



## Hillsdale Volunteer Fire Department

380 Hillsdale Avenue, Hillsdale, New Jersey 07642

Phone # 201-358-5050 - Fax # 201-722-4714

10/3/14

RECEIVED

NOV - 4 2014

Initial: *JW*

Sue Witkowski  
Boro Clerk  
Hillsdale Boro Hall  
Hillsdale Ave.  
Hillsdale, NJ. 07642

Sue,

Enclosed, find a cadet application for Mr. Jeffery Wertheim of 85 Baylor Ave. Hillsdale. The Board of Fire Officers approved him at their meeting of 10/24/14. Please forward his app to the mayor and council for approval and swearing in. Please advise me of the swearing in date.

Thanks,

Bill Becker, Board Clerk



## Hillsdale Volunteer Fire Department

380 Hillsdale Avenue, Hillsdale, New Jersey 07642

Phone # 201-358-5050 - Fax # 201-722-4714

11/29/14

RECEIVED

DEC -1 2014

Sue Witkowski, Boro Clerk

Initial: 

Sue, please include John Looes to be sworn in on the 12/9 as well as Jeff Wertheim. John has been approved by the board as a member of the Cadet Co. at the 11/24 Meeting.

Thank you,



Bill Becker, Board Clerk



**ENGINEER'S REPORT  
BOROUGH OF HILLSDALE  
DECEMBER 2, 2014  
DATE OF REPORT: NOVEMBER 24, 2014**

Joseph E. Neglia, PE, PP, PLS  
CEO, Chairman of the Board  
Michael J. Neglia, PE, PP, PLS  
President

Gregory Polyniak, PE, PP  
Michael F. Berliner  
Thomas R. Solfaro, PE, CME  
Daniel Kaufman, PE, PP  
Brian Intindola, PE  
Joann Signa

Civil Engineering  
Municipal Engineering  
Landscape Architecture  
Traffic Engineering  
Planning  
Land Surveying  
Construction Management

34 Park Avenue  
PO Box 426  
Lyndhurst, NJ 07071  
Tel: 201.939.8805  
Fax: 201.939.0846  
www.negliaengineering.com

**1. FUNDING / GRANTING OPPORTUNITIES (YEAR 2014)**

Per the request of the Borough, Neglia Engineering Associates has researched funding / grant application programs available to the Borough based on the current assets and infrastructure to-date. A list of the potential applications available to the Borough and the anticipated submission dates, as revised, are provided below for review and consideration for planned improvements within the community.

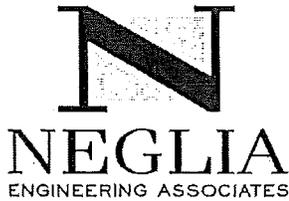
FUNDING / GRANT PROGRAM SUBMISSION DATES		
Fund / Grant Name	Anticipated Project Resolution Date	Anticipated Submission Date
<b>Federal</b>		
Safe Routes to Schools (SRTS)	Obtained	Submitted June 27, 2014
Community Development Block Grant (CDBG)	November 2014	December 5, 2014
Hazard Mitigation Assistance (HMA)		
Hazard Mitigation Grant Program (HMGP)	After Major Disaster	After Major Disaster
Pre-Disaster Mitigation (PDM)	June 2015	July 2015
Flood Mitigation Assistance (FMA)	June 2015	July 2015
Public Assistance (PA)	After Disaster & State of Emergency Declared	After Disaster & State of Emergency Declared
<b>State</b>		
Municipal Aid - 2015	Obtained	Submitted September 29, 2014
County Aid	-	No Submission
Local Aid Infrastructure	-	No Submission
Bikeways	-	No Submission
Safe Streets to Transit (SSTT)	-	No Submission
Transit Village	-	No Submission
Local Bridges, Future Needs	-	No Submission
Green Acres / Blue Acres Funding	June 2015	July 2015
<b>County</b>		
Open Space, Recreation, Farmland & Historic Preservation	Obtained	Submitted October 31, 2014
Municipal Park Improvement	-	No Submission
200 Club Funding	Quarterly	Quarterly

**2. ITEMIZED LIST AND STATUS OF SUBMITTED GRANTS (YR 2013-14)**

Per the request of the Borough, Neglia Engineering Associates prepared an itemized list of grant applications that this office prepared and submitted to regulatory agencies for consideration in the year 2013-2014. They are as follows:

ITEMIZED LIST AND STATUS OF SUBMITTED GRANTS			
Grant	Date Submitted	Anticipated Decision	Review Status
Bergen County Open Space	8/26/2013	June 2014	Awarded -
NJDOT Discretionary Aid (Kent Rd.)	8/20/2013	March 2014	Awarded <sup>#</sup>
NJDOT Discretionary Aid (Baylor Ave.)	8/20/2013	March 2014	Awarded <sup>#</sup>
NJDOT Local Aid Infrastructure Fund (Saddlewood Dr.)	9/19/2013	June 2014	Awarded <sup>^</sup>
NJDOT Safe Routes to Schools (SRTS)	8/27/2014	Early 2015	Under Review
NJDOT Municipal Aid - 2015 (Saddlewood Dr.)	9/29/2014	Middle 2015	Under Review
Bergen County Historic Preservation Trust Fund 2014 - Hillsdale Train Station	10/31/2014	Spring-Summer 2015	Under Review
Bergen County Community Development Block Grant FY 2015 - Hillsdale Train Station Restrooms	To Be Submitted on 12/5/14	Summer-Fall 2015	To Be Submitted

<sup>#</sup> NJDOT confirmed the award of \$250,000 in funding on March 21, 2014 per our conversation with Richard Loveless, NJDOT Local Aid Office.  
<sup>^</sup> NJDOT confirmed the award of \$149,000 in funding on May 6, 2014 per NJDOT News release.  
 ~ Bergen County Open Space Trust Fund confirmed the award of \$40,787.00 in funding on June 25 2014 per emailed letter.



3. **VETERAN'S PARK IMPROVEMENTS (BERGEN COUNTY OPEN SPACE 2013)**

Per correspondence received from the Bergen County Open Space Trust Fund funding for the Veteran's Park Paver Patio & Walkway & Lighting project was awarded in the amount of \$40,787.00. This fund grant award has an expiration date of December 4, 2015. Project construction must be completed by this date. Neglia Engineering Associates understands that the Borough anticipated bonding for this project in 2015.

4. **NJDOT MUNICIPAL AID GRANT (SADDLEWOOD DRIVE) & NJDOT DISCRETIONARY AID GRANT (KENT ROAD AND BAYLOR AVENUE)**

The NJDOT Discretionary Aid application funding for Kent Road and Baylor Avenue improvements were awarded in the amount of \$250,000. Per correspondence received from the NJDOT, the NJDOT Local Aid Infrastructure Fund application funding for the Saddlewood Drive improvements was awarded in the amount of \$149,000.

A formal request to combine the projects and their funding was submitted to NJDOT on July 23, 2014 to obtain more competitive bidding on the overall project. The NJDOT approved the request on July 23, 2014 via a written letter submitted by Richard Loveless, Supervising Engineer.

A resolution of award and a recommendation letter was submitted to the Borough on September 4, 2014, recommending that the contract be awarded to AJM Contractors, Inc. for the bid amount of Three Hundred Forty-Two Thousand Two Hundred Ninety Dollars and Thirty Cents (\$342,290.30) (which represents the Base Bid A, Base Bid B, Alternate Bid '#1', and Alternate Bid '#2').

A "Notice to Proceed" was submitted to the contractor on October 17, 2014.

The contractor has completed the reconstruction of the roadway drainage inlets with Type "N" Eco Safe Curb Pieces and Bicycle Safe Grates on Kent Road, Baylor Avenue and Saddlewood Drive. The contractor will commence work on the reconstruction of curb on the aforementioned roadways after the Thanksgiving Holiday, weather permitting.

5. **HILLSDALE MUNICIPAL LANDFILL – METHANE GAS SURVEY & GROUNDWATER MONITORING**

As directed by the Borough of Hillsdale, Neglia Engineering Associates submitted a solicitation for quotes to perform methane gas testing at Centennial Field as required by the NJDEP Closure Plan Approval in August 2014.

Two quotes were received for the methane gas testing. Neglia Engineering Associates prepared and submitted a recommendation letter on August 20, 2014 to award the project to Partner Engineering and Science, Inc. for the amount of \$3,000.00. The Borough awarded the project in September 2014. Resident notices were distributed by the Borough to resident properties and properties in close proximity of testing prior to any testing.

Two quotes were received for groundwater monitoring. Neglia Engineering Associates prepared and submitted a recommendation letter on August 29, 2014 to award the project to Aqua Pro-Tech Laboratories for the amount of \$3,600.00. The Borough awarded the project in September 2014. The groundwater testing occurred on October 8, 2014.

Partner Engineering and Science, Inc. submitted a final report detailing the investigation and results of the methane gas survey on October 17, 2014. The report findings identified elevated methane levels that were



found around the existing restroom building. The Borough was notified by NEA the same day.

Partner Engineering recommended to immediately prohibit smoking and all open flames from in and around the building, obtain one indoor air sample from the building's office space, obtain two sub-slab vapor samples from beneath the building, delineate each of the four "hits" around the building perimeter to determine the lateral extent of the shallow methane. Based upon Partner Engineering's recommendation, NEA requested a confirmation from Partner that same day if the building should be closed to the public. Partners recommended that the office doors be open when occupied, as well as, the bathroom window and vents. NEA recommended that the building be closed due to the lack of control regarding that same day.

A proposal was submitted by Partners Engineering on October 20, 2014 for the additional recommended testing and authorized by the Borough of Hillsdale on the same day. Based upon obtaining additional information from previous records of the landfill, and contact with the NJDEP, Partner Engineering submitted a revised proposal on October 27, 2014 that was approved by the Borough. We await receipt of the final report as it relates to the additional methane monitoring.

Neglia Engineering Associates submitted to the NJDEP Bureau of Solid Waste Permitting, Division of Solid and Hazard Waste, a methane gas migration survey report (prepared by Partner Engineering and Science, Inc. dated October 17, 2014), a NJPDES – DGW Exceedance Report for Sanitary Landfills form (prepared by NEA dated October 8, 2014) and a groundwater sampling analytical results for the four monitoring wells and stream locations (prepared by Aqua Pro-Tech Laboratories dated October 8, 2014) as required by the NJDEP Landfill Closure Approval for the Hillsdale Landfill on November 14, 2014. The NJDEP Section Chief stated that the materials will be reviewed. If additional action is required, the NJDEP will contact the Borough.

Neglia Engineering Associates solicited firms for the semi-annual groundwater monitoring and the quarterly methane study. Responses are due on the close of business on November 26, 2014. We will issue a potential recommendation letter in early December.

**6. HILLSDALE RAILROAD STATION PROJECT (BERGEN COUNTY HISTORIC PRESERVATION TRUST FUND 2014)**

Based upon the Borough's direction, Neglia Engineering Associates prepared documents in pursuit of grant funding for improvements to the Hillsdale Railroad Station located at Broadway and Hillsdale Avenue. A Declaration of Intent to Apply was submitted on August 1, 2014 and an updated letter was submitted on October 9, 2014 due to additional structural damage that was sustained since the initial submittal. An endorsing resolution was adopted on October 7, 2014.

To be eligible for a grant, the applicant shall, as part of the application, show evidence of matching funds in hand or demonstrate clearly the ability to match the grant requested. Therefore, the Borough of Hillsdale certified that the bonding capacity is available in the amount of \$200,000 for the estimated required improvements.

The Borough shall note that the New Jersey Historic Preservation Office (HPO) must review all funded projects for compliance with the *Secretary of the Interior's Standards* and a copy of the authorization letter supplied to the Historic Preservation Advisory Board (HPAB). Although not specifically required, a HPO authorization letter prior to the submittal to Bergen County Historic Preservation Trust Fund is recommended to confirm compliance with said standards. However, this authorization can be obtained prior to bidding for the project. In addition, the HPAB must approve all professionals, contractors, and craftspersons that are to perform work on the project. This is to ensure that they have had successful experience with projects involving



historic properties and that their work conforms to the Secretary of the Interior's *Standards*.

Neglia Engineering Associates obtained a proposal on October 16, 2014 from a qualified architect for historical improvements for submittal to Bergen County. These materials were included as part of the grant submission.

All work on projects funded through this program must begin within two years of the date of the award of the grant by the Bergen County Board of Chosen Freeholders and be completed within three years of the award. Work on the project must be completed in accordance with the project schedule established in the grant agreement. The tentative decision and recommendation of funding award by the Board of Chosen Freeholders will take place during Spring-Summer 2015.

Neglia Engineering Associates submitted an application to Bergen County Open Space on October 31, 2014 without the required signature from NJ Transit. On November 21, 2014, Neglia Engineering Associates submitted the application signature sheet with the necessary NJ Transit signature.

7. **BERGEN COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT**

Neglia Engineering Associates understands that the Borough intends to pursue grant funding for ADA restroom accessibility improvements within the Hillsdale Railroad Station located at Broadway and Hillsdale Avenue.

An endorsing resolution will be submitted to the Borough on November 24, 2014 for adoption during the December 2, 2014 Mayor and Council Meeting. Neglia Engineering Associates submitted an information request to the Borough on November 18, 2014. This requested information is required for the submittal of the application.

Neglia Engineering Associates will submit the grant application on or prior to the December 5, 2014 deadline.

On November 24, 2014, the Borough requested confirmation of eligibility for the repair / reconstruction of an existing elevator at the Hillsdale Library. As per Angela Drake, Bergen County Community Development, repairs of any kind are not eligible for Community Development Block Grants. Additionally, new elevators are not eligible within the Pascack Valley Region based on the current by-laws. The reason elevators are not eligible is due to their cost as they relate to the overall available monies for the Pascack Valley Region.

