

Minutes of a Council Meeting of the Borough of Hillsdale held at 10:30 AM on Friday, April 3, 2020, via GO TO Meeting.

The meeting was called to order by Mayor Ruocco who also led the Salute to the Flag.

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CALL THE MEETING TO ORDER:

PLEDGE OF ALLEGIANCE:

OPEN PUBLIC MEETING STATEMENT:

This is a meeting of the Hillsdale Borough Council on this 14th day of April 2020. Notice of the time and place of this meeting has been provided to The Ridgewood News and The Record; a copy was posted on the bulletin board outside of this meeting room and provided to any interested parties.

Please notify the Municipal Clerk for any disability requirements necessary for attendance at Mayor and Council meetings. Please silence all cell phones. Please wait to be recognized by the Mayor during the Public Hearing and the Public Comment part of the meeting. You will need to state your name and address for the record.

ROLL CALL:

Council Members DeRosa, Escobar, Council President Horvath, Lundy, Pizzella, Trochimiuk, Mayor Ruocco, (Borough Attorney Mark Madio, BA Christopher Tietjen, Borough Clerk Denise Kohan)

PROMOTIONS/PROCLAMATIONS/RECOGNITIONS -

PRESENTATIONS:

PUBLIC COMMENT (Time limited, new topics only, one topic per speaker):

Mayor Ruocco opened the Initial Public Comment Period at this time.

Councilman DeRosa reminded those that wish to speak will need to unmute their microphone in order to be heard. The Mayor added extra time just in case someone wished to address the Council. Hearing no one, the Mayor closed this Public Comment portion of the meeting.

APPROVAL OF MINUTES:

Council Meeting Minutes January 14, 2020
Council Meeting Minutes February 4, 2020
Council Meeting Minutes February 11, 2020
Closed Session Minutes March 3, 2020
Closed Session Minutes March 10, 2020

Motion by Councilmember Lundy Second by councilmember Escobar
Roll Call Vote

Ayes: Council Members DeRosa, Escobar, Council President Horvath (abstained from 3/3 minutes), Lundy,
Trochimiuk (abstained from 3/3 minutes)

Absent: Councilmember Pizzella

Nays: None

PROFESSIONALS REPORT/MONTHLY DEPARTMENT HEAD REPORTS:

(The following correspondence on file in Borough Clerks Office)

[Hillsdale Police Department Report](#) – March 2020

[Borough Engineer Report](#) – March 2020

Mayor Ruocco stated that since this is a virtual meeting, we are going to accept the Professional Reports and BA Tietjen agreed. The Mayor asked if any Council Member had any questions.

Councilmember Lundy stated that she did not have any questions about those reports but the BA gave out his monthly report from some of the Department Heads as well.

She was wondering about the Board of Health and how busy they are and not seeing a report from them which is surprising. The BA responded that the Board of Health has not met but Elaine Meyerson has been on contact with the Public Health Nurse and Health Officers. There isn't any action required at this time.

COMMITTEE REPORTS:

[Councilman - Anthony DeRosa](#)

Councilman - John Escobar – no report at this time

Council President – Zoltan Horvath – no report at this time

[Councilwoman - Abby Lundy](#)

Councilman – Frank Pizzella – no report at this time

Councilwoman – Janetta Trochimiuk – no report at this time

The Mayor reported that 2 Councilmembers have chosen to do reports. He asked the BA if these reports were made available to the public? BA Tietjen, replied that yes, Denise as the Borough Clerk made them available to the public.

Councilmember DeRosa made an amendment to his report. The Board of Education met after he wrote his report. The Regional Board of Ed met virtually and a candidate was selected for Principal at Pascack Valley. It had previously been accepted by another person who has since rescinded the offer that was made to him. Glen DeMarris, who is the current principal at Pascack Hills, and is retiring at the end of the year has accepted the position. He will stay on a the Principal at Pascack Valley for a year until the board can interview other candidates.

NEW BUSINESS:

BUDGET ORDINANCES

20-06 – Adoption

Ordinance to Exceed the Municipal Budget Appropriation Limits and to Establish a Cap Bank (N.J.S.A. 40A:4-45.14)

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Mayor and Council of the Borough of Hillsdale in the County of Bergen finds it advisable and necessary to increase its CY 2020 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Mayor and Council hereby determines that a 1% increase in the budget for said year, amounting to \$104,191 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS the Mayor and Council hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Mayor and Council of the Borough, in the County of Bergen, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2020 budget year, the final appropriations of the Borough shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5%, amounting to \$364,669, and that the CY 2020 municipal budget for the Borough be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

Motion to open public hearing on Ordinance 20-06 Councilmember Lundy Second Councilmember DeRosa
And unanimously carried

I will now open the meeting to the public. If anyone desires to be heard regarding Ordinance No. 20-06, please say your name and wait to be recognized, once recognized state your name and address for the record. Not hearing anyone, the Mayor moved on.

I will now entertain a motion that the public hearing on Ordinance No. 20-06 be closed and that it be resolved that this ordinance was posted on the bulletin board on which public notices are customarily posted and published in the Ridgewood News. Copies of said ordinance were made available to the general public.

Motion to close public hearing on Ordinance 20-06 Councilmember Escobar Second Councilmember DeRosa
Roll Call Vote
Ayes: Council Members Council President Horvath, Lundy, Trochimiuk , DeRosa, Escobar
Absent: Councilmember Pizzella
Nays: None

Motion to adopt Ordinance No. 20-06 Councilmember Lundy Second Councilmember DeRosa
Roll Call Vote:
Council Members Lundy, Trochimiuk, DeRosa, Escobar, Council President Horvath
Absent: Councilmember Pizzella
Nays: None

Now, therefore, be it resolved that this ordinance is adopted and the Borough Clerk is authorized to advertise the same according to law.

BUDGET RESOLUTIONS

WHEREAS, N.J.S. 40A:4-8 permits that the Budget as advertised may be read by its title providing that at least one week prior to the date of the hearing a complete copy of the approved budget shall

- a) be posted in a public place where public notices are customarily posted, and
- b) is made available to each person requesting the same during said week and during the public hearing, and

WHEREAS, the Borough of Hillsdale has complied with the aforesaid requirements.

NOW, THEREFORE, BE IT RESOLVED, the Borough is hereby permitted to waive the reading in full, of the Municipal Budget for the year ending December 31, 2020.

Motion Councilmember Lundy Second Councilmember Escobar

Councilmember DeRosa asked the Mayor if this is being done as a normal course of action and not because we don't want to read the budget in full just because this is a virtual meeting correct? The Mayor stated that he doesn't remember in the prior years having to pass a resolution like this so he suspects that there may be something more to this. He asked Dave Sireci, the Borough CMFO to add to this. Dave replied that this is a normal course of action so that you don't have to read every single line of the budget.

Roll Call Vote:

Council Members: Council President Horvath, Lundy, Pizzella, Trochimiuk, DeRosa, Escobar

Absent: Councilmember Pizzella

Nays: None

The Mayor stated to the public as a reminder to please mute your phones unless you are going to speak so we do not receive static feedback.

WHEREAS, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination, and

WHEREAS, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997, and

WHEREAS, pursuant to N.J.A.C. 5:30-7.2 the Borough of Hillsdale has been declared eligible to participate in the program by the Division of Local Government Services, and the Chief Financial Officer has determined that the Borough meets the necessary conditions to participate in the program for the 2020 budget year, so now therefore

NOW THEREFORE BE IT RESOLVED, by the governing body of the Borough of Hillsdale that in accordance with N.J.A.C. 5:30-7.6a & b and based upon the Chief Financial Officers certification, the governing body has found the budget has met the following requirements:

1. That with reference of the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:
 - a. Payment of interest and debt redemption charges
 - b. Deferred charges and statutory expenditures
 - c. Cash deficit of preceding year
 - d. Reserve for uncollected taxes
 - e. Other reserves and non-disbursement items
 - f. Any inclusions of amounts required for school purposes

2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A 40A:45.2 and appropriations for exceptions to limits on appropriations found at N.J.S.A. 40A:4-45.3 et seq. are fully met (Complies with the “CAP” law.)
3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.
4. That pursuant to the Local Budget Law:
 - a. All estimates of revenue are reasonable, accurate, and correctly stated,
 - b. Items of appropriation are properly set forth
 - c. In itemization, form, arrangement, and content the budget will permit the exercise of the comptroller function within the municipality.
5. The budget and associated amendments have been introduced and publicly advertised in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.
6. That all other applicable statutory requirements have been fulfilled.

BE IT FURTHER RESOLVED, that a copy of this resolution will be forwarded to the Director of the Division of Local government Services upon adoption.

Motion Councilmember Lundy Second Councilmember DeRosa

Roll Call Vote:

Council Members: Lundy, Trochimiuk, DeRosa, Escobar, Council President Horvath

Absent: Councilmember Pizzella

Nays: None

The Mayor stated that we have a Public Hearing on the Municipal Budget at 8:00 pm. I don’t think that we can proceed to the hearing until then, is this correct Denise? The Borough Clerk replied correct, we need to wait until 8:00 pm. The Mayor asked is it appropriate to discuss any part of the amendment to the Budget or should we wait until after the Public Hearing on the Budget is done? Denise referred to David to answer and he replied no. We should stick with the order of the agenda pertaining to the budget.

CORRESPONDENCE:

The Mayor added a piece of correspondence for Council’s reaction that is not on the agenda. Correspondence from Donald Lafferty via email on Friday night. He is asking for permission or support for the Robotics Team in a White Ribbons for Hope. I would like any comment from the Council. The Mayors default response would be “why not” but some of this relies on getting cooperation from Chris Tietjen and Denise Kohan, so I just want to see what your view on this was. Chris replied that if this is the view of the council, he will meet with Denise to get this out on our website and email it out to the residents. Councilmember DeRosa said just to fill in the details, the request is to have residents tie white ribbons on their trees in solidarity for health care workers. They will send a video and we can also put this on the website. Councilmember Lundy said that she is ok with it just as long as whatever is done there are no obstructions. Councilmember DeRosa added and also a commitment that they are taken down if they are put in any public places once this unprecedented matter is over.

The Mayor said since we still have time, we can go onto the resolutions under the consent agenda.

RESOLUTIONS:(Consent Agenda): R20079 through R20089:

[R20079](#) Resolution to Authorize the Borough Clerk to Advertise for the 2020 Road Program

BE IT RESOLVED by the Mayor and Borough Council of the Borough of Hillsdale, County of Bergen, State of New Jersey upon the recommendation of the Borough Engineer, Christopher Statile Associates, that the plans and specifications for:

YEAR 2020 ROAD PROGRAM

Are hereby approved and the Borough Clerk is hereby authorized to advertise for bids.

[R20080](#) Resolution to Authorize the Borough Clerk to Advertise for Supplemental Snow Plowing Services for 2020-2021

WHEREAS, the governing body sees a need for supplemental snow plowing services for the 2020-2021 snow season; and

WHEREAS, the Borough Administrator is hereby authorized to prepare the bid specifications base on that need; and

BE IT RESOLVED, that the governing body authorizes the Borough Clerk to advertise for supplemental snow plowing services for 2020-2021 snow season.

