



**ENGINEER'S REPORT
BOROUGH OF HILLSDALE
SEPTEMBER 1, 2015
DATE OF REPORT: August 28, 2015**

Joseph E. Neglia, PE, PP, PLS
CEO, Chairman of the Board
Michael J. Neglia, PE, PP, PLS
President

Gregory Polyniak, PE, PP
Michael F. Berliner
Thomas R. Solfaro, PE, CME
Daniel Kaufman, PE, PP
Brian Intindola, PE

Civil Engineering
Municipal Engineering
Landscape Architecture
Traffic Engineering
Planning
Land Surveying
Construction Management

Locations:

■ 34 Park Avenue
P.O. Box 426
Lyndhurst, NJ 07071
Tel: 201.939.8805
Fax: 201.939.0846

■ 1119 Raritan Road
Suite 2
Clark, NJ 07066
Tel: 732.943.7067
Fax: 732.943.7249

www.negliaengineering.com

1. FUNDING / GRANTING OPPORTUNITIES (YEAR 2015-2016)

Per the request of the Borough, Neglia Engineering Associates has researched funding / grant application programs available to the Borough based on the current assets and infrastructure to-date. A list of the potential applications available to the Borough and the anticipated submission dates, as revised, are provided below for review and consideration for planned improvements within the community.

FUNDING / GRANT PROGRAM SUBMISSION DATES	
Fund / Grant Name	Anticipated Submission Date
<i>Federal</i>	
Safe Routes to Schools (SRTS)	To Be Determined
Community Development Block Grant (CDBG)	October 9, 2015
Hazard Mitigation Assistance (HMA)	
Hazard Mitigation Grant Program (HMGP)	After Major Disaster
Pre-Disaster Mitigation (PDM)	To Be Determined
Flood Mitigation Assistance (FMA)	To Be Determined
Public Assistance (PA)	After Disaster & State of Emergency Declared
<i>State</i>	
Municipal Aid - 2016	October 20, 2015
County Aid	To Be Determined
Local Aid Infrastructure (LAIF - Discretionary Funding)	Submitted on August 11, 2015
Bikeways	October 20, 2015
Safe Streets to Transit (SSTT)	October 20, 2015
Transit Village	October 20, 2015
Local Bridges, Future Needs	To Be Determined
Green Acres / Blue Acres Funding	To Be Determined
<i>County</i>	
Open Space, Recreation, Farmland & Historic Preservation	Submitted August 28, 2015
Municipal Park Improvement	No submittal
200 Club Funding	Quarterly

2. ITEMIZED LIST AND STATUS OF SUBMITTED GRANTS (YR 2014-15)

Per the request of the Borough, Neglia Engineering Associates prepared an itemized list of grant applications that this office prepared and submitted to regulatory agencies for consideration in the year 2014-2015. They are as follows:

ITEMIZED LIST AND STATUS OF SUBMITTED GRANTS			
Grant	Date Submitted	Anticipated Decision	Review Status
Bergen County Historic Preservation Trust Fund 2014 - Hillsdale Train Station ⁽¹⁾	10/31/2014	July 15, 2015 (Freeholder Meeting)	Approved ⁽¹⁾
Bergen County Community Development Block Grant FY 2015 - Hillsdale Train Station ADA Restroom	12/4/2014	Summer-Fall 2015	Approved ⁽²⁾
<i>(1) Approval (confirmed by Elaine Gold 8/25/15) letters to be submitted to the Municipalities at the end of August 2015.</i>			
<i>(2) Approval (confirmed by Angele Drake 8/25/15) letters to be submitted to the Municipalities at the end of August 2015.</i>			



3. **NJDOT MUNICIPAL AID GRANT (SADDLEWOOD DRIVE) & NJDOT DISCRETIONARY AID GRANT (KENT ROAD AND BAYLOR AVENUE)**

The NJDOT Discretionary Aid application funding for Kent Road and Baylor Avenue improvements were awarded in the amount of \$250,000 in March 2014. Per correspondence received from the NJDOT, the NJDOT Local Aid Infrastructure Fund application funding for the Saddlewood Drive improvements was awarded in the amount of \$149,000 in May 2014.

Curb Inlet Pieces, Bicycle Safe Grates, and required curb were installed on Kent Road, Baylor Avenue and Saddlewood Drive during late 2014. Paving and striping operations were completed in May 2015. Based upon available funding, additional paving was available for Saddlewood Drive. The additional available paving from 300 feet west of Forest Drive to the intersection with Ramapo Lane on Saddlewood Drive has been completed based upon available grant funding. Subsequent to receipt of the asphalt testing results, NJDOT final inspection, municipal closeout, and NJDOT would follow. A core sampling proposal was submitted to the Borough of Hillsdale for review and approval.

4. **HILLSDALE MUNICIPAL LANDFILL – METHANE GAS SURVEY & GROUNDWATER MONITORING (YEAR 2015)**

Neglia Engineering Associates solicited firms for the semi-annual groundwater monitoring and the quarterly methane study and received two bids for the methane gas survey. Subsequently our office submitted a recommendation letter to the Borough on December 1, 2014, recommending that the Borough authorize Partner Engineering and Science, Inc. to perform the methane gas survey for a total bid of \$10,600 which represents the Base Bid (January 2015 testing for \$2,800) and the Alternate Bid (April 2015, July 2015 and October 2015 testing for \$7,800).

Neglia Engineering Associates received two bids for groundwater monitoring services. Subsequently our office submitted a recommendation letter to the Borough on December 1, 2014, recommending that the Borough authorize Aqua Pro-Tech Laboratories to perform the groundwater monitoring services for a total bid of \$6,858.50 which represents the Base Bid (January 2015 testing for \$3,723.50) and the Alternate Bid (July 2015 testing for \$3,155.00). Both the methane and groundwater testing quotes were awarded at the January 20, 2015 Mayor and Council meeting.

Methane and groundwater testing occurred in July 2015 as part of the Alternate Bid of \$3,155.00 that was awarded to Aqua Pro-Tech Laboratories. The sampling was conducted on July 23, 2015 and the results were submitted to NJDEP (Mr. Michael Gerchman) on August 11, 2015.

Our office received the 2015, 3rd quarter methane gas migration survey report prepared by Partner Engineering on July 16, 2015 and forwarded the same to NJDEP and the Borough to satisfy the Year 2015 Quarterly Methane Monitoring Requirements. Due to a potential anomaly identified in the report, our office requested a change order proposal for re-testing of the area in question. This change order was forwarded to the Borough on July 16, 2015 and adopted under Resolution #15172.

5. **HILLSDALE MUNICIPAL LANDFILL**

On February 12, 2015, the Borough of Hillsdale (Sue Witkowski, Borough Administrator; Donald Russell, Borough DPW Superintendent) and Neglia Engineering Associates (Gregory Polyniak) attended a meeting with NJDEP Solid Waste Permitting and NJDEP Enforcement. At the meeting, the NJDEP reviewed the site and explained the items that needed to occur and items that needed to be provided to be



incompliance with the NJDEP Landfill Closure Approval. On February 27, 2015 Neglia Engineering Associates issued an NJDEP Compliance Item List and Schedule to the NJDEP.

Neglia Engineering Associates issued a status update email on March 31, 2015 as it related to the NJDEP Compliant Item List and Schedule. Neglia Engineering Associates received an enforcement letter in the mail pertaining to the landfill as it related to our February 12, 2015 NJDEP Enforcement Meeting on April 27, 2015. Mr. Gandhi stated that the Borough should not be concerned as long as it is following the previously issued action item schedule for the landfill. Mr. Gandhi noted that he has been receiving the individual items upon completion. He is aware that the Borough is attempting to satisfy the individual compliance items.

The following items have been completed within the last month to address the NJDEP Compliant Item List and Schedule:

- Item #5 – Semi-Annual Groundwater Monitoring Report – Report received and submitted to NJDEP on August 11, 2015.
- Item #14 - Mow and maintain slope. Tree removal (if necessary) shall be included excluding root balls. Information provided by the DPW.
- Item #17 - Install stormwater system grates along slope. Information provided by the DPW.

In addition to the items addressed, there are other open items that need to be addressed in the coming months that have not been addressed to date and that required attention through August 2015. As these items are completed, the Borough must inform NEA, to permit our office to inform NJDEP Enforcement. It shall be noted that the outstanding items must be completed or potential NJDEP Enforcement Action will occur. Below is a list of outstanding items:

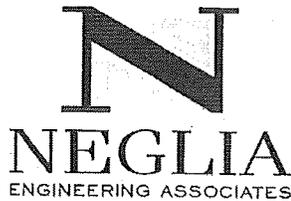
- Item #1 – Maintain Methane Alarm System.
- Item #2 – Maintain Leachate Manhole Functionality. On-going maintenance.
- Item #3 - Provide Photographs Illustrating Methane Alarm System Functionality.
- Item #15 - Address all erosion areas, slope issues, etc. after mowing and maintaining slope.
- Item #16 - Address vermin / animal holes in slope with cap / soil material.
- Items #20 - Address and maintain the existing field surface to address settling and ponding.
- Item #21 - Prepare and provide before and after pictures for any maintenance activities.
- Item #22 - Address slope erosion on eastern slope.

The Borough of Hillsdale shall note that some items that were excluded from the list above require on-going maintenance and monitoring. This work is on-going and shall be tracked for compliance purposes.

A proposal was submitted to the Borough of Hillsdale on August 3, 2015 for the Quarterly NJDEP Air Permit Sampling, Analysis and Reporting by First Environment in the amount of \$2,800 for review and authorization by the Borough.

6. HILLSDALE CENTENNIAL FIELD GAS SENSORS

Neglia Engineering Associates in conjunction with the Borough DPW Superintendent, has inspected the field methane sensor system and alarm equipment box. Neglia Engineering Associates submitted quote



solicitations to prospective contractors to furnish and install gas sensors at Centennial Field. Neglia Engineering Associates prepared and submitted a recommendation letter on June 3, 2015 to authorize Quality Electrical Construction Company to perform the said work pertaining to furnishing & installing methane sensors at Centennial Field with the associated required electrical components as outlined within the bid solicitation.

The Borough of Hillsdale, through Resolution #15137 awarded and adopted a Non-Fair and Open Contract for Electrical Services to Quality Electrical Const. Co. on June 9, 2015 in the amount of \$35,347.00. A pre-construction meeting was conducted on July 30, 2015. Contractor has placed the order for the field gas sensors approximately 1 month ago. However, the anticipated lead time for the specified sensors is nine (9) weeks. The field sensors will be installed upon receipt. Training for the field sensors and building sensors to occur simultaneously to provide an efficient transition to the new systems.

7. HILLSDALE CENTENNIAL BUILDING METHANE SENSORS

Partner Engineering and Science, Inc. submitted a Landfill Gas Migration Report for the Hillsdale Municipal Landfill at Centennial Field on December 2, 2014. Based upon the report conclusions, Partner Engineering found the presence of elevated concentrations of methane at the field house. In addition, Partner Engineering noted that automatic methane gas sensors should be installed with an audible alarm. As per the direction of the Governing Body, Neglia Engineering Associates prepared an engineer's estimate for the installation of sensors with audible alarm, strobe alarm, and an autodial to the police department. The estimate was submitted to the Borough on December 19, 2014 for consideration.

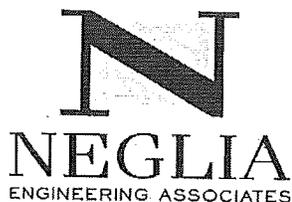
Per direction from the Mayor and Council at the January 20, 2015 Mayor and Council meeting, Neglia Engineering Associates prepared and submitted solicitations for the installation of automatic methane gas sensors with audible alarm, strobe alarm, and an autodial to the police department. A letter of recommendation to authorize Quality Electrical Construction, Company was submitted on February 24, 2015.

The Borough of Hillsdale, through Resolution #15094 awarded and adopted a Non-Fair and Open Contract for Electrical Services to Quality Electrical Const. Co. on April 14, 2015 in the amount of \$31,814.00. A pre-construction meeting was conducted on May 13, 2015 with the contractor, Borough representatives and our office. The new equipment installation was completed on August 3, 2015. As per the contractor, training for the building sensors is anticipated to occur within the next two weeks.

8. HILLSDALE RAILROAD STATION PROJECT (BERGEN COUNTY HISTORIC PRESERVATION TRUST FUND 2014)

Per the direction of the Governing Body, Neglia Engineering Associates submitted a Declaration of Intent to Apply on August 1, 2014 for improvements to the Hillsdale Railroad Station located at Broadway and Hillsdale Avenue. Neglia Engineering Associates submitted an application to Bergen County Open Space on October 31, 2014 with the required signature from NJ Transit on November 21, 2014.

In accordance with N.J.S.A. 40:12-15.3(d), the County of Bergen proposes to allocate \$100,000 to the Borough of Hillsdale Railroad Station Roof Repairs from the Bergen County Open Space, Recreation, Floodplain Protection, Farmland & Historic Preservation Trust Fund for the Trust Fund's 2014 County Program. As confirmed by Robert Abbatormarco, Open Space Trust Fund Planning and Economic Development, on July 16, 2015, the resolution for this project was approved on July 15, 2015. Approval



letters will be submitted by the County of Bergen to the approved municipalities at the end of August 2015.

9. BERGEN COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT – HILLSDALE TRAIN STATION RESTROOM

Neglia Engineering Associates identified the availability of a Bergen County Community Development Block Grant in October 2014. The Borough identified a need for ADA restroom accessibility improvements within the Hillsdale Railroad Station located at Broadway and Hillsdale Avenue in November 2014.

An endorsing resolution was submitted to the Borough for adoption during the December 2, 2014 Mayor and Council Meeting. Based upon the Borough's direction, Neglia Engineering Associates prepared documents and submitted an application on December 2, 2014 in pursuit of grant funding for ADA restroom accessibility improvements within the Hillsdale Railroad Station located at Broadway and Hillsdale Avenue. This grant application is currently under review by Bergen County. Based upon telephone conversations with Angela Drake, Division of Community Development, the Hillsdale Train Station Restroom Improvements were approved for a Bergen County Community Development Grant in the amount of \$49,800.00. Approval letters will be submitted by the County of Bergen to the approved municipalities at the end of August 2015.

10. HILLSDALE LIBRARY ELEVATOR

Our office was informed in late November 2014 that the existing elevator at the Hillsdale Public Library was not functioning. Our office worked with the Library to acquire elevator contractor quotes.

On January 20, 2015, Neglia Engineering Associates submitted to the Borough a multi-phased approach to address the damaged elevator. On March 25, 2015, Neglia Engineering Associates provided inspection services related to Phase I of the Hillsdale Library Elevator Repair as previously identified. This work was completed by the contractor on March 26, 2015. It appeared that the hydraulic fluid leak from the corroded shaft liner was contained within the sump pump pit. Fluid did not appear to enter the subsurface. Neglia Engineering Associates performed a dye test to determine the ultimate sump pump discharge connection point. The dye test determined that the sump pump discharge is to the Pascack Brook, but there was no evidence of fluid discharge to the Brook. In addition, it was determined that the existing sump discharge had a mechanical block to ensure the hydraulic fluid was not discharged.

In anticipation that Phase II could be eliminated, Neglia Engineering Associates had solicited quotes from elevator repair firms to address the remaining elevator repair. A recommendation letter was submitted to the Borough on April 14, 2015 recommending that the Borough authorize ThyssenKrupp Elevator Americas to perform the said work pertaining to the Borough Library Elevator Repair as listed within the quotation. The Borough approved Resolution (R 15121) to award the contract to ThyssenKrupp Elevator America in the amount not to exceed \$34,744.00 at the May 12, 2015 Mayor and Council meeting. Repair of the library elevator is currently underway. As per a telephone conversation with ThyssenKrupp representative, Wes Miller, on August 28, 2015, the elevator repair is anticipated to be complete during the first week of September, with State inspection to follow shortly thereafter.

11. DRAINAGE ISSUES AT 271 WIERIMUS ROAD

Neglia Engineering Associates met with the DPW on Friday, May 15, 2015 to inspect the storm main and



associated erosion at 271 Wierimus Road. Based upon our on-site inspection and continued investigation, it appeared that the existing storm main conveyed stormwater from Craig Road, Alpine Terrace, View Terrace, Horizon Terrace. The stormwater system traveled through an existing twenty foot wide easement located on Block 202, Lots 2, 18.02, 19, 21, 22, 29, 30 and 33 in the Borough. Ultimately, the system discharged flow into the Wierimus Road storm sewer system.

The specific area of concern appeared to be located between Horizon Terrace to Wierimus Road within Lot 2 and Lot 18. At this location, it appeared that the existing corrugated metal storm pipe had eroded and had begun to exhibit failure.

Prior to our office preparing a proposal for professional services, we recommended that the following tasks occur:

A. Title Report Review

Per the Borough Tax Map, the existing drainage system was located within a twenty foot easement. The first task was to determine the responsibility and terms of this said easement. Neglia Engineering Associates received documentation in the form of a Deed on June 29, 2015. The Deed reflected a water easement that was not applicable to the area in question. We informed the Borough at the July 7, 2015 Mayor and Council that additional information gathering would be required to confirm ownership of the easement. Based upon review of available Deeds on the Bergen Register, the Register did not offer any confirmation of ownership of the easement in question. Further review will be required by the Borough to determine if the Developer's Agreement requires the property owner's to maintain this drainage system. We await response from the Borough.

B. Clean and Televise the Storm Sewer System

If the additional review states that the easement's responsibility is the Borough of Hillsdale, the Borough would clean and televise the storm sewer to determine the limits of potential repair / improvement. We requested that a copy of the CDROM be provided for our review once acquired. To limit the Borough's potential expenditure, the Borough may wish to explore a joint service agreement with another municipality to perform the services. If not, we would recommend that the Borough solicit firms to complete this task. We could prepare and provide the solicitation if directed to do so. After the review of the video, we would understand the project limits.

Once these two tasks are completed, Neglia Engineering Associates would have information to prepare a proposal to design the necessary improvements.

12. PSE&G ENERGY STRONG

Neglia Engineering Associates met with PSE&G and Borough representatives to discuss the Energy Strong improvement plans with the Borough of Hillsdale. The proposed improvements will take place in Summer 2015 and will consist of repair / reconstruction of a 24 inch electrical main. Some work will take place on Sundays, with an approved outage between September and December 31, 2015 for a period of 7 days. The anticipated project completion is approximately March 2016.

