

Proclamation/Resolution Supporting the
Drive Sober or Get Pulled Over
2016 Year End Holiday
Crackdown

Whereas, impaired drivers on our nation's roads kill more than 10,000 people each year and cost our society more than \$37 billion annually; and

Whereas, 27% of motor vehicle fatalities in New Jersey in 2013 were alcohol-related; and

Whereas, an enforcement crackdown is planned to combat impaired driving; and

Whereas, the season at the end of the year is traditionally a time of social gatherings which often include alcohol; and

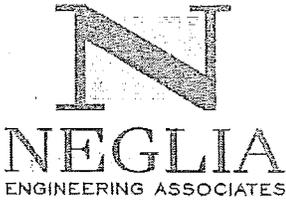
Whereas, the State of New Jersey, Division of Highway Traffic Safety, has asked law enforcement agencies throughout the state to participate in the *Drive Sober or Get Pulled Over Year End Holiday Crackdown*; and

Whereas, the project will involve increased impaired driving enforcement from December 11, 2015 through January 1, 2017; and

Whereas, an increase in impaired driving enforcement and a reduction in impaired driving will save lives on our roadways;

Therefore, be is resolved that the Borough of Hillsdale declares it's support for the *Drive Sober or Get Pulled Over 2016 Year End Holiday Crackdown* from December 11, 2015 through January 1, 2017 and pledges to increase awareness of the dangers of drinking and driving.

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**ENGINEER'S REPORT
BOROUGH OF HILLSDALE
DECEMBER 1, 2015
DATE OF REPORT: November 24, 2015**

1. FUNDING / GRANTING OPPORTUNITIES (YEAR 2015-2016)

Per the request of the Borough, Neglia Engineering Associates has researched funding / grant application programs available to the Borough based on the current assets and infrastructure to-date. A list of the potential applications available to the Borough and the anticipated submission dates, as revised, are provided below for review and consideration for planned improvements within the community.

Joseph E. Neglia, PE, PP, PLS
CEO, Chairman of the Board

Michael J. Neglia, PE, PP, PLS
President

Gregory Polyniak, PE, PP

Michael F. Bertiner

Thomas R. Solfaro, PE, CME

Daniel Kaufman, PE, PP

Brian Intindola, PE

Civil Engineering

Municipal Engineering

Landscape Architecture

Traffic Engineering

Planning

Land Surveying

Construction Management

Locations:

■ 34 Park Avenue
P.O. Box 426
Lyndhurst, NJ 07071
Tel: 201.939.8805
Fax: 201.939.0846

■ 1119 Raritan Road
Suite 2
Clark, NJ 07066
Tel: 732.943.7067
Fax: 732.943.7249

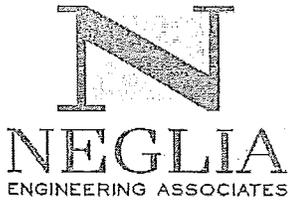
www.negliaengineering.com

| FUNDING / GRANT PROGRAM SUBMISSION DATES | |
|--|---|
| Fund / Grant Name | Anticipated Submission Date |
| <u>Federal</u> | |
| Safe Routes to Schools (SRTS) | To Be Determined |
| Community Development Block Grant (CDBG) | Submitted October 9, 2015 |
| Hazard Mitigation Assistance (HMA) | |
| Hazard Mitigation Grant Program (HMGP) | After Major Disaster |
| Pre-Disaster Mitigation (PDM) | To Be Determined |
| Flood Mitigation Assistance (FMA) | To Be Determined |
| Public Assistance (PA) | After Disaster & State of Emergency Declared |
| <u>State</u> | |
| Municipal Aid - 2016 | Submitted October 16, 2015 |
| County Aid | To Be Determined |
| Local Aid Infrastructure (LAIF - Discretionary Funding) | Submitted on August 11, 2015 |
| Bikeways | No Submittal |
| Safe Streets to Transit (SSTT) | No Submittal |
| Transit Village | No Submittal |
| Local Bridges, Future Needs | To Be Determined |
| Green Acres / Blue Acres Funding | To Be Determined |
| <u>County</u> | |
| Open Space, Recreation, Farmland & Historic Preservation | Submitted August 28, 2015 |
| Municipal Park Improvement | No submittal |
| 200 Club Funding | Quarterly |

2. ITEMIZED LIST AND STATUS OF SUBMITTED GRANTS (YR 2014-15)

Per the request of the Borough, Neglia Engineering Associates prepared an itemized list of grant applications that this office prepared and submitted to regulatory agencies for consideration in the year 2015-2016. They are as follows:

| ITEMIZED LIST AND STATUS OF SUBMITTED GRANTS | | | |
|--|----------------|----------------------|---------------|
| Grant | Date Submitted | Anticipated Decision | Review Status |
| NJDOT Municipal Aid Grant Application - Hillsdale Avenue Roadway Improvements | 10/16/2015 | Spring / Summer 2016 | Under Review |
| NJDOT Local Aid Infrastructure Fund - Hillsdale Avenue Roadway Improvements | 8/11/2015 | Spring / Summer 2016 | Under Review |
| Bergen County Open Space Trust Fund - Hillsdale Outdoor Fitness | 8/28/2015 | Spring 2016 | Under Review |
| Bergen County Community Development Block Grant FY 2016 - Hillsdale Firehouse ADA Door Openers | 10/9/2015 | Spring / Summer 2016 | Under Review |



3. **NJDOT MUNICIPAL AID GRANT (SADDLEWOOD DRIVE) & NJDOT DISCRETIONARY AID GRANT (KENT ROAD AND BAYLOR AVENUE)**

The NJDOT Discretionary Aid application funding for Kent Road and Baylor Avenue improvements were awarded in the amount of \$250,000 in March 2014. Per correspondence received from the NJDOT, the NJDOT Local Aid Infrastructure Fund application funding for the Saddlewood Drive improvements was awarded in the amount of \$149,000 in May 2014.

The NJDOT final inspection was concluded on October 5, 2015 and a final inspection letter was submitted to our office dated October 7, 2015 confirming the project was constructed in compliance with NJDOT requirements. Neglia Engineering Associates awaiting contractor's outstanding documents for final municipal closeout. Subsequent to municipal closeout, NJDOT closeout and grant reimbursement would occur.

4. **HILLSDALE MUNICIPAL LANDFILL – METHANE GAS SURVEY & GROUNDWATER MONITORING (YEAR 2015)**

Neglia Engineering Associates solicited firms for the semi-annual groundwater monitoring and the quarterly methane study and received two bids for the methane gas survey. Subsequently our office submitted a recommendation letter to the Borough on December 1, 2014, recommending that the Borough authorize Partner Engineering and Science, Inc. to perform the methane gas survey for a total bid of \$10,600 which represents the Base Bid (January 2015 testing for \$2,800) and the Alternate Bid (April 2015, July 2015 and October 2015 testing for \$7,800).

Our office received the 2015, 3rd quarter methane gas migration survey report prepared by Partner Engineering on July 16, 2015 and forwarded the same to NJDEP and the Borough to satisfy the Year 2015 Quarterly Methane Monitoring Requirements. Due to a potential anomaly identified in the report, supplemental testing was performed on August 31, 2015 and a corresponding report, dated September 1, 2015, was prepared by Partner Engineering and submitted to our office. The report was forward to NJDEP on September 3, 2015.

The 2015, 4th quarter methane testing was scheduled from October 21, 2015 to October 30, 2015. Neglia Engineering Associates submitted the requisite residential notices to the Borough of Hillsdale on October 16, 2015 for distribution. Once the monitoring results are received form Partner Engineering, a copy will be submitted to NJDEP and the Borough.

During December 2015, NEA will submit quote solicitations for Year 2016 methane survey and groundwater services. A recommendation package will be provided prior to January 1, 2016. These services must be awarded at the first Year 2016 Mayor and Council meeting.

5. **HILLSDALE MUNICIPAL LANDFILL**

On February 12, 2015, the Borough of Hillsdale (Sue Witkowski, Borough Administrator; Donald Russell, Borough DPW Superintendent) and Neglia Engineering Associates (Gregory Polyniak) attended a meeting with NJDEP Solid Waste Permitting and NJDEP Enforcement. At the meeting, the NJDEP reviewed the site and explained the items that needed to occur and items that needed to be provided to be in compliance with the NJDEP Landfill Closure Approval. On February 27, 2015 Neglia Engineering Associates issued an NJDEP Compliance Item List and Schedule to the NJDEP.



Neglia Engineering Associates issued a status update email on March 31, 2015 as it related to the NJDEP Compliant Item List and Schedule. Neglia Engineering Associates received an enforcement letter in the mail pertaining to the landfill as it related to our February 12, 2015 NJDEP Enforcement Meeting on April 27, 2015. Mr. Gandhi stated that the Borough should not be concerned as long as it is following the previously issued action item schedule for the landfill. Mr. Gandhi noted that he has been receiving the individual items upon completion. He is aware that the Borough is attempting to satisfy the individual compliance items.

The following items have been completed within the last month:

- Item #1 – Maintain Field Methane Alarm System. (The methane field sensors installation and startup was completed on November 12, 2015.)
- Item #3 - Provide Photographs Illustrating Methane Alarm System Functionality. (Pictures were taken during the November 20, 2015 training session with the contractor. The photographs will be submitted to NJDEP before the end of November)

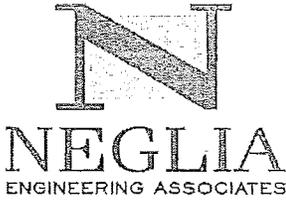
There are other open items that need to be addressed in the coming months. As these items are completed, the Borough must inform NEA, to permit our office to inform NJDEP Enforcement. It shall be noted that the outstanding items must be completed or potential NJDEP Enforcement Action will occur. Below is a list of outstanding & on-going maintenance items:

- Item #2 – Maintain Leachate Manhole Functionality. (On-going maintenance)
- Item #15 - Address all erosion areas, slope issues, etc. after mowing and maintaining slope. (On-going maintenance)
- Items #20 - Address and maintain the existing field surface to address settling and ponding. (On-going maintenance)
- Item #21 - Prepare and provide before and after pictures for any maintenance activities. (On-going maintenance)
- Item #22 - Address slope erosion on eastern slope. (On-going maintenance)

The Borough of Hillsdale shall note that some items that were excluded from the list above require on-going maintenance and monitoring. This work is on-going and shall be tracked for compliance purposes.

The Borough of Hillsdale met with NJDEP Permitting and Enforcement on October 13, 2015 as a follow-up to the initial inspection. During the inspection, the building methane sensors that were installed in September 2015 were inspected. NEA submitted an updated response letter to NJDEP following the October 13, 2015 meeting on October 21, 2015. Although some of the outstanding items noted above require on-going maintenance, a majority of the non-compliance items identified in the original meeting with NJDEP have been addressed. Therefore per the NJDEP, we anticipate an updated Warning Letter from NJDEP with a reduction of non-compliance to follow.

Based upon correspondence from First Environmental, Sunita Dhar, on November 12, 2015, NJDEP Air Compliance and Solid Waste Bureau requires quarterly landfill gas sampling for at least one year from the landfill vents. First Environmental will be providing a services proposal to perform air quality monitoring. NEA will forward to the Borough once acquired.



The NJDEP requested an Operation and Maintenance Manual on November 6, 2015 for the Hillsdale Landfill. We understand that the prior Borough Engineer will provide a copy of the Operation and Maintenance Manual to the Borough for submittal to NJDEP. We understand that this manual was previously required as part of the post closure approval. We re-iterate the importance of supplying this document to NJDEP to ensure no NJDPE enforcement action against the Borough.

6. HILLSDALE CENTENNIAL FIELD GAS SENSORS

Neglia Engineering Associates in conjunction with the Borough DPW Superintendent, has inspected the field methane sensor system and alarm equipment box. Neglia Engineering Associates submitted quote solicitations to prospective contractors to furnish and install gas sensors at Centennial Field.

The Borough of Hillsdale, through Resolution #15137 awarded and adopted a Non-Fair and Open Contract for Electrical Services to Quality Electrical Const. Co. on June 9, 2015 in the amount of \$35,347.00. The contractor completed the installation of the field sensors, monitors, and performed a startup on November 12, 2015. The NJDEP was notified of the startup on November 10, 2015 as requested. A subsequent training session was conducted on November 20, 2015. At this time, municipal closeout will follow.

7. HILLSDALE RAILROAD STATION PROJECT (BERGEN COUNTY HISTORIC PRESERVATION TRUST FUND 2014)

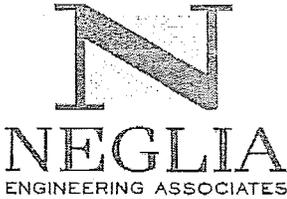
Per the direction of the Governing Body, Neglia Engineering Associates submitted an application to Bergen County Open Space on October 31, 2014.

In accordance with N.J.S.A. 40:12-15.3(d), the County of Bergen proposed to allocate \$100,000 to the Borough of Hillsdale Railroad Station Roof Repairs from the Bergen County Open Space, Recreation, Floodplain Protection, Farmland & Historic Preservation Trust Fund for the Trust Fund's 2014 County Program. The County of Bergen, mailed an award letter, along with a resolution and grant agreement to the Borough on September 16, 2015.

The Borough of Hillsdale completed the grant agreement. The Borough of Hillsdale was notified to secure NJ Transit's signature on the agreement by our office on October 21, 2015. Upon securing the signature, the Borough of Hillsdale shall submit the agreement directly to the County of Bergen. This signed agreement shall be forwarded to Bergen County expeditiously in order not to jeopardize the grant.

8. BERGEN COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT - HILLSDALE TRAIN STATION RESTROOM

Neglia Engineering Associates identified the availability of a Bergen County Community Development Block Grant in October 2014. The Borough identified a need for ADA restroom accessibility improvements within the Hillsdale Railroad Station located at Broadway and Hillsdale Avenue in November 2014. An endorsing resolution was submitted to the Borough for adoption during the December 2, 2014 Mayor and Council Meeting. Based upon the Borough's direction, Neglia Engineering Associates prepared documents and submitted an application on December 2, 2014 in pursuit of grant funding for ADA restroom accessibility improvements within the Hillsdale Railroad Station located at Broadway and Hillsdale Avenue. The County of Bergen, mailed an award letter, in the amount of \$49,800 to the Borough on August 25, 2015.



Neglia Engineering Associates submitted a completed County of Bergen Contract (Contract Number: PV-01-15) and four copies of the municipal endorsing resolution to Carmela Sciglitano, Bergen County Community Development, on October 22, 2015.

9. DRAINAGE ISSUES AT 271 WIERIMUS ROAD

Neglia Engineering Associates met with the DPW on Friday, May 15, 2015 to inspect the storm main and associated erosion at 271 Wierimus Road. Based upon our on-site inspection and continued investigation, it appeared that the existing storm main conveyed stormwater from Craig Road, Alpine Terrace, View Terrace, Horizon Terrace. The stormwater system traveled through an existing twenty foot wide easement located on Block 202, Lots 2, 18.02, 19, 21, 22, 29, 30 and 33 in the Borough. Ultimately, the system discharged flow into the Wierimus Road storm sewer system.

The specific area of concern appeared to be located between Horizon Terrace to Wierimus Road within Lot 2 and Lot 18. At this location, it appeared that the existing corrugated metal storm pipe had eroded and had begun to exhibit failure.

As requested by the Borough of Hillsdale on October 15, 2015, Neglia Engineering Associates prepared a cost estimate on October 26, 2015 and a professional services proposal, for review and consideration, on November 3, 2015. The preliminary cost estimate for the conveyance system improvements totaled \$285,330.00.

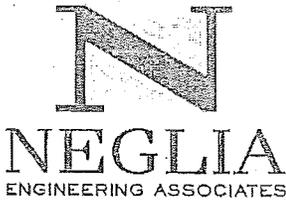
10. ROAD PROGRAM 2015

We understand that the Borough of Hillsdale intends to appropriate approximately \$452,000 for the 2015 Road program. Per the requirement of the Governing Body at the March 3, 2015 Mayor and Council Meeting, Neglia Engineering Associates prepared an initial, preliminary estimate for roadway improvements for all municipal roadways within the Borough of Hillsdale. The estimate illustrated an approximate overall budget of \$46.5 million to address the 44.4 miles of municipal roadway. This estimate was issued to the Borough of March 9, 2015.

Subsequently, per the Borough's request, Neglia Engineering prepared engineering estimates for municipal roadways selected by the Borough. The roadways and their engineer's estimate's budgets were issued on March 24, 2015 and were as follows:

- Everdell Avenue from East Liberty Avenue to Piermont Avenue (approximately 1,095 LF) - \$121,347
- Sycamore Avenue (approximately 1,085 LF) - \$117,207
- Lafayette Avenue (approximately 820 LF) - \$137,886

The Borough of Hillsdale received bids on October 15, 2015. On October 19, 2015, NEA issued an award recommendation package for review and consideration by the Borough. Through Resolution #15234 the Borough of Hillsdale awarded the contract for the 2015 Road Program, to D&L Paving Contractors, Inc., 681 Franklin Avenue, Nutley, New Jersey 07110, in the amount of \$307,802.69 for the base bid. The executed contract was submitted to the Borough on November 23, 2015. Once signed and executed by the Borough, our office will schedule a pre-construction meeting. Construction will commence after April 4, 2016 with an anticipated duration of 45 calendar days.



11. 2016 NJDOT MUNICIPAL AID PROGRAMS

Neglia Engineering Associates identified the availability of State Aid Programs that will be available for the 2016 Fiscal Year. The programs include Municipal Aid, Bikeways, Safe Street to Transit and Transit Village. The Mayor and Council identified Hillsdale Avenue as a candidate for submittal of the NJDOT Municipal Aid Grant. An endorsing resolution was submitted to the Borough on September 11, 2015 for approval at the October Mayor and Council meeting. NEA received the requisite endorsing resolution and submitted a complete application to NJDOT on October 16, 2015. We anticipate a tentative decision for the grant awards to take place within Spring / Summer 2016 pending available funding by the NJDOT.

12. BERGEN COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT – FIRE STATION ADA ACCESS DOORS

We understand that the Borough of Hillsdale proposes to pursue a grant for the installation of ADA access doors at the existing Hillsdale Fire Station. An endorsing resolution was submitted on September 25, 2015 for approval at October 6, 2015 Mayor and Council meeting. NEA received the requisite endorsing resolution and submitted a complete application to the County of Bergen on October 9, 2015. We anticipate a tentative decision for the grant awards to take place within Spring / Summer 2016 pending available funding by the County of Bergen.

13. KNICKERBOCKER AVENUE – ROADWAY VACATION – PSE&G

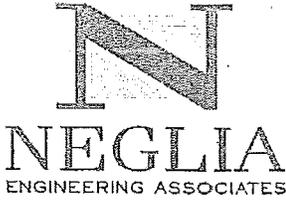
We understand that PSE&G proposes to vacate a portion of Knickerbocker Avenue, which has a 50 foot right-of-way, for approximately 240 feet west of the intersection with Prospect Place to the terminus of Pascack Brook. Neglia Engineering Associates conducted a field inspection on August 27, 2015 to visually identify existing municipal infrastructure and facilities within the right-of-way. A report was prepared and submitted to the Borough on September 1, 2015. In addition to our office's inspection, we recommended that the Borough OEM and emergency services (fire, police, ambulance, etc.) perform their inspections and provide input with respect to any easement requirements.

During the week of November 16, 2015 the Borough was requested by PSE&G to sign a NJDEP Land Use Application for the Knickerbocker Avenue vacation. Subsequently on November 23, 2015, PSE&G provided a copy of their permitting plan upon our office's request. If the Borough chooses to vacate the roadway, we would respectfully request direction from the Borough as it relates to reviewing and providing a recommendation for signature for this package.

14. WIERIMUS LANE BRIDGE

Neglia Engineering Associates received a letter from TranSystems dated October 1, 2015. TranSystems performs routine inspections for the NJDOT. Through an inspection conducted on September 25, 2015, TranSystems identified deficiencies in the bridge (structure #02M2702) located at Wierimus Lane Bridge over Musquapsink Brook. TranSystems categorized the repairs as a Priority 2 basis. Priority 2 categorization requires the implantation and completion of repairs within +/- 3 months. It shall be noted that Wierimus Lane Bridge is located within both the Boroughs of Hillsdale and Woodcliff Lake.

Neglia Engineering Associates, as directed by the Borough of Hillsdale, submitted a quote solicitation to prospective contractors on October 22, 2015 to repair the existing bridge structure (excluding the gabion matt baskets which require NDJEP Land Use Permitting). The Borough of Hillsdale received quotes on October 30, 2015. On November 2, 2015, NEA issued an award recommendation package for review and consideration by the Borough.



As noted in our October 23, 2015 correspondence with the Borough of Hillsdale, the quote noted above excluded gabion basket repair. This repair requires NJDEP Land Use Permitting as construction activities are to occur within a watercourse bed. As requested by the Borough of Hillsdale, Neglia Engineering Associates prepared a professional services proposal, for review and consideration, that included the requisite permitting, surveying, design, bidding and construction management services required to compile bid documents for gabion basket improvements. This proposal was included within the October 23, 2015 correspondence. A preliminary cost estimate for the gabion basket repair was submitted to the Borough of Hillsdale on November 12, 2015 with an estimated budget of \$345,000.

15. SADDLEWOOD DRIVE CULVERT NEAR NORTH RAMAPO LANE

Neglia Engineering Associates received a letter from TranSystems dated October 21, 2015. Through an inspection conducted on September 28, 2015, TranSystems identified deficiencies in the culvert (structure #02M2710) located at Saddlewood Drive near North Ramapo Lane. TranSystems categorized the repairs as a Priority 2 basis. Priority 2 categorization requires the implantation and completion of repairs within +/- 3 months. The repairs include concrete and grout construction to fill voids and the construction of a manhole.

Neglia Engineering Associates, as directed by the Borough of Hillsdale, submitted a quote solicitation to prospective contractors on November 2, 2015. On November 11, 2015, NEA issued an award recommendation package for review and consideration by the Borough.

16. SADDLEWOOD DRIVE CULVERT NEAR HILLSDALE AVENUE

Neglia Engineering Associates received a letter from TranSystems, dated October 21, 2015. Through an inspection conducted on October 20, 2015, TranSystems identified deficiencies in the culvert (structure #02M2712) located at Saddlewood Drive near Hillsdale Avenue. TranSystems categorized the repairs as a Priority 1 basis. Priority 1 categorization requires repairs to be implemented as soon as possible. The repairs include lining the existing culvert pipe.

Neglia Engineering Associates, estimated a cost of approximately \$60,000 for the required repairs. This work should be authorized to proceed before the end of this year per the Priority 1 recommendation within the TranSystems report.

Respectfully submitted,
Neglia Engineering Associates

Gregory J. Polyniak, P.E., P.P., C.P.W.M., C.M.E.
For the Borough Engineer
Borough of Hillsdale

Respectfully submitted,
Neglia Engineering Associates

David Juzmeski, P.E., P.P.
For the Borough Engineer
Borough of Hillsdale

Hillsdale Fire Dept.
Chief's Report

| REF | DATE | INCIDENT | DISP | RTRN | TOT TIME | PRSNL | LOCATION | TYPE | DESC/NATURE | TOT MIN |
|-----|------------|----------|-------|-------|----------|-------|----------------------------|-------------------|---------------------------|----------|
| 1 | 10/5/2015 | 186 | 13:26 | 14:10 | 44 | 14 | Broadway & Prosepect WCL | Mut Aid | MVC | 616 |
| 2 | | 187 | 16:04 | 16:20 | 16 | 11 | 126 Windham Rd | Residential | Nat Gas Leak | 176 |
| 3 | 10/6/2015 | 189 | 16:58 | 17:15 | 17 | 24 | KKK Rd & Lawrence St. | Street | MVC | 408 |
| 4 | 10/8/2015 | 190 | 18:32 | 18:54 | 22 | 21 | 383 Washington Ave. | Commercial | Odor of Smoke | 462 |
| 5 | 10/10/2015 | 191 | 15:47 | 15:59 | 12 | 16 | 42 Colonial village Dr. | Multi Residential | Cooking Catastrophe | 192 |
| 6 | 10/13/2015 | 192 | 1:23 | 1:45 | 22 | 12 | 50 Park Ave | Residential Care | Cooking Catastrophe | 264 |
| 7 | 10/18/2015 | 193 | 10:36 | 11:10 | 34 | 17 | 39 Mountainview Terr | Residential | Activated Alarm | 578 |
| 8 | 10/19/2015 | 194 | 8:18 | 8:38 | 20 | 10 | 110 Broadway | Mixed use | Activated Alarm | 200 |
| 9 | | 195 | 15:13 | 15:25 | 12 | 12 | 61 Park Ave | residential | Odor of Nat Gas | 144 |
| 10 | 10/20/2015 | 196 | 10:29 | 10:57 | 28 | 8 | 80 Ruckman Rd. | Residential Care | Burnt Food | 224 |
| 11 | 10/24/2015 | 197 | 1:28 | 1:56 | 28 | 13 | 63 Highland Ave | residential | CO alarm | 364 |
| 12 | 10/25/2015 | 198 | 10:33 | 11:07 | 34 | 16 | Hillsdale Ave & Pascack Rd | Street | MVC | 544 |
| 13 | 10/28/2015 | 199 | 11:22 | 12:10 | 48 | 17 | 270 Piermont Ave. | Residential | Boiler Malfunction | 816 |
| 14 | 10/29/2015 | 200 | 7:26 | 7:50 | 44 | 13 | 307 Evergreen St. | Residential | Activated Alarm-Faulty | 572 |
| 15 | 10/29/2015 | 201 | 21:54 | 22:11 | 17 | 23 | 301 St. Nicholas Ave | Residential | Electrical outlet smoking | 391 |
| 16 | | | | | | | | | | 0 |
| 17 | | | | | | | | | | 0 |
| 18 | | | | | | | | | | 0 |
| 19 | | | | | | | | | | 0 |
| 20 | | | | | | | | | | 0 |
| 21 | | | | | | | | | | 0 |
| 22 | | | | | | | | | | 0 |
| 23 | | | | | | | | | | 0 |
| 24 | | | | | | | | | | 0 |
| 25 | | | | | | | | | | 0 |
| 26 | | | | | | | | | | 0 |
| 27 | | | | | | | | | | 0 |
| 28 | | | | | | | | | | 0 |
| 29 | | | | | | | | | | 0 |
| | | | | | | | | | Total Minutes calls | 5951 |
| | | | | | | | | | Total Hours | 99.18333 |
| | | | | | 398 | 227 | | | Average per call | |
| | | | | | | | TRAINING | | | |
| | 10/5/2015 | 188 | 20:00 | 21:26 | 86 | 21 | Monthly Drill | | Hose Evolutions | 1806 |
| | 10/19/2015 | | 20:00 | 21:30 | 90 | 11 | Rescue Drill | | | 990 |
| | | | | | | | | | | 0 |
| | | | | | | | | | | 0 |
| | | | | | | | | | Total Minutes Training | 2796 |
| | | | | | | | | | Total Hours | 46.6 |
| | | | | | | | | | | |
| | | | | | | | | | Grand Total Min | 8747 |
| | | | | | | | | | Grand Total Hours | 145.7833 |

Hillsdale Board of Health

380 Hillsdale Avenue, Hillsdale, NJ 07642
201/666-4800, ext. 1552 FAX 201/358-5002
Website: www.Hillsdalenj.org

December 1, 2015

The Honorable Mayor and Council:

The following is the result of the monies received by the Board of Health for the month of November 2015

| | | |
|--------------|----|---------|
| CHC Fees: | \$ | 70.00 |
| Transcripts | \$ | 52.00 |
| Marriage Fee | \$ | 9.00 |
| Food License | \$ | 2860.00 |
| Total | \$ | 2991.00 |

Respectfully submitted,



Denise Kohan
Board of Health
Registrar

Hillsdale Board of Health

380 Hillsdale Avenue, Hillsdale, NJ 07642
201/666-4800, ext. 1552 FAX 201/358-5002
Website: www.Hillsdalenj.org

ACTIVITIES FOR THE MONTH OF NOVEMBER, 2015

| <u>VITAL STATISTICS</u> | <u>MONTH</u> | <u>YEAR TO DATE</u> |
|--|--------------|---------------------|
| Deaths for the month of November, 2015 | Males 2 | 19 |
| | Females 3 | 29 |
| Marriages/Civil Unions:* | | 3 |
| Transcripts: | | 3 |

*New VIP system does not require birthing facilities to send notices of births for those that reside in our town. This will no longer show on the monthly activities as the information will be inaccurate.