[R20081](#) Resolution Authorizing the Borough of Hillsdale Police Department to Participate in the Defense Logistics Agency, Law Enforcement Support Office, 1033 Program to Enable the Hillsdale Police Department to Request and Acquire Excess Department of Defense Equipment

WHEREAS, The United States Congress authorized the Defense Logistics Agency (DLA) Law Enforcement Support Office (LESO) 1033 to make use of excess Department of Defense personal property by making that personal property available to municipal, county and State law enforcement agencies (LEAs); and

WHEREAS, DLA, rules mandate that all equipment acquired through the 1033 Program remains under control of the requesting LEA; and

WHEREAS, participation in the 1033 Program allows municipal and County LEAs to obtain property they might not otherwise be able to afford in order to enhance community preparedness, response and resiliency; and

WHEREAS, although property is provided through the 1033 Program at no cost to the municipal and county LEA's, these entities are responsible for the costs associated with delivery, maintenance, fueling and upkeep of the property, and for the specialized training on any acquired property.

WHEREAS, N.J.S.A. 40A:5-30.2 requires that the governing body of the municipality or county approve, by a majority of the full membership, both the enrollment in, and the acquisition of any property thru the 1033 Program.

NOW THEREFORE BE IT RESOLVED, by the Borough Council of the Borough of Hillsdale that the Hillsdale Police Department is hereby authorized to enroll in the 1033 Program for no more than a one-year period, with authorization to participate terminating in December 31 of the current calendar year.

NOW THEREFORE IT BE FURTHER RESOLVED, that the Hillsdale Police Department is hereby authorized to acquire items of non-controlled property designated "DEMIL-A", which may include office supplies, office furniture, computers, electronic equipment, generators, field packs, non-military vehicles, clothing, traffic and transit signal systems, exercise equipment, farming and moving equipment, storage devices and containers, tools, medical and first aid equipment and supplies, beds and sleeping mats, wet and cold weather equipment and supplies, respirators, binocular, and any other supplies or equipment of non-military nature identified by the LEA, if it shall become available in the period of time for which this resolution authorizes, based on the needs of the Hillsdale Police Department without restriction.

BE IT FURTHER RESOLVED, that the Hillsdale Police Department is hereby authorized to acquire the following "DEMIL B through Q" Property, if it shall become available in the period of time for which this resolution authorizes.

BE IT FURTHER RESOLVED, that the "DEMIL B through Q" controlled 3-page property list in its entirety is hereby approved and hereto attached to this resolution.

BE IT FURTHER RESOLVED, that the Hillsdale Police Department shall develop and implement a full training plan and policy for the maintenance and use of the acquired property.

BE IT FURTHER RESOLVED, that the Hillsdale Police Department shall provide a quarterly accounting of all property obtained thru the 1033 Program which shall be available to the public upon request.

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately and shall be valid to authorize requests to acquire “DEMIL A” Property and “DEMIL through Q” property that may be made available through the 1033 Program during the period of time which this resolution authorizes; with Program participation and all property request authorizations terminating on December 31 of the current calendar year.

[Backup](#)

[R20082](#) Resolution Authorizing the Mayor and the Borough Clerk to Execute a Solid Waste Service Agreement with the Bergen County Utilities Authority

WHEREAS, the Borough of Hillsdale is in need to enter into a contract for utilization of a solid waste transfer station since the current transfer station it utilizes is no longer in operation; and,

WHEREAS, the Bergen County Utilities Authority (hereinafter referred to as “BCUA”), the agency designated and empowered by the Bergen County Board of Chosen Freeholders to supervise the implementation of the Bergen County Solid Waste Management Plan, through applicable purchasing procedure, has contracted with Covanta Solid Waste of NJ, Inc., for the acceptance, processing and disposal of municipal solid waste pursuant to Contract No. 18-4; and,

WHEREAS, in accordance with Contract No. 18-4, the following Covanta transfer station facility has been designated by the BCUA as disposal facility to be utilized by participating municipalities pursuant to a Solid Waste Service Agreement: Covanta Sustainable Solutions, LLC 20-32 Fulton Street, Paterson, New Jersey 07501 (hereinafter referred to as “Transfer Station Facility”); and,

WHEREAS, the Municipal and County Utilities Authority Law, N.J.S.A. 40:14B-1 et seq. authorizes and permits contracting units, such as the BCUA and the Borough of Hillsdale, to enter into a Solid Waste Service Agreement as contemplated for herein; and,

WHEREAS, the New Jersey Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., and specifically, N.J.S.A. 40A:11-5(2), authorizes and permits contracting units, such as the BCUA and the Borough of Hillsdale, to enter into a Solid Waste Service Agreement as contemplated for herein without competitive bidding for same; and,

WHEREAS, the Borough of Hillsdale is desirous of entering into a Solid Waste Service Agreement with the BCUA, pursuant to which the Borough of Hillsdale shall deliver municipally-generated solid waste to the above referenced Transfer Station Facility for processing, transportation and disposal, and the BCUA shall provide such solid waste processing, transportation and disposal services to the Borough of Hillsdale at a rate of \$69.05 per ton for one year inclusive of the \$3.00 per ton recycling tax and for a term commencing on the date of June 1, 2020 until May 31, 2021; and,

WHEREAS, funds are available for this purpose.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Hillsdale, County of Bergen, State of New Jersey that the Mayor and Borough Clerk are hereby authorized to execute the Solid Waste Service Agreement between the Borough of Hillsdale and the Bergen County Utilities Authority for solid waste services located at the aforementioned Transfer Station Facility; and

[Backup](#)

[R20083](#) Payment of Bills

Summary of Payment of Bills for 4/14/2020

Bills List for Approval 3/11/2020 - 4/14/2020 \$ 1,935,703.11

Voided Checks & Checks already paid pursuant to Resolution # 20021

Check	Process Date	Fund	Vendor	Reason	Total
PER ATTACHED CHECK REGISTER					<u>\$ 1,837,624.00</u>
Total Bill List for 4/14/2020					<u>\$ 3,773,327.11</u>

April 8, 2020 12:45 PM Borough of Hillsdale Bill List By Vendor Name Page No: 1

P.O. Type: All
 Range: First
 Format: Condensed
 Include Project Line Items: Yes to Last
 Open: N Paid: N Void: N
 Rcvd: Y Held: Y Appr: N
 Bid: Y State: Y Other: Y Exempt: Y

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
10701 1075 EMERGENCY LIGHTING LLC	20-00653	04/08/20	PARTS FOR H-11	Open	104.64	0.00		
AS01 A & S FENCES	19-02370	12/31/19	new fencing garbage dumpster	Open	4,587.50	0.00		
ACE02 ACE TREE SURGEONS	19-02195	12/06/19	BLANKET PURCHASE ORDER	Open	10,900.00	0.00	B	
	19-02317	12/30/19	BLANKET PO FOR TREE REMOVAL	Open	9,725.00	0.00	B	
	20-00518	03/19/20	BLANKET PO FOR TREE REMOVAL	Open	40,000.00	0.00	B	
	20-00545	03/26/20	BLANKET PO FOR TREE REMOVAL	Open	475.00	0.00	B	
					60,200.00			
ACT07 ACTION DATA SERVICES, INC.	20-00462	03/05/20	PAYROLL SERVICES FEBRUARY	Open	4,401.41	0.00		
	20-00565	03/31/20	ACA CHARGES STONYBROOK	Open	1,582.18	0.00		
	20-00566	03/31/20	ACA REPORTING CHARGES BOROUGH	Open	1,810.01	0.00		
	20-00567	03/31/20	ACA REPORTING CHARGES REC	Open	826.95	0.00		
	20-00568	03/31/20	1ST QUARTER 2020 REPORTING	Open	520.02	0.00		
	20-00638	04/08/20	W2 REPORTING CHARGES REC	Open	1,049.38	0.00		
	20-00639	04/08/20	W2 REPORTING STONYBROOK	Open	2,007.75	0.00		
					12,197.70			
AZ002 ADGAS, INC	20-00061	01/24/20	ACETYLENE/OXYGEN BLANKET PO	Open	50.30	0.00	B	
ALL25 ALL MAINTENANCE PRODUCTS, INC.	20-00485	03/06/20	HAND SANITIZER- GEL W/PUMP	Open	150.00	0.00		
APP01 APPROVED SURGICAL SUPPLIES INC	20-00550	03/26/20	D Tank Refills	Open	17.00	0.00		
ARF01 ARF RENTAL SERVICES INC	19-00573	04/22/19	CONSTRUCTION UNIT RENTALS	Open	63.88	0.00	B	
ATL09 ATLANTIC COAST FIBERS LLC	20-00489	03/06/20	COMMINGLE RECYCABLES	Open	3,289.66	0.00		
ATL11 ATLANTIC UNIFORM CO., INC.	20-00214	02/19/20	Armor Express Razer	Open	925.65	0.00		
AX001 AXON ENTERPRISE, INC.	20-00476	03/05/20	25Ft Smart cartridge x2	Open	1,707.00	0.00		
BAN06 BANISCH ASSOCIATES, INC	20-00564	03/31/20	PROFESSIONAL SERVICES	Open	175.00	0.00		
BER14 BC MUNICIPAL JOINT INSURANCE	20-00593	04/01/20	2ND INSTALL 2020 JIF INSURANCE	Open	97,083.00	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
BER03 BERGEN COUNTY ASSOC ASSESSORS	20-00498	03/13/20	ANNUAL ASSOCIATION DUES	Open	130.00	0.00		
BER73 BERGEN COUNTY POLICE CHIEFS	20-00654	04/08/20	2020 Annual Dues	Open	500.00	0.00		
BER21 BERGEN COUNTY PROSECUTORS OFFI	20-00215	02/19/20	HWAS Maintenance Fee	Open	6,000.00	0.00		
BER11 BERGEN COUNTY UTILITIES AUTH	20-00546	03/26/20	1ST QTR 2020 BCUA FEES	Open	236,599.54	0.00		
BER01 BERGEN MUNICIPAL EMP BNFT FUND	20-00573	03/31/20	DENTAL INS. STONEYBROOK MARCH	Open	15.60	0.00		
	20-00574	03/31/20	DENTAL INS. STONEYBROOK APRIL	Open	15.60	0.00		
	20-00575	03/31/20	DENTAL INSURANCE MARCH	Open	3,421.40	0.00		
	20-00576	03/31/20	DENTAL INSURANCE APRIL	Open	3,421.40	0.00		
					6,874.00			
BOR18 BOROUGH OF HILLSDALE AGENCY	20-00570	03/31/20	APRIL MEDICAL FOR RETIREES	Open	29,936.54	0.00		
	20-00579	03/31/20	APR MEDICAL INS. - STONEYBROOK	Open	577.18	0.00		
	20-00580	03/31/20	APRIL MEDICAL INS	Open	60,106.04	0.00		
					90,619.76			
BRT01 BRT TECHNOLOGIES, LLC	20-00532	03/23/20	2020 POWERPAD PRC SOFTWARE	Open	750.00	0.00		
CDW01 CDW GOVERNMENT LLC	20-00492	03/10/20	TOWER ORDER	Open	134.76	0.00		
CHAL9 CHASAN, LAMPARELLO, MULLON	20-00480	03/05/20	PROFESSIONAL SERVICES	Open	408.00	0.00		
CLE11 CLEARY, GIACOBBE, ALFIERI, JACOBS	18-01574	09/20/18	CLEARY 2014/2 CRIDLO	Open	330.00	0.00		
	18-00338	12/05/18	CLEARY 2014/2 CRIDLO	Open	105.00	0.00		
	20-00537	03/24/20	503/4 SADDLEWOOD PROP	Open	105.00	0.00		
	20-00538	03/24/20	503/4 SADDLEWOOD PROP	Open	422.51	0.00		
					962.51			
COM21 COMPUTER SQUARE, INC	20-00655	04/08/20	Tickets served for eTicketing	Open	304.50	0.00		
CON25 CONTINENTAL FIRE & SAFETY INC	19-02046	11/15/19	NEW EQUIPMENT FOR HFD	Open	2,887.05	0.00		
DE01 D & E UNIFORMS	20-00516	03/19/20	Uniform- F. Bajovic	Open	235.00	0.00		
DIR02 DIRECT ENERGY BUSINESS	20-00521	03/20/20	GAS & ELEC STONEYBROOK FEB 2020	Open	433.85	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
DIR02 DIRECT ENERGY BUSINESS	20-00522	03/20/20	FEBRUARY 2020 ELECTRIC BILL	Open	1,330.47	0.00		
					1,764.32			
DMR01 DMR ARCHITECTS	20-00517	03/19/20	PROFESSIONAL SERVICES	Open	535.10	0.00		
DOOR03 DOOR WORKS INC	20-00506	03/13/20	SHED GARAGE DOOR REPAIR	Open	84.00	0.00		
DUDE DUDE SOLUTIONS, INC.	20-00495	03/23/20	SOFTWARE FOR DPW	Open	3,679.26	0.00		
DUR05 DURIE LAWANOMER CORP.	20-00647	04/08/20	HISTER	Open	634.05	0.00		
E-201 E-2 PASS SERVICE CENTER	20-00484	03/06/20	Account Replenishment	Open	400.00	0.00		
ELEV03 ELEVATOR MAINTENANCE CORP.	20-00461	03/05/20	APR 2020 ELEVATOR MAINT	Open	140.00	0.00		
	20-00599	04/06/20	MAY 2020 ELEVATOR MAINT	Open	140.00	0.00		
	20-00630	04/07/20	ANNUAL HYDRAULIC PRESSURE TEST	Open	550.00	0.00		
					830.00			
ESS01 ESS, INC.	20-00126	02/05/20	Tripp Lite Smart	Open	865.00	0.00		
EXC02 EXCELLENT BUILDING SERV CORP	20-00524	03/23/20	CLEANING SVCS - MARCH 2020	Open	2,191.00	0.00		
FAS01 FASTENAL COMPANY	20-00382	02/25/20	SUPPLIES FOR DPW	Open	607.63	0.00		
	20-00648	04/08/20	VARIOUS PRODUCTS FOR DPW	Open	314.10	0.00		
	20-00650	04/08/20	PARTS FOR DPW SHOP	Open	3,064.61	0.00		
					3,986.34			
FRI02 FRI-LEEDA INC.	20-00312	02/19/20	It. o. McLaughlin- 2020 Dues	Open	50.00	0.00		
FLY03 FLYNN DELT, LLC	20-00486	03/06/20	LUNCH BERGEN COUNTY INMATES	Open	73.50	0.00		
GAED1 GAETA RECYCLING CO, INC	19-01844	10/18/19	SUPPLEMENTAL GARBAGE TRUCK	Open	37,533.25	0.00		8
	20-00501	03/13/20	GARBAGE CONTRACT-FEBRUARY 2020	Open	42,500.00	0.00		
					80,033.25			
GAM02 GAME TIME UNIVERSITY	20-00551	03/26/20	BASKETBALL CLINIC INSTRUCTOR	Open	1,600.00	0.00		
GAR01 GARRABINE & CO. P.C. (CORP)	19-01357	08/05/19	BLANKET PURCHASE ORDER	Open	17,500.00	0.00		8