The proposed electrical work, within the Borough of Hillsdale, will be conducted within manhole number 10 which is located along the frontage of the Riccardi Paint Shop on Railroad Avenue. Improvements within the manhole are scheduled between 7 p.m. to 7 a.m. Other activities will have a duration of 2 to 3



days. Work within Hillsdale is scheduled for the second week of September. Additional work is scheduled from Kinderkamack Road and Broadway in Westwood. This work consists of closing one lane within Broadway in the vicinity of Westwood Plaza for improvements to manhole number 9. PSE&G will provide 1 week notices with door hangers to notify businesses. Material will be provided to the Borough of Hillsdale to insert into the municipal website.

Neglia Engineering Associates and Borough Representatives met with PSE&G on June 3, 2015 to discuss the affected roadway system and proposed mitigation stemming from the Energy Strong program. Neglia Engineering Associates concluded the inspection on June 23, 2015 to identify the quality of the roadway system. PSE&G prepared a list with the proposed mitigation measures and Neglia Engineering Associates has reviewed the same and either agreed with the recommendations by PSE&G or recommended additional measures based upon field conditions. PSE&G has commenced milling of the disturbed roadways within the Borough of Hillsdale.

13. ROAD PROGRAM 2015

We understand that the Borough of Hillsdale intends to appropriate approximately \$452,000 for the 2015 Road program. Per the requirement of the Governing Body at the March 3, 2015 Mayor and Council Meeting, Neglia Engineering Associates prepared an initial, preliminary estimate for roadway improvements for all municipal roadways within the Borough of Hillsdale. The estimate was preliminary since inspection of the roadways was not performed to prepare the engineer's estimate. The estimate illustrated an approximate overall budget of \$46.5 million to address the 44.4 miles of municipal roadway. This estimate was issued to the Borough of March 9, 2015.

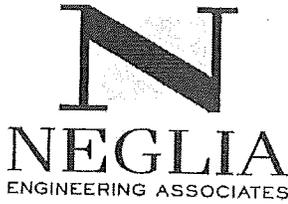
Subsequently, per the Borough's request, Neglia Engineering prepared engineering estimates for municipal roadways selected by the Borough. The roadways and their engineer's estimate's budgets were issued on March 24, 2015 and were as follows:

- Everdell Avenue from East Liberty Avenue to Piermont Avenue (approximately 1,095 LF) - \$121,347
- Sycamore Avenue (approximately 1,085 LF) - \$117,207
- Lafayette Avenue (approximately 820 LF) - \$137,886

It shall be noted that the budget contained a twenty percent contingency for surveying services, engineering services, construction management services, and potential unit price fluctuations at the time of potential bidding. Please note that Hillsdale Avenue from Cedar Lane to Kinderkamack Road has been removed from this list and transferred to the NJDOT Local Aid Infrastructure Fund (discretionary funding) 2015 program. A proposal for surveying, engineering and construction management services was submitted to the Borough on July 21, 2015 and approved through Resolution #15173 for an amount not to exceed \$18,400.00. Surveying services commenced on August 24, 2015. Bid documents will be completed in mid- September. We anticipate bid opening to occur in October 2015. We recommend that construction activities proceed in Spring 2016 instead of Fall 2016. This would eliminate potential new pavement damage during the winter.

14. BERGEN COUNTY OPEN SPACE TRUST FUND 2015

Per correspondence with the County of Bergen, Neglia Engineering Associates has identified a grant opportunity (one to one matching funds) from the Bergen County Open Space Trust Fund for 2015. Based upon the July 7, 2015 Mayor and Council meeting, the Borough has identified the Hillsdale Outdoor Fitness area located at Stonybrook Park as a candidate for submittal to the Bergen County Open Space



Trust Fund.

NEA submitted to the Mayor and Council on July 17, 2015, a Concept Plan, a Public Hearing Notice and a Resolution for the project in question. A public hearing was held on August 11, 2015 and Resolution #15167 adopted on the same night endorsing the trust fund application. The application for the 2015 Bergen County Open Space Trust Fund will be submitted prior to the September 3, 2015 deadline.

15. 2016 NJDOT MUNICIPAL AID PROGRAMS

Neglia Engineering Associates identified the availability of State Aid Programs that will be available for the 2016 Fiscal Year. The programs include Municipal Aid, Bikeways, Safe Street to Transit and Transit Village. All applications must be completed and submitted on or before October 20, 2015 through the SAGE online submittal program. Potential projects must be identified at the September 8, 2015 Mayor and Council meeting and endorsing resolutions approved on one of the October Mayor and Council Meetings. We understand that the Governing Body may wish to submit an application package for Hillsdale Avenue which is to be confirmed at the September 1, 2015 Mayor and Council meeting.

16. BERGEN COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT – FIRE STATION ADA ACCESS DOORS

We understand that the Borough of Hillsdale proposes to pursue a grant for the installation of ADA access doors at the existing Hillsdale Fire Station. The Borough shall note that this grant must be submitted by October 9, 2015 and an endorsing resolution must be approved and provided to Neglia Engineering Associates prior to the October 9, 2015 deadline. We understand that the Governing Body may wish to submit an application package for the Fire House ADA Access Door Openers, which is to be confirmed at the September 1, 2015 Mayor and Council meeting.

17. KNICKERBOCKER AVENUE – ROADWAY VACATION – PSE&G

We understand that PSE&G proposes to vacate a portion of Knickerbocker Avenue, which has a 50 foot right-of-way, for approximately 240 feet west of the intersection with Prospect Place to the terminus of Pascack Brook. Neglia Engineering Associates conducted a field inspection on August 27, 2015 to visually identify existing municipal infrastructure and facilities within the right-of-way. A report will be prepared and submitted to the Borough on September 1, 2015 regarding the findings of the initial inspection. In addition to our office's inspection, the Borough OEM and emergency services (fire, police, ambulance, etc.) shall perform their inspections and provide input with respect to any easement requirements.

Respectfully submitted,
Neglia Engineering Associates

A handwritten signature in black ink, appearing to read 'G. Polyniak', written over a faint circular stamp.

Gregory J. Polyniak, P.E., P.P., C.P.W.M., C.M.E.
For the Borough Engineer
Borough of Hillsdale

Respectfully submitted,
Neglia Engineering Associates

A handwritten signature in black ink, appearing to read 'D. Juzmeski', written over a faint circular stamp.

David Juzmeski, P.E., P.P.
For the Borough Engineer
Borough of Hillsdale

Hillsdale Board of Health

380 Hillsdale Avenue, Hillsdale, NJ 07642
201/666-4800, ext. 1525 FAX 201/358-5002
Website: www.Hillsdalenj.org

September 1, 2015

The Honorable Mayor and Council:

The following is the result of the monies received by the Board of Health for the month of July 2015

CHC Fees:	\$	105.00
Transcripts	\$	233.00
Marriage Fee	\$	15.00
<u>Mayor's Fee</u>	<u>\$</u>	<u>100.00</u>
Total	\$	453.00

Respectfully submitted,



Denise Kohan
Board of Health
Registrar

Hillsdale Board of Health

380 Hillsdale Avenue, Hillsdale, NJ 07642
201/666-4800, ext. 1525 FAX 201/358-5002
Website: www.Hillsdalenj.org

ACTIVITIES FOR THE MONTH OF AUGUST, 2015

<u>VITAL STATISTICS</u>	<u>MONTH</u>	<u>YEAR</u>	<u>TO DATE</u>
Births for the month of July 2015*	Males	0	11
	Females	0	7
Deaths for the month of August, 2015	Males	1	15
	Females	3	24
Marriages/Civil Unions:*		5	
Transcripts:		36	

*Actual totals are recorded one month later because of delay in reports.

Respectfully submitted,



Denise Kohan
Registrar

DEPARTMENT OF POLICE
BOROUGH OF HILLSDALE



380 Hillsdale Avenue
Hillsdale, New Jersey 07642
Headquarters: 201-664-4200

Fax: 201-666-4503
www.hillsdalepolice.com

ROBERT FRANCAVIGLIA
CHIEF OF POLICE

Date: August 25, 2015

To: Mayor and Council

From: Chief Robert Francaviglia

Re: August Monthly Report

- During the month of August there were 93 dispatching shifts all were covered with non-sworn personnel.
- There were 239 motor vehicle stops and 78 summonses issued
- There were 12 criminal arrests and 738 calls for service
- Operation Take Back will be held at police headquarters where residents can drop off there used or unwanted drugs. NO syringes.

HILLSDALE POLICE DEPARTMENT

380 HILLSDALE AVE, HILLSDALE, NJ 07642

New Jersey Crash Statistical Report

08/25/2015

From Date:8/1/2015 To Date:8/25/2015

MOTOR VEHICLE ACCIDENT				
ACCIDENT CLASSIFICATION		TYPE OF ROAD SYSTEM		
Reportable	14	Interstate	0	
Non-reportable	6	State Highway	0	
Self Report	1	State/Interstate Authority	0	
Total Accidents	21	State Park or Institution	0	
		County	6	
TIME OF ACCIDENT		Co Auth, Park or Inst	0	
0001 ~ 0600	1	Municipal	6	
0601 ~ 1200	5	Mun Auth, Park or Inst	1	
1201 ~ 1800	14	Private Property	5	
1801 ~ 2400	1	US Govt Property	0	
DAY OF WEEK		AGE & SEX OF DRIVERS		
Sunday	2	Males	17 ~ 20	
Monday	2	Males	21 ~ 30	
Tuesday	1	Males	31 ~ 40	
Wednesday	4	Males	41 ~ 50	
Thursday	2	Males	51 ~ 60	
Friday	8	Males	61+	
Saturday	2	Females	17 ~ 20	
CONTRIBUTING CIRCUMSTANCES		Females	21 ~ 30	
Unsafe Speed	0	Females	31 ~ 40	
Driver Inattention	15	Females	41 ~ 50	
Failure To Obey Traffic Control Device	0	Females	51 ~ 60	
Failure To Yield The Right Of Way	1	Females	61+	
Improper Lane Change	0			
Improper Passing	0	SUMMONSES	0	
Improper Turning	1	ALCOHOL INVOLVMENT	0	
Backing unsafely	2	HIT & RUN	0	
Pedestrian's / Bicyclist's Actions				
Roadway Defect / Inclement Weather	1			
Other	15			
ACCIDENT TYPE	TOTAL	INJURIES	FATALS	PROPERTY DAMAGE
Same Direction (Rear End)	7	2	0	0
Same Direction (Side Swipe)	1	0	0	0
Right Angle	2	0	0	0
Opposite Direction (Head On, Angular)	0	0	0	0
Opposite Direction (Side Swipe)	0	0	0	0
Struck Parked Vehicle	1	0	0	0
Left Turn / U Turn	0	0	0	0

HILLSDALE POLICE DEPARTMENT

380 HILLSDALE AVE, HILLSDALE, NJ 07642

New Jersey Crash Statistical Report

08/25/2015

From Date:8/1/2015 To Date:8/25/2015

Backing	5	0	0	0
Encroachment	0	0	0	0
Overturned	0	0	0	0
Fixed Object	2	0	0	0
Animal	0	0	0	0
Pedestrian	0	0	0	0
Pedalcyclist	0	0	0	0
Non-fixed Object	1	0	0	0
Railcar -vehicle	0	0	0	0
Total	19	2	0	0

Citation Output By Charge

Starting Issue Date 8/1/2015 to Ending Issue Date 8/25/2015

Charge	Total
39:3-50(A) - COLOR OF LIGHT EMITTED	1
39:8-1 - FAIL TO INSPECT	1
39:3-10 - DRIVING WITHOUT A LICENSE	4
39:3-10B - DRIV WITHOUT LIC-NEVER LICENSED	1
39:3-13.8(C) - PERMIT HOLDER VIOLATING HOURS OF OPERATION	1
39:3-17 - TOURING PRIV OF NON RESID DRIVERS	1
39:3-29 - FAILURE TO POSSESS DL OR REG	5
39:3-33 - IMPROPER DISPLAY/UNCLEAR PLATES	4
39:3-33.2 - LICENSE PLATE-WORDS GARDEN STATE TO BE IMPRINTED	1
39:3-36 - FAILURE TO NOTIFY DMV OF ADDRESS CHANGE	1
39:3-4 - DRIVING OR PARKING UNREGISTERED MOTOR VEHICLE	5
39:3-40 - DRIVING AFTER DL/REGISTRATION SUSPENDED/REVOKED	7
39:3-40 - DRIVING AFTER LICENSE SUSPENDED OR REVOKED	1
39:3-47B - IMPROPER LIGHTS	1
39:3-50(A) - COLOR OF LIGHT EMITTED	1
39:3-66 - MAINTENANCE OF LAMPS	13
39:3-71 - MIRRORS REQUIRED ON EVERY MOTOR VEHICLE	2
39:3-72 - TIRE EQUIPMENT	1
39:3-75 - SAFETY GLASS REQUIREMENT	1
39:3-76.2F - FAILURE TO WEARSEAT EQUIPMENT-RESPONSIBILITY OF DRIVER	2
39:3-8.1 - NONCOMMERCIAL TRUCKS, LICENSE, APPLICATION FOR REG'S	2
39:4-115B - TURNS AT CONTROL INTERSECTION ON RED	1
39:4-144 - DISREGARD STOP SIGN REGULATION OR YIELD SIGN	2
39:4-36 - PEDESTRIAN-FAILURE TO YIELD RIGHT OF WAY	1
39:4-46A - FAILURE TO SHOW NAME/LOCATION ON VEHICLE	3
39:4-49.1 - POSS CDS IN MV	1
39:4-58 - VEHICLE LOADED OBSTRUCTING VIEW	1
39:4-77 - LOAD VEHICLE WRONG/ALLOWED SPILL	1
39:4-89 - FOLLOWING TOO CLOSELY	1
39:4-97 - CARELESS DRIVING: LIKELY TO ENDANGER PERSON OR PROPERTY	1
39:4-98 - EXCEEDING MAXIMUM SPEED 15-29 MPH OVER LIMIT	1
39:4-98 - SPEEDING	1
292-28 - TIME LIMITED PARKING, SCHED XVIII	1
292-33A(3) - NO PARKING IN WEST BOROUGH LOSTS	4
292-33A(4) - NO PAID STICKER/SPACE TRANSIT LOT	2
39:4-135 - PARKING-DIRECTION/SIDE OF ST-ANGLE PKNG-ONE WY STREET	1
Total:	78

HILLSDALE POLICE DEPARTMENT

Agency Activity Report

By CFS Classification

From Date: 8/1/2015 To Date: 8/25/2015

Report Date: 8/25/2015 1:28:51 PM

Classification code	Description	Total Events	0000-0800	0801-1600	1601-2400
0500	Burglary	1	0	1	0
0600	Theft	6	0	5	1
0800	Other Assaults	1	0	1	0
1100	Fraud	2	0	1	1
1300	Stolen Property	1	0	0	1
1400	Malicious Mischief	16	0	11	5
1800	Narcotics Drug Laws	2	0	0	2
2400	Disorderly Conduct	21	6	5	10
2600	All Other Offenses	4	0	2	2
4000	Non Criminal Investigations	75	16	28	31
4100	Fire Related	27	3	16	8
5000	Lost Found Prop. / Missing Persons	7	1	3	3
5500	Animal Complaints	24	5	12	7
6000	Traffic Accidents	21	1	14	6
6300	Traffic Enforcement	236	27	118	91
6500	Parking Enforcement	6	0	6	0
6600	Traffic Services	2	0	1	1
7000	Public Services	197	76	65	56
7500	Assist other Agency	22	8	5	9
8000	Warrants	1	0	1	0
9000	Administrative	66	17	22	27
	Total:	738	160	317	261

HILLSDALE POLICE DEPARTMENT

Incident Frequency Report

By Classification

From Date: 8/1/2015 To Date: 8/25/2015

Report Date: 8/25/2015 Criteria: 0500 Burglary,0600 Theft,0800 Other Assaults,1100 Fraud,1400 Malicious Mischief,1500 Weapons Offense,1800 Narcotics Drug Laws,2100 Liquor Laws Drunk Driving,2200 Liquor Laws Possession,2400 Disorderly Conduct,7500 Assist other Agency,8000 Warrants,

CFS Classification				Total Number
0500-Burglary				1
Date / Time	Incident Number	CFS Code	Address	Disposition
8/19/2015 9:01:44 AM	2015-007683	0534	161 Ell Road , Hillsdale, NJ 07642	CLOSED
Disposition Note: IR COMPLETED. CAR HAD BROKEN REAR WINDOW FROM A WINDOW PUNCH.				

CFS Classification				Total Number
0600-Theft				6
Date / Time	Incident Number	CFS Code	Address	Disposition
8/6/2015 2:06:46 PM	2015-007330	0614	60 Yesler Way , Hillsdale, NJ 07642	CLOSED
Disposition Note: SEE IR				
8/20/2015 10:15:15 PM	2015-007743	0637	50 Park Ave	REFERRED TO DETECTIVE BUREAU
Disposition Note: IR COMPLETED				
8/21/2015 10:01:08 AM	2015-007758	0617	381 Washington Ave , Hillsdale, NJ 07642	PENDING
Disposition Note: WAITING FOR INFORMATION FROM KINGS				
8/22/2015 2:19:15 PM	2015-007811	0623	244 Wierimus Rd , Hillsdale, NJ 07642	PENDING
Disposition Note: WAITING ON SWORN STATEMENT				
8/23/2015 1:32:36 PM	2015-007849	0633	244 Wierimus Rd , Hillsdale, NJ 07642	CLOSED
Disposition Note: INDIVIDUAL WAS REMOVED FROM PREMISES / OPERATIONS REPORT				
8/24/2015 11:46:24 AM	2015-007871	0619	63 East Liberty Avenue , Hillsdale, NJ 07642	REFERRED TO DETECTIVE BUREAU
Disposition Note: IR COMPLETED				

CFS Classification				Total Number
0800-Other Assaults				1
Date / Time	Incident Number	CFS Code	Address	Disposition
8/8/2015 12:44:50 PM	2015-007385	0800	3 Oak St , Hillsdale, NJ 07642	CLEARED BY ARREST-ADULT
Disposition Note: ADULT MALE CLEARED BY ARREST FOR SIMPLE ASSAULT. IR GENERATED. #78 TO SUBMIT SUPPLEMENTAL REPORT.				