Respectfully submitted,



Denise Kohan
Registrar

DEPARTMENT OF POLICE
BOROUGH OF HILLSDALE



380 Hillsdale Avenue
Hillsdale, New Jersey 07642
Headquarters: 201-664-4200

Fax: 201-666-4503
www.hillsdalepolice.com

ROBERT FRANCAVIGLIA
CHIEF OF POLICE

Date: November 25, 2015

To: Mayor and Council

From: Chief Robert Francaviglia

Re: November Monthly report

1. During the month of November there were 90 dispatch shifts, all were covered by non-sworn personnel except for 1 shift, which was covered by sworn personnel.
2. Sgt. McLaughlin and I attended the Farm meeting, which was held at the 1 Bergen County Plaza in Hackensack on 11/19.
3. The November 5 Autism Awareness training for Hillsdale EMS was well attended and very informative.
4. There was 13 criminal arrests, 132 motor vehicle summonses issued, and 189 motor vehicle warnings issued.

HILLSDALE POLICE DEPARTMENT

380 HILLSDALE AVE,
HILLSDALE, NJ 07642

Phone: 201-664-4200 Fax:

Incident Analysis - Agency CFS Report

From Date: 11/1/2015

To Date: 11/25/2015

| CFS Code | CFS Description | Total Events | Founded | Unfounded | 0000-0800 | 0801-1600 | 1601-2400 |
|----------|---|--------------|---------|-----------|-----------|-----------|-----------|
| 0619 | THEFT \$200 + ALL OTHERS | 3 | 3 | 0 | 0 | 3 | 0 |
| 0629 | THEFT \$50-200 ALL OTHER | 1 | 1 | 0 | 0 | 1 | 0 |
| 0800 | ASSAULT/SIMPLE | 1 | 1 | 0 | 0 | 0 | 1 |
| 1120 | FRAUD CREDIT CARDS | 1 | 1 | 0 | 0 | 0 | 1 |
| 1130 | FRAUD ALL OTHERS | 4 | 4 | 0 | 0 | 2 | 2 |
| 1445 | PROPERTY DAMAGE REPORT | 3 | 2 | 1 | 0 | 3 | 0 |
| 2111 | DWI-ALCOHOL/UNDER INFL | 2 | 2 | 0 | 1 | 0 | 1 |
| 2231 | LIQUOR-POSS/ADULT | 1 | 1 | 0 | 1 | 0 | 0 |
| 2415 | DISPUTE | 2 | 2 | 0 | 0 | 1 | 1 |
| 2420 | DISORDERLY CONDUCT / HARASSMENT | 2 | 2 | 0 | 0 | 1 | 1 |
| 2485 | ALARM ALL OTHERS | 1 | 1 | 0 | 1 | 0 | 0 |
| 2646 | OBSTRUCTION OF JUSTICE | 1 | 1 | 0 | 0 | 1 | 0 |
| 2911 | RUNAWAY-INCORRIG-MALE JUVENILE LAWS | 2 | 2 | 0 | 0 | 2 | 0 |
| 4014 | OPEN DOORS/WINDOWS GENERAL POLICE | 3 | 3 | 0 | 0 | 1 | 2 |
| 4020 | SUSPICIOUS AUTO GENERAL POLICE | 5 | 4 | 1 | 0 | 0 | 5 |
| 4021 | SUSPICIOUS ACTIVITY | 6 | 5 | 1 | 0 | 4 | 2 |
| 4022 | SUSPICIOUS PERSON GENERAL POLICE | 2 | 2 | 0 | 0 | 1 | 1 |
| 4023 | SHOTS FIRED - REPORTS | 1 | 0 | 1 | 0 | 0 | 1 |
| 4026 | DOWN-WIRES/POLES/TREES/LIMBS | 1 | 1 | 0 | 0 | 0 | 1 |
| 4028 | OTHER NON-CRIMINAL INV GENERAL POLICE | 1 | 1 | 0 | 0 | 0 | 1 |
| 4051 | ALARM BURGLARY OR HOLD UP RESIDENCE | 22 | 22 | 0 | 1 | 13 | 8 |
| 4052 | ALARM BURGLARY OR HOLDUP NON RESIDENCE | 4 | 4 | 0 | 1 | 1 | 2 |
| 4085 | DANGEROUS CONDITION | 3 | 3 | 0 | 0 | 1 | 2 |
| 4100 | ALARMS (FIRE ALARMS) | 3 | 3 | 0 | 0 | 1 | 2 |
| 4101 | FIRES (ALL WORKING FIRES) | 10 | 10 | 0 | 2 | 4 | 4 |
| 4125 | HAZMAT / SUSP. ODOR / SUBSTANCE / ITEM | 2 | 2 | 0 | 1 | 1 | 0 |
| 5008 | LOST ARTICLES | 3 | 3 | 0 | 0 | 3 | 0 |
| 5502 | BARKING DOG/ANIMAL NOISE | 2 | 2 | 0 | 0 | 2 | 0 |
| 5504 | ANIMAL BITES | 1 | 1 | 0 | 0 | 1 | 0 |

HILLSDALE POLICE DEPARTMENT

380 HILLSDALE AVE,
HILLSDALE, NJ 07642

Phone: 201-664-4200

Fax:

Incident Analysis - Agency CFS Report

From Date: 11/1/2015

To Date: 11/25/2015

| CFS Code | CFS Description | Total Events | Founded | Unfounded | 0000-0800 | 0801-1600 | 1601-2400 |
|----------|----------------------------------|--------------|---------|-----------|-----------|-----------|-----------|
| 5506 | LOST / FOUND / STRAY ANIMALS | 7 | 7 | 0 | 1 | 4 | 2 |
| 5510 | ANIMAL COMPLAINTS ALL | 9 | 7 | 2 | 3 | 1 | 5 |
| 6006 | MV ACCIDENT W/INJURY | 2 | 2 | 0 | 0 | 1 | 1 |
| 6008 | MV ACCIDENT NO INJURIES | 22 | 22 | 0 | 2 | 10 | 10 |
| 6305 | SELECTIVE ENFORCEMENT TRAFFIC | 16 | 16 | 0 | 5 | 11 | 0 |
| 6306 | RADAR | 1 | 1 | 0 | 1 | 0 | 0 |
| 6308 | TRAFFIC MV COMPLAINT | 8 | 8 | 0 | 1 | 4 | 3 |
| 6310 | TRAFFIC ENFORCE / STOP | 189 | 189 | 0 | 34 | 72 | 83 |
| 6335 | TRAFFIC HAZARD | 2 | 1 | 1 | 0 | 1 | 1 |
| 6336 | DISABLED MV | 4 | 4 | 0 | 0 | 2 | 2 |
| 6510 | PARKING ENFORCEMENT | 24 | 24 | 0 | 12 | 10 | 2 |
| 6608 | ESCORTS | 1 | 1 | 0 | 0 | 1 | 0 |
| 7002 | BUILDING / PROPERTY CHECK | 83 | 83 | 0 | 62 | 4 | 17 |
| 7006 | LOCK OUT | 9 | 9 | 0 | 0 | 6 | 3 |
| 7008 | MEDICAL ASSISTANCE | 73 | 73 | 0 | 19 | 33 | 21 |
| 7010 | NOTIFICATIONS | 2 | 2 | 0 | 0 | 2 | 0 |
| 7014 | OTH PUB SERV/WELFARE CHK | 5 | 5 | 0 | 1 | 2 | 2 |
| 7015 | ASSIST CITIZEN | 18 | 18 | 0 | 5 | 9 | 4 |
| 7050 | PROPERTY CHECK SCHOOL FACILITIES | 9 | 9 | 0 | 1 | 8 | 0 |
| 7504 | ASSISTING-OTHER POLICE DP | 15 | 15 | 0 | 1 | 5 | 9 |
| 7505 | ASSIST OTHER PD ALCO-TEST | 2 | 2 | 0 | 2 | 0 | 0 |
| 7506 | ASSISTING-OTHER AGENCIES | 3 | 3 | 0 | 1 | 2 | 0 |
| 7509 | FLOODING | 1 | 1 | 0 | 0 | 0 | 1 |
| 7510 | UTILITIES PROBLEM | 1 | 0 | 1 | 0 | 1 | 0 |
| 8110 | WARRANTS-OTHER AGENCIES | 1 | 1 | 0 | 0 | 0 | 1 |
| 9002 | ADMINSTRATIVE DUTIES | 42 | 42 | 0 | 24 | 8 | 10 |
| 9005 | M.V. PURSUITS/HIGH SPEED | 1 | 1 | 0 | 1 | 0 | 0 |
| 9006 | SICK DAY | 2 | 2 | 0 | 0 | 1 | 1 |
| 9020 | POLICE INFORMATION | 8 | 8 | 0 | 0 | 7 | 1 |
| 9027 | FIREARMS APPLICATION | 6 | 6 | 0 | 1 | 2 | 3 |
| 9028 | FINGERPRINT | 1 | 1 | 0 | 0 | 1 | 0 |
| 9029 | CIVIL MATTER | 1 | 1 | 0 | 0 | 1 | 0 |

HILLSDALE POLICE DEPARTMENT

380 HILLSDALE AVE,
HILLSDALE, NJ 07642

Phone: 201-664-4200 Fax:

Incident Analysis - Agency CFS Report

From Date: 11/1/2015

To Date: 11/25/2015

| <i>CFS Code</i> | <i>CFS Description</i> | <i>Total Events</i> | <i>Founded</i> | <i>Unfounded</i> | <i>0000-0800</i> | <i>0801-1600</i> | <i>1601-2400</i> |
|-----------------|---------------------------------|---------------------|----------------|------------------|------------------|------------------|------------------|
| 9050 | BACKGROUND CHECK | 3 | 3 | 0 | 0 | 3 | 0 |
| 9052 | TRO / FRO INFORMATION & SERVICE | 1 | 1 | 0 | 0 | 0 | 1 |
| 9117 | BIKE REGISTRATION | 1 | 1 | 0 | 0 | 1 | 0 |
| 9118 | CHILDSEAT INSPECTIION | 1 | 1 | 0 | 0 | 1 | 0 |
| 9119 | DYFS NOTIFICATIONS | 1 | 1 | 0 | 0 | 1 | 0 |
| 9999 | NON-CAT DATA | 2 | 2 | 0 | 0 | 0 | 2 |
| Total: | | 670 | 662 | 8 | 185 | 262 | 223 |

Citation Output By Charge

Starting Issue Date 11/1/2015 to Ending Issue Date 11/25/2015

| Charge | Total |
|--|-------|
| 39:3-29A - FAIL POSS. DRIVERS LIC (A IS FOR ATS TABLE) OR A | 1 |
| 39:3-66 - MAINTENANCE OF LAMPS | 1 |
| 39:3-10 - DRIVING WITHOUT A LICENSE | 2 |
| 39:3-10A - DRIV WITH AN EXPIRED LICENSE | 1 |
| 39:3-13.8(G) - PERMIT HOLDER VIOLATING DECAL REQUIREMENTS | 1 |
| 39:3-29 - FAILURE TO POSSESS DL OR REG | 1 |
| 39:3-33 - IMPROPER DISPLAY/UNCLEAR PLATES | 9 |
| 39:3-33.2 - LICENSE PLATE-WORDS GARDEN STATE TO BE IMPRINTED | 1 |
| 39:3-4 - DRIVING OR PARKING UNREGISTERED MOTOR VEHICLE | 9 |
| 39:3-40 - DRIVING AFTER DL/REGISTRATION SUSPENDED/REVOKED | 3 |
| 39:3-40 - DRIVING AFTER LICENSE SUSPENDED OR REVOKED | 1 |
| 39:3-44 - VEHICLE IN UNSAFE CONDITION | 1 |
| 39:3-48 - VISIBILITY/ LIGHTS | 3 |
| 39:3-50D - PERMIT TO DISPLAY FLASHING LIGHT | 2 |
| 39:3-61 - LAMPS AND REFLECTORS REQUIRED ON PARTICULAR VEHICLES | 1 |
| 39:3-64 - EMERGENCY WARNING LIGHT EQUIPMENT | 2 |
| 39:3-64B - VEHICULAR TRAFFIC HAZARD WARNING SIGNALS | 1 |
| 39:3-66 - MAINTENANCE OF LAMPS | 9 |
| 39:3-69 - HORNS AND WARNING DEVICES | 2 |
| 39:3-72 - TIRE EQUIPMENT | 1 |
| 39:3-74 - OBSTRUCTION OF WINDSHIELD FOR VISION | 3 |
| 39:3-75 - SAFETY GLASS REQUIREMENT | 1 |
| 39:3-76.2F - FAILURE TO WEARSEAT EQUIPMENT-RESPONSIBILITY OF DRIVER | 2 |
| 39:3-77 - SELL/USE UNAPPROVED DEV/EQUIP | 1 |
| 39:3-79.1 - DEVICE TO PREVENT THROWING DIRT ON VEH (BUS TRUC TRAIL) | 4 |
| 39:4-124 - IMPROPER TURN AS INDICATED BY BUTTONS OR MARKR AT INTRS | 5 |
| 39:4-126 - FAILURE TO GIVE PROPER SIGNAL -TURNING OR STOPPING | 1 |
| 39:4-144 - DISREGARD STOP SIGN REGULATION OR YIELD SIGN | 1 |
| 39:4-48 - OPERATING OR USING A VEHICLE WITHOUT CONSENT OF OWNER | 1 |
| 39:4-49.1 - OPERATION OF MOTOR VEHICLE WHILE IN POSSESSION/NARCOTIC | 1 |
| 39:4-50 - OPERATING UNDER INFLUENCE OF LIQUOR OR DRUGS | 2 |
| 39:4-50(G)(1) - DWI ON SCHOOL PROPERTY OR W/IN 1000 FT. OF SCHOOL | 1 |
| 39:4-51B - OPEN CONTAINER OF ALCOHOL IN MOTOR VEHICLE | 1 |
| 39:4-81 - FAILURE TO OBSERVE TRAFFIC CONTROL DEVICE | 2 |
| 39:4-81 - FAILURE TO OBSERVE TRAFFIC SIGNALS* (RED LIGHT CAMERA- 0 PTS.) | 1 |
| 39:4-82 - FAILURE TO KEEP RIGHT | 1 |
| 39:4-97 - CARELESS DRIVING: LIKELY TO ENDANGER PERSON OR PROPERTY | 7 |
| 39:4-98 - SPEEDING | 1 |

| | |
|--|------------|
| 39:8-1 - FAILURE TO HAVE INSPECTION | 1 |
| 292-33A(3) - NO PARKING IN WEST BOROUGH LOSTS | 2 |
| 292-33A(4) - NO PAID STICKER/SPACE TRANSIT LOT | 1 |
| 39:4-135 - PARKING-DIRECTION/SIDE OF ST-ANGLE PKNG-ONE WY STREET | 1 |
| 39:4-138I - IMPROPER PARKING WITHIN 10 FEET OF FIRE HYDRANT | 1 |
| 39:4-56.6 - PARKING VEHICLE ON PRIVATE PROPERTY | 1 |
| 292-22A - BO - NO OVERNIGHT PARKING | 1 |
| 292-22A - N/A | 27 |
| 292-22B - N/A | 3 |
| 292-33A(1) - N/A | 2 |
| 292-33A(3) - N/A | 2 |
| 292-33B(2C) - N/A | 1 |
| 39:4-98 - N/A | 1 |
| <hr/> | |
| Total: | 132 |

HILLSDALE POLICE DEPARTMENT

380 HILLSDALE AVE, HILLSDALE, NJ 07642

New Jersey Crash Statistical Report

11/25/2015

From Date:11/1/2015 To Date:11/25/2015

| MOTOR VEHICLE ACCIDENT | | | | |
|--|--------------|---------------------------------|---------------|------------------------|
| ACCIDENT CLASSIFICATION | | TYPE OF ROAD SYSTEM | | |
| Reportable | 18 | Interstate | 0 | |
| Non-reportable | 3 | State Highway | 0 | |
| Self Report | 1 | State/Interstate Authority | 0 | |
| Total Accidents | 22 | State Park or Institution | 0 | |
| | | County | 14 | |
| | | Co Auth, Park or Inst | 0 | |
| TIME OF ACCIDENT | | Municipal | 4 | |
| 0001 ~ 0600 | 0 | Mun Auth, Park or Inst | 0 | |
| 0601 ~ 1200 | 7 | Private Property | 3 | |
| 1201 ~ 1800 | 8 | US Govt Property | 0 | |
| 1801 ~ 2400 | 7 | | | |
| | | | | |
| DAY OF WEEK | | AGE & SEX OF DRIVERS | | |
| Sunday | 1 | Males | 17 ~ 20 | |
| Monday | 7 | Males | 21 ~ 30 | |
| Tuesday | 1 | Males | 31 ~ 40 | |
| Wednesday | 4 | Males | 41 ~ 50 | |
| Thursday | 5 | Males | 51 ~ 60 | |
| Friday | 3 | Males | 61+ | |
| Saturday | 1 | | | |
| | | Females | 17 ~ 20 | |
| | | Females | 21 ~ 30 | |
| CONTRIBUTING CIRCUMSTANCES | | Females | 31 ~ 40 | |
| Unsafe Speed | 0 | Females | 41 ~ 50 | |
| Driver Inattention | 16 | Females | 51 ~ 60 | |
| Failure To Obey Traffic Control Device | 3 | Females | 61+ | |
| Failure To Yield The Right Of Way | 1 | | | |
| Improper Lane Change | 0 | | | |
| Improper Passing | 0 | SUMMONSES | 2 | |
| Improper Turning | 3 | ALCOHOL INVOLVMENT | 1 | |
| Backing unsafely | 1 | HIT & RUN | 0 | |
| Pedestrian's / Bicyclist's Actions | | | | |
| Roadway Defect / Inclement Weather | | | | |
| Other | 21 | | | |
| | | | | |
| ACCIDENT TYPE | TOTAL | INJURIES | FATALS | PROPERTY DAMAGE |
| Same Direction (Rear End) | 10 | 3 | 0 | 0 |
| Same Direction (Side Swipe) | 4 | 0 | 0 | 0 |
| Right Angle | 3 | 1 | 0 | 0 |
| Opposite Direction (Head On, Angular) | 2 | 0 | 0 | 0 |
| Opposite Direction (Side Swipe) | 0 | 0 | 0 | 0 |
| Struck Parked Vehicle | 0 | 0 | 0 | 0 |
| Left Turn / U Turn | 1 | 0 | 0 | 0 |

HILLSDALE POLICE DEPARTMENT

380 HILLSDALE AVE, HILLSDALE, NJ 07642

New Jersey Crash Statistical Report

11/25/2015

From Date:11/1/2015 To Date:11/25/2015

| | | | | |
|------------------|-----------|----------|----------|----------|
| Backing | 1 | 0 | 0 | 0 |
| Encroachment | 0 | 0 | 0 | 0 |
| Overtuned | 0 | 0 | 0 | 0 |
| Fixed Object | 0 | 0 | 0 | 0 |
| Animal | 0 | 0 | 0 | 0 |
| Pedestrian | 0 | 0 | 0 | 0 |
| Pedalcyclist | 1 | 1 | 0 | 0 |
| Non-fixed Object | 1 | 0 | 0 | 0 |
| Rallcar -vehicle | 0 | 0 | 0 | 0 |
| Total | 23 | 5 | 0 | 0 |

HILLSDALE POLICE DEPARTMENT

Incident Frequency Report By Classification

From Date: 11/1/2015 To Date: 11/25/2015

Report Date: 11/25/2015 Criteria: 0500 Burglary,0600 Theft,0800 Other Assaults,1100 Fraud,1400 Malicious Mischief,1800 Narcotics Drug Laws,2100 Liquor Laws Drunk Driving,2400 Disorderly Conduct,7500 Assist other Agency,8000 Warrants,

| CFS Classification | | | | Total Number |
|--|-----------------|----------|---|------------------------------|
| 0600-Theft | | | | 4 |
| Date / Time | Incident Number | CFS Code | Address | Disposition |
| 11/1/2015 10:20:52 AM | 2015-009978 | 0619 | 84 Broadway, Hillsdale, NJ 07642 | CLOSED |
| Disposition Note: CASE CLOSED DUE TO CLEAR SUSPECT TO PURSUE AND CHARGE. | | | | |
| 11/3/2015 8:40:10 AM | 2015-010019 | 0629 | 73 COLONIAL BLVD, HILLSDALE, NJ 07642 | CLOSED |
| Disposition Note: IR GENERATED. | | | | |
| 11/9/2015 9:36:37 AM | 2015-010191 | 0619 | 47 Sierra Ct, Hillsdale, NJ 07642 | CLOSED |
| Disposition Note: INFORMATION TAKEN FOR A REPORT. | | | | |
| 11/12/2015 8:50:38 AM | 2015-010266 | 0619 | 63 East Liberty Avenue, Hillsdale, NJ 07642 | REFERRED TO DETECTIVE BUREAU |
| Disposition Note: IR COMPLETED. | | | | |

| CFS Classification | | | | Total Number |
|---|-----------------|----------|--|-------------------------|
| 0800-Other Assaults | | | | 1 |
| Date / Time | Incident Number | CFS Code | Address | Disposition |
| 11/6/2015 4:12:32 PM | 2015-010113 | 0800 | 251 Kinderkamack Rd, Hillsdale, NJ 07642 | CLEARED BY ARREST-ADULT |
| Disposition Note: REPORT COMPLETED. DEFENDANT CHARGED AND SERVED. | | | | |

| CFS Classification | | | | Total Number |
|--|-----------------|----------|---|------------------------------|
| 1100-Fraud | | | | 5 |
| Date / Time | Incident Number | CFS Code | Address | Disposition |
| 11/7/2015 9:00:14 PM | 2015-010155 | 1120 | 380 HILLSDALE AVE, HILLSDALE, NJ 07642 | CLOSED |
| Disposition Note: THERE ARE NO FURTHER LEADS TO FOLLOW UP ON AND THE VICTIM HAD COMPLETED ALL THE NECESSARY STEPS. | | | | |
| 11/10/2015 11:28:29 AM | 2015-010221 | 1130 | 16 SIERRA CT, HILLSDALE, NJ 07642 | NO REPORT/NO FURTHER ACTION |
| Disposition Note: | | | | |
| 11/13/2015 4:39:20 PM | 2015-010326 | 1130 | 15 GROVE ST, HILLSDALE, NJ 07642 | CLOSED |
| Disposition Note: OPERATIONS REPORT GENERATED | | | | |
| 11/16/2015 4:14:12 PM | 2015-010420 | 1130 | 25 MARIA DR, HILLSDALE, NJ 07642 | CLOSED |
| Disposition Note: REPORT TAKEN TOT DB | | | | |
| 11/19/2015 9:22:02 AM | 2015-010487 | 1130 | 123 Washington Ave, Hillsdale, NJ 07642 | REFERRED TO DETECTIVE BUREAU |
| Disposition Note: INVESTIGATION REPORT GENERATED / TOT DETECTIVE BUREAU | | | | |

| CFS Classification | | | | Total Number |
|--------------------------------|-----------------|----------|--------------------------------------|--------------|
| 1400-Malicious Mischief | | | | 3 |
| Date / Time | Incident Number | CFS Code | Address | Disposition |
| 11/5/2015 10:51:45 AM | 2015-010083 | 1445 | 50 Piermont Ave, Hillsdale, NJ 07642 | CLOSED |

| | | | | |
|---|-------------|------|---------------------------------------|-----------|
| Disposition Note: OR GENERATED | | | | |
| 11/20/2015 11:17:28 AM | 2015-010516 | 1445 | 115 PATTERSON ST, HILLSDALE, NJ 07642 | CLOSED |
| Disposition Note: REPORT GENERATED | | | | |
| 11/21/2015 3:24:29 PM | 2015-010542 | 1445 | 246 BROADWAY, HILLSDALE, NJ 07642 | UNFOUNDED |
| Disposition Note: LOW HANGING CABLE WIRE. NO REPORT NEEDED. VERIZON NOTIFIED. | | | | |