Respectfully submitted,  
Neglia Engineering Associates

A handwritten signature in black ink, appearing to read 'Gregory Polyniak', written over a white background.

Gregory Polyniak, P.E., P.P., C.M.E.  
For the Borough Engineer  
Borough of Hillsdale

Respectfully submitted,  
Neglia Engineering Associates

A handwritten signature in black ink, appearing to read 'David Juzmeski', written over a white background.

David Juzmeski, P.E., P.P.  
For the Borough Engineer  
Borough of Hillsdale

Hillsdale Fire Dept.  
 Chiefs Report

REF	DATE	INCIDENT	DISP	RTRN	TOT TIME	PRSNL	LOCATION	TYPE	DESC/NATURE	TOT MIN
1	10/4/2014	192	17:25	18:20	55	19	20 Sycamore St	Street	Down Power line	1045
2	10/5/2014	193	9:42	9:55	13	20	218 Everdell Ave	Residential	Oven Fire3	260
3	10/8/2014	195	11:23	11:43	20	18	321 Broadway	Commercial	Water Flow Alarm	360
4	10/11/2014	196	0:17	0:50	33	156	Center & Grand WW	MA	Car Fire	5148
5	10/12/2014	197	13:33	14:06	33	23	30 Riverside Dr	Residential	Natural Gas Leak	759
6	10/15/2014	198	10:10	10:29	19	13	156 Knickerbocker Ave	Residential	Furnace Problem	247
7	10/17/2014	199	18:44	20:25	41	22	120 Magnolia Ave. Field	School	Landing Zone	902
8		200	23:57	2:25	148	17	381 Washington Ave.	Parking lot	Fuel Leak	2516
9	10/18/2014	201	18:02	18:22	20	18	240 Legion Pl	Commercial	Cooking Smoke	360
10	10/24/2014	202	23:09	23:35	26	20	45 Pasack Rd	Group home	Activated alarm	520
11	10/26/2014	203	9:47	9:55	8	18	349 Hillsdale Ave	Commercial	Activated alarm	144
12	10/26/2014	204	10:38	11:10	32	22	55 Stever Ave.	Residential	Natural Gas Leak	704
13	10/28/2014	205	13:01	13:20	19	9	460 Hillsdale Ave	School	Fire Drill not called in	171
14	10/31/2014	206	18:57	19:35	38	30	84 Standish Rd	Residential	Boiler system Failure	1140
15										0
16										0
17										0
18										0
19										0
20										0
21										0
22										0
23										0
24										0
25										0
26										0
27										0
28										0
29										0
		Average per call			505	405				14276
					TRAINING					237.9333
	10/6/2014	194	18:54	23:00	246	18	Bergenfield Training Center		Live Burn Drill	4428
										0
										0
										0
										4428
										73.8
										18704
										311.7333

# Hillsdale Board of Health

380 Hillsdale Avenue, Hillsdale, NJ 07642  
201/666-4800, ext. 1525 FAX 201/358-5002  
Website: [www.Hillsdalenj.org](http://www.Hillsdalenj.org)

## ACTIVITIES FOR THE MONTH OF NOVEMBER, 2014

<u>VITAL STATISTICS</u>	<u>MONTH</u>	<u>YEAR TO DATE</u>
Births for the month of Oct., 2014*	Males 3	31
	Females 2	18
Deaths for the month of Nov., 2014	Males 1	24
	Females 3	34
Marriages/Civil Unions:*	0	
Transcripts:	19	

\*Actual totals are recorded one month later because of delay in reports.

Respectfully submitted,



Sarah Jeune  
Deputy Registrar

# Hillsdale Board of Health

380 Hillsdale Avenue, Hillsdale, NJ 07642  
201/666-4800, ext. 1525 FAX 201/358-5002  
Website: [www.Hillsdalenj.org](http://www.Hillsdalenj.org)

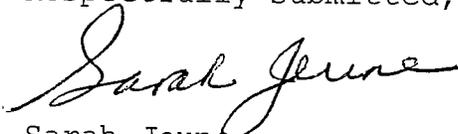
December 2, 2014

The Honorable Mayor and Council:

The following is the result of the monies received by the Board of Health for the month of November, 2014

CHC Fees:	\$	410.00
Marriage Licenses:	\$	6.00
Transcripts	\$	105.00
Food Licenses	\$	5500.00
Misc.	\$	275.00
Mayors Fee	\$	75.00
Total:	\$	<u>6371.00</u>

Respectfully submitted,



Sarah Jeune  
Board of Health Secretary  
Deputy Registrar

# RECREATION/STONYBROOK REPORT

## December 2014

### Recreation:

Seniors– Next Luncheon, December 17<sup>th</sup>, at St. John's Parish Center, this lunch will be catered by Le Pores Italian Market. November Luncheon went great, 83 people lunch was catered by Wilkes Deli.

Sports– Men's Basketball, Youth Basketball and Wrestling started. Girls Volleyball stars in December.

Tree Lighting: Tomorrow December 3<sup>rd</sup>, at 7pm. Fire Department will be bringing our special guest. Starbucks will supply coffee and hot chocolate.

Camp: A BIG thank you to Jim Pfeifer again who played a HUGE part in getting us the school. PVHS will accommodate us for the talent show the last day of camp. Still need space for the older kids for rain days, will reach out to Pascack Bible Church and other local halls for space.

### Fingerprinting:

Still working with the sports associations getting coaches fingerprinted and having all files for code of conduct, concussion training, lightning and Rutgers certification. The cost is paid for by each coach the fee is \$26.00

Field 's and Field Houses: All field are closed for the season and all field houses and sprinklers are winterized. All port-a-john's were picked up last week.

### Welcome Committee:

Packets have been hand delivered new residents approximately 70 packets in total. A list is given to me monthly from the building dept.

of the new residents. Great packet full of Town information and flyers from local businesses once we get the Chamber started this packet will grow and Residents will get the benefits.

Stonybrook:

Emergency appropriation money in the amount of \$45,000 will be transferred to finish paying the bills for the 2014 season. The entire club is winterized and closed for the season. The Commission and I are working on new marketing strategies for the 2015 season. I am working on getting prices for repairs and items for 2015 season. Phoenix Aquatic swim team wants to pay for a dome on Stonybrook new competition pool, at no cost to the club. We are considering all different ways and options to increase revenue.

I am working on the new contract for pool opening and closing for 2015/2016. Once I completed the packet, I will give it to Neglia for review and to put together the bid packet.

Kiddie Pool Renovation: Commission is working on trying to resolve this matter with the contract in the most cost effective way.

Office Addition – Canceled at this time, funds transferred (\$185,000) to the borough.

Respectfully submitted,

Patty Hughes – Director

**Susan Witkowski**

---

**From:** [REDACTED]  
**Sent:** Monday, November 24, 2014 5:35 PM  
**To:** Susan Witkowski  
**Subject:** FW: EC Resignation

Sue put this resignation on the next agenda for acceptance.

*Max L. Arnowitz*

276 Washington Ave

Hillsdale, NJ 07642

H: 201-666-3143

CONFIDENTIALITY NOTICE

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**From:** [REDACTED]  
**To:** [REDACTED]  
**Subject:** EC Resignation  
**Date:** Mon, 24 Nov 2014 15:06:00 +0000

Mayor:

I want to thank you for the support you have shown me in the past with regard to my appointment and re-appointment to the Environmental Commission. However, the time that I devote to my family, my work and my seat on the Planning Board leaves me time for nothing else. That said, it is with deep regret that I must resign from the Environmental Commission, effective immediately.

Sincerely,

Laura Calabria

*Dawn Timpanaro*  
104 Stockton Street  
Hillsdale, NJ 07642

RECEIVED

DEC -4 2014

Initial

*DT*

December 4, 2014

Patty Hughes  
Recreation Director  
Borough of Hillsdale  
Hillsdale Avenue  
Hillsdale, NJ 07642

Dear Patty:

Please accept my letter of resignation as a member of the Hillsdale Recreation Commission effective today, December 4, 2014.

I have enjoyed my experiences over the past several years with the commission and was fortunate to work alongside you, as well as the many members that volunteered their time and efforts to make our town have wonderful programs.

Enjoy your holidays!

Sincerely,

*Dawn Timpanaro*

Dawn Timpanaro

CC: John Corring

CC: Chris Looes

**George A. Kritzler**

275 Pascack Road, Hillsdale, New Jersey 07642

Tel. 201-664-6370

November 5, 2014

Borough of Hillsdale  
380 Hillsdale Avenue  
Hillsdale, NJ 07642

NOV 5 2014

Re: Bamboo Ordinance

I read with disappointment that the Hillsdale Mayor and Council voted down unanimously the proposed ordinance to control the planting and removal of bamboo. I wrote letters to my neighbor Mr. & Mrs. Paul Gross (and also to the Borough of Hillsdale) to request that the bamboo on their property be removed as it has spread to my property. Since I wrote that letter the bamboo has propagated not only to my property but to my other neighbor's property, the Nugent family, which is north of my property.

Since that Council meeting in August there have not been any additional meetings that have satisfactorily addressed the bamboo problem. I see that Mr. Henry Hecht has the same problem since he moved into his home and property last year with bamboo now invading his property. In my case I did not have bamboo on my property until basically this year and I have lived in my home and have paid taxes since 1963, which is 51 years ago. The bamboo has been an issue only since the Grosses bought and own the house and property at 271 Pascack Road. Incidentally, I have never received a reply to my letter to the Gross family who now reside in Florida.

I cannot agree with the attitude of Ms. Lisa Schoelles who say, in effect, ignore the bamboo problem because it would cost too much money to remove the bamboo roots. Well to ignore the condition is not going to lessen the problem and the removal cost is not going to go down. She is right in that the roots must be physically removed in order to stop the bamboo growth and propagation.

In my letter to the Borough of Hillsdale I included literature that detailed the invasive properties of bamboo. It also mentioned that ordinances have been passed in some areas of Connecticut to outlaw bamboo. Have any attempts been made by any of the member of the Council to determine how these ordinances have been accomplished?

If the Mayor and Council continue to ignore the problem with no ordinance I feel as a taxpayer that the Borough of Hillsdale is liable and must use its back hoe to remove any existing bamboo or find another solution to this problem. Once this is accomplished it should be able to pass an ordinance to stop any further bamboo problems.

Sincerely,



Enclosures:

This copy of the Constitution and By-Laws is the current  
changed one to show changes of Board from 2014

## BY-LAWS, BOARD OF FIRE OFFICERS

### ARTICLE 1

#### Name and Purpose of the Board

Section 1 - The name of this organization shall be - The Board of Officers of the Hillsdale Fire Department

Section 2 - The purpose of this Board is to transact such business as may affect the operation and performance of the Hillsdale Fire Department.

### ARTICLE 2

#### MEMBERSHIP OF THE BOARD

Section 1 - The members of this Board shall consist of the Chief, Deputy Chief, Senior Captain, Captain, First Lieutenant, Second Lieutenant, Third Lieutenant, and Forth Lieutenant and the members of the Fire Committee (Fire Commissioners)

Section 2 - Any active member of the Fire Department who is serving or who has previously served as a member of this Board, or Clerk or Assistant Clerk of this Board may, upon request, and by consent of the Board, may become an Official Advisor; privileged to attend Board meetings and to speak, but not vote on any topic, issue or question.

Section 3 - Any firefighter appointed as Training Officer or as mechanic, for the current year, privileged to speak, but not vote on any topic, issue or question arising on the floor.

Section 4 - Active members of the Hillsdale Fire Department may attend all regular meetings of the Board of Fire Officers, but shall have no voice in the proceedings, except if called upon.

Section 5 - Members of the Fire Committee (Fire Commissioner(s)) may be privileged to speak but not vote on any topic, issue or question arising on the floor.

Article 3  
OFFICERS OF THE BOARD

Section 1 - The Officers of this Board shall consist of a President, a Vice President, and Clerk.

Section 2 - The Chief of the Fire Department, by virtue of his office, shall be President of the Board.

Section 3 - The Deputy Chief of the Fire Department, by virtue of his office, shall be Vice-President of the Board.

Section 4 - A - The Clerk shall be regularly elected by ballot at the annual meeting of the Board for re-organization.

B - Any active or past member of the Board, other than the present Chief, Deputy Chief or Fire Commissioner(s); and alternatively, any active fireman, shall be eligible to these offices of Clerk.

Article 4  
DUTIES OF THE OFFICERS OF THE BOARD

Section 1 - The President shall preside over all meetings. He will appoint all Committees, decide all questions, and enforce these by-laws. He will have veto power over any vote of the Board, to be exercised within ten days of said vote. Said veto may be overridden by a vote to the contrary of 6 of the remaining members of the Board. He will not be entitled to a vote except in case of a tie.

Section 2 - A - The Vice President, in the absence of the President, shall act as President. When so acting, the powers, duties and limitations of the President are imposed on him. At other times he shall have the privileges of any other member of the Board.

B - He shall be responsible for the inspection of each uniform owned by a member of the Department, in accordance with Article 13.

C - He shall be responsible for the securing of prices and procuring equipment under the Borough purchase order ordinance.

Section 3 - A- 1 - The Clerk shall keep a correct roll call of active members of the Board, and shall call same at the opening of all meetings.

2 - He shall keep a correct account of all proceedings of the Board.

3 - He shall keep on file all documents of the Board and attend to all of its correspondence.

4 - He shall advise all members of the Board of all special meetings.

5 - He shall deliver all records and files to his successor in office.

B - 1 - In a register especially provided for that purpose, he shall keep a record of the names of all members of the Department, the percentages of each member, the date of each member joining or leaving the Department and whether by resignation or otherwise.

