG01 NEGLIA ENGINEERING ASSOCIATES	3,929.26		7715
25671	12/08/15	NFP02 NFPA	165.00		7715
25672	12/08/15	NJ08 NJS LEAGUE OF MUNICIPALITIES	270.00		7715
25673	12/08/15	NJD05 NJ DIV OF PENSIONS & BENEFITS	137.99		7715
25674	12/08/15	NOR01 N. JERSEY MEDIA(ACCT#1101697)	348.38		7715
25675	12/08/15	PA01 P&A AUTO PARTS CORP	0.00	12/08/15 VOID	0
25676	12/08/15	PA01 P&A AUTO PARTS CORP	294.16		7715
25677	12/08/15	PAS06 PASCACK VALLEY MAYORS	255.65		7715
25678	12/08/15	PAS07 PASCACK VALLEY REGIONAL HIGH	880,297.98		7715
25679	12/08/15	PAS19 PASCACK VALLEY FIRE ASSN.	1,000.00		7715
25680	12/08/15	PAT04 PAT SCANLAN LANDSCAPING, INC	5,273.13		7715
25681	12/08/15	PEG01 PEGASUS LIGHTING INC	827.60		7715
25682	12/08/15	QUI01 QUILL CORPORATION	48.98		7715
25683	12/08/15	RES02 RESTAURANT EQUIPMENT DEPOT LP	537.94		7715
25684	12/08/15	RIC01 RICCIARDI BROTHERS INC	584.82		7715
25685	12/08/15	RIC09 RICOH USA INC	408.65		7715
25686	12/08/15	RIV02 RIVER VALE TOWNSHIP OF	2,170.96		7715
25687	12/08/15	RUG01 RUGGED OUTFITTERS CORP	400.00		7715
25688	12/08/15	RUS01 RUSCON TRUCK SERVICE INC	148.07		7715
25689	12/08/15	SAF05 SAFETY VISION, LLC	311.45		7715
25690	12/08/15	SHI01 SHI INTERNATIONAL CORP	8,500.00		7715
25691	12/08/15	SIR01 SIRCHIE FINGERPRINT LAB. INC	71.11		7715
25692	12/08/15	STA05 STATE LINE FIRE & SAFETY INC	163.00		7715
25693	12/08/15	STA14 STAPLES BUSINESS ADVANTAGE	83.88		7715
25694	12/08/15	STA31 STATILE, CHRISTOPHER P.A. (REG)	1,739.03		7715
25695	12/08/15	STA40 STATE TREASURER	150.00		7715
25696	12/08/15	STA45 STAPLES, INC (STATE CONTRACT)	51.49		7715
25697	12/08/15	STE01 STEWART, DAVID M.D.	135.00		7715
25698	12/08/15	SWI02 SWIFTREACH NETWORKS INC	600.00		7715
25699	12/08/15	TCT01 TCTA OF BERGEN COUNTY	55.00		7715
25700	12/08/15	THO03 THOMPSON REUTERS	92.50		7715
25701	12/08/15	TIM01 TIMBER TREE SERVICE	3,050.00		7715
25702	12/08/15	TIM02 TIM ENNIS	115.00		7715
25703	12/08/15	TJP01 AATJ TERMITE&PEST CONTROL INC	250.00		7715
25704	12/08/15	TRU01 TRUGREEN CHEMLAWN, INC.	104.00		7715
25705	12/08/15	UNI02 UNITED WATER NEW JERSEY (REG)	15,677.88		7715
25706	12/08/15	VER03 VERIZON	335.56		7715
25707	12/08/15	WAT04 WATCH GUARD VIDEO	5,162.00		7715
25708	12/08/15	WBM01 WB MASON CO., INC.	1,063.51		7715
25709	12/08/15	WES08 WESTERN PEST SERVICES INC	237.00		7715
25710	12/08/15	WIN03 WINNER FORD, INC	25,788.00		7715
25711	12/08/15	WIS02 WISS & BOUREGY, P.C.	1,729.00		7715
25712	12/08/15	AUTH03 AUTHORINET CONSULTING, LLC	100.65		7716
25713	12/08/15	JOH18 JOHN H STAMLER POLICE ACAD INC	150.00		7717
25714	12/08/15	VER VERIZON WIRELESS (LAPTOPS)	237.12		7718
25715	12/08/15	VER02 VERIZON WIRELESS (CELL PHONE)	398.64		7718
25716	12/08/15	AAA03 AAA EMERGENCY SUPPLY CO., INC.	6,894.52		7720
25717	12/08/15	NEG01 NEGLIA ENGINEERING ASSOCIATES	53.89		7723
25718	12/08/15	CHI02 CHICKEN DELIGHT, INC	45.00		7724