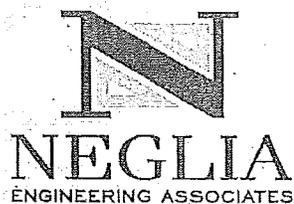
| | | | | |
|--|------------------------|-----------------|------------------------------------|---------------------------------|
| CFS Classification 2100-Liquor Laws Drunk Driving | | | | Total Number 2 |
| Date / Time | Incident Number | CFS Code | Address | Disposition |
| 11/21/2015 2:31:45 AM | 2015-010532 | 2111 | 214 Broadway, Hillsdale, NJ 07642 | CLEARED BY ARREST-ADULT |
| Disposition Note: ARRESTED FOR 4-50 | | | | |
| 11/22/2015 7:28:37 PM | 2015-010568 | 2111 | Hillsdale Ave, Hillsdale, NJ 07642 | CLEARED BY ARREST-ADULT |
| Disposition Note: MVC WITH DWI, CLEARED BY ONE ADULT FEMALE UNDER 4-50 | | | | |

| | | | | |
|--|------------------------|-----------------|---|---------------------------------|
| CFS Classification 2400-Disorderly Conduct | | | | Total Number 5 |
| Date / Time | Incident Number | CFS Code | Address | Disposition |
| 11/1/2015 11:35:39 AM | 2015-009981 | 2420 | 23 SHERWOOD DRIVE, HILLSDALE, NJ 07642-1315 | CLOSED |
| Disposition Note: NO PROBLEM PARTY ADVISED AND APOLOGIZED. NO COMPLAINTS | | | | |
| -73 COMPLAINTS SIGNED FOR 2C:33-4C AND SENT TO HILLSDALE MUNICIPAL COURT FOR ISSUANCE OF PROBABLE CAUSE. | | | | |
| 11/4/2015 5:01:53 PM | 2015-010057 | 2415 | 28 DEER TRAIL RD, HILLSDALE, NJ 07642 | CLOSED |
| Disposition Note: VERBAL DISPUTE ONLY BETWEEN MENTALLY CHALLENGED 13 Y/O FEMALE AND FOSTER PARENTS. ISSUE SETTLED. | | | | |
| 11/8/2015 9:06:45 PM | 2015-010182 | 2420 | 126 Broadway, Hillsdale, NJ 07642 | CLOSED |
| Disposition Note: SPOKE WITH [REDACTED] AND ADVISED HIM TO MINDFUL OF HIS BEHAVIOR. HE DENIED ANY WRONG DOING. | | | | |
| 11/14/2015 5:47:50 AM | 2015-010340 | 2485 | 29 Josephine Ct, Hillsdale, NJ 07642 | CLOSED |
| Disposition Note: LIFE ALERT SET OFF IN ERROR | | | | |
| 11/19/2015 3:30:46 PM | 2015-010500 | 2415 | 430 Hillsdale Avenue, Hillsdale, NJ 07642 | CLOSED |
| Disposition Note: VERBAL DISPUTE. COMPLAINANT ADVISED BUT REFUSED AT THIS TIME. | | | | |

| | | | | |
|---|------------------------|-----------------|---|----------------------------------|
| CFS Classification 7500-Assist other Agency | | | | Total Number 22 |
| Date / Time | Incident Number | CFS Code | Address | Disposition |
| 11/6/2015 8:37:09 AM | 2015-010108 | 7506 | PSE&G Yard | NO REPORT/NO FURTHER ACTION |
| Disposition Note: | | | | |
| 11/6/2015 9:10:50 PM | 2015-010120 | 7504 | 206 PASCACK RD, HILLSDALE, NJ 07642 | CLOSED |
| Disposition Note: ACCIDENT OCCURED IN WOODCLIFF LAKE. WLPD NOTIFIED AND RESPONDED. DEER WAS EUTHANIZED BY SGT. DONALDSON. | | | | |
| 11/6/2015 11:40:55 PM | 2015-010126 | 7504 | 650 Ridgewood Rd, Washington Township, NJ 07676 | NO REPORT/NO FURTHER ACTION |
| Disposition Note: ASSISTANCE GIVEN, WESTWOOD PD HAS 1 UNDER. HILLSDALE UNIT IS CLEAR AT THIS TIME. | | | | |
| 11/7/2015 3:13:58 AM | 2015-010131 | 7505 | 380 HILLSDALE AVE, HILLSDALE, NJ 07642 | NO REPORT/NO FURTHER ACTION |

| | | | | |
|--|-------------|------|--|-----------------------------|
| Disposition Note: TEST PROVIDED | | | | |
| 11/8/2015 3:25:57 PM | 2015-010178 | 7504 | 96 Winthrop Rd, Hillsdale, NJ 07642 | CLOSED |
| Disposition Note: VEHICLE NOT AT RESIDENCE | | | | |
| 11/12/2015 2:04:14 PM | 2015-010276 | 7504 | Washington Ave, Westwood, NJ 07675 | CLOSED |
| Disposition Note: ASSISTED. | | | | |
| 11/13/2015 3:23:43 PM | 2015-010323 | 7504 | 87 WIERIMUS LN, HILLSDALE, NJ 07642 | CLOSED |
| Disposition Note: PARTY ARRESTED WITHOUT INCIDENT TOT RVPD | | | | |
| 11/13/2015 5:41:19 PM | 2015-010327 | 7504 | 473 Center Ave, Westwood, NJ 07675 | CLOSED |
| Disposition Note: ASSISTANCE RENDERED. | | | | |
| 11/14/2015 7:07:25 AM | 2015-010342 | 7506 | 348 Cedar Ln, Hillsdale, NJ 07642 | CLOSED |
| Disposition Note: ASSISTED | | | | |
| 11/15/2015 1:23:17 AM | 2015-010375 | 7505 | 380 HILLSDALE AVE, HILLSDALE, NJ 07642 | CLOSED |
| Disposition Note: RV USED ALCOTEST. | | | | |
| 11/16/2015 11:06:26 PM | 2015-010429 | 7504 | 81 Rivervale Rd, Rivervale, NJ 07675 | CLOSED |
| Disposition Note: CLEAR ASSISTANCE RENDERED | | | | |
| 11/18/2015 5:59:26 PM | 2015-010462 | 7504 | Van Emburgh Ave, Washington Township | CLOSED |
| Disposition Note: ASSISTED WITH CAR FIRE | | | | |
| 11/19/2015 10:58:38 AM | 2015-010490 | 7506 | Kinderkamack Rd, Westwood, NJ 07675 | |
| Disposition Note: | | | | |
| 11/19/2015 8:31:48 PM | 2015-010505 | 7509 | 244 WIERIMUS RD, HILLSDALE, NJ 07642 | CLOSED |
| Disposition Note: FLOODING ON WIERIMUS ROAD IN FRONT OF DEMAREST FARM DUE TO CLOGGED DRAINS. DRAINS UNCLOGGED AND BARRICADES/CONES PLACED ON WIERIMUS RD BY DPW. | | | | |
| 11/20/2015 8:59:41 PM | 2015-010528 | 7504 | 334 Rivervale Road, Rivervale, NJ 07675 | CLOSED |
| Disposition Note: MATRON DETAIL COMPLETED, ASSISTANCE RENDERED. | | | | |
| 11/21/2015 12:13:05 PM | 2015-010540 | 7510 | 120 Magnolia Ave, Hillsdale, NJ 07642 | UNFOUNDED |
| Disposition Note: FD FOUND NO CO ISSUE | | | | |
| 11/21/2015 4:40:53 PM | 2015-010546 | 7504 | Pascack Rd, Township of Washington, NJ 07676 | |
| Disposition Note: | | | | |
| 11/21/2015 6:55:00 PM | 2015-010549 | 7504 | 806 Cella Ct, Township of Washington, NJ 07676 | CLOSED |
| Disposition Note: DISPATCHED TO ADDRESS ON A REPORT OF A DV IN PROGRESS. THE MALE ACTOR HAD A BAT IN HAND. MALE PARTY ARRESTED BY WTPD FOR DV OFFENSE. | | | | |
| 11/22/2015 5:04:32 PM | 2015-010566 | 7504 | Kinderkamack Rd, Westwood 07675 | CLOSED |
| Disposition Note: ASSISTANCE RENDERED | | | | |
| 11/23/2015 2:02:56 PM | 2015-010591 | 7504 | Old Hook Rd, Westwood, NJ 07675 | NO REPORT/NO FURTHER ACTION |
| Disposition Note: ASSIST COMPLETE | | | | |
| 11/24/2015 2:05:55 PM | 2015-010611 | 7504 | Prospect Ave, Woodcliff Lake, NJ 07677 | NO REPORT/NO FURTHER ACTION |
| Disposition Note: ASSIST COMPLETE | | | | |
| 11/25/2015 12:18:05 AM | 2015-010619 | 7504 | 50 Broadway, Hillsdale, NJ 07642 | CLOSED |
| Disposition Note: BUILDING CHECKS OK, CLEANING CREW. | | | | |

| | | | | |
|---|------------------------|-----------------|---------------------------------|--------------------------|
| CFS Classification 8000-Warrants | | | | Total Number 1 |
| Date / Time | Incident Number | CFS Code | Address | Disposition |
| 11/5/2015 5:31:24 PM | 2015-010093 | 8110 | Pascack rd, Hillsdale, NJ 07642 | CLEARED BY ARREST-ADULT |
| Disposition Note: ONE ADULT FEMALE CLEARED BY ARREST FOR ATS WARRANT. AR GENERATED. | | | | |



September 1, 2015

Via: E-mail & Regular Mail

Ms. Susan Witkowski, RMC
Borough Administrator/Municipal Clerk
Borough of Hillsdale
380 Hillsdale Avenue
Hillsdale, New Jersey 07642

Joseph E. Neglia, PE, PP, PLS
CEO, Chairman of the Board

Michael J. Neglia, PE, PP, PLS
President

Gregory Polyniak, PE, PP

Michael F. Berliner

Thomas R. Solfaro, PE, CME

Daniel Kaufman, PE, PP

Brian Intindola, PE

**Re: PSE&G Knickerbocker Avenue Roadway Vacation Report
Vicinity of Block 1212, Lot 14 & Block 1209, Lot 18 (Knickerbocker Ave.)
Borough of Hillsdale, Bergen County, New Jersey
NEA Job No.: HIDLADM15.001**

Dear Ms. Witkowski:

As requested by the Governing Body at the August 11, 2015 Mayor and Council Meeting, Neglia Engineering Associates has reviewed the Public Service Electric and Gas Company's (PSE&G) proposal for the vacation of Knickerbocker Avenue, west of Prospect Place. Knickerbocker Avenue contains an existing right-of-way of fifty (50) feet from Prospect Place to its terminus at the Pascack Brook.

The proposed vacation consists of an area of approximately 12,196 square feet (0.28 acres), fifty (50) feet wide, and average length of approximately two-hundred forty-four (244) feet and is located between Block 1212, Lot 14 (PSE&G property) and Block 1209, Lot 18 (Private Property). We understand that PSE&G intends to purchase or has purchased Lot 18. The area is shown below, as per the current Borough of Hillsdale Municipal Tax Map Sheet No. 12.

Civil Engineering

Municipal Engineering

Landscape Architecture

Traffic Engineering

Planning

Land Surveying

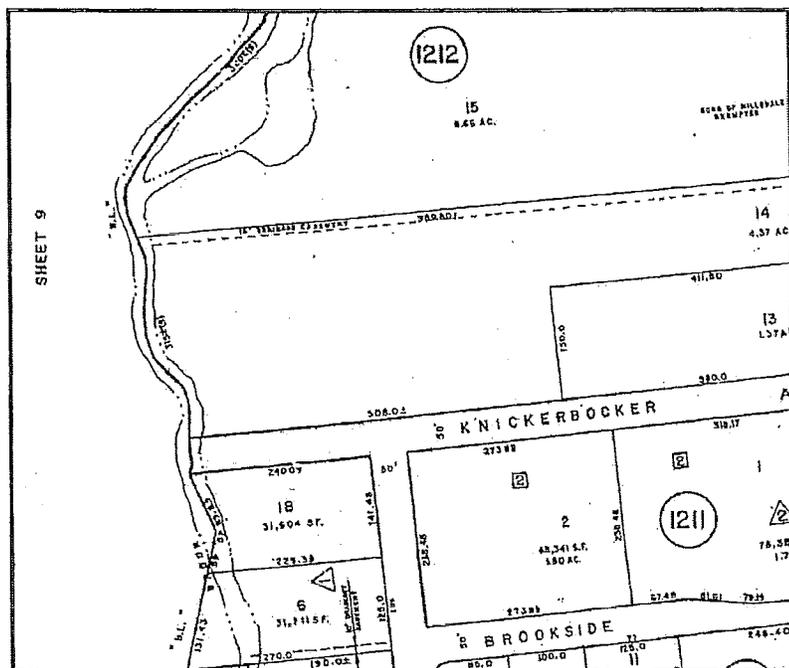
Construction Management

Locations:

■ 34 Park Avenue
P.O. Box 426
Lyndhurst, NJ 07071
Tel: 201.939.8805
Fax: 201.939.0846

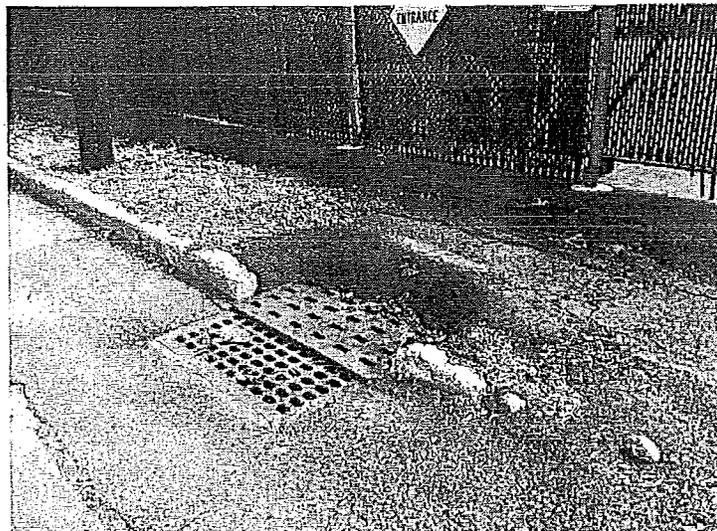
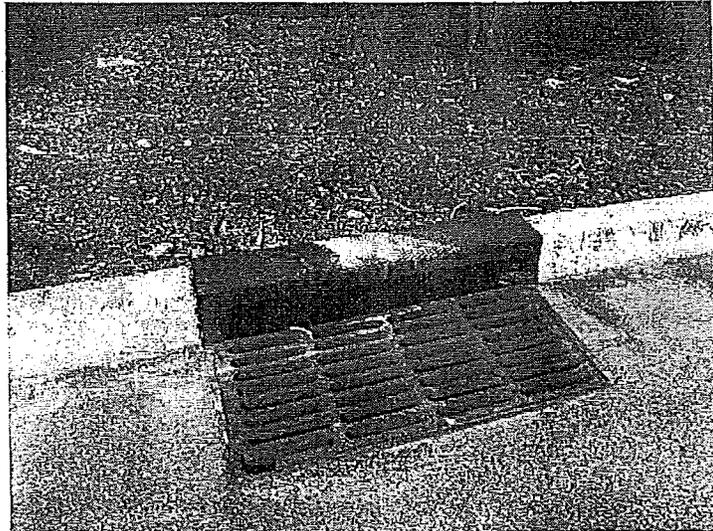
■ 1119 Raritan Road
Suite 2
Clark, NJ 07066
Tel: 732.943.7067
Fax: 732.943.7249

www.negliaengineering.com



Neglia Engineering Associates performed a site inspection on August 27, 2015 to evaluate the impact of the roadway vacation as it relates to municipal utilities, private utilities, access to water bodies, and maintenance of drainage systems. During the inspection, several utilities were identified that were or appeared to be within the proposed roadway vacation area. These utilities and their locations are identified below:

1. Storm Drainage: An outfall pipe, along with rip-rap outlet protection were identified along the northern limits of Knickerbocker Avenue. Based upon visual inspection, it appears that runoff for a portion of Knickerbocker Avenue is collected by two inlets located approximately 275 feet east of Prospect Place. These inlets convey runoff to the aforementioned outfall (See Photos Ex. A and Ex. B below). From the outfall (approximate size 18 inches), stormwater runoff is conveyed through a channel that is parallel to the northern limits of Knickerbocker Avenue discharging to the Pascaek Brook (See Photo Ex. C below).



Exhibits: A and B

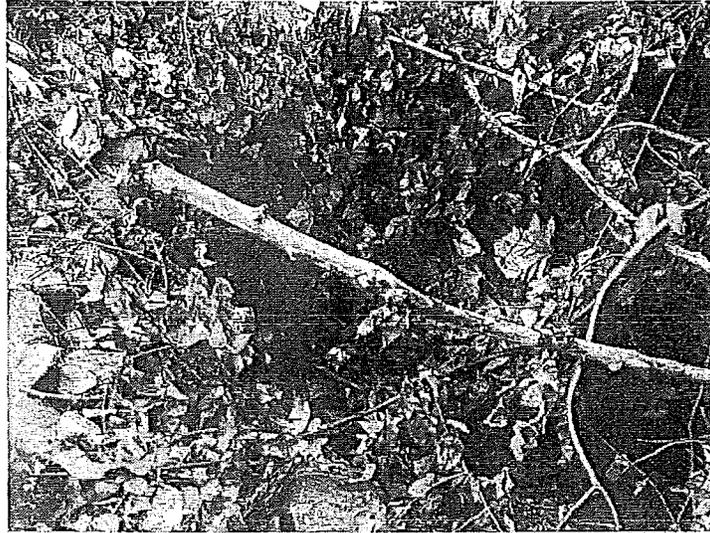


Exhibit: C

2. Sanitary Systems: A ten (10) inch ductile iron sanitary main conveys sewage in a westerly direction through the center of Knickerbocker Avenue across Pascaack Brook (See Photo Ex. D below). In addition, a separate sanitary sewer traverses perpendicular to Knickerbocker Avenue approximately one hundred forty (140) feet west of Prospect Place (See Photo Ex. E below). Currently, the main that traverses perpendicular to Knickerbocker Avenue is contained within an existing twenty-five (25) foot sanitary sewer easement as shown on the submitted preliminary Right-of-Way Vacation plan prepared by Shehzad C. Khan of PSEG dated August 11, 2015.



Exhibit: D

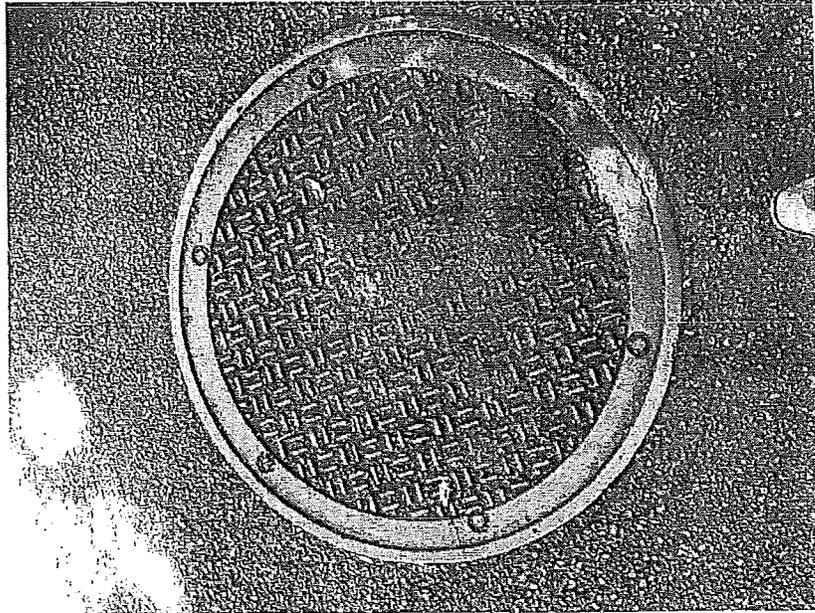


Exhibit: E

3. Water Mains: A thirty (30) inch water main conveys water parallel to Knickerbocker Avenue through the center of Knickerbocker Avenue across Pascack Brook (See Photo Ex. F below). This watermain is owned / operated by United Water.

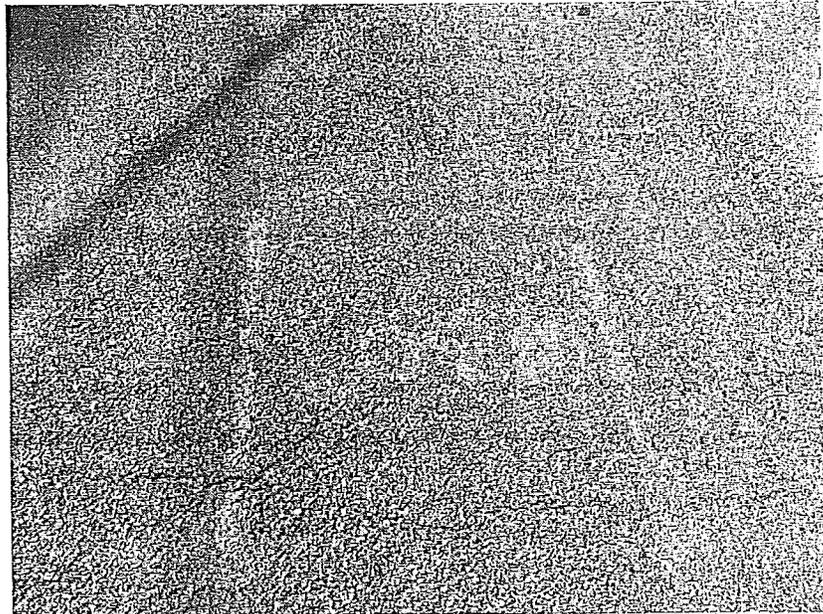


Exhibit: F

4. Cable, Telephone, Fiber Optics, and other aerial utilities: Three utility poles are located within the Knickerbocker Avenue. In addition to the electric service on the poles, it appears that other lower hanging utilities are present such as cable, telephone, etc. (See Photo Ex. H below).

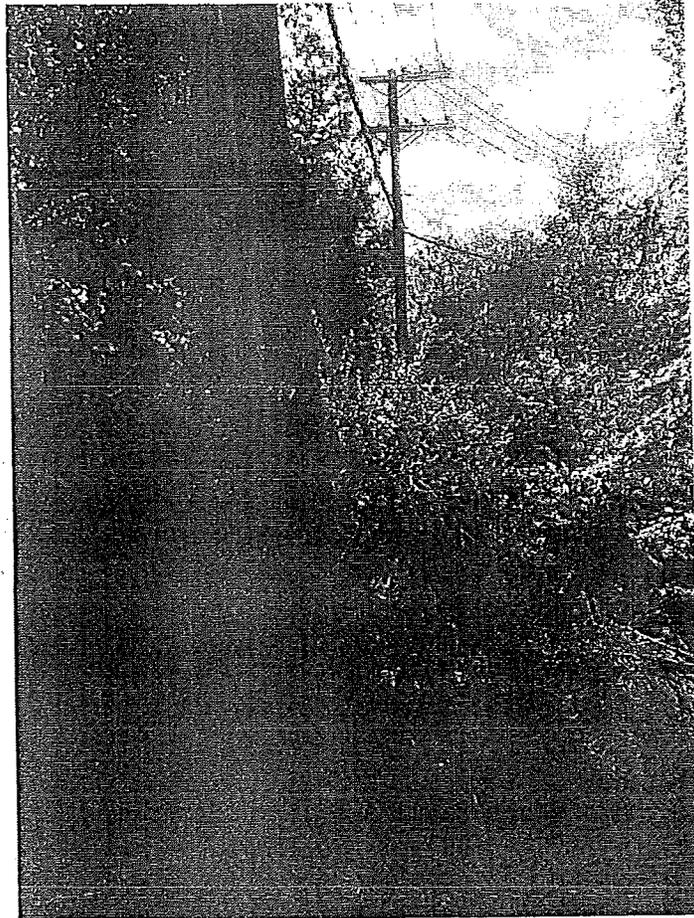


Exhibit: H

Based upon the information noted above and through visual inspection, easements are required for the existing utilities within the roadway that will be vacated. With respect to the easement sizes, we recommend the following:

- a) Maintain the existing twenty-five (25) foot sanitary sewer easement that traverses perpendicular to Knickerbocker Avenue.
- b) Provide a twenty (20) foot sanitary sewer easement for the existing sewer centrally located within Knickerbocker Avenue if the sewer is not more than fifteen (15) feet deep. For sewers that are more than fifteen (15) feet deep, easements shall be a minimum of thirty (30) feet wide. The depth of the sewer shall be measured from the design invert of the pipe to the surface of the proposed final grading.
- c) Contact United Water to identify the easement requirements for the existing thirty (30) inch water main. The applicant shall note that the watermain does not traverse parallel as shown on the submitted



preliminary Right-of-Way Vacation Plan, based upon on-site visual inspection. The watermain will be accurately identified on the Final Plan.