2 - He shall keep a record of all badges and keys issued and the name of the holder.

C - In the absence of the Clerk, the President shall appoint a Clerk pro-tern.

Section 4 - Should it become necessary for the Board to act on any question, and the President or Vice President not be available to preside at the meeting, then the senior officer present will accede to the duties of President. Any decision of the Board will be made known to both the President and Vice-President as soon as they can be contacted. Should the President not be in agreement with the action taken, he may act as in Section 1 above.

#### Article 5

#### MEETINGS OF THE BOARD

Section 1 - Regular meetings of the Board shall be held monthly at a time and on a date to be determined at the annual meeting of the Board for reorganization. Five active Board members shall constitute a quorum for the transaction of all business.

Section 2 - A - The annual meeting of the Board for reorganization shall be held during the first week in January of each year, at a date to be fixed by the retiring President of the Board.

B - The Board may approve such Suggested Operating Guidelines, as they deem necessary for the proper performance of the Board and the Hillsdale Fire Department

Section 3 - A - Special meetings of the Board may be called by the President, upon demand of four active Board members, or when a Fire Commissioner deems necessary.

B - Twenty-four hours notice shall be given to each active Board member unless five active Board members decide the urgency of the meeting requires suspension of this requirement.

#### Article 6

#### ORGANIZATION OF THE DEPARTMENT

Section 1 - The Fire Officers of the Department shall be a Chief and a Deputy Chief, a Senior Captain, a Captain, and four Lieutenants.

Section 2 - A - The Chief shall have supervision of all operations of the Department at all times, in accordance with the provisions of the Fire Ordinance.

B - In his absence the Deputy Chief, or senior officer present, shall perform the duties and have the powers of the Chief.

Section 3 - A - The Captains shall supervise and direct the apparatus subject to the orders of the Chief and Deputy Chief.

B - In the absence of the Captains, their duties and powers devolve on the Lieutenants in the order of their rank.

Section 4 - In the absence of any officer, in the event of an alarm, fire or other emergency, the most recent qualified post Chief, or, if none present, the senior qualified regular member of the Fire Department, shall be in charge of the scene.

Section 5 - A - The duties of the Training Committee will be under the direction of the Board.

B - The Training Committee shall assist any officer or any firefighter in preparing for and arranging any regular or special training or drills for the Department.

C - They shall prepare and arrange any regular or special training or drills as directed by the Chief or Board Member.

Section 6 - For the purpose of conducting the business of a joint effort, the members of the Department shall meet at least once a month jointly in a Department Meeting at such times as they see fit. A set of by-laws shall be adopted by this joint effort, subject to the approval of the Board.

Section 7 - Each Company may make a report to the Board stating the condition of each Company and all requests for repairs or supplies. Blank forms will be furnished for this purpose and will be signed by the President or Secretary of respective Company. The report will be read at the monthly meeting of the Board.

## Article 7 ELECTION OF DEPARTMENT OFFICERS

Section 1 - A - The annual meeting for the election of Department officers shall be held on the night of the regular Department meeting in November of each year. The Department election coming first in the order of business.

B - Any member showing seventy-five (75) points earned for the previous 12 months shall be eligible to vote.

C - Elections are to be made by a majority vote of members present and eligible to vote.

Section 2 - A - The office of Chief shall be the first vote performed and so on through the remaining ranks of the Board.

B - The standing Chief shall lose his seniority after the second consecutive term as Chief.

C - Should the Chief be eligible for re-election and is re-elected, the incumbent Deputy Chief shall be eligible for re-election and so on through the remaining ranks of the Board.

Section 3 - A - If the Chief does not desire to run or is not re-elected, the Deputy Chief then becomes candidate for the office of Chief.

B - If the Deputy Chief is not elected to the office of Chief, he loses his seniority as in Section 5, below.

C - The Senior Captain shall then be eligible for election to the rank of Chief. Should he be rejected, the Captain then becomes eligible for election.

Section 4 - A - The candidate for office of the Deputy Chief will be the Senior Captain.

B - If he is not elected to the office of Deputy Chief, he loses his seniority as in Section 5, below, and the Captain becomes a candidate for that office. Should he in turn be rejected, then the Lieutenants in order of their seniority may become candidates.

Section 5 - Any officer who is not elected to higher office, or re-elected to his present office, or who does not wish to be voted upon, loses his seniority and will revert to the rank of firefighter. The next officer in line becomes eligible for election to higher office. If all officers are rejected, all lose their seniority, and nominations from the floor are in order.

## Article 8 MEMBERSHIP IN THE DEPARTMENT

Section 1 - Any resident of the State of New Jersey, having resided therein for a period of six months, at least the age of Eighteen, in good health, a citizen of the United States, or a legal resident, and of good moral character, shall be eligible to become a member of the Hillsdale Fire Department.

Section 2 - A - Two copies of an application in such form as approved by the New Jersey State Firemen's Association and subsequently approved by the governing body of the Borough of Hillsdale, together with one copy of a waiver permitting investigation into the applicants background shall be presented to the Board in writing. At their reorganization meeting in January, the Board will determine the standard operating procedure for an application during the ensuing year.

B - A certificate of birth or naturalization papers, or proof of legal residence must accompany all applications for membership.

C - A certificate of a physician approved by the Mayor and Council of the Borough of Hillsdale attesting to the candidate's physical fitness shall accompany the application.

Section 3 - A - A candidate meeting the requirements of Section 1 and 2 of this article may be received as a probationary member of this Department on favorable report of the Board.

B - The Fire Commissioner(s) shall submit the names of all probationary candidates approved by the Board to the Mayor and Council for their approval. On being approved by the Mayor and Council, the candidate shall sign the Oath of a Fireman in a book provided by the Borough Clerk within five days after receiving formal notice of such approval.

C - Each probationary member will be evaluated by the officer(s) as assigned by the Chief at regular intervals, with a final evaluation at the end of his twelve-month probationary period.

D - An affirmative evaluation will be forwarded to the Board with a recommendation for acceptance into membership.

E - A negative evaluation, which may come at any time during his probationary period, will be reported to the Board and to the applicant in writing, with the reasons for rejection.

F - 1 Any member so rejected, or who leaves the Fire Department for disciplinary reasons, shall not be permitted to submit a new application for membership until a period of 24 months has passed.

2 Any member resigning for personal reasons while in good standing, may submit an application for membership at any time.

Section 4 - The resignation, suspension, or expulsion of any member from the Department shall be passed on by the Board, and its action shall be final in all cases, subject to the approval of the Mayor and Council.

Section 5 - A - A new member is required to attend a Firefighter I course within one year of joining the Fire Department. Failure to comply will cause such member to be subject to dismissal. If there is just cause for such failure, the firefighter may present in writing his reasons to have his probationary period extended for a specific period, in order to meet this requirement.

B - This section may be waived if a new member, transferring from another fire company, has already attended Firefighter I or equivalent, as approved by the National Pro Board or State of New Jersey, and can display certificate(s) confirming such attendance.

Section 6 - A - Any member of this Department who has not signed the Oath of a Fireman in a book provided by the Borough Clerk on or before January 5th of any calendar year, shall be considered as not being a member of this Department, unless the member is on a leave of absence.

B - Any member returning from a leave of absence must sign the Oath of a Fireman not later than five days after the termination of the leave.

Section 7 - A new member who has joined the Department before age 21, will not become eligible to become an officer or qualified as a driver until age 21.

Section 8 - Membership in the Department will not conflict with secondary school attendance of any firefighter.

Section 9 - A - Any member of the Department may request a non-medical leave of absence.

B - Upon approval of the Board, the request will be forwarded to the Mayor and Council for their approval.

C - No single leave of absence can exceed a period of six months

D - Upon receipt of a second written request, the Board may grant a second and final six months of leave of absence.

E - Any member on a non-medical leave of absence may not respond to fire calls, nor participate in any Department meetings, drills or events.

F - Any member on leave does not accumulate any LOSAP points or any other

type of service time or credit while on leave greater than twelve consecutive months.

G. Each members percentage, earned points for LOSAP, eligibility to vote and receive the clothing allowance shall be based on the time not on leave.

H - An indeterminate leave of absence may be given for the purpose of joining the armed forces of the United States.

I - Any member may request a medical leave of absence, with a note from a physician indicating such a leave is medically necessary. He will not receive any credits, nor be accountable for the lack thereof.

J - Any member returning from medical leave must provide a note from a physician detailing his capabilities for duty status.

L - Light duty is considered active duty and the member will be held accountable for responding.

## Article 9

### CHARGES AND TRIALS

Section 1 - A - 1 This Board shall try all charges for violations of the Department By-Laws, Suggested Operating Guides Lines or other offences committed on duty, at an emergency scene, at a firematic function, or in or about the firehouse.

2 It shall also try any charges involving moral turpitude or other conduct unbecoming a firefighter

B - An appeal from such judgment may be made to the Borough Council, who shall either confirm it or refer it back to this Board for re-trial.

Section 2 - A - The offender may immediately be suspended by the senior officer present at the time of the offense.

B - The Board will meet within 72 hours, in accordance with Article 5, Section 3, and will lift such suspension or confirm it subject to trial.

Section 3 - A - All charges against any offender shall be made in full in writing and signed by the accuser. It shall be presented to the Clerk of the Board of Fire Officers to be read before a special meeting of the Board within seven days.

B - A request for disciplinary action may be submitted to the Board within thirty days of the violation.

Section 4 - The President shall appoint a presiding officer for the trial. He shall appoint one member of the Board to prosecute such charges. He shall appoint a Committee of five members of the Board, to hear and determine whether such charges are in fact supported.

Section 5 - At least ten days before the date of the trial, the Committee, the Accuser and the Accused shall be furnished with a copy of the charges and he, the Accuser, and the witnesses summoned to appear before the Committee.

Section 6 - At the appointed time and place, the Committee shall meet and hear the evidence. The evidence shall be reduced to writing and shall be made available to any immediately interested party within a

reasonable time.

Section 7 - The Committee, having heard the evidence presented, will retire and determine the innocence or the guilt of the Accused. They shall make a written recommendation to the Board for acquittal, suspension, reprimand, expulsion, or any combination, as the case may warrant.

Section 8 - In all cases, where charges are preferred, the Accused may be represented by counsel, who may be a member of this Board. The name of the counsel will promptly be forwarded to the Board upon receipt of the charges as in Section 5 above. If the Accused selects to obtain outside counsel, the matter shall be sent to the Borough Offices to determine and perform any further actions

Section 9 - If charges are preferred against the President of this Board, the Vice-President shall immediately assume the duties of President as set forth in Article 4 Section 2 above.

Section 10- A - Should the Accused fail to appear before the Committee when summoned, without a sufficient excuse for his absence, the trial will proceed as if he were present. He may be punished for contempt. A 2/3 majority must agree on any action.

B - All requests for postponement, or reasons for not being able to be present will be presented to the Board in writing, unless they are of an emergency nature. In such case, a verbal request will immediately be confirmed in writing.

Section 11- If the Accused pleads guilty to the charges preferred, the Committee may proceed to determine the manner of punishment.

Section 12- The Fire Commissioner(s) shall be advised of the hearing. He should not be present for the hearing as he is a member of the Fire Committee, who may hear an appeal by the Accused.

#### Article 10 DUTIES OF OFFICERS

Section 1 - It shall be the duty of the Board to see that all regulations made by this Board are enforced

Section 2 - At the annual meeting of the Board, or when requested by the Chief of the Department, the officers in charge of each of the apparatus will present a true inventory of all the appliances, tools and other gear on each of the apparatus and forward said inventory to the Board for review.

Section 3 - It will be the responsibility of each responsible Lieutenant in charge of an apparatus to see it is checked weekly by the mechanic, as in Article 12, Section 1, paragraph B, below. It will be the responsibility of each responsible Captain to see this is done.

Section 4 - In the event that any apparatus or any other piece of equipment

becomes so disabled that immediate repairs are necessary, the officer in charge of that apparatus, or the responsible Captain (Senior Captain) shall report same to the Chief or Senior Officer in charge at once.

## Article 11

### DUTIES AND RESPONSIBILITIES OF A FIREFIGHTER

Section 1 - Duties at Emergencies and around the Firehouse shall be performed in accordance with the Suggested Operating Guidelines

Section 2 - Responsibilities of a Firefighter

- A - 1 - Any member having less than a ten percent (10%) average attendance record for a period of three (3) consecutive months, shall be put on Probation for three (3) months. If at the end of the Probation period, his average attendance record is still below ten percent (10%), the member shall be dismissed.
  - 2 - In order to be eligible for LOSAP, he must be a member for at least one year.
- B - Proper decorum will be maintained at any meeting of the Fire Department or the Companies, or the Board of Fire Officers, or any Committee meeting.
- C - Anyone wishing to be recognized may do so by the raising of his hand and will wait until recognized. Any remarks will be addressed to the Chair only.
  - 1 - Failure to obey this rule may result in a penalty to be decided by the Chairman in charge of the meeting.
  - 2 - The Chairman will give one warning, after which any violation may result in eviction from the meeting.
  - 3 - Persistent annoyance may result in charges being brought against the violator and he may be charged and tried according to these by-laws.
- D - All members will at all times conduct themselves as a firefighter, both at the Firehouse and in public.
- E - No member, in any contact with anyone outside the Fire Department, may use the name of the Fire Department unless in his official capacity as an Officer or Committee member of the Department.