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
GAR01 GARBARINE & CO. P.C. (CORP)	15-01360	08/06/19	PROFESSIONAL SERVICES	Open	2,600.00	0.00		B
	20-00624	04/08/20	PREPARE 2020 BUDGET AMENDMENT	Open	750.00	0.00		
					20,250.00			
GEN08 GENERAL REPRODUCTION PRODUCTS	20-00500	03/13/20	QUOTE W-084422	Open	14.50	0.00		
GEN09 GENTILINI CHEVROLET, LLC	19-01564	09/06/19	Chevrolet Tahoe 2020	Open	36,360.12	0.00		
GRO05 GROFF TRACTOR NEW JERSEY LLC	20-00636	04/08/20	VALVE SOLENOID	Open	187.68	0.00		
HIG01 HIGHWAY TRAFFIC SUPPLY INC.	20-00649	04/08/20	STREET SIGN	Open	59.62	0.00		
HIL10 HILLSDALE BOARD OF ED (OTHER)	20-00493	03/10/20	GIN USE FOR FEBRUARY BASKETBALL	Open	736.45	0.00		
HIL09 HILLSDALE PUBLIC LIBRARY	20-00539	03/25/20	1ST QTR 2020 SUPPORT	Open	38,611.25	0.00		
HOL12 HOLD MY KNOTS, LLC	20-00497	03/13/20	LUNCH BERGEN COUNTY INMATES	Open	184.50	0.00		
INS03 INSTITUTE FOR FORENSIC	20-00499	03/13/20	Psych. Eval- G. Blumenthal	Open	425.00	0.00		
JEN02 JEN VAL ELECTRIC, INC	20-00562	03/31/20	annual 5yr.bonding/ground insp	Open	2,100.00	0.00		
JOH02 JOHN H HARTEL & CO., INC.	20-00660	04/08/20	1.5GAL URINAL REPAIR KIT-HPD	Open	19.99	0.00		
JOH17 JOHNSTON BROTHERS CONTRACT INC	20-00514	03/19/20	RECYCLING COMPACTOR UNITS	Open	3,770.00	0.00		
KEL04 KELLY DONAHUE CONTRACTING	20-00466	03/05/20	COBBLESTONE FOR VETS PARK	Open	1,201.50	0.00		
LOW01 LOWE'S	20-00465	03/05/20	ROTARY LASER LEVEL	Open	557.07	0.00		
	20-00631	04/07/20	SUPPLIES FOR BOND GARAGE	Open	365.73	0.00		
					922.80			
MAD05 MADAZO, MARK D, ESQ	18-01553	09/19/18	MADAZO 2004/2 ORIOLO	Open	19.00	0.00		
	20-00614	04/06/20	PROFESSIONAL SERVICES	Open	46.00	0.00		
	20-00615	04/06/20	PROFESSIONAL SERVICES	Open	4,038.00	0.00		
					4,163.00			

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
MAR01 MARSALA HARDWARE, INC.	20-00249	02/19/20	BLANKET PO HPD PURCHASES 2020	Open	9.89	0.00		B
	20-00512	03/19/20	February Purchases	Open	59.51	0.00		
	20-00513	03/19/20	OPM PURCHASES FEBRUARY 2020	Open	238.67	0.00		
	20-00540	03/26/20	BIG DEPT PURCHASES FEB 2020	Open	72.12	0.00		
					380.19			
MAS10 MASER CONSULTING PA	20-00619	04/06/20	PROFESSIONAL SERVICES	Open	150.00	0.00		
MIC05 MICROSOFT CORPORATION	20-00507	03/13/20	On-Line Services	Open	204.41	0.00		
	20-00552	03/28/20	EMAIL SVCS 2/28/20-3/27/20	Open	336.00	0.00		
					540.41			
MON07 MONMOUTH TELECOM, INC.	20-00596	04/06/20	APRIL 2020 PHONE BILL	Open	2,057.57	0.00		
	20-00597	04/06/20	STONEYBROOK APRIL 2020 PHONE	Open	97.48	0.00		
					2,155.05			
MOR11 MORRISON HADNEY, LLP - TAX	20-00556	03/31/20	TAX APPEAL LEGAL FEES	Open	182.72	0.00		
	20-00557	03/31/20	TAX APPEAL LEGAL FEES	Open	359.10	0.00		
					541.82			
NOJ20 NOJN (LENGUE MUNICIPALITIES)	20-00479	03/05/20	WEBINAR 4.17.20	Open	70.00	0.00		
	20-00569	03/31/20	OPRA WEBINAR	Open	75.00	0.00		
					145.00			
NOJ34 NORTH JERSEY BOBCAT, INC.	20-00637	04/08/20	PARTS FOR BOBCAT S70 LOADER L3	Open	948.13	0.00		
NOJ37 NORTH JERSEY MEDIA(#1456488)	20-00519	03/19/20	Account # 395740	Open	49.29	0.00		
	20-00548	03/26/20	Account #395740	Open	118.00	0.00		
	20-00627	04/06/20	Account # 395740	Open	99.75	0.00		
					267.04			
NOJ38 NORTHERN JERSEY CHAPTER NIGP	20-00490	03/06/20	2020 DUES - C. TIETJEN	Open	80.00	0.00		
NOJ05 NORTHWEST BERGEN REGIONAL	20-00554	03/31/20	APRIL 2020 CONTRACT SVCS	Open	4,684.65	0.00		
OFF05 OFFICE CONCEPTS GROUP	20-00560	03/31/20	SANITIZER	Open	279.96	0.00		
OPT02 OPTIMUM	20-00488	03/06/20	3/1/20-3/31/20 SERVICE	Open	198.44	0.00		
	20-00584	03/31/20	INTERNET/STATIC IP/MODERN BOND	Open	124.05	0.00		
	20-00585	03/31/20	INTERNET/STATIC IP/MODERN OPM	Open	94.05	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
OPT02 OPTDGM				Continued				
20-00656	04/08/20	STONYBROOK SERVICE	Open	398.44 614.98	0.00			
OUR01 OUR TOMH ASSOCIATES INC								
20-00547	03/26/20	STONYBROOK DISPLAY AD	Open	250.00	0.00			
PO01 P & G AUTO, INC.								
20-00503	03/13/20	PARTS FOR PD 274	Open	107.59	0.00			
PM01 P&A AUTO PARTS CORP								
20-00505	03/13/20	PARTS FOR BORO VEHICLES	Open	479.79	0.00			
20-00635	04/08/20	PARTS FOR DPW SHOP	Open	443.08 922.87	0.00			
PAS28 PASCACK PRESS								
20-00544	03/26/20	3/16/20 STONYBROOK AD	Open	449.00	0.00			
PAS19 PASCACK VALLEY FIRE ASSN.								
20-00464	03/05/20	ANNUAL DUES PV FIREMENS ASSN	Open	1,000.00	0.00			
PAS07 PASCACK VALLEY REGIONAL HGHN								
20-00523	03/21/20	APRIL 2020 SCHOOL TAXES	Open	1,052,658.09	0.00			
PET09 PETTY CASH-GENESE ROMAN								
20-00658	04/08/20	2020 OPEN PETTY CASH FUND	Open	200.00	0.00			
PH02 PHILLIPS PHEISS GRYGIEL								
20-00526	03/23/20	1201/7 ZVULAN	Open	1,053.00	0.00			
20-00530	03/23/20	1308/15616 R3N 333 WASHINGTON	Open	68.00 1,121.00	0.00			
PH02 PHOENIX CONSULTING GROUP								
19-02140	11/27/19	FINANCIAL SVCS - P&A ANALYSIS	Open	4,125.00	0.00			
PIA01 PLAZA & ASSOCIATES, INC.								
20-00563	03/31/20	MONTHLY COMPLIANCE MONITORING	Open	800.00	0.00			
PSE01 PSE&G (REGULAR)								
20-00594	04/01/20	FEBRUARY 2020 ELECTRIC	Open	19,245.48	0.00			
QU05 QUICKTEK LLC								
20-00588	04/01/20	APRIL 2020 IT SUPPORT	Open	112.13	0.00			
20-00589	04/01/20	APRIL 2020 IT SUPPORT	Open	56.06	0.00			
20-00590	04/01/20	APRIL 2020 SUPPORT	Open	1,650.81 1,819.00	0.00			
RAC01 RACHLES/MICHELE'S OIL CO.								
20-00351	02/20/20	DIESEL FUEL PURCHASE ORDER	Open	503.12	0.00		8	
REN01 REN SUPPLY, LLC								
20-00124	02/05/20	RECYCLE VEGETATIVE WASTE	Open	4,838.00	0.00		8	