Check # Check Date Vendor Amount Paid Reconciled/Void Ref Num

CURRENT	CURRENT	Continued			
Checking Account Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	106	2	2,914,589.83	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	106	2	2,914,589.83	0.00

CURRENT MANUAL	CURRENT MANUAL CHECKING			
184	11/19/15	MUN05	MUNICIPAL PAYROLL ACCOUNT	286,305.18 7696
185	12/01/15	MUN05	MUNICIPAL PAYROLL ACCOUNT	187,349.36 7705

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	2	0	473,654.54	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	2	0	473,654.54	0.00

ESCROW	ESCROW				
3015	12/08/15	BOW02	BOWMAN CONSULTING GROUP LTD	7,947.50	7714
3016	12/08/15	FRA08	FRAME IT YOURSELF	177.80	7714
3017	12/08/15	GIT01	GITTLEMAN, MUHLSTOCK &	0.00	12/08/15 VOID 0
3018	12/08/15	GIT01	GITTLEMAN, MUHLSTOCK &	0.00	12/08/15 VOID 0
3019	12/08/15	GIT01	GITTLEMAN, MUHLSTOCK &	4,442.42	7714
3020	12/08/15	GLE06	GLENDAL PARADE STORE, LLC	373.00	7714
3021	12/08/15	GRE18	GREENE CONSTRUCTION	51.25	7714
3022	12/08/15	MET09	T-MOBILE USA, METRO PCS	9,036.82	7714
3023	12/08/15	NEG02	NEGLIA ENGINEERING (ESCROW)	0.00	12/08/15 VOID 0
3024	12/08/15	NEG02	NEGLIA ENGINEERING (ESCROW)	2,356.21	7714
3025	12/08/15	STA10	STATILE, CHRISTOPHER, PA. (OTHER)	0.00	12/08/15 VOID 0
3026	12/08/15	STA10	STATILE, CHRISTOPHER, PA. (OTHER)	1,130.00	7714
3027	12/08/15	WAL10	WALL SHIELDS LLC	2,950.00	7714

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	9	4	28,465.00	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	9	4	28,465.00	0.00

PUBLIC ASSIST2	PUBLIC ASSISTANCE		
2409	12/01/15	SON02	875.00 7704
2410	12/01/15	BER63	850.00 7704
2411	12/01/15	PRA02	210.00 7704
2412	12/01/15	KER03	231.00 7704
2413	12/01/15	CAR34	210.00 7704
2414	12/01/15	CAM14	147.00 7704
2415	12/01/15	MAR30	224.00 7704
2416	12/01/15	ZHU01	210.00 7704
2417	12/01/15	ALI01	210.00 7704
2418	12/01/15	CHA17	210.00 7704
2419	12/01/15	SIC02	210.00 7704
2420	12/01/15	GUO02	210.00 7704
2421	12/01/15	PSE07	185.87 7704
2422	12/01/15	REI13	210.00 7704