## Article 12

### MECHANICS, DRIVERS AND FIRE POLICE

Section 1 - Mechanics

- A - The Officers-elect shall submit a list of names of their choice for mechanics and assistant mechanics for the coming year at the Reorganization Meeting of the Board. On approval by the Board, the list will be forwarded to the Borough Council for their approval.
- B - It shall be the responsibility of each mechanic to inspect his vehicle or responsibility at least once each week in accordance with the Suggested Operating Guidelines. In the event repairs or replacements are needed he shall notify the officer in charge, who will in turn notify the Captain.
- C - It shall be the duty of the firefighter(s) to assist the mechanics, as directed by the officer in charge.

## Section 2 - Drivers

- A - The Officers shall prepare a list of Regular and Auxiliary Drivers for the coming year and submit it to the Board at their Reorganization Meeting. On approval by the Board, the list will be forwarded to the Borough Council for their approval.
- B - A Regular Driver is a firefighter who has been qualified to drive a Fire Department apparatus for the current year according to current Suggested Operating Guidelines.
- C - An Auxiliary Driver is one who is not a Regular Driver, but who is on the auxiliary list.
- D - A Regular Driver must be 21 years of age or older, and possess a valid New Jersey drivers license.
- E - Regular and Auxiliary Drivers will become qualified to drive the apparatus after being approved by the officer in charge of qualification for the initial qualification. He may be requalified by the mechanic for subsequent annual requalification. All Regular and Auxiliary Drivers must be approved by the Board and Borough Council.
- F - All Regular and Auxiliary Drivers of the Hillsdale Fire Department, holding a valid drivers license of the State of New Jersey, will be qualified to drive the Chief's Car, or Deputy Chief's car at the discretion of the Chief or officer in Charge.
- G - The duty and performance of Regular and Auxiliary Drivers shall be in accordance with the Suggested Operating Guidelines.
- H -
  - 1 - In the event of an accident with the apparatus, the driver will automatically be suspended by the Officer present.
  - 2 - The Board will hold a special meeting within seven (7) days after the incident and confirm or lift the suspension. The driver will have the right to state the facts of the accident to the Board. If the driver is not present, the meeting will proceed.
  - 3 - The Board will document any action taken and distribute it to the driver and also document it in his personnel file.

## Section 3 - Fire Police

- A - The Board shall prepare a list of Fire Police in accordance with Chapter 8, Section 15:8-4 of the laws of the State of New Jersey, and shall submit it to the Board at the Reorganization Meeting. After approval by the Board, the list will be forwarded to the Borough Council for their approval.
- B - The Board may appoint a Captain of the Fire Police,
- C - Each appointment for Fire Police shall be for a period of one year, to commence with the Reorganization Meeting of the Board in January.
- D - The duty and performance of the Fire Police shall be in accordance with the Suggested Operating Guidelines.

## Article 13 UNIFORMS

- Section 1 - A - 1 - The regulation uniform of the Hillsdale Fire Department shall be a double breasted coat, four buttons, pre-shrunk Metcalf blue serge with pants to match, Also a round blue serge hat with Firefighters peak, white dress shirt with short sleeves, epaulettes and place for a badge.

Also black four-in-hand tie, black socks, polished black shoes with plain toe and white gloves.

- 2 - a - The Department patch will be sewn on the left sleeve of the uniform short sleeved shirt, centered on the arm and 1 inch down from the top seam.
  - b - The American Flag patch, furnished by the Board of Fire Officers, will be sewn on the right sleeve of the uniform short sleeve shirt, with the field facing forward, centered on the arm and 1 inch down from the top seam.
- 2 - a - The Department patch will be sewn on the left sleeve of the Uniform jacket, 1 1/2 inches as measured along the garment from the seam joining the sleeve to the shoulder, and centered on the sleeve.
- 3 - b - The American Flag patch, furnished by the Board of Fire Officers, will be sewn on the right sleeve of the Uniform Jacket, with the field facing forward, 1 1/2 inches as measured along the garment from the seam joining the sleeve to the shoulder, and centered on the sleeve
- B - I - White hats will be worn by the Chief and Deputy Chief.
- B - 2 - Silver badges will be worn by firefighters, Lieutenants and Captains.
- 3 - Gold badges will be worn by Chiefs, Deputy Chiefs and ex-Chiefs.
- C - Fire Service related badges, pins, or award bars will be displayed in accordance with Addendum B Diagram of badges and pins.
- D - No traffic insignia, fraternal pins or church pins will be permitted at any time on any uniform coat.

Section 2 - A - The uniforms of all firefighter will be worn for inspection at the February Department meeting.

- I - Upon inspection if any part of the uniform is deemed unpresentable, a committee consisting of the Deputy Chief and the Captains shall pass judgement and their decision shall be final. Replacement of the unpresentable item must be made within a thirty day period following their decision.
- B - Uniforms shall be worn for firematic duties or at such times as the Chief may designate.

Section 3 - A new member must have a complete uniform within one (1) year from the date of his acceptance into the Department as a regular member. All uniforms and accessories must be purchased by the member.

Section 4 - Failure by any member to comply with this article shall subject the member to suspension by the Board for a definite period of time. If, after this period has passed, the member still has not completed with the requirements of this Article and Section, charges may be brought against him and he may be tried according to the By-Laws of the Board.

## Article 15 GENERAL REGULATIONS

Section 1 – Firefighters only will be allowed to ride on the fire apparatus, unless permission is given by an officer to do so.

Section 2 - Any member who may feel aggrieved with the action taken by

the Department may bring the matter before the Board, in writing. The decision of the Board in the matter may be appealed to the Borough Council.

Section 3 - During the regular course of business, the Board may seek advice and counsel from the Borough Attorney by asking the Fire Commissioner[s] to forward their request and to return an answer.

Section 4 - Should an emergency arise the Board may seek advice and counsel from the Borough Attorney on any legal matter which relates to the Fire Department.

#### Article 16 AMENDMENTS

Section 1 - A – All motions to alter, amend or repeal any of these by-laws must be made in writing at a regular meeting of the Board, signed by the proposer, and if seconded shall be entered upon the minutes.

B - The motion will then be forwarded to the By-Laws Committee for their recommendations. These recommendations will be reported to the Board at their next regular meeting following.

C - If approved by two thirds of the membership of the Board, the change shall be adopted, subject to the approval of the Borough Council.

Section 2 - The By-Laws Committee shall consist of the Clerk of the Board, Chief, Deputy Chief, Line Officers and former Chiefs of the Department.

Section 3 - Notice of any meeting of the By-Laws Committee shall be given to each member at least five days before the meeting.

#### Article 17

Section 1 - ANY SUBJECT REFERRED TO THIS BOARD WHICH IS NOT COVERED BY THESE BY-LAWS SHALL BE ACTED UPON ACCORDING TO THE PROVISIONS OF THE FIRE ORDINANCE OF THE BOROUGH OF HILLSDALE OR THE STATUTES OF THE STATE OF NEW JERSEY OR ROBERTS RULES OF ORDER.

**Jonathan M. DeJoseph**  
**39 Forest Drive**  
**Hillsdale, NJ 07642**

November 16, 2014

Honorable Mayor and Council  
Borough of Hillsdale  
380 Hillsdale Ave.  
Hillsdale, New Jersey 07642

Dear Honorable Mayor and Council:

Re: Medical and Dental Insurance Coverage

Please include this letter as a correspondence item on the next regularly scheduled Mayor and council meeting agenda.

Who in Hillsdale is reviewing health insurance and dental insurance invoices. It appears, the invoices have not been reviewed in almost a year. As required under the New Jersey Best Practices Checklist question number 36, Hillsdale answered yes to this question just last week.

Attached please find a copy of a completed OPRA request for health and dental insurance invoices from the October 2014 bill list. Also attached find a copy of a completed OPRA request for dental insurance invoices from the November 2014 bill list.

Please advise why at least two retirees are receiving dental insurance and the coverage is not authorized under a collective bargaining agreement.

Please advise why a newly hired DPW employee hired under the new contract is not covered under NJSHBP direct 15 coverage. This is the coverage provided under the collective bargaining agreement, but it appears he is being covered under NJSHBP direct 10 coverage.

As a resident and taxpayer I am appalled Hillsdale is not thoroughly reviewing all invoices. Please advise as to how Hillsdale will be reimbursed for the coverage that was not authorized per the collective bargaining agreements.

Best regards,

Jonathan M. DeJoseph

BOROUGH OF NORTHVALE  
BERGEN COUNTY, NEW JERSEY  
116 Paris Avenue  
Northvale, New Jersey 07647  
201-767-3330 – 201-767-9631 (fax)



Office Hours  
Monday through Friday  
8:30 – 4:30 p.m.

Wanda A. Worner  
Borough Clerk - Office Manager

Frances Weston  
Deputy Clerk

November 14, 2014

Borough of Hillsdale  
380 Hillsdale Avenue  
Hillsdale, New Jersey 07642-2794

Attention: Ms. Susan Witkowski, Clerk/Administrator

RE: 2015 Leaf Removal Program/Multi-Year Interlocal Agreement

Dear Ms. Witkowski:

With the 2015 Budget season fast approaching, and with preparation of same in mind, the Borough of Northvale is inquiring if the Borough of Hillsdale wishes to continue with the above mentioned program as our present (3 year) agreement expires on December 31, 2014.

Should the Borough of Hillsdale wish to enter into a one (1) year agreement, we propose a price of \$8.00 per cubic yard (an increase of \$.25 over the 2014 price).

Should the Borough of Hillsdale wish to enter into a three (3) year agreement, we propose the following:

- \$8.00 per cubic yard for 2015
- \$8.25 per cubic yard for 2016
- \$8.50 per cubic yard for 2017

Please confirm participation in the program and whether Hillsdale wishes a one (1) year contract or a three (3) year contract.

Thank you for your attention to this matter.

Sincerely,

A handwritten signature in cursive script that reads "Wanda A. Worner".

Wanda A. Worner  
Borough Clerk

**BOROUGH OF HILLSDALE  
ORDINANCE NO. 14-17  
(Adoption)**

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**AN ORDINANCE TO AMEND, REVISE AND SUPPLEMENT  
CHAPTER 260 OF THE HILLSDALE BOROUGH CODE,  
ENTITLED "STREETS AND SIDEWALKS" MOST NOTABLY,  
SECTION 260-16, ENTITLED "STREET OPENING  
REGULATIONS" WITH THE ADDITION OF SECTION 260-16.1  
ENTITLED "SPECIFICATIONS AND PROCEDURES FOR  
PAVEMENT"**

**BE IT ORDAINED** by the Borough Council of the Borough of Hillsdale, County of Bergen, that the Hillsdale Borough Code is hereby amended, revised and supplemented as to Chapter 260, entitled "Streets and Sidewalks", most notably Section 260-16, entitled "Street Opening Regulations" with the addition of Section 260-16.1, entitled "Specifications and procedures for pavement" as follows:

§ 260-16.1 Specifications and procedures for pavement.

The following specifications and procedures shall be applicable to all pavement on roads and streets within the Borough of Hillsdale:

- A. For openings of less than one hundred (100) square feet in surface area, the upper seven and one-half (7 ½) inches of trench shall be filled by the applicant with graded one-and-one-half-inch (1 ½) stone equal to the applicable and current State Specification(s), with dust, compacted by a five-ton roller. After twenty-four (24) hours of traffic, or other period as stipulated by the appropriate Borough official, the edges of the trench shall be saw cut parallel to the street center line and six (6) inches outside the widest trench limits, after which the upper three and one-half (3 ½) inches of stone shall be removed and final pavement shall be constructed. After thirty (30) calendar days, and after six (6) months, the applicant shall place fine aggregate bituminous concrete in depressed areas to form a smooth, even street surface.
  
- B. For openings of greater than one hundred (100) square feet in surface area, the upper seven and one-half (7 ½) inches of trench shall be filled by the applicant with five (5) inches of graded one-and-one-half-inch (1 ½) stone equal to the applicable and current State Specification(s), with dust, and one and one-half (1 ½) inches of stabilized base material equal to the applicable and current State Specification(s), compacted by a ten-ton roller. The surface shall be maintained by the applicant for not less than thirty (30) calendar days and, at the discretion of the appropriate Borough official, to a maximum of ninety (90) calendar days, such that maximum surface depression is one (1) inch. Thereafter, the edges of the trench shall be saw cut parallel to the street center line and six (6) inches outside the widest trench limits, after which the upper three and one-half (3 ½) inches of material shall be removed, and final pavement shall be constructed. After six (6) months, the applicant shall place fine aggregate bituminous concrete in depressed areas to form a smooth, even, street surface.

- C. For emergency openings from November 15 through March 31, the procedure shall be the same as for openings greater than one hundred (100) square feet, except that temporary paving material may be approved cold patching compound, if hot material is not available.
- D. Final pavement in all cases shall be four (4) inches of graded one-and-one-half-inch (1 ½) stone, equal to the applicable and current State Specification(s), with dust, two (2) inches of stabilized base material equal to the applicable and current State Specification(s), one and one-half (1 ½) inches of fine aggregate bituminous concrete equal to the applicable and current State Specification(s), feathered over a twelve-inch (12) width of tack coat, to meet adjacent surfaces. All thickness shall be as measured after compaction by a ten-ton roller.
- E. Where a trench exceeds one hundred (100) feet in length, a one-and-one-half-inch (1 ½) surface course shall be placed from curb to curb on all streets. Where a trench exceeds six (6) feet in width, or is skewed to street center line or is connected to spur trenches, a one-and-one-half-inch (1 ½) surface course shall be placed from curb to curb. In all cases the surface shall be cleaned end tack coat placed before application of surface course, which shall be feathered toward each curb.
- F. Upon prior approval of the appropriate Borough official, subgrade stone may be replaced with an equivalent thickness of stabilized base material.
- G. The roadway restoration and trench repair as stipulated within this ordinance shall be followed. If it is found during trench excavation that a roadway section is thicker than stipulated within this ordinance, the existing, thicker pavement section shall be constructed.
- H. All roadway restoration work shall be performed to maintain current drainage patterns. In addition, unless authorized by the Borough, roadway surface grade elevations shall not change. If milling is necessary to satisfy these requirements, milling shall be performed in accordance with current NJDOT regulation and in accordance with the requirements as stipulate by the Borough and its professionals.