CFS Classification				Total Number
1100-Fraud				2
Date / Time	Incident Number	CFS Code	Address	Disposition
8/14/2015 10:42:52 PM	2015-007569	1130	380 Hillsdale Ave , Hillsdale, NJ 07642	REFERRED TO DETECTIVE BUREAU
Disposition Note: IR REPORT FOR FRAUD				
8/19/2015 2:02:41 PM	2015-007691	1120	380 Hillsdale Ave , Hillsdale, NJ 07642	REFERRED TO DETECTIVE BUREAU
Disposition Note: VICTIM'S CARD WAS USED FRAUDULENTLY AT DUANE READ IN NY CITY.				

CFS Classification 1400-Malicious Mischief				Total Number 16
Date / Time	Incident Number	CFS Code	Address	Disposition
8/1/2015 8:16:42 AM	2015-007203	1445	811 HILLSDALE AVE , HILLSDALE, NJ 07642-1231	CLOSED
Disposition Note: INFORMATION TAKEN. IR COMPLETED				
8/1/2015 10:44:29 PM	2015-007218	1440	St John's Academy, 460 Hillsdale Avenue , 460 Hillsdale Avenue, Hillsdale, NJ 07642	CLOSED
Disposition Note: THERE ARE NO FURTHER INVESTIGATIVE LEADS TO PURSUE.				
8/2/2015 10:53:58 PM	2015-007244	1445	Pascack Road & Hillsdale Avenue , Hillsdale, NJ 07642	UNFOUNDED
Disposition Note:				
8/3/2015 10:39:03 AM	2015-007257	1445	509 Hillsdale Ave , Hillsdale, NJ 07642	CLOSED
Disposition Note:				
8/3/2015 2:00:16 PM	2015-007260	1445	Broadway & Piermont Avenue , Hillsdale, NJ 07642	CLOSED
Disposition Note: OR GENERATED (BOROUGH DAMAGE)				
8/5/2015 8:29:00 AM	2015-007300	1440	441 Hillsdale Ave , Hillsdale, NJ 07642	CLOSED
Disposition Note: INTERVIEW OF SUSPECT COMPLETED AND THE CASE WAS CLOSED WITH NO FURTHER INVESTIGATIVE LEADS TO PURSUE.				
8/6/2015 8:35:13 AM	2015-007320	1440	451 A HILLSDALE AVE , HILLSDALE, NJ 07642-2710	CLOSED
Disposition Note: CASE CLOSED AND IR COMPLETED.				
8/8/2015 6:02:53 PM	2015-007392	1445	623 HILLSDALE AVE , HILLSDALE, NJ 07642-2649	CLOSED
Disposition Note: SEE 79 REPORT				
8/10/2015 8:36:29 PM	2015-007444	1445	92 Broadway , Hillsdale, NJ 07642	CLOSED
Disposition Note: ALARM WAS SET OFF BY FD MEMBERS ENTERING TO CHECK FOR NATURAL GAS. WHILE ENTERING THE STRUCTURE THE REAR DOOR WAS FORCED OPEN AND DAMAGE WAS DONE. (SEE OPS REPORT)				
8/10/2015 8:37:28 PM	2015-007445	1445	88 Broadway , Hillsdale, NJ 07642	CLOSED
Disposition Note: REPORT GENERATED				
8/11/2015 2:09:01 PM	2015-007467	1440	1 NORTH RAMAPO LA , HILLSDALE, NJ 07642-1311	CLOSED
Disposition Note: AREA CHECKED FOR VIDEO CAMERAS THAT MIGHT HAVE CAPTURED THE THEFT AND CRIMINAL MISCHIEF, NONE WERE LOCATED. CASE CLOSED DUE TO LACK OF FURTHER INFORMATION.				
8/19/2015 9:50:45 AM	2015-007685	1440	Sycamore Ave & Glendale Dr , Hillsdale, NJ 07642	CLOSED
Disposition Note: RES. REPORTED THE BIRD IDENTIFIER HAD BEEN STOLEN AND WOODEN POST DAMAGED. INFO TAKEN FOR REPORT.				
8/20/2015 9:12:32 AM	2015-007717	1440	52 MORRIS DR. , HILLSDALE, NJ 07642-1310	REFERRED TO DETECTIVE BUREAU
Disposition Note: INVESTIGATION REPORT GENERATED / TOT DETECTIVE BUREAU				
8/21/2015 9:25:41 AM	2015-007756	1440	449 Rivervale Road , Rivervale, NJ 07675	CLOSED
Disposition Note: OR COMPLETED.				
8/21/2015 2:48:30 PM	2015-007766	1440	33 Ellen Ct , Hillsdale, NJ 07642	CLOSED
Disposition Note: OR COMPLETED.				
8/24/2015 10:33:36 AM	2015-007868	1445	Lawrence St , Hillsdale, NJ 07642	
Disposition Note:				

CFS Classification				Total Number
1800-Narcotics Drug Laws				2
Date / Time	Incident Number	CFS Code	Address	Disposition
8/11/2015 6:30:39 PM	2015-007475	1832	Pascack Rd & Hillsdale Ave , Hillsdale, NJ 07642	CLEARED BY ARREST-ADULT
Disposition Note: 1 ADULT MALE UNDER FOR CDS ISS 39:4-49.1				
8/22/2015 9:02:46 PM	2015-007828	1832	Van Emburgh Avenue & Langerfeld Road , Hillsdale, NJ 07642	CLEARED BY ARREST-ADULT
Disposition Note: AR/IR GENERATED. TOT DET. BUREAU.				

CFS Classification				Total Number
2400-Disorderly Conduct				21
Date / Time	Incident Number	CFS Code	Address	Disposition
8/1/2015 1:27:53 AM	2015-007195	2450	33 Wilts Avenue , Hillsdale, NJ 07642	CLOSED
Disposition Note: PARTIES ADVISED TO QUIET DOWN				
8/1/2015 11:06:30 PM	2015-007219	2485	15 Colonial Boulevard , Hillsdale, NJ 07642	CLOSED
Disposition Note: HOMEOWNER CANCELLED				
8/2/2015 9:03:46 PM	2015-007240	2480	74 Broadway , Hillsdale, NJ 07642	CLOSED
Disposition Note: PARTY TRANSPORTED HOME TO 76 3RD AVE IN WESTWOOD, ALL UNITS ARE CLEAR				
8/4/2015 10:35:26 AM	2015-007280	2485	70 Dwight Ave , Hillsdale, NJ 07642	FALSE ALARM FIRE
Disposition Note: DETECTOR IN GARBAGE, SECURE				
8/8/2015 2:53:14 AM	2015-007372	2410	84 Broadway , Hillsdale, NJ 07642	NO REPORT/NO FURTHER ACTION
Disposition Note: MINOR ARGUMENT, PARTIES SENT HOME FOR THE NIGHT				
8/8/2015 3:31:35 PM	2015-007388	2415	5 Arigot Court , Hillsdale, NJ 07642	CLOSED
Disposition Note: SITUATION HANDLED				
8/9/2015 7:12:32 PM	2015-007416	2480	445 Hillsdale Ave , Hillsdale, NJ 07642	NO REPORT/NO FURTHER ACTION
Disposition Note: PARTIES SENT ON THEIR WAY, PATROL IS CLEAR.				
8/12/2015 6:42:10 PM	2015-007496	2415	60 Broadway , Hillsdale, NJ 07642	NO REPORT/NO FURTHER ACTION
Disposition Note: NO COMPLAINTS TO BE SIGNED AT THIS TIME / THEFT OF GAS \$46.50				
8/14/2015 6:13:08 PM	2015-007554	2415	98 Broadway , Hillsdale, NJ 07642	CLOSED
Disposition Note: VERBAL DISPUTE ONLY INFORMATION ONLY				
8/15/2015 1:57:43 AM	2015-007574	2415	84 Broadway , Hillsdale, NJ 07642	CLOSED
Disposition Note: IR COMPLETED				
8/16/2015 9:49:06 AM	2015-007604	2420	234 Washington Avenue , Hillsdale, NJ 07642	CLOSED
Disposition Note: SWORN STATEMENT ON FILE. NO COMPLAINTS AT THIS TIME.				
8/16/2015 8:52:54 PM	2015-007615	2415	97 Patterson St , Hillsdale, NJ 07642	CLEARED BY ARREST-ADULT
Disposition Note: DV ARREST SIMPLE ASSAULT 1 ADULT MALE				
8/18/2015 8:36:07 AM	2015-007646	2485	295 Kinderkamack Rd , Hillsdale, NJ 07642	NO REPORT/NO FURTHER ACTION
Disposition Note: TEST				
8/18/2015 11:52:14 AM	2015-007653	2415	51 Prospect Pl , Hillsdale, NJ 07642	CLOSED
Disposition Note:				
8/19/2015 8:49:01 PM	2015-007705	2450	70 Beech St , Hillsdale, NJ 07642	CLOSED

Disposition Note: UNFOUND				
8/19/2015 9:36:17 PM	2015-007709	2450	265 Washington Ave , Hillsdale, NJ 07642	CLOSED
Disposition Note: BROTHER/SISTER ARGUING OVER FACEBOOK. ARGUMENT OVER PRIOR TO ARRIVAL.				
8/20/2015 7:24:29 AM	2015-007716	2485	126 Broadway , Hillsdale, NJ 07642	NO REPORT/NO FURTHER ACTION
Disposition Note: APPARENT ALARM MALFUNCTION / ADVISED TO CONTACT ALARM CO				
8/22/2015 5:09:47 AM	2015-007793	2450	183 Cedar Ln , Hillsdale, NJ 07642	CLOSED
Disposition Note: PARTIES ADVISED TO KEEP THE NOISE DOWN, THEY WILL BE SETTING UP FOR AN EVENT.				
8/22/2015 10:26:09 PM	2015-007833	2450	23 Wierimus Rd , Hillsdale, NJ 07642	CLOSED
Disposition Note: VERBAL WARNING TO HOMEOWNER. ADVISED TO TURN MUSIC DOWN.				
8/22/2015 10:36:32 PM	2015-007834	2485	21 ELL RD , HILLSDALE, NJ 07642	CLOSED
Disposition Note: PERIMETER CHECKS SECURE				
8/23/2015 7:51:18 AM	2015-007843	2450	120 Magnolia Ave , Hillsdale, NJ 07642	CLOSED
Disposition Note: PARTIES ADVISED THEY CAN NOT WORK ON SUNDAYS, THEY WILL BE COVERING THE ROOF WITH A TARP AND WILL BE LEAVING SHORTLY.				

CFS Classification				Total Number
7500-Assist other Agency				22
Date / Time	Incident Number	CFS Code	Address	Disposition
8/2/2015 12:57:50 AM	2015-007221	7504	52 Lockerby Lane , Westwood, NJ 07675	CLOSED
Disposition Note: ASSISTANCE RENDERED/BLS TO HUMC NORTH				
8/2/2015 7:59:15 PM	2015-007238	7504	20 Washington Avenue , Westwood, NJ 07675	CLOSED
Disposition Note: 1 MALE PATIENT TRANSPORTED TO BERGEN REGIONAL MEDICAL CENTER CALL#18928				
8/3/2015 9:35:40 AM	2015-007254	7504	318 Broadway , Hillsdale, NJ 07642	CLOSED
Disposition Note: ASSISTED WLPD ON MV STOP.				
8/4/2015 4:15:41 PM	2015-007288	7504	107 OAKLAND ST , HILLSDALE, NJ 07642	CLOSED
Disposition Note: PARTY WAS NOT HOME, PAPER LEFT NOTIFICATION MADE.				
8/6/2015 7:53:16 AM	2015-007319	7504	230 Broadway , Hillsdale, NJ 07642	CLOSED
Disposition Note: ASSISTED NYPD IN LOCATING SUSPECT AT ABOVE. PARTY NOT FOUND.				
8/7/2015 2:12:56 AM	2015-007345	7506	Kent Rd , Hillsdale, NJ 07642	CLOSED
Disposition Note: ATV WAS UNFOUNDED.				
8/8/2015 6:21:26 PM	2015-007393	0532	18 Old Hook Road , Westwood, NJ 07675	CLOSED
Disposition Note:				
8/11/2015 10:11:05 PM	2015-007477	7504	513 Rivervale Road , Rivervale, NJ 07675	CLOSED
Disposition Note: NEGATIVE RESULTS				
8/13/2015 6:56:27 AM	2015-007510	7504	34 Kinderkamack Road , Park Ridge, NJ 07656	CLOSED
Disposition Note: ASSIST RENDERED				
8/13/2015 9:44:28 AM	2015-007517	7502	200 Piermont Ave , Hillsdale, NJ 07642	ADMINISTRATIVELY CLOSED
Disposition Note:				
8/14/2015 12:30:35 AM	2015-007537	7504	644 Pascack Road , Township of Washington, NJ 07676	NO REPORT/NO FURTHER ACTION
Disposition Note: CLEAR ASSITANCE RENDERED				
8/14/2015 5:37:09 PM	2015-007553	7504	1000 Hillsdale Ave , Hillsdale, NJ 07642	CLOSED

Disposition Note: ████████ WAS WANTED FOR INVESTIGATION OUR OF HO-HO-KUS PD. HE WAS LOCATED IN FRONT OF 1000 HILLSDALE AVE AND THEN GAVE FALSE INFORMATION TO ME ABOUT WHO HE WAS. ████████ ALSO HAD AN ACTIVE ACS WARRANT OUT OF MARLBORO TWP. ████████ WAS THEN TAKEN INTO CUSTODY AND CHARGED ACCORDINGLY.

8/15/2015 5:36:44 AM	2015-007578	7504	544 Jackson Avenue , Township of Washington, NJ 07676	NO REPORT/NO FURTHER ACTION
----------------------	-------------	------	---	-----------------------------

Disposition Note: CANCELED PRIOR TO ARRIVAL, TWP UNITS ADVISE EVERYTHING IS OKAY AND WILL BE DETERMINING IF ITS A FIRE ALARM OR BURGLAR ALARM.

8/16/2015 12:33:45 AM	2015-007600	7504	97 Rivervale Road , River Vale, NJ 07675	CLOSED
-----------------------	-------------	------	--	--------

Disposition Note: ASSISTANCE GIVEN

8/16/2015 10:24:12 PM	2015-007617	7504	Kinderkamack Road & Old Hook Road , Westwood, NJ 07675	CLOSED
-----------------------	-------------	------	--	--------

Disposition Note: CHECKS OK, PATROL IS CLEAR

8/17/2015 11:50:17 PM	2015-007640	7504	551 Mountain Avenue , Township of Washington, NJ 07676	NO REPORT/NO FURTHER ACTION
-----------------------	-------------	------	--	-----------------------------

Disposition Note: CLEAR ASSISTANCE RENDERED

8/18/2015 11:49:47 PM	2015-007672	7504	68 Wheeler Avenue , Westwood, NJ 07675	CLOSED
-----------------------	-------------	------	--	--------

Disposition Note: CLEAR BOTH KIDS LOCATED BY WESTWOOD PD

8/19/2015 3:06:47 PM	2015-007695	7504	Lafayette Avenue & Cardinal Lane , Westwood, NJ 07675	CLOSED
----------------------	-------------	------	---	--------

Disposition Note: ASSISTANCE RENDERED TO WESTWOOD PD. TWO UNDER FOR STOLEN NY PLATES AND POSSIBLE STOLEN CAR.

8/21/2015 11:29:13 PM	2015-007786	7506	8 Brook Place , Westwood, NJ 07675	CLOSED
-----------------------	-------------	------	------------------------------------	--------

Disposition Note: HOUSE CHECKS OK, PATROL IS CLEAR.

8/22/2015 11:56:55 AM	2015-007806	7504	Kinderkamack Road & Grand Street , Westwood, NJ 07675	CLOSED
-----------------------	-------------	------	---	--------

Disposition Note: TRANSLATED

8/25/2015 9:53:34 AM	2015-007893	7504		CLOSED
----------------------	-------------	------	--	--------

Disposition Note: ASSIST WITH COMMERCIAL TRUCK COMPLETE

8/25/2015 9:53:34 AM	2015-007893	7504	Harrington Avenue , Westwood, NJ 07675	CLOSED
----------------------	-------------	------	--	--------

Disposition Note: ASSIST WITH COMMERCIAL TRUCK COMPLETE

CFS Classification				Total Number
8000-Warrants				1

Date / Time	Incident Number	CFS Code	Address	Disposition
8/12/2015 12:12:19 PM	2015-007490	8110	393 Hillsdale Ave , Hillsdale, NJ 07642	CLEARED BY ARREST-ADULT

Disposition Note: PARTY STOPPED FOR 39:3-50(A) SUMMONS ISSUED. OPERATOR HAD NCIC WARRANT OUT OF SUSSEX COUNTY SHERIFF'S OFFICE. PARTY ARRESTED AND TURNED OVER TO SCSO.

WHEREAS, the Borough of Hillsdale is in the process of reexamining the Borough's Master Plan and is seeking to implement projects that will reduce the property tax burden for Hillsdale taxpayers and programs that will sustain our beautiful community for the next century, and

WHEREAS, the administration of the Borough of Hillsdale has started Project BBBB to achieve certain objectives, including: 1-enhance our residential neighborhoods; 2-improve property values; 3-remove deteriorating conditions; and, 4-increase the borough's tax base, and

WHEREAS, Article VIII, Section III of the Constitution of the State of New Jersey establishes that the clearance, planning, development or redevelopment of certain areas of the State of New Jersey is a viable public purpose, and

WHEREAS, the Legislature of the State of New Jersey has adopted a comprehensive set of laws, the centerpiece of which is the Local Redevelopment and Housing Law (N.J.S.A. 40A:12A-1 et seq.), allowing for the substantial improvement to, and turnaround of, underutilized, unused, and deteriorated properties through the careful design, writing, and implementation of local rehabilitation and redevelopment plans, and

WHEREAS, in furtherance of the aforesaid objectives, the Borough Council of the Borough of Hillsdale desires to begin Project BBBB by authorizing the application for state and federal grants and requesting that the Hillsdale Planning Board study and investigate certain, limited areas of the Borough for rehabilitation and redevelopment potential so as to achieve the aforesaid objectives, and

WHEREAS, it appears that within the general areas identified herein there exists property (land), buildings or other improvements which, by reason of faulty arrangement of design, deleterious land use, obsolescence or obsolete layout or other factors, have remained vacant, stagnant, unproductive, under-utilized and undervalued and may be detrimental to the safety, health, morals or welfare of the Borough of Hillsdale as specifically to be studied by the Planning Board,

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Hillsdale, Bergen County, New Jersey, pursuant to N.J.S.A. 40A:12A-1 et seq., that the Hillsdale Planning Board is hereby authorized and directed to undertake a preliminary investigation to determine whether the eeeee (BB) properties in the proposed redevelopment area, as further defined in this resolution and as depicted on the official tax map of the Borough of Hillsdale, is a redevelopment area in accordance with the criteria set forth in N.J.S.A. 40A-12A-5, and

BE IT FURTHER RESOLVED that the Planning Board shall conduct a public hearing respecting the proposed Project BBBB redevelopment area that being specifically, Block 89-Lots 7, 8, 9, and 10; Block 13-Lots 1, 10, 11 and 12; Block 12-Lots 1, 2 and 3. The street addresses located at.