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
RIZ02 RIDGEMOOD NEWS								
20-00549	03/26/20	ACCOUNT# 1456488	Open	19.56	0.00			
RIV02 RIVER VALE TOWNSHIP OF								
20-00616	04/05/20	REFUND DUP OUTSIDE DUTY PMWT	Open	444.53	0.00			
RUB04 RUBBER STAMPS UNLIMITED								
20-00496	03/13/20	SELF-INKING DATE STAMP	Open	41.65	0.00			
SEC02 SECURITY SYSTEMS PLUS, INC.								
20-00491	03/10/20	DPW 24-HOUR FIRE ALARM TEST	Open	600.00	0.00			
20-00657	04/08/20	SERVICE CALL 4/1/2020	Open	455.00 1,055.00	0.00			
SHE08 SHERWIN-WILLIAMS CORP								
20-00472	03/05/20	FIELD MARKING PAINT	Open	142.64	0.00		8	
20-00487	03/05/20	Pistol Range Refurbishment	Open	1,349.51	0.00			
20-00541	03/26/20	SUPPLIES FOR BASEBALL FIELDS	Open	140.67	0.00			
20-00634	04/08/20	PAINT FOR BASEBALL FIELDS	Open	82.20	0.00			
20-00644	04/08/20	SPRAYERS	Open	300.60 2,615.62	0.00			
SHY01 SHYNN, RAY								
20-00483	03/06/20	REFUND PARTIAL PERMIT FEE	Open	152.00	0.00			
SIG05 SIGNS AND SAFETY DEVICES SALES								
20-00651	04/08/20	SIGNS	Open	385.00	0.00			
SNW01 SNAP ON TOOLS								
20-00504	03/13/20	PARTS FOR DPW SHOP	Open	76.50	0.00			
SN01 SN0-DEPT OF HEALTH								
20-00477	03/05/20	DOG LICENSE REPORT FEB 2020	Open	165.00	0.00			
STA05 STATE LINE FIRE & SAFETY INC								
20-00642	04/08/20	ORANGE REFLECTIVE PATCH	Open	28.30	0.00			
STA31 STATILE, CHRISTOPHER P.A.								
20-00621	04/06/20	PROFESSIONAL SERVICES	Open	5,892.50	0.00			
20-00622	04/06/20	PROFESSIONAL SERVICES	Open	835.00	0.00			
20-00623	04/06/20	PROFESSIONAL SERVICES	Open	369.00	0.00			
20-00628	04/06/20	PROFESSIONAL SERVICES	Open	450.00	0.00			
20-00629	04/06/20	PROFESSIONAL SERVICES	Open	450.00	0.00			
20-00643	04/08/20	PROFESSIONAL SERVICES	Open	350.00	0.00			
20-00645	04/08/20	PROFESSIONAL SERVICES	Open	525.00	0.00			
20-00646	04/08/20	PROFESSIONAL SERVICES	Open	450.00	0.00			
20-00652	04/08/20	PROFESSIONAL SERVICES	Open	25,515.00 34,027.50	0.00			
STA10 STATILE, CHRISTOPHER, P.A. -ESC								
20-00525	03/23/20	STATILE B 1212 L 14 P56G	Open	542.50	0.00			
20-00528	03/23/20	STATILE 0506 L 1 GOLDEN ORCH	Open	795.00	0.00			
20-00529	03/23/20	1308/15616 R3N 333 WASHINGTON	Open	175.00	0.00			

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
STA10 STATILE, CHRISTOPHER, P.A. -ESC Continued								
	20-00531	03/23/20	STATILE B1205 LA 273 BROADWAY	Open	175.00	0.00		
	20-00533	03/24/20	B 1806 L 13 HR DEVELOPMENT	Open	352.50	0.00		
	20-00534	03/24/20	B 2306 L 16 RUSTICA	Open	265.00	0.00		
	20-00535	03/24/20	B 402 L 14 68 E LIBERTY	Open	221.15	0.00		
	20-00536	03/24/20	R101 L10 O'CONNOR	Open	400.00	0.00		
	20-00554	03/31/20	STATILE B1212 L15/16 305 PATE	Open	350.00	0.00		
	20-00559	03/31/20	R101 L10 O'CONNOR	Open	481.25	0.00		
	20-00586	03/31/20	2004/Z ORIOLO	Open	225.00	0.00		
					<u>3,982.40</u>			
SUE01 SUEZ WATER NEW JERSEY (REG)								
	20-00510	03/17/20	WATER CHARGES FEBRUARY 2020	Open	43.47	0.00		
	20-00511	03/17/20	WATER CHARGES 2/3-3/5/20	Open	285.36	0.00		
	20-00581	03/31/20	MARCH 2020 HYDRANTS	Open	15,109.55	0.00		
	20-00582	03/31/20	WATER CHARGES FEBRUARY 2020	Open	121.21	0.00		
	20-00583	03/31/20	WATER CHARGES FEBRUARY 2020	Open	234.43	0.00		
	20-00595	04/06/20	WATER CHARGES 3/5-4/3/20	Open	267.72	0.00		
	20-00610	04/06/20	APRIL 2020 HYDRANTS	Open	15,109.55	0.00		
					<u>31,171.29</u>			
ART05 THE ART OF CAKE NJ								
	20-00471	03/05/20	ADDITIONAL PARTICIPANT 1/30/20	Open	50.00	0.00		
RDC07 THE RODGERS GROUP, LLC								
	19-01241	07/25/19	ACCREDITATION CONSULTING	Open	3,325.00	0.00		
THE55 THE SIGHTIST								
	20-00618	04/06/20	3M reflective Lettering	Open	595.00	0.00		
UPS01 THE UPS STORE #1558								
	20-00617	04/06/20	Return- Drager	Open	40.28	0.00		
TDM02 TIM DENNIS								
	20-00659	04/06/20	REPAIR AT HPD	Open	130.00	0.00		
N315 TREASURER STATE OF NJ - DCA								
	20-00632	04/06/20	1st QTR 2020 DCA TRAINING FEES	Open	1,808.00	0.00		
TR05 TREASURER, NJ HUMAN SERVICES								
	20-00613	04/06/20	1st Qtr Marriage Fees	Open	100.00	0.00		
TR01 TREASURER, STATE OF NEW JERSEY								
	20-00633	04/06/20	LANDFILL PENALTY	Open	7,200.00	0.00		
TRN01 TRUGREEN CHEPLAIN, INC.								
	20-00561	03/31/20	Preventative Sub Surface grab	Open	435.00	0.00		
TYC02 TYCO ANIMAL CONTROL								
	20-00598	04/06/20	ANIMAL CONTROL MARCH 2020	Open	1,150.00	0.00		
UNW01 UNUM LIFE INS CO OF AMERICA								
	20-00577	03/31/20	LIFE INSURANCE STONYBROOK APN	Open	4.20	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
UNW01 UNUM LIFE INS CO OF AMERICA Continued								
	20-00578	03/31/20	APRIL LIFE INSURANCE	Open	138.60	0.00		
					<u>142.80</u>			
VAL16 VALLEY MEDICAL GROUP/ONS								
	20-00502	03/13/20	4TH QTR 2019 DOT TESTING	Open	119.00	0.00		
VER18 VERIZON (FIOS)								
	20-00555	03/31/20	FIOS Internet 150M/150M W/SIP	Open	159.99	0.00		
	20-00587	03/31/20	FIOS Internet 25M/25M W/SIP	Open	119.99	0.00		
					<u>279.98</u>			
VER02 VERIZON WIRELESS (CELL PHONE)								
	20-00571	03/31/20	STONYBROOK PHONES 2/24-3/23/20	Open	42.53	0.00		
	20-00572	03/31/20	PHONE SERV 2/24-3/23/20	Open	417.54	0.00		
					<u>460.07</u>			
VER21 VERIZON WIRELESS (FD IPADS)								
	20-00591	04/01/20	FD IPADS & SERVICE 2/2-3/1/20	Open	256.40	0.00		
WBM01 WB MASON CO., INC.								
	20-00091	01/31/20	OFFICE SUPPLY ORDER- JANUARY	Open	765.53	0.00		
	20-00446	03/02/20	RECREATION SUPPLIES	Open	667.40	0.00		
	20-00458	03/03/20	OFFICE SUPPLY ORDER - MARCH	Open	528.92	0.00		
	20-00542	03/26/20	WATER COOLER RENTAL FEB 2020	Open	8.28	0.00		
					<u>1,971.23</u>			
WIS02 WESS & MOURNEY, P.C.								
	20-00478	03/05/20	PROFESSIONAL SERVICES	Open	5,899.50	0.00		
	20-00620	04/06/20	PROFESSIONAL SERVICES	Open	3,283.25	0.00		
					<u>9,182.75</u>			
WET07 KETNER PUBLIC SAFETY GROUP INC								
	19-02003	11/06/19	Firearms	Open	2,318.78	0.00		
Total Purchase Orders: 192 Total P.O. Line Items: 0					Total List Amount:	1,935,703.11	Total Void Amount:	0.00

Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Project Total
CURRENT FUND	0-01	1,744,330.91	0.00	1,744,330.91	444.53	0.00	0.00
STONEYBROOK UTILITY	0-05	8,918.31	0.00	8,918.31	0.00	0.00	0.00
ANNUAL FUND	0-12	1,315.00	0.00	1,315.00	0.00	0.00	0.00
TRUST ACCOUNT	0-13	0.00	0.00	0.00	0.00	0.00	6,084.91
TRUST FUND	0-21	2,603.10	0.00	2,603.10	0.00	0.00	0.00
Year Total:		1,757,165.32	0.00	1,757,165.32	444.53	0.00	6,084.91
CURRENT FUND	9-01	89,303.42	0.00	89,303.42	0.00	0.00	0.00
STONEYBROOK UTILITY	9-05	6,587.50	0.00	6,587.50	0.00	0.00	0.00
Year Total:		95,890.92	0.00	95,890.92	0.00	0.00	0.00
CAPITAL FUND	C-04	71,125.12	0.00	71,125.12	0.00	0.00	0.00
RECREATION ACCOUN	R-14	4,992.31	0.00	4,992.31	0.00	0.00	0.00
Total of All Funds:		1,929,173.67	0.00	1,929,173.67	444.53	0.00	6,084.91