- d) Provide an easement for the maintenance of the existing drainage system. This easement will include the existing pipe, outfall, rip-rap, the conveying channel and ten (10) beyond the top of banks.
- e) Provide an easement for the aerial utilities located on the existing utility poles including, but not limited to cable, fiber optics, telephone, in accordance with the respective utility companies.

In addition to the above, Neglia Engineering Associates has the following recommendations / comments:

- a) We recommend that the Borough of Hillsdale forward this report to the Borough Fire Department, Police Department, Ambulance Corps., and Office of Emergency Management to identify any specific easement requirements by each Department. Access to the Pascack Brook shall be reviewed and considered.
- b) Upon input from all the parties identified in this report, Neglia Engineering Associates will prepare a Right-of-Way Vacation Plan with all the easements and sizes identified.
- c) Permanent structures will not be permitted within the easement areas.
- d) The inverts of the existing sanitary sewer systems will be identified within the Right-of-Way Vacation Plan.

It shall be noted that Andrew Lojek of PSE&G has scheduled a roadway vacation kickoff meeting on September 9, 2015 at 11:00 a.m. at the terminus of Knickerbocker Avenue. Our office will attend this meeting and provide a subsequent report addressing the proceedings at this meeting. We recommend that a Borough representative attend this meeting to address and municipal specific questions.

Neglia Engineering trusts you will find the above in order. Should you have any questions, require additional information, or would like our office to proceed with any of the surveying / engineering services related to this matter, please do not hesitate to contact this office.

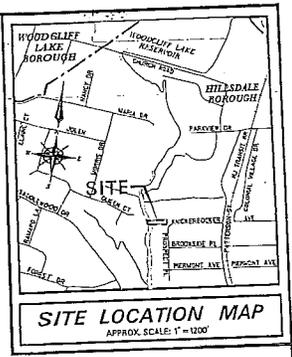
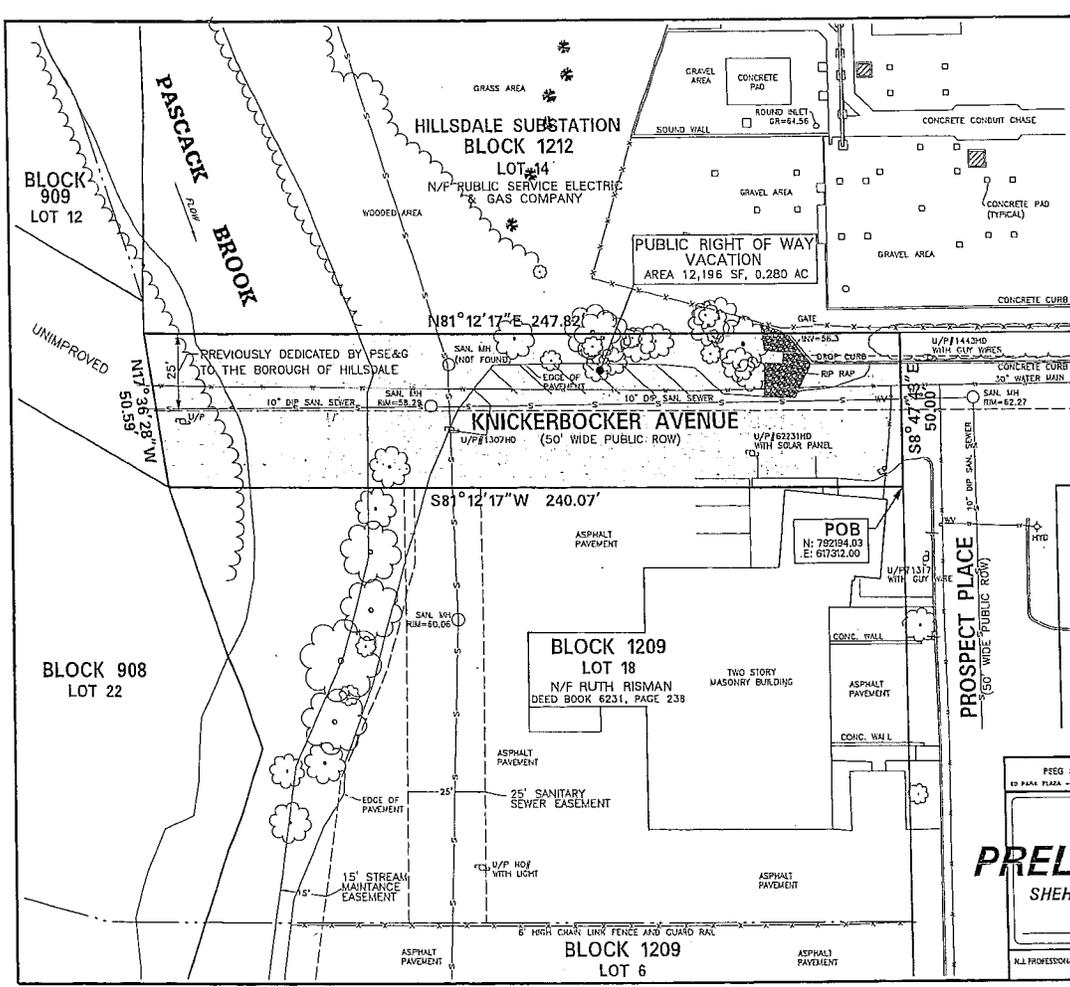
Very truly yours,
Neglia Engineering Associates

Gregory J. Polyniak, P.E., P.P., C.P.W.M., C.M.E.
For the Borough Engineer
Borough of Hillsdale

Very truly yours,
Neglia Engineering Associates

David Juzmeski, P.E., P.P.
For the Borough Engineer
Borough of Hillsdale

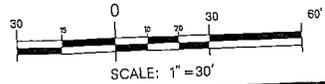
cc: Mayor & Council (via: Regular Mail)
Mark D. Madaio, Esq. (via: Email and Regular Mail)



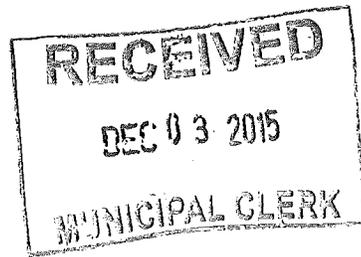
SITE LOCATION MAP
APPROX. SCALE: 1"=1200'

LEGEND:
 - BLOCK / RIGHT OF WAY LINE
 - TAX LOT LINE
 - EASEMENT

- NOTES:**
- HORIZONTAL DATUM=NAD-83(07);
VERTICAL DATUM=NAVD-88(GEOD03)
- REFERENCES:**
- MAP ENTITLED "BOUNDARY AND TOPOGRAPHIC SURVEY, HILLSDALE SUBSTATION, BLOCK 1212, LOT 14, BOROUGH OF HILLSDALE, BERGEN COUNTY, NEW JERSEY" PREPARED BY DRESOVER ROBIN HANSON ENGINEERING DIVISION, WAYNE, N.J. DATED APRIL 17, 2012. REVISED JULY 7, 2015.
 - KNICKERBOCKER AVENUE, 60' WIDE PUBLIC RIGHT OF WAY AS SHOWN ON THE MUNICIPAL TAX MAP FOR BOROUGH OF HILLSDALE, BERGEN COUNTY, N.J. SHEET No. 72.



| | | |
|--|---|--|
| PSEG SERVICES CORPORATION 80 PARK PLAZA - HOBOKEN - NEW JERSEY - 07030-4174 PHONE : (973) 430-7000 FAX : (973) 643-7350 | PSEG Services Corporation SURVEYS & MAPPING | CORPORATE HEADQUARTERS 80 PARK PLAZA HOBOKEN, N.J. 07030-4174 PHONE : (973) 430-7000 FAX : (973) 643-7350 |
| | <p align="center">PRELIMINARY</p> <p align="center">SHEHZAD C. KHAN</p> | |
| <p align="center">KNICKERBOCKER AVE.</p> <p align="center">TOWNSHIP OF HILLSDALE BERGEN COUNTY, N.J.</p> <p align="center">RIGHT OF WAY VACATION</p> | | DRAWN BY: [] DATE: 8/11/2015 CHECKED BY: [] DATE: 8/11/2015 SCALE: AS SHOWN ALL PROFESSIONAL LAND SURVEYOR No. 6543374 C.O.A. No. 210421578500 |



Dear Mayor & Council,

I am writing out of desperation as to how I can get my groceries this winter and get to my doctor. I have already missed my appointments which are very important to my health. I am 87 yrs old and do not drive.

I am depressed at the thought that I will not get transportation for an undeclassified time when transportation will be announced.

I think if it would be your parent begging for their help.

We need a van!

Thank you

Jda Dellmadba

RECEIVED

NOV 10 2015

Initial: SW

MATTHEW A. CAVALLO

[REDACTED]

November 10, 2015

Mrs. Susan Witkowski, Borough Clerk/Administrator
Borough of Hillsdale
380 Hillsdale Avenue
Hillsdale, New Jersey 07642

Dear Susan;

As you already know, I have accepted an offer as the Township Manager for the Township of Verona. Since I will no longer be in the area of the Pascack Valley, I feel it necessary to tender my resignation as the Qualified Purchasing Agent for the Borough of Hillsdale effective December 31, 2015.

I hope that we will stay in touch as I begin this new chapter in my career. I wish you and the entire staff continued success in the future.

Sincerely,

Matthew A. Cavallo
MATTHEW A. CAVALLO

RECEIVED

NOV 16 2015

Margaret Hanna

From: Margaret Hanna [margaret@teamhanna.com]
Sent: Wednesday, November 04, 2015 1:45 PM
To: 'Witkowski@HillsdaleNJ.org'
Cc: 'Mary'; 'Sullivan5205@yahho.com'
Subject: Hillsdale Owned Property: Oak Street, Hillsdale BLOCK: 719 LOT: 9
Attachments: MapBlock719Lot9.tif

Initial: MW

Sue Witkowski,

Thank you for talking with me today. Per your request I'm sending and e-mail to you be forwarded to the Hillsdale government body with my questions. Thank you for your help.

I presently have a lovely home listed for sale at 7 oak Street, Hillsdale: Block 719, lot 1, the present lot the home is on measures 50 x 100, and is located in the 100 year flood zone. Next door to my listing is a vacant lot, block 519, lot 9, which is also located in the 100 year flood zone. We now have a buyer considering making an offer on 7 Oak, who is interested in considering purchasing the Borough of Hillsdale's lot next door, if Hillsdale would sell that property. They also would consider if Hillsdale was just interested is subdividing the land and just selling the portion of the property directly next to 7 Oak, that is the part of the land they are most interested in.

Would the town of Hillsdale be interested in selling a portion or the whole town owned property on Oak Street: Block 719, Lot 9?

Best Regards,
Margaret

Margaret Hanna
Keller Williams Valley Realty
123 Tice Blvd.
Woodcliff lake, NJ 07677
www.TeamHanna.com
Margaret@TeamHanna.com
Cell (201) 819-6119
Direct (201) 666-4326

Margaret Hanna
REALTOR® / SALES ASSOCIATE

KELLER WILLIAMS
REALTY

Cell: 201-819-6119
Office: 201-366-4326
Fax: 201-566-4326
Email: margare@teamhanna.com

Keller Williams Valley
123 Tice Blvd., Woodcliff Lake, NJ
Each office is independently owned

MLS Equal Housing Opportunity

**BOROUGH OF HILLSDALE
ORDINANCE NO. 15-20
(Adoption)**

**AN ORDINANCE TO PROVIDE FOR AND DETERMINE THE RATE,
AMOUNT AND METHOD OF PAYMENT OF COMPENSATION TO
PERSONS HOLDING CERTAIN OFFICE AND POSITIONS OF
EMPLOYMENT IN THE BOROUGH OF HILLSDALE, COUNTY OF
BERGEN, STATE OF NEW JERSEY**

BE IT ORDAINED by the Borough Council of the Borough of Hillsdale, in the County of Bergen, and State of New Jersey as follows:

SECTION 1. The rate of compensation of persons holding any of the hereafter named offices and positions of employment, which compensation shall be on an annual basis unless otherwise specified, is hereby fixed and determined to be as set opposite the title of each of the hereinafter named offices and positions of employment. Whenever there shall be set forth a minimum and maximum rate of compensation the employee or officer shall be compensated at an annual rate within such range.

SECTION 2. Each employee set forth in this Section shall receive annual compensation as set forth below.

| | | MINIMUM | MAXIMUM |
|----|--------------------------------------|------------|------------|
| 1 | Mayor | 8,800.00 | 9,180.00 |
| 2 | Councilmembers | 5,880.00 | 6,000.00 |
| 3 | Police Chief | 158,000.00 | 168,353.00 |
| 4 | Police Captain | 149,000.00 | 158,000.00 |
| 5 | Police Lieutenant | 138,000.00 | 158,000.00 |
| 6 | Borough Administrator | 29,400.00 | 31,000.00 |
| 7 | Borough Clerk | 68,400.00 | 74,000.00 |
| 8 | Office Clerk- <i>per hour</i> | 15 | 30 |
| 9 | Executive Assistant- <i>per hour</i> | 12 | 25 |
| 10 | Chief Financial Officer | 79,000.00 | 81,000.00 |
| 11 | Qualified Purchasing Agent | 980.00 | 2,500.00 |
| 12 | Assistant Managers-Finance | 55,869.00 | 60,000.00 |
| 13 | Tax Collector | 39,843.00 | 42,300.00 |
| 14 | Tax Assessor | 20,291.00 | 21,543.00 |
| 15 | Assistant Managers-Finance | 21,032.00 | 22,330.00 |
| 16 | Superintendent of Public Works | 70,000.00 | 72,000.00 |

| | | | |
|----|--|-----------|-----------|
| 17 | Recycling Coordinator | 980.00 | 4,000.00 |
| 18 | Sewer Operator | 3,528.00 | 3,672.00 |
| 19 | Emergency Call Out- <i>per hour</i> | 75 | 75 |
| 20 | Fire Official | 9,800.00 | 10,200.00 |
| 21 | Municipal Judge | 16,843.00 | 17,530.00 |
| 22 | Court Administrator | 47,178.00 | 50,100.00 |
| 23 | Public Defender | 4,058.00 | 4,223.00 |
| 24 | Prosecutor | 10,821.00 | 11,490.00 |
| 25 | Welfare Director | 14,039.00 | 14,905.00 |
| 26 | Community Activities Director | 12,750.00 | 13,536.00 |
| 27 | Recreation Director | 15,219.00 | 16,158.00 |
| 28 | Construction Official | 19,500.00 | 20,765.00 |
| 29 | Building Sub-Code Official | 19,500.00 | 20,765.00 |
| 30 | Electrical Sub-Code Official | 14,484.00 | 15,500.00 |
| 31 | Zoning Official-P/T per hour | 25 | 30 |
| 32 | Code Official-P/T per hour | 25 | 30 |
| 33 | Fire Prevention Coordinator/Secretary P/T per hour | 25 | 30 |
| 34 | Fire Inspector- <i>per hour</i> | 10 | 35 |
| 35 | Board Secretary-Health/Recreation includes minutes- <i>per meeting</i> | 19 | 50 |
| 36 | Borough Temporary Worker | 10 | 50 |
| 37 | Borough Per-Diem Worker | 10 | 50 |
| 38 | DPW Seasonal Worker | 10 | 45 |
| 39 | DPW Per-Diem Worker | 10 | 45 |

SECTION 3. If an employee performed a unique assignment of exceptional value to the Borough requiring significant time and effort in addition to his/her usual responsibilities, the Borough Council may grant a bonus not to exceed \$5,000 to this employee.

SECTION 4. The compensation fixed and determined by this Ordinance for the persons holding the respective offices and positions of employment herein named, shall, except as otherwise provided by statute, ordinance or resolution, be in lieu of all other fees, costs and charges received and collected by such offices and employees shall remit such funds promptly to the Borough Treasurer.

SECTION 5. All ordinances and resolutions inconsistent with the provisions of this Ordinance are hereby repealed as to such inconsistencies.

SECTION 6. This Ordinance shall take effect immediately after final passage (in accordance with state law), approval (in accordance with state law), and publication of notice thereof as required by law, and the provisions of this Ordinance shall be retroactive to January 1, 2015.

| Council member | Motion | Second | Yes | No | Absent | Abstain | Recuse |
|-----------------------|---------------|---------------|------------|-----------|---------------|----------------|---------------|
| DeGise, Jason | | | | | | | |
| DeRosa, Anthony | | | | | | | |
| Looes, Chrisoula | | | | | | | |
| Meyerson, Lawrence | | | | | | | |
| Pizzella, Frank | | | | | | | |
| Ruocco, John | | | | | | | |
| Arnowitz, Max | | | | | | | |

Adopted: December 8, 2015

 Susan Witkowski
 Municipal Clerk

 Max Arnowitz
 Mayor

BOROUGH OF HILLSDALE
ORDINANCE NO. 14-13
(Adopted)

AN ORDINANCE TO PROVIDE FOR AND DETERMINE THE RATE, AMOUNT AND METHOD OF PAYMENT OF COMPENSATION TO PERSONS HOLDING CERTAIN OFFICE AND POSITIONS OF EMPLOYMENT IN THE BOROUGH OF HILLSDALE, COUNTY OF BERGEN, STATE OF NEW JERSEY

BE IT ORDAINED by the Borough Council of the Borough of Hillsdale, in the County of Bergen, and State of New Jersey as follows:

SECTION 1. The rate of compensation of persons holding any of the hereafter named offices and positions of employment, which compensation shall be on an annual basis unless otherwise specified, is hereby fixed and determined to be as set opposite the title of each of the hereinafter named offices and positions of employment. Whenever there shall be set forth a minimum and maximum rate of compensation the employee or officer shall be compensated at an annual rate within such range.

SECTION 2. Each employee set forth in this Section shall receive annual compensation as set forth below.

| | | MINIMUM | MAXIMUM |
|-----|--|----------|----------|
| 1. | Mayor | 8,800. | 9,180. |
| 2. | Councilmembers | 5,880. | 6,120. |
| 3. | Police Chief | 156,000. | 168,353. |
| 4. | Police Captain | 149,000. | 155,403. |
| 5. | Police Lieutenant | 135,000. | 145,000. |
| 5. | Borough Administrator | 29,400. | 30,600. |
| 6. | Borough Clerk | 68,600. | 71,400. |
| 7. | Deputy Borough Clerk | 41,737. | 43,440. |
| 8. | Executive Assistant- <i>per hour</i> | 12. | 25. |
| 9. | Chief Financial Officer- <i>per hour</i> | 66. | 70. |
| 10. | Qualified Purchasing Agent | 980. | 2040. |
| 11. | Assistant Managers-Finance | 55,869. | 58150. |
| 12. | Tax Collector | 39,843. | 41,469. |
| 13. | Tax Assessor | 20,291. | 21,120. |
| 14. | Assistant Payroll Manager | 21,032. | 21,891. |
| 15. | Superintendent of Public Works | 78,400. | 81,600. |
| 16. | Recycling Coordinator | 980. | 3,570. |
| 17. | Sewer Operator | 3,528. | 3,672. |
| | Emergency Call Out- <i>per hour</i> | 75. | 75. |
| 18. | Fire Official | 9,800. | 10,200. |
| 19. | Municipal Judge | 16,843. | 17,530. |
| 20. | Court Administrator | 47,178. | 49,103. |
| 21. | Public Defender | 4,058. | 4,223. |
| 22. | Prosecutor | 10,821. | 11,262. |
| 23. | Welfare Director | 14,039. | 14,612. |
| 24. | Community Activities Director | 12,749. | 13,270. |
| 25. | Recreation Director | 15,219. | 15,840. |
| 26. | Construction Official | 19,557. | 20,350. |

| | | | |
|-----|---|---------|---------|
| 27. | Building Sub-Code Official | 19,557. | 20,356. |
| 28. | Electrical Sub-Code Official | 14,484. | 15,075. |
| 29. | Zoning Official-P/T per hour | 25. | 30. |
| 30. | Code Official-P/T per hour | 25. | 30. |
| 31. | Fire Prevention Coordinator/Secretary P/T per hour | 25. | 30. |
| 32. | Fire Inspector- <i>per hour</i> | 10. | 35. |
| 33. | Board Secretary-Health/Recreation includes minutes- <i>per meeting</i> | 19. | 51. |
| 34. | Borough Temporary Worker | 10. | 50. |
| 35. | Borough Per-Diem Worker | 10. | 50. |
| 36. | DPW Seasonal Worker | 10. | 45. |
| 37. | DPW Per-Diem Worker | 10. | 45. |

SECTION 3. If an employee performed a unique assignment of exceptional value to the Borough requiring significant time and effort in addition to his/her usual responsibilities, the Borough Council may grant a bonus not to exceed \$5,000 to this employee.

SECTION 4. The compensation fixed and determined by this Ordinance for the persons holding the respective offices and positions of employment herein named, shall, except as otherwise provided by statute, ordinance or resolution, be in lieu of all other fees, costs and charges received and collected by such offices and employees shall remit such funds promptly to the Borough Treasurer.

SECTION 5. All ordinances and resolutions inconsistent with the provisions of this Ordinance are hereby repealed as to such inconsistencies.

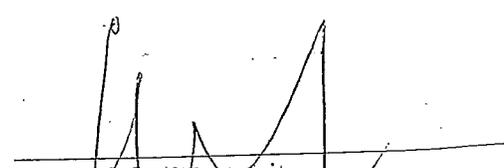
SECTION 6. This Ordinance shall take effect immediately after final passage (in accordance with state law), approval (in accordance with state law), and publication of notice thereof as required by law, and the provisions of this Ordinance shall be retroactive to January 1, 2014.

| Councilmember | Motion | Second | Yes | No | Absent | Abstain | Recuse |
|--------------------|--------|--------|-----|----|--------|---------|--------|
| DeGise, Jason | | | | | X | | |
| Frank, Douglas | | | X | | | | |
| Kelley, Thomas | X | | X | | | | |
| Looes, Chrisoula | | | X | | | | |
| Meyerson, Lawrence | | X | X | | | | |
| Pizzella, Frank | | | X | | | | |

Adopted: August 12, 2014

Attest:


 Susan Witkowski
 Municipal Clerk


 Max Aronowitz
 Mayor

BOROUGH OF HILLSDALE
RESOLUTION 15236

**TO URGE THE STATE LEGISLATURE AND THE GOVERNOR TO ENACT
AND SIGN LEGISLATION THAT RAISES THE MINIMUM AGE FOR
PURCHASING TOBACCO PRODUCTS FROM 19 YEARS TO 21 YEARS**

WHEREAS, the Mayor and Council of the Borough recognize that there are significant health benefits to be gained from restricting the sale of tobacco and other tobacco related products in the State of New Jersey; and

WHEREAS, the Borough of Hillsdale considered and subsequently rejected adopting an ordinance that makes it unlawful to sell cigarettes and other tobacco related products to any person under the age of 21 in the Borough; and

WHEREAS, the Mayor and Council understood that the effectiveness of such ordinance would have been diminished by the ability of individuals age 19 and 20 to purchase such tobacco products in many surrounding towns that have not enacted such legislation: and

WHEREAS, such ordinance would have placed local Hillsdale merchants at a comparative disadvantage in being able to attract 19 and 20 year old customers who may wish to buy non-tobacco related products; and

WHEREAS, the Mayor and Council believe that the health benefits intended to be achieved by adopting such ordinance are better achieved if the State of New Jersey itself enacts similar legislation.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Hillsdale urge the New Jersey State Legislature and the Governor to enact and sign legislation that raises the legal sale age for tobacco and tobacco-related products from 19 years to 21 years.

| Council member | Motion | Second | Yes | No | Absent | Abstain | Recuse |
|-----------------------|---------------|---------------|------------|-----------|---------------|----------------|---------------|
| DeGise, Jason | | | | | | | |
| DeRosa, Anthony | | | | | | | |
| Looes, Chrisoula | | | | | | | |
| Meyerson, Lawrence | | | | | | | |
| Pizzella, Frank | | | | | | | |
| Ruocco, John | | | | | | | |
| Arnowitz, Max | | | | | | | |

Adopted: December 8, 2015

Attest: _____
Susan Witkowski
Municipal Clerk

Max Arnowitz
Mayor

**BOROUGH OF HILLSDALE
RESOLUTION 15254**

**CANCELLATION OF TAX OVERPAYMENTS OR
DELINQUENT AMOUNTS LESS THAN \$10.00**

WHEREAS, the 2015 Borough of Hillsdale Tax records indicate overpayments and delinquent amounts less than \$10.00; and

WHEREAS, N.J.S.A. 40A:5-17.1 permits the cancellation of property tax refunds or delinquent amounts less than \$10.00; and

NOW, THEREFORE, BE IT RESOLVED, the Mayor and Council of the Borough of Hillsdale hereby authorizes the Tax Collector, to cancel tax amounts of \$10.00 as deemed necessary for the year 2015.

| Council member | Motion | Second | Yes | No | Absent | Abstain | Recuse |
|-----------------------|---------------|---------------|------------|-----------|---------------|----------------|---------------|
| DeGise, Jason | | | | | | | |
| DeRosa, Anthony | | | | | | | |
| Looes, Chrisoula | | | | | | | |
| Meyerson, Lawrence | | | | | | | |
| Pizzella, Frank | | | | | | | |
| Ruocco, John | | | | | | | |
| Arnowitz, Max | | | | | | | |

Adopted: December 8, 2015

Attest: _____
Susan Witkowski
Municipal Clerk

Max Arnowitz
Mayor

BOROUGH OF HILLSDALE
RESOLUTION 15255

**AUTHORIZING THE TRANSFER OF THE POLICE DEPARTMENT SUV
TO THE HILLSDALE VOLUNTEER AMBULANCE SERVICE**

WHEREAS, the Hillsdale Volunteer Ambulance Service provides emergency medical response services to the residents of the Borough of Hillsdale and adjoining communities; and

WHEREAS, the Hillsdale Police Department is currently in possession of a 2004 White Ford Explorer, owned by the Borough of Hillsdale, VIN number 1FMZU 72K94 UA925 93 (hereinafter, "SUV"); and

WHEREAS, the Hillsdale Police Department does not currently utilize said SUV and both the Hillsdale Police Department and the Borough of Hillsdale have determined it is no longer necessary for Borough use; and

WHEREAS, the Borough of Hillsdale desires to transfer said SUV to the Hillsdale Volunteer Ambulance Service for use by the Ambulance Service in compliance with N.J.S.A. 40A:11-36(2).