BE IT FURTHER RESOLVED that Benecke Economics is hereby authorized to study said area and guide the Planning Board in its deliberations, and said public hearing. Said hearing being conducted by the Planning Board after public notice is given in accordance with N.J.S.A. 40A:12A-6 and, after completing its hearing and deliberation, the Hillsdale Planning Board shall submit a recommendation to the Board of Commissioners as to whether the delineated area, or any part thereof, be or not be determined to be a redevelopment area or an area in need of rehabilitation.

BENECKE ECONOMICS

"The Leader in Land Use, Redevelopment, Financial Analysis, and Economics"

55 Wanaque Avenue
Suite 135
Pompton Lakes, NJ
07442

An Outline of the Redevelopment Process A Focus on New Jersey 2014

Redevelopment is a tool which may be used by municipalities to turnaround stagnating, deteriorating, underutilized, or "undeveloped" properties which are not being properly maintained or invested in through the instrumentality of private capital. The redevelopment process must be done consistent with the parameters of smart growth principles; meaning within the objectives of the State Development and Redevelopment Plan (SDRP). Financial benefits to the municipality also exist when redevelopment is implemented. The purpose of this outline is to distill into plain language this complicated and somewhat daunting process.

When properties are not maintained buildings age and property conditions deteriorate. Municipalities in the urban areas of New Jersey often have businesses that have operated for many years, even decades, with the property owner having recovered their investment in the property. Thus, the property owner has no financial incentive to improve the property. Another way to look at this condition is the property owner invested their capital many years ago and is receiving income, through rent payments and property value appreciation, on an investment made decades back. The current rent collected is now excess of the properties owners initial investment, thus, no economic incentive exists for the property owner to improve their property.

This inaction by property owners often leads to depressed property values, vacant storefronts and blight. Therefore, the entire commercial district of a town, or even the entire municipality, may be adversely impacted by this lack of attention to property conditions.

We all know that buildings and other structures such as fences, sidewalks, signs, etc depreciate without capital investment. At the most basic level homeowners must repair broken storm water drains (gutters), paint their homes, and cut their lawns.

Without ongoing maintenance and capital investment water problems, mold, peeling paint, and unsightly property conditions occur. It takes just one dilapidated or blighted residential property to negatively impact a neighborhood, placing a stigma on a whole block or area, causing suppression of real estate prices and tax base stagnation.

Commercial and retail properties experience the same type of deterioration as time goes by especially without the previously mentioned capital investment necessary to prevent property deterioration. In addition to deteriorating property conditions vacancies may occur causing a further decline in property values and a general reduction in commerce.

When properties deteriorate to such a poor condition they become blighted harming the inhabitants and businesses located in the area. This harm may come in many forms from a strain on local schools (due to overcrowding) to a reduction in neighborhood residential property values.

When properties stagnate or the visual appearance or condition of properties is such that it harms the general public and the economic base of the town or city action is necessary to provide a catalyst for capital investment in the stagnate properties.

Market conditions can also prevent the necessary capital investment from flowing to certain areas thereby retarding property maintenance and causing the deterioration of properties. Think of the shopping malls and their initial negative impact on small towns (downtowns) throughout America. Indeed, many downtowns continue to struggle from this phenomenon.

Often business groups such as a Chamber of Commerce, or town management corporation, advocate for something to be done by the local government so that their businesses and investment(s) are not lost. In other cases the municipality recognizes the stagnating and sometimes unsightly nature of the business, or residential area and develops a program to revitalize the stagnating area(s) of the town.

The State of New Jersey has enacted a series of laws to enable municipalities and redevelopment entities to be the catalyst in redeveloping or rehabilitating properties.

The centerpiece of these laws is the New Jersey Housing and Redevelopment Law. (N.J.S.A. 40A:12A-1 et seq.) This law allows municipalities to designate an area in need of redevelopment, so as to reverse the process of stagnation and depreciation.

The legal process to undertake redevelopment includes certain well defined steps which must be followed so that the designation is well thought out and can be used “legally” to turnaround property conditions.

Generally, these steps include:

1a-Providing or gathering preliminary evidence so that the area to be redeveloped can be defined and the public informed as to the objective of redevelopment.

While this is not a strict legal requirement, it sets the foundation or premise for entering the redevelopment process. Often a municipal administration or business group initially identifies the properties, or area, that may be in need of redevelopment. Many times a public forum is helpful to address any questions on the process. The preliminary evidence may also come out of the research of a master plan reexamination or preparation of a new master plan.

1b-It must be noted that homeowner occupied structures are not generally subject to the redevelopment process.

1c-The redevelopment designation process has been split into two tracks: A-properties subject to eminent domain condemnation; and, B-properties not subject to eminent domain condemnation. These labels were enacted in September 2013 through Assembly Bill 3615.

2-The governing body adopts a resolution directing the planning board to conduct an investigation as to whether the area identified in the resolution, and identified in Step 1, meets the definition, and statutory criteria, of an area in need of redevelopment.

3-The planning board with the approval of the appropriate municipal official(s) receives a professional report, by BE, or study which reviews the statutory criteria to be followed when conducting the investigation and how to conduct the investigation outlined in Step 2.

Once the planning board has been charged with the redevelopment investigation a study area map must be prepared and accompanied by a statement setting forth the basis of the investigation. A public hearing on the proposed redevelopment area must be conducted by the planning board and the property owners are provided direct written notice of the hearing so that they may attend the hearing and provide feedback.

Notice of the public hearing must be given twice, once a week for two consecutive weeks, in the official newspaper, with the last notice appearing not less than ten days prior to the hearing date. The nature of the hearings must be described in the written notice to the property owner. In addition, the property owner must be given specific notice if their property is subject to condemnation, if applicable.

4-The statutory criteria to determine whether an area is in need of redevelopment as more specifically set forth in the Local Redevelopment and Housing Law (LRHL) includes in brief:

- a. Deterioration-properties in a state of disrepair.
- b. Abandoned commercial and industrial buildings.
- c. Public and vacant land. This includes privately owned land that has remained vacant (stagnant) for at least ten years.
- d. Obsolete layout and design. This includes, from a planning perspective, land use conflicts in an area, as well as lot and building coverage issues.
- e. Underutilization. Factors that limit the economic viability and marketability of the property. Example-vacant property which impedes land assemblage for redevelopment purposes
- f. Property substantially ruined by fire.
- g. Urban Enterprise Zones.
- h. The proper application of Smart Growth principles in furtherance of the New Jersey State Development and Redevelopment Plan.

The planning board will investigate and study the potential redevelopment area to determine if the properties meet the abovementioned statutory criteria.

The board will be guided by the aforementioned professional report from a redevelopment expert and a land use planner. The report will be used at the sole discretion of the board respecting the conditions found in the proposed redevelopment area. The statutory criteria are to be applied by the board from an economic, land use, property condition and zoning perspective.

The professionals provide an independent recommendation to the planning board as to whether the statutory criteria apply to each property in the proposed area to be investigated. The substantial evidence must be stated in the report so as to guide the board and governing body in their deliberations.

The planning board and, perhaps more importantly, the governing body receives and considers the financial impact statement of the economic development expert, **BE**. This statement may be the basis for considering a PILOT program to assist the town or city.

5-Upon conclusion of their deliberations and investigation of an area in need of redevelopment the planning board will make a determination whether or not the properties in the study area meet the criteria of the Redevelopment Law-N.J.S.A. 40A:12A-1 et seq. and return their findings to the governing body. The governing body may then choose to designate, by resolution, the area(s) as redevelopment areas and proceed with implementing a redevelopment plan ordinance, spelling out the parameters of the areas in need of redevelopment.

It is important to clearly state into the public record at each stage of the redevelopment process that the objective of redevelopment is to improve the health and welfare of the public, the quality of life of all residents, and to improve the economic foundation of the locality so as to achieve long term property tax stability for all taxpayers. In the planning board study and during governing body deliberations, the public purpose of redevelopment and the benefit to the public health and welfare must be articulated.

The planning board must seriously consider and deliberate on the professional report and receive public input before making its determination whether or not the area is in need of redevelopment. It is strongly recommended that each member of the planning board visit the properties in question so as to familiarize themselves with the condition of the areas being investigated.

6-Upon conclusion of the work of the planning board the governing body will receive the board's recommendation and the governing body may, by resolution, designate the area as an area in need of redevelopment. Properties may be excluded from the proposed redevelopment area by the governing body, however, only those properties identified by the planning board as satisfying the statutory criteria may be included.

7-With the redevelopment designation in place the municipality can then move forward with the redevelopment plan and redevelopment plan ordinance which includes the economic framework, land uses, zoning, and project timing necessary to accomplish the objectives of the local redevelopment program.

The redevelopment plan must be prepared and introduced by the governing body and reviewed by the planning board; and whenever possible, the concurrence of the planning board is preferable-but not required.

The planning board may be charged with directly preparing the plan, typically first written by a professional firm. We specialize in the redevelopment process, and preparing such plans—however, we do not as a general rule recommend that a redevelopment plan be prepared by the local planning board because the governing body is the redevelopment decision maker, and economics—an important element of redevelopment--is often ignored by planning boards.

The plan includes the local objectives of redevelopment, the relationship to the local master plan, and the zoning element. Other elements may also be required. Not all properties in a designated redevelopment area are required to be made a part of the redevelopment plan.

8-With the redevelopment plan process concluded, the process of assembling land and attracting investors may begin. This process falls squarely on the governing body and the finance arm of the local government.

9-A well-crafted RFP/RFQ/SOI (solicitation of interest) should be prepared setting forth the expectations of the municipality so as to attract the best possible development or redevelopment scenario. Of course, the existing property owner(s) are involved in the entire process. A new initiative is to encourage participation by property owners in a redevelopment process.

(If eminent domain condemnation is contemplated to acquire property the redevelopment plan ordinance must list the property to be acquired.)

10-Upon acceptance of the conceptual development plan through the SOI process the municipality and potential redeveloper craft a redevelopment agreement (RDA). The RDA must specify a project timetable (schedule). The RDA will also spell out other pertinent details and compliance with law(s) and regulations.

If all items appear in order the governing body must designate, by resolution, the redeveloper. Many times this designation is done prior to crafting the RDA.

11-Upon execution of the RDA and selection of a project the specific approvals can then move along, keeping in mind that COAH, NJDEP and other regulatory requirements, if required, will have to be met.

12-The redevelopment project is subject to site plan approval. The redeveloper must submit an application for site plan approval in accordance with the redevelopment plan and RDA. Typically, redevelopment plan deviations, may NOT be granted by the planning board or board of adjustment.

13-The redevelopment agreement must be monitored for contract compliance, especially for continued compliance with the redevelopment plan ordinance and site plan.

*** *** *** *** ***



September 1, 2015

Via: E-mail & Regular Mail

Joseph E. Neglia, PE, PP, PLS
CEO, Chairman of the Board

Michael J. Neglia, PE, PP, PLS
President

Gregory Polyniak, PE, PP

Michael F. Berliner

Thomas R. Solfaro, PE, CME

Daniel Kaufman, PE, PP

Brian Intindola, PE

Civil Engineering

Municipal Engineering

Landscape Architecture

Traffic Engineering

Planning

Land Surveying

Construction Management

Locations:

■ 34 Park Avenue
P.O. Box 426
Lyndhurst, NJ 07071
Tel: 201.939.8805
Fax: 201.939.0846

■ 1119 Raritan Road
Suite 2
Clark, NJ 07066
Tel: 732.943.7067
Fax: 732.943.7249

www.negliaengineering.com

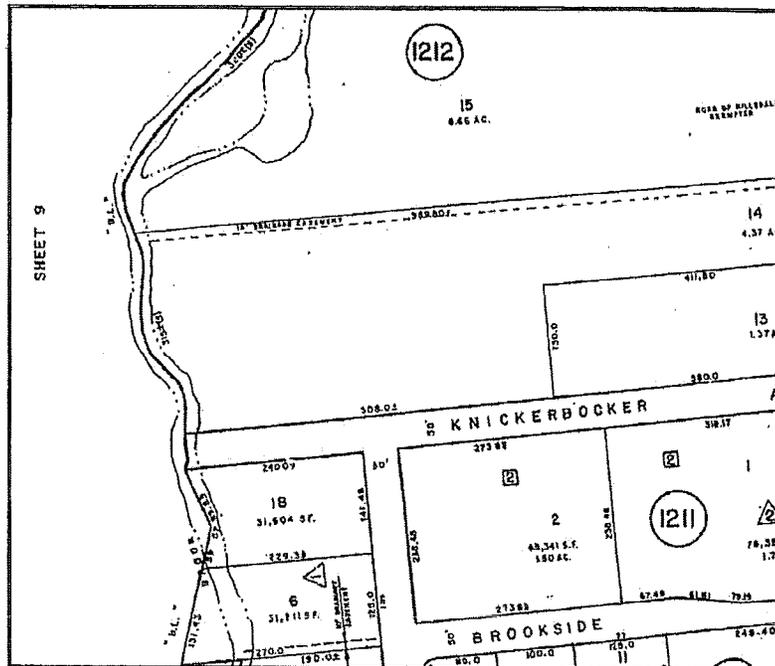
Ms. Susan Witkowski, RMC
Borough Administrator/Municipal Clerk
Borough of Hillsdale
380 Hillsdale Avenue
Hillsdale, New Jersey 07642

Re: **PSE&G Knickerbocker Avenue Roadway Vacation Report**
Vicinity of Block 1212, Lot 14 & Block 1209, Lot 18 (Knickerbocker Ave.)
Borough of Hillsdale, Bergen County, New Jersey
NEA Job No.: HIDLADM15.001

Dear Ms. Witkowski:

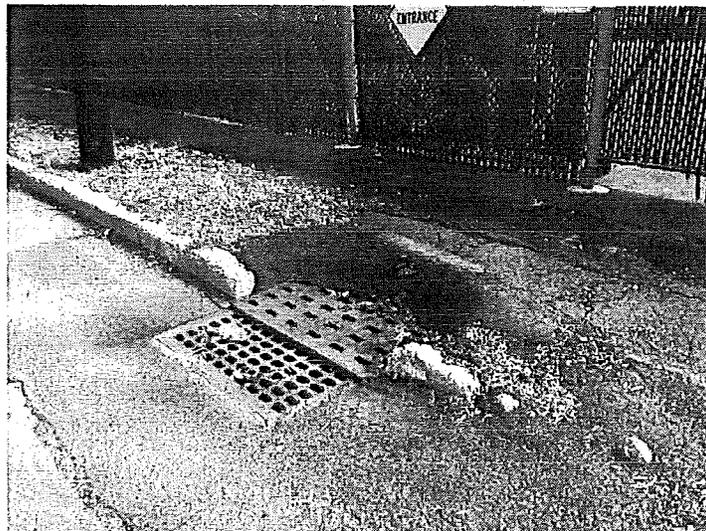
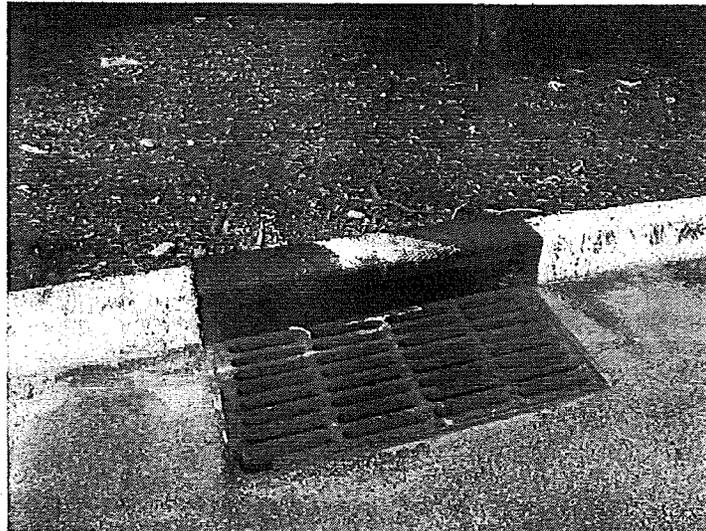
As requested by the Governing Body at the August 11, 2015 Mayor and Council Meeting, Neglia Engineering Associates has reviewed the Public Service Electric and Gas Company's (PSE&G) proposal for the vacation of Knickerbocker Avenue, west of Prospect Place. Knickerbocker Avenue contains an existing right-of-way of fifty (50) feet from Prospect Place to its terminus at the Pascack Brook.

The proposed vacation consists of an area of approximately 12,196 square feet (0.28 acres), fifty (50) feet wide, and average length of approximately two-hundred forty-four (244) feet and is located between Block 1212, Lot 14 (PSE&G property) and Block 1209, Lot 18 (Private Property). We understand that PSE&G intends to purchase or has purchased Lot 18. The area is shown below, as per the current Borough of Hillsdale Municipal Tax Map Sheet No. 12.



Neglia Engineering Associates performed a site inspection on August 27, 2015 to evaluate the impact of the roadway vacation as it relates to municipal utilities, private utilities, access to water bodies, and maintenance of drainage systems. During the inspection, several utilities were identified that were or appeared to be within the proposed roadway vacation area. These utilities and their locations are identified below:

1. Storm Drainage: An outfall pipe, along with rip-rap outlet protection were identified along the northern limits of Knickerbocker Avenue. Based upon visual inspection, it appears that runoff for a portion of Knickerbocker Avenue is collected by two inlets located approximately 275 feet east of Prospect Place. These inlets convey runoff to the aforementioned outfall (See Photos Ex. A and Ex. B below). From the outfall (approximate size 18 inches), stormwater runoff is conveyed through a channel that is parallel to the northern limits of Knickerbocker Avenue discharging to the Pascaek Brook (See Photo Ex. C below).