Project Description	Project No.	Rcvd Total	Held Total	Project Total
1205/8 273 BROADWAY 7764627500	2730020002	175.00	0.00	175.00
1212/15 305 PATERSON 7763301642	3050010002	350.00	0.00	350.00
68 E LIBERTY B 402 L 14	6800400002	221.15	0.00	221.15
506/1.01/02 GOLDORC 7763761127	6010050002	795.00	0.00	795.00
B 1806 L 13 H&R DEV 7765350637	8800100002	352.50	0.00	352.50
8101 L10 O'CONNOR 7764627849	0000010002	881.25	0.00	881.25
82004 L2 ORDLO 7761874325	0810040002	679.00	0.00	679.00
B 1212 L 14 PSEC 7763700757	P5E0060002	542.50	0.00	542.50
1306/15816 R/W 7764627534	R/W00400002	243.00	0.00	243.00
1306/16 ROSICA 7765350845	ROS0030002	265.00	0.00	265.00
8503 L4 SADDLEWOOD HILLS/SORAB	SAD0010002	527.51	0.00	527.51
81201 L7 ZYULIN 7764628102	ZYU0010002	1,053.00	0.00	1,053.00
Total of All Projects:		6,084.91	0.00	6,084.91

Range of Checking Accts: First Report Type: All Checks to Last Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Range of Check Dates: 03/11/20 to 04/14/20

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void Ref Num
COAH				
COAH/HOUSING TRUST FUND				
1121	03/13/20	MAD05 MADALO, MARK D, ESQ	69.00	03/31/20 9159
Checking Account Totals				
		Paid	Void	Amount Paid
		1	0	69.00
		0	0	0.00
		0	0	0.00
		1	0	69.00
		0	0	0.00
CURRENT				
CURRENT				
31127	03/13/20	MAD05 MADALO, MARK D, ESQ	5,217.00	03/31/20 9157
Checking Account Totals				
		Paid	Void	Amount Paid
		1	0	5,217.00
		0	0	0.00
		0	0	0.00
		1	0	5,217.00
		0	0	0.00
PUBLIC ASSIST2				
PUBLIC ASSISTANCE				
2987	03/25/20		110.00	9161
2988	04/01/20		1,150.00	9161
2989	04/01/20		1,900.00	9161
2990	04/01/20		194.00	9161
2991	04/01/20		194.00	9161
2992	04/01/20		277.00	9161
2993	04/01/20		277.00	9161
2994	04/01/20		277.00	9161
2995	04/01/20		277.00	9161
Checking Account Totals				
		Paid	Void	Amount Paid
		9	0	3,756.00
		0	0	0.00
		0	0	0.00
		9	0	3,756.00
		0	0	0.00
STONEYBROOK				
STONEYBROOK OPERATING				
6402	03/13/20	MAD05 MADALO, MARK D, ESQ	253.00	03/31/20 9158
Checking Account Totals				
		Paid	Void	Amount Paid
		1	0	253.00
		0	0	0.00
		0	0	0.00
		1	0	253.00
		0	0	0.00
WIRE5				
WIRE5				
145	04/02/20	HIL02 HILLSDALE BOARD OF EDUCATION	1,828,329.00	9160
Checking Account Totals				
		Paid	Void	Amount Paid
		1	0	1,828,329.00
		0	0	0.00
		0	0	0.00
		1	0	1,828,329.00
		0	0	0.00

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
WRES					
Report Totals					
			Continued		
			Paid	Void	Amount Paid
Checks:	13		0		1,837,624.00
Direct Deposit:	0		0		0.00
Total:	13		0		1,837,624.00

Totals by Year-Fund	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	0-01	1,833,546.00	0.00	0.00	1,833,546.00
STONEYBROOK UTILITY	0-05	253.00	0.00	0.00	253.00
PUBLIC ASSISTANCE ACCOUNT	0-15	3,756.00	0.00	0.00	3,756.00
TRUST FUND	0-21	69.00	0.00	0.00	69.00
Total of All Funds:		1,837,624.00	0.00	0.00	1,837,624.00

[R20084](#) Resolution Authorizing the Tax Collector to Issue Estimated Tax Bills

WHEREAS, in light of the disruption caused by the coronavirus outbreak, the State delayed the adoption of the State Fiscal Year 2021 Budget to September 30, 2020; and

WHEREAS, the Division of Local Government Services (DLGS) cannot certify State Aid allocations to municipal budgets until State Aid Appropriations are known; and

WHEREAS, the DLGS cannot approve municipal budgets and the County Board of Taxation cannot certify taxes until long after the June 30, 2020 deadline to process third quarter tax bills due August 1, 2020; and

WHEREAS, without an adopted 2020 Municipal Budget and without a 2020 Certified Tax Rate, the Tax Collector cannot process the final 2020 Tax Levy; and

WHEREAS, the DLGS “strongly recommends” under Local Finance Notice 2020-07 “that municipalities prepare to issue estimated property tax bills for 2020;” and

WHEREAS, the Tax Collector, in consultation with the Chief Financial Officer, computed and certified an estimated Tax Levy necessary to bill third quarter taxes due August 1, 2020

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Hillsdale, in the County of Bergen and State of New Jersey on this 14th day of April, 2020 that the Tax Collector is hereby authorized and directed to process estimated tax bills for the third quarterly installment of 2020 taxes; and

BE IT FURTHER RESOLVED that, the third quarterly installment of 2020 taxes shall not be subject to interest until the later of August 10, 2020 or the twenty-fifth (25) calendar day after the date the estimated tax bills were mailed. The estimated tax bills shall contain a notice specifying the date on which interest may begin to accrue.

[R20085](#) Resolution Authorizing and Designating of an Acting Municipal Court Administrator Between the Borough of Hillsdale, the Borough of Tenafly, Borough of Cresskill, Township of River Vale and the Borough of Harrington Park

WHEREAS pursuant to N.J.S.A. 2B:12-10 the Municipality of Hillsdale and the Municipality of Tenafly, the Municipality of Cresskill, the Municipality of Harrington Park and the Municipality of River Vale are required to provide for a Municipal Court Administrator; and

WHEREAS, N.J.S.A. 40A:65-1 et. seq., any municipality of the State of New Jersey may contract with any other municipality or municipalities to share services that any party to the agreement is empowered to provide within its own jurisdiction; and

WHEREAS, in accordance with N.J.S.A. 2B:12-1(c) the Municipality of Hillsdale and the Municipality of Tenafly, the Municipality of Cresskill, the Municipality of Harrington Park and the Municipality of River Vale consent and agree to share the professional services of the Municipal Court Administrator on a provisional basis to undertake the duties of the absent Municipal Court Administrator during scheduled and/or unscheduled leaves, within the two respective municipalities; and

WHEREAS, the pay rate as required by N.J.S.A. 2B:12-10 (b) is not to exceed the established hourly rate of the Municipal Court Administrator; and

NOW THEREFORE BE IT RESOLVED, this 14th day of April 2020 that the Municipality of Hillsdale and the Municipality of Tenafly, the Municipality of Cresskill, the Municipality of Harrington Park and the Municipality of River Vale consent to the above agreement.

[R20086](#) Resolution Authorizing the Mayor to Enter into a Contract Between the Borough of Hillsdale the Pike Diving Academy for Use of a Portion of the Stonybrook Swim Club During Specified Portion of the Summer Months of 2020

WHEREAS, The Borough of Hillsdale (“Borough”) operates the Stonybrook Swim Club (“SSC”) within the Borough; and

WHEREAS, the SSC undertakes the rental of various pool usage to various swimming and diving organizations; and

WHEREAS, the Borough has sought proposals from potential users of the two one meter diving boards and mail pools for operation of a Summer Dive Camp between June 22, 2020 -June 26, 2020 and July 27, 2020 – August 21, 2020 (Monday through Friday) from 9am to 12 noon on a shared basis with Hillsdale Recreation Camp between 10am and 11am; and

WHEREAS, the sole proposals the Borough received is from Pike Diving Academy (“PDA”) maintaining offices at 605 Pascack Road, Washington Township, New Jersey for the sum of \$4,500.00; and

WHEREAS, the Borough is desirous of executing a Contract with the PDA under the terms and conditions set forth above when same is finalized by the Borough Attorney;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of Hillsdale, County of Bergen, State of New Jersey, that the Mayor be and hereby is authorized to execute Contracts with Pike Diving Academy upon preparation by the Borough Attorney.

[R20087](#) Resolution Supporting New Jersey Local Government Week April 19-25, 2020

WHEREAS, the New Jersey State League of Municipalities invites municipalities across the Garden State to engage citizens while celebrating the work of local government during the week recognized as New Jersey Local Government Week; and

WHEREAS, local government is the branch of government which is closest to the people and least affected by divisive ideological & philosophical differences; and

WHEREAS, municipal officials and employees should be recognized for their dedicated service to the community and the countless hours they devote to the betterment of all residents; and

WHEREAS, the Borough of Hillsdale actively supports encouraging civic education, community collaboration, volunteerism, and fostering more transparency in the governing process; and

WHEREAS, it is important for Borough residents to understand the role local government plays in achieving a better quality of life in the community, and the opportunities and limitations associated thereto;

NOW THEREFORE, I, Mayor John J. Ruocco, on behalf of the Hillsdale Borough Council, do hereby proclaim the week of April 19-25, 2020, to be **NEW JERSEY LOCAL GOVERNMENT WEEK** in the Borough of Hillsdale NJ, and urge all residents to communicate with their local elected officials and learn about the ways local government affects their lives through the various services it provides.

[R20088](#) Resolution Authorizing the Mayor to Accept the Memorandum of Understanding and Approve the Collective Bargaining Agreement Between the Borough of Hillsdale and the Hillsdale PBA Local No. 207

WHEREAS, the Agreement between the Borough of Hillsdale (“Hillsdale”) and **Hillsdale PBA Local No. 207** (the “PBA”) expired on December 31, 2019; and

WHEREAS, Hillsdale and the PBA have engaged in ongoing negotiations to discuss and agree upon the terms and provisions of a successor Collective Bargaining Agreement (“CBA”); and

WHEREAS, Hillsdale and the PBA have heretofore agreed upon the terms of a successor CBA for the period January 1, 2020 through December 31, 2024 as set forth in a Memorandum of Agreement executed by the parties on February 10, 2020; and

WHEREAS, Hillsdale wishes to memorialize its approval of the terms and provisions of the successor CBA, the terms of which are incorporated by reference herein.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hillsdale that the Collective Bargaining Agreement as between the Borough of Hillsdale and the Hillsdale PBA Local No. 207 for the term January 1, 2020 through December 31, 2024, incorporated by reference herein, be and hereby is **APPROVED**; and

BE IT FURTHER RESOLVED that the Mayor, the Borough Administrator, the Borough Clerk and the Borough Labor Attorney are authorized to take all appropriate actions so as to implement this Resolution.