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of Hillsdale, County of Bergen, State of New Jersey, that:

The Borough of Hillsdale is hereby authorized to take all steps necessary to transfer the 2004 White Ford Explorer, VIN number 1FMZU 72K94 UA925 93, to the Hillsdale Volunteer Ambulance Service. The Hillsdale Volunteer Ambulance Service shall be responsible for obtaining the proper Title, Insurance and Registration for said vehicle.

| Council member | Motion | Second | Yes | No | Absent | Abstain | Recuse |
|-----------------------|---------------|---------------|------------|-----------|---------------|----------------|---------------|
| DeGise, Jason | | | | | | | |
| DeRosa, Anthony | | | | | | | |
| Looes, Chrisoula | | | | | | | |
| Meyerson, Lawrence | | | | | | | |
| Pizzella, Frank | | | | | | | |
| Ruocco, John | | | | | | | |
| Arnowitz, Max | | | | | | | |

Adopted: December 8, 2015

Attest: _____
Susan Witkowski
Municipal Clerk

Max Arnowitz
Mayor

**BOROUGH OF HILLSDALE
RESOLUTION 15256**

**RESOLUTION PROVIDING FOR THE INSERTION OF ANY SPECIAL ITEM OF REVENUE IN
THE BUDGET OF ANY COUNTY OR MUNICIPALITY PURSUANT TO N.J.S.A. 40a4-87
(CHAPTER 159), P.L. 1948**

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount, and

SECTION 1

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hillsdale, in the County of Bergen, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2015 in the sum of \$330.00 which item is now available as revenue from the Association of New Jersey Environmental Commissions.

SPECIAL ITEM OF REVENUE OFF-SET WITH APPROPRIATIONS
ANJEC Open Space Stewardship Grant - \$330.00

Pursuant to the provisions of the statute; and

SECTION 2

BE IT FURTHER RESOLVED, the like sum of \$330.00 be and the same is hereby appropriated under the caption of:

OPERATIONS EXCLUDED FROM "CAPS"
PUBLIC AND PRIVATE PROGRAMS OFF-SET BY REVENUE
ANJEC Open Space Stewardship Grant - \$330.00

SECTION 3

BE IT FURTHER RESOLVED, the above is the result of funds due to the Borough of Hillsdale, from the Association of New Jersey Environmental Commissions, that were not available at the time of the adoption of the 2015 budget.

NOW BE IT RESOLVED, that the Borough Clerk forward two certified copies of this resolution to the Director of Local Government Services for approval.

| Council member | Motion | Second | Yes | No | Absent | Abstain | Recuse |
|-----------------------|---------------|---------------|------------|-----------|---------------|----------------|---------------|
| DeGise, Jason | | | | | | | |
| DeRosa, Anthony | | | | | | | |
| Looes, Chrisoula | | | | | | | |
| Meyerson, Lawrence | | | | | | | |
| Pizzella, Frank | | | | | | | |
| Ruocco, John | | | | | | | |
| Arnowitz, Max | | | | | | | |

Adopted: December 8, 2015

Attest: _____
Susan Witkowski
Municipal Clerk

Max Arnowitz
Mayor

BOROUGH OF HILLSDALE
RESOLUTION 15257

**RESOLUTION PROVIDING FOR THE INSERTION OF ANY SPECIAL ITEM OF REVENUE IN
THE BUDGET OF ANY COUNTY OR MUNICIPALITY PURSUANT TO N.J.S.A. 40a4-87
(CHAPTER 159), P.L. 1948**

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount, and

SECTION 1

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hillsdale, in the County of Bergen, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2015 in the sum of \$1,317.98 which item is now available as revenue from the New Jersey Division of Highway Traffic Safety.

SPECIAL ITEM OF REVENUE OFF-SET WITH APPROPRIATIONS
Drive Sober Labor Day Crackdown Grant - \$1,317.98

Pursuant to the provisions of the statute; and

SECTION 2

BE IT FURTHER RESOLVED, the like sum of \$1,317.98 be and the same is hereby appropriated under the caption of:

OPERATIONS EXCLUDED FROM "CAPS"
PUBLIC AND PRIVATE PROGRAMS OFF-SET BY REVENUE
Drive Sober Labor Day Crackdown Grant - \$1,317.98

SECTION 3

BE IT FURTHER RESOLVED, the above is the result of funds due to the Borough of Hillsdale, from the Division of Highway Traffic Safety, that were not available at the time of the adoption of the 2015 budget.

NOW BE IT RESOLVED, that the Borough Clerk forward two certified copies of this resolution to the Director of Local Government Services for approval.

| Council member | Motion | Second | Yes | No | Absent | Abstain | Recuse |
|-----------------------|---------------|---------------|------------|-----------|---------------|----------------|---------------|
| DeGise, Jason | | | | | | | |
| DeRosa, Anthony | | | | | | | |
| Looes, Chrisoula | | | | | | | |
| Meyerson, Lawrence | | | | | | | |
| Pizzella, Frank | | | | | | | |
| Ruocco, John | | | | | | | |
| Arnowitz, Max | | | | | | | |

Adopted: December 8, 2015

Attest: _____
Susan Witkowski
Municipal Clerk

Max Arnowitz
Mayor

SECTION 5.3.2 -- PRIORITY REPAIR CATEGORIES

Emergency (highest)

Major defects in the superstructure or substructure which, if not repaired immediately, may require closing the bridge or a portion thereof and could lead to a total collapse of the structure. Included in this category are defects affecting the structural integrity of the bridge.

In many instances it may be necessary to block off the affected area or close the bridge entirely until the repairs are made. Also, defects which, in the judgment of the engineer, require immediate attention in order to eliminate significant safety hazards to the traveling public. Generally, the superstructure (SI&A Item #59), substructure (SI&A Item #60) or culvert (SI&A Item #62) are found to be in critical condition and are coded 2 or less in the Structure Inventory and Appraisal Sheet.

Repairs under the Emergency category must be done as soon as possible. When delays are unavoidable, the use of temporary repairs must be considered and utilized whenever possible. In all cases, the repairs must start no later than fourteen (14) days from the date of notification of Maintenance Engineering. However, most repairs should be started within three (3) days of notification.

Examples

1. Crack in a non-redundant primary load carrying steel member.
2. Substantial (more than 50%) undermining of the bearing area of a non-redundant member.
3. Deterioration or other conditions which causes a main load carrying member to become unstable.
4. Loose sections of concrete encasements located above the traveled roadway or sidewalks.
5. Missing sections of bridge railings.
6. Localized failure of bridge deck or sidewalk.

Procedure

1. Inspection crew (in-house or consultant) will immediately inform their respective project managers, usually utilizing a telephone in the field, regarding the situation.

2. Structural Evaluation will alert the Bureau of Maintenance Engineering by telephone and recommend immediate appropriate action needed, such as load or speed posting (reduction in load limit, if already posted), blocking a portion of or closing the bridge to vehicular traffic, etc.
3. Scope of work will be reviewed and checked to see if the proposed repairs can be done by the in-house maintenance forces or if it is beyond their capabilities.
4. Repairs beyond the capabilities of Maintenance Engineering should be brought to the attention of the Manager, Structural Engineering.
5. Follow up with a memorandum to Maintenance Engineering confirming the proposed action within one day.
6. Structural Evaluation shall prepare the repair sketches, plans and material list (if necessary) of the proposed repairs. Help could also be obtained from Structural Design or consultants by way of an existing state contract.
7. Bureau of Maintenance Engineering will inform Structural Evaluation when the repairs are completed by e-mail (with photos) and also make available as-built sketches/plans if possible.
8. A follow-up log of all priority repairs shall be maintained in Structural Evaluation to ensure the needed repairs have been made. A copy of the "Priority Repair Log" shall be sent to the Bureau of Maintenance Engineering every month to update their status of pending priority repairs.
9. Verification of the repairs by Structural Evaluation with an E-Mail notification (see section 5.3.1, item no 15).

Priority #1 (high)

Major defects in the superstructure or substructure which, if not repaired, may cause a significant load restriction or partial collapse of the structure.

Included in this category are defects affecting the stability of the structure. In many instances, it may be necessary to post load or speed restrictions or to partially or completely block off the affected area to vehicular traffic until the repairs are made.

Also, include defects which, in the judgment of the engineer, need immediate attention to maintain the level of service it served or to ensure the safety of the traveling public. Generally, superstructure (SI&A Item #59), or substructure (Item #60) or culvert (Item #62) are found to be in poor condition and coded 3 or less in the Structural Inventory and Appraisal Sheet.

Repairs under the Priority #1 category must be done as soon as possible. All repairs should start no later than thirty (30) days from the notification to Maintenance Engineering.

Examples

1. Longitudinal crack in a primary load carrying steel member.
2. Substantial (more than 50 percent) undermining of bearing area of a major load carrying member.
3. Substantial section loss or collision damage to the main load carrying member requiring a major highway to be load posted.
4. Pier cap of a column bent in distress.
5. Major section loss on adjacent piles of a pile bent pier.
6. Major scour problem with undermining of footings not on piles (bridge is scour critical).

Procedure

1. Inspection crew (in-house or consultant) will immediately inform their respective project managers regarding the situation.
2. Structural Evaluation will alert the Bureau of Maintenance Engineering and recommend immediate appropriate action needed, such as posting of load or speed restrictions, blocking a portion of the bridge to vehicular traffic, etc.
3. Scope of Work will be reviewed and checked to see if the proposed repairs can be done by the in-house maintenance forces or if it is beyond their capabilities.
4. Repairs beyond the capabilities of Maintenance Engineering should be brought to the attention of the Manager, Structural Engineering.
5. Follow up with a memorandum to Maintenance Engineering confirming the proposed action.
6. Structural Evaluation shall prepare the repair sketches, plans and material list (if necessary) of the proposed repairs. Help could also be obtained from Structural Design or consultants with a present state contract.
7. Bureau of Maintenance Engineering will inform Structural Evaluation when the repairs are completed by e-mail (with photos) and also make available as-built sketches/plans if possible.

8. A follow up log of all priority repairs shall be maintained in Structural Evaluation to ensure the needed repairs have been made. A copy of the "Priority Repair Log" shall be sent to the Bureau of Maintenance Engineering every month, to update the status of pending priority repairs.
9. Verification of the repairs by Structural Evaluation with an E-Mail notification (see section 5.3.1, item no 15) for repairs designated as High Priority 1 only. Routine Priority 1 repairs do not require field verification beyond the receipt of an e-mail from Maintenance Engineering.

Priority #2 (medium)

Major imminent defect in the superstructure, substructure or deck which, if not repaired in the near future (within ± 3 months), may cause a load restriction or partial collapse of the structure. Generally, one of the major components is in "Poor" condition and at least one of the Structural Inventory and Appraisal items 58, 59, 60 or 62 is coded "4" or less. Any defects that would risk the safety of the traveling public in the near future should also be included here. The engineer's judgment will be required to evaluate the overall situation to properly categorize the recommendations.

Following are some of the examples in this category:

Examples

1. Short crack in a primary load carrying steel member in a redundant structure.
2. Substantial undermining of bearing area of a redundant load carrying member.
3. Major section loss or collision damage.
4. Major problems with the bridge railing.
5. Major scour problems with footings on piles (bridge is not scour critical).

Procedure

1. Inspection crew (in-house or consultant) will convey the situation to their respective project engineer by a memorandum to file/letter.
2. Structural Evaluation will prepare repair recommendations, including sketches and plans, etc. as necessary, and forward them to the Bureau of Maintenance Engineering under Priority 2 repairs. Help may be obtained from Structural Design or consultant with a present state contract.

3. Bureau of Maintenance Engineering will inform Structural Evaluation when the repairs are completed by e-mail (with photos) and, also, make available as built sketches/plans if possible.
4. A follow-up log of all priority repairs shall be maintained in Structural Evaluation to ensure the needed repairs have been made. A copy of the "Priority Repair Log" shall be sent to the Bureau of Maintenance Engineering every month, to update their status of pending priority repairs.
5. Field verification of Priority # 2 repairs are not required.

Priority #3 (low)

All other repair recommendations not falling in the previous three categories, including maintenance items, shall be under this category. **As per the current reporting requirements, these repairs are not required to be included in routine bridge survey reports.**

Procedure

Necessary repairs will be recommended in the Bridge Inspection Report and a copy will be sent to the Bureau of Maintenance Engineering.

BOROUGH OF HILLSDALE
RESOLUTION 15258

AWARD OF CONTRACT
EMERGENCY REPAIR
SADDLEWOOD DRIVE CULVERT OVER
PASCACK BROOK TRIBUTARY

BE IT RESOLVED, BY THE Mayor and Council of the Borough of Hillsdale, Bergen County, New Jersey upon the recommendation of Neglia Engineering Associates that the Contract for:

EMERGENCY REPAIR
SADDLEWOOD DRIVE CULVERT OVER
PASCACK BROOK TRIBUTARY

Be awarded to Entech Corporation, 91 Ruckman Road, Closter, New Jersey 07624, in the amount of Fifty Five Thousand dollars and no cents, \$55,000.00.

This resolution to take effect upon certification of this resolution by the Borough Treasurer that sufficient funds are available.

| Council member | Motion | Second | Yes | No | Absent | Abstain | Recuse |
|-----------------------|---------------|---------------|------------|-----------|---------------|----------------|---------------|
| DeGise, Jason | | | | | | | |
| DeRosa, Anthony | | | | | | | |
| Looes, Chrisoula | | | | | | | |
| Meyerson, Lawrence | | | | | | | |
| Pizzella, Frank | | | | | | | |
| Ruocco, John | | | | | | | |
| Arnowitz, Max | | | | | | | |

Adopted: December 8, 2015

Attest: _____
Susan Witkowski
Municipal Clerk

Max Arnowitz
Mayor

**BOROUGH OF HILLSDALE
RESOLUTION 15259**

**AUTHORIZE AGREEMENT FOR PROFESSIONAL SERVICES
NEGLIA ENGINEERING
SADDLEWOOD DRIVE CULVERT**

WHEREAS, there exists a need for professional services as inspect, acquire quote, design, engineering and construction management services for the Saddlewood Drive Culvert emergency repair in the Borough of Hillsdale at a cost not to exceed \$5,000.

NOW, THEREFORE, BE IT RESOLVED, by the Municipal Council of the Borough of Hillsdale, that NEGLIA Engineering be awarded a contract in the amount not to exceed \$5,000.00, and that the Mayor and Municipal Clerk be directed and authorized to enter into and execute a contract, in a form approved by the Borough Attorney subject to certification by the Chief Financial Officer.

| Council member | Motion | Second | Yes | No | Absent | Abstain | Recuse |
|-----------------------|---------------|---------------|------------|-----------|---------------|----------------|---------------|
| DeGise, Jason | | | | | | | |
| DeRosa, Anthony | | | | | | | |
| Looes, Chrisoula | | | | | | | |
| Meyerson, Lawrence | | | | | | | |
| Pizzella, Frank | | | | | | | |
| Ruocco, John | | | | | | | |
| Arnowitz, Max | | | | | | | |

Adopted: December 8, 2015

Attest: _____
Susan Witkowski
Municipal Clerk

Max Arnowitz
Mayor



December 03, 2015

Via E-mail & Regular Mail

Ms. Susan Witkowski
Borough Administrator / Clerk
Borough of Hillsdale
380 Hillsdale Avenue
Carlstadt, New Jersey 07642

Joseph E. Neglia, PE, PP, PLS
CEO, Chairman of the Board

Michael J. Neglia, PE, PP, PLS
President

Re: **Engineer's Emergency Certification**
Saddlewood Drive Culvert Over Pascack Brook Tributary
Borough of Hillsdale, Bergen County, New Jersey
NEA File No.: HIDLADM15.001

Gregory Polyniak, PE, PP

Michael F. Bertliner

Thomas R. Solfaro, PE, CME

Daniel Kaufman, PE, PP

Brian Intindola, PE

Dear Ms. Witkowski:

As you are aware, the NJDOT's Bridge Engineer, TranSystems has inspected numerous bridges and culverts throughout Bergen County included within the Borough of Hillsdale. Neglia Engineering Associates received a letter, dated October 21, 2015 for the existing corrugated metal pipe culvert which crosses Saddlewood Drive near the intersection of Hillsdale Avenue. We have attached the report for your records which illustrates a culvert bulge, rust, material loss, and holes.

Civil Engineering

Municipal Engineering

Landscape Architecture

Traffic Engineering

Planning

Land Surveying

Construction Management

The report includes recommendations which include lining and grouting existing pipe. In addition, the report states that the repairs are to be performed on a Priority 1 basis. Per NJDOT rules and regulations, Priority 1 defects are "major defects...if not repaired, may cause a significant load restriction or partial collapse of the structure. Repairs under the Priority #1 category must be done as soon as possible. All repairs should start no later than thirty (30) days from the notification..."

Accordingly, the culvert repair is to be performed pertinent to State Statute (NJAC 5:34-1 et seq.) and in compliance with NJSA 40A:11-6 et seq., to remedy the emergent condition. Clearly, the most rapid corrective work is required, and there was no way to reasonably foresee or prevent this condition. Therefore, immediate action is required to engage private services in order to cope with these emergency conditions that affect the public health and safety.

Locations:

■ 34 Park Avenue
P.O. Box 426
Lyndhurst, NJ 07071
Tel: 201.939.8805
Fax: 201.939.0846

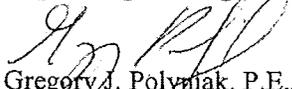
Based on the above, we estimate the following costs.

Entech Corporation \$ 55,000
Neglia Engineering Associates \$ 5,000

■ 1119 Raritan Road
Suite 2
Clark, NJ 07066
Tel: 732.943.7067
Fax: 732.943.7249

We trust you will find the above in order. Should you have any questions or concerns, please feel free to contact the undersigned.

Very truly yours,
Neglia Engineering Associates


Gregory J. Polyniak, P.E., P.P., C.M.E., C.P.W.M.
For the Borough Engineer
Borough of Hillsdale

Very truly yours,
Neglia Engineering Associates


Michael F. Bertliner
For the Borough Engineer
Borough of Hillsdale

cc: Mayor and Council (via E-mail)
Michael Kaufmann, CMFO (via E-mail)
Mark Madaio, Esq., Borough Attorney (via E-mail)



TranSystems

1037 Raymond Boulevard
Suite 400
Newark, NJ 07102
Tel 201 368 0400
Fax 973 741 2414

www.transystems.com

October 21, 2015

Neglia Engineering Associates
Hillsdale Borough Engineer
380 Hillsdale Avenue
Hillsdale, NJ 07642-2731

Re: Routine Inspection of
130 Bergen County Minor Bridges
Structure No. 02M2712
Saddlewood Drive Over Pascack Brook Tributary
Town: Hillsdale
Nearest Intersection: Hillsdale Avenue
Agreement No. 2011BI847C, Group02P1
Our Project No. 110039

Gentlemen:

TranSystems completed the regular inspection of Structure No. 02M2712 on October 20, 2015. The inspection revealed the following:

- A two (2) foot long bulge in the east side of the pipe (See Photo 03)
- Severe rust with material loss and holes exposing the surrounding soil in the corrugated steel pipe (See Photos 04 to 08).

Transystems notified Neglia Engineering Associates of these conditions on October 21, 2015 and recommends cleaning the inside of the existing pipe and placing a liner in the pipe and grout the voids between the liner and existing pipe. These repairs should be performed on a Priority 1 basis.

The inspection revealed that the roadway was recently repaved and that there were repairs made to certain areas of the culvert (See Photos 01 and 09).

If you have any questions on the above, please contact our office.

Very truly yours,

TranSystems Corporation

A handwritten signature in black ink, appearing to read "Cory Amato".

Cory Amato
Project Manager

cc: Mr. Gregory Renman, Attn.: Mr. Ayodele Oshilaja
Mr. Christos Kavvadas, Mr. Joseph Andow

Structure No.: 02M2712 Route: Saddlewood Drive Cycle No.: -
Name: Saddlewood Drive over Pascack Brook Tributary Insp. Date: 10/20/2015

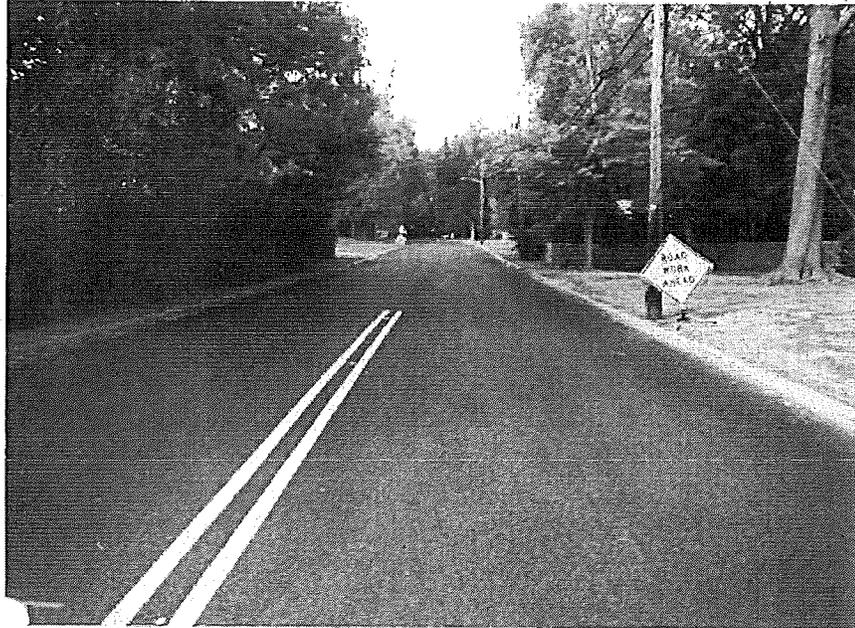


Photo No: 01

Location: East approach, looking west.

Description: General view.

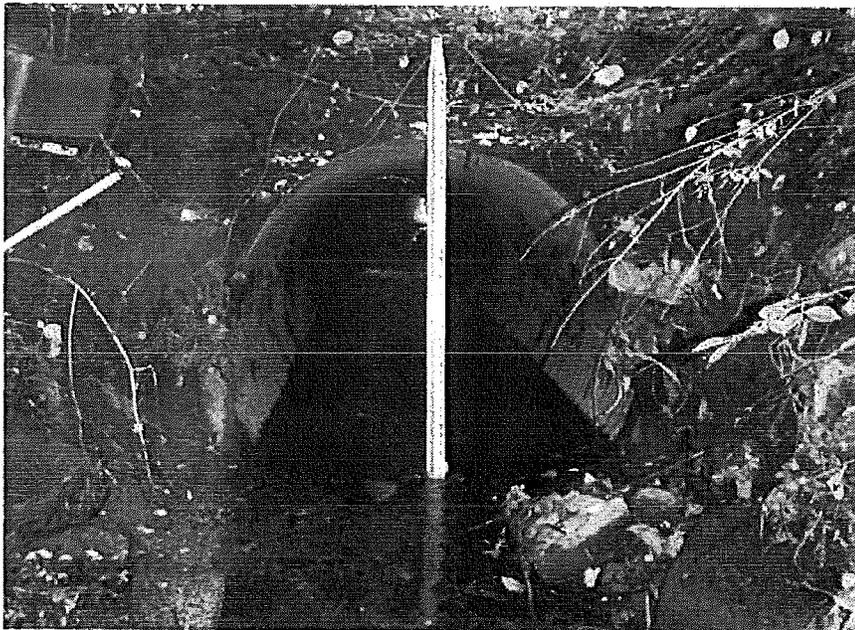


Photo No: 02

Location: North elevation looking south.

Description: General view.

Structure No.: 02M2712 Route: Saddlewood Drive Cycle No.: -
Name: Saddlewood Drive over Pascaek Brook Tributary Insp. Date: 10/20/2015



Photo No: 03

Location: Corrugated steel pipe, looking south.
Description: Severe rust with material loss thirty inches high at both sides of the pipe. Note the two foot long bulge in the east side.

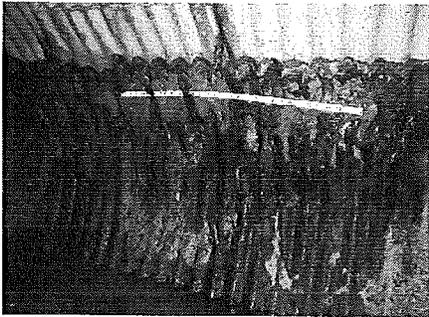


Photo No: 04

Location: Corrugated steel pipe, looking northeast.
Description: Holes in the sides of the steel pipe at thirty-three feet from the south.