Exhibits: A and B

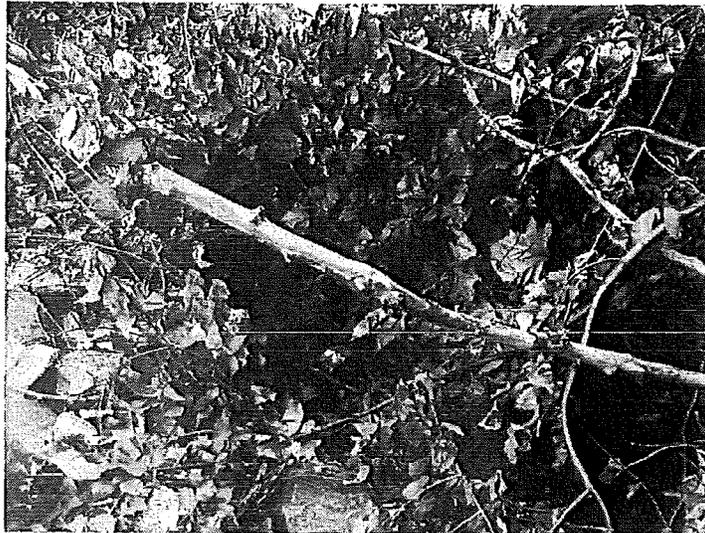


Exhibit: C

2. Sanitary Systems: A ten (10) inch ductile iron sanitary main conveys sewage in a westerly directly through the center of Knickerbocker Avenue across Pascack Brook (See Photo Ex. D below). In addition, a separate sanitary sewer traverses perpendicular to Knickerbocker Avenue approximately one hundred forty (140) feet west of Prospect Place (See Photo Ex. E below). Currently, the main that traverses perpendicular to Knickerbocker Avenue is contained within an existing twenty-five (25) foot sanitary sewer easement as shown on the submitted preliminary Right-of-Way Vacation plan prepared by Shehzad C. Khan of PSEG dated August 11, 2015.



Exhibit: D

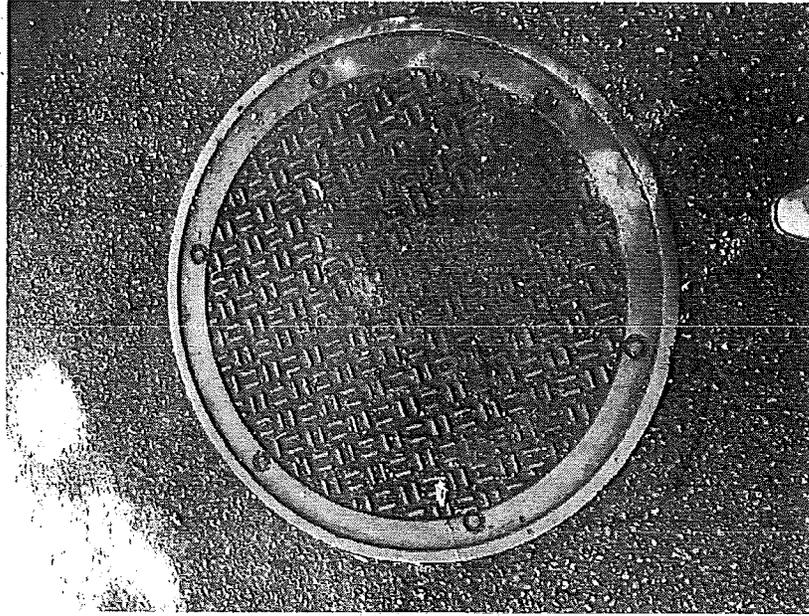


Exhibit: E

3. Water Mains: A thirty (30) inch water main conveys water parallel to Knickerbocker Avenue through the center of Knickerbocker Avenue across Pascack Brook (See Photo Ex. F below). This watermain is owned / operated by United Water.

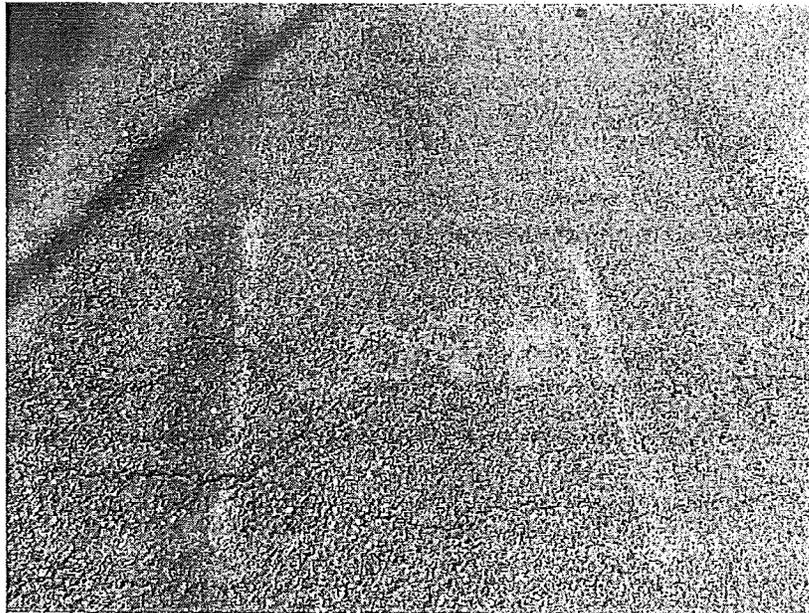


Exhibit: F

4. Cable, Telephone, Fiber Optics, and other aerial utilities: Three utility poles are located within the Knickerbocker Avenue. In addition to the electric service on the poles, it appears that other lower hanging utilities are present such as cable, telephone, etc. (See Photo Ex. H below).

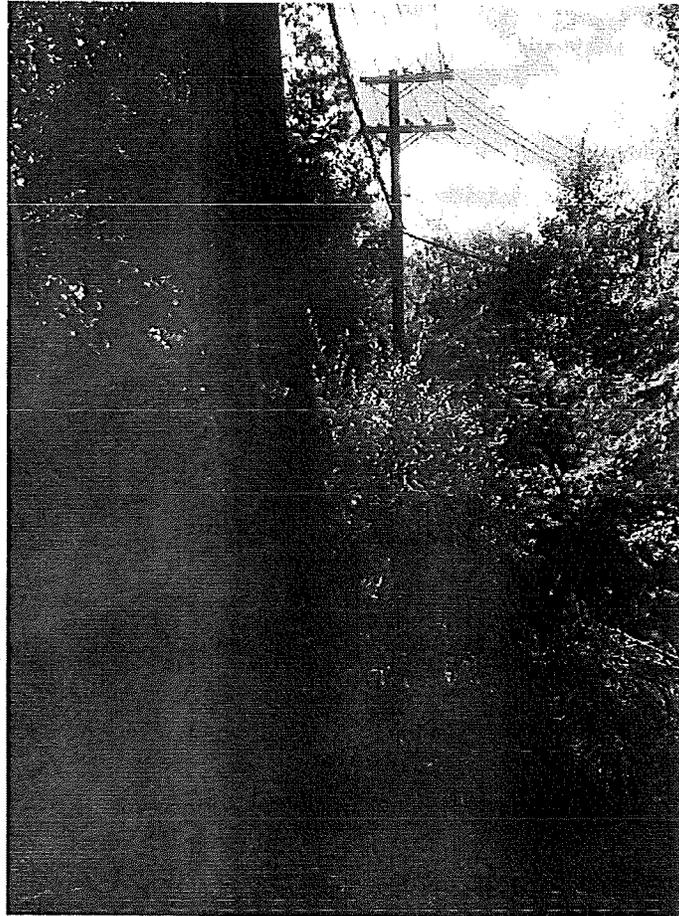


Exhibit: H

Based upon the information noted above and through visual inspection, easements are required for the existing utilities within the roadway that will be vacated. With respect to the easement sizes, we recommend the following:

- a) Maintain the existing twenty-five (25) foot sanitary sewer easement that traverses perpendicular to Knickerbocker Avenue.
- b) Provide a twenty (20) foot sanitary sewer easement for the existing sewer centrally located within Knickerbocker Avenue if the sewer is not more than fifteen (15) feet deep. For sewers that are more than fifteen (15) feet deep, easements shall be a minimum of thirty (30) feet wide. The depth of the sewer shall be measured from the design invert of the pipe to the surface of the proposed final grading.
- c) Contact United Water to identify the easement requirements for the existing thirty (30) inch water main. The applicant shall note that the watermain does not traverse parallel as shown on the submitted



preliminary Right-of-Way Vacation Plan, based upon on-site visual inspection. The watermain will be accurately identified on the Final Plan.

- d) Provide an easement for the maintenance of the existing drainage system. This easement will include the existing pipe, outfall, rip-rap, the conveying channel and ten (10) beyond the top of banks.
- e) Provide an easement for the aerial utilities located on the existing utility poles including, but not limited to cable, fiber optics, telephone, in accordance with the respective utility companies.

In addition to the above, Neglia Engineering Associates has the following recommendations / comments:

- a) We recommend that the Borough of Hillsdale forward this report to the Borough Fire Department, Police Department, Ambulance Corps., and Office of Emergency Management to identify any specific easement requirements by each Department. Access to the Pascack Brook shall be reviewed and considered.
- b) Upon input from all the parties identified in this report, Neglia Engineering Associates will prepare a Right-of-Way Vacation Plan with all the easements and sizes identified.
- c) Permanent structures will not be permitted within the easement areas.
- d) The inverts of the existing sanitary sewer systems will be identified within the Right-of-Way Vacation Plan.

It shall be noted that Andrew Lojek of PSE&G has scheduled a roadway vacation kickoff meeting on September 9, 2015 at 11:00 a.m. at the terminus of Knickerbocker Avenue. Our office will attend this meeting and provide a subsequent report addressing the proceedings at this meeting. We recommend that a Borough representative attend this meeting to address and municipal specific questions.

Neglia Engineering trusts you will find the above in order. Should you have any questions, require additional information, or would like our office to proceed with any of the surveying / engineering services related to this matter, please do not hesitate to contact this office.

Very truly yours,
Neglia Engineering Associates

A handwritten signature in black ink, appearing to read 'G. Polyniak', written over a light blue horizontal line.

Gregory J. Polyniak, P.E., P.P., C.P.W.M., C.M.E.
For the Borough Engineer
Borough of Hillsdale

Very truly yours,
Neglia Engineering Associates

A handwritten signature in black ink, appearing to read 'D. Juzmeski', written over a light blue horizontal line.

David Juzmeski, P.E., P.P.
For the Borough Engineer
Borough of Hillsdale

cc: Mayor & Council (via: Regular Mail)
Mark D. Madaio, Esq. (via: Email and Regular Mail)

Susan Witkowski

From: David Juzmeski <djuzmeski@negliaengineering.com>
Sent: Tuesday, August 25, 2015 7:30 AM
To: Susan Witkowski
Subject: Kent Rd, Baylor Ave., & Saddlewood Drive Road Improvements - Hillsdale
Attachments: ATT00001.htm; Kent, Baylor and Saddlwood Dr. - Hillsdale Core Prp..pdf; ATT00002.htm

Good morning Susan,

Please find enclosed a proposal for core sampling for the Kent Rd, Baylor Ave., & Saddlewood Drive Road Improvements project.

This will be reimbursed by the NJDOT as part of the grant funding for these roads.

David Juzmeski, PE, PP
Project Manager
Mobile: 201-953-1485



CIVIL ENGINEERING • MUNICIPAL ENGINEERING
LANDSCAPE ARCHITECTURE • TRAFFIC ENGINEERING • PLANNING
LAND SURVEYING • CONSTRUCTION MANAGEMENT



210 Maple Place

P.O. Box 48

Keyport NJ 07735

Phone (732)888-8308

Fax (732)888-8307

August 17, 2015

Neglia Engineering
34 Park Avenue
Lyndhurst, NJ 07071

Attn: Mr. Christian Abarca

Re: **Kent Road, Baylor Avenue and Saddlewood Drive Road Improvements**
Borough of Hillsdale – Bergen County, NJ
Key-Tech Job No.: 15-200

Bituminous Concrete Core Drilling and Testing Proposal

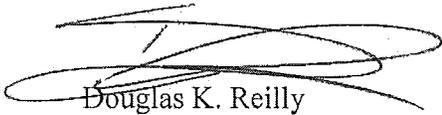
Dear Mr. Abarca,

In follow up to your request, we are pleased to enclose our Proposal of Services pertaining to the above referenced project.

Our laboratory has been inspected and accredited by AASHTO Materials Reference Laboratory since 1990 and we have performed testing services on local aid projects throughout the State of New Jersey.

We appreciate the opportunity to submit our proposal. Should you have any questions please do not hesitate to contact this office.

Sincerely,



Douglas K. Reilly
DIVISIONAL MANAGER
KEY TECH LABORATORIES

RWS/DR:dr
enc.

Email Address: DReilly@keytechlabs.com

February 3, 2015

RE: SCOPE OF SERVICES INCLUDED IN OUR COST ESTIMATE
Project: **Kent Rd., Baylor Ave. and Saddlewood Drive Road Improvements**
Borough of Hillsdale – Bergen County, NJ
Key-Tech Job No.: 15-200

BITUMINOUS CONCRETE CORE DRILLING

Drilling performed in accordance with NJDOT Spec. 2007 – ASTM/AASHTO procedures.

- Perform random sampling calculations and sample mark out in field.
- Supply drilling unit and labor to obtain samples of finished pavement.
- Filling and compacting core voids with bituminous patch material per NJDOT Sec. 902.

LABORATORY ANALYSIS

Quality Control tests are performed in our AASHTO certified laboratory by a New Jersey Society of Asphalt Certified Technician in accordance with AASHTO procedures as required by the N.J.D.O.T.

- Extraction Analysis (composition of mix) AASHTO T-308-8. (When Requested)
- Bulk specific gravity and void analysis (density) AASHTO procedure T-166.
- Maximum theoretical specific gravity AASHTO procedure T-209.

CALCULATION OF PENALTIES (IF APPLICABLE) AND FINAL REPORT

- Calculation of penalties based upon in-place quantities supplied by client.
- Preparation of the required N.J.D.O.T. final report of test results for submittal to the N.J.D.O.T. for project acceptance and cost reimbursement.

COST ESTIMATE PROPOSAL

- Based upon the information supplied, the following number of core samples and tests are required: 2 Lots: Surface Course (10 Cores Extracted)

10 each, 6.00" diameter samples to be tested for bulk specific gravity, maximum theoretical gravity, void analysis and thickness measurements.

Our Lump Sum Cost Estimate for Sampling and Testing this project is \$1,650.00

NOTE: The above cost estimate is inclusive with minimal Traffic Control provided by Key Tech Laboratories. Should local authorities or traffic conditions warrant additional lane closures and/or traffic directors, additional cost for local off-duty police officers would be charged at their cost to us after authorization by the client.

For final reporting to be completed – the submission of the approved mix design for both surface and base materials is required. In addition, the material source plant, as well as the paving contractor, will need to be identified. Form SA-11 should have all required information listed.

Should the Township/Municipality be invoiced for the above requested work, a voucher from the must be attached at the time of the core request.

Accepted By: _____

Date



91 Fulton Street
Boonton, NJ 07005
Tel: 973.334.0003 Fax: 973.334.0928
www.firstenvironment.com

Via: Electronic Mail

August 3, 2015

Ms. Susan Witkowski, RMC
Borough Administrator/Borough Clerk
380 Hillsdale Avenue
Hillsdale, NJ 07642

Re: Air Permit Compliance Services
Ventilation System Sampling and Analysis
Hillsdale Borough Sanitary Landfill
Hillsdale, New Jersey
Program Interest No. 03645

Dear Ms. Witkowski:

In accordance with your request, First Environment, Inc. (First Environment) is pleased to provide a proposal to assist the Borough with tasks associated with achieving compliance with the air permit issued by the New Jersey Department of Environmental Protection (NJDEP) for the methane ventilation system operating at Hillsdale Borough Sanitary Landfill (the "Site"). For completeness, we have provided a brief understanding of the project below.

Project Background

Air Sampling, Analysis and Reporting - Landfill Gas Collection System

New Jersey

California

Georgia

Illinois

Mississippi

New York

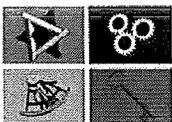
Puerto Rico

Canada

In accordance with the requirements of N.J.A.C. 7:27-8 (c), any equipment or source operation that emits air contaminants directly or indirectly into the outdoor air is a significant source and therefore requires a preconstruction permit and an operating certificate. This includes equipment used for the purpose of venting a closed or operating dump or sanitary landfill.

An air permit application (PCP150001) for operating the landfill ventilation system submitted by the Borough was approved on July 27, 2015 by the NJDEP. The permit Compliance Plan lists various conditions that must be met by the Borough in order to be in compliance with the applicable requirements. Specifically, the Borough is required to conduct quarterly sampling at the methane vents, analyze the samples to determine the concentration of any pollutants/toxics being emitted, and submit a report to the NJDEP for each quarterly sampling event.

Prior to conducting any sampling, a sampling protocol needs to be submitted to the NJDEP Bureau of Technical Services (BTS) for approval.



Item Descriptions

First Environment will assist the Borough by preparing and submitting a sampling protocol to the NJDEP BTS. The protocol will address all the sampling requirements stipulated in the permit Compliance Plan, including the collection of landfill gas from each vent for analysis for methane, TO-15, HAPs and TXS, H₂S, and total non-methane hydrocarbons such as hexane.

Upon approval of the protocol, First Environment will provide assistance to the Borough in arranging for quarterly sampling, analysis, and report submittal as per instructions from the NJDEP. A separate proposal will be provided to the Borough for these tasks.

Scope-of-Services

To meet the permit requirements, our proposed scope-of-services includes preparing and submitting a sampling protocol to the NJDEP BTS. Our estimated cost for these services will be \$2,800.

As the permit is now written, the NJDEP is requiring the sampling and analysis of all vents at the Site for a minimum of four quarters before the Borough is allowed to petition for a reduced sampling plan, and then only if the results are low enough to justify a reduction in sampling. First Environment would prefer to use the opportunity of this protocol submission to ask the NJDEP to accept a representative (reduced) number and frequency of samples in order to reduce the associated costs.