**NOW THEREFORE, BE IT FURTHER ORDAINED** that this Ordinance, if adopted by the Borough Council shall, within five (5) days after its passage, Sundays excepted, be presented to the Mayor and Borough Clerk. The Mayor shall, within ten (10) days after receiving the ordinance, Sundays excepted, either approve this Ordinance by affixing his signature thereto or return it to the Council by delivering it to the Borough Clerk together with a statement setting forth his objections thereto or any item or part thereof. This Ordinance or any item or part thereof shall not take effect without the Mayor's approval, unless the Mayor fails to return this Ordinance to the Borough Council, as prescribed above, or unless the Borough Council, upon consideration of this Ordinance following its return shall, by a vote of two thirds (2/3rds) of all of the members of the Borough Council, resolve to override the veto.

<b>Council member</b>	<b>Motion</b>	<b>Second</b>	<b>Yes</b>	<b>No</b>	<b>Absent</b>	<b>Abstain</b>	<b>Recuse</b>
DeGise, Jason							
Frank, Douglas							
Kelley, Thomas							
Looes, Chrisoula							
Meyerson, Lawrence							
Pizzella, Frank							

Adopted: December 9, 2014

Attest: \_\_\_\_\_  
 Susan Witkowski  
 Municipal Clerk

\_\_\_\_\_  
 Max Arnowitz  
 Mayor

**BOROUGH OF HILLSDALE**  
**RESOLUTION 14242**

---

**INTERLOCAL AGREEMENT WITH THE BOROUGH OF NORTHVALE FOR A  
THREE YEAR LEAF REMOVAL PROGRAM**

**WHEREAS**, the Borough of Hillsdale requires a properly authorized site to deposit leaves and related debris; and

**WHEREAS**, the Borough of Northvale has such space available and has agreed to enter into a three year Inter-local Agreement with Hillsdale to allow the deposit of said materials on that site; and

**WHEREAS**, the Borough of Hillsdale will pay the Borough of Northvale as follows:

2015 \$8.00 per cubic yard  
2016 \$8.25 per cubic yard  
2017 \$8.50 per cubic yard

**NOW, THEREFORE, BE IT RESOLVED**, that Mayor Arnowitz is authorized to execute a three year Inter-local Agreement with the Borough of Northvale for the Leaf Removal Program.

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeGise, Jason							
Frank, Douglas							
Kelley, Thomas							
Looes, Chrisoula							
Meyerson, Lawrence							
Pizzella, Frank							

Adopted: December 9, 2014

Attest: \_\_\_\_\_  
Susan Witkowski  
Municipal Clerk

\_\_\_\_\_  
Max Arnowitz  
Mayor

**BOROUGH OF HILLSDALE  
RESOLUTION 14243**

---

**AUTHORIZING THE CANCELLATION OF SPECIAL ITEM OF  
REVENUE AND OFFSETTING APPROPRIATION IN THE  
2014 SWIM POOL UTILITY BUDGET**

WHEREAS, there exists a Special item of Revenue Anticipated with an Offsetting Appropriation in the 2014 Borough of Hillsdale Swim Pool Utility Budget, and

WHEREAS, it has been determined that the project associated with this grant is completed, and

WHEREAS, the associated grant funding reimbursement has been requested and/or received, and

WHEREAS, there exists a balance of grant revenue and associated appropriation that will not be received or expended as the project has been completed

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Hillsdale, that the following Special Items of Revenue and Offsetting Appropriation in the 2014 Municipal Budget are hereby canceled:

Special Items of Revenue:

BCCD ADA Pool Lift	12,146.00
Total Special Items of Revenue to be Canceled	12,146.00

Offsetting Appropriations:

BCCD ADA Pool Lift	12,146.00
Total Offsetting Appropriations to be Canceled	12,146.00

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeGise, Jason							
Frank, Douglas							
Kelley, Thomas							
Looes, Chrisoula							
Meyerson, Lawrence							
Pizzella, Frank							

Adopted: December 9, 2014

Attest: \_\_\_\_\_  
Susan Witkowski  
Municipal Clerk

\_\_\_\_\_  
Max Arnowitz  
Mayor

**BOROUGH OF HILLSDALE  
RESOLUTION 14244**

**RESOLUTION PROVIDING FOR THE INSERTION OF ANY SPECIAL ITEM OF REVENUE IN  
THE BUDGET OF ANY COUNTY OR MUNICIPALITY PURSUANT TO N.J.S.A. 40a4-87  
(CHAPTER 159), P.L. 1948**

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount, and

**SECTION 1**

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hillsdale, in the County of Bergen, State of New Jersey, hereby requests the Director of the Division of Motor Vehicles to approve the insertion of an item of revenue in the budget of the year 2014 in the sum of \$8,964.76 which item is now available as revenue from the New Jersey Division of Motor Vehicles.

**SPECIAL ITEM OF REVENUE OFF-SET WITH APPROPRIATIONS**

Drunk Driving Enforcement Fund - \$8,964.76

Pursuant to the provisions of the statute; and

**SECTION 2**

BE IT FURTHER RESOLVED, the like sum of \$8,964.76 be and the same is hereby appropriated under the caption of:

**PUBLIC AND PRIVATE PROGRAMS OFF-SET BY REVENUE**

Drunk Driving Enforcement Fund - \$8,964.76

**SECTION 3**

BE IT FURTHER RESOLVED, the above is the result of funds due to the Borough of Hillsdale, from the New Jersey Division of Motor Vehicles, which were not available at the time of the adoption of the 2014 budget.

NOW BE IT RESOLVED, that the Borough Clerk forward two certified copies of this resolution to the Director of Local Government Services for approval.

<b>Council member</b>	<b>Motion</b>	<b>Second</b>	<b>Yes</b>	<b>No</b>	<b>Absent</b>	<b>Abstain</b>	<b>Recuse</b>
DeGise, Jason							
Frank, Douglas							
Kelley, Thomas							
Loes, Chrisoula							
Meyerson, Lawrence							
Pizzella, Frank							

Adopted: December 9, 2014

Attest: \_\_\_\_\_

Susan Witkowski  
Municipal Clerk

\_\_\_\_\_

Max Arnowitz  
Mayor

**BOROUGH OF HILLSDALE  
RESOLUTION 14245**

---

**TAX APPEAL SETTLEMENT  
VNB REALTY, INC.  
24 BROADWAY  
BLOCK 1306, LOT 10**

**WHEREAS**, VNB Realty, Inc. owns certain property located at 24 Broadway, known as BLOCK 1306, LOT 10 (Valley National Bank) as shown on the tax map of Hillsdale, NJ; and,

**WHEREAS**, VNB Realty, Inc. has filed appeals to the Tax Court of New Jersey for said premises for the tax years 2012 and 2014; and,

**WHEREAS**, the parties have engaged in settlement negotiations; and,

**WHEREAS**, as a result of those settlement negotiations, a settlement has been reached upon the recommendation and concurrence of Patrick Wilkins, Borough Tax Assessor; and,

**WHEREAS**, VNB Realty, Inc. has agreed to waive all interest due and has agreed that any tax savings derived as a result of this settlement shall be by way of credit to the first tax installment due immediately following the issuance of the Tax Court judgment(s); and,

**WHEREAS**, The Tax Assessor has recommended said settlement to the Borough Council; and,

**WHEREAS**, the Borough Council is of the opinion that said settlement is in the best interests of the Borough of Hillsdale.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Hillsdale, in the County of Bergen and State of New Jersey, as follows:

Settlement of the 2012 and, 2014 tax appeals are hereby authorized as follows:

**2012**

	<u>Original Assessment</u>	<u>Settlement Amount</u>
<b>TOTAL</b>	<b>\$ 1,536,000.00</b>	<b>\$ 1,536,000.00</b>

**2014**

	<u>Original Assessment</u>	<u>Settlement Amount</u>
<b>TOTAL</b>	<b>\$ 1,473,400</b>	<b>\$ 1,425,000</b>

**Refund (Shall be done by credit against future taxes)      \$ 1,262.76**

**NOW, THEREFORE, BE IT RESOLVED** that the total real property tax assessment shall be \$1,350,000.00 for calendar year 2015.

**NOW, THEREFORE, BE IT RESOLVED** all municipal officials are hereby authorized to take whatever action may be necessary to implement the terms of the resolution.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Hillsdale, County of Bergen, State of New Jersey, that the settlement in this matter as set forth herein above, be and the same is approved, and the Borough Attorney for Tax Appeals is hereby authorized and directed to affect said settlement and sign and all documents as to such.

**CERTIFICATION OF AVAILABILITY OF FUNDS**

As required by N.J.S.A. 40A:4-57, N.J.A.C. 5:30-14.5 and any other applicable requirements, I, Durene Ayer, Chief Financial Officer of the Borough of Hillsdale, have ascertained that there are available sufficient uncommitted funds in the 2014 temporary Municipal Operating Budget Funds to settle tax appeal for 24 BROADWAY BLOCK 1306, LOT 10 this certification are therefore being made available and certified against the 2014 temporary Municipal Operating Budget, Tax Appeals, Acct# 4-01-32-155-001.

\_\_\_\_\_  
Durene Ayer  
Treasurer/Chief Financial Officer

<b>Council member</b>	<b>Motion</b>	<b>Second</b>	<b>Yes</b>	<b>No</b>	<b>Absent</b>	<b>Abstain</b>	<b>Recuse</b>
DeGise, Jason							
Frank, Douglas							
Kelley, Thomas							
Looes, Chrisoula							
Meyerson, Lawrence							
Pizzella, Frank							

Adopted: December 9, 2014

Attest: \_\_\_\_\_  
Susan Witkowski  
Municipal Clerk

\_\_\_\_\_  
Max Arnowitz  
Mayor

**BOROUGH OF HILLSDALE**  
**RESOLUTION 14246**

**AUTHORIZING THE CANCELLATION OF SPECIAL ITEM OF REVENUE  
AND OFFSETTING APPROPRIATION IN THE 2014 MUNICIPAL BUDGET**

WHEREAS, there exists a Special item of Revenue Anticipated with an Offsetting Appropriation in the 2014 Borough of Hillsdale Budget, and

WHEREAS, it has been determined that the project associated with this grant is completed, and

WHEREAS, the associated grant funding reimbursement has been requested and/or received, and

WHEREAS, there exists a balance of grant revenue and associated appropriation that will not be received or expended as the project has been completed

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Hillsdale, that the following Special Item of Revenue and Offsetting Appropriation in the 2014 Municipal Budget are hereby canceled:

Special Items of Revenue:

BC Comm Dev Barrier Free BH	53,751.80
Clean Communities	814.34
<u>Click it or Ticket</u>	<u>1,700.00</u>
Total Special Item of Revenue to be Canceled	56,266.14

Offsetting Appropriations:

CDBG ADA Compliant Doors at BH	53,751.80
Clean Communities	814.34
<u>Click it or Ticket</u>	<u>1,700.00</u>
Total Offsetting Appropriation to be Canceled	56,266.14

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeGise, Jason							
Frank, Douglas							
Kelley, Thomas							
Looes, Chrisoula							
Meyerson, Lawrence							
Pizzella, Frank							

Adopted: December 9, 2014

Attest: \_\_\_\_\_

Susan Witkowski  
Municipal Clerk

\_\_\_\_\_  
Max Arnowitz  
Mayor

**BOROUGH OF HILLSDALE  
RESOLUTION 14247**

**RESOLUTION PROVIDING FOR THE INSERTION OF ANY SPECIAL ITEM OF REVENUE IN  
THE BUDGET OF ANY COUNTY OR MUNICIPALITY PURSUANT TO N.J.S.A. 40a4-87  
(CHAPTER 159), P.L. 1948**

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount, and

**SECTION 1**

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hillsdale, in the County of Bergen, State of New Jersey, hereby requests the Director of the Division of Motor Vehicles to approve the insertion of an item of revenue in the budget of the year 2014 in the sum of \$1,000.00 which item is now available as revenue from the New Jersey Department of Environmental Protection.

SPECIAL ITEM OF REVENUE OFF-SET WITH APPROPRIATIONS  
Radon Awareness Program - \$1,000.00

Pursuant to the provisions of the statute; and

**SECTION 2**

BE IT FURTHER RESOLVED, the like sum of \$1,000.00 be and the same is hereby appropriated under the caption of:

PUBLIC AND PRIVATE PROGRAMS OFF-SET BY REVENUE  
Radon Awareness Program - \$1,000.00

**SECTION 3**

BE IT FURTHER RESOLVED, the above is the result of funds due to the Borough of Hillsdale, from the New Jersey Department of Environmental Protection, which were not available at the time of the adoption of the 2014 budget.

NOW BE IT RESOLVED, that the Borough Clerk forward two certified copies of this resolution to the Director of Local Government Services for approval.