Structure No.: 02M2712 Route: Saddlewood Drive Cycle No.: -
 Name: Saddlewood Drive over Pascack Brook Tributary Insp. Date: 10/20/2015



Photo No: 05

| | |
|---------------------|--|
| Location: | Corrugated steel pipe, looking southwest. |
| Description: | Holes in the sides with earth infiltration from ten feet to seventeen feet from the south. |



Photo No: 06

| | |
|---------------------|--|
| Location: | Corrugated steel pipe, looking southwest. |
| Description: | Holes in the west side with earth infiltration from ten feet to seventeen feet from the south. |

Structure No.: 02M2712 Route: Saddlewood Drive Cycle No.: -
 Name: Saddlewood Drive over Pascack Brook Tributary Insp. Date: 10/20/2015

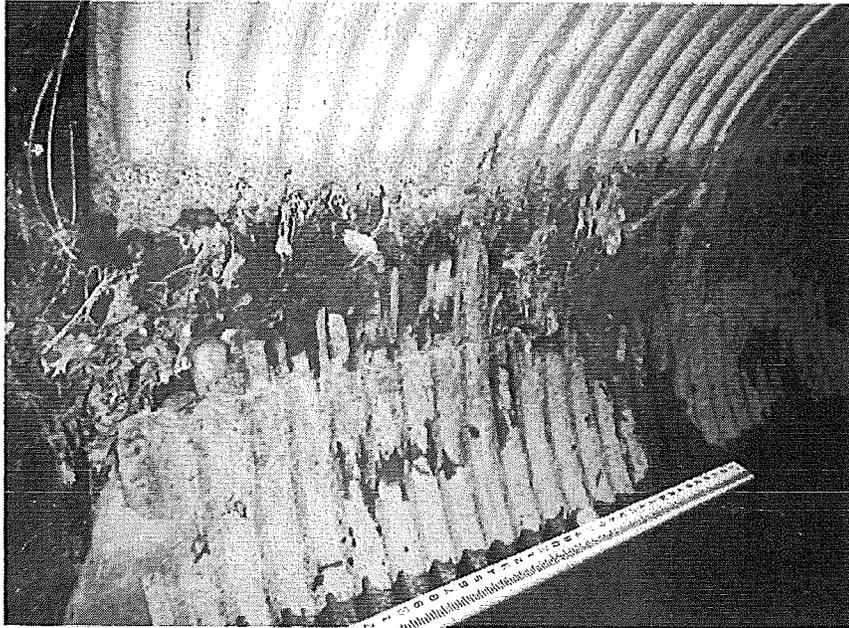


Photo No: 07

Location: Corrugated steel pipe, looking southeast.

Description: Holes with exposed soil and roots at the north end.



Photo No: 08

Location: Corrugated steel pipe, looking northwest.

Description: Holes with exposed soil at the west side, north end.

Structure No.: 02M2712 Route: Saddlewood Drive Cycle No.: -
Name: Saddlewood Drive over Pascaek Brook Tributary Insp. Date: 10/20/2015

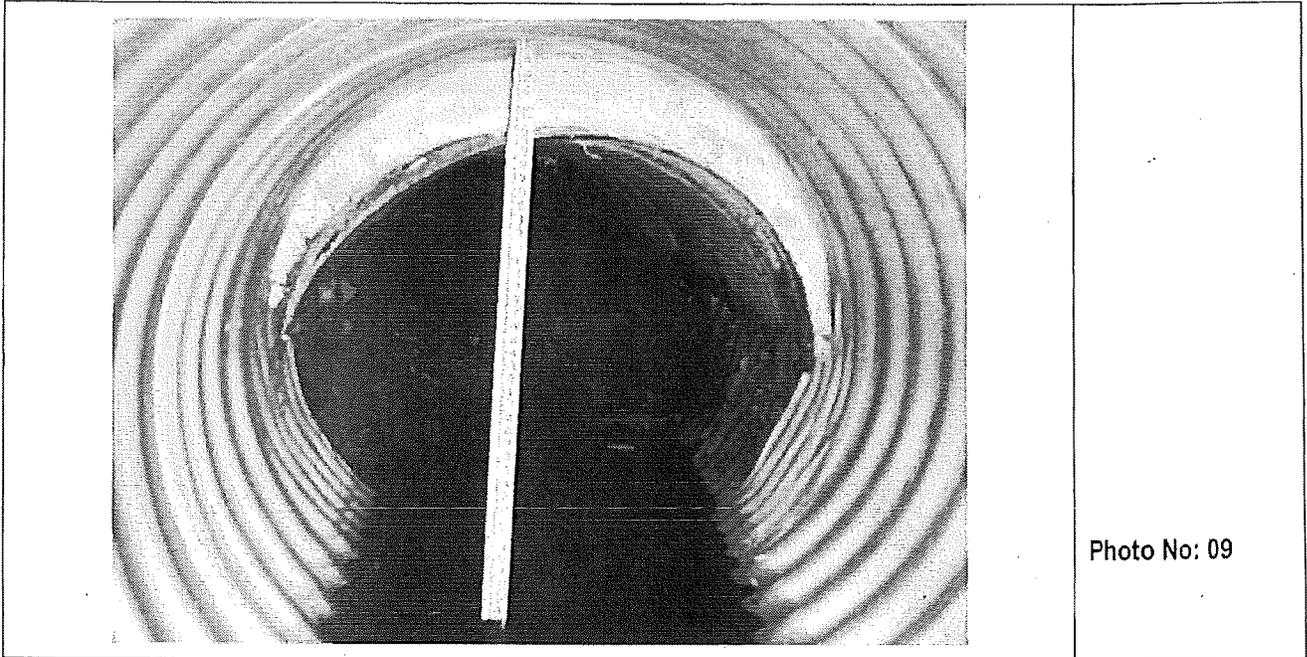


Photo No: 09

| | |
|---------------------|---|
| Location: | Corrugated steel pipe, looking north. |
| Description: | Reconstructed five foot corrugated steel pipe at south end. |

BOROUGH OF HILLSDALE
RESOLUTION 15260

AWARD OF CONTRACT
REPAIR WORK
SADDLEWOOD DRIVE OVER PASCACK BROOK TRIBUTARY
NORTH RAMAPO LANE AREA

BE IT RESOLVED, BY THE Mayor and Council of the Borough of Hillsdale, Bergen County, New Jersey upon the recommendation of Neglia Engineering Associates that the Contract for:

REPAIR WORK
SADDLEWOOD DRIVE OVER PASCACK BROOK TRIBUTARY
NORTH RAMAPO LANE AREA

Be awarded to Zuccaro, Inc. 248 Alberta Drive, Saddle Brook, NJ 07663, in the amount of Twenty Two Thousand dollars and no cents, \$22,000.00

This resolution to take effect upon certification of this resolution by the Borough Treasurer that sufficient funds are available.

| Council member | Motion | Second | Yes | No | Absent | Abstain | Recuse |
|-----------------------|---------------|---------------|------------|-----------|---------------|----------------|---------------|
| DeGise, Jason | | | | | | | |
| DeRosa, Anthony | | | | | | | |
| Looes, Chrisoula | | | | | | | |
| Meyerson, Lawrence | | | | | | | |
| Pizzella, Frank | | | | | | | |
| Ruocco, John | | | | | | | |
| Arnowitz, Max | | | | | | | |

Adopted: December 8, 2015

Attest: _____
Susan Witkowski
Municipal Clerk

Max Arnowitz
Mayor

BOROUGH OF HILLSDALE
RESOLUTION 15261

AUTHORIZE AGREEMENT FOR PROFESSIONAL SERVICES
NEGLIA ENGINEERING
SADDLEWOOD DRIVE NEAR RAMAPO LANE

WHEREAS, there exists a need for professional services as inspect, acquire quote, design, engineering and construction management services for the Saddlewood Drive near Ramapo Lane repair in the Borough of Hillsdale at a cost not to exceed \$5,000.

NOW, THEREFORE, BE IT RESOLVED, by the Municipal Council of the Borough of Hillsdale, that NEGLIA Engineering be awarded a contract in the amount not to exceed \$5,000.00, and that the Mayor and Municipal Clerk be directed and authorized to enter into and execute a contract, in a form approved by the Borough Attorney subject to certification by the Chief Financial Officer.

| Council member | Motion | Second | Yes | No | Absent | Abstain | Recuse |
|-----------------------|---------------|---------------|------------|-----------|---------------|----------------|---------------|
| DeGise, Jason | | | | | | | |
| DeRosa, Anthony | | | | | | | |
| Looes, Chrisoula | | | | | | | |
| Meyerson, Lawrence | | | | | | | |
| Pizzella, Frank | | | | | | | |
| Ruocco, John | | | | | | | |
| Arnowitz, Max | | | | | | | |

Adopted: December 8, 2015

Attest: _____
Susan Witkowski
Municipal Clerk

Max Arnowitz
Mayor

November 11, 2015

Via E-mail & Regular Mail

Ms. Susan Witkowski
Borough Administrator / Clerk
Borough of Hillsdale
380 Hillsdale Avenue
Hillsdale, New Jersey 07642

Re: Recommendation Letter - Quote Solicitation
Saddlewood Drive over Pascack Brook Tributary, Hillsdale (Priority #2
Bridge Repair)
Borough of Hillsdale, Bergen County, New Jersey
Our File: HIDLADM15.001

Dear Ms. Witkowski:

As requested, Neglia Engineering Associates has solicited quotes for repair of the existing bridge / culvert on Saddlewood Drive over a Pascack Brook Tributary located in the vicinity of the North Ramapo Lane intersection. The improvements include but are not limited to sealing all bridge / culvert voids and cracks and installed a new manhole structure. The improvements listed are as per a letter report prepared and received from TransSystems, the NJDOT engineering consultant hired to inspect municipal bridges / culverts throughout Bergen County. Please find attached the quote packages for your records. The quotes received are as follows:

| Contractor | Base Bid |
|-----------------------------------|---------------|
| Zuccaro, Inc. | \$22,000.00 |
| M. Ingannamorte & Sons, Inc. | \$23,000.00 |
| J. Fletcher Creamer and Son, Inc. | \$39,850.00 |
| Conquest Construction Corp. | \$46,950.00 |
| 4 Clean-Up, Inc. | No Submission |
| Sanzari, Inc. | No Submission |
| Triano Associates | No Submission |

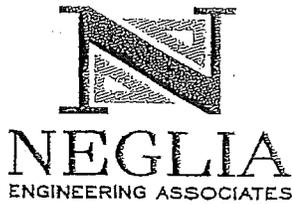
It is recommended that the Borough authorize Zuccaro, Inc., 64 Commerce Street, Garfield, New Jersey 07026 to perform the bridge / culvert repairs as listed within our November 02, 2015 solicitation pending the availability of funds and subsequent to Borough review. We recommend that the Borough award this project at a December 2015 Mayor and Council meeting per the Priority 2 Classification as listed within the TranSystems' letter report (see attached).

If you should have any questions or comments, please do not hesitate to contact our office.

Very truly yours,
Neglia Engineering Associates


Gregory J. Polyniak, P.E., P.P., C.M.E., C.P.W.M.
For the Borough Engineer
Borough of Hillsdale

cc: Mayor & Council (via Regular Mail)
Mark D. Madaio, Esq. (via E-mail)



Joseph E. Neglia, PE, PP, PLS
CEO, Chairman of the Board

Michael J. Neglia, PE, PP, PLS
President

Gregory Polyniak, PE, PP

Michael F. Bertner

Thomas R. Solfaro, PE, CME

Daniel Kaufman, PE, PP

Brian Intindola, PE

Civil Engineering

Municipal Engineering

Landscape Architecture

Traffic Engineering

Planning

Land Surveying

Construction Management

Locations:

■ 34 Park Avenue
P.O. Box 426
Lyndhurst, NJ 07071
Tel: 201.939.8805
Fax: 201.939.0846

■ 1119 Raritan Road
Suite 2
Clark, NJ 07066
Tel: 732.943.7067
Fax: 732.943.7249

www.negliaengineering.com



This office has been directed by the Borough of Hillsdale to solicit quotes for bridge / culvert repair improvements at the Saddlewood Drive bridge / culvert located over the Pascaock Brook Tributary. The nearest intersection to the existing bridge is North Ramapo Lane.

Please find attached an engineer's report, dated October 21, 2015, prepared by TranSystems with photographs. The improvements include but are not limited to the following: epoxy bonding agent application, concrete, grout, chamber reconstruction, and soil / debris removal and disposal. The excavation and pipe resetting has not been included within this solicitation at this time.

The scope of work is to include but not be limited to the following:

- All mobilization, demolition, site restoration shall be included within the quote.
- A pre-construction meeting will be held and scheduled within one (1) week of formal approval which will require your attendance. It is anticipated that formal approval will occur during December 2015 or January 2016.
- Mobilization to the site within eight (8) business days from issuance of notice to proceed, weather permitting.
- Pre-construction photographs are required. A copy of the said photographs shall be provided to our office prior to any construction activities beginning.
- Maintenance of vehicular and pedestrian traffic. Should Uniformed Traffic Directors be required, coordination with the Borough of Hillsdale Police Department and Borough of Hillsdale Borough Administrator will be provided by your office. The Borough of Hillsdale will supply the Uniform Traffic Directors if deemed necessary at its cost.
- If Uniformed Traffic Directors are deemed not necessary, traffic flaggers will be provided by your office within the quote.
- Maintenance and protection of all existing utilities, trees, fencing, etc. The potential cost for tree removal (if necessary) shall be included within the quote.
- Notices shall be provided to adjoining property owners and those affected by the proposed construction activities. A draft notice shall be submitted to our office for review prior to distribution. No construction activities can proceed without notice distribution.
- Excavation, removal and disposal of all excavated materials including but not limited to all concrete, stone, soil, tree remnants, tree root balls, and unsuitable materials in accordance with all local, County, State, and Federal standards, regulations, codes, etc. All related costs must be included in the submitted quote.
- The quote shall include all costs related to the bridge / culvert repair including all materials, labor and equipment necessary to construct the improvements to address the small chamber and bridge / culvert.
- The contractor shall use flowable fill / grout, mortar, epoxy bonding agent as necessary to fill, secure, and seal all voids and cracks at all bridge / culvert crack and joint locations.
- The contractor shall remove the existing 2 foot by 2 foot chamber and dispose of all debris.
- The contractor shall construct a 4 foot diameter manhole in the location of the existing 2 foot by 2 foot chamber to connect the existing 18" pipe to the existing bridge / culvert pipe. The manhole shall satisfy the following:



1. Manholes and Inlets shall consist of the construction of these structures, stone bedding, backfilling and backfill material, and the furnishing, installing and placing of new heads, grates, and covers.
 2. Pre-cast Concrete Storm Manholes and Inlets may be used as approved by the Neglia Engineering Associates.
 3. All materials used in the construction of Manholes and Inlets shall conform to Section 603 - Inlets and Manholes of the 2007 NJDOT Standard Specifications. All structural reinforcing shall be epoxy coated.
 4. All castings shall have the name of the Municipality, the date, and the words "Storm" stamped or cast clearly and legibly thereon. Units not so furnished will not be accepted for use on Municipal projects. Concrete blocks shall conform to the compressive strength and absorption requirements of A.S.T.M. C-139.
 5. Recycled Concrete aggregate shall conform to the requirements of the applicable Sections and/or Subsections of the 2007 NJDOT Standard Specifications; Course aggregate shall be broken stone or washed gravel conforming to the requirements of applicable Sections and/or Subsections of the 2007 NJDOT Standard Specifications.
 6. Construction for Manholes and Inlets shall be in accordance with applicable Sections and/or Subsections for Inlets and Manholes of the 2007 NJDOT Standard Specifications. Particular attention should be brought to Pre-cast Concrete Inlets and Manholes, and Reconstruction and Conversion of Existing Structures, of the N.J. Department of Transportation Standard Specifications.
 7. Excavation and Backfilling shall be in accordance with the applicable Sections and/or Subsections of the 2007 NJDOT Standard Specifications.
- All disturbed areas outside of the culvert limits shall be restored with topsoil and hydroseed within the limit of disturbances.
 - Repair of all damage to the roadway, bridge, and lawn areas are to be included at no additional cost.
 - All other work necessary and incidental hereto to fully repair the bridge / culvert and any other disturbed areas and to avoid future settlement of the areas in question.
 - Any costs associated with repairs that exceed the dimensions mentioned within this solicitation and / or any other repairs shall be absorbed by the contractor at no additional cost to the Borough.
 - All work shall be completed within twenty calendar days from the date of authorization pending weather conditions.
 - A representative from Neglia Engineering Associates must be present at the time of construction or as directed at the Pre-construction Meeting.
 - The contractor will be required to supply a Certificate of Insurance naming the Borough, its agents, and Neglia Engineering Associates as additionally insured.
 - The contractor will be required to complete the Borough of Hillsdale's Political Contribution form(s) to illustrate compliance with the Borough's Political Contribution ordinance(s).

Contractors are cautioned and directed to inspect the site of the proposed work, familiarizing themselves with all work to be performed prior to submitting the bid quote.



Quote

| Item | Description | Quantity | Units | Unit Price | Total Amount |
|------|------------------------------------|----------|-------|----------------------|----------------------|
| 1 | Bridge / Culvert Repair (Complete) | 1 | LS | 22,000 ⁰⁰ | 22,000 ⁰⁰ |

TOTAL BID: 22,000⁰⁰

Zuccaro Inc
Name of Contractor

[Signature]
Authorizing Signature

11-9-2015
Date of Signature

Sal Zuccaro
Authorizing Signature - Name Printed

Please complete and return the construction quote (unit price, total amount, and total bid) via facsimile by Monday, November 09, 2015 by 5PM, and anticipate immediate mobilization upon authorization.

We trust you will find the above in order. Please feel free to contact the undersigned should you have any questions.

Very truly yours,
Neglia Engineering Associates

Very truly yours,
Neglia Engineering Associates

[Signature]
Gregory J. Polyniak, P.E., P.P., C.M.E., C.P.W.M.
For the Borough Engineer
Borough of Hillsdale

[Signature]
Michael F. Berliner
For the Borough Engineer
Borough of Hillsdale



TranSystems

1037 Raymond Boulevard
Suite 400
Newark, NJ 07102
Tel 201 368 0400
Fax 973 741 2414

www.transystems.com

October 21, 2015

Neglia Engineering Assoc.
Hillsdale Borough Engineer
380 Hillsdale Avenue
Hillsdale, NJ 07642-2731

Re: Routine Inspection of
130 Bergen County Minor Bridges
Structure No. 02M2710
Saddlewood Drive Over Pascack Brook Tributary
Town: Hillsdale
Nearest Intersection: North Ramapo Lane
Agreement No. 2011BJ847C, Group 02P1
Our Project No. 110039

Gentlemen:

TranSystems performed a regular inspection of the above referenced structure. The inspection revealed the following:

- The second and the third pipe segments have separated up to nine inches and have six inches of differential settlement. There is up to a three foot horizontal void adjacent to the joint (See Photo 03 and 04).
- The eighteen (18) inch RCCP ends short of the culvert and a 2' x 2' chamber was constructed with block. A block is missing at the south and several blocks have rotated out of position at the north side. The chamber lacks a concrete floor (See Photo 05 and 06).

TranSystems notified Neglia Engineering Associates of these conditions on October 21, 2015 and recommends the following:

- Reconstruct the small chamber and provide a concrete saddle floor. Fill the voids behind the existing chamber and pipe with grout.
- Excavate the soil and exposing the three segments of pipe at the south. The pipes shall then be reset on sound subbase and at the correct alignment.

These repairs should be performed on a Priority 2 basis.



TranSystems

1037 Raymond Boulevard
Suite 400
Newark, NJ 07102
Tel 201 368 0400
Fax 973 741 2414

www.transystems.com

If you have any questions on the above, please contact our office.

Very truly yours,

TranSystems Corporation

A handwritten signature in black ink, appearing to read "Cory Amato".

Cory Amato
Project Manager

cc: Mr. Gregory Renman, Attn.: Mr. Ayodele Oshilaja
Mr. Christos Kavvadas, Mr. Joseph Andow

Structure No.: 02M2710 Route: Saddlewood Drive Cycle No.: -
Name: Saddlewood Drive over Pascack Brook Tributary Insp. Date: 9/28/2015

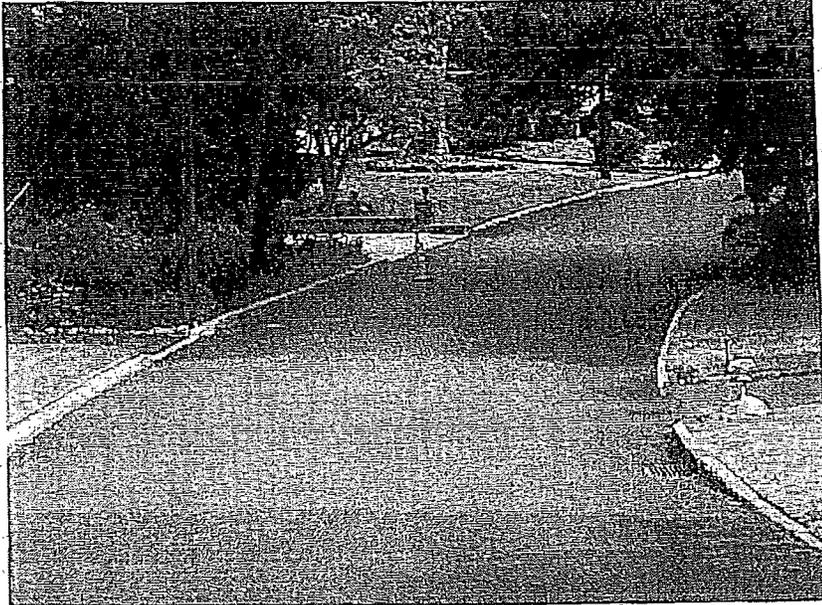


Photo No: 01

| | |
|--------------|------------------------------|
| Location: | West approach, looking east. |
| Description: | General view. |

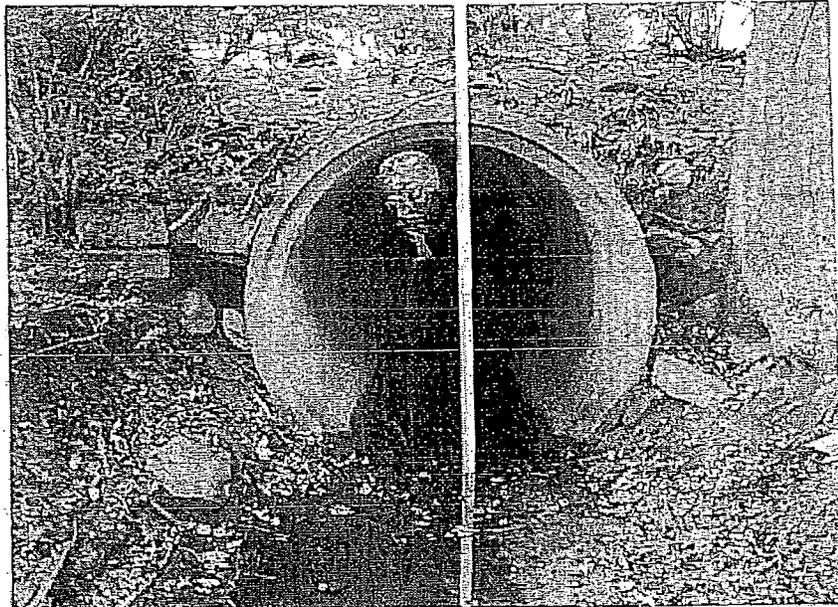


Photo No: 02

| | |
|--------------|--------------------------------|
| Location: | South elevation looking north. |
| Description: | General view. |

Structure No.: 02M2710 Route: Saddlewood Drive Cycle No.: -
Name: Saddlewood Drive over Pascack Brook Tributary Insp. Date: 9/28/2015

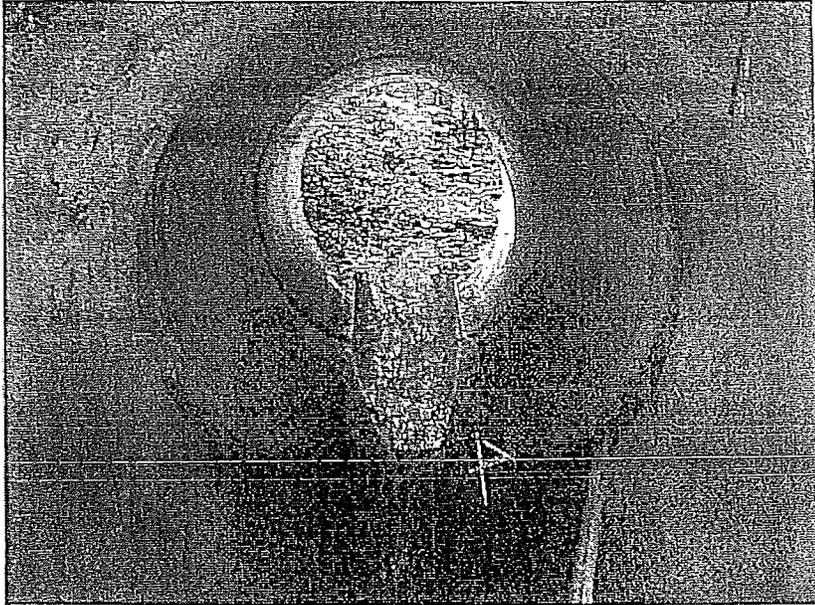


Photo No: 03

Location: Second joint from the south, looking south.

Description: The second and the third pipe segments have separated up to nine inches and have six inches of differential settlement. There is up to a three foot horizontal void adjacent to the joint.