Based on the acceptance and approval of the protocol by the NJDEP BTS, a sampling and analysis plan for the landfill ventilation system will then be developed. A separate proposal will be submitted for conducting the sampling and analysis.

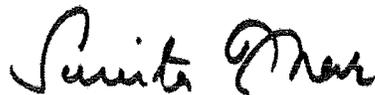
This proposal is valid for a period of 60 days from the date it is written. After a period of 60 days, First Environment will not be held to the terms and prices quoted herein. Additionally, once the client accepts this proposal, the scope-of-work outlined in the proposal is subject to periodic rate increases that may be implemented by First Environment. Such rate increases will be effective on the implementation date of the rate increases.

Please sign the attached Authorization for Professional Services and return the original to this office.

We thank you for the opportunity to submit this proposal. Please feel free to contact me directly with any questions or comments regarding the scope, sequence, or fees, as indicated, at 973-334-0003 or via email to Sdhar@firstenvironment.com.

Very truly yours,

FIRST ENVIRONMENT, INC.



Sunita Dhar, Ph.D.
Senior Scientist

Ms. Susan Witkowski, RMC
Hillsdale Borough

August 3, 2015
Page 3

cc: Gregory J. Polyniak, P.E., P.P., CME – Neglia Engineering Associates
Daniel D. Lattanzi, LSRP – First Environment, Inc.

Attachment 1. First Environments Authorization for Professional Services

DATE: August 3, 2015

PROJECT NAME: Hillsdale Borough Sanitary Landfill - Air Compliance Services

PROJECT NUMBER: _____

CLIENT: Hillsdale Borough, hereinafter referred to as "CLIENT"

CLIENT'S ADDRESS: 380 Hillsdale Avenue, Hillsdale, NJ 07642 hereby requests and authorizes FIRST ENVIRONMENT, INC., hereinafter referred to as "CONSULTANT," to perform the following services:

SCOPE: As set forth in attached proposal

at SITE(S) OF WORK: As set forth in attached proposal

all pursuant to and as described in the attached proposal dated: August 3, 2015

Services covered by this authorization shall be performed in accordance with PROVISIONS stated on the following pages and additional provisions, if any, as follows:

None

If technical or professional services are furnished by an outside source, an additional 0% shall be added to the cost of the services for **CONSULTANT's** administrative costs. An additional 0% shall also be added to direct expenses.

Approved for **CLIENT**:

Accepted by **CONSULTANT**
FIRST ENVIRONMENT, INC.:

By: _____

By: _____

Print Name: _____

Print Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

PROVISIONS

CLIENT and **CONSULTANT** agree that the following provisions are a part of their agreement (hereinafter, this "Agreement").

1. **INVOICES:** **CONSULTANT** will submit progress invoices to **CLIENT** monthly showing charges for services and expenses and a final bill upon completion of the services. Each invoice is due on presentation and is past-due thirty (30) days from invoice date. **CLIENT** agrees to pay a finance charge of one percent (1%) per month, but not exceeding the maximum rate allowed by law, on past-due accounts. Should either party hereto bring suit in court to enforce any term of this Agreement, it is agreed that the prevailing party shall be entitled to recover his costs, expenses and reasonable attorneys' fees.
2. **SERVICES BY CLIENT:** **CLIENT** will provide **CONSULTANT** with access to the site(s) of the work, will obtain all permits, will provide all legal services in connection with the project, unless the provision of same is specifically included in the scope-of-work. **CLIENT** shall pay the costs of checking and inspection fees, zoning application fees, soil engineering fees, testing fees, surveying fees, and all other fees, permits, bond premiums, blueprints, and reproductions, and all other charges not specifically covered by the terms of this Agreement.
3. **SERVICES BY CONSULTANT:** **CONSULTANT** shall commence work upon execution of this contract and shall accomplish the scope of the work in a professional manner consistent with the standards prevailing for such services in the vicinity of the project.
4. **SERVICES DURING CONSTRUCTION:** If the scope-of-work includes any construction inspection or testing to be provided by **CONSULTANT**, it is agreed that such services are only for the purpose of determining the contractor's compliance with the functional provisions of project specifications. **CONSULTANT** in no way guarantees or insures contractor's work nor assumes responsibility for methods or appliances employed by contractor, for jobsite safety or for contractor's compliance with laws and regulations. **CLIENT** agrees that the construction contractor will be required to assume sole and complete responsibility for jobsite conditions during the course of construction of the project, including assuring the safety of all persons and property and that this responsibility shall be continuous and not be limited to normal working hours.
5. **COST ESTIMATES:** Any projections or statements or estimates of future costs furnished by **CONSULTANT** are estimates only based on **CONSULTANT**'s experience, opinions and judgment. **CONSULTANT** is not a guarantor of any such costs and is not responsible for fluctuations or inaccuracies in construction costs or estimates due to bidding conditions or any other factors whether or not the same could have been anticipated at the time of preparation of the particular estimate.
6. **INSURANCE:** **CONSULTANT** will maintain statutory workers compensation insurance, automobile liability insurance covering bodily injury up to \$1,000,000 per occurrence and property damage up to \$500,000 per occurrence, and comprehensive general liability insurance up to \$1,000,000 per occurrence. In any case where **CLIENT** shall require greater limits or different coverages, **CLIENT** shall reimburse **CONSULTANT** for the additional premiums or other costs associated with obtaining and maintaining such coverage.
7. **WARRANTY:** The only warranty or guarantee made by **CONSULTANT** in connection with the services performed under this Agreement is that such services will be performed with the care and skill ordinarily exercised by members of the profession practicing under similar conditions at the same time and in the same or a similar locality. When the findings and recommendations of **CONSULTANT** are based on information supplied by **CLIENT** and others, such findings and recommendations are correct to the best of **CONSULTANT**'s knowledge and belief. No other

warranty, express or implied, is made or intended by providing of consulting services or by furnishing oral or written reports of the findings made.

8. RESPONSIBILITY:

- a) If the scope-of-work which **CONSULTANT** has assumed includes the identification, investigation, assessment, containment or remediation of any hazardous waste, pollution sources, nuisance, or chemical or industrial disposal problem, which may exist at the site of the work, **CLIENT** acknowledges that neither **CONSULTANT** nor any subcontractor of **CONSULTANT** has played any part in the creation of any such condition or problem which may exist, and that **CONSULTANT** has been retained for the sole purpose of assisting the **CLIENT** in assessing any problem which may exist and in assisting the **CLIENT** in formulating a remedial program. It is recognized and agreed that **CONSULTANT** has assumed responsibility only for making the investigations, reports, and recommendations to the **CLIENT** included within the scope-of-work. Except as otherwise expressly agreed, the responsibility for making any disclosure or reports to any third party and for the undertaking, prosecution and completion of corrective, remedial, or mitigative action, shall be solely that of the **CLIENT**.
- b) If, in the **CONSULTANT**'s opinion, **CONSULTANT** is legally required to report evidence of environmental contamination to appropriate local or state agencies within a legally provided time frame, the **CONSULTANT** will inform the **CLIENT** of such circumstance prior to CONSULTANT's notification to the appropriate state or local agency(ies). The **CONSULTANT** will, whenever possible, provide the **CLIENT** with the opportunity to notify the agency in lieu of the **CONSULTANT**'s notification within the legally provided time frame. However, if the **CLIENT** fails to provide such timely notification, or if despite such notification **CONSULTANT** remains responsible for such reporting, then **CLIENT** recognizes that **CONSULTANT** will comply with such obligations, and **CLIENT** authorizes and approves such action by **CONSULTANT** notwithstanding any confidentiality or other considerations which otherwise might govern **CONSULTANT**'s conduct and, in the event any person not a party to this Agreement should make any claim against **CONSULTANT** arising out of any such notification, **CLIENT** shall defend, indemnify and hold harmless **CONSULTANT** from and against any and all loss, cost, damage and expense, including court costs and attorney's fees, resulting therefrom.

9. NONPAYMENT: **CONSULTANT** reserves the right to suspend work or to terminate this contract at any time upon written notice for non-payment of past-due progress invoices. If, as a result of any such suspension or termination, **CLIENT** becomes subject to any penalties, fines or forfeitures for noncompliance with any provision of federal, state or local law, including any provisions of any administrative consent order or directive, **CLIENT** agrees to hold **CONSULTANT** harmless, not to bring any claim for consequential damages against **CONSULTANT**, and to indemnify **CONSULTANT** from any claims by third parties for property damage or personal injury arising from such noncompliance.

10. TERMINATION: **CLIENT** shall have the right at any time to terminate this Agreement upon giving three days written notice to the **CONSULTANT**. In the event of such termination, **CLIENT** shall pay all fees due to **CONSULTANT** up to that time and shall have the right to complete the project or provide supervision of construction with **CLIENT** employees, or to arrange for professional services by another firm.

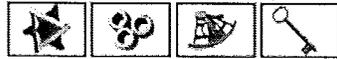
11. TITLE TO DOCUMENTS: Drawings, specifications, and other work products of the **CONSULTANT** for this project, except working notes and internal documents, upon payment of **CONSULTANT**'s final invoice, will become the property of the **CLIENT**. Reuse of any of these drawings, specifications or other work products of the **CONSULTANT** by the **CLIENT** for other than the specific project covered in this Agreement, and the specific part of such project for which such work product was intended, or modification and use by the **CLIENT** of any documents connected with this Agreement, without the prior written permission of the **CONSULTANT** shall

be entirely at the **CLIENT**'s risk, and the **CLIENT** agrees to defend, indemnify, and hold harmless the **CONSULTANT** from and against all losses, costs, damages, and expenses including attorney's fees arising out of such unauthorized reuse of the **CONSULTANT**'s work product by the **CLIENT** or by any others with whom **CLIENT** may have shared such work product. The **CONSULTANT** shall be entitled to a reproducible copy of all material furnished to the **CLIENT**, the costs of which shall be a reimbursable expense under this Agreement.

12. **AUDIT:** **CLIENT** shall have the right to inspect, examine, and audit such books, records, accounts, receipts, and vouchers of **CONSULTANT** as **CLIENT** may desire in connection with this project and **CONSULTANT** shall produce and make such books, records, accounts, receipts and vouchers available to **CLIENT** and its representatives during reasonable business hours. **CONSULTANT** reserves the right to destroy any all such records after six years following completion of the scope-of-work hereunder, or sooner as the parties may agree, and the right to store any or all such records in electronic form rather than in paper form.
13. **ADDITIONAL SERVICES:** **CLIENT** shall pay the cost of any and all extra or additional services that **CLIENT** authorizes **CONSULTANT** to perform, and all such extra or additional services shall be governed by the terms of this Agreement. **CONSULTANT** will endeavor at all times to advise **CLIENT** of any services, professional or otherwise, which may be necessary in the interest of the proper accomplishment of this project but are not provided under this Agreement.
14. **DATA AND PRIOR STUDIES:** **CLIENT** shall promptly provide to **CONSULTANT** access to and, upon request, copies of all maps, drawings, reports, data, analyses and similar information relevant to the scope-of-work undertaken by **CONSULTANT**. **CLIENT** shall identify and endorse as confidential any such material considered to be confidential by **CLIENT**. **CONSULTANT** shall keep in confidence all such material identified as confidential by **CLIENT**, provided that **CONSULTANT** may comply with any subpoena or similar legal process after notifying **CLIENT** and affording to **CLIENT** the opportunity to seek to have such legal process withdrawn or quashed.
15. **COMMUNICATIONS:** Unless otherwise agreed, **CLIENT** consents to **CONSULTANT**'s reference in **CONSULTANT**'s professional resume and marketing materials to the work **CONSULTANT** shall have completed for **CLIENT**, provided that in doing so, **CONSULTANT** shall not publish any confidential information.
16. **APPLICABLE LAW AND JURISDICTION:** Unless otherwise stated in the proposal, this Agreement shall be governed by the laws of the State of New Jersey and the parties consent to the non-exclusive jurisdiction of the state and federal courts located in New Jersey for the resolution of any dispute under, arising out of or in connection with this Agreement.
17. **INDEMNIFICATION:** **CLIENT** recognizes that it is the owner of the establishment at which the work is being performed and that **CONSULTANT** has no inherent liability associated with the establishment either directly or indirectly related to the **CLIENT**'s ownership and operations. **CLIENT** further recognizes that **CONSULTANT** is engaged to conduct the work and has no obligation or duty of its own to address any condition or issue associated with the **CLIENT**'s business or its ownership or operation of the establishment other than what it has been engaged to perform under this contract. **CONSULTANT** is not responsible for consequential or collateral damages related to the **CLIENT**'s business operations or the establishment. Further, should the **CONSULTANT** incur liability as a result of working at the **CLIENT**'s establishment, or be sued or named in any form of legal action, for any reason, it is **CLIENT**'s duty to indemnify, defend and hold harmless **CONSULTANT** from any claims, lawsuits, liabilities, orders, causes of action and liens, with the exception that **CLIENT** shall not be responsible for such indemnification to the extent arising from or related to the **CONSULTANT**'s bad faith, breach of this Agreement, or negligence by its actions or inactions.

- a) Should **CONSULTANT** be required to answer or otherwise defend a lawsuit, claim or other legal proceeding, or appear as a witness in a lawsuit on behalf of the **CLIENT** in which the **CONSULTANT** is not adverse to the **CLIENT** in any action related to the **CLIENT**'s establishment or business operations, **CLIENT** shall pay **CONSULTANT**'s reasonable outside attorney's fees unless **CLIENT** reasonably concludes that it may provide such legal services through **CLIENT**'s own outside counsel. If **CLIENT** provides legal representation then the **CONSULTANT** may retain separate counsel solely at its own expense.

Attachment 2. First Environment's Sustainability Policy



SUSTAINABILITY POLICY

Date: 7/11/2005

Revision #: 4

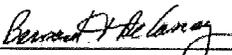
We recognize that the world faces challenges in how we meet the demands of today while securing the future for those who will come after us. We also believe that these challenges can and will be met and that First Environment has a role to play in this. As an organization and as individuals, we have developed a significant body of technical knowledge and experience that we bring to organizations, governments and businesses to assist them in addressing their environmental challenges. It is our responsibility to assist them in resolving these challenges without losing sight of their economic viability.

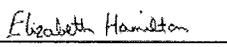
Within our organization, we engender the same values that we support our clients in achieving.

Towards this purpose.

- ⇒ We recognize that what we do today impacts the future and act in accordance with this recognition.
- ⇒ We ask of ourselves what we ask of others.
- ⇒ We commit to continually improve.
- ⇒ We commit carefully and meet those commitments.
- ⇒ We support further education and development of our firm members.
- ⇒ We volunteer our knowledge and resources to local, community, government, non-government and international organizations so as to forward society's goals of a just and clean world.
- ⇒ We commit to ethical and legal behavior and integrity in all of our activities.
- ⇒ We work to protect the environment and prevent pollution.
- ⇒ We strive for accurate and transparent communication with our clients and others who have a stake in our operations.
- ⇒ We recognize the importance of a talented and diverse workforce and strive for an atmosphere of mutual respect.

We believe this will provide a balanced company that will grow and prosper as will the world.


B. Tod Delaney, President


Elizabeth N. Hamilton, Vice President

RESOLUTION AUTHORIZING REFUND OF TAX PAYMENT

WHEREAS, Corelogic Real Estate Tax Service, 95 Methodist Hill Dr., Suite 100, Rochester, NY 14623 and Glenn Hertzberg, 112 Central Avenue, Hillsdale, NJ 07642 paid 3rd quarter taxes resulting in an overpayment;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Hillsdale authorize the Tax Collector to refund Corelogic Real Estate Tax Service, the following taxes:

Property – 112 Central Avenue

Block 1526 Lot 8 \$2,681.02

RESOLUTION AUTHORIZING REDEMPTION & PREMIUM

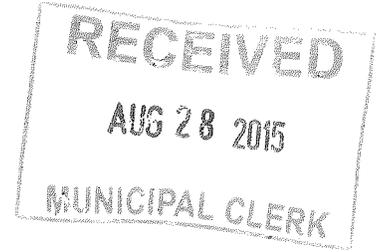
WHEREAS, The Tax Collector held a Tax Sale on May 28, 2014 and at the sale a lien was sold on Block 1119 Lot 10, also known as 78 Taylor Street, Hillsdale, NJ 07642 for 2013 Delinquent taxes and,

WHEREAS, this lien, known as Tax Sale Certificate #13-00002 was sold to C & E Tax Lien Fund I, PO Box 23-1308, New York, NY 10023 for 0% redemption fee and a \$59,000.00 premium and,

WHEREAS, EastWest Bank, 135 N. Los Robles Ave., Pasadena, CA 91101 has effected redemption of Certificate #13-00002 in the amount of \$37,150.87.

NOW, THEREFORE, BE IT RESOLVED, that the Tax Collector is authorized to issue a check in the amount of \$37,150.87 payable to C & E Tax Lien Fund I for the redemption of this certificate.

Be it further resolved, that the Tax Collector is authorized to issue a check in the amount of \$59,000.00 (Premium) to the aforementioned lienholder.



**COUNTY OF BERGEN
OFFICE OF THE COUNTY EXECUTIVE**

One Bergen County Plaza • Room 580 • Hackensack, NJ 07601-7076
(201) 336-7300 • Fax (201) 336-7304
jtedesco@co.bergen.nj.us

James J. Tedesco III
County Executive

August 25, 2015

Mayor Max Arnowitz
Borough of Hillsdale
380 Hillsdale Avenue
Hillsdale, New Jersey 07642

Dear Mayor Arnowitz:

I'm delighted to inform you that your recent application for funding from the Bergen County Division of Community Development has been approved.

Once our partnership agreement with the U.S. Department of Housing and Urban Development is finalized and signed next month, we look forward to working with you as a sub-grantee for the following project:

Handicapped Accessible Bathrooms @ Train Station **\$49,800**

Danielle Hicswa, a contract administrator with the Division of Community Development, has been assigned to work with you in executing this project through to completion. Please expect to hear from Danielle in early October or so to review the sub-grant implementation process and begin first steps.

Should you have any questions before that time, please feel free to contact Rob Esposito, Director of the Division of Community Development, at (201) 336-7201 or resposito@co.bergen.nj.us

The Division of Community Development's partnership with the county's 70 municipalities and scores of nonprofit agencies over the years has resulted in a wide range of significant quality of life improvements to the benefit of Bergen residents. I couldn't be more pleased that you are part of our continuing effort to make Bergen County the very best it can be.