[R20089](#) Resolution Accepting the Bid and Awarding the Contract for Memorial Field- Athletic Field Improvements

WHEREAS, on April 1, 2020, the Borough of Hillsdale received three (3) sealed bids for the Memorial Field – Athletic Field Improvements Bid; and

WHEREAS, the lowest bidder was disqualified under the Public Works Contractor Registration Act that went into effect on April 11, 2000; and

HEREAS, Balitano Contracting Company of 298 Forest Road, Fort Lee, New Jersey 07024 was the second lowest responsible bidder in the base bid amount of One Hundred Four Thousand Nine Hundred Dollars and No Cents (\$104,900.00) for Bid Items 1-6 and the base bid amount of Twenty-Four Thousand Eight hundred Forty Dollars and No Cents (\$24,840.00) for the Alternate Items 7-9 for the Memorial Field Athletic Field Improvements; and

WHEREAS, Borough Attorney has reviewed the bid package and found it to be in order and recommends that the contract be awarded to the second lowest bidder; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hillsdale, in the County of Bergen, New Jersey that the bid submitted by Balitano Contracting Company of 298 Forest Road, Fort Lee, New Jersey 07024 for the Memorial Field Athletic Field Improvements, be accepted and it be awarded the contract, in a total contract amount of \$129,740.00.

[Backup](#)

The Mayor asked if Council had any questions or wanted any of these pulled?

Councilmember Escobar asked that we vote on Resolution R20088 separately.

Councilmember DeRosa just had a comment on Resolution R20089. That this a contract that is a matching grant to fix Memorial Field. This is the result of the rebid. Given the current situation, contractors are hungry to do this type of work. So rather than have to wait until the fall to have this work done, we can take advantage and have this work done sooner rather than later.

Councilmember Horvath asked did we skip over 20-07? The Mayor responded that we did. We are working on the consent agenda. That is an ordinance and we will come back to that.

The Mayor said he did have a question of R20086 in regards to entering into a contract with the use of Stonybrook. If the pandemic situation continues and the pool doesn't open are we tied into this? Do we have an out? Borough Attorney Madio stated that he has added a clause to the contract, which indicates that if the pool does not open, the Borough is not obligated to the entirety of the contract.

Mayor: We are voting on everything other than R20088.

Motion Councilmember DeRosa Second Councilmember Lundy

Roll Call Vote:

Ayes: Council Members: Lundy, Trochimiuk, DeRosa, Escobar, Council President Horvath

Absent: Councilmember Pizzella

Nays: None

Mayor: This brings us to Resolution R20088 that involves the agreement with the PBA. I believe on this resolution, Councilmember Escobar you were going to recuse or abstain from voting on this correct? Councilmember Escobar responded correct.

Motion Councilmember Lundy Second Councilmember Trochimiuk

Roll Call Vote:

Ayes: Council Members: Trochimiuk, DeRosa, Council President Horvath, Lundy

Abstain: Councilmember Escobar

Absent: Councilmember Pizzella

Nays: None

PUBLIC HEARING ON THE 2020 MUNICIPAL BUDGET: @ 8:00 pm as advertised

Motion to open public hearing on the 2020 Municipal Budget Councilmember DeRosa, Second Councilmember Lundy

Roll Call Vote:

Council Members Trochimiuk, DeRosa, Escobar, Council President Horvath, Lundy

Nays: None

Absent: Pizzella

Mayor: I will now open the meeting to the public. If anyone desires to be heard regarding the 2020 Municipal Budget, please say your name and wait to be recognized, once recognized state your name and address for the record.

Hearing no one, I entertain a motion that the public hearing on be closed and that it be resolved that a copy of the 2020 Budget Introduction was available to the general public at the Hillsdale Free Public Library, Borough Hall and on-line.

Motion to close public hearing on the for the 2020 Municipal Budget Councilmember DeRosa, Second Councilmember Lundy

Roll Call Vote

Ayes:

Council Members DeRosa, Escobar, Council President Horvath, Lundy, Trochimiuk

Nays: None

Absent: Pizzella

BUDGET AMENDMENT UPDATE:

2020 Budget Amendment Update

Council Member Abby Lundy

Councilmember Lundy does not have a new presentation for the amendment. There was a request brought to the Finance Committee to reduce the municipal tax from the original increase as introduced down to zero given the pandemic and economic situation. The Finance Committee met with the Borough Administrator and CMFO and they came up with 4 areas where we were able to reduce appropriations. Two of them were impacted by receiving invoices as those appropriations were based on estimates and now that we have real numbers. That was for health insurance the BCUA fees. Also we also were told that we no longer have to carry flood insurance at the library. That was \$27,000.00 that we were able to reduce. And the last area was the capital improvement fund. Where the Borough Administrator met with Department Heads and they agreed to certain reductions which lowered the capital improvement funds. This all made up the \$209,000.00 that had to be reduced in order to bring the municipal tax to zero.

BUDGET AMENDMENT RESOLUTION:

[R20077](#) Resolution to Amend 2020 Municipal Budget

WHEREAS, the local Municipal Budget for the year 2020 was approved on the 3RD day of March, 2020; and

WHEREAS, the public hearing on said budget was held as advertised; and

WHEREAS, it is desired to amend said approved budget; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Hillsdale, County of Bergen, the following amendments to the approved budget of 2020 be made:

<u>ANTICIPATED REVENUES:</u>			
		From	To
		Introduced/Approved Budget	Budget Amendment # 1
General Revenues			
Amount to be Raised by Taxes for Support of Municipal Budget:			
(a) Local Tax for Municipal Purposes including Reserve for Uncollected Taxes		9,671,359.68	9,469,343.68
Total Amount to be Raised by Taxes for Support of Municipal Budget		10,292,297.04	10,090,281.04
Total General Revenue		\$ 15,461,619.28	\$ 15,259,603.28
<u>GENERAL APPROPRIATIONS:</u>			
Operations - within "CAPS"			
Net Group Insurance Plan for Employees		\$ 1,474,200.00	\$ 1,400,184.00
Total Operations Including Contingent - within "CAPS"		9,768,170.00	9,694,154.00
Total General Appropriations for Municipal Purposes within "CAPS"		10,738,432.00	10,664,416.00
Operations - excluded from "CAPS"			
Bergen County Utilities Authority			
Operating		750,000.00	683,000.00
Debt Service		250,000.00	265,000.00
Maintenance of Free Public Library		740,000.00	713,000.00
Total Other Operations - excluded from "CAPS"		1,825,000.00	1,746,000.00

Interlocal Municipal Service Agreements				
Pistol Range Rental - River Vale			-	2,500.00
Pistol Range Rental - Cresskill			-	3,500.00
Total Interlocal Municipal Service Agreements			237,300.00	243,300.00
Total Operations - excluded from "CAPS"			2,080,381.28	2,007,381.28
Capital Improvements - excluded from "CAPS"				
Capital Improvement Fund			1,247,056.00	1,192,056.00
Total Capital Improvements - excluded from "CAPS"			1,247,056.00	1,192,056.00
Total General Appropriations for Municipal Purposes excluded from "CAPS"			3,948,187.28	3,820,187.28
Total General Appropriations			\$ 15,461,619.28	\$ 15,259,603.28

BE IT FURTHER RESOLVED, that two certified copies of this resolution be filed forthwith in the Office of the Director of Local Government Services for their certification of the municipal budget so amended.

A hearing on the budget amendment will be held at the Municipal Building on April 14, 2020 at 8:00 pm at which time and place objections to said Budget Amendment may be presented by taxpayers or other interested parties.

Councilmember DeRosa would like to commend the Finance Committee and the Mayor for taking into consideration the circumstances that our residents as well as all of us find ourselves in attempting to reduce the tax burden.

Motion Councilmember Lundy, Second Councilmember DeRosa

Roll Call Vote

Ayes:

Council Members Escobar, Council President Horvath, Lundy, Pizzella, Trochimiuk, DeRosa

Nays: None

Absent: Pizzella

The Mayor said since we still have time to pass before the public hearing, we will just pause here. Councilmember Lundy said can't we go and do the salary ordinance? The Mayor said no we will come back to that.

The BA said that a question was asked in the chat box from someone named ARH if we are just waiting until 8:10 to proceed?

That is what we are waiting on yes, replied the Mayor.

Another question came in from someone named Joe. He asked how does the budget cuts to the library's flood insurance affect us if it does get flooded again? BA Tietjen answered that the library went to zone "x" on the FEMA flood map, which does not require flood insurance. Therefore the JIF, the insurance group that we are a part of, will cover losses that we could have after our deductible.

[2020 Budget To be Adopted](#)

PUBLIC HEARING ON THE 2020 AMENDED MUNICIPAL BUDGET: @ 8:10 pm
(Not required to be advertised under N.J.S.A. 40a:4-9 – Amendments to Budget)

Mayor sought a motion to open public hearing on the Amended 2020 Municipal Budget Councilmember DeRosa Second Councilmember Escobar

Roll Call Vote

Ayes:

Council Members Trochimiuk, DeRosa, Escobar, Council President Horvath, Lundy

Nays: None

Absent: Pizzella

Mayor: I will now open the meeting to the public. If anyone desires to be heard regarding the Amended 2020 Municipal Budget, please say your name and wait to be recognized, once recognized state your name and address for the record.

Hearing no one, the mayor sought a motion that the public hearing on be closed and that it be resolved that a copy of the 2020 Budget Introduction was available to the general public at the Hillsdale Free Public Library, Borough Hall and on-line. Before getting a motion, a member of the public asked a question.

Caller: Jon DeJoseph just a question on the budget and the decreased revenues. We are all aware of operations not being fully there and restrictions at the state level for interest income and court fines, construction costs.

What is the Borough doing to impact the budget or the impact of the budget of reduce revenue?

The Mayor stated that we understand that the revenue that we put into the budget may not be realized and I think that all the towns that I have been hearing in calls with the governor's staff expressed the same concerns. Some towns have passed their budgets, some towns are in the process like us and some towns have yet to introduce. They are looking for guidance. There is really no direct answer that I can recall from the state officials. Other than it's a concern and the state understand the problem. So, I have to think in terms of what we can do internally if our revenues don't match what we have estimated. As you know, the revenues that are in the 2020 budget are a function of what we actually achieved in 2019. They are conservatively estimated. But if they do not materialize, we are going to have to make adjustments with special amendments. Perhaps cut operating expenses or pull down from surplus. These are options that I haven't yet discussed with the CFO or the BA but they have begun to think about them. We started with this budget in January and consummated it in February and amended a week or two after that. Now that the pandemic effects are apparent to all of us, I think the realization of all towns are going to have to think about unrealized revenue.

The Borough Administrator spoke with the Borough Auditor, Paul Garbarini and he has indicated that we have to take this as it comes as these are unprecedented times. He has advised the Borough to move forward as best as possible. If things get tight, we do have some options that we can explore.

The CFO added that there are some revenues that we are going to realize. Some are significant and some are subject. We didn't push some of the revenues all the way, we do have a little bit of a cushion. We do realize that some of them are not going to be realized. We do have sufficient surplus if we need to draw on that next year.

Mayor Ruocco said the latest that he saw today was that there are "X" amount of billion dollars that are going to be afforded to municipalities if the Federal Government comes through. The argument is that not enough of it is afforded to municipalities that have a population under 500,000. If it's addressed, I think that we will be in a better position. We do have a large surplus account that does get drawn down every year, as we do rely on this account every year to put together the budget. We then replenish this account each year as well through the normal appropriations process. This year we might not be able to generate the surplus as much as we might be able to. It depends on how much we spend from that which is appropriated. But from what I am hearing all municipalities are going to take a hit. Everyone is looking for assistance.