<b>Council member</b>	<b>Motion</b>	<b>Second</b>	<b>Yes</b>	<b>No</b>	<b>Absent</b>	<b>Abstain</b>	<b>Recuse</b>
DeGise, Jason							
Frank, Douglas							
Kelley, Thomas							
Looes, Chrisoula							
Meyerson, Lawrence							
Pizzella, Frank							

Adopted: December 9, 2014

Attest: \_\_\_\_\_  
Susan Witkowski  
Municipal Clerk

\_\_\_\_\_  
Max Arnowitz  
Mayor

**BOROUGH OF HILLSDALE  
RESOLUTION 14248**

---

**DESIGNATING TIME AND PLACE OF  
SINE DIE MEETING AND  
2015 REORGANIZATION COUNCIL MEETING**

**BE IT RESOLVED**, by the Borough Council of the Borough of Hillsdale has set the date of January 4, 2015 for the Sine Die Meeting , 12:30 p.m. and Annual Reorganization Meeting in the Municipal Building, Council Chambers, 380 Hillsdale Avenue, Hillsdale, New Jersey, at the hour of 1:00 P.M.; and

**BE IT FURTHER RESOLVED**, by the Borough Council in compliance with the provisions of the Open Public Meeting Act (N.J.S.A. 10:4-6 Et Seq.) that:

**Section 1.** Except as provided by Chapter 4, Section 10:4-12B, all meetings of the Council shall be open to the public at all times.

**Section 2.** At every meeting, the public may actively participate during the time designated for that purpose in the order of business and the Council may take formal action.

**Section 3.** The meeting (s) of the Council shall be held on the dates and times set forth.

**Section 4.** Within seven (7) days following the adoption of this resolution, a copy shall be posted on a bulletin board accessible to the public at all business hours at or near the entrance to the Council's meeting room and shall remain so posted until replaced with a duly adopted resolution setting forth any revision thereof. A copy shall be mailed or sent by electronic means to two (2) official newspapers.

**Section 5.** Upon receipt by the Borough Clerk of a written request setting forth the name and address of the person making the request, the Clerk shall send to such person by regular mail, or by electronic means, between the date of such request and December 31<sup>st</sup> next ensuing, a copy of the meeting schedule referred to in section 3.

<b>Council member</b>	<b>Motion</b>	<b>Second</b>	<b>Yes</b>	<b>No</b>	<b>Absent</b>	<b>Abstain</b>	<b>Recuse</b>
DeGise, Jason							
Frank, Douglas							
Kelley, Thomas							
Looes, Chrisoula							
Meyerson, Lawrence							
Pizzella, Frank							

Adopted: December 9, 2014

Attest:

\_\_\_\_\_  
Susan Witkowski  
Municipal Clerk

\_\_\_\_\_  
Max Arnowitz  
Mayor

**BOROUGH OF HILLSDALE**  
**RESOLUTION 14249**

---

**DESIGNATING TIME AND PLACE OF**  
**2015 COUNCIL MEETINGS**

**BE IT RESOLVED**, by the Borough Council that the first and second Tuesday of each month, except for July and August when there will be one meeting per month, in the Municipal Building Council Chambers, 380 Hillsdale Avenue, Hillsdale, NJ, at the hour of 7:30 P.M. be designated as the time and place of Council meetings for the year 2015; and

**BE IT FURTHER RESOLVED**, that the Sine Die meeting has been set for January 4, 2015 at 12:30 p.m.; and

**NOW, BE IT RESOLVED**, by the Borough Council in compliance with the provisions of the Open Public Meeting Act (N.J.S.A. 10:4-6 Et Seq.) that:

**Section 1.** Except as provided by Chapter 4, Section 10:4-12B, all meetings of the Council shall be open to the public at all times.

**Section 2.** At every meeting, the public may actively participate during the time designated for that purpose in the order of business and the Council may take formal action.

**Section 3.** The meetings of the Council shall be held on the dates and times set forth in the scheduled annexed hereto and made a part hereof.

**Section 4.** Within seven (7) days following the adoption of this resolution, a copy shall be posted on a bulletin board accessible to the public at all business hours at or near the entrance to the Council's meeting room and shall remain so posted until replaced with a duly adopted resolution setting forth any revision thereof. A copy shall be mailed or sent by electronic means to two (2) official newspapers.

**Section 5.** Upon receipt by the Borough Clerk of a written request setting forth the name and address of the person making the request, the Clerk shall send to such person by regular mail, or by electronic means, between the date of such request and December 31<sup>st</sup> next ensuing, a copy of the meeting schedule referred to in section 3.

<b>Council member</b>	<b>Motion</b>	<b>Second</b>	<b>Yes</b>	<b>No</b>	<b>Absent</b>	<b>Abstain</b>	<b>Recuse</b>
DeGise, Jason							
Frank, Douglas							
Kelley, Thomas							
Looes, Chrisoula							
Meyerson, Lawrence							
Pizzella, Frank							

Adopted: December 9, 2014

---

Susan Witkowski  
Municipal Clerk

---

Max Arnowitz  
Mayor

The following is the 2015 list of meeting dates as approved by the Hillsdale Municipal Council at their regular meeting of December 9, 2014. Council meetings are held on the first and second Tuesday of each month at 7:30 pm, unless otherwise noted. Meetings are held in the Council Chambers of the Municipal Building, located at 380 Hillsdale Avenue, Hillsdale, New Jersey. There is the option to take action at every meeting.

## 2015 COUNCIL MEETINGS

<b>January</b>	4 <sup>th</sup> Sine Die Meeting 12:30 p.m.
	4 <sup>th</sup> Reorganization 1:00 p.m.
	20 <sup>th</sup>
<b>February</b>	3 <sup>rd</sup>
	10 <sup>th</sup>
<b>March</b>	3 <sup>rd</sup>
	10 <sup>th</sup>
<b>April</b>	7 <sup>th</sup>
	14 <sup>th</sup>
<b>May</b>	5 <sup>th</sup>
	12 <sup>th</sup>
<b>June</b>	3 <sup>rd</sup> Wednesday
	9 <sup>th</sup>
<b>July</b>	7 <sup>th</sup>
<b>August</b>	11 <sup>th</sup>
<b>September</b>	1 <sup>st</sup>
	8 <sup>th</sup>
<b>October</b>	6 <sup>th</sup>
	13 <sup>th</sup>
<b>November</b>	4 <sup>th</sup> Wednesday
	10 <sup>th</sup>
<b>December</b>	1 <sup>st</sup>
	8 <sup>th</sup>

**BOROUGH OF HILLSDALE  
RESOLUTION 14250**

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**AUTHORIZE AGREEMENT FOR PROFESSIONAL SERVICES  
SIGN ORDINANCE**

WHEREAS, there exists a need for Professional Services for the amend the Borough's existing sign ordinance in the Borough of Hillsdale at a cost not to exceed \$5,565.00.

NOW, THEREFORE, BE IT RESOLVED, by the Municipal Council of the Borough of Hillsdale, that Maser Consulting P.A. be awarded a contract in the amount not to exceed \$5,565.00, as per the revised proposal submitted October 24, 2014.

**CERTIFICATION OF AVAILABILITY OF FUNDS**

As required by N.J.S.A. 40A:4-57, N.J.A.C. 5:30-14.5 and any other applicable requirements, I, Durene Ayer, Chief Financial Officer of the Borough of Hillsdale, have ascertained that there are available sufficient uncommitted funds in the 2014 Municipal Capital Budget Funds to satisfy this Award of Contract are therefore being made available and certified against the 2014 Municipal Capital Budget, Acct# \_\_\_\_\_ Total Certified Amount: \$ 5,565.00 Amount Certified 2014 Municipal Capital Budget \$5,565.00.

\_\_\_\_\_  
Durene Ayer  
Treasurer/Chief Financial Officer

<b>Council member</b>	<b>Motion</b>	<b>Second</b>	<b>Yes</b>	<b>No</b>	<b>Absent</b>	<b>Abstain</b>	<b>Recuse</b>
DeGise, Jason							
Frank, Douglas							
Kelley, Thomas							
Looes, Chrisoula							
Meyerson, Lawrence							
Pizzella, Frank							

Adopted: December 9, 2014

Attest: \_\_\_\_\_  
Susan Witkowski  
Municipal Clerk

\_\_\_\_\_  
Max Arnowitz  
Mayor

**BOROUGH OF HILLSDALE  
RESOLUTION 14251**

**STIGMA FREE RESOLUTION**

WHEREAS, the Bergen County Executive and the Board of Chosen Freeholders, along with the Bergen County Department of Health Services, supports the designation of Stigma-Free Zones in every municipality, and;

WHEREAS, at the June 2013 meeting of the Bergen County Mental Health Board, members of the Board learned from Care Plus NJ staff that the agency was working collaboratively to establish a Stigma Free Zone in Paramus, and;

WHEREAS, the members of the Mental Health Board supported the initiative and recognized that the initiative was aligned with the Board's mission to raise awareness of the disease of mental illness, and;

WHEREAS, the National Institute of Mental Health reports that 1 in 4 adults experiences mental illness in a given year and 1 in 17 adults live with a serious mental illness such as schizophrenia, major depression, or bipolar disorder; approximately 20% of youth ages 13 to 18 and 13% of youth ages 8 to 15 experience severe mental disorders in a given year, and;

WHEREAS, the stigma associated with the disease of mental illness is identified as the primary reason individuals fail to seek the help they need to recover from the disease, and;

WHEREAS, Stigma-Free Zones aim to inspire public interest and open dialogues about stigma, raise awareness of the disease of mental illness and create a culture wherein residents who have the disease of mental illness feel supported by their community and neighbors and feel free to seek treatment for the disease without fear of stigma and;

WHEREAS, promoting awareness that there can be no "health" without mental health will break down barriers and encourage residents of all ages to be mindful of their mental health and ask for help when needed, and;

WHEREAS, local resources are available to treat the disease of mental illness so no one resident needs to suffer alone or feel hopeless, and;

WHEREAS, establishing Stigma-Free Zones will raise awareness of resources and encourage residents to engage in care as soon as the need is identified so recovery can begin, hope is inspired and tragedies are avoided, and;

NOW THEREFORE BE IT RESOLVED that Borough of Hillsdale recognizes the community needs and supports the efforts of the County of Bergen in designating Borough of Hillsdale as a Stigma-Free Zone.

<b>Council member</b>	<b>Motion</b>	<b>Second</b>	<b>Yes</b>	<b>No</b>	<b>Absent</b>	<b>Abstain</b>	<b>Recuse</b>
DeGise, Jason							
Frank, Douglas							
Kelley, Thomas							
Looes, Chrisoula							
Meyerson, Lawrence							
Pizzella, Frank							

Adopted: December 9, 2014

Attest: \_\_\_\_\_  
Susan Witkowski  
Municipal Clerk

\_\_\_\_\_  
Max Arnowitz  
Mayor

**BOROUGH OF HILLSDALE**  
**RESOLUTION 14255**

---

**AUTHORIZING THE CANCELLATION OF THE CAPITAL OUTLAY  
APPROPRIATION IN THE 2014 DEDICATED UTILITY BUDGET**

WHEREAS, there exists an Appropriation in the 2014 Borough of Hillsdale Dedicated Utility Budget of \$40,000 for Capital Outlay, and

WHEREAS, the Swim Pool Commission has expended \$21,741 in Capital Outlay expenditures during the 2014 swim pool season resulting in a balance of \$18,259, and

WHEREAS, there was a need for an Emergency Appropriation to the 2014 Dedicated Utility Budget to fund emergency pump repairs and excessive utility bills, and

WHEREAS, it has been determined that the balance of the Capital Outlay appropriation in the 2014 Dedicated Utility Budget should be cancelled to minimize the impact of an Emergency Appropriation in the 2015 Dedicated Utility Budget.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Hillsdale, that the following Appropriation in the 2014 Municipal Budget is hereby canceled:

4-05-55-512-000      Capital Outlay      \$18,259

<b>Council member</b>	<b>Motion</b>	<b>Second</b>	<b>Yes</b>	<b>No</b>	<b>Absent</b>	<b>Abstain</b>	<b>Recuse</b>
DeGise, Jason							
Frank, Douglas							
Kelley, Thomas							
Looes, Chrisoula							
Meyerson, Lawrence							
Pizzella, Frank							

Adopted: December 9, 2014

Attest: \_\_\_\_\_  
Susan Witkowski  
Municipal Clerk

\_\_\_\_\_  
Max Arnowitz  
Mayor

**BOROUGH OF HILLSDALE**  
**RESOLUTION 14259**

---

**CANCELLATION OF TAX OVERPAYMENTS OR  
DELINQUENT AMOUNTS LESS THAN \$10.00**

**WHEREAS**, the 2014 Borough of Hillsdale Tax records indicate overpayments and delinquent amounts less than \$10.00; and

**WHEREAS**, N.J.S.A. 40A:5-17.1 permits the cancellation of property tax refunds or delinquent amounts less than \$10.00; and

**NOW, THEREFORE, BE IT RESOLVED**, the Mayor and Council of the Borough of Hillsdale hereby authorizes the Tax Collector, to cancel tax amounts of \$10.00 as deemed necessary for the year 2014.

<b>Council member</b>	<b>Motion</b>	<b>Second</b>	<b>Yes</b>	<b>No</b>	<b>Absent</b>	<b>Abstain</b>	<b>Recuse</b>
DeGise, Jason							
Frank, Douglas							
Kelley, Thomas							
Looes, Chrisoula							
Meyerson, Lawrence							
Pizzella, Frank							

Adopted: December 9, 2014

Attest: \_\_\_\_\_  
Susan Witkowski  
Municipal Clerk

\_\_\_\_\_  
Max Arnowitz  
Mayor

**BOROUGH OF HILLSDALE**  
**RESOLUTION 14252**

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**RAFFLE LICENSE**

WHEREAS, St. John the Baptist Church, 69 Valley Street, Hillsdale, NJ 07642 has made proper application for the following Calendar Raffle License to be held March 2, 2015-June 19, 2015; and

WHEREAS, said application contains the number of designation furnished by the Legalized Games of Chance Control Commission; and

WHEREAS, THE Police Department of the Borough of Hillsdale has reported to this Borough Council in writing that the statements contained in said application are in order, that the place wherein said Raffle(s) is to be held complies with the rules and regulations pertaining to the application.