Sincerely,

James J. Tedesco, III
County Executive

JJT:rge

BOROUGH OF HILLSDALE
RESOLUTION _____

RESOLUTION TO INCREASE PUBLIC BIDDING THRESHOLD

WHEREAS, the public bidding threshold for Municipal Contracting Units is adjusted every five years by the State Governor in conjunction with the Department of Treasury; and

WHEREAS, the Borough of Hillsdale desires to take advantage of the increased bid threshold to expeditiously purchase goods and services which ultimately saves the Borough time and money; and

WHEREAS, pursuant to the provisions of the Local Public Contracts Laws N.J.S.A. 40A:11-3, as authorized by the New Jersey State Treasurer, effective July 1, 2015 the Borough can increase its Public Bidding threshold from \$36,000.00 to \$40,000.00 if the Borough has a Qualified Purchasing Agent; and

WHEREAS, through resolution, Matthew Cavallo is designated a Qualified Purchasing Agent as issued by the Director of the Division of Local Government Services in accordance with N.J.A.C. 5:34-5 et seq. and N.J.S.A. 40A:11-3.

NOW, THEREFORE BE IT RESOLVED, by the Borough Council of the Borough of Hillsdale, in the County of Bergen, in the State of New Jersey hereby increases its public bidding threshold to \$40,000.00.

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeGise, Jason							
DeRosa, Anthony							
Looes, Chrisoula							
Meyerson, Lawrence							
Pizzella, Frank							
Ruocco, John							
Arnowitz, Max							

Adopted: September 8, 2015

Attest: _____
Susan Witkowski
Municipal Clerk

Max Arnowitz
Mayor

Susan Witkowski

From: egg@dca.state.nj.us
Sent: Wednesday, July 01, 2015 2:37 PM
To: Susan Witkowski
Subject: Minimum Bid Thresholds Adjusted by State Treasurer

Dear Municipal Clerk:

Pursuant to N.J.S.A. 40A:11-3, the State Treasurer has increased the minimum bid threshold from \$36,000 to \$40,000 for entities subject to the Local Public Contracts Law whose purchasing agents possess a Qualified Purchasing Agent (QPA) certificate awarded by the Division of Local Government Services. As such, the new quote threshold for local units with QPAs is \$6,000 (15% of the \$40,000 QPA bid threshold).

Local units that do not have a QPA-certified purchasing agent remain subject to the \$17,500 minimum bid threshold set forth in N.J.S.A. 40A:11-3 and 40A:11-9a, with the corresponding quote threshold remaining \$2,625 (15% of the \$17,500 non-QPA bid threshold).

Pursuant to N.J.S.A. 18A:18A-3, the State Treasurer has also increased the minimum bid thresholds for school districts with QPA-certified purchasing agents from \$36,000 to \$40,000. Like local units with QPAs, the new quote threshold for school districts with QPAs is \$6,000.

The minimum bid threshold for those school districts without QPA-certified purchasing agents has also been increased from \$26,000 to \$29,000, with the corresponding quote threshold increased to \$4,350 (15% of the \$29,000 non-QPA school district bid threshold).

The bid threshold adjustments are effective as of July 1, 2015. The Division will be issuing a Local Finance Notice further discussing the matter.

THIS NOTICE HAS BEEN SENT TO THE FOLLOWING OFFICIALS: Municipal Clerk, Chief Financial Officer / County Freeholder Board Clerk, Chief Financial Officer / Authority Officials / Fire District Officials / Procurement Officials

BOROUGH OF HILLSDALE
RESOLUTION 15---

AUTHORIZE THE BOROUGH CLERK TO ADVERTISE FOR BIDS
2015 ROAD PROGRAM

BE IT RESOLVED by the Mayor and Council of the Borough of Hillsdale, Bergen County, New Jersey upon the recommendation of the Borough Engineer, Neglia Engineering Associates, that the plans & specifications for:

YEAR 2015 ROAD PROGRAM

Are hereby approved and the Borough Clerk is hereby authorized to advertise for bids.

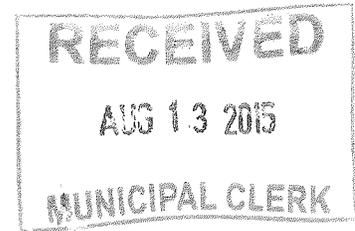
This Resolution to take effect immediately.

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeGise, Jason							
DeRosa, Anthony							
Looes, Chrisoula							
Meyerson, Lawrence							
Pizzella, Frank							
Ruocco, John							
Arnowitz, Max							

Adopted: September 8, 2015

Attest: _____
Susan Witkowski
Municipal Clerk

Max Arnowitz
Mayor



August 6, 2015

Mayor Max Arnowitz
380 Hillsdale Avenue
Hillsdale, NJ 07642

Re: Support expanding access to driver licenses to undocumented New Jerseyans

Dear Mayor Arnowitz:

Mayors from across the state are urging the Legislature and the Governor to pass a law that would make our roads safer and benefit all New Jersey residents. This legislation would expand access to driver licenses to undocumented New Jerseyans in our communities. We ask that you join other leaders and raise the voice of your community by adding your name to this request.

The New Jersey Alliance for Immigrant Justice is a statewide membership-based coalition with 25 member organizations across the state, who have been working diligently to ensure that New Jersey's immigrant communities are leaders in the development of policies that impact their lives and the lives of all New Jersey residents.

Our state has over 500,000 undocumented immigrants working and living by our side. Other states have already taken the steps to ensuring that their communities adjust to these demographic shifts by implementing laws that will ensure the safety and harmony of all.

By passing this policy, New Jersey will join 10 other states and the District of Columbia in allowing undocumented immigrants to drive legally. Communities across our state have already taken a stand, including 10 municipalities and 2 counties that have passed resolutions in support of this law.

In addition to being a common-sense policy, passing the bill will yield a range of tangible benefits for all New Jerseyans, including:

- Safer roads by increasing the percentage of drivers who learn state traffic laws, pass a driving test, and take out car insurance coverage, which will likely reduce the number of traffic accidents on New Jersey roads.
- New Jersey would see about \$209 million in new insurance payments. A larger pool of licensed and insured motorists should help to lower costs to car insurance providers and allow for reduced car insurance premiums for drivers across the state.
- Depending on the license fee set for these newly eligible applicants, New Jersey could expect anywhere between \$5.2 million and \$11.1 million in new revenue from these fees.

Dear Legislators and Governor Christie –

As mayors of cities across the Garden State, we are writing to urge you to support and enact pending legislation that would expand access to driver licenses to undocumented New Jerseyans in our communities.

By taking this step, New Jersey will join 10 other states and the District of Columbia in allowing undocumented immigrants to drive legally. In addition to being a common-sense policy passing the bill will yield a range of tangible benefits for all New Jerseyans, including:

Safer Roads

Based on the experience of states with similar laws increasing the percentage of drivers who have learned state traffic laws, passed a driving test, and taken out car insurance coverage will likely reduce the number of traffic accidents on New Jersey roads. There is a compelling public safety argument to be made for allowing undocumented residents to obtain Drivers Licenses.

More Insured Drivers and Lower Car Insurance Premiums

New Jersey would see about \$209 million in new insurance payments. New Jersey has the nation's most expensive automobile insurance, with an average cost of \$1,184 that greatly exceeds the national average of \$797. A larger pool of licensed and insured motorists should help to lower costs to car insurance providers and allow for reduced car insurance premiums for drivers across the state.

Economic Benefits

By allowing undocumented residents to drive legally would help New Jersey's economy in by increasing state revenues and undocumented residents should be able to increase their purchasing power through increased access to better-paying jobs. Depending on the license fee set for these newly eligible applicants, New Jersey could expect anywhere between \$5.2 million and \$11.1 million in new revenue from these fees.

Allowing all residents, regardless of immigration status, to be tested, licensed and insured would create a safer New Jersey and allow its residents to engage more in the economic, social and cultural life of the state. For these reasons, we urge you to support legislation to expand access to driver licenses to undocumented New Jerseyans.

Respectfully,



RESOLUTION IN SUPPORT OF EXPANDING ACCESS TO DRIVER'S LICENSES TO UNDOCUMENTED NEW JERSEY RESIDENTS

WHEREAS, _____ values the contributions of all residents, including immigrants, to the economic health, cultural diversity, and public safety of the [City/County]; and

WHEREAS, _____ recognizes the fundamental importance of all of our residents' ability to participate in civic life, ensure the health and safety of their families, and to move freely across this State; and

WHEREAS, New Jersey law currently prohibits undocumented residents from obtaining a driver's license; and

WHEREAS, other states, including California, Colorado, Connecticut, Illinois, Maryland, Nevada, New Mexico, Vermont, Washington, and Utah, as well as Washington, D.C. and Puerto Rico do not prohibit access to driver's licenses based on immigration status; and

WHEREAS, the safety of _____'s roads would be enhanced if all residents of appropriate driving age were tested, trained, licensed, and insured, regardless of immigration status; and

WHEREAS, The AAA Foundation for Traffic Safety has documented that car crashes rank among the leading causes of death in the United States and that approximately one in five fatal crashes in the United States involve an unlicensed or invalidly licensed driver; and

WHEREAS, New Jersey would become safer with fewer uninsured and unlicensed drivers on the road, resulting in a predicted decrease in fatal traffic accidents and fewer hit-and-run crimes; and

WHEREAS, the public safety of _____ would be enhanced by helping bring immigrant communities out of the shadows to participate more fully in civic life, building trust and cooperation between immigrant communities and law enforcement and encouraging immigrant communities to report crimes and serve as witnesses in criminal investigations; and

WHEREAS, New Jersey Policy Perspective (NJPP) estimates that if New Jersey law were changed to expand access to driver's licenses to undocumented residents, between 153,000 and 278,000 New Jersey residents would apply for a driver's license within the first three years of eligibility; and

WHEREAS, expanding access to driver's licenses would enhance New Jersey's and _____'s economy; and

Driver's License Model Resolution 2015

(1)

Questions: Contact Johanna Calle, Program Coordinator, at jcalle@njimmigrantjustice.org

(Tel) 973.474.9850 | (Fax) 973.643.8924 | www.njimmigrantjustice.org | facebook.com/njimmigrantjustice | Twitter @njaij

NEW JERSEY POLICY PERSPECTIVE

Allowing Undocumented New Jerseyans to Drive Legally: What You Need to Know

New Jersey could become the 11th state to offer driver's licenses to undocumented residents.

New Jersey stands to benefit from legislation that would allow undocumented immigrants to be **tested, trained, licensed, insured, and accountable** for their driving records.

About 464,000 undocumented New Jerseyans could benefit; during the first three years NJPP estimates that between 153,000 and 278,000 would apply for a license (this estimate is based on application rates in other states).

This legislation would help New Jersey in 3 ways:

Make the state safer:

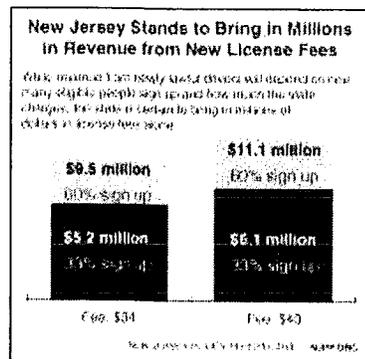
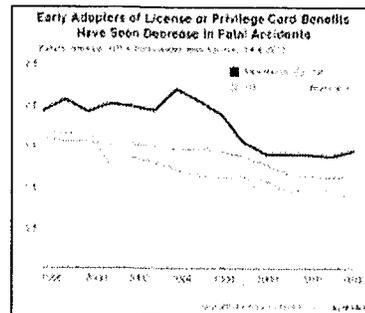
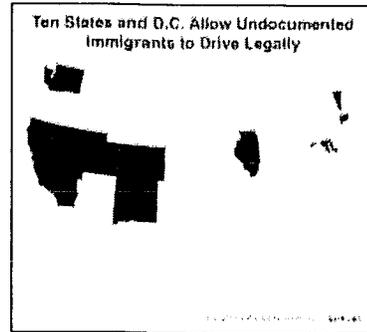
- There would be fewer risky uninsured and unlicensed drivers on the road.
- There would likely be a decrease in fatal accidents, based on the experience of states with similar laws.
- Communities would be made safer, by improving the trust between immigrant communities and law enforcement.

Help New Jersey's economy:

- NJPP estimates that New Jersey would see about **\$209 million** in new insurance payments, which help hold premium payments down.
- More New Jerseyans would be able to fully participate in the state's economy.
- NJPP estimates that the state would generate at least **\$5 million** in license fees.

Increase the well-being of families:

Allowing undocumented parents to drive legally would **not only reduce the chances of family separation via deportation**, it would also help **ease the anxiety that can damage a child's development**. Parents would be able to drive their children to school or doctors' appointments without breaking the law.



New Jersey Alliance for Immigrant Justice
 Supporters of a Driver's License Bill

Mayors

Mayor Ras Baraka
 Mayor Ruben Bermudez
 Mayor Albert B. Kelly
 Mayor Wilda Diaz
 Mayor Victor DeLuca
 Mayor Brian Stack
 Mayor Mark Cooper
 Mayor David Mayer
 Mayor James Dodd
 Mayor Chris Bollwage
 Mayor Angela Garretson
 Mayor James Cahill
 Mayor Felix Roque

Newark, NJ
 Vineland, NJ
 Bridgeton, NJ
 Perth Amboy, NJ
 Maplewood, NJ
 Union City, NJ
 National Park, NJ
 Gloucester, NJ
 Dover, NJ
 Elizabeth, NJ
 Hillside, NJ
 New Brunswick, NJ
 West New York, NJ

Municipalities and Counties

Bridgeton
 Camden
 Dover
 Elizabeth
 Jersey City
 Maplewood
 New Brunswick
 Newark
 Perth Amboy
 Plainfield
 Union County
 Hudson County

Clery

Rev.	Sara	Lilja	Lutheran Office of Governmental Ministry	Hamilton Square
Rev. Msgr.	Richard	Arnhols	St. John the Evangelist Roman Catholic Church	Bergenfield
reverend	albert	berner	caldwell university	caldwell,nj
Rev.	Elizabeth	Congdon	First Baptist, Retired	Trenton
Rev.	James	Gilmour	Redemptorist	Piscataway
Mr.	Andres	Arango	Diocese of Camden	Camden
Rev.	Robert	Gregorio	None	Glassboro
Rev.	Julio	Guzman	Living Hope Church	Trenton
Sister	Kay	Coll	Sisters of St. Joseph of Chestnut Hill	Newark
Rev.	Kevin	Kelly	Holy Family Parish	New Brunswick
	Winston	Riley III	Quaker	Mt Holly
Fr.	Gideon	Uzomechina	Grace Episcopal Church	Plainfield
Rev	Philip	Waters	St. Mary's	Newark, NJ
Very Reverend	Patrick	Kuffner	Roman Catholic	Middlesex
Pastor	Abraham	Orapankal	St. John Neumann	Califon
Pastoral Associate	Patricia	Scalese	Catholic Community of St. Charles Borromeo	Skillman
Missionary	Graciela	Rosas	Missionary Daughters of the Most Pure Virgin Mar	Bridgeton, NJ
	Richard	Lyons	Diocese of Metuchen	Piscataway, New Jersey
Sister	Veronica	Roche	St. Josphe Pro Cathedral	Camden, NJ
Sister	Mary Ann	Mulzet	Sisters of St. Joseph	Wildwood
Sister	Donna	Minster	Sisters of St Joseph	Camden
Sister	Eileen	McGovern	Sisters of St. Joseph	Franklin Lakes, NJ
Sister	Therese	Dowd	Sisters of St. Joseph	Manasquan
Msgr.	Charlie	Cicerale	St. James Catholic Church	Woodbridge
Sister	Clarisa	Vazquez	Sisters of St. Joseph	Maple Shade

New Jersey Alliance for Immigrant Justice

Supporters of a Driver's License Bill

Sister	Joyce	Valese	SSJ	Manasquan
Sister	Dolores	Clerico	Srs. of St. Joseph	Cherry Hill
sister	Rose Marie	Kean	Sisters of St. Joseph	Franklin Lakes
Sister	Sheila	Murphy	Sisters of Saint Joseph	Wildwood
Sister	Bernadette	McMenamin	Sister of St. Joseph	Cherry Hill
The Rev. Dr.	J. Brent	Bates	Grace Church in Newark	Newark
Rev. Dr.	Kenneth	Hallahan	Our Lady of Hope	Blackwood, NJ
Rev.	Joseph	Kerrigan	Holy Family Parish	New Brunswick
Rev.	Randy	Van Doornik	North Reformed Church	Newark
sr	Regina	chassar	ssj	teaneck
Sister	Alice	Yohe	Sisters of st joseph	Scotch plains
Rev.	Patrick	Brady	Catholic	Atlantic City
Rabbi	David	Bockman	Beth Shalom of Pompton Lakes	Teaneck
Rabbi	Greg	Litcofsky	Temple Emanu-EL	Livingston
Sister	Anne	Francine	SSJ	Point Pleasant Beach
Rev	Heyard	Wiggins	Camden bible tabernacle	Camden
Sr.	Ann	Barry	SSJ, Philadelphia	Lincroft
Sr.	Peg	Boyle	SSJ	Marlton
Pastor	Selvin	Galvan	Christian Church of The Living God	New Brunswick, NJ
Sister	Judith	Gallen	Sisters of St. Joseph	Vineland
Rev.	George	Farrell	St. Joseph Parish	North Plainfield
The Rev.	David	DeSmith	St. David's Episcopal Church	Kinnelon
Dr.	Louie	Clay	Grace Episcopal Church	Newark, NJ
Rev.	Michael	Crummy	Roman Catholic	Woodbridge
	Leonard	Rizzolo	St Pius x	Forked River
Pastoral Associate	Barbara	Howard,SSJ	St. Philomena	Livingston, NJ
Sister	Kathy	McShane	Sisters of St. Joseph	Cherry Hill
sister	Clare	Tully	Sr. of St. Joseph	Piscataway
Slster	Ruthann	O'Mara	Sisters of St. Joseph	Westville
Sister	Rita	Karnell	Sisters of St. Joseph	Westville
Sister	Joan	Sullivan	Sisters of St. Joseph	Teaneck
Sister	Margaret	McFadden	Sister of St. Joseph	Vineland,NJ
Reverend	Garcia	Hugo	Evangelical Mennonite Church	Camden
Pastor	Maria	Medina	Iglesia Casa de Restauracion y Sanidad Inc.	Camden, N.J.
	Margaret	Mahon	Sisters of St. Joseph	Bayonne
Pastor	Gerard	Marable	St. Josephine Bakhita Parish	Camden, NJ
Sister	Joyce	Valese	SSJ	Manasquan
Sister	Maureen P.	Walsh	Sisters of St. Joseph	Newark
Secretary	Mary	Larkin	S	Belmar
Very Reverend	Peter	Cebulka, CO	The Catholic Center at Rutgers	New Brunswick
Rev.	Terrence	Moran	Sisters of Charity of Saint Elizabeth, Office of Peace	Convent Station, NJ
Rev.	Jeivi	Hercules	Roman Catholic	North Arlington
Rev	Josephat	Kalema	Catholic Parish of the Transfiguration	Newark
The Rev.	Douglas	Shepler	Second Reformed Church	New Brunswick
Rev.	Robert	Benko	Franciscan Friar	Point Pleasant Beach
Rev. Dr.	Francisco	Pozo	Christ Church	Trenton
Rev.	David	Grover	St Clare of Assisi Roman Catholic	Gibbstown
Deacon	Omar	Aguilar	Saint Joseph Pro Cathedral	Camden
Rev. Msgr.	Anselm	Nwaorgu	Blessed Sacrament St. Charles Borromeo Church	Newark
Sr.	Ruth	Bolarte	Diocese of Metuchen	Somerville
Reverend	Rene	Canales	St. gabriel the Archangel-St. Clare of Assisi	Carneys Point/swedesbor
Rev.	Eugene	Squeo	retired	Jersey City
Rev.	Karl	Esker	St. James RC	Newark
Rev.	Brenda	Wheeler Ehlers	Morrow Memorial UMC	Maplewood
Pastor	William	Henkel	First Reformed, Secaucus	Secaucus
Pastoral Associate	Sister Linda	Klaiss	Saint Mary Catholic Parish	Newark
Pastor	Moacir	Weirich	St. Stephan's Grace Community	NEWARK