Jon DeJoseph asked another question, one in regards to Stonybrook. It's a self-liquidating utility. I would like to know what type of action the Borough is taking so the taxpayers don't get stuck paying the bill. There was also a letter in the paper that someone discussed their own concerns as well. I guess you need to make a decision shortly on how to proceed with that. Again, so the tax payers and residents don't get stuck footing the bill there.

The Mayor said that he is aware of the situation there. Stonybrook is down to a small amount of their surplus. I have asked the Borough Administrator to work with the CFO to develop some proforma financials for Stonybrook in certain events. So we have to see what those tell us.

Councilmember Trochimiuk has a question, a procedural question. The Mayor asked her to wait as this is the public portion of the meeting.

Borough Administrator said that there is one question in the chat room, from Joe. He asks what the expected savings for the Library being closed for the next few months and will it be expected to open in the next six months? This could be a savings. The BA responded that they are waiting for direction from the Governor as to when the Library can be opened. We won't know the savings until the library opens again. They are a separate entity, which is governed by the Board of Trustees. They are discussing amongst themselves how they will proceed on how to keep the library in the black.

The Mayor said that like the library everyone is trying to figure out how to proceed, but again we have not reached any decisions.

David Sireci, the CMFO, added that we are still under obligation for the levy part for the Library and until we hear otherwise this will remain enforced. We still have obligations that we have to pay.

Councilmember Horvath asked how does this effect the projects that we are doing, where we have matching grants? Chris responded no. This year we have one grant that will be awarded tonight, we will be able to move on that. Grants from the county should still be available as they are held in trust funds. Since we have to do these projects using matching funds, is it still in the budget to do them, asked Councilmember Horvath. The BA responded that the only thing that has not been approved yet is the Centennial Grant for \$80,000.00, the Memorial Field match has been put into the Capital Budget. These are funds from last year and are available.

Motion to close public hearing on the 2020 Amended Municipal Budget Councilmember Horvath, Second Councilmember DeRosa

Roll Call Vote

Ayes:

Council Members DeRosa, Escobar, Council President Horvath, Lundy, Trochimiuk

Nays: None

Absent: Pizzella

[R20078](#) Adoption of the 2020 Municipal Budget

BE IT RESOLVED, that the following statements of revenue and appropriations shall constitute the adopted Municipal Budget for the year 2020:

General Appropriations	
Appropriations within "CAPS" - Municipal Purposes	\$10,664,416.00
Appropriations excluded from "CAPS" - Municipal Purposes	3,820,187.28
Reserve for Uncollected Taxes	775,000.00
Total General Appropriations	15,259,603.28
Less: Anticipated Revenues	5,169,322.24
Amount to be Raised by Taxes for Support of Municipal Budget	
Local Tax Municipal Purposes	\$ 9,469,343.68
Minimum Library Tax	\$ 620,937.36
Total to be Raised by Taxes	\$10,090,281.04
The Governing Body of the Borough of Hillsdale does hereby adopt the above as the Budget for the year 2020:	

The Mayor stated that this is a reminder that we need four councilmember votes and asked the attorney to confirm this. Borough Attorney Madio confirmed that the Budget Law requires that final resolution be adopted by majority of the full membership of the governing body. So yes, a four-vote majority vote is needed.

Councilmember Trochimiuk said if you remember, I want to make a comment or question on this. The Mayor replied that you cannot make a comment until the motion has been made and seconded.

Motion Councilmember DeRosa, Second Councilmember Lundy

The mayor recognized Councilmember Trochimiuk. She said she had a comment or question on an article that was in the newspaper yesterday regarding the pool. I want to clarify, if we approve the budget as is, then if the pool doesn't open or it does open depending on the pandemic, do we as the town by passing the budget imply that we will pick up any difference, with therefore, revenue lacking so that there will be a greater loss towards the pool. Therefore, are we going to cover these excess expenses for the pool?

The Mayor said that the BA or CFO should answer this as I think that you are asking what is the Boroughs obligation if the pool doesn't open? Councilmember Trochimiuk said even if the pool opens in June or July and it doesn't receive the revenues budgeted to receive so the loss will be greater. Are we obligated to kick in what was lost? Councilmember Lundy said that if the pool opens later there will also be a reduction in the expenses as well.

The BA responded to answer the question, the Borough is going to have to take precautions on how this plays out and if it is in the town's best interest and in the pool's best interest to open. If the pool is going to open at a later date and membership is down there are a slew of issues that can come up. The Borough is going to have to look into these to see if it's even wise to open the pool. If the Borough does open the pool at a later date, expenditures will be down and I assume the pool would remain even, I will refer to the CMFO.

Dave replied that there are a few things that we can do. Basically, we are using the remaining surplus that is left in their budget which we have discussed in the past meetings. If they don't open at all and they don't spend the \$60,000.00 there won't be an issue. Patty and he will have to work together to see where she has to spend money at all and cancel most of her appropriations, like salaries and absolutely needed items. If it goes in the other direction where they have an excess, meaning a deficit in operations, statutorily in has to be raised in the next year. So, they would have an appropriation right off the bat in 2021 to cover that deficit. Knowing that they wouldn't have any surplus left at the end of the year, if it was used this year, then we would have to know what the town would do to bail them out. It really depends on if and when they open and see how much they need and if any revenues come in to offset that. Any revenue that comes in could help so we have to see what happens, but anything that comes in could help.

Councilmember Lundy added that if they didn't open or even if they had a delayed opening, I think expenses would be reduced. I believe the pool director is working on different scenarios, as I believe is in my committee report, as far as fees prorated depending upon when the pool opens, but a lot of things have to be taken into consideration before any type of determination is made.

The Mayor asked the CFO if the pool opens, even on time, but if the revenue from the membership isn't what we had budgeted for and if they have another year where they burn through the surplus and then some and they take an operating loss, what does that imply for the Borough? Would the Borough be on the hook for that? The CFO replied that is what is called a deferred charge in 2020. When we do the AFS (Annual Financial Statement) next year that loss would be put as a deferred charge in the balance sheet and subsequently those funds would have to be covered by the Borough. This would have to be zeroed out as part of the accounting process. Any loss would be deferred and covered by the 2021 budget. Again, if we can salvage any of the surplus this year, that would offset it in the following year. The town would have to cover the loss less any of the leftover surplus if there is any. It would be covered from the current fund from the town, this is by statute.

Councilmember Trochimiuk said those answers are good, but if we vote now to pass the budget, are we going to be able to have a say whether the pool opens or not and if we vote now not to pass the budget and we wait another month or up until the deadline to when the budget has to actually be approved, that will buy us more time to get information as to what is going to happen with the pool. Would that be the better thing to do? To wait to pass the budget? So, we can get a better view of what will happen with the pool.

David responded that you are only really getting a month. The last possible time to pass the budget would be at our June meeting which is on the 9th. I don't know how much the situation is going to change in a month. I don't know how much more data we are going to have in a month that would be a decision changer. The BA added that it's the same on the municipal side as well. Revenues like parking, UCC, the Borough could be in the red as well. We just don't know. Not that we have to take a risk but we have to make some assumptions here. With the pool, the Borough along with the Commission will do its due diligence to make a decision that is comfortable and to make sure that the pool excels.

Roll Call Vote

Ayes:

Council Members DeRosa, Escobar, Lundy

Nays: Trochimiuk, Council President Horvath

Absent: Pizzella

Mayor: Since we do not have four yes votes, the budget does not pass. The Mayor said that he and the Borough Administrator will have to meet tomorrow and decide what our options are.

ORDINANCES: (Introduction):

20-07 (Introduction)

AN ORDINANCE THAT PROVIDES FOR AND DETERMINES THE RATE, AMOUNT, AND METHOD OF PAYMENT COMPENSATION TO PERSONS HOLDING CERTAIN OFFICE AND POSITIONS OF EMPLOYMENT IN THE BOROUGH OF HILLSDALE, COUNTY OF BERGEN, STATE OF NEW

BE IT ORDAINED by the Borough Council of the Borough of Hillsdale, in the County of Bergen, and State of New Jersey as follows:

SECTION 1. The rate of compensation of persons holding any of the hereafter named offices and positions of employment, which compensation shall be on an annual basis unless otherwise specified, is hereby fixed and determined to be as set opposite the title of each of the hereinafter named offices and positions of employment. Whenever there shall be set forth a minimum and maximum rate of compensation the employee or officer shall be compensated at an annual rate within such range.

SECTION 2. Each employee set forth in this Section shall receive annual compensation as set forth below.

	TITLE	MAXIMUM
1	Mayor	\$ 9,000.00
2	Councilmembers	\$ 6,000.00
3	Police Chief	\$ 205,000.00
4	Police Captain	\$ 200,000.00
5	Police Lieutenant	\$ 180,000.00
6	Borough Administrator and Qualified Purchasing Agent	\$ 150,000.00
7	Borough Clerk	\$ 100,000.00
8	Certified Municipal Financial Officer And Tax Collector	\$ 130,000.00
9	Assistant Managers-Finance	\$ 75,000.00
10	Tax Assessor	\$ 30,000.00
11	Public Safety Telecommunication Officer	\$ 60,000.00
12	Finance Assistant - Accounts Payable- <i>per hour</i>	\$ 25.00
13	Confidential Administrative Assistant- <i>per hour</i>	\$ 30.00
14	Executive Assistant- <i>per hour</i>	\$ 25.00
15	Municipal Housing Liaison	\$ 5,000.00
16	Superintendent of Public Works	\$ 120,000.00
17	Acting Recycling Coordinator	\$ 5,000.00
18	Licensed Sewer Operator	\$ 5,000.00
19	Class III Police Officers (2018-2020 School Year -Hourly)	Not to exceed \$40.00/hr

20	Fire Official	\$	15,000.00
21	Municipal Judge	\$	25,000.00
22	Inspector for Continuing Certificate of Inspection	\$	5,000.00
23	Court Administrator	\$	75,000.00
24	Court Violations Clerk- <i>per hour</i>	\$	25.00
25	Prosecutor	\$	15,000.00
26	Alternate Prosecutor per court session	\$	200.00
27	Public Defender	\$	10,000.00
28	Alternate Public Defender per case	\$	200.00
29	Welfare Director	\$	20,000.00
30	Community - Seniors Activity Director	\$	20,000.00
31	Recreation Director	\$	20,000.00
32	Construction Official	\$	30,000.00
33	Building Sub-Code Official	\$	30,000.00
34	Building Sub-Code Official Vehicle Allowance	\$	1,000.00
35	Zoning Official- <i>per hour</i>	\$	50.00
36	Board Secretary- <i>includes preparing minutes-per meeting</i>	\$	50.00
37	OEM Coordinator	\$	5,000.00
38	OEM Deputy Coordinator	\$	5,000.00
39	Volunteer Ambulance Corps Stipend	\$	1,000.00
40	Volunteer Fire Department Stipend		1,000.00
41	Fire Chief	\$	3,400.00
42	Deputy Fire Chief	\$	2,650.00
43	Senior Captain	\$	1,650.00
44	Junior Captain	\$	1,350.00
45	First Lieutenant	\$	1,050.00
46	Second Lieutenant	\$	900.00
47	Third Lieutenant	\$	750.00
48	Forth Lieutenant	\$	600.00
49	Fire Department Captain's Vehicle Allowance	\$	200.00
50	Mechanic (per apparatus)	\$	200.00
51	Advisor	\$	500.00
52	Fit Test Administrator	\$	200.00

53	Air Bank Tech	\$	400.00
54	Radio Tech	\$	250.00
55	Training Advisor	\$	350.00
56	Cadet Advisor	\$	350.00
57	Driver (per apparatus)	\$	50.00
58	Board Clerk	\$	1,300.00
59	Education beyond Fire Fighter 1	\$	35.00

		MAXIMUM
60	Borough Temporary or Per-Diem Worker	\$ 50.00
61	DPW Seasonal or Per-Diem Worker	\$ 100.00

SECTION 3. If an employee performed a unique assignment of exceptional value to the Borough requiring significant time and effort in addition to his/her usual responsibilities, the Borough Council may grant a bonus not to exceed \$5,000 to this employee.