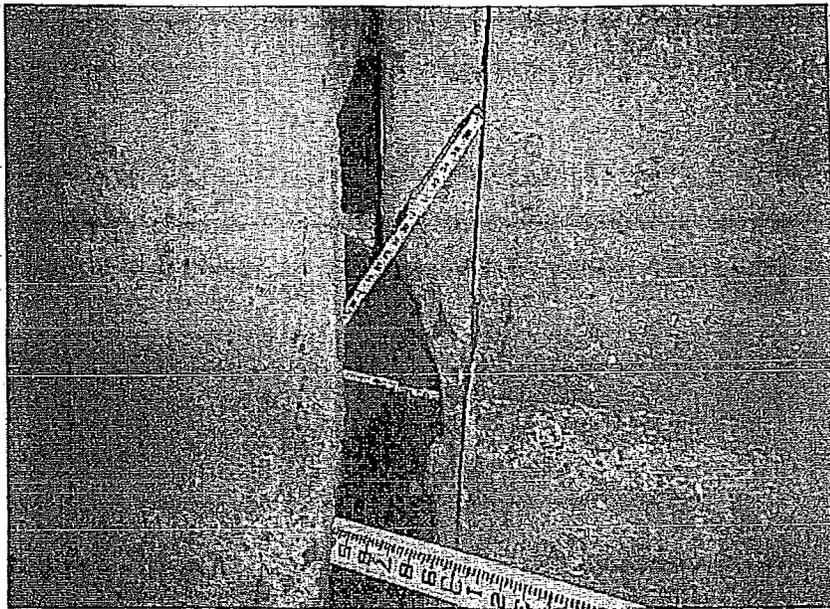


Photo No: 04

Location: Second joint from the south, looking west.

Description: There is up to a three foot horizontal void adjacent to the joint.

Structure No.: 02M2710 Route: Saddlewood Drive Cycle No.: -
 Name: Saddlewood Drive over Pascack Brook Tributary Insp. Date: 9/28/2015

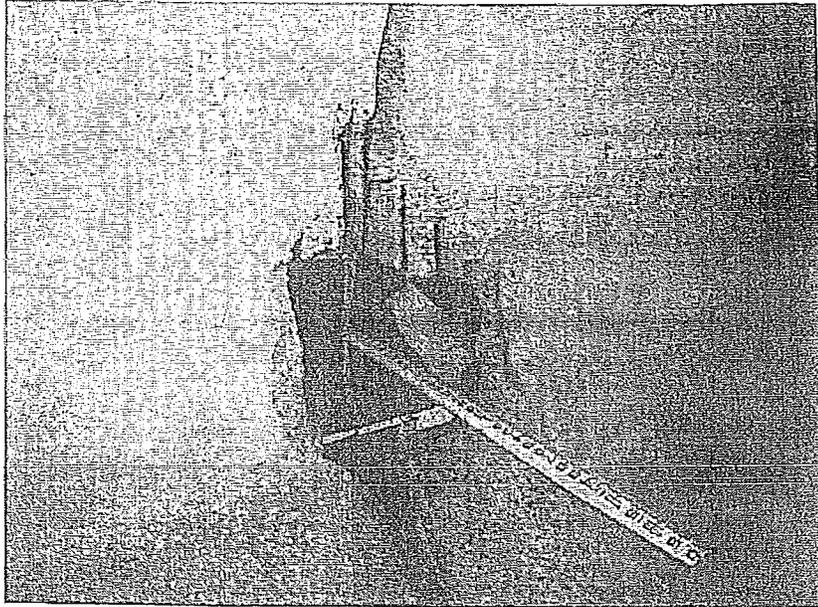


Photo No: 05

Location: Seventh joint from the south, looking west.

Description: Eighteen inch RCCP ends short of the culvert and a 2' x 2' chamber was constructed with block.

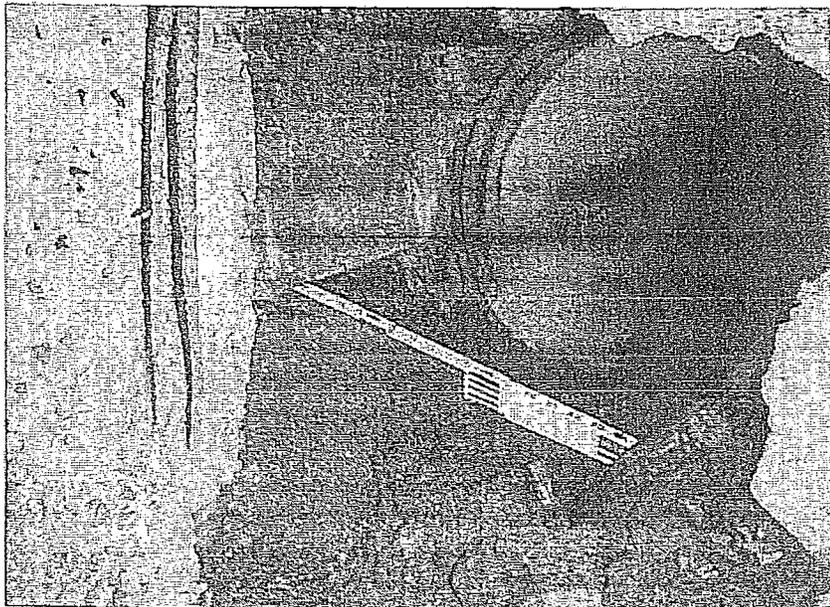


Photo No: 06

Location: Seventh joint from the south, looking west.

Description: The 2' x 2' chamber is missing a block and blocks on the north side have rotated out of position. The chamber lacks a concrete floor.

**BOROUGH OF HILLSDALE
RESOLUTION 15262**

**AWARD OF CONTRACT
REPAIR WORK
WIERIMUS LANE OVER MUSQUAUPSINK BROOK**

BE IT RESOLVED, BY THE Mayor and Council of the Borough of Hillsdale, Bergen County, New Jersey upon the recommendation of Neglia Engineering Associates that the Contract for:

**REPAIR WORK
WIERIMUS LANE OVER MUSQUAUPSINK BROOK**

Be awarded to M. Ingannamorte & Sons, Inc., 211 La Roche Avenue, Harrington Park, NJ 07640, in the amount of Nine Thousand dollars and no cents, \$9,000.00, Hillsdale's portion to be shared with the Borough of Woodcliff Lake (\$9,000.00), for a total amount of \$18,000.00.

This resolution to take effect upon certification of this resolution by the Borough Treasurer that sufficient funds are available.

| Council member | Motion | Second | Yes | No | Absent | Abstain | Recuse |
|-----------------------|---------------|---------------|------------|-----------|---------------|----------------|---------------|
| DeGise, Jason | | | | | | | |
| DeRosa, Anthony | | | | | | | |
| Looes, Chrisoula | | | | | | | |
| Meyerson, Lawrence | | | | | | | |
| Pizzella, Frank | | | | | | | |
| Ruocco, John | | | | | | | |
| Arnowitz, Max | | | | | | | |

Adopted: December 8, 2015

Attest: _____
Susan Witkowski
Municipal Clerk

Max Arnowitz
Mayor

**BOROUGH OF HILLSDALE
RESOLUTION 15263**

**AUTHORIZE AGREEMENT FOR PROFESSIONAL SERVICES
NEGLIA ENGINEERING
WIERIMUS LANE OVER MUSQUAUPSINK BROOK**

WHEREAS, there exists a need for professional services as inspect, acquire quote, design, engineering and construction management services for the Wierimus Lane over Musquaupsink Brook repair in the Borough of Hillsdale at a cost not to exceed \$3,000.

NOW, THEREFORE, BE IT RESOLVED, by the Municipal Council of the Borough of Hillsdale, that NEGLIA Engineering be awarded a contract in the amount not to exceed \$3,000.00, and that the Mayor and Municipal Clerk be directed and authorized to enter into and execute a contract, in a form approved by the Borough Attorney subject to certification by the Chief Financial Officer.

| Council member | Motion | Second | Yes | No | Absent | Abstain | Recuse |
|-----------------------|---------------|---------------|------------|-----------|---------------|----------------|---------------|
| DeGise, Jason | | | | | | | |
| DeRosa, Anthony | | | | | | | |
| Looes, Chrisoula | | | | | | | |
| Meyerson, Lawrence | | | | | | | |
| Pizzella, Frank | | | | | | | |
| Ruocco, John | | | | | | | |
| Arnowitz, Max | | | | | | | |

Adopted: December 8, 2015

Attest: _____
Susan Witkowski
Municipal Clerk

Max Arnowitz
Mayor

November 02, 2015

Via E-mail & Regular Mail

Ms. Susan Witkowski
Borough Administrator / Clerk
Borough of Hillsdale
380 Hillsdale Avenue Hillsdale, NJ 07642



Joseph E. Neglia, PE, PP, PLS
CEO, Chairman of the Board

Michael J. Neglia, PE, PP, PLS
President

Gregory Polyniak, PE, PP

Michael F. Bertiner

Thomas R. Solfaro, PE, CME

Daniel Kaufman, PE, PP

Brian Intindola, PE

**Re: Recommendation Letter - Quote Solicitation
Wierimus Lane over Musquaupink Brook, Hillsdale (Priority #2 Bridge
Repair)
Borough of Hillsdale, Bergen County, New Jersey
Our File: HIDLADM15.001**

Dear Ms. Witkowski:

As requested, Neglia Engineering Associates has solicited quotes for repair of the existing bridge on Wierimus Lane over Musquaupink Brook. This bridge is located in both the Boroughs of Hillsdale and Woodcliff Lake. We understand that the Boroughs are discussing a jointly funded project for the solicited repairs and any other necessary repairs including the gabion basket mats as discussed below for this reason.

Please find attached the quote packages for your records. The quotes received are as follows:

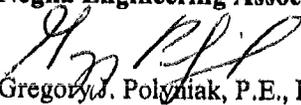
| Contractor | Base Bid |
|-----------------------------------|---------------|
| M. Ingannamorte & Sons, Inc. | \$18,000.00 |
| J. Fletcher Creamer and Son, Inc. | \$31,850.00 |
| Conquest Construction Corp. | \$38,375.00 |
| 4 Clean-Up, Inc. | No Submission |
| Zuccaro, Inc. | No Submission |
| Sanzari, Inc. | No Submission |
| Triano Associates | No Submission |

It is recommended that the Borough authorize M. Ingannamorte & Sons, Inc. to perform the bridge repair as listed within our October 22, 2015 solicitation pending the availability of funds and subsequent to Borough review. We recommend that the Borough award this project at either a November or December 2015 Mayor and Council meeting.

Please understand that this bridge has been deemed by the NJDOT's Bridge Engineering Consultant as a Priority #2 Bridge repair which must be completed within approximately three months (see attached report). The scope of this project does not include the gabion basket repair as NJDEP Land Use Permits are necessary to proceed with this work. We have confirmed with the NJDOT's engineering consultant that the Borough should proceed with these repairs during 2016 after acquiring the aforementioned NJDEP Land Use Permits, preparing construction documents, and publically bidding this project.

If you should have any questions or comments, please do not hesitate to contact our office.

Very truly yours,
Neglia Engineering Associates


Gregory J. Polyniak, P.E., P.P., C.M.E., C.P.W.M.
For the Borough Engineer
Borough of Hillsdale

cc: Mayor & Council (via Regular Mail)
Mark D. Madaio, Esq. (via E-mail)

- Civil Engineering
- Municipal Engineering
- Landscape Architecture
- Traffic Engineering
- Planning
- Land Surveying
- Construction Management

Locations:

■ 34 Park Avenue
P.O. Box 426
Lyndhurst, NJ 07071
Tel: 201.939.8805
Fax: 201.939.0846

■ 1119 Raritan Road
Suite 2
Clark, NJ 07066
Tel: 732.943.7067
Fax: 732.943.7249

www.negliaengineering.com



- Repair of all damage to the roadway, bridge, and lawn areas are to be included at no additional cost.
- All other work necessary and incidental hereto to fully repair the bridge and any other disturbed areas and to avoid future settlement of the areas in question.
- Any costs associated with repairs that exceed the dimensions mentioned within this solicitation and / or any other repairs shall be absorbed by the contractor at no additional cost to the Borough.
- All work shall be completed within twenty calendar days from the date of authorization pending weather conditions.
- A representative from Neglia Engineering Associates must be present at the time of construction or as directed at the Pre-construction Meeting.
- The contractor will be required to supply a Certificate of Insurance naming the Borough, its agents, and Neglia Engineering Associates as additionally insured.
- The contractor will be required to complete the Borough of Hillsdale's Political Contribution form(s) to illustrate compliance with the Borough's Political Contribution ordinance(s).

Contractors are cautioned and directed to inspect the site of the proposed work, familiarizing themselves with all work to be performed prior to submitting the bid quote.

Quote

| Item | Description | Quantity | Units | Unit Price | Total Amount |
|------|--------------------------|----------|-------|------------|--------------|
| 1 | Bridge Repair (Complete) | 1 | LS | 18,000.00 | 18,000.00 |

TOTAL BID: \$ 18,000.00

M. Ingannamorte & Son Inc
Name of Contractor

10/30/15
Date of Signature

Authorizing Signature

John Ingannamorte & Son Inc
Authorizing Signature - Name Printed

Please complete and return the construction quote (unit price, total amount, and total bid) via facsimile by Friday, October 30, 2015 by 11AM, and anticipate immediate mobilization upon authorization.

We trust you will find the above in order. Please feel free to contact the undersigned should you have any questions.

Very truly yours,
Neglia Engineering Associates

Gregory J. Polyniak, P.E., P.P., C.M.E., C.F.W.M
For the Borough Engineer

Very truly yours,
Neglia Engineering Associates

Michael F. Berliner
For the Borough Engineer

Certificate Number
617104

Registration Date: 10/15/2015
Expiration Date: 10/14/2016



State of New Jersey
Department of Labor and Workforce Development
Division of Wage and Hour Compliance
Public Works Contractor Registration Act

Pursuant to N.J.S.A. 34:11-56.48, et seq. of the Public Works Contractor Registration Act, this certificate of registration is issued for purposes of bidding on any contract for public work or for engaging in the performance of any public work to:

M. Ingannamorte & Sons, Inc.
2015

Responsible Representative(s):
John D. Ingannamorte, President
Frank J. Ingannamorte, Treasurer

Responsible Representative(s):
Michael J. Ingannamorte, Vice-President

Harold J. Winth...

Harold J. Winth, Commissioner
Department of Labor and Workforce Development

This certificate may not be transferred or assigned and may be revoked for cause by the Commissioner



STATE OF NEW JERSEY BUSINESS REGISTRATION CERTIFICATE

Taxpayer Name: M. INGANNAMORTE & SONS, INC.

Trade Name:

Address: 211 LAROCHE AVENUE
HARRINGTON PARK, NJ 07640

Certificate Number: 1095506

Effective Date: October 08, 2004

Date of Issuance: January 15, 2014

For Office Use Only:

20140115115642393



- Repair of all damage to the roadway, bridge, and lawn areas are to be included at no additional cost.
- All other work necessary and incidental hereto to fully repair the bridge and any other disturbed areas and to avoid future settlement of the areas in question.
- Any costs associated with repairs that exceed the dimensions mentioned within this solicitation and / or any other repairs shall be absorbed by the contractor at no additional cost to the Borough.
- All work shall be completed within twenty calendar days from the date of authorization pending weather conditions.
- A representative from Neglia Engineering Associates must be present at the time of construction or as directed at the Pre-construction Meeting.
- The contractor will be required to supply a Certificate of Insurance naming the Borough, its agents, and Neglia Engineering Associates as additionally insured.
- The contractor will be required to complete the Borough of Hillsdale's Political Contribution form(s) to illustrate compliance with the Borough's Political Contribution ordinance(s).

Contractors are cautioned and directed to inspect the site of the proposed work, familiarizing themselves with all work to be performed prior to submitting the bid quote.

Quote

| Item | Description | Quantity | Units | Unit Price | Total Amount |
|------|--------------------------|----------|-------|------------|--------------|
| 1 | Bridge Repair (Complete) | 1 | LS | — | 31,850.00 |

TOTAL BID: \$ 31,850.00

J. KLETZNER CREAGER AND SON
Name of Contractor

Vincent Valentini
Authorizing Signature

10-29-15
Date of Signature

VINCENT VALENTINI
Authorizing Signature - Name Printed

Please complete and return the construction quote (unit price, total amount, and total bid) via facsimile by Friday, October 30, 2015 by 11 AM, and anticipate immediate mobilization upon authorization.

We trust you will find the above in order. Please feel free to contact the undersigned should you have any questions.

Very truly yours,
Neglia Engineering Associates

Very truly yours,
Neglia Engineering Associates

Gregory J. Polyniak, P.E., P.P., C.M.E., C.P.W.M
For the Borough Engineer

Michael F. Berliner
For the Borough Engineer

~~Borough of Rockleigh~~

~~Borough of Rockleigh~~

CONQUEST
CONSTRUCTION CORP.

20 CARVER AVE
WESTWOOD, NJ 07675
PHONE 201-666-2244 FAX: 201-666-2854

October 29, 2015

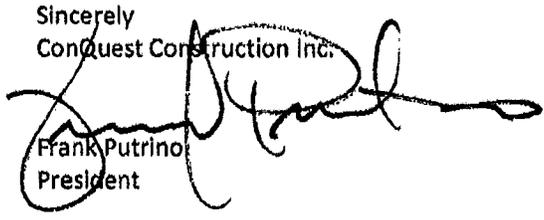
Neglia Engineering Associates
34 Park Ave
PO Box 426
Lyndhurst, NJ 07071
Attn: Gregory J. Polyniak, P.E.

Re: **Weirmus Lane over Musquapsink Brook**
Borough of Hillsdale
REQUEST FOR PROPOSAL
BID DATE: October 30, 2015 by 11 AM

Dear Mr. Polyniak:

As per the RFP received regarding the above referenced, attached please find the quote for the repair.
Thank you for the opportunity and please feel free to contact me if you need to discuss this further.

Sincerely
ConQuest Construction Inc.


Frank Putrino
President

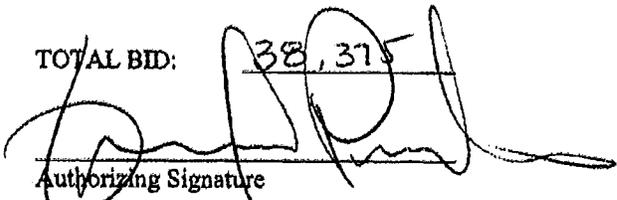


- Repair of all damage to the roadway, bridge, and lawn areas are to be included at no additional cost.
- All other work necessary and incidental hereto to fully repair the bridge and any other disturbed areas and to avoid future settlement of the areas in question.
- Any costs associated with repairs that exceed the dimensions mentioned within this solicitation and / or any other repairs shall be absorbed by the contractor at no additional cost to the Borough.
- All work shall be completed within twenty calendar days from the date of authorization pending weather conditions.
- A representative from Neglia Engineering Associates must be present at the time of construction or as directed at the Pre-construction Meeting.
- The contractor will be required to supply a Certificate of Insurance naming the Borough, its agents, and Neglia Engineering Associates as additionally insured.
- The contractor will be required to complete the Borough of Hillsdale's Political Contribution form(s) to illustrate compliance with the Borough's Political Contribution ordinance(s).

Contractors are cautioned and directed to inspect the site of the proposed work, familiarizing themselves with all work to be performed prior to submitting the bid quote.

Quote

| Item | Description | Quantity | Units | Unit Price | Total Amount |
|------|--------------------------|----------|-------|------------|--------------|
| 1 | Bridge Repair (Complete) | 1 | LS | 38,375 | 38,375 |

TOTAL BID: 38,375

 Authorizing Signature
FRANK PUTRINO
 Authorizing Signature - Name Printed

ConQuest Construction
 Name of Contractor
10-30-2015
 Date of Signature

Please complete and return the construction quote (unit price, total amount, and total bid) via facsimile by Friday, October 30, 2015 by 11AM, and anticipate immediate mobilization upon authorization.

We trust you will find the above in order. Please feel free to contact the undersigned should you have any questions.

Very truly yours,
 Neglia Engineering Associates

 Gregory J. Polyniak, P.E., P.P., C.M.E., C.P.W.M
 For the Borough Engineer
 Borough of Hillsdale

Very truly yours,
 Neglia Engineering Associates

 Michael F. Berliner
 For the Borough Engineer
 Borough of Hillsdale



REPORT NO.

02-15-2015

Neglia Engineering Associates

TranSystems

1037 Raymond Boulevard
Suite 400
Newark, NJ 07102
Tel 201 368 0400
Fax 973 741 2414

www.transystems.com

October 1, 2015

Neglia Engineering Assoc.
Borough of Hillsdale
80 Hillsdale Avenue
Hillsdale, NJ 07642-2731

Re: Routine Inspection of
130 Bergen County Minor Bridges
Structure No. 02M2702
Weirmus Lane over Musquapsink Brook
Borough of Hillsdale
Nearest Intersection: Brookview Drive
Agreement No. 2011B1847C, Group 02P1
Our Project No. 110039

To whom it may concern:

TranSystems performed a routine inspection of the above referenced structure. The inspection revealed the following:

- The east skewback has a 2' x 6' long x 3' deep void (See Photo 03).
- There is a 3" vertical void below the slab at the south end of the bridge at the west abutment (See Photo 02).
- A wide crack exists adjacent to the arch north fascia with missing stones and there is a diagonal crack in the intrados (See Photo 04).
- The southeast gabion wall has up to one foot of undermining and several gabion mats are missing at the downstream bed (See Photos 05 and 06).
- The north sidewalk has five inches exposed at the west approach (see Photo 07).

TranSystems recommends the following repairs on a Priority 2 basis:

- Fill the void below the arch skewback with stones and mortar.
- Fill the void between the slab and the west abutment at the south end with concrete.
- Seal the wide cracks in the arch intrados and replace any missing stones.
- Replace the missing gabion mat baskets.
- Place soil and seed adjacent to the exposed sidewalk termination to provide a smooth transition.

If you have any questions on the above, please contact our office.

Very truly yours,

TranSystems Corporation

A handwritten signature in black ink, appearing to read "Cory Amato". The signature is written in a cursive, slightly slanted style.

Cory Amato
Project Manager

cc: Mr. Gregory Renman, Attn.: Mr. Imran Ahmad
Mr. Christos Kavvados, Attn.: Mr. Joseph Andow

Structure No.: 02M2702 Route: Weirimus Lane Cycle No.: -
Name: Weirimus Lane over Musquapsink Brook Insp. Date: 9/25/15



Photo No: 01

Location: West approach roadway, looking east.

Description: General view.

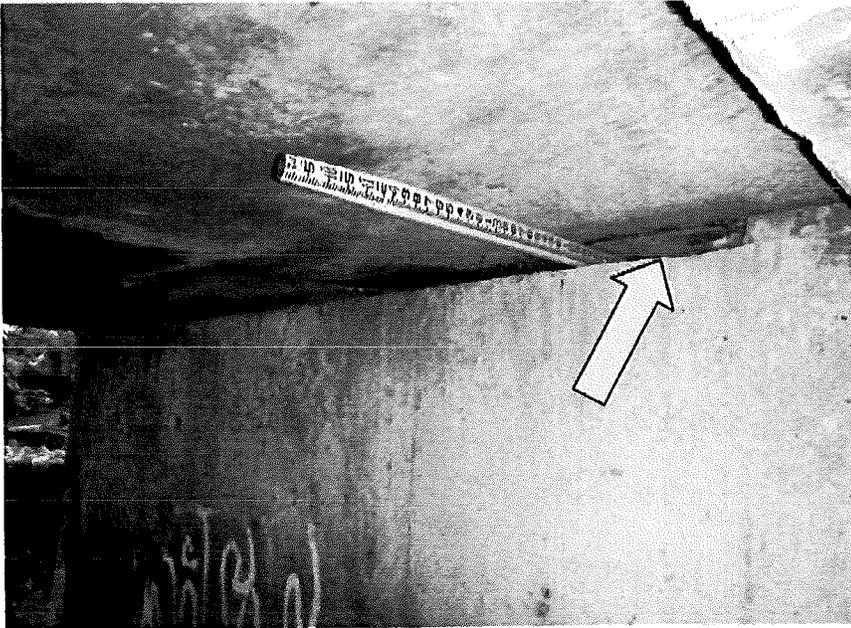


Photo No: 02

Location: West abutment, looking southwest.

Description: Three inch void below the slab at the south end of the bridge.



Photo No: 03

Location: East Abutment, looking east.

Description: 2' x 6' long x 3' deep void below the east skewback.

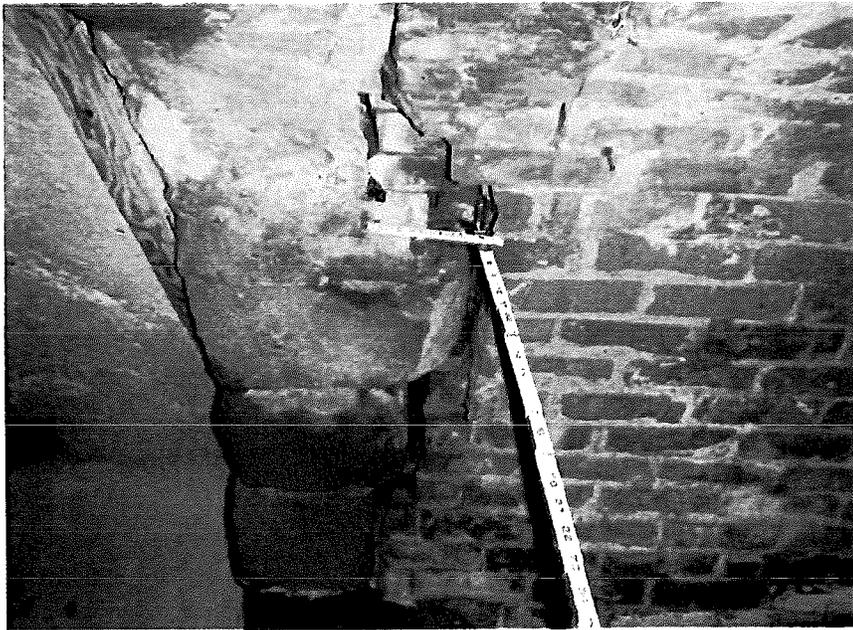


Photo No: 04

Location: Brick masonry intrados at the north end, looking east.