New Jersey Alliance for Immigrant Justice

Supporters of a Driver's License Bill

Fr.	Timothy	Graff	St. Joseph	Bogota
Sister	Bernadette	Gachiri	SMI	Elmer
The Rev.	Gregory	Bezilla	Holy Trinity Episcopal Church	South River
Reverend	Juan	Gaviria	St phillips	Phillipsburg, NJ
Rev	Terry	Odien	Christ Our Light	Cherry Hill
Rev	Thomas	Newton	Christ our Light	Cherry Hill
Rev	Joel	Arciga	Diocese Of camden	Camden
Rev	Matthew	Hillyard	Cathedral of the Immaculate Conception	Camden
Rabbi	Elliott	Tepperman	Bnai Keshet	Montclair
Mr.	Ernest	Revoir	Catholic Charities - Diocese of Metuchen	New Brunswick
The Rev.	Jan Willem	van der Werff	First Presbyterian Church of Dutch Neck	West Windsor
Fr.	Hugh	Macsherry	St. Anthony of Padua	Camden
Rev. Dr.	Jeffrey	Vamos	The Presbyterian Church of Lawrenceville	Lawrenceville
Rev.	Peter	De Franco	St. Peter's Episcopal Church	Clifton
Reverend	Patricia	Daley	Westminster Presbyterian	Trenton
Sister	Kathleen	Brown	Divine Mercy Parish	Vineland
Rev	Joel	Arciga	St Joseph Pro-Cathedral	Camden
The Rev.	Joanna	Hollis	Christ Episcopal Church	New Brunswick
The Rev.	Dámaris	Ortega	United Church of Christ Congregational	Plainfield
	The United Chur	Congregational	uccplainfield.org	Plainfield
Assistant Pastor	Duane	Reid	Impacting Your World Ministries	Cherry Hill
Rev.	Ingrid	Wengert	St. Matthew Lutheran Church	Moorestown
Rev.	Nelson	Rabell	Apostle's Lutheran Church	Turnersville
Rev.	Birgit	Solano	Good Shepherd Lutheran Church	Weehawken
Rev.	Ramon	Collazo	Santa Isabel Lutheran Church	Elizabeth
Rev.	John Paul	Pezzi	Mccj	Newark
Pastor	Miguel	Ortiz	Iglesia Pentecostal La Senda Antigua	Belleville
Pastor	Juan	Martinez	Refugio Del Cielo	Newark
Pastor	Alexis	Batista	La Voz Dios	Newark
Pastor	Rafael	Rosado	Iglesia Buen Pastor	Newark
Rev	Angel	Fuentes	Fuente de Bendicion	Newark
Rev	Elizabeth	Barreto	Primera Iglesia Pentecostal Faro de Luz	Newark
Rev	Francisco	Martinez	Primera Iglesia Pentecostal La Palabra Verdadera	Newark
Rev	Carlos	Soto	Pentecostal Church The Paradise	Newark
Minister	Julio	Defer	Pentecostal Church	Newark
Rev.	Tony	Evans	Tenth Street Baptist Church	Camden
Rev.	Girard	Walmsley	Hope Memorial Baptist Church	Camden
Pastor	Willie	Shy	Living Word	Trenton
Pastor	Leon	Harrell	Greater Refuge Church	Plainfield
Rev.	Ron	King	Simple Church Network	Mount Holly
Rabbi	Faith Joy	Dantowitz	Temple B'nai Abraham	Livingston
Pastor	Colby	Matlock	Mt. Olivet	Camden
Rev.	John	Taylor	Friendship Baptist Church	Trenton
Rev.	Mildred	Morris	Capital City Community Coalition	Trenton
Evangelist	Lenora	Jefferson	Capital City Community Coalition	Trenton
Imam	Benjamin	Bilal	Masjidut-Taqwa	Trenton
Rev.	Sonya	Redd	Galilee Baptist	Newark
Imam	Qareeb	Bashir	Islamic Center of Ewing	Ewing
Pastor	Frederick	Dean	Light & Love	Pemberton
Minister	Jacqueline	Phillips	Abundant Life Famiy Worship Center	New Brunswick
Rabbi	Jesse	Olitzky	Beth El	South Orange
Rabbi	Larry	Sernovitz	Temple Emanuel	Cherry Hill

RECEIVED



Hillsdale Volunteer Fire Department

AUG 11 2015

380 Hillsdale Avenue, Hillsdale, New Jersey 07642

Phone # 201-358-5050 - Fax # 201-722-4714

Initial: *KJD*

To: Susan Witkowski Borough Clerk

August 11, 2015

From: Keith I Durie Secretary

KJD

Subject: Special Election Results

Please inform the Mayor & Council the following results of a special election held on Monday, August 10, 2015 at Fire Headquarters. This election was held due to the resignation of two Hillsdale Fire Officers, in regards to relocation of their residence, and work related reasons. The vacancy of Junior Captain Bryan Heitmann and Lieutenant Barry Peterson created a special election to fill the two spots. The results are listed below of this special election.

2015 Board of Fire Officers

Chief: James Domville

Deputy Chief : Patrick Doody

Sr. Captain

Thomas Kelley

Jr. Captain: Jason H. Durie

1st Lieutenant

Jason DeGise

2nd Lieutenant

Matthew Buesser

3rd Lieutenant

Timothy Van Riper

4th Lieutenant

Vacant at this time

2015 Association Officers

President

George Wodowski

Vice President

Paul Muller

Secretary

Keith I. Durie

Treasurer

Patrick Doody

Assist. Secretary/Treasurer William Becker

Susan Witkowski

From: James Domville
Sent: Tuesday, August 11, 2015 11:37 AM
To: Susan Witkowski; Chrisoula Looes
Subject: updated FD officer list

Good morning,

Do to personal reasons several fire department officers step down from their positions, change in employment and change in residence. With this the department held a special election last night 8/10/2015.

The new positions:

Jr. Capt. - Jason Durie
1st Lt. - Jason DeGise
2nd Lt. - Matt Buesser
3rd Lt. - Tim Van Riper

The top positions are unchanged:

Chief - Jim Domville
Deputy Chief - Pat Doody
Sr. Capt. - Tom Kelley

the 4th Lt. position is pending and will be filled later this month.

Chief James M. Domville
Hillsdale Volunteer Fire Department
380 Hillsdale Ave.
Hillsdale, New Jersey 07642
Email: jdomville@hillsdalenj.org

RECEIVED

AUG 28 2015

Initial: 

R. Peter & Carol M. Burrows
93 Queen Court
Hillsdale, NJ 07642

August 28, 2015

Max Arnowitz, Mayor
Frank Pizzella, Council President
Council Members: Anthony DeRose, Jacob DeGise, Chrisoula Looes, & John Ruocco
380 Hillsdale Avenue
Hillsdale, NJ 07642

Re: Urgent Request for Road Surface Milling/Repair – Queen Court

Dear Mayor, Council President and Council Members:

We are making an urgent request for the Council to approve and schedule the milling of Queen Court. At the time of its last resurfacing, no milling preparation of the road surface was done prior to macadam application, resulting in excessive crown height and sloping that cause flooding at the above address.

The crown now is approximately four (4) inches higher than the surrounding macadam surface with a prominent slope directly into the driveway entrance of 93 Queen Court. The excessive height of the crown and consequential slope divert rain flow directly into the driveway causing flooding of the driveway with moderate rainfall, and flooding of it and the attached two car garage during prolonged rainfall or storms. Exacerbating the disparate levels of crown versus road and driveway entrance is a disintegrating curb.

We consulted with A. Macchione Brothers to determine if a modification could be done to the driveway surface to counter the defects of excessive height and slop of road surface. There is none. A recommendation was made to contact the borough engineer regarding the need for road surface milling to reduce excessive crown height and prominent slope.

We contacted Mr. Daniel O'Rourke, Interim Superintendent of Public Works. He was very responsive and came to assess the problem. He too observed excessive street crowning with prominent sloping into our driveway and suggested that the borough engineer be consulted regarding the need for road surface milling.

Residents at 93 Queen Court since 1986, driveway and/or garage flooding due to rain flow diversion was non-existent prior to the last application of macadam without milling preparation. Therefore, we would very much appreciate your assistance with the request to schedule the milling of Queen Court to remove the existing road defects that make our driveway and home vulnerable to flooding and/or damage.

With appreciation of your time and consideration.....

Sincerely,

A handwritten signature in cursive script, appearing to read "Carol & Peter Burrows", written in black ink.

Peter and Carol Burrows

cc: Neglia Engineering Associates
Borough Engineer – Hillsdale
34 Park Avenue
Lyndhurst, NJ 07071

BOROUGH OF HILLSDALE
BERGEN COUNTY, NEW JERSEY
ORDINANCE NO. 15-15
(Adoption)

**AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER
363 OF THE REVISED GENERAL CODE OF BOROUGH OF
HILLSDALE ENTITLED "TOBACCO SALES" TO INCLUDE ALL
TYPES OF TOBACCO PRODUCTS.**

WHEREAS, the General Code of the Borough of Hillsdale, Chapter 363 provides for Tobacco Sales; and

WHEREAS, said Code states tobacco/cigarettes shall not be sold to any person under the age of 19; and

WHEREAS, the Mayor and Council of the Borough of Hillsdale desire to amend the products to include tobacco in any form, including smokeless tobacco, cigarette paper, and electronic smoking devices.

BE IT ORDAINED, BY THE MAYOR AND COUNCIL OF THE BOROUGH OF HILLSDALE AS FOLLOWS:

Chapter 363-1 shall be amended to read as follows:

- A. It shall be unlawful to sell any cigarettes made of tobacco or of any other matter or substance which can be smoked, or any cigarette paper or tobacco in any form, including smokeless tobacco, or any electronic smoking devices that can be used to deliver nicotine or other substances to the person inhaling from the device, including but not limited to, an electronic cigarette, cigar, cigarillo or pipe, or any cartridge or other component of the device or related product to a person under 19 years of age.
- B. Sign Requirements. The following six-inch by eight-inch sign shall be posted in a conspicuous place near each cash register in all retail establishments which sell tobacco products:
"SALE OF TOBACCO PRODUCTS TO ANY PERSON UNDER THE AGE OF 19 IS PROHIBITED BY LAW. Legal proof of age must be shown. A person who sells or offers to sell a product to a person under 19 years of age may be prosecuted in accordance with state and local ordinances."

Chapter 363-2 shall be amended to read as follows:

It shall be unlawful for a tobacco/cigarette retailer to sell or permit to be sold cigarettes or other tobacco products to any individual without requesting and examining identification from the purchaser positively establishing the purchaser's age as 19 years or greater, unless the seller has some other conclusive basis for determining the buyer is over the age of 19 years.

All Ordinances of parts of Ordinances inconsistent herewith are hereby repealed as to such inconsistencies only.

In the event that any word, phrase, clause, section or provision of this Ordinance is found by any Court of competent jurisdiction to be unenforceable, illegal or unconstitutional, such word, phrase, clause or provision shall be severable from the balance of this Ordinance and the remainder of this Ordinance shall remain in full force and effect.

This Ordinance shall take effect upon passage and publication as provided by Law.

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeGise, Jason							
DeRosa, Anthony							
Looes, Chrisoula							
Meyerson, Lawrence							
Pizzella, Frank							
Ruocco, John							
Arnowitz, Max							

Adopted: September 8, 2015

Attest: _____
 Susan Witkowski
 Municipal Clerk

 Max Arnowitz
 Mayor

**BOROUGH OF HILLSDALE
BERGEN COUNTY, NEW JERSEY
ORDINANCE NO. 15-17
(Adoption)**

**ORDINANCE OF THE BOROUGH OF HILLSDALE, COUNTY OF
BERGEN, STATE OF NEW JERSEY, TO AMEND CHAPTER 294 OF
THE BOROUGH CODE ENTITLED "VEHICLES, IDLING OF"**

WHEREAS, the Borough of Hillsdale has adopted §294-3, an ordinance to establish prohibited acts and exceptions pertaining to idling vehicles in the Borough; and

WHEREAS, the Borough desires to expand §294-3 regarding prohibited acts and exceptions of idling vehicles.

NOW BE IT ORDAINED, BY THE MAYOR AND COUNCIL OF THE BOROUGH OF HILLSDALE AS FOLLOWS:

§294-3 Shall be amended to read as follows:

- A. No person shall cause, suffer, allow or permit the engine of a diesel-powered motor vehicle to idle for more than three consecutive minutes if the vehicle is not in motion, with the following exceptions :
- (1) A motor vehicle at the vehicle operator's place of business where the motor vehicle is permanently assigned may idle for 30 consecutive minutes.
 - (2) A motor vehicle may idle for 15 consecutive minutes when the vehicle engine has been stopped for three or more hours and ONLY if temperature is below 25 degrees fahrenheit.
 - (3) Buses may idle while actively discharging or picking up passengers for 15 consecutive minutes in a 60 minute period.
 - (4) No idling is allowed in a parking space with available and functioning electrification technology.
- B. The provisions of Subsection A above shall not apply to:
- (1) A motor vehicle stopped in a line of traffic.
 - (2) A motor vehicle whose primary power source is utilized in whole or part for necessary and definitely prescribed mechanical operations, such as refrigeration units for perishable loads, hydraulic lifts, "cherry pickers", or similar equipment and other than propulsion, passenger compartment heating or passenger compartment air conditioning.
 - (3) A motor vehicle being or waiting to be examined by a state or federal motor vehicle inspector.
 - (4) An emergency motor vehicle in an emergency situation.
 - (5) A motor vehicle while it is being repaired.
 - (6) A motor vehicle while it is engaged in the process of connection or detachment of a trailer or of exchange of trailers.
 - (7) Operation of auxiliary or alternate power systems for cabin comfort.
 - (8) A motor vehicle with a sleeper berth, equipped with a 2007 or newer engine, or that has been retrofitted with a diesel particulate filter *while the driver is resting or sleeping in the sleeper berth*. Other idling is still prohibited.

The remainder of §294-3 shall remain unchanged.

All Ordinances of parts of Ordinances inconsistent herewith are hereby repealed as to such inconsistencies only.

In the event that any word, phrase, clause, section or provision of this Ordinance is found by any Court of competent jurisdiction to be unenforceable, illegal or unconstitutional, such word, phrase, clause or provision shall be severable from the balance of this Ordinance and the remainder of this Ordinance shall remain in full force and effect.

This Ordinance shall take effect upon passage and publication as provided by Law.

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeGise, Jason							
DeRosa, Anthony							
Looes, Chrisoula							
Meyerson, Lawrence							
Pizzella, Frank							
Ruocco, John							
Arnowitz, Max							

Adopted: September 8, 2015

Attest:

Susan Witkowski
Municipal Clerk

Max Arnowitz
Mayor

**BOROUGH OF HILLSDALE
RESOLUTION 15190**

**TO PROVIDE FOR A MEETING NOT OPEN TO THE PUBLIC IN
ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN
PUBLIC MEETINGS ACT N.J.S.A. 10:4-12**

WHEREAS, the Borough Council of the Borough of Hillsdale is subject to certain requirements of the Open Public Meetings Act N.J.S.A. 10:4-6 et seq; and

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12 provides that an Executive Session not open to the public may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Borough Council of the Borough of Hillsdale to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12(b) and designated below:

- (1) Matters required by law to be confidential.
- (2) Matters where the release of information would impair the right to receive funds.
- (3) Matters involving individual privacy.
- (4) Matters relating to collective bargaining agreements-*UPSEU/Teamsters/Crossing Guards/non-union personnel/personnel Zoning*
- (5) Matters relating to the purchase, lease or acquisition of real property or the investment of public funds.
- (6) Matters relating to public safety and property.
- (7) Matters relating to litigation, negotiations and the attorney-client privilege – *COAH litigation, shared services WCL and Twp.*
- (8) Matters relating to the employment relationship
- (9) Matters relating to the potential imposition of a penalty.

NOW, THEREFORE BE IT RESOLVED, by the Council of the Borough of Hillsdale assembled in public session this date that an Executive Session closed to the public be and the same is hereby authorized for discussion of matters relating to the specified items designated above. It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Borough Council that the public interest will no longer be served by such confidentiality.

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeGise, Jason							
DeRosa, Anthony							
Looes, Chrisoula							
Meyerson, Lawrence							
Pizzella, Frank							
Ruocco, John							
Arnowitz, Max							

Adopted: September 1, 2015

Attest:

Susan Witkowski
Municipal Clerk

Max Arnowitz
Mayor