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PUBLIC ASSIST2 PUBLIC ASSISTANCE Continued					
Checking Account Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	14	0	4,192.87	0.00
	Direct Deposit:	<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>
	Total:	14	0	4,192.87	0.00
RECREATION RECREATION TRUST					
3483	12/08/15	COL07 COLEMAN, MARGARET V.	13.05		7713
3484	12/08/15	CRO03 CROWN TROPHY RIVER EDGE, INC	97.72		7713
3485	12/08/15	HIL10 HILLSDALE BOARD OF ED (OTHER)	3,000.00		7713
3486	12/08/15	OLS01 OLSON, ROBERT E.; ET AL	80.00		7713
Checking Account Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	4	0	3,190.77	0.00
	Direct Deposit:	<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>
	Total:	4	0	3,190.77	0.00
RECREATION MAN RECREATION TRUST MANUAL					
145	11/19/15	REC03 RECREATION PAYROLL	909.54		7698
146	12/01/15	REC03 RECREATION PAYROLL	909.54		7707
Checking Account Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	2	0	1,819.08	0.00
	Direct Deposit:	<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>
	Total:	2	0	1,819.08	0.00
STONYBROOK STONYBROOK OPERATING					
5381	11/19/15	UNU01 UNUM LIFE INS CO OF AMERICA	4.20		7695
5382	11/23/15	DEE05 DEER PARK DIRECT INC - STNYBRK	2.97		7702
5383	12/08/15	AUTH03 AUTHORINET CONSULTING, LLC	856.56		7712
5384	12/08/15	BOR18 BOROUGH OF HILLSDALE AGENCY	954.25		7712
5385	12/08/15	MON07 MONMOUTH TELECOM, INC.	86.24		7712
5386	12/08/15	NOR01 N. JERSEY MEDIA(ACCT#1101697)	43.77		7712
5387	12/08/15	PAT04 PAT SCANLAN LANDSCAPING, INC	1,106.25		7712
5388	12/08/15	TRU01 TRUGREEN CHEMLAWN, INC.	1,495.00		7712
5389	12/08/15	VER02 VERIZON WIRELESS (CELL PHONE)	49.19		7719
Checking Account Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	9	0	4,598.43	0.00
	Direct Deposit:	<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>
	Total:	9	0	4,598.43	0.00
STONYBROOK MANU STONYBROOK MANUAL CHECKING					
178	11/19/15	STO03 STONYBROOK PAYROLL	1,987.38		7697
179	12/01/15	STO03 STONYBROOK PAYROLL	1,986.59		7706
Checking Account Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	2	0	3,973.97	0.00
	Direct Deposit:	<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>
	Total:	2	0	3,973.97	0.00
TRUST MANUAL TRUST MANUAL CHECKING					
179	11/19/15	POL05 POLICE-OT TRUST PAYROLL	11,031.30		7699
180	12/01/15	POL05 POLICE-OT TRUST PAYROLL	12,297.02		7708

**BOROUGH OF HILLSDALE
RESOLUTION 15274**

AUTHORIZING TRANSFER OF 2015 BUDGET APPROPRIATIONS

WHEREAS N.J.S.A.40A:4-58 permits transfers among Budget Appropriations during the last two months of the fiscal year and first three months of the preceding year,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hillsdale that the Finance Department is hereby authorized to make the following transfers among the 2015 Budget Appropriations:

OPERATIONS "WITHIN CAP"	<u>FROM</u>	<u>TO</u>
5-01-21-185-020 Zoning Services O/E	16,000	
5-01-26-305-029 Garbage & Trash O/E	4,200	
5-01-20-120-501 Clerk O/E		16,000
5-01-28-370-420 Senior Citizens Services O/E		4,000
5-01-23-210-000 Fire Department S/W		<u>200</u>
TOTAL	18,800	18,800

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeGise, Jason							
DeRosa, Anthony							
Looes, Chrisoula							
Meyerson, Lawrence							
Pizzella, Frank							
Ruocco, John							
Arnowitz, Max							

Adopted: December 8, 2015

Attest: _____
Susan Witkowski
Municipal Clerk

Max Arnowitz
Mayor

**BOROUGH OF HILLSDALE
RESOLUTION 15276**

**TO PROVIDE FOR A MEETING NOT OPEN TO THE PUBLIC IN
ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN
PUBLIC MEETINGS ACT N.J.S.A. 10:4-12**

WHEREAS, the Borough Council of the Borough of Hillsdale is subject to certain requirements of the Open Public Meetings Act N.J.S.A. 10:4-6 et seq; and

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12 provides that an Executive Session not open to the public may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Borough Council of the Borough of Hillsdale to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12(b) and designated below:

- (1) Matters required by law to be confidential.
- (2) Matters where the release of information would impair the right to receive funds.
- (3) Matters involving individual privacy.
- (4) Matters relating to collective *-non-unions*
- (5) Matters relating to the purchase, lease or acquisition of real property or the investment of public funds.
- (6) Matters relating to public safety and property.
- (7) Matters relating to litigation, negotiations and the attorney-client privilege –*SOBER litigation; shared services WCL*
- (8) Matters relating to the employment relationship
- (9) Matters relating to the potential imposition of a penalty.

NOW, THEREFORE BE IT RESOLVED, by the Council of the Borough of Hillsdale assembled in public session this date that an Executive Session closed to the public be and the same is hereby authorized for discussion of matters relating to the specified items designated above. It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Borough Council that the public interest will no longer be served by such confidentiality.

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeGise, Jason							
DeRosa, Anthony							
Looes, Chrisoula							
Meyerson, Lawrence							
Pizzella, Frank							
Ruocco, John							
Arnowitz, Max							

Adopted: December 8, 2015

Attest: _____

Susan Witkowski
Municipal Clerk

Max Arnowitz
Mayor