

DEPARTMENT OF POLICE  
BOROUGH OF HILLSDALE



380 Hillsdale Avenue  
Hillsdale, New Jersey 07642  
Headquarters: 201-664-4200

ROBERT FRANCAVIGLIA  
CHIEF OF POLICE

Fax: 201-666-4503  
[www.hillsdalepolice.com](http://www.hillsdalepolice.com)

Date: February 28, 2017

To: Mayor and Council

From: Chief Robert Francaviglia

Re: February 2017 monthly report

- During the month of November there were 84 dispatching shifts all were covered with non-sworn personnel.
- There were 400 motor vehicle stops, 145 summonses and 12 criminal arrests.
- This past month the police department conducted mandatory training involving Criminal Justice Reform training. I would like to thank Bergen County Prosecutor's Office A.P. Jessica Gomperts for assisting us in this new training. Criminal Justice Reform is a complete overhaul of the arrest process of a defendant, which deals directly with arrest, detention, and incarceration.

# HILLSDALE POLICE DEPARTMENT

380 HILLSDALE AVE,  
HILLSDALE, NJ 07642

Phone: 201-664-4200

Fax: 201-666-4503

## Agency Activity Analysis Report

From Date: 2/1/2017

To Date: 2/28/2017

<i>CFS Classification Code</i>	<i>CFS Classification</i>	<i>Total Events</i>	<i>Officer Initiated</i>
0100	Murder	0	0
0200	Rape	0	0
0300	Robbery	0	0
0400	Aggravated Assault	0	0
0500	Burglary	0	0
0600	Theft	6	0
0700	MV Theft	0	0
0800	Other Assaults	0	0
0900	Arson	0	0
1000	Forgery Counterfeit	0	0
1100	Fraud	4	0
1200	Embezzlement	0	0
1300	Stolen Property	0	0
1400	Malicious Mischief	2	0
1500	Weapons Offense	0	0
1600	Prostitution Vice	0	0
1700	Sex Offense	1	0
1800	Narcotics Drug Laws	2	0
1900	Gambling	0	0
2000	Family Offense	0	0
2100	Liquor Laws Drunk Driving	0	0
2200	Liquor Laws Possession	2	0
2400	Disorderly Conduct	14	0
2600	All Other Offenses	6	0
2900	Runaways	0	0
4000	Non Criminal Investigations	71	0
4100	Fire Related	25	0
4500	Deaths Suicides	0	0
5000	Lost Found Prop. / Missing Persons	6	0
5500	Animal Complaints	12	0
6000	Traffic Accidents	31	0
6300	Traffic Enforcement	400	0

# HILLSDALE POLICE DEPARTMENT

380 HILLSDALE AVE,  
HILLSDALE, NJ 07642

Phone: 201-664-4200

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## *Agency Activity Analysis Report*

*From Date: 2/1/2017*

*To Date: 2/28/2017*

<i>CFS Classification Code</i>	<i>CFS Classification</i>	<i>Total Events</i>	<i>Officer Initiated</i>
6500	Parking Enforcement	52	0
6600	Traffic Services	1	0
7000	Public Services	243	0
7500	Assist other Agency	22	0
8000	Warrants	3	0
9000	Administrative	93	0
	<b>Total:</b>	996	0

# Citation Output By Charge

Starting Issue Date 2/1/2017 to Ending Issue Date 2/28/2017

Ticket Type: EQUIPMENT

Charge	Total
39:3-75 - SAFETY GLASS REQUIREMENT	1
39:4-46A - FAILURE TO SHOW NAME/LOCATION ON VEHICLE	1
<b>Total:</b>	<b>2</b>

**Ticket Type: MOVING VIOLATION**

<b>Charge</b>	<b>Total</b>
39:3-10 - DRIVING WITHOUT A LICENSE	9
39:3-10 - DRIVING WITHOUT DRIVER'S LICENSE, EXAM ETC.	1
39:3-10A - DRIV WITH AN EXPIRED LICENSE	1
39:3-10B - DRIV WITHOUT LIC-NEVER LICENSED	1
39:3-17 - TOURING PRIV OF NON RESID DRIVERS	1
39:3-17.1 - CONT OF NON-RESID DRIV RTS AFTER BECOME RESID	3
39:3-17.1(B) - RESIDENT FAILS TO REGISTER VEHICLE	1
39:3-29 - FAILURE TO POSSESS DL OR REG	8
39:3-29A - FAIL POSS. DRIVERS LIC (A IS FOR ATS TABLE) OR A	1
39:3-33 - IMPROPER DISPLAY/UNCLEAR PLATES	7
39:3-4 - DRIVING OR PARKING UNREGISTERED MOTOR VEHICLE	10
39:3-4 - UNREGISTERED VEH	1
39:3-40 - DRIVING AFTER DL/REGISTRATION SUSPENDED/REVOKED	17
39:3-40 - DRIVING AFTER LICENSE SUSPENDED OR REVOKED	3
39:3-44 - VEHICLE IN UNSAFE CONDITION	1
39:3-66 - MAINTENANCE OF LAMPS	7
39:3-66.3 - REAR STOPLIGHT VIOLATION	1
39:3-70 - NOISY MUFFLER	2
39:3-74 - OBSTRUCTION OF WINDSHIELD FOR VISION	3
39:3-75 - SAFETY GLASS REQUIREMENT	6
39:3-75.2(B) - FAILURE TO EXHIBIT APPROVED WINDSHIELD CARD	1
39:3-75.3A - FAIL-EXHIBIT MEDICAL WINDOW TINT AUTHORIZE CARD/CERTIF	1
39:3-76.2F - FAILURE TO WEARSEAT EQUIPMENT-RESPONSIBILITY OF DRIVER	1
39:3-77 - SELL/USE UNAPPROVED DEV/EQUIP	1
39:3-8.1 - NONCOMMERCIAL TRUCKS, LICENSE, APPLICATION FOR REG'S	1
39:4-124 - IMPROPER TURN AS INDICATED BY BUTTONS OR MARKR AT INTRS	1
39:4-126 - FAILURE TO GIVE PROPER SIGNAL -TURNING OR STOPPING	1
39:4-144 - DISREGARD STOP SIGN REGULATION OR YIELD SIGN	1
39:4-37 - PEDESTRIAN-REGULAT CROSS AT INTERSEC/LOCAL AUTHS	1
39:4-46A - FAILURE TO SHOW NAME/LOCATION ON VEHICLE	7
39:4-49.1 - OPERATION OF MOTOR VEHICLE WHILE IN POSSESSION/NARCOTIC	4
39:4-50 - OPERATING UNDER INFLUENCE OF LIQUOR OR DRUGS	1
39:4-51B - OPEN CONTAINER OF ALCOHOL IN MOTOR VEHICLE	2
39:4-64 - THROWING OBJECTS FROM MV, FINE, REBUTTABLE PRESUMPTION	1
39:4-82 - FAILURE TO KEEP RIGHT	1
39:4-91 - FAILURE TO YIELD RIGHT OF WAY TO EMERGENCY VEHICLES	1
39:4-97 - CARELESS DRIVING: LIKELY TO ENDANGER PERSON OR PROPERTY	4
39:4-97.3 - USE OF HAND-HELD WIRELESS TELEPHONES	2
39:4-98 - SPEEDING	4

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**Total: 123**

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Ticket Type: PARKING

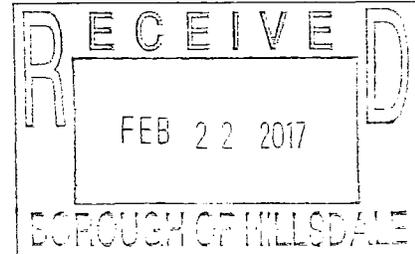
Charge	Total
292-22A - NO PARKING OVERNIGHT BETWEEN 2AM AND 5AM	15
292-28 - TIME LIMITED PARKING, SCHED XVIII	1
292-36 - NO PARKING SNOW REMOVAL	1
39:4-56.6 - PARKING VEHICLE ON PRIVATE PROPERTY	3
<b>Total:</b>	<b>20</b>



# Hillsdale Hawks Football & Cheer

Hillsdale Football Association  
P.O. Box 503  
Hillsdale, NJ 07642  
February 17, 2017

Mayor Douglas Frank  
Council President John Ruocco  
Council Member Steven Segalas  
Council Member Frank Pizzella  
Council Member Abby Lundy  
Council Member Scott Karcich  
Council Member Anthony DeRosa  
380 Hillsdale Avenue  
Hillsdale, NJ 07642



Dear Mayor Douglas Frank & Council:

The Hillsdale Football Association (HFA) has been in effect for many years and strives to have a safe program for the kids. We cultivate an environment of respect and are committed to providing a rewarding experience for all participants.

To build off the success of the 2016 HFA 5K, the HFA would like to host its Second Annual 5K on Sunday, October 1, 2017 and utilize the attached course (see Appendix A). As this course also impacts River Vale, I have cc'd Robert Ryan, Lieutenant, River Vale Police Department for his approval. This course has recently been certified via USATF which will likely increase the participation and make it even more successful than our first 5K. The HFA will again work with the Hillsdale, New Jersey based company, Rock Race Timing, LLC to assist with the details of the race. We would like to start the race at 9AM. The start and finish lines would be at Stonybrook Pool and I have cc'd Patty Hughes on this request. My estimation of needing the roads closed would be approximately 1 hour. I estimate between 200 and 300 runners for this event. Runners will pay \$25, kids \$15 as an entrance fee and will also receive a t-shirt. There will also be awards for the top finishers. Rock Race Timing, LLC will officially time and post the results on their website.

The HFA is seeking permission to close the necessary streets during the time of the race. We would also like to block traffic from entering the race course from any of the side streets. An effort will be made to notify any affected residents that mobility will be restricted.

The HFA has an independent bank account in accordance with state and federal standards. The HFA will also purchase a one day rider to our current insurance policy to cover any unforeseen incidents. The HFA will be responsible for collecting any trash left on the ground.

Please feel free to contact me  
concerns.

ould you have any questions or

We thank you in advance for your consideration in this matter and your support is always appreciated. Last year's event was such a success and we look forward to continuing the tradition.

Sincerely,

A handwritten signature in black ink, appearing to be 'JF' with a flourish extending to the right.