NOW, THEREFORE, BE IT RESOLVED, that upon payment of the licensing fees, as provided by Statute, and upon filing with the Borough Clerk be and he is hereby authorized to issue a license for Raffles in accordance with said application:

Raffle License No.  
RL: 711

Type of License  
Calendar Raffle

<b>Council member</b>	<b>Motion</b>	<b>Second</b>	<b>Yes</b>	<b>No</b>	<b>Absent</b>	<b>Abstain</b>	<b>Recuse</b>
DeGise, Jason							
Frank, Douglas							
Kelley, Thomas							
Looes, Chrisoula							
Meyerson, Lawrence							
Pizzella, Frank							

Adopted: December 9, 2014

Attest: \_\_\_\_\_

Susan Witkowski  
Municipal Clerk

\_\_\_\_\_  
Max Arnowitz  
Mayor

**BOROUGH OF HILLSDALE  
RESOLUTION 14253**

---

**PAYMENT OF BILLS**

**BE IT RESOLVED**, by the Borough Council of the Borough of Hillsdale that the following bills in the sum of \$3,246,767.98 as authorized by the Department Head and approved by a Council member liaison, be paid; and that the Mayor, Clerk and Chief Financial Officer be and they are hereby authorized and directed to issue warrants in payment of same.

<b>Council member</b>	<b>Motion</b>	<b>Second</b>	<b>Yes</b>	<b>No</b>	<b>Absent</b>	<b>Abstain</b>	<b>Recuse</b>
DeGise, Jason							
Frank, Douglas							
Kelley, Thomas							
Looes, Chrisoula							
Meyerson, Lawrence							
Pizzella, Frank							

Adopted: December 9, 2014

Attest: \_\_\_\_\_  
Susan Witkowski  
Municipal Clerk

\_\_\_\_\_  
Max Arnowitz  
Mayor

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
TRUST MANUAL	TRUST MANUAL CHECKING				
153	11/18/14	POL05 POLICE-OT TRUST PAYROLL	17,637.17		7193
<b>Checking Account Totals</b>					
			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>
			1	0	17,637.17
			0	0	0.00
			<u>1</u>	<u>0</u>	<u>17,637.17</u>
<b>Report Totals</b>					
			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>
			172	7	3,246,767.98
			0	0	0.00
			<u>172</u>	<u>7</u>	<u>3,246,767.98</u>

Range of Checking Accts: First to Last Range of Check Dates: 11/13/14 to 12/09/14  
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
AGENCY	AGENCY				
2541	11/13/14		0.00	11/13/14 VOID	0
2542	11/13/14	17KEE KEENAN, SUSAN	300.00	11/30/14	7182
1065	11/18/14	17PBA BOROUGH OF HILLSDALE PBA	1,050.00		7189
1066	11/18/14	17TEA TEAMSTERS LOCAL 945	308.70		7189
1067	11/18/14	17UPS UNITED PUBLIC SER EMP UNION	270.40		7189
1068	11/18/14	17AFL AFLAC	236.80	11/30/14	7189
1069	11/18/14	17VIS VISION SERVICE PLAN	382.77	11/30/14	7189
2543	11/18/14	NJF01 NJ FAMILY SUPPORT PAYMENT CTR	582.00	11/30/14	7185
2544	11/18/14	VSP01 VSP	33.36	11/30/14	7185
2545	12/02/14	NJF01 NJ FAMILY SUPPORT PAYMENT CTR	582.00		7199

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	9	1	3,746.03	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	9	1	3,746.03	0.00

ANIMAL TRUST	ANIMAL TRUST				
1390	12/09/14	HEH01 HEHIR, C	3.00		7201
1391	12/09/14	SNJ01 SNJ-DEPT OF HEALTH	453.00		7201
1392	12/09/14	TYC02 TYCO ANIMAL CONTROL	1,170.00		7201

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	3	0	1,626.00	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	3	0	1,626.00	0.00

CAPITAL	CAPITAL				
1843	11/14/14	LKL01 LKL CONTRACTING	1,204.50	11/30/14	6539
1844	12/09/14	NEG01 NEGLIA ENGINEERING ASSOCIATES	20,430.00		7202

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	2	0	21,634.50	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	2	0	21,634.50	0.00

CURRENT	CURRENT				
24214	11/14/14	CMS01 CMS MEDICARE INSURANCE	1,293.80		7183
24215	11/14/14	LKL01 LKL CONTRACTING	1,310.00		6538
24216	11/17/14	PSE01 PSE&G (REGULAR)	17,450.86		7184
24217	11/18/14	UNI02 UNITED WATER NEW JERSEY (REG)	15,718.13		7187
24218	11/18/14	UNI02 UNITED WATER NEW JERSEY (REG)	835.19		7188
24219	11/18/14	UNU01 UNUM LIFE INS CO OF AMERICA	159.60		7195
24220	11/26/14	DEE04 DEER PARK DIRECT INC.	60.75		7196
24221	12/01/14	HIL02 HILLSDALE BOARD OF EDUCATION	1,651,005.00		7197
24222	12/09/14	ACE02 ACE TREE SURGEONS	2,025.00		7206
24223	12/09/14	AGL01 AGL WELDING SUPPLY CO., INC.	45.35		7206
24224	12/09/14	AME02 AMERICAN LEGION POST NO. 162	125.00		7206
24225	12/09/14	AME06 AMERICAN WEAR CORP	478.80		7206
24226	12/09/14	ANI01 ANITA TIRE CORPORATION	304.00		7206

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
CURRENT	CURRENT	Continued			
24227	12/09/14	APP01 APPROVED SURGICAL SUPPLIES INC	70.00		7206
24228	12/09/14	AUTH03 AUTHORINET CONSULTING, LLC	3,378.61		7206
24229	12/09/14	BAN05 BANC OF AMERICA PUBLIC CAPITAL	4,371.58		7206
24230	12/09/14	BER11 BERGEN COUNTY UTILITIES	20,981.27		7206
24231	12/09/14	BER26 BERGEN COUNTY GARDEN CTR, INC	73.77		7206
24232	12/09/14	BER44 BERGENFIELD FIRE TRAINING	600.00		7206
24233	12/09/14	BER66 ERIC M BERNSTEIN & ASSOC LLC	0.00	12/09/14 VOID	0
24234	12/09/14	BER66 ERIC M BERNSTEIN & ASSOC LLC	8,977.50		7206
24235	12/09/14	BIS02 BI STATE BRAKE CORP	205.08		7206
24236	12/09/14	BOR04 BOROUGH OF NORTHVALE	65,000.00	12/09/14 VOID	7206
24237	12/09/14	BOR18 BOROUGH OF HILLSDALE AGENCY	89,872.24		7206
24238	12/09/14	CDW01 CDW GOVERNMENT INC	322.96		7206
24239	12/09/14	CHU02 CHURCH OF ST. JOHN THE	200.00		7206
24240	12/09/14	CLI01 CLIFFSIDE BODY CORPORATION	22,345.14		7206
24241	12/09/14	DAV10 DAVE STERN INC	437.74		7206
24242	12/09/14	DE 04 DE PIERO'S FARM, INC.	252.00		7206
24243	12/09/14	DEL03 DELUXE INT'L TRUCKS, INC	136.48		7206
24244	12/09/14	DEM01 DEMAREST FARM, INC	565.00		7206
24245	12/09/14	DEP01 NJ DEPT OF CORRECTIONS/DEPTCOR	777.50		7206
24246	12/09/14	DON08 DONNE, MICHAEL	200.00		7206
24247	12/09/14	DR02 DR. KENNETH FISCHER	500.00		7206
24248	12/09/14	DRA04 DRAEGER SAFETY DIAGNOSTICS INC	152.50		7206
24249	12/09/14	DUR05 DURIE LAWMOWER CORP.	29.00		7206
24250	12/09/14	ELE03 ELEVATOR MAINTENANCE CORP.	140.00		7206
24251	12/09/14	ELE04 ELECTRICAL POWER SYSTEMS, INC.	369.06		7206
24252	12/09/14	ENV07 ENVIRONMENTAL RENEWAL LLC	1,890.00		7206
24253	12/09/14	EXC01 EXCEL DISTRIBUTORS	321.55		7206
24254	12/09/14	EXC02 EXCELLENT BUILDING SERV CORP	1,966.00		7206
24255	12/09/14	FDR01 FDR HITCHES LLC	291.60		7206
24256	12/09/14	FEL01 FELDMAN BROTHERS	235.00		7206
24257	12/09/14	FEN01 FENKART, DOUGLAS R, MD	600.00		7206
24258	12/09/14	FUT02 FUTURE SANITATION	30,992.91		7206
24259	12/09/14	FYR01 FYR-FYTER SALES & SERVICE	825.61		7206
24260	12/09/14	GIT01 GITTLEMAN, MUHLSTOCK &	3,097.50		7206
24261	12/09/14	GOM01 GOMYO, ERIN M	423.00		7206
24262	12/09/14	HAN01 HANLON, MARIE	59.40		7206
24263	12/09/14	HIL21 HILLSDALE GLASS	150.00		7206
24264	12/09/14	INS01 INSERRA SUPERMARKETS	127.60		7206
24265	12/09/14	ITS02 ISLAND TECH SERVICES	4,221.00		7206
24266	12/09/14	KEL04 KELLY DONAHUE CONTRACTING	1,000.00		7206
24267	12/09/14	KEN02 KEN'S TREE CARE INC.	22,832.40		7206
24268	12/09/14	KUI01 KUIKEN BROTHERS CO., INC.	558.73		7206
24269	12/09/14	LAC01 LACEY, JENNIFER	30.00		7206
24270	12/09/14	LAW03 LAWMEN SUPPLY OF NJ, INC	118.38		7206
24271	12/09/14	MAR01 MARSALA HARDWARE, INC.	0.00	12/09/14 VOID	0
24272	12/09/14	MAR01 MARSALA HARDWARE, INC.	774.22		7206
24273	12/09/14	MAS10 MASER CONSULTING PA CORP	287.50		7206
24274	12/09/14	MAS11 MAST ELECTRIC LLC	415.00		7206
24275	12/09/14	MIK02 MIKULSKI, FRANK	2,163.00		7206
24276	12/09/14	MOT04 MOTOROLA SOLUTIONS (REG)	2,961.50		7206
24277	12/09/14	MUN06 MUNICIPAL RECORD SERVICE, INC.	344.00		7206
24278	12/09/14	NEG01 NEGLIA ENGINEERING ASSOCIATES	4,041.20		7206

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
CURRENT	CURRENT	Continued			
24279	12/09/14	NJD05 NJ DIV OF PENSIONS & BENEFITS	214.25		7206
24280	12/09/14	NOR01 N. JERSEY MEDIA(ACCT#1101697)	56.96		7206
24281	12/09/14	PA01 P&A AUTO PARTS CORP	0.00	12/09/14 VOID	0
24282	12/09/14	PA01 P&A AUTO PARTS CORP	494.14		7206
24283	12/09/14	PAS07 PASCACK VALLEY REGIONAL HIGH	900,758.50		7206
24284	12/09/14	PEL PELLEGRINO & FELDSTEIN, LLC.	917.52		7206
24285	12/09/14	PHI02 PHILLIPS PREISS GRYGIEL LLC	290.00		7206
24286	12/09/14	RAY05 RAYELCO GENERATOR CO.	150.00		7206
24287	12/09/14	REL05 RELIABLE WOOD PRODUCTS, LLC	4,185.00		7206
24288	12/09/14	RET03 RE-TRON TECHNOLOGIES INC	101.49		7206
24289	12/09/14	RIC01 RICCIARDI BROTHERS INC	1,558.88		7206
24290	12/09/14	RIC07 RICOH AMERICAS CORPORATION	105.00		7206
24291	12/09/14	RIC10 RICOH USA INC	303.65		7206
24292	12/09/14	RUG01 RUGGED OUTFITTERS CORP	287.92		7206
24293	12/09/14	SAF05 SAFETY VISION, LLC	197.95		7206
24294	12/09/14	SIR01 SIRCHIE FINGERPRINT LAB. INC	49.18		7206
24295	12/09/14	SPE05 SPECTROTEL, INC.	1,660.57		7206
24296	12/09/14	STA31 STATILE, CHRISTOPHER P.A.(REG)	0.00	12/09/14 VOID	0
24297	12/09/14	STA31 STATILE, CHRISTOPHER P.A.(REG)	7,057.29		7206
24298	12/09/14	STA45 STAPLES, INC (STATE CONTRACT)	1,187.09		7206
24299	12/09/14	SWI02 SWIFTREACH NETWORKS INC	300.00		7206
24300	12/09/14	TCT01 TCTA OF BERGEN COUNTY	150.00		7206
24301	12/09/14	TEC01 TECHNICAL FIRE SERVICES, INC.	1,769.25		7206
24302	12/09/14	THE20 THE RIDGEWOOD NEWS	19.50		7206
24303	12/09/14	THE52 THE TERRE CO OF NEW JERSEY INC	1,836.48		7206
24304	12/09/14	THO03 THOMPSON REUTERS	85.00		7206
24305	12/09/14	TIM01 TIMBER TREE SERVICE	750.00		7206
24306	12/09/14	TIM02 TIM ENNIS	823.00		7206
24307	12/09/14	TIR04 TIRE MANAGEMENT, LLC	58.75		7206
24308	12/09/14	TJP01 AATJ TERMITE&PEST CONTROL INC	250.00		7206
24309	12/09/14	TRI01 TRICO EQUIPMENT, INC	3,265.60		7206
24310	12/09/14	UNI17 UNITED SALES USA CORP	119.50		7206
24311	12/09/14	UPS01 THE UPS STORE #1558	84.09		7206
24312	12/09/14	VAN14 VANNER INC	201.15		7206
24313	12/09/14	VER03 VERIZON	350.38		7206
24314	12/09/14	WBM01 WB MASON CO., INC.	591.75		7206
24315	12/09/14	WEA01 WEATHER DECISION TECH. INC	349.00		7206
24316	12/09/14	WES08 WESTERN PEST SERVICES INC	226.00		7206
24317	12/09/14	VER VERIZON WIRELESS (LAPTOPS)	252.10		7207
24318	12/09/14	FR001 FROLICH, DIANE	40.00		7208