SECTION 4. The compensation fixed and determined by this Ordinance for the persons holding the respective offices and positions of employment herein named, shall, except as otherwise provided by statute, ordinance or resolution, be in lieu of all other fees, costs and charges received and collected by such offices and employees shall remit such funds promptly to the Borough Treasurer.

SECTION 5. All ordinances and resolutions inconsistent with the provisions of this Ordinance are hereby repealed as to such inconsistencies.

SECTION 6. This Ordinance shall take effect immediately after final passage (in accordance with state law), approval (in accordance with state law), and publication of notice thereof as required by law.

Mayor: BE IT RESOLVED, that Ordinance No. 20-07 does now pass a first reading and that said Ordinance be further considered for final passage at a meeting of the Mayor and Council in the Municipal Building, 380 Hillsdale Avenue, Hillsdale, New Jersey, on May 12, 2020 and at said time and place all persons interested will be given an opportunity to be heard concerning the same, and the Clerk is hereby authorized and directed to publish said ordinance in the Ridgewood News once, at least one week prior to said hearing, with a notice of its introduction and of the time and place, when and where said ordinance would be considered for final passage.

Councilmember Horvath said that he would like to table this. Borough Attorney advised that once you get a motion to adopt then you can get a motion to table, and the latter would take precedence. I don't think that the Roberts Rules component is the most important part here. If the Council wants to table it, that is a simple majority as is the adoption. This is not an enhanced majority vote. Since we don't have a primary motion yet, we would need this first before a motion to table.

Motion Councilmember Lundy, Second Councilmember DeRosa

Mayor confirmed that Councilmember Horvath wanted to make a motion to table this and this takes precedence over the motion to introduce. Councilmember Trochimiuk asked whether tabling means to open it up to discussions on a later date? Borough Attorney Madaio said to quote Roberts Rules, it means to lay upon the table, to set aside and remove from the dais. It can be untabled at a later date or it can sit forever.

Motion to table Ordinance 20-07 by Council President Horvath, Second by Councilmember Trochimiuk

Roll Call Vote

Ayes: Council Members Trochimiuk, Council President Horvath

Nays: DeRosa, Escobar, Lundy

Absent: Pizzella

Mayor: The motion to table fails. We will now continue the motion to introduce. Just a reminder that if it is introduced, we have a certain period of time to change the ordinance, any comments or changes will be taken up at the May 12th meeting. Borough Attorney said that when an ordinance is up for introduction it's really not up for discussion until its time to be adopted. The hearing and public comment will be when it's on for passage. Although if you want council discussion that is up to the Mayor.

Councilmember Trochimiuk said she had a question, an issue with this particular ordinance. There is verbiage in section one that refers to a minimum and a maximum of a salary but when you go to section two and there is one column for maximum. I also want to know where these maximums come from? Who put these numbers down and felt that these were good maximums? She would have liked to have an actual minimum and an actual maximum and then it should have had what we are currently paying and it would actually serve a purpose. It will show where Hillsdale stands as compared to other towns in Bergen County. I think that this would be the purpose of this document.

Councilmember Horvath said he has some of the same issues, but a little bit further. How did we get to these numbers, what is the protocol that brings the salaries to this, is there a time frame? Is there an accomplishment in order for them to get to that point? The way this is stated that it is almost an automatic if we approve this, these people are entitled to this amount of money. There's no time frame, no schedule.

The BA responded that Title 40 of the NJ Administrative Code allows an ordinance that determines the rate, method of payment to certain municipal officials and staff. This is an ordinance that the Borough Council adopts every year. This is the same wording that was adopted last year by the Governing Body. In section one it clearly states whenever there shall be set forth a minimum and/or a maximum rate of compensation. Historically the Borough has only ever adopted maximum salaries for employees. Last year maximum salaries were the actual rate of compensation. Every year the Borough spends about \$200 to advertise in the newspaper to change the maximum salary, which is the actual salary of those particular employees. The thought behind this is to extend the maximums out so that the Borough saves money every year by not having to advertise the changes. There is no need to introduce changes each year. Examples like for position number 3, 4 or 5 for the Police Chief, Captain and Lieutenant are actually the salaries under their current contracts extended out to I believe 2022. For every other employee it's just an estimate of the next few years of what could potentially be. This is so the Borough does not have to continually advertise and pay money to put this in the newspaper every year. Once adopted, a subsequent resolution will come forward with a list of every municipal employee so that the payroll person knows what to pay each person for the year 2020. So, when we are audited there is an ordinance and a resolution outlining the rates of pay.

The Mayor asked the BA when will that resolution outlining the actual rate of pay be public? The BA responded that normally he would have it on at the next meeting, but now that the municipal budget has failed, there is no reason to put forth that resolution as there is no authority to introduce those raises. The Mayor says that he is less troubled by the structure of it, but I'm more curious of how you got to the maximum numbers. About the first 40 jobs listed show an increase of about 29% over the prior year's chart. The BA said the last ordinance reflected the actual rate of pay. If you look at the Clerk salary in the last ordinance, the maximum is her actual rate of pay to the penny. These numbers in the proposed ordinance are inflated as to not have to advertise every year. They are simply maximums. They are in no way saying this is what someone will be paid this year. The statute requires an ordinance showing a minimum and/or maximum rate of pay. It just outlines what we could pay someone, not what we are paying someone. If it is the Council's pleasure to have me spend the \$200 or so every year to advertise I will. This in my view is just a cost savings measure.

The Mayor applauded the BA for trying to eliminate the charge each time he has to advertise or change someone's salary. The only thing that makes him nervous is the percent of the change that is made to these numbers, some are 29% higher and some are even more or less. The BA said that percentages aside – this is simply a maximum. You could even not get to these numbers. They are just out there just to not have to advertise. If the Council provides me with some type of direction that this is not how they want the ordinance to be set up, I just need to be provided with that direction. I would just remind the council that this is the same verbiage that has been passed last year and prior years. There is no difference.

The Borough Attorney reminded the Mayor that any changes or discussion in between meetings would be acceptable.

Roll Call Vote

Ayes:

Council Members DeRosa, Escobar, Lundy

Nays: Trochimiuk, Council President Horvath

Absent: Pizzella

OFF-CONSENT:

COUNCIL COMMENTARIES:

Councilmember Horvath would like to thank Shop Rite for making a generous contribution to EMTs and the Food Bank.

Councilmember Lundy would like to thank all our Emergency and First Responders, Our Medical Professional, essential employees and all those in the community that are outing themselves out there. It takes a village and I'm seeing that in Hillsdale. Everyone please stays safe.

Councilmember DeRosa wanted to thank everyone, especially the first responders. A lot of credit to them to going into situations that put them and their families at risk. OEM, usually operate behind the scenes but this has put them in the forefront. I just want to thank Butch Franklin and Jon Najarian.

Everyone is doing their part and helping so if we all continue that hopefully we will get through this soon.

Councilmember Escobar would just like to echo the other Councilmember remarks for the first responders. I would also like to thank the residents for making the best of a bad situation. Hopefully we can get through this as soon as possible.

Mayor Ruocco stated that the Borough is going to continue to update the town through the website and town notices. They will be updating the number of cases on presumed positive cases on the website. He said the BA will work with the Borough Clerk on this as we see the numbers come in from the County. Rather than send out a press release every time there is a change in numbers is not what I prefer to do. So, we will have it updated on the website. Currently we have about 76 confirmed cases in town as reported by the county. Social distancing, washing your hands, keeping your hands away from your face and wear masks. Please patronize the businesses in town as they are suffering. Some have closed and some for good. Its ironic, all three Chinese restaurants have closed and not offering any take out. They are not doing take out and other places have backed away.

I would also like to thank all the emergency responders. As I said in my last notice to the town, they are at greater risks. They have to interact with infected individuals. There are other individuals that have assisted our seniors. I would like to give a shout out to our Helping Hand Food Pantry, staff and all their volunteers. They are working tirelessly at the food pantry. They closed for a day or two but they have reopened. I want to thank the folks at the Hillsdale House. They are keeping me well informed as to what is going on there.

There is a blood drive on April 23rd at Pascack Valley High School. I would like to thank Mr. Gundersen for volunteering the facility and Mr. Lombardy for getting the word out to parents. I would like to thank Vitalant for contacting me so we could get the ball rolling on this as well as OEM, the BA and the Borough Clerk for moving this along.

In regards to the Census, what a year to conduct the census! They have had difficulties, in Hillsdale we have almost a 64% response rate which makes us 18th responsive town in the state. Bergen County has a 54% response rate. Hillsdale is doing fine in responses, but let's keep it up. It's very important. Money that we get from the state is in part a function of this town's census response.

Finally, I learned that Jack Stubbs died from complications of the Covid situation. He was a long-time resident well over 50 years. He exhibited a strong love for this town. He was past chair and one of the founding members of the Environmental Commission. He was instrumental in protecting Beechwood Park. He helped create the nature trail that exists there now. He also ran the Pancake Festival with the Environmental Commission for many years. He was a key motivator and a Trustee for Sapienza Gardens. He served on the Shade Tree Commission and on the Planning Board. Jack, rest in peace.

Councilmember Lundy asked to be recognized again—granted; she wanted to add that there is a fundraiser for the Fire Department and the Ambulance CorpBoth of their major events/fundraisers have been postponed. There is a fundraiser going on selling t-shirts for our Hillsdale Heroes. Proceeds to go the Hillsdale Fire Department and the Ambulance Corp. Emails have been going out almost daily from different sources. I hope people support those that have been supporting us.

Councilman DeRosa asked to be recognized again---granted; he just wanted to add a thank you to our Borough Clerk Denise Kohan for setting these virtual meetings up. She has been testing it, helping us get online and I just want to thank her for facilitating this.

ADJOURN TO CLOSED SESSION:

RECONVENE REGULAR MEETING:

ADJOURNMENT:

Motion to adjourn Councilmember DeRosa Second Councilmember Lundy

The Mayor asked for a roll call to adjourn the meeting:

Roll Call Vote

Ayes:

Council Members DeRosa, Escobar, Council President Horvath, Lundy, Trochimiuk

Nays: None

Absent: Pizzella

The meeting was adjourned.

**THE NEXT MEETING OF THE MAYOR AND COUNCIL WILL BE
TUESDAY, MAY 12, 2020 7:30 PM**

Denise Kohan, Municipal Clerk

APPROVED AS PRESENTED