Jennifer Fronzaglia  
Hillsdale Football Association

CC:

Robert Francaviglia, Chief of Police, Hillsdale Police Department

Daniel McLaughlin, Sergeant, Hillsdale Police Department

Devon Flanagan, Hillsdale Football Association President

Patty Hughes, Recreation Director

Robert Ryan, Lieutenant, River Vale Police Department

APPENDIX A

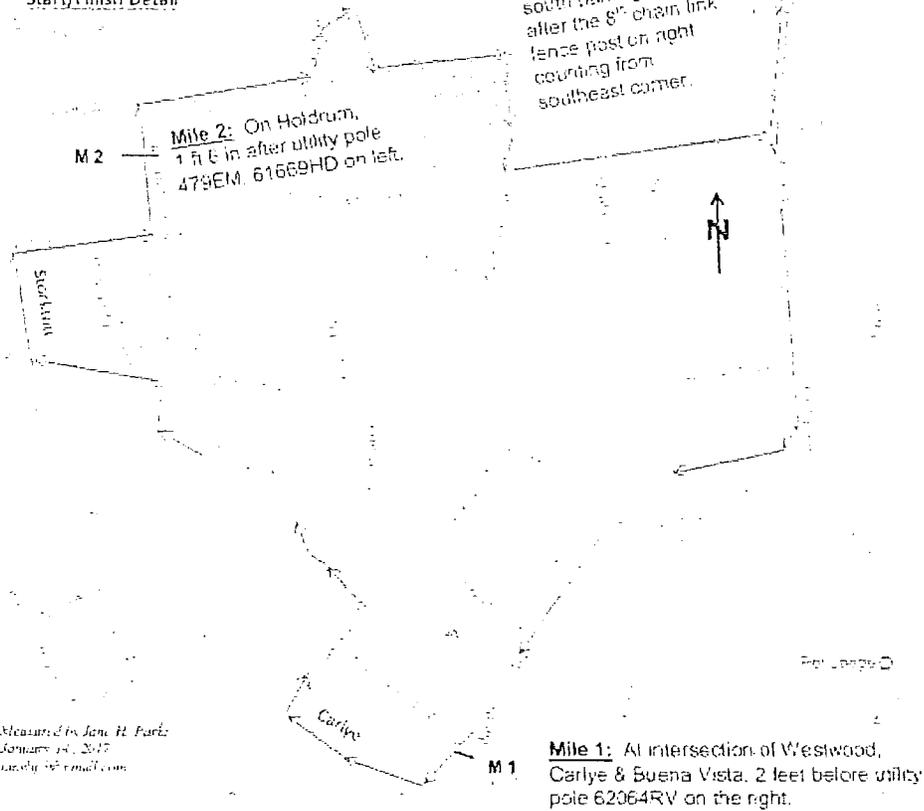
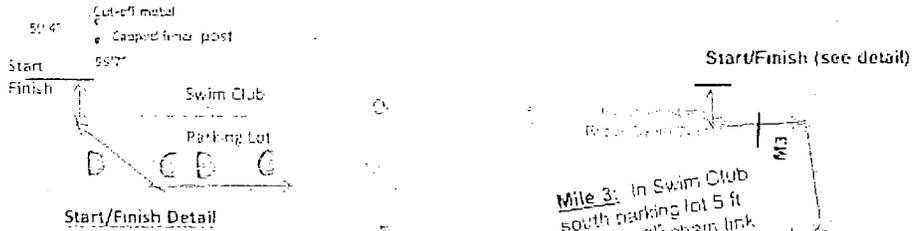
Hillsdale 5K  
Hillsdale, New Jersey 07642

NJ17501JHP  
Effective Jan 21, 2017 to Dec 31, 2027



All Directions are given relative to the Running Direction.

**Start/Finish:** In Hillsdale Stony Brook Swim Club in the west parking lot 59 feet 4 inches south of the cut off metal post at the south edge of the handicap parking spaces and 55 feet 7 inches south of the chain link fence post with the cap on top which is just south of the handicap parking spaces.



Measured by Jane H. Park  
January 14, 2017  
www.usatf.com

**BOROUGH OF HILLSDALE  
BERGEN COUNTY, NEW JERSEY  
ORDINANCE NO. 17-02  
(Adoption)**

**AN ORDINANCE TO AMEND AND SUPPLEMENT  
ORDINANCE 09-01 CHAPTER 138 "FEES" AND CHAPTER 71  
SWIMMING POOL COMMISSION**

BE IT ORDAINED by the Borough Council of the Borough of Hillsdale as follows:

**SECTION 1:** Chapter 138 of the Code of the Borough of Hillsdale is amended and supplemented to include membership fees in the following schedule and definition:

**CHAPTER 71, Swimming Pool Commission**

**RATES FOR 2017**

<b>RESIDENTS-</b>				<b>***RESIDENTS volunteers discount 25%</b>			
<b>TYPE</b>	<b>On or Before 5-May</b>	<b>6-May 29-May</b>	<b>After 29-May</b>	<b>TYPE</b>	<b>On or Before 5-May</b>	<b>6-May 29-May</b>	<b>After 29-May</b>
A. Family of Two	\$561.00	\$590.00	\$649.00	A. Family of Two	\$421.00	\$443.00	\$487.00
B. Family (3 persons)	\$574.00	\$605.00	\$665.00	B. Family (3 persons)	\$431.00	\$453.00	\$499.00
C. Family (4-5 persons)	\$630.00	\$663.00	\$730.00	C. Family (4-5 persons)	\$473.00	\$497.00	\$547.00
D. Family (6 + persons)	\$697.00	\$733.00	\$807.00	D. Family (6 + persons)	\$523.00	\$550.00	\$605.00
E. Individual (18+)	\$399.00	\$420.00	\$462.00	E. Individual (18+)	\$299.00	\$315.00	\$347.00
F. Senior Citizen (62+)	\$227.00	\$239.00	\$263.00	F. Senior Citizen (62+)	\$170.00	\$179.00	\$197.00
G. 2 Senior Citizen	\$333.00	\$350.00	\$385.00	G. 2 Senior Citizen	\$250.00	\$263.00	\$289.00

**I. Sponsored by a family membership must show proof \$150 per person , senior grandparent**

<b>NON-RESIDENTS</b>				<b>***NON-RESIDENTS discount 25%</b>			
<b>TYPE</b>	<b>On or Before 5-May</b>	<b>6-May 29-May</b>	<b>After 29-May</b>	<b>TYPE</b>	<b>On or Before 5-May</b>	<b>6-May 29-May</b>	<b>After 29-May</b>
A. Family of Two	\$809.00	\$852.00	\$937.00	A. Family of Two	\$607.00	\$639.00	\$703.00
B. Family (3 persons)	\$864.00	\$909.00	\$1,000.00	B. Family (3 persons)	\$648.00	\$682.00	\$750.00
C. Family (4-5 persons)	\$901.00	\$949.00	\$1,043.00	C. Family (4-5 persons)	\$676.00	\$711.00	\$783.00
D. Family (6-7 persons)	\$911.00	\$959.00	\$1,055.00	D. Family (6-7 persons)	\$683.00	\$719.00	\$791.00
E. Family (8+ persons)	\$937.00	\$987.00	\$1,085.00	E. Family (8+ persons)	\$703.00	\$740.00	\$814.00
F. Individual (18+)	\$585.00	\$616.00	\$678.00	F. Individual (18+)	\$439.00	\$462.00	\$508.00
G. Senior Citizen (62+)	\$278.00	\$293.00	\$322.00	G. Senior Citizen (62+)	\$208.00	\$219.00	\$241.00
H. 2 Senior Citizen	\$428.00	\$450.00	\$495.00	H. 2 Senior Citizen	\$321.00	\$338.00	\$371.00

**I.\* J. Sponsored by a family membership must show proof \$150 per person , senior grandparent membership**

**\*\*\*\* VOLUNTEER:**

Persons serving the Borough of Hillsdale, who are either elected or appointed to a Borough Board, Office, Department or commission and who require to take an oath of office. Volunteers shall include but not limited to Mayor and Council, Fire Department, Dept. of Health, Environments Commission, Historian, Recreation Committee, Swimming Pool Commission, Hillsdale Board of Education Members, Police Reserve and Ambulance

Credit card convenience fee 3%  
 Return check fee: \$20.00

Credit card convenience fee 3%  
 Return check fee: \$20.00

**SECTION II:**

Chapter 71: "Swimming Pool Commission", Section 71-2 Members is hereby amended and supplemented as follows:

**MEMBERS:**

C. Compensation: The member of the commission shall serve without salary or other compensation for their service.

Excluded from the prohibition is membership rate afforded Borough Volunteers.

**SECTION III:**

Guest Pass Discount Book				\$75.00
Daily Guest Pass Adult (weekdays and weekends)				\$16.00
Daily Guest Pass Child (weekdays and weekends) Under 17				\$10.00
Private Lesson Non Members, 1 child				\$53.00
Group Swim Lessons Non Members				\$85.00
Group Swim Lessons Members				\$75.00
Private Swim Lesson, 1 child				\$35.00
Swim Team Membership				\$65.00
Dive Team Membership				\$55.00
Dive Lessons Members				\$51.00
Dive Lesson Non Members				\$65.00
Mommy & Me Members				\$45.00
Mommy & Me Non Members				\$49.00
Fab Four _Members				\$48.00
Fab Four Non Members				\$55.00
Private Lessons 2 kids non members				\$60.00
Private lessons non-member				45.00
Private Lesson for 2 kids members				\$50.00
Babysitter – each sitter (2 max)				\$130.00
Beer or Wine (by the glass or bottle)				\$5.00 To \$15.00
Swim Camp (guppy)				\$100 to \$300 per wk.
(I) Grand Parent Fee per person	I			\$150.00
Ladies night, family night other special events	I			\$5-\$65.00 per person
Parties under <100 people –private 4hrs	<100 people \$1,200	100-150 people \$1,800	150-200 \$2,400	200-250, \$3,000 250-300 \$3,600
School Parties (4hrs)				\$950.00
Camp parties one day 3hours				\$1,200.00
Evening after hours party 8-11pm				\$700.00
Corporate Parties (4 hrs.)	<100 people \$1,800	101-150 people, \$2,400	150-200 people \$3,000	200-250 people \$3,600 250-300 people \$4,200
Swim Team Rental (outside)			\$5,000 to	\$35,000.00
Swim team rental per lane per hour				\$150.00
Ping Pong balls				\$0.25
Camp Fees – HD &RV per camper				\$45.00
ID Card Replacement Fee				\$20.00
Chair Storage - per chair				\$10.00
Birthday Parties (children under 16) 2 hours				\$50 to \$80.00
Parties - Family (2 hours)				\$225.00
Spirit Wear clothing				\$5 to \$100
Yoga Members and Non members				\$5-\$40
Fitness examples: Spin, Pilates, Zumba and Cardio Kickboxing				\$5-\$50.00 per class
Aqua Aerobics Members and Non members				\$5-\$40per class

Selling of snacks and food

.50-\$10.00  
\$300-\$2,000  
per day

Camp rentals outside (HD,RV)

**\*NO REFUNDS AFTER MAY 31<sup>st</sup>, 2017**

**SECTION IV:**

This ordinance shall take effect immediately after final passage, approval and publication of notice thereof as required by law, and the provisions of this ordinance shall be retroactive to January 1, 2017.

\*\*\* New Members Only\*\*\* - Promotion of 10-20% one-per family discount at designated open house and special promo events.

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeRosa, Anthony							
Karcich, Scott							
Segalas, Steven							
Lundy, Abby							
Pizzella, Frank							
Ruocco, John							
Frank, Douglas							

Adopted: March 7, 2017

Attest:

\_\_\_\_\_  
Denise Kohan  
Acting Municipal Clerk

\_\_\_\_\_  
Douglas Frank  
Mayor

**BOROUGH OF HILLSDALE  
BERGEN COUNTY, NEW JERSEY  
ORDINANCE NO. 17-03  
(Adoption)**

**AN ORDINANCE ESTABLISHING SALARIES FOR THE STAFF OF THE HILLSDALE  
SWIMMING POOL COMMISSION FOR THE CURRENT YEAR 2017 IN THE BOROUGH OF  
HILLSDALE, COUNTY OF BERGEN, STATE OF NEW JERSEY**

**BE IT ORDAINED, by the Borough Council of the Borough of Hillsdale in the County of Bergen and State of New Jersey as follows:**

**SECTION I:**

The compensation of all personnel whose services are required for the operation, maintenance and regulation of the Facility as approved be the Swimming Pool Commission is as follows:

<u>TITLE</u>	<u>2017 SALARY RANGE</u>
	<u>MAX</u>
A. Manager/Director	\$47,646.00
B. First Assistant	\$10,000.00
C. Second Assistant	\$9,300.00
D. Third Assistant	\$7,800.00
E. Fourth Assistant	\$7,000.00
F. Office managers	\$7,500.00
G. Maintenance/Handyman	Hourly \$15.00
H. Pre-Season Maintenance	Hourly \$10.00
I. Secretary-Hourly	Hourly \$17.00
J. Maintenance Manager	\$4,300.00

**SECTION II:**

Trained Lifeguards: Part-time minimum age 15 years, Full-time 16 years, Gate 15 years , Recreation and Minimum 14 years, Maintenance staff age 17 years

<u>YEARS WORKED</u>	<u>HOURLY RANGE</u>	<u>GATE &amp; REC. LEVEL</u>	<u>HOURLY RANGE</u>
<u>LIFEGUARDS LEVEL</u>	<u>MAX.</u>	<u>LEVEL</u>	<u>MAX</u>
1	\$7.75	1	\$7.50
2	\$8.25	2	\$7.75
3	\$8.60	3	\$8.00
4	\$9.25	4	\$8.25
5	\$9.75	5	\$8.60
6	\$10.00	6	\$9.27
7	\$10.50	7	\$9.78
8	\$11.25	8	\$10.50
9	\$12.00	9	\$11.50
10	\$13.00	10	\$12.00

11  
12

\$14.05  
\$15.00

11  
12

\$12.75  
\$13.25

**MAX**

Coordinator of Group Swim Lessons \$2,000.00

Guard Safety Training Instructor \$ 900.00  
Head Guard - Lifeguard \$2,000.00  
Business manager of Swim/Dive Team \$1,100.00  
Managing Lifeguard \$2,000.00

**LEVEL**

Kid's Korner Coordinator (3)  
1. \$4,300.00  
2. \$4,300.00  
3. \$3,400.00

Gate Manager \$ 800.00  
Camp Coordinator \$3,000.00  
Guppy Camp director \$3,000.00

**SECTION III:**

A part-time /substitute Guard must earn at least \$4,000 the previous season to advance a step.

**ADDITIONAL RATES:**

Water Safety Instructor assistant \$ .50 hr.  
Certifies Water Safety Instructor \$1.50 hr.  
CPR Instructor \$1.00 hr.

EMT Certification \$1.25 hr.

Teach Private Swim Lessons \$18/half hour

Teach Private Swim Lessons (2 kids MAX) \$30/ half hour

Certified Pool Operator Hourly emp. \$2.00 hr.

**LEVEL**

Swim Team Coach

**Max**  
\$5,000.00

Level 1-\$500.00  
Level 2-\$600.00  
Level 3- \$700.00  
Level 4- \$800.00  
Level 5- \$900.00

Assistant Swim/Dive Coaches

Diving Team Coach \$4,000.00

Aqua Aerobics Instructor \$1,000.00

Yoga Instructor \$1,000.00

Certified Pool Operator Salary employee \$1,500.00

Fall/Winter Help-Hourly \$17.00

Fall/Winter Secretary-Hourly \$17.00

Coach Hourly –Head coaches only private or specialty for club \$25.00

Any full time guard who is scheduled 80 hours per pay period (2 weeks) will be guaranteed a minimum of

20 hours per pay period (2 weeks) (i.e. early closing-rain). When club is open full time only for the months of July and August.

**SECTION IV:**

The Compensation fixed and determined by this ordinance for the persons holding the respective offices and position of employment herein named, shall be in lieu of all other fees, costs and charges received and collected by such officers and employees shall be remitted promptly to the Borough of Treasurer.

**SECTION V:**

All ordinances and resolutions inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistencies.

**SECTION VI:**

This ordinance shall take effect immediately after final passage, approval and publications of notice Thereof as required by law and the provisions of this Ordinance shall be retroactive to January 1, 2017.

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeRosa, Anthony							
Karcich, Scott							
Lundy, Abby							
Pizzella, Frank							
Ruocco, John							
Segalas, Steven							
Frank, Douglas							

Adopted: March 7, 2017

Attest: \_\_\_\_\_  
 Denise Kohan  
 Acting Municipal Clerk

\_\_\_\_\_  
 Douglas Frank  
 Mayor

**BOROUGH OF HILLSDALE  
BERGEN COUNTY, NEW JERSEY  
ORDINANCE NO. 17-04  
(Adopted)**

**AN ORDINANCE TO PROVIDE FOR AND DETERMINE THE RATE,  
AMOUNT AND METHOD OF PAYMENT OF COMPENSATION TO  
PERSONS HOLDING CERTAIN OFFICE AND POSITIONS OF  
EMPLOYMENT IN THE BOROUGH OF HILLSDALE, COUNTY OF  
BERGEN, STATE OF NEW JERSEY**

**BE IT ORDAINED** by the Borough Council of the Borough of Hillsdale, in the County of Bergen, and State of New Jersey as follows:

SECTION 1. The rate of compensation of persons holding any of the hereafter named offices and positions of employment, which compensation shall be on an annual basis unless otherwise specified, is hereby fixed and determined to be as set opposite the title of each of the hereinafter named offices and positions of employment. Whenever there shall be set forth a minimum and maximum rate of compensation the employee or officer shall be compensated at an annual rate within such range.

SECTION 2. Each employee set forth in this Section shall receive annual compensation as set forth below.

	<b>TITLE</b>	<b>MAXIMUM</b>
1	Mayor	\$ 9,000.00
2	Councilmembers	\$ 6,000.00
3	Police Chief	\$ 170,958.00
4	Police Captain	\$ 163,385.00
5	Borough Administrator	\$ 45,900.00
6	Acting Borough Clerk	\$ 64,800.00
7	Certified Municipal Financial Officer and Qualified Purchasing Agent	\$ 92,100.00
8	Assistant Managers-Finance	\$ 56,400.00
9	Assistant Managers-Finance	\$ 23,272.00
10	Tax Assessor	\$ 21,973.00
11	Tax Collector	\$ 45,500.00
12	Assistant Managers-Finance	\$ 19,500.00
13	Confidential Administrative Assistant- <i>per hour</i>	\$ 17.00
14	Executive Assistant- <i>per hour</i>	\$ 20.00
15	Interim/Acting Superintendent of Public Works	\$ 80,000.00
16	Acting Recycling Coordinator	\$ 2,000.00
17	Licensed Sewer Operator	\$ 5,000.00

18	Fire Official	\$	10,200.00
19	Municipal Judge	\$	18,605.00
20	Court Administrator	\$	52,410.00
21	Court Violations Clerk- <i>per hour</i>	\$	20.40
22	Prosecutor	\$	11,952.00
23	Alternate Prosecutor per court session	\$	200.00
24	Public Defender	\$	4,284.00
25	Alternate Public Defender per case	\$	200.00
26	Welfare Director	\$	15,507.00
27	Community - Seniors Activity Director	\$	14,456.00
28	Recreation Director	\$	15,976.00
29	Construction Official	\$	21,753.00
30	Building Sub-Code Official	\$	21,752.00
31	Zoning Official- <i>per hour</i>	\$	30.00
32	Board Secretary- <i>includes preparing minutes-per meeting</i>	\$	50.00
33	OEM Coordinator	\$	2,000.00
34	OEM Deputy Coordinator	\$	2,000.00
36	Volunteer Ambulance Corps Stipend	\$	400.00
37	Volunteer Fire Department Stipend	\$	600.00
38	Fire Chief	\$	3,400.00
39	Deputy Fire Chief	\$	2,650.00
40	Senior Captain	\$	1,650.00
41	Junior Captain	\$	1,350.00
42	First Lieutenant	\$	1,050.00
43	Second Lieutenant	\$	900.00
44	Third Lieutenant	\$	750.00
45	Forth Lieutenant	\$	600.00
46	Mechanic (per apparatus)	\$	200.00
47	Advisor	\$	500.00
48	Fit Test Administrator	\$	200.00
49	Air Bank Tech	\$	400.00
50	Radio Tech	\$	250.00
51	Training Advisor	\$	350.00
52	Cadet Advisor	\$	350.00
53	Driver (per apparatus)	\$	50.00
54	Board Clerk	\$	1,300.00
55	Education beyond Fire Fighter 1	\$	35.00

		MINIMUM	MAXIMUM
56	Borough Temporary or Per-Diem Worker	\$ 10.00	\$ 50.00
57	DPW Seasonal or Per-Diem Worker	\$ 10.00	\$ 100.00

SECTION 3. If an employee performed a unique assignment of exceptional value to the Borough requiring significant time and effort in addition to his/her usual responsibilities, the Borough Council may grant a bonus not to exceed \$5,000 to this employee.

SECTION 4. The compensation fixed and determined by this Ordinance for the persons holding the respective offices and positions of employment herein named, shall, except as otherwise provided by statute, ordinance or resolution, be in lieu of all other fees, costs and charges received and collected by such offices and employees shall remit such funds promptly to the Borough Treasurer.

SECTION 5. All ordinances and resolutions inconsistent with the provisions of this Ordinance are hereby repealed as to such inconsistencies.

SECTION 6. This Ordinance shall take effect immediately after final passage (in accordance with state law), approval (in accordance with state law), and publication of notice thereof as required by law, and the provisions of this Ordinance shall be retroactive to January 1, 2017

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeRosa, Anthony							
Karcich, Scott							
Lundy, Abby							
Pizzella, Frank							
Ruocco, John							
Segalas, Steven							
Frank, Douglas							

Adopted: March 7, 2017

Attest: \_\_\_\_\_  
 Denise Kohan  
 Acting Municipal Clerk

\_\_\_\_\_  
 Douglas Frank  
 Mayor

**BOROUGH OF HILLSDALE  
BERGEN COUNTY, NEW JERSEY  
ORDINANCE NO. 17-05  
(Adopted)**

**AN ORDINANCE ESTABLISHING RECREATION DEPARTMENT  
PROGRAM AND SUMMER CAMP FEES FOR THE YEAR 2017 IN THE  
BOROUGH OF HILLSDALE**

**WHEREAS:** By the Borough Council of the Borough of Hillsdale as follows:

**Section 1:** The Hillsdale Summer Camp season for children of Hillsdale and River Vale residents and for children attending Hillsdale Schools (St. John's included) shall operate continuously for 5 weeks.

**Section 2.** The **Summer Camp Fees** per registrant for the year 2017 are as follows:

<u>Program</u>	<u>Hillsdale/River Vale Resident</u>	<u>St. John's Student/Non Resident</u>
Camp Pascack, Grades 1-4	\$850.00	\$900.00
Camp Adventure, Grades 5-6	\$900.00	\$950.00
Field Trip Camp, Grades 7-9	\$950.00	\$975.00
Late Registration fee after May 7, 2017	\$50.00	\$50.00
<b>Before Camp Program (8:00-9:00am)</b>		
Pre-Registration (all weeks)	\$180.00	\$185.00
Pre-Registration (per week)	\$60.00	\$60.00
Pre-Registration (per day)	\$20.00	\$20.00
No pre-registration (per day)	\$25.00	\$25.00
<b>After Camp Program (3:00-6:00pm)</b>		
Pre-Registered (all weeks)	\$340.00	\$345.00
Pre-Registered (per week)	\$100.00	\$100.00
Pre-Registered (per week)	\$25.00	\$25.00
Pre-Registration (per day)	\$30.00	\$30.00
No pre-registration (per day)	\$15.00	\$15.00
<b>Late pick-up (after 6pm per 15 minute increment)</b>		

**NO REFUNDS**

**Section 3.** The **Recreation Program Fees** per registrant for the year 2017 are as follows:

<u>PROGRAM</u>	<u>HILLSDALE RESIDENT</u>	<u>NON RESIDENT</u>
Men's Basketball 40+	\$70.00	\$70.00
Men's Basketball 18+	\$70.00	\$70.00
Duplicate		
Bridge	\$20.00	\$35.00

Indoor Soccer	\$55.00	\$60.00
Women's Volleyball	\$50.00	\$60.00
Girls Volleyball	\$50.00	\$60.00
Youth Basketball (1st and 2nd) grade clinic	\$60.00	\$60.00
Youth Basket ball (3rd to 8th grade)	\$85.00	\$85.00
Youth Basket ball (9th to 12th grade)	\$85.00	\$85.00
Women's Volleyball 18+	\$45.00	\$45.00
Men's 18 + softball	\$400 per team	\$400 per team
Men's 35 and over Softball	\$50.00	\$55.00
Women's 18+ Softball	\$50.00	\$55.00
PV Junior wrestling	\$130.00	\$130.00
Rutgers Coaches class	\$45.00	\$45.00
Art Program, per class or session	\$100.00	\$100.00
Cooking, per class or session	\$5-\$100	\$5-\$100
PGA Golf Program	\$100.00	\$100.00
Tennis Program	\$100.00	\$100.00
Ski Program	\$50 to \$100	\$50-\$100
First Friends	\$5-\$10	\$5-\$10
Ice Skating	\$125-\$130	\$125-\$130
Car show participants	\$20-\$30	\$20-\$30
Vendors ( car show/flee market) 5k	\$20-\$50	\$20-\$50
runs/Triathlons	\$15-\$75	\$15-\$75
Navigator sports	\$25-\$40	\$25-\$40
Use of Beechwood Park (picnic area)	\$25.00	\$50.00
Use of Beechwood Park (field for private party)	\$35.00	\$100.00
Late Fees	\$25 per registrant	\$25 per registrant
Credit Card Convenience Fee	3.00%	3.00%

**ALL PROGRAMS ARE NON  
REFUNDABLE**

**Section 4.**

All ordinances and resolutions inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistencies.

**Section 5.**

This ordinance shall take effect immediately after final passage, approval and publication of notice thereof as required by law and shall be retroactive to January 1, 2017.

<b>Council member</b>	<b>Motion</b>	<b>Second</b>	<b>Yes</b>	<b>No</b>	<b>Absent</b>	<b>Abstain</b>	<b>Recuse</b>
DeRosa, Anthony							
Karcich, Scott							
Segalas, Steven							
Lundy, Abby							
Pizzella, Frank							
Ruocco, John							
Frank, Douglas							

Adopted: March 7,

Attest: \_\_\_\_\_  
 Denise Kohan  
 Acting Municipal Clerk

\_\_\_\_\_  
 Douglas Frank  
 Mayor

**BOROUGH OF HILLSDALE  
BERGEN COUNTY, NEW JERSEY  
ORDINANCE NO. 17-06  
(Adoption)**

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**AN ORDINANCE ESTABLISHING 2017 SALARIES FOR THE  
RECREATION DEPARTMENT**

**WHEREAS:** By the Borough Council of the Borough of Hillsdale as follows:

**Section 1:** The compensation of all personnel whose services are required as general staff for the operation of the Borough of Hillsdale - Summer Day Camp Program is as follows:

<u>Hourly step guide</u>	<u>Hourly Wage - Maximum</u>
HS Sophomore	\$7.75
HS	
Junior	\$8.00
HS	
Senior	\$8.25
College Freshman	\$8.50
College	
Sophomore	\$8.75
College Junior	\$9.00
College Senior or 22+ years old	\$9.25
College Graduate, 1st year	\$9.50
College Graduate, 2nd year	\$10.50
College Graduate, 3rd year	\$11.50
College Graduate, 4th year	\$12.50
College Graduate, 5th year	\$13.50
College Graduate, 6th year	\$14.50
College Graduate, 7th year	\$15.50

**Camp Hillsdale Experience Benefit**

A flat rate of \$25.00 will be applied for every paid year of Camp Hillsdale experience that each counselor has with the Borough of Hillsdale. This adjustable experience benefit will be paid at the completion of the summer day camp season in August.

**Section 2.**

The salary amount to be paid to a Specialist who must have an education degree/certification is \$1,000 to \$3,500 (based on the applicants related camp experience and camp time length. This is an appointed position.

**Section 3.**

The salary amount to be paid to a **Camp director (one) - Minimum \$10,000 and Maximum \$20,500** or **Assistant Directors (each)** is \$3,000 to \$9,500 based on applicants related camp experience and camp time length). This is an appointed position.

**Section 4.**

Additional hourly increments on top of base rate may be earned for the following recognized certifications:

First Aid Certification	\$0.50
CPR: Adult and Child	\$0.75
Lifeguard Certification	\$0.75
Head Counselor	\$0.35

**Section 5.**

The compensation of all personnel whose services are required as Program Supervisors for the Recreation Commission Programs is as follows.

<u>PROGRAM</u>	<u>RATE</u>
Men's Basketball	\$200/season
Duplicate Bridge	\$600/season
Indoor Soccer	\$300/season
Women's Volleyball	\$100/season
Girls Volleyball Instructor	\$500/season
Youth Basketball primary	\$2,000/season
Youth Basketball secondary Level 1	\$1,200/season
Youth Basketball secondary Level 2	\$800/season
Youth Basketball secondary Level 3	\$500/season
Men's 18 + softball	\$400/season
Men's 40 and over Softball	\$400/season
Women's 18+ Softball	\$400/season
PV Junior wrestling	\$400/season
Pt Recreation Assistant	\$17.00 hourly
Basketball Referee	\$16.00 per game
Basketball clock, scoreboard keeper	\$12.00 per game
Hall monitors	\$12.00 per hour
Professional Referee	\$30-\$50 per game

**Section 6.**

The compensation fixed and determined by this ordinance for the person holding the respective office and position of employment herein named, shall, except as otherwise provided by statute, ordinance or resolution, be in lieu of all other fees, costs

and charges received and collected by such office and employee shall be remitted promptly to the Borough Treasurer.

**Section 7.**

All Ordinances and resolutions inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistencies.

**Section 8.**

This ordinance shall take effect immediately after final passage, approval and publication of the notice thereof as required by law.

<b>Council member</b>	<b>Motion</b>	<b>Second</b>	<b>Yes</b>	<b>No</b>	<b>Absent</b>	<b>Abstain</b>	<b>Recuse</b>
DeRosa, Anthony							
Karcich, Scott							
Segalas, Steven							
Lundy, Abby							
Pizzella, Frank							
Ruocco, John							
Frank, Douglas							

Adopted: March 7, 2017

Attest: \_\_\_\_\_

Denise Kohan  
Acting Municipal Clerk

\_\_\_\_\_

Douglas Frank  
Mayor

**BOROUGH OF HILLSDALE  
RESOLUTION 17070**

---

**A RESOLUTION AUTHORIZING THE EXECUTION OF AN  
INTERLOCAL AGREEMENT FOR THE ESTABLISHMENT OF  
THE PUBLIC SAFETY ANSWERING POINT TELEPHONE  
SYSTEM BY AND BETWEEN THE BOROUGH OF PARAMUS  
AND THE BOROUGH OF HILLSDALE**

**WHEREAS**, the Borough of Paramus and the Borough of Hillsdale seek to enter into an Interlocal Agreement wherein the Borough of Paramus will provide telephonic access to the "Public Safety Answering Point" (PSAP) service on behalf of the Borough of Hillsdale, and;

**WHEREAS**, pursuant to N.J.S.A. 52:17C-1 et seq., all Municipalities of the State of New Jersey are required to provide telephonic access to an appropriate "PSAP" service, and;

**WHEREAS**, regionalized providing of such services is a concept specifically endorsed by the aforementioned statutory scheme, and;

**WHEREAS**, both of the parties to such an Agreement are authorized by law to enter into an agreement with one another to provide jointly for any lawful service to and for the residents of the respective municipalities pursuant to the provisions of the "Interlocal Services Act" N.J.S.A. 40:8A-1 et seq., and;

**WHEREAS**, the Borough Councils of the Borough of Paramus and the Borough of Hillsdale recognize that the implementation of an Interlocal Agreement to provide "PSAP" service, on a regionalized, cost-sharing, basis is still in the best interest of the taxpayers of the respective municipalities.

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Hillsdale, County of Bergen, State of New Jersey, hereby authorizes the execution of a "PSAP" Interlocal Services Agreement with the Borough of Paramus for a period of one year.

**BE IT FURTHER RESOLVED** that the cost of same shall be in the amount of \$5,269.50 for calendar year 2017.

**BE IT FURTHER RESOLVED**, that the Borough Council of the Borough of Hillsdale, County of Bergen, State of New Jersey, hereby authorizes the execution of the attached Agreement with the Borough of Paramus.

**BE IT FURTHER RESOLVED** that the Agreement shall take effect upon the execution of the Agreement and adoption of Resolutions by both parties as provided by law.

**BE IT FURTHER RESOLVED** that a copy of the Agreement be maintained on file and open to public inspection at the office of the Borough Clerk.

**CERTIFICATE OF AVAILABILITY OF FUNDS**

I, Jonathan M. DeJoseph, Certified Municipal Financial Officer of the Borough of Hillsdale, hereby certify, pursuant to NJSA 40A:9-140.1, et seq. and NJAC 5:30.4, that the funds are available to the Borough of Hillsdale for calendar year 2017.

Dated: March 7, 2017

Jonathan M. DeJoseph, CMFO

Jonathan M. DeJoseph, CMFO

<b>Council member</b>	<b>Motion</b>	<b>Second</b>	<b>Yes</b>	<b>No</b>	<b>Absent</b>	<b>Abstain</b>	<b>Recuse</b>
DeRosa, Anthony							
Karcich, Scott							
Lundy, Abby							
Pizzella, Frank							
Ruocco, John							
Segalas, Steven							
Frank, Douglas							

Adopted: March 7, 2017

Attest: \_\_\_\_\_

Denise Kohan  
Acting Municipal Clerk

\_\_\_\_\_

Douglas Frank  
Mayor

**BOROUGH OF HILLSDALE  
RESOLUTION 17071**

---

**RESOLUTION AUTHORIZING A SHARED SERVICE AGREEMENT  
BETWEEN THE BOROUGH OF WESTWOOD AND THE BOROUGH OF  
HILLSDALE FOR THE PURCHASE AND DISPENSING OF FUEL**

**WHEREAS**, the Boroughs of Westwood and Hillsdale have agreed to continue a Shared Service/Interlocal Agreement for the purchase and dispensing of fuel; and

**WHEREAS**, the Shared Service/Interlocal benefits the residents and taxpayers of both municipalities by streamlining services in both municipalities while meeting the State of New Jersey's mandate for shared services; and

**WHEREAS**, the Borough of Westwood is responsible for the purchasing and programming of the fuel fobs, acquiring the necessary DEP air permits, engineer filing fees and administrative fees necessary to access the fuel; and

**WHEREAS**, the of Hillsdale will reimburse the Borough of Westwood for the cost of the fobs, related programming expenses, DEP air permits, engineering fees related to the acquisition of the expanded permit, administrative fees of ten (10) cents per gallon and the cost of the fuel consumed; and

**WHEREAS**, the agreement for a two (2) year period expires March 31, 2019 and continues on an annual renewal basis, unless either party wishes to terminate such agreement, submitted in writing thirty (30) days prior to the expiration date.

**NOW, THEREFORE, BE IT RESOLVED** that additional permitting is required; the Borough of Hillsdale will be responsible for any additional expenses above the costs to the Borough of Westwood.

**BE IT FURTHER RESOLVED**, that the appropriate Borough Officials are designated to negotiate, confirm the terms and administer the agreement including authorizing payment to the Borough of Westwood.

**CERTIFICATE OF AVAILABILITY OF FUNDS**

I, Jonathan M. DeJoseph, Certified Municipal Financial Officer of the Borough of Hillsdale, hereby certify, pursuant to NJSA 40A:9-140.1, et seq. and NJAC 5:30.4, that the funds are available to the Borough of Hillsdale for calendar year 2017.

Dated: March 7, 2017

Jonathan M. DeJoseph, CMFO  
Jonathan M. DeJoseph, CMFO

<b>Council member</b>	<b>Motion</b>	<b>Second</b>	<b>Yes</b>	<b>No</b>	<b>Absent</b>	<b>Abstain</b>	<b>Recuse</b>
DeRosa, Anthony							
Karcich, Scott							
Lundy, Abby							
Pizzella, Frank							
Ruocco, John							
Segalas, Steven							
Frank, Douglas							

Adopted: March 7, 2017

Attest: \_\_\_\_\_  
 Denise Kohan  
 Acting Municipal Clerk

\_\_\_\_\_  
 Douglas Frank  
 Mayor

**RESOLUTION**  
**MAYOR AND COUNCIL OF THE**  
**BOROUGH OF WESTWOOD**

TITLE: Authorizing Shared Service/Interlocal Agreement for Fuel

RESOLUTION #17- *LS*

WHEREAS, the Boroughs of Westwood and Hillsdale agree to continue a Shared Service/Interlocal Agreement for the purchase and dispensing of fuel; and

WHEREAS, the Shared Service/Interlocal benefits the residents and taxpayers of both municipalities by streamlining services in both municipalities while meeting the State of New Jersey's mandate for shared services; and

WHEREAS, the Borough of Westwood is responsible for the purchasing and programming of the fuel fobs, acquiring the necessary DEP air permits, engineer filing fees and administrative fees necessary to access the fuel; and

WHEREAS, the Borough of Hillsdale will reimburse the Borough of Westwood for the cost of the fobs, related programming expenses, DEP air permits, engineering fees related to the acquisition of the expanded permit, administrative fees of ten (10) cents per gallon and the cost of the fuel consumed; and

WHEREAS, the agreement for a two year period expires March 31, 2019 and continues on an annual renewal basis, unless either party wishes to terminate such agreement, submitted in writing thirty (30) days prior to the expiration date.

NOW, THEREFORE, BE IT RESOLVED that if additional permitting is required, the Borough of Hillsdale will be responsible for any additional expenses above the costs to the Borough of Westwood, and

BE IT FURTHER RESOLVED, that the appropriate Borough Officials are designated to negotiate, confirm the terms and administer the agreement including authorizing payment to the Borough of Westwood.

Certified to be a true copy of a  
 Resolution adopted at the meeting  
 of the Mayor and Council on  
 February 21, 2017

*Karen Hughes*  
 Karen Hughes, Borough Clerk

NAME	MOVED	SECOND	AYES	NAYS	ABSENT	ABSTAIN
Grefrath	✓		✓			
Arroyo			✓			
Bicocchi			✓			
Dell					✓	
Owens			✓			
Montana		✓	✓			



# CHRISTOPHER P. STATILE, P.A.

PROFESSIONAL ENGINEERS AND PLANNERS  
DESIGN CONSULTANTS

CPSTATILE@AOL.COM

3 FIR COURT  
OAKLAND, NJ 07436  
(201) 337-7470  
FAX: (201) 337-7599

NEW YORK, NY

**TO:** Jonathan DeJoseph, Borough Administrator, CFO **DATE:** February 8, 2017  
Borough of Hillsdale

380 Hillsdale Avenue  
Hillsdale, NJ 07642

**PROJECT:** 2016 Wierimus Lane  
Culvert Gabion Basket  
Repair

Enclosed is the following:

DATE	NO. OF COPIES	DESCRIPTION
	1	Change Order 1 - Final
	1	Invoice No. 1

Remarks:

Very truly yours,

C.P. STATILE, P.A.



Christopher P. Statile, P.E.  
Borough Engineer

CPS/crc  
1120.221 - 16

# BOROUGH OF HILLSDALE CHANGE ORDER

OWNER

X

CONTRACTOR

X

FIELD

PROJECT: 2016 Wierimus Lane Culvert Gabion Basket Repair CHANGE ORDER NUMBER: 1-Final  
(name, address)

TO (Contractor) John Garcia Construction Co., Inc. PROJECT NUMBER: 1120.221  
183 Friar Lane  
Clifton, NJ 07013 CONTRACT FOR: Gabion Repair

CONTRACT DATE: 1-Sep-16

You are directed to make the following changes in this Contract:

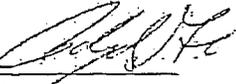
**SEE ATTACHED BREAKDOWN**

The original Contract Sum was .....	\$	48,900.00
Net change by previous Change Orders .....	\$	-
The Contract Sum prior to this Change Order .....	\$	48,900.00
The Contract Sum will be decreased by this Change Order .....	\$	(4,829.00)
The new Contract Sum including this Change Order will be .....	\$	44,071.00

ENGINEER  
C.P. Statile, P.E.  
Borough Engineer  
3 Fir Court  
Oakland, NJ 07436

By:   
Date: 2/8/17

CONTRACTOR  
John Garcia Construction Co., Inc.  
183 Friar Lane  
Clifton, NJ 07013

By:   
Date: 2-7-17

OWNER  
Borough of Hillsdale  
380 Hillsdale Avenue  
Hillsdale, NJ 07642

By: \_\_\_\_\_  
Date: \_\_\_\_\_



**BOROUGH OF HILLSDALE  
RESOLUTION 17073**

**APPROVAL OF CHANGE ORDER#1  
YEAR 2016 ROAD PROGRAM**

**WHEREAS**, the Borough of Hillsdale has heretofore entered into a contract with D&L Paving Contractors, Inc. 681 Franklin Avenue, Nutley, NJ 07110, for the 2016 Road Program, R16164, July 5, 2016; and

**WHEREAS**, Christopher P. Statile, Borough Engineer, has recommended approval of the following change order:

<b>Change Order No. 1</b>	Increase of Base Bid	+19.15%
	Various increases/decreases – see attached list	+\$20,004.08

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Hillsdale, that the above-cited Change Order No. 1, increasing the amount of the Base Bid over said contract by the sum of \$20,004.08, shall be and hereby is approved, and the Mayor and Acting Borough Clerk are hereby authorized and directed to execute the same for and on behalf of the Borough of Hillsdale as directed by Borough Engineer Christopher Statile, in the form annexed hereto and hereto made part of.

**CERTIFICATE OF AVAILABILITY OF FUNDS**

I, Jonathan M. DeJoseph, Certified Municipal Financial Officer of the Borough of Hillsdale, hereby certify, pursuant to NJSA 40A:9-140.1, et seq. and NJAC 5:30.4, that the funds are available to the Borough of Hillsdale for calendar year 2017.

Dated: March 7, 2017

Jonathan M. DeJoseph, CMFO  
Jonathan M. DeJoseph, CMFO

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeRosa, Anthony							
Karcich, Scott							
Lundy, Abby							
Pizzella, Frank							
Ruocco, John							
Segalas, Steven							
Frank, Douglas							

Adopted: March 7, 2017

Attest: \_\_\_\_\_

Denise Kohan  
Acting Municipal Clerk

\_\_\_\_\_  
Douglas Frank  
Mayor

# CHRISTOPHER P. STATILE, P.A.

PROFESSIONAL ENGINEERS AND PLANNERS  
DESIGN CONSULTANTS

CPSTATILE@AOL.COM

3 FIR COURT  
OAKLAND, NJ 07436  
(201) 337-7470  
FAX: (201) 337-7599

NEW YORK, NY

**TO:** Jonathan DeJoseph, Borough Administrator, CFO  
Borough of Hillsdale  
380 Hillsdale Avenue  
Hillsdale, NJ 07642

**DATE:** February 7, 2017

**PROJECT:** 2016 Road Program

Enclosed is the following:

DATE	NO. OF COPIES	DESCRIPTION
	1	Invoice 1
	1	NJDOT Change Order 1 - Final

Remarks:

Very truly yours,

C.P. STATILE, P.A.



Christopher P. Statile, P.E.  
Borough Engineer

CPS/crc  
1120.225 - 16

NEW JERSEY DEPARTMENT OF TRANSPORTATION  
 DIVISION OF LOCAL GOVERNMENT SERVICES  
 AND ECONOMIC DEVELOPMENT  
 CHANGE ORDER NUMBER - 1  
 STATE AID PROJECT

Project	2016 Road Program - Hillsdale Avenue
Municipality	Borough of Hillsdale
County	Bergen
Contractor	D&L Paving Contractors

In accordance with the project Supplementary Specification, the following are changes in the contract.  
 Location and Reason for Change (Attach additional sheets if required)  
**AS-BUILT QUANTITIES**

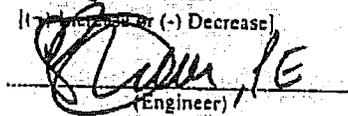
<u>Item No.</u>	<u>Description</u>	<u>Quantity (+/-)</u>	<u>Unit Price</u>	<u>Amount</u>
-----------------	--------------------	-----------------------	-------------------	---------------

SEE ATTACHED BREAKDOWN

Amount of Original Contract	\$	276,455.97
Adjusted amount Based on Change Orders .....	\$	329,433.89

Extra	\$	57,874.35
Supplemental	\$	
Reduction	\$	-4,926.43
Total Change	\$	52,947.92

% Change in Contract  
 [(+) Increase or (-) Decrease] +19.15 %

  
 (Engineer)

2/7/17  
 (Date)

Approved: \_\_\_\_\_  
 (District Manager) (Date)  
 (Local Government Services)

\_\_\_\_\_  
 (Presiding Officer)  
 \_\_\_\_\_  
 (Contractor)

\_\_\_\_\_  
 (Date)  
2/7/17  
 (Date)

(Submit four (4) copies to the Local Highway Design District Office)



# BOROUGH OF HILLSDALE

MUNICIPAL BUILDING  
380 HILLSDALE AVENUE • HILLSDALE, N.J. 07642-2794  
(201) 666-4800 • FAX (201) 358-5002

## PURCHASE ORDER

THIS NUMBER MUST APPEAR ON ALL INVOICES,  
PACKING LISTS, CORRESPONDENCE, ETC.

No. 17-00329

ORDER DATE: 03/01/17  
REQUISITION NO:  
DELIVERY DATE:  
STATE CONTRACT:  
F.O.B. TERMS:

### PAYMENT RECORD

CHECK NO. CHECK DATE

NOTICE: FEDERAL TAX I.D. #22-6001985 - TAX EXEMPT UNDER  
PROVISIONS OF NJ SALES & USE TAX ACT (CHAPTER 30, LAWS OF 1968)

FOR PAYMENT APPROVAL, VOUCHER COPY MUST BE RECEIVED IN THE FINANCE OFFICE BY THE  
25TH OF THE MONTH. PAYMENTS ARE MADE ON THE 2ND TUESDAY OF THE FOLLOWING MONTH.

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	CHANGE ORDER 1 - FINAL, 2016 ROAD PROGRAM CHANGE ORDER AMOUNT COMPLETED \$329,433.89 ORIGINAL CONTRACT 276,485.97  CHANGE ORDER TOTAL 52,947.92 ✓	C-04-16-015-101 Municipal Road and culvert Improvements	52,947.9200	52,947.92
			TOTAL	52,947.92

**PAYMENT WILL BE MADE ONLY UPON RETURN OF SIGNED VOUCHER**

### CLAIMANT'S CERTIFICATION & DECLARATION

I do solemnly declare and certify under the penalties of the law that the within bill is correct in all its particulars; that the articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any person or persons within the knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one.

VENDOR SIGN HERE

DATE

OFFICIAL POSITION

INCORPORATED?  YES  NO  
TAX I.D. NO. OR SOCIAL SECURITY NO.

DO NOT ACCEPT THIS ORDER UNLESS SIGNED BY TREASURER

AUTHORIZED APPROVAL / TREASURER - FUNDS AVAILABLE

DATE

### DEPARTMENTAL CERTIFICATION

I, having knowledge of the facts, certify that the materials and supplies have been received or the services rendered; said certification being based on signed delivery slips or other reasonable procedures.

SIGNATURE

DATE

### GOVERNING BODY APPROVAL

COMMITTEE CHAIRPERSON SIGNATURE

DATE

**2016 NJDOT Road Program - Borough of Hillsdale  
D&L PAVING  
CHANGE ORDER NO. 1-Final**

**INCREASES**

ITEM NO.	ITEMS	UNIT	UNIT PRICE	ORIGINAL CONTRACT QUANTITY	CHANGE IN CONTRACT QUANTITY	TOTAL EXTENDED AMOUNT
6	FUEL PRICE ADJUSTMENT	ALLOW.	\$2,000.00	1	0.640500030	\$1,281.00
9	HMA MILLING, 1 1/2" AVERAGE DEPTH	S.Y.	\$3.50	13,400	4363.44	\$15,272.04
10	H.M.A. 9.5M64 SURFACE COURSE, 1 1/2" Thick	TONS	\$68.15	2,775	235.94	\$16,079.31
11	CURB PIECE, NJDEP ECO TYPE "N"	UNIT	\$310.00	6	16	\$4,960.00
12	BICYCLE SAFE GRATE	UNIT	\$310.00	9	5	\$1,550.00
16	6" X 9" X 20" VERTICAL CONCRETE CURB	L.F.	\$30.00	175	25	\$750.00
18	TRAFFIC STRIPES, LONG LIFE, THERMOPLASTIC, 8" WIDE	L.F.	\$1.50	370	288	\$432.00
CO1	CCATCH BASIN REPAIRS	UNIT	\$650.00	0	3	\$1,950.00
CO2	FIREHOUSE APRON REPAIR	LS	\$11,100.00	0	1	\$11,100.00
CO3	UNCLASSIFIED STRIPING	LS	\$4,500.00	0	1	\$4,500.00

\$57,874.35

**DECREASES**

ITEM NO.	ITEMS	UNIT	UNIT PRICE	ORIGINAL CONTRACT QUANTITY	CHANGE IN CONTRACT QUANTITY	TOTAL EXTENDED AMOUNT
7	ASPHALT PRICE ADJUSTMENT	ALLOW.	\$1,500.00	1	-1.562726667	-\$2,344.09
14	CONCRETE SIDEWALK, 4" THICK WITH 4" STONE	S.Y.	\$68.00	115	-23	-\$1,564.00
17	TRAFFIC STRIPES, LONG LIFE, THERMOPLASTIC, 4" WIDE	L.F.	\$0.66	6450	-1149	-\$758.34
19	TRAFFIC STRIPES, LONG LIFE, THERMOPLASTIC, 24" WIDE	L.F.	\$5.00	118	-52	-\$260.00

-\$4,926.43

2/27/2017

2016 NJDOT Road Program - Borough of Hillsdale  
 D&L Paving  
 INVOICE NO. 1

ITEM NO.	ITEMS	UNIT	QTY. TOTAL	UNIT PRICE	QUANTITY PREVIOUSLY ALLOWED	QUANTITY ALLOWED THIS ESTIMATE	QUANTITY ALLOWED TO DATE	TOTAL AMOUNT ALLOWED TO DATE	AMOUNT DUE THIS ESTIMATE	ORIGINAL CONTRACT EXTENDED AMOUNT
1	MOBILIZATION	L.S.	1	\$2,500.00		1.00	1	\$2,500.00	\$2,500.00	\$2,500.00
2	BREAKAWAY BARRICADES, TYPE III	UNIT	20	\$0.01		20.00	20	\$0.20	\$0.20	\$0.20
3	DRUMS	UNIT	30	\$0.01		30.00	30	\$0.30	\$0.30	\$0.30
4	CONSTRUCTION SIGNS	S.F.	240	\$70.00		240.00	240	\$16,800.00	\$16,800.00	\$16,800.00
5	TRAFFIC DIRECTORS	HOURS	84	\$70.00		84.00	84	\$5,880.00	\$5,880.00	\$5,880.00
6	FUEL PRICE ADJUSTMENT	ALLOW.	1	\$2,000.00		1.00	1	\$2,000.00	\$2,000.00	\$2,000.00
7	ASPHALT PRICE ADJUSTMENT	ALLOW.	1	\$1,500.00		1.00	1	\$1,500.00	\$1,500.00	\$1,500.00
8	CLEARING SITE	ALLOW.	1	\$5,500.00		1.00	1	\$5,500.00	\$5,500.00	\$5,500.00
9	HMA MILLING, 1 1/2" AVERAGE DEPTH	S.Y.	13,400	\$3.50		13,783.44	17,043	\$62,172.04	\$62,172.04	\$49,900.00
10	HMA, 9.5MM SURFACE COURSE, 1 1/2" THICK	TONS	2,775	\$68.15		3,010.94	3,011	\$205,185.58	\$205,185.58	\$180,118.25
11	CURB PIECE, NJDEP ECO TYPE "H"	UNIT	8	\$310.00		22.00	22	\$6,820.00	\$6,820.00	\$1,460.00
12	BIKEWAY SAFE GRATE	UNIT	9	\$110.00		14.00	14	\$1,540.00	\$1,540.00	\$2,790.00
13	RESET EXISTING CASTING	UNIT	12	\$0.01		12.00	12	\$0.12	\$0.12	\$0.12
14	CONCRETE SIDEWALK, 4" THICK WITH 4" STONE	S.Y.	115	\$80.00		82.00	82	\$6,560.00	\$6,560.00	\$7,820.00
15	DETECTABLE WARNING SURFACE	S.Y.	7	\$2,160		7.00	7	\$15,120.00	\$15,120.00	\$14,700.00
16	TRAFFIC STRIPES, LONG LIFE, THERMOPLASTIC, 4" WIDE	L.F.	175	\$30.00		200.00	200	\$6,000.00	\$6,000.00	\$4,250.00
17	TRAFFIC STRIPES, LONG LIFE, THERMOPLASTIC, 8" WIDE	L.F.	370	\$0.65		5,301.00	5,301	\$2,406.75	\$2,406.75	\$4,757.00
18	TRAFFIC STRIPES, LONG LIFE, THERMOPLASTIC, 8" WIDE	L.F.	118	\$1.50		658.00	658	\$987.00	\$987.00	\$555.00
19	TRAFFIC STRIPES, LONG LIFE, THERMOPLASTIC, 24" WIDE	L.F.	50	\$5.00		68.00	66	\$330.00	\$330.00	\$590.00
20	TOPSOILING 4" THICK	S.Y.	50	\$5.00		50.00	50	\$250.00	\$250.00	\$250.00
21	FERTILIZING AND SEEDING, TYPE A-3	S.Y.	50	\$1.00		50.00	50	\$50.00	\$50.00	\$50.00
22	STRAW MULCHING	S.Y.	0	\$1.00		3.00	3	\$3.00	\$1,050.00	\$0.00
CC01	CATCH BASIN REPAIR	UNIT	0	\$650.00		1.00	1	\$650.00	\$11,100.00	\$0.00
CC02	FIREHOUSE APRON REPAIR	L.S.	0	\$11,100.00		1.00	1	\$11,100.00	\$11,100.00	\$0.00
CC03	UNCLASSIFIED STRIPING	L.S.	0	\$4,500.00		1.00	1	\$4,500.00	\$4,500.00	\$0.00

\$329,493.89      \$329,493.89      \$276,485.97

Less 10% Retainage:      \$32,949.39

Total Due b/s Estimate:      \$296,544.50

2016 NJDOT Road Program - Borough of Hillsdale  
**D&L PAVING**  
 CHANGE ORDER NO. 1-Final

2/2/2017

**INCREASES**

ITEM NO.	ITEMS	UNIT	UNIT PRICE	ORIGINAL CONTRACT QUANTITY	CHANGE IN CONTRACT QUANTITY	TOTAL EXTENDED AMOUNT
6	FUEL PRICE ADJUSTMENT	ALLOW.	\$2,000.00	1	0.640500030	\$1,281.00
9	HMA MILLING, 1 1/2" AVERAGE DEPTH	S.Y.	\$3.50	13,400	4363.44	\$15,212.04
10	H.M.A. 9.5M84 SURFACE COURSE, 1 1/2" Thick	TONS	\$68.15	2,775	295.94	\$16,079.31
11	CURB PIECE, NUDEP ECO TYPE "N"	UNIT	\$310.00	6	16	\$4,960.00
12	BICYCLE SAFE GRATE	UNIT	\$310.00	9	5	\$1,550.00
16	6" X 9" X 20" VERTICAL CONCRETE CURB	L.F.	\$30.00	175	25	\$750.00
18	TRAFFIC STRIPES, LONG LIFE, THERMOPLASTIC, 8" WIDE	L.F.	\$1.50	370	288	\$432.00
CO1	CATCH BASIN REPAIRS	UNIT	\$650.00	0	3	\$1,950.00
CO2	FIREHOUSE APRON REPAIR	LS	\$11,100.00	0	1	\$11,100.00
CO3	UNCLASSIFIED STRIPING	LS	\$4,500.00	0	1	\$4,500.00

\$57,874.35

**DECREASES**

ITEM NO.	ITEMS	UNIT	UNIT PRICE	ORIGINAL CONTRACT QUANTITY	CHANGE IN CONTRACT QUANTITY	TOTAL EXTENDED AMOUNT
7	ASPHALT PRICE ADJUSTMENT	ALLOW.	\$1,500.00	1	-1.562726667	-\$2,344.09
14	CONCRETE SIDEWALK 4" THICK WITH 4" STONE	S.Y.	\$88.00	115	-23	-\$1,564.00
17	TRAFFIC STRIPES, LONG LIFE, THERMOPLASTIC, 4" WIDE	L.F.	\$0.66	6450	-1149	-\$758.34
19	TRAFFIC STRIPES, LONG LIFE, THERMOPLASTIC, 24" WIDE	L.F.	\$5.00	118	-52	-\$260.00

-\$4,926.43



**BOROUGH OF HILLSDALE  
RESOLUTION 15234**

**AWARD OF CONTRACT  
YEAR 2015 ROAD PRGRAM**

BE IT RESOLVED, BY THE Mayor and Council of the Borough of Hillsdale, Bergen County, New Jersey upon the recommendation of Neglia Engineering Associates that the Contract for:

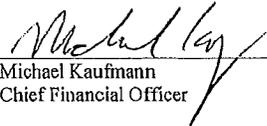
**YEAR 2015 ROAD PROGRAM**

Be awarded to D & L Paving Contractors, Inc., 681 Franklin Avenue, Nutley, New Jersey 07110, for the bid amount of Three Hundred Seven Thousand Eight Hundred Dollars and Sixty Nine Cents (\$307,802.69) (which represents Base Bid) being the lowest of four (4) bids submitted.

This resolution to take effect upon certification of this resolution by the Borough Treasurer that sufficient funds are available.

**CERTIFICATION OF AVAILABILITY OF FUND**

As required by N.J.S.A. 40A:4-57, N.J.A.C. 5:30-14.5 and any other applicable requirements, I, Michael Kaufmann, Chief Financial Officer of the Borough of Hillsdale, have ascertained that there are available sufficient uncommitted funds in the 2015 Capital Budget. Total Certified Amount : \$307,802.69.

  
Michael Kaufmann  
Chief Financial Officer

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeGise, Jason			X				
DeRosa, Anthony			X				
Looes, Chrisoula	X		X				
Meyerson, Lawrence			X				
Pizzella, Frank			X				
Ruocco, John		X	X				
Arnowitz, Max							

Adopted: November 10, 2015

Attest:   
Susan Witkowski  
Municipal Clerk

  
Max Arnowitz  
Mayor

# BOROUGH OF HILLSDALE CHANGE ORDER

OWNER

X

CONTRACTOR

X

FIELD

PROJECT: **2015 Road Program**  
(name, address)

CHANGE ORDER NUMBER: 3-Final

TO (Contractor) **D & L Paving Contractors**  
**675 Franklin Ave.**  
**Nutley, NJ 07110**

PROJECT NUMBER: 1120.225

CONTRACT FOR: Road Resurfacing

CONTRACT DATE: 27-Jun-15

You are directed to make the following changes in this Contract:

**SEE ATTACHED BREAKDOWN**

The original Contract Sum was . . . . .	\$	305,005.15
Net change by previous Change Orders . . . . .	\$	-
The Contract Sum prior to this Change Order was . . . . .	\$	305,005.15
The Contract Sum will be <b>decreased</b> by this Change Order . . . . .	\$	(48,201.44)
The new Contract Sum including this Change Order will be . . . . .	\$	256,803.71

ENGINEER  
C.P. Statile, P.E.  
Borough Engineer  
3 Fir Court  
Oakland, NJ 07436

CONTRACTOR  
D & L Paving Contractors  
675 Franklin Ave.  
Nutley, NJ 07110

OWNER  
Borough of Hillsdale  
380 Hillsdale Avenue  
Hillsdale, NJ 07642

By: \_\_\_\_\_  
Date:

By: \_\_\_\_\_  
Date:

By: \_\_\_\_\_  
Date:

# CHRISTOPHER P. STATILE, P.A.

PROFESSIONAL ENGINEERS AND PLANNERS  
DESIGN CONSULTANTS

CPSTATILE@AOL.COM

3 FIR COURT  
OAKLAND, NJ 07436  
(201) 337-7470  
FAX: (201) 337-7599

NEW YORK, NY

**TO:** Jonathan DeJoseph, Borough Administrator, CFO  
Borough of Hillsdale  
380 Hillsdale Avenue  
Hillsdale, NJ 07642

**DATE:** February 7, 2017

**PROJECT:** ~~2015 Road Program~~

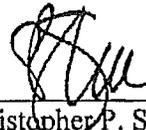
Enclosed is the following:

DATE	NO. OF COPIES	DESCRIPTION
	1	Invoice 3
	1	Change Order 3 - Final

Remarks:

Very truly yours,

C.P. STATILE, P.A.

  
\_\_\_\_\_  
Christopher P. Statile, P.E.  
President

CPS/crc  
1120.225 - 16

**BOROUGH OF HILLSDALE  
BERGEN COUNTY, N.J.**

VOUCHER

PAY TO D&L PAVING CONTRACTORS, INC.  
 STREET 675 FRANKLIN AVE.  
 CITY NUTLEY, NJ ZIP 07110

*ADDRESS VOUCHER TO:*  
  
 Municipal Building  
 380 Hillside Avenue  
 Hillside, NJ 07642  
 Dept.:

Notice: Bills must be presented not later than the first **MONDAY** of each month, to be approved on the second Tuesday of each month. Itemize fully, attach your invoice and sign Claimant's Certificate.

DATE	INVOICE NO.	ITEM	DOLLARS	CENTS
2/2/2017	2	CONTRACT AMT.	\$ 305,005.15	
	2015 Road Program	AMOUNT COMPLETED	256,803.71	
		PRIOR PAYMENTS	\$ 142,758.94	
		DUE	\$ 114,044.77	
		-----		
		TOTAL AMOUNT	\$ 114,044.77	
		PAYMENT ONLY TO BE RELEASED UPON RECEIPT OF CONTRACTOR'S 2 YEAR, 20% MAINTENANCE BOND.		
		Total Amount Due	\$ 114,044.	77

**CLAIMANT'S CERTIFICATION**

I do solemnly declare and certify under the penalties of the law that the within statement is correct in all its particulars; that the articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any persons within the knowledge of this claimant in connection with the above claim; that the amount charged is a reasonable one.

Date \_\_\_\_\_ Authorized Signature \_\_\_\_\_  
 \_\_\_\_\_  
 Position

**BOROUGH CERTIFICATION**

Having knowledge of the facts, I certify that the materials and supplies have been received or the services rendered; said certificates being based on signed delivery slips or other reasonable procedure.

\_\_\_\_\_  
 Borough Engineer  
 Receipts Checked

Charge	Dept.	Year	Line Item	Amount	Date	Signature
						Approved for Payment
						Finance Committee
						Payment Record
					Account	
					Date	
					Check No.	

2015 Road Program - Borough of Hillside  
 D&L Paving  
 Invoice No. 2

ITEM NO.	DESCRIPTION	UNIT	CONTRACT QTY.	EXTRA OR SUPPL.	REDUCTION	PREVIOUS ESTIMATE	QTY. THIS ESTIMATE	QUANTITY TO DATE	UNIT PRICE	AMOUNT THIS EST.	AMOUNT EXTRA	AMOUNT REDUCTION	AMOUNT TO DATE
1	Mobilization/Demobilization	LS	1		-0.13	0.75	0.13	0.88	\$4,800.00	\$600.00	\$0.00	-\$600.00	\$4,200.00
2	Site Cleaning	LS	1		-0.08	0.60	0.32	0.92	\$25,800.00	\$6,000.00	\$0.00	-\$6,000.00	\$23,800.00
3	Maintenance and Protection of Traffic	LS	1		-0.14	0.86	0.86	0.86	\$11,000.00	\$0.00	\$0.00	-\$1,900.00	\$9,100.00
4	Police Traffic Directors	Allow	1		-1	0	0	0	\$17,000.00	\$0.00	\$0.00	-\$1,000.00	\$6,000.00
5	Test Pits (Maximum Depth 6") (If & Where Directed)	Each	10		-10	0	0	0	\$100.00	\$0.00	\$0.00	-\$1,000.00	\$0.00
6	Inlet Filter Protection	Each	15		-15	0	0	0	\$50.01	\$0.00	\$0.00	-\$50.15	\$57.15
7	Milling, 2" Average Depth	SY	8825	3455		7553	4727	12280	\$4.70	\$222,16.90	\$18,338.50	\$0.00	\$240,507.40
8	Milling, 2" Average Depth (If & Where Directed)	SY	0		-605	0	0	0	\$4.70	\$0.00	\$0.00	-\$4,155.00	\$0.00
9	Roadway Excavation, Unclassified (If & Where Directed)	SY	695		-1765	0	0	0	\$25.00	\$0.00	\$0.00	-\$4,765.00	\$0.00
10	Dense Graded Aggregate, 6" Thick, (If & Where Directed)	SY	1765		-445	0	0	0	\$56.00	\$0.00	\$0.00	-\$26,420.00	\$0.00
11	HMA Base Course, HMA 190654, 4" Thick (If & Where Directed)	Tons	445			922.54	738.92	1661.46	\$73.50	\$543,10.62	\$3,249.81	\$0.00	\$122,117.31
12	HMA Surface Course, HMA 190654, 2" Thick	Tons	0			0	0	0	\$90.00	\$0.00	\$0.00	-\$5,152.00	\$0.00
13	Reinforced Concrete, 6" Thick (If & Where Dir.)	SY	125		-73.6	36.40	15	140	\$70.00	\$42.00	\$0.00	-\$3,982.60	\$1,302.00
14	Reinforced Concrete, 4" Thick	SY	6	0.2		6.00	0.20	6.20	\$210.00	\$42.00	\$0.00	-\$3,982.60	\$7,658.40
15	Detectable Warning Surface	SY	160		-55.2	91.20	12.60	103.80	\$98.00	\$8,568.00	\$0.00	-\$2,360.00	\$6,208.00
16	Concrete Sidewalk, 4" Thick	LF	260		-68	187	5	192	\$53.00	\$175.00	\$0.00	-\$9,040.00	\$380.00
17	Concrete Curb (If & Where Directed)	LF	100		-88	12	0	12	\$18.00	\$0.00	\$0.00	-\$88.00	\$0.00
18	Concrete Curb	LF	20		-20	0	0	0	\$265.00	\$0.00	\$0.00	-\$5,300.00	\$0.00
19	County Concrete Curb	Each	13		-3	3	7	10	\$280.00	\$2,800.00	\$0.00	-\$845.00	\$2,555.00
20	Replace Inlet Grate w/Inlet Grate Same as Curb (If & Where Directed)	Each	14		-4	0	0	0	\$128.00	\$0.00	\$0.00	-\$1,140.00	\$0.00
21	Reconstruct Inlet Type B w/Inlet Grate (Site Bar)	Each	2			0	0	0	\$800.00	\$1,600.00	\$0.00	\$0.00	\$1,600.00
22	2" Single White Thermoplastic Surface (Crosswalk)	LF	110	16		0	128	126	\$4.00	\$0.00	\$0.00	-\$160.00	\$0.00
23	Single White Thermoplastic Surface	LF	0		-40	0	0	0	\$4.00	\$0.00	\$0.00	-\$160.00	\$0.00
24	Double Thermoplastic Surface	LF	40		-71.6	93.40	0.88	93.40	\$5.00	\$0.00	\$0.00	-\$356.00	\$467.00
25	Fertilizer Seed & Mulch (If & Where Directed)	SY	165		-0.13	0.00	0.88	0.88	\$600.00	\$700.00	\$0.00	-\$1,000.00	\$700.00
26	Final Cleanup/Seal & Mulch (If & Where Directed)	Allow	1		-1	0	0	0	\$1,950.00	\$0.00	\$0.00	-\$1,950.00	\$0.00
27	Contract Allowance for Final Price Adjustment	Allow	1		-1	0	0	0	\$3,500.00	\$0.00	\$0.00	-\$6,500.00	\$0.00
S1	Contract Allowance for Final Price Adjustment	Allow	1		-1	0	0	0	\$5.00	\$9.00	\$0.00	\$0.00	\$9.00
S2	Contract Allowance for Final Price Adjustment	SY	1.8			0.00	1.80	1.80	\$70.00	\$155.40	\$0.00	\$0.00	\$1,554.00
E1	Contract Allowance for Final Price Adjustment	SY	22.2			0.00	22.20	22.20	\$35.00	\$805.00	\$0.00	\$0.00	\$805.00
E2	Contract Allowance for Final Price Adjustment	LF	23			0.00	23	23	\$5.00	\$149.00	\$0.00	\$0.00	\$149.00
E3	Contract Allowance for Final Price Adjustment	SY	29.8			0.00	29.80	29.80	\$70.00	\$490.00	\$0.00	\$0.00	\$490.00
E4	Contract Allowance for Final Price Adjustment	SY	7			0	7	7	\$850.00	\$5,950.00	\$0.00	\$0.00	\$5,950.00
E5	Contract Allowance for Final Price Adjustment	SY	1			0	1	1	\$106,651.32	\$106,651.32	\$67,495.31	-\$110,626.75	\$256,803.71
CG	Reinforce/replace manhole frame and lid supplied by Town	LS											

CONTRACT PRICE: \$305,005.15  
 EXTRA & SUPPL: \$62,425.31  
 TOTAL: \$367,430.46  
 REDUCTIONS: -\$110,626.75  
 ADJUSTED AMOUNT: \$256,803.71

TOTAL AMOUNT TO DATE: \$256,803.71  
 BALANCE: \$142,758.94  
 LESS PREVIOUS PAYMENT: \$114,044.77  
 AMOUNT DUE: \$256,803.71

**2015 Road Program - Borough of Hillsdale**  
**D&L PAVING**  
**CHANGE ORDER NO. 2-Final**

2/2/2017

**INCREASES**

ITEM NO.	ITEMS	UNIT	UNIT PRICE	ORIGINAL CONTRACT QUANTITY	CHANGE IN CONTRACT QUANTITY	TOTAL EXTENDED AMOUNT
7	Milling, 2" Average Depth	SY	\$4.70	8,825	3455.000000000	\$16,238.50
12	HMA Surface Course, HMA9.5M64, 2" thick	TONS	\$73.50	1,145	516.46	\$37,959.81
15	Detectable Warning Surface	SY	210	6	0.2	\$42.00
21	Reconstruct Inlet Type B w/N-Eco & BS Grate (If & Where Directed)	EACH	2200	2	2	\$4,400.00
22	12" Single White Thermoplastic Striping (Stop Bar)	LF	8	110	16	\$128.00
S1	Toosoil, Fertilize, Seed & Mulch (Stony Lane & Swim Club)	SY	\$5.00	0	1.8	\$9.00
S2	Concrete Slab - 6" Thick	SY	\$70.00	0	22.2	\$1,554.00
B1	Concrete Curb	LF	\$35.00	0	23	\$805.00
E1/F1	Topsoil, Fertilize, Seed & Mulch	SY	\$5.00	0	29.8	\$149.00
E2	Reinforced Concrete, 6" Thick	SY	\$70.00	0	7	\$490.00
CO	Remove/replace manhole frame and lid supplied by Town	LS	\$650.00	0	1	\$650.00

\$62,425.31

**DECREASES**

ITEM NO.	ITEMS	UNIT	UNIT PRICE	ORIGINAL CONTRACT QUANTITY	CHANGE IN CONTRACT QUANTITY	TOTAL EXTENDED AMOUNT
1	Mobilization/Demobilization	LS	\$4,800.00	1	-0.125000000	-\$800.00
2	Site Clearing	LS	\$25,800.00	1	-0.07751938	-\$2,000.00
3	Maintenance and Protection of Traffic	LS	\$11,000.00	1	-0.136363636	-\$1,500.00
4	Police Traffic Directors	Allow	\$17,100.00	1	-1	-\$17,100.00
5	Test Pits (Maximum Depth 6") (If & Where Directed)	Each	\$100.00	10	-10	-\$1,000.00
6	Inlet Filter Protection	Each	\$0.01	15	-15	-\$0.15
9	Roadway Excavation, Unclassified (If & Where Directed)	CY	\$25.00	605	-605	-\$15,125.00
10	Dense Graded Aggregate, 6" thick (If & Where Directed)	SY	\$5.00	1765	-1765	-\$8,825.00
11	HMA Base Course, HMA 19M64, 4" thick (If & Where Directed)	Tons	\$82.00	445	-445	-\$36,490.00
14	Reinforced Concrete, 6" thick	SY	\$70.00	125	-73.6	-\$5,152.00
16	Concrete Sidewalk, 4" thick	SY	\$68.00	160	-56.2	-\$3,821.60
17	Concrete Curb	LF	\$35.00	260	-68	-\$2,380.00
18	Concrete Curb (If & Where Directed)	LF	\$30.00	100	-88	-\$2,640.00
5	County Concrete Curb	LF	\$45.00	20	-20	-\$900.00
19	Replace Curb Piece w/Type N Eco Curb Piece	Each	\$295.00	13	-3	-\$885.00
20	Replace Inlet Grate w/Bicycle Safe Grate	Each	\$285.00	14	-4	-\$1,140.00
13	4" Double Thermoplastic Striping	LF	\$4.00	40	-40	-\$160.00
24	Toosoil, Fertilize, Seed & Mulch (If & Where Directed)	SY	\$5.00	165	-71.6	-\$358.00
25	Final Cleanup/Site Restoration	LS	\$800.00	1	-0.125	-\$100.00
26	Contract Allowance for Fuel Price Adjustment	Allow	\$1,950.00	1	-1	-\$1,950.00
27	Contract Allowance for Asphalt Price Adjustment	Allow	\$8,500.00	1	-1	-\$8,500.00

-\$110,626.75

# BOROUGH OF HILLSDALE CHANGE ORDER

OWNER

X

CONTRACTOR

X

FIELD

PROJECT: **2015 Road Program**  
(name, address)

CHANGE ORDER NUMBER: 2-Final

TO (Contractor) **D & L Paving Contractors**  
**675 Franklin Ave.**  
**Nutley, NJ 07110**

PROJECT NUMBER: 1120.225

CONTRACT FOR: Road Resurfacing

CONTRACT DATE: 27-Jun-15

You are directed to make the following changes in this Contract:

**SEE ATTACHED BREAKDOWN**

The original Contract Sum was . . . . .	\$	305,005.15
Net change by previous Change Orders . . . . .	\$	-
The Contract Sum prior to this Change Order was . . . . .	\$	305,005.15
The Contract Sum will be <b>decreased</b> by this Change Order . . . . .	\$	(48,201.44)
The new Contract Sum including this Change Order will be . . . . .	\$	256,803.71

ENGINEER  
C.P. Statile, P.E.  
Borough Engineer  
3 Fir Court  
Oakland, NJ 07436

CONTRACTOR  
D & L Paving Contractors  
675 Franklin Ave.  
Nutley, NJ 07110

OWNER  
Borough of Hillsdale  
380 Hillsdale Avenue  
Hillsdale, NJ 07642

By: \_\_\_\_\_  
Date:

By: \_\_\_\_\_  
Date:

By: \_\_\_\_\_  
Date:

**BOROUGH OF HILLSDALE**  
**RESOLUTION 17075**

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**AUTHORIZE THE ACTING BOROUGH CLERK TO ADVERTISE FOR BIDS  
FOR THE COLLECTION OF SOLID WASTE AND RECYCLING SERVICES**

**WHEREAS**, the Borough of Hillsdale has a need for Solid Waste and Recycling Services;

**WHEREAS**, the anticipated term of this contract is not to exceed 5 years; and

**NOW THEREFORE, BE IT RESOLVED**, that pursuant to N.J.S.A. 19:44A-20.4, et seq. that the Acting Borough Clerk is hereby authorized to advertise for the above mentioned service:

**COLLECTION OF SOLID WASTE AND RECYCLING SERVICES**

<b>Council member</b>	<b>Motion</b>	<b>Second</b>	<b>Yes</b>	<b>No</b>	<b>Absent</b>	<b>Abstain</b>	<b>Recuse</b>
DeRosa, Anthony							
Karcich, Scott							
Lundy, Abby							
Pizzella, Frank							
Ruocco, John							
Segalas, Steven							
Frank, Douglas							

Adopted: March 7, 2017

Attest: \_\_\_\_\_  
Denise Kohan  
Acting Municipal Clerk

\_\_\_\_\_  
Douglas Frank  
Mayor

**BOROUGH OF HILLSDALE  
RESOLUTION 17076**

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**RESOLUTION AUTHORIZING SHARED SERVICE AGREEMENT WITH  
BERGEN COUNTY AND VARIOUS MUNICIPALITIES – ROAD  
RESURFACING PROJECTS**

**WHEREAS**, the County of Bergen Maintains and controls approximately 450 miles of County roads; and

**WHEREAS**, maintenance of the County roads requires periodic resurfacing for the benefit of the drivers and residents of Bergen County; and

**WHEREAS**, the County's Department of Public Works performs this resurfacing through periodic Road resurfacing Projects; and

**WHEREAS**, the County's Road Resurfacing Projects require cooperation and coordination between the County and the seventy municipalities in which the County roads are located; and

**WHEREAS**, a formal agreement between the County of Bergen and the seventy municipalities in which the County will undertake road resurfacing activities will serve to memorialize the respective responsibilities of the County and the municipality in connection with a Road Resurfacing Project; and

**WHEREAS**, N.J.S.A. 40A:65-4(a)(1) states, in part, that "any local unit may enter into an agreement with any other local unit or units to provide or receive any service that each local unit participating in the agreement is empowered to provide or receive within its own jurisdiction;" and

**WHEREAS**, the County and the seventy municipalities within Bergen County are "local Units" under N.J.S.A. 40:65-4 (a)(1), authorized to enter into shared services agreements pursuant to the Uniform Shared Services and Consolidation Act, N.J.S.A. 40:65-1 et seq.; and

**WHEREAS**, County Counsel has, with the input of the Department of Public Works (Supervisor of Roads) and the Department of Planning and Engineering (County Engineer), prepare a form of shared services agreement for execution between the County of Bergen and each municipality in which the County will carry out its Road Resurfacing Project, a copy of which is annexed hereto as Exhibit A;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Hillsdale as follows:

1. The recitals set forth above are hereby incorporated into the body of this resolution as if set forth at length herein.
2. The Mayor and Council hereby approve and authorize the execution of a shared services agreement between the Borough of Hillsdale and the County for a Road Resurfacing Project, in substantially the form annexed hereto as Exhibit A.
3. The Mayor is hereby authorized to execute a shared services agreement with each of the municipalities in a form determined by County Counsel to be in

<b>Council member</b>	<b>Motion</b>	<b>Second</b>	<b>Yes</b>	<b>No</b>	<b>Absent</b>	<b>Abstain</b>	<b>Recuse</b>
DeRosa, Anthony							