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	100	5	2,857,592.95	65,000.00
Direct Deposit:	0	0	0.00	0.00
Total:	100	5	2,857,592.95	65,000.00

CURRENT MANUAL	CURRENT MANUAL CHECKING		
155 11/18/14	MUN05 MUNICIPAL PAYROLL ACCOUNT	292,981.66	7190

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
<b>CURRENT MANUAL CHECKING</b>					
Checking Account Totals			<u>Amount Paid</u>	<u>Amount Void</u>	
	Checks:		292,981.66	0.00	
	Direct Deposit:		0.00	0.00	
	Total:		292,981.66	0.00	
<b>Continued</b>					
<b>ESCROW</b>					
2799	11/18/14	BOR18 BOROUGH OF HILLSDALE AGENCY	26.49		7186
2800	11/18/14	BOR25 BOROUGH OF HILLSDALE PAYROLL	297.51		7186
2801	12/02/14	BOR18 BOROUGH OF HILLSDALE AGENCY	26.49		7200
2802	12/02/14	BOR25 BOROUGH OF HILLSDALE PAYROLL	297.51		7200
2803	12/09/14	GIT01 GITTLEMAN, MUHLSTOCK &	0.00	12/09/14 VOID	0
2804	12/09/14	GIT01 GITTLEMAN, MUHLSTOCK &	2,640.00		7205
2805	12/09/14	NEG01 NEGLIA ENGINEERING ASSOCIATES	547.50		7205
2806	12/09/14	NEG02 NEGLIA ENGINEERING (ESCROW)	1,705.76		7205
2807	12/09/14	PHI02 PHILLIPS PREISS GRYGIEL LLC	725.00		7205
2808	12/09/14	STA10 STATILE, CHRISTOPHER, PA. (OTHER)	1,187.50		7205
Checking Account Totals			<u>Amount Paid</u>	<u>Amount Void</u>	
	Checks:		7,453.76	0.00	
	Direct Deposit:		0.00	0.00	
	Total:		7,453.76	0.00	
<b>PUBLIC ASSIST2 PUBLIC ASSISTANCE</b>					
2025	12/01/14	KIR04	1,050.00		7198
2026	12/01/14	ZAY02	400.00		7198
2027	12/01/14	SON02	875.00		7198
2028	12/01/14	BER63	850.00		7198
2029	12/01/14	GHA01	1,725.00		7198
2030	12/01/14	MCD06	650.00		7198
2031	12/01/14	PAR15	1,150.00		7198
2032	12/01/14	WES16	1,150.00		7198
2033	12/01/14	FIS07	1,150.00		7198
2034	12/01/14	PRA02	210.00		7198
2035	12/01/14	KER03	231.00		7198
2036	12/01/14	ZAY01	182.00		7198
2037	12/01/14	CAR34	210.00		7198
2038	12/01/14	CAM14	147.00		7198
2039	12/01/14	GIL07	147.00		7198
2040	12/01/14	SHE11	231.00		7198
2041	12/01/14	MAR30	224.00		7198
2042	12/01/14	SUN04	210.00		7198
2043	12/01/14	ZHU01	210.00		7198
2044	12/01/14	GAL11	182.00		7198
2045	12/01/14	BIA03	182.00		7198
2046	12/01/14	CHA17	210.00		7198
2047	12/01/14	HEA04	147.00		7198
2048	12/01/14	FOG03	210.00		7198
2049	12/01/14	DAV13	147.00		7198
2050	12/01/14	MAI06	294.00		7198
2051	12/01/14	CAR42	231.00		7198
2052	12/01/14	GU002	210.00		7198
2055	12/01/14	SHE12	147.00		7198



Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
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PUBLIC ASSIST2		PUBLIC ASSISTANCE	Continued		
2056	12/01/14	DIA04	210.00		7198
2057	12/01/14	SIC02	210.00		7198

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	31	0	13,382.00	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	31	0	13,382.00	0.00

RECREATION		RECREATION TRUST			
3312	12/09/14	MAR01	MARSALA HARDWARE, INC.	38.97	7203
3313	12/09/14	MRJ01	MR. JOHN INC.	320.53	7203

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	2	0	359.50	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	2	0	359.50	0.00

RECREATION MAN		RECREATION TRUST MANUAL			
119	11/18/14	REC03	RECREATION PAYROLL	909.55	7192

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	1	0	909.55	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	909.55	0.00

STONYBROOK		STONYBROOK OPERATING			
5129	11/18/14	UNU01	UNUM LIFE INS CO OF AMERICA	4.20	11/30/14 7194
5130	12/09/14	AUTH03	AUTHORINET CONSULTING, LLC	449.28	7204
5131	12/09/14	BER66	ERIC M BERNSTEIN & ASSOC LLC	380.00	7204
5132	12/09/14	BOR18	BOROUGH OF HILLSDALE AGENCY	899.90	7204
5133	12/09/14	DEE04	DEER PARK DIRECT INC.	1.98	7204
5134	12/09/14	DIR02	DIRECT ENERGY BUSINESS	3,123.75	7204
5135	12/09/14	GTS01	GTS-WELCO, LLC	360.00	7204
5136	12/09/14	LIF02	LIFESAVERS, INC	799.00	7204
5137	12/09/14	PSE03	PSE&G (STONYBROOK)	6,850.36	7204
5138	12/09/14	SPE05	SPECTROTEL, INC.	78.83	7204
5139	12/09/14	UNI03	UNITED WATER NEW JERSEY (STBK)	13,007.14	7204
5140	12/09/14	WOO05	WOODRUFF ENERGY US LLC(STNYBK)	1,501.38	7204

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	12	0	27,455.82	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	12	0	27,455.82	0.00

STONYBROOK MANU		STONYBROOK MANUAL CHECKING			
152	11/18/14	STO03	STONYBROOK PAYROLL	1,989.04	7191

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	1	0	1,989.04	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	1,989.04	0.00

**BOROUGH OF HILLSDALE  
RESOLUTION 14254**

**AUTHORIZING TRANSFER OF 2014 BUDGET APPROPRIATIONS**

WHEREAS N.J.S.A.40A:4-58 permits transfers among Budget Appropriations during the last two months of the fiscal year and first three months of the proceeding year,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hillsdale that the Finance Department is hereby authorized to make the following transfers among the 2014 Budget Appropriations:

<b>OPERATIONS "WITHIN CAP"</b>	<b><u>FROM</u></b>	<b><u>TO</u></b>
4-01-36-471-000    PERS	3,000	
4-01-43-490-010    Municipal Court S&W	500	
4-01-36-474-000    DCRP		3,000
4-01-43-490-020    Municipal Court O/E		500
<b>TOTAL</b>	3,500	3,500

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeGise, Jason							
Frank, Douglas							
Kelley, Thomas							
Looes, Chrisoula							
Meyerson, Lawrence							
Pizzella, Frank							

Adopted: December 9, 2014

Attest: \_\_\_\_\_  
Susan Witkowski  
Municipal Clerk

\_\_\_\_\_  
Max Arnowitz  
Mayor

**BOROUGH OF HILLSDALE  
RESOLUTION 14257**

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**AUTHORIZING TRANSFER OF 2014 BUDGET APPROPRIATIONS**

WHEREAS N.J.S.A.40A:4-58 permits transfers among Budget Appropriations during the last two months of the fiscal year and first three months of the proceeding year,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hillsdale that the Finance Department is hereby authorized to make the following transfers among the 2014 Budget Appropriations:

<b>UTILITY OPERATIONS</b>	<b><u>FROM</u></b>	<b><u>TO</u></b>
4-05-55-502-520    Other Expenses	160	
4-05-55-501-501    Salaries		160
<b>TOTAL</b>	<b>\$160</b>	<b>\$160</b>

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeGise, Jason							
Frank, Douglas							
Kelley, Thomas							
Looes, Chrisoula							
Meyerson, Lawrence							
Pizzella, Frank							

Adopted: December 9, 2014

Attest: \_\_\_\_\_  
Susan Witkowski  
Municipal Clerk

\_\_\_\_\_  
Max Arnowitz  
Mayor

**BOROUGH OF HILLSDALE**  
**RESOLUTION 14258**

**AUTHORIZE EMERGENCY APPROPRIATION FOR UTILITY  
PUMP REPAIR AND EMERGENCY EXPENSES – N.J.S.A. 40A:4-48**

WHEREAS, an emergency has arisen with respect to the Operations of the Stonybrook Swim Pool Utility in the Borough of Hillsdale, and

WHEREAS, the swim pool pumps had ceased to operate during the season and needed to be repaired on an emergency basis and no adequate provision was made in the 2014 budget for the aforesaid purpose and NJS 40A:4-46 provides for the creation of an emergency appropriation for the purpose mentioned above, and

WHEREAS, the total amount of emergency appropriation created, including the appropriation to be created by this resolution is \$180,000 and three (3) percent of the total operating appropriation in the Utility Fund and Current Fund budget for 2014 is \$357,254.

NOW, THEREFORE, BE IT RESOLVED, (by not less than 2/3 of all governing body members affirmatively concurring) by the Council of the Borough of Hillsdale that in accordance with N.J.S.A. 40A:4-48 that:

1. An emergency appropriation is hereby made for emergency pump repairs and excessive utility expenses be and the same is hereby made for in the amount of \$30,000.
2. That said emergency appropriation shall be provided in full in the 2015 budget, and is requested to be excluded for CAPS, pursuant to NJS 40a:4-53.3c(1).
3. That two certified copies of this resolution be filed with the Director of Local Government Services.

<b>Council member</b>	<b>Motion</b>	<b>Second</b>	<b>Yes</b>	<b>No</b>	<b>Absent</b>	<b>Abstain</b>	<b>Recuse</b>
DeGise, Jason							
Frank, Douglas							
Kelley, Thomas							
Looes, Chrisoula							
Meyerson, Lawrence							
Pizzella, Frank							

Adopted: December 9, 2014

Attest: \_\_\_\_\_  
Susan Witkowski  
Municipal Clerk

\_\_\_\_\_  
Max Arnowitz  
Mayor

**CERTIFICATION FOR EMERGENCY APPROPRIATION**

**Purpose of emergency appropriation:** As a result of the failure of certain pool pumps to be operational during the swim pool season and the unanticipated excessive utility charges during the season, the Commission was required to spend approximately \$24,000 in emergency pump repairs and \$102,137 in utilities (approximately \$34,500 more than 2013 and \$38,000 more than 2012) to keep the facility operational. The Swim Pool Commission will cancel the balance of \$18,259 included in the 2014 Capital Outlay Budget to assist in minimizing the impact of this emergency appropriation in the 2015 utility budget. As a result, the anticipated impact of this emergency would be approximately \$11,750.

**Date of Occurrence:** November as a result of \$31,760 in associated invoices being received.

**Have any contracts been awarded or purchase orders placed in connection with this emergency appropriation?** Yes. As the pumps ceased to operate during the season when the pool was open, the Swim Club Commission authorized the immediate repair.

\_\_\_\_\_  
Durene M. Ayer, Chief Finance Officer/Treasurer

December 5, 2014

\_\_\_\_\_  
**Date**

Borough of Hillsdale, Bergen County

\_\_\_\_\_  
**Municipality**

**BOROUGH OF HILLSDALE  
RESOLUTION 14256**

**TO PROVIDE FOR A MEETING NOT OPEN TO THE PUBLIC IN  
ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN  
PUBLIC MEETINGS ACT N.J.S.A. 10:4-12**

**WHEREAS**, the Borough Council of the Borough of Hillsdale is subject to certain requirements of the Open Public Meetings Act N.J.S.A. 10:4-6 et seq; and

**WHEREAS**, the Open Public Meetings Act, N.J.S.A. 10:4-12 provides that an Executive Session not open to the public may be held for certain specified purposes when authorized by Resolution; and

**WHEREAS**, it is necessary for the Borough Council of the Borough of Hillsdale to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12(b) and designated below:

- (1) Matters required by law to be confidential.
- (2) Matters where the release of information would impair the right to receive funds.
- (3) Matters involving individual privacy.
- (4) Matters relating to collective bargaining agreements.
- (5) Matters relating to the purchase, lease or acquisition of real property or the investment of public funds.
- (6) Matters relating to public safety and property.
- (7) Matters relating to litigation, negotiations and the attorney-client privilege
- (8) Matters relating to the employment relationship
- (9) Matters relating to the potential imposition of a penalty.

**NOW, THEREFORE BE IT RESOLVED**, by the Council of the Borough of Hillsdale assembled in public session this date that an Executive Session closed to the public be and the same is hereby authorized for discussion of matters relating to the specified items designated above. It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Borough Council that the public interest will no longer be served by such confidentiality.

<b>Council member</b>	<b>Motion</b>	<b>Second</b>	<b>Yes</b>	<b>No</b>	<b>Absent</b>	<b>Abstain</b>	<b>Recuse</b>
DeGise, Jason							
Frank, Douglas							
Kelley, Thomas							
Looes, Chrisoula							
Meyerson, Lawrence							
Pizzella, Frank							

Adopted: December 9, 2014

Attest: \_\_\_\_\_  
Susan Witkowski  
Municipal Clerk

\_\_\_\_\_  
Max Arnowitz  
Mayor