Description: Wide cracks and voids at the arch.



Photo No: 05

Location: Southeast gabion basket, looking east.

Description: One foot undermining at the south end.



Photo No: 06

Location: Downstream, looking north.

Description: Gabion mat baskets are missing and damage.

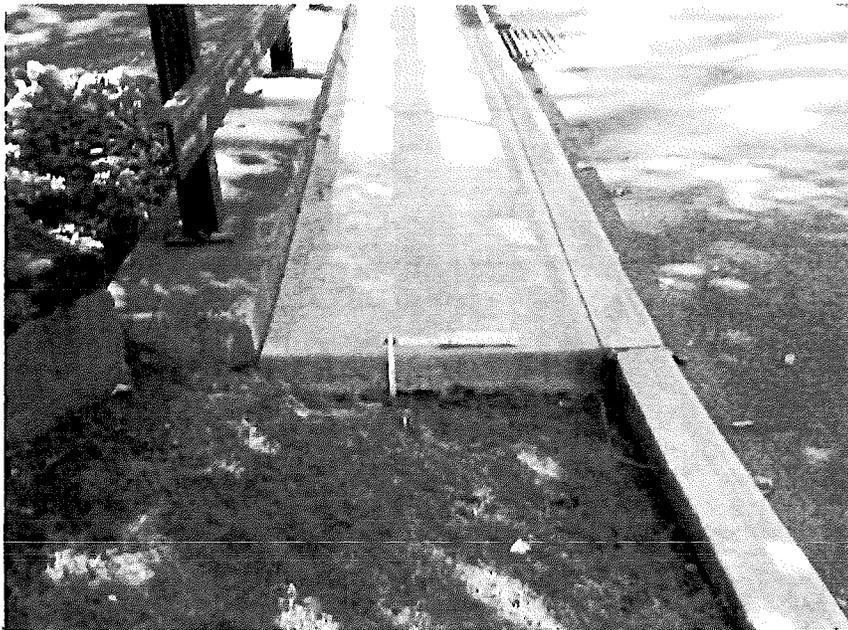


Photo No: 07

| | |
|---------------------|---|
| Location: | North sidewalk, looking east. |
| Description: | Five inches exposed at the sidewalk termination |

**BOROUGH OF HILLSDALE
RESOLUTION 15264**

**RESOLUTION PROVIDING FOR THE INSERTION OF ANY SPECIAL ITEM OF REVENUE IN
THE BUDGET OF ANY COUNTY OR MUNICIPALITY PURSUANT TO N.J.S.A. 40a4-87
(CHAPTER 159), P.L. 1948**

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount, and

SECTION 1

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hillsdale, in the County of Bergen, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2015 in the sum of \$2,015.49 which item is now available as revenue from the New Jersey Division of Criminal Justice.

SPECIAL ITEM OF REVENUE OFF-SET WITH APPROPRIATIONS
Body Armor Fund - NJ - \$2,015.49

Pursuant to the provisions of the statute; and

SECTION 2

BE IT FURTHER RESOLVED, the like sum of \$2,015.49 be and the same is hereby appropriated under the caption of:

OPERATIONS EXCLUDED FROM "CAPS"
PUBLIC AND PRIVATE PROGRAMS OFF-SET BY REVENUE
Body Armor Fund - NJ - \$2,015.49

SECTION 3

BE IT FURTHER RESOLVED, the above is the result of funds due to the Borough of Hillsdale, from the New Jersey Alcohol Education and Rehabilitation Fund, which were not available at the time of the adoption of the 2015 budget.

NOW BE IT RESOLVED, that the Borough Clerk forward two certified copies of this resolution to the Director of Local Government Services for approval.

| Council member | Motion | Second | Yes | No | Absent | Abstain | Recuse |
|-----------------------|---------------|---------------|------------|-----------|---------------|----------------|---------------|
| DeGise, Jason | | | | | | | |
| DeRosa, Anthony | | | | | | | |
| Looes, Chrisoula | | | | | | | |
| Meyerson, Lawrence | | | | | | | |
| Pizzella, Frank | | | | | | | |
| Ruocco, John | | | | | | | |
| Arnowitz, Max | | | | | | | |

Adopted: December 8, 2015

Attest: _____
Susan Witkowski
Municipal Clerk

Max Arnowitz
Mayor

**BOROUGH OF HILLSDALE
RESOLUTION 15265**

**RESOLUTION PROVIDING FOR THE INSERTION OF ANY SPECIAL ITEM OF REVENUE IN
THE BUDGET OF ANY COUNTY OR MUNICIPALITY PURSUANT TO N.J.S.A. 40a4-87
(CHAPTER 159), P.L. 1948**

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount, and

SECTION 1

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hillsdale, in the County of Bergen, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2015 in the sum of \$4,500 which item is now available as revenue from the Department of Housing and Urban Development.

SPECIAL ITEM OF REVENUE OFF-SET WITH APPROPRIATIONS
Community Development Block Grant - Senior Activities - \$4,500

Pursuant to the provisions of the statute; and

SECTION 2

BE IT FURTHER RESOLVED, the like sum of \$4,500 be and the same is hereby appropriated under the caption of:

OPERATIONS EXCLUDED FROM "CAPS"
PUBLIC AND PRIVATE PROGRAMS OFF-SET BY REVENUE
Community Development Block Grant - Senior Activities - \$4,500

SECTION 3

BE IT FURTHER RESOLVED, the above is the result of funds due to the Borough of Hillsdale, from the Department of Housing and Urban Development, that were not available at the time of the adoption of the 2015 budget.

NOW BE IT RESOLVED, that the Borough Clerk forward two certified copies of this resolution to the Director of Local Government Services for approval.

| Council member | Motion | Second | Yes | No | Absent | Abstain | Recuse |
|-----------------------|---------------|---------------|------------|-----------|---------------|----------------|---------------|
| DeGise, Jason | | | | | | | |
| DeRosa, Anthony | | | | | | | |
| Looes, Chrisoula | | | | | | | |
| Meyerson, Lawrence | | | | | | | |
| Pizzella, Frank | | | | | | | |
| Ruocco, John | | | | | | | |
| Arnowitz, Max | | | | | | | |

Adopted: December 8, 2015

Attest: _____
Susan Witkowski
Municipal Clerk

Max Arnowitz
Mayor

BOROUGH OF HILLSDALE
RESOLUTION 15266

**RESOLUTION PROVIDING FOR THE INSERTION OF ANY SPECIAL ITEM OF REVENUE IN
THE BUDGET OF ANY COUNTY OR MUNICIPALITY PURSUANT TO N.J.S.A. 40a4-87
(CHAPTER 159), P.L. 1948**

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount, and

SECTION 1

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hillsdale, in the County of Bergen, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2015 in the sum of \$5,000 which item is now available as revenue from the Division of Highway Traffic Safety.

SPECIAL ITEM OF REVENUE OFF-SET WITH APPROPRIATIONS
Distracted Driver Grant - \$5,000

Pursuant to the provisions of the statute; and

SECTION 2

BE IT FURTHER RESOLVED, the like sum of \$5,000 be and the same is hereby appropriated under the caption of:

OPERATIONS EXCLUDED FROM "CAPS"
PUBLIC AND PRIVATE PROGRAMS OFF-SET BY REVENUE
Distracted Driver Grant - \$5,000

SECTION 3

BE IT FURTHER RESOLVED, the above is the result of funds due to the Borough of Hillsdale, from the Division of Highway Traffic Safety, that were not available at the time of the adoption of the 2015 budget.

NOW BE IT RESOLVED, that the Borough Clerk forward two certified copies of this resolution to the Director of Local Government Services for approval.

| Council member | Motion | Second | Yes | No | Absent | Abstain | Recuse |
|-----------------------|---------------|---------------|------------|-----------|---------------|----------------|---------------|
| DeGise, Jason | | | | | | | |
| DeRosa, Anthony | | | | | | | |
| Looes, Chrisoula | | | | | | | |
| Meyerson, Lawrence | | | | | | | |
| Pizzella, Frank | | | | | | | |
| Ruocco, John | | | | | | | |
| Arnowitz, Max | | | | | | | |

Adopted: December 8, 2015

Attest: _____
Susan Witkowski
Municipal Clerk

Max Arnowitz
Mayor



ATTN: MetroPCS Decom Project
3617 131st Ave. SE
Bellevue, WA 98006

SENT VIA: UPS

RECEIVED

July 8, 2015

Borough of Hillsdale
380 Hillsdale Ave
Hillsdale, NJ 07642

JUL 10 2015

Initial: 

RE: Termination of Communications Site Lease Agreement (Temporary) dated on or about September 22, 2011, as the same may have been amended from time to time ("Agreement") by and between the Borough of Hillsdale, New Jersey and MetroPCS New York, LLC, a Delaware limited liability company ("MetroPCS")

Site Address: 371 Washington Ave., Hillsdale, NJ
Site ID: NY5613
Lease ID: NY5613

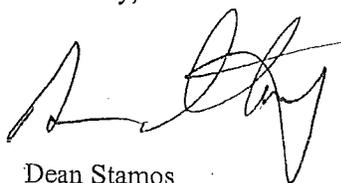
To Whom It May Concern,

The previous Termination of Occupancy sent on or about February 16, 2015, attached for your reference, is hereby rescinded and replaced with this notice. This letter is written notice that MetroPCS, or the applicable affiliate of MetroPCS, is terminating the above-referenced Agreement pursuant to Section 8 of the Agreement. The Agreement will therefore terminate at 11:59 pm on October 31, 2015.

MetroPCS requests the return of any security deposit or other funds previously paid to you or any predecessor landlord. All refunds should be mailed to the address set forth above. MetroPCS will and expects that each party will execute any further documentation reasonably requested to evidence the termination of the Agreement, including, but not limited to a release of any bonds or other form of security and release of memorandum of lease.

MetroPCS highly values the relationship that was established with you. We would like the opportunity to contact you in the future should our network or business requirements change. Should you have any questions or need additional information, please send an email to MetroPCSDecom2@T-Mobile.com referencing the Site ID and Lease ID noted above in your email subject line, and a representative of the decommission team will contact you.

Sincerely,



Dean Stamos
Leasing Specialist

**BOROUGH OF HILLSDALE
RESOLUTION 15268**

**ACCEPTING THE BID AND AWARDING THE CONTRACT FOR
ONE (1) NEW 4-WHEEL DRIVE ARTICULATED WHEEL LOADER
CONTRACT #2015-105**

WHEREAS, on October 16, 2015, the Borough of Hillsdale received bids for One (1) New 4-Wheel Drive Articulated Wheel Loader – Contract # 2015-105; and

WHEREAS, Groff Tractor New Jersey LLC, 551 North Harding Highway, Vineland, NJ 08360, was the lowest responsive and responsible bidder for Contract #2015-105, in a required contract amount of \$143,990.00, lump sum including the trade-in of the Borough’s existing Case 621 in as-is condition; and

WHEREAS, the funds needed to for this contract have been certified by the Chief Financial Officer.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hillsdale, in the County of Bergen, New Jersey that the bid submitted by Groff Tractor New Jersey LLC, 551 North Harding Highway, Vineland, NJ 08360 for Contract 2015-105, be accepted and it be awarded the contract, in a required contract amount of \$143,990.00, lump sum including the trade-in of the Borough’s exiting Case 621 loader in as-is condition.

| Council member | Motion | Second | Yes | No | Absent | Abstain | Recuse |
|-----------------------|---------------|---------------|------------|-----------|---------------|----------------|---------------|
| DeGise, Jason | | | | | | | |
| DeRosa, Anthony | | | | | | | |
| Looes, Chrisoula | | | | | | | |
| Meyerson, Lawrence | | | | | | | |
| Pizzella, Frank | | | | | | | |
| Ruocco, John | | | | | | | |
| Arnowitz, Max | | | | | | | |

Adopted: December 8, 2015

Attest: _____
Susan Witkowski
Municipal Clerk

Max Arnowitz
Mayor



Borough of Hillsdale
380 Hillsdale Avenue Hillsdale, New Jersey 07642-2794
201-666-4800 Fax 201-358-5092 www.hillsdalenj.org
380 Hillsdale Avenue Hillsdale, New Jersey 07642-2794

Matthew Cavallo, MPA, QPA, RMC
Qualified Purchasing Agent
mcavallo@hillsdalenj.org

MEMORANDUM

DATE: December 4, 2015

TO: Susan Witkowski, Borough Clerk/ Administrator
Mayor & Council

FROM: Matthew Cavallo, Qualified Purchasing Agent

SUBJECT: Contract # 2015-105 One (1) New 4-Wheel Drive Articulated Wheel Loader
Bid Date: Friday, October 15, 2015

It is the recommendation of this Department that the above captioned contract be awarded to the lowest responsive and responsible bidder, Groff Tractor New Jersey, LLC in the required contract amount of \$143,990 including the trade-in of the Borough's existing Case 621 Loader.

Three proposals were submitted out of which two were rejected as they did not conform to the specifications. There is no State or cooperative contracts for these services that fit the specific needs of the Borough. The Borough Attorney has reviewed this proposal, and this recommendation meets with his approval.

This contract shall be chargeable at such time as a certification of available funds is made by the Chief Financial Officer upon receipt of a properly executed purchase order.



Borough of Hillsdale

380 Hillsdale Avenue ~ Hillsdale, New Jersey 07642-2794
201-666-4800 ~ Fax 201-358-5002 ~ www.hillsdalenj.org

*Matthew Cavallo, MPA, QPA, RMC
Qualified Purchasing Agent
mcavallo@hillsdalenj.org*

December 4, 2015

SENT VIA REGULAR MAIL

Mr. Jeffrey Merle
Foley Incorporated
855 Centennial Avenue
Piscataway, NJ 08855

Mr. Merle:

Thank you for your recent submission for the above referenced contract. However, after reviewing the bid documents you submitted, I have determined that your submission does not meet the specifications and must be rejected. Specifically, your specifications call for a hydrostatic transmission and a Z-bar, which our specifications do not call for.

Enclosed please find your original Bid Bond, which is being returned to you.

Please be guided accordingly.

Sincerely,

Matthew Cavallo, MPA, RMC, QPA
Qualified Purchasing Agent

Enclosure

CC: Mark Madaio, Borough Attorney
Susan Witkowski, Borough Administrator/Clerk



Borough of Hillsdale

380 Hillsdale Avenue ~ Hillsdale, New Jersey 07642-2794
201-666-4800 ~ Fax 201-358-5002 ~ www.hillsdalenj.org

*Matthew Cavallo, MPA, QPA, RMC
Qualified Purchasing Agent
mcavallo@hillsdalenj.org*

December 4, 2015

SENT VIA REGULAR MAIL

Mr. Bob Skinner
Jesco, Inc
118 St. Nicholas Avenue
South Plainfield, NJ 07080

Mr. Skinner:

Thank you for your recent submission for the above referenced contract. However, after reviewing the bid documents you submitted, I have determined that your submission does not meet the specifications and must be rejected. Specifically the size of the machine, which was noted as one of your many exceptions.

Enclosed please find your original Bid Bond, which is being returned to you.

Please be guided accordingly.

Sincerely,


Matthew Cavallo, MPA, RMC, QPA
Qualified Purchasing Agent

Enclosure

CC: Mark Madaio, Borough Attorney
Susan Witkowski, Borough Administrator/Clerk

**BOROUGH OF HILLSDALE
RESOLUTION 15269**

**RESOLUTION AUTHORIZING THE EXECUTION OF AN INTERLOCAL AGREEMENT
FOR STREET SWEEPING SERVICES BY AND BETWEEN THE BOROUGH OF HILLSDALE
AND THE BOROUGH OF PARAMUS**

WHEREAS, the Borough of Hillsdale and the Borough of Paramus seek to enter into an Interlocal Agreement wherein the Borough of Paramus will provide street sweeping services for the Borough of Hillsdale three (3) times annually; and,

WHEREAS, both of the parties to such Agreement are authorized by law to enter into an agreement with one another to provide jointly for any lawful service to and for the residents of the respective municipalities pursuant to the provisions of the "Interlocal Services Act" N.J.S.A. 40:8A-1 et seq.; and,

WHEREAS, the governing bodies of the Borough of Hillsdale and the Borough of Paramus recognize that the implementation of an Interlocal Agreement to provide street sweeping services is in the best interest of the taxpayers of the respective municipalities.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Hillsdale hereby authorize the execution of an Interlocal Services Agreement with the Borough of Paramus for a period of one (1) year.

BE IT FURTHER RESOLVED that the Agreement shall commence on January 1, 2016 and end on December 31, 2016.

BE IT FURTHER RESOLVED that the cost of same shall be per street sweeping Four Thousand Five Hundred Dollars (\$4,500.00) for a total annual cost of Thirteen Thousand Five Hundred Dollars (\$13,500.00). The proposed price is based on a total of One Hundred Ten (110) miles of roadway sweeping. Price also includes removal of all sweeper dumpings.

BE IT FURTHER RESOLVED that the cost of street sweeping services for special events with a maximum of five (5) miles of roadway for one (1) time sweep at a cost of \$400.00.

BE IT FURTHER RESOLVED that the Agreement shall take effect upon the execution of same and adoption of Resolutions by both parties as provided by law

BE IT FURTHER RESOLVED that a copy of the Agreement be maintained on file and open to public inspection at the office of the Borough Clerk.

| Council member | Motion | Second | Yes | No | Absent | Abstain | Recuse |
|--------------------|--------|--------|-----|----|--------|---------|--------|
| DeGise, Jason | | | | | | | |
| DeRosa, Anthony | | | | | | | |
| Looes, Chrisoula | | | | | | | |
| Meyerson, Lawrence | | | | | | | |
| Pizzella, Frank | | | | | | | |
| Ruocco, John | | | | | | | |
| Arnowitz, Max | | | | | | | |

Adopted: July 7, 2015

Attest: _____
Susan Witkowski
Municipal Clerk

Max Arnowitz
Mayor

QUOTE

BOROUGH OF PARAMUS

1 Jockish Square
Paramus, NJ 07652
Phone 201-265-2100 ext. 3100 Fax 201-261-5886

DATE: November 4, 2015
INVOICE # 11.4.15
FOR: Street sweeping

Bill To:
Ms. Susan Witkowski
Municipal Clerk
Borough of Hillsdale
371 Washington Ave.
Hillsdale, NJ 07642

| DESCRIPTION | AMOUNT |
|---|------------|
| Street sweeping services all roads - for one time sweeping Total cost includes removal of sweeper dumpings | \$4,500.00 |
| Street sweeping services for special events maximum 5 miles of roadway for 1 time sweep | \$400.00 |
| TOTAL | |

Make all checks payable to: Borough of Paramus, Department of Public Works
1 Jockish Square
Paramus, NJ 07652
Attn: **Guy Picone**

If you have any questions concerning this invoice, contact Guy Picone at 201-265-2100 ext 3100

**BOROUGH OF HILLSDALE
RESOLUTION 15270**

WHEREAS, the Collective Bargaining Agreement between the Borough of Hillsdale (“Hillsdale”) and the Hillsdale Crossing Guards Association (the “Association”) expired on December 31, 2014; and

WHEREAS, Hillsdale and the Association engaged in ongoing negotiations to discuss and agree upon the terms and conditions of a successor Agreement; and

WHEREAS, Hillsdale and the Association agreed upon the terms of a successor Agreement for the term January 1, 2015 through December 31, 2018, the terms of which were set forth in a Memorandum of Understanding (“MOU”) dated November 2015; and

WHEREAS, Hillsdale and the Association each executed such MOU; and

WHEREAS Hillsdale wishes to memorialize and ratify its approval of the MOU.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hillsdale that the Memorandum of Understanding as between the Borough of Hillsdale and the Hillsdale Crossing Guards Association for the term January 1, 2015 through December 31, 2018, be and hereby is **RATIFIED** and **APPROVED**; and

BE IT FURTHER RESOLVED that the Mayor, the Borough Administrator and the Borough Labor Attorney are authorized to take all appropriate actions so as to implement this Resolution.

| Council member | Motion | Second | Yes | No | Absent | Abstain | Recuse |
|-----------------------|---------------|---------------|------------|-----------|---------------|----------------|---------------|
| DeGise, Jason | | | | | | | |
| DeRosa, Anthony | | | | | | | |
| Looes, Chrisoula | | | | | | | |
| Meyerson, Lawrence | | | | | | | |
| Pizzella, Frank | | | | | | | |
| Ruocco, John | | | | | | | |
| Arnowitz, Max | | | | | | | |

Adopted: December 8, 2015

Attest: _____
Susan Witkowski
Municipal Clerk

Max Arnowitz
Mayor

BOROUGH OF HILLSDALE
RESOLUTION 15271

WHEREAS, the Collective Bargaining Agreement between the Borough of Hillsdale (“Hillsdale”) and the Hillsdale Department of Public Works (the “DPW”) Local 125 expired on December 31, 2014; and

WHEREAS, Hillsdale and the DPW have engaged in ongoing negotiations to discuss and agree upon the terms and conditions of a successor Agreement; and

WHEREAS, Hillsdale and the DPW have agreed upon the terms of a successor Agreement for the term January 1, 2015 through December 31, 2018, the terms of which are set forth in a Memorandum of Understanding; and

WHEREAS, Hillsdale wishes to memorialize its approval of the Memorandum of Understanding.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hillsdale that the Memorandum of Understanding as between the Borough of Hillsdale and the Hillsdale Department of Public Works, Local #125 for the term January 1, 2015 through December 31, 2018, be and hereby is **APPROVED**; and

BE IT FURTHER RESOLVED that the Mayor, the Borough Administrator and the Borough Labor Attorney are authorized to take all appropriate actions so as to implement this Resolution.

| Council member | Motion | Second | Yes | No | Absent | Abstain | Recuse |
|-----------------------|---------------|---------------|------------|-----------|---------------|----------------|---------------|
| DeGise, Jason | | | | | | | |
| DeRosa, Anthony | | | | | | | |
| Looes, Chrisoula | | | | | | | |
| Meyerson, Lawrence | | | | | | | |
| Pizzella, Frank | | | | | | | |
| Ruocco, John | | | | | | | |
| Arnowitz, Max | | | | | | | |

Adopted: December 8, 2015

Attest: _____

Susan Witkowski
Municipal Clerk

Max Arnowitz
Mayor

**BOROUGH OF HILLSDALE
RESOLUTION 15272**

WHEREAS, the Collective Bargaining Agreement between the Borough of Hillsdale (“Hillsdale”) and UPSEU/Hillsdale White Collar Unit (the “Union”) expired on December 31, 2014; and

WHEREAS, Hillsdale and the Union have engaged in ongoing negotiations to discuss and agree upon the terms and conditions of a successor Agreement; and

WHEREAS, Hillsdale and the Union have agreed upon the terms of a successor Agreement for the term January 1, 2015 through December 31, 2018, the terms of which are set forth in a Memorandum of Agreement; and

WHEREAS, Hillsdale wishes to memorialize its approval of the Memorandum of Agreement.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hillsdale that the Memorandum of Agreement as between the Borough of Hillsdale and UPSEU/Hillsdale White Collar Unit, for the term January 1, 2015 through December 31, 2018, be and hereby is **APPROVED**; and

BE IT FURTHER RESOLVED that the Mayor, the Borough Administrator and the Borough Labor Attorney are authorized to take all appropriate actions so as to implement this Resolution.

| Council member | Motion | Second | Yes | No | Absent | Abstain | Recuse |
|-----------------------|---------------|---------------|------------|-----------|---------------|----------------|---------------|
| DeGise, Jason | | | | | | | |
| DeRosa, Anthony | | | | | | | |
| Looes, Chrisoula | | | | | | | |
| Meyerson, Lawrence | | | | | | | |
| Pizzella, Frank | | | | | | | |
| Ruocco, John | | | | | | | |
| Arnowitz, Max | | | | | | | |

Adopted: December 8, 2015

Attest: _____
Susan Witkowski
Municipal Clerk

Max Arnowitz
Mayor

**BOROUGH OF HILLSDALE
RESOLUTION 15274**

AUTHORIZING TRANSFER OF 2015 BUDGET APPROPRIATIONS

WHEREAS N.J.S.A.40A:4-58 permits transfers among Budget Appropriations during the last two months of the fiscal year and first three months of the preceding year,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hillsdale that the Finance Department is hereby authorized to make the following transfers among the 2015 Budget Appropriations:

| OPERATIONS "WITHIN CAP" | <u>FROM</u> | <u>TO</u> |
|---|--------------------|------------------|
| 5-01-21-185-020 Zoning Services O/E | 16,000 | |
| 5-01-26-305-029 Garbage & Trash O/E | 4,200 | |
| 5-01-20-120-501 Clerk O/E | | 16,000 |
| 5-01-28-370-420 Senior Citizens Services O/E | | 4,000 |
| 5-01-23-210-000 Fire Department S/W | | 200 |
| TOTAL | 18,800 | 18,800 |

| Council member | Motion | Second | Yes | No | Absent | Abstain | Recuse |
|--------------------|--------|--------|-----|----|--------|---------|--------|
| DeGise, Jason | | | | | | | |
| DeRosa, Anthony | | | | | | | |
| Looes, Chrisoula | | | | | | | |
| Meyerson, Lawrence | | | | | | | |
| Pizzella, Frank | | | | | | | |
| Ruocco, John | | | | | | | |
| Arnowitz, Max | | | | | | | |

Adopted: December 8, 2015

Attest: _____
Susan Witkowski
Municipal Clerk

Max Arnowitz
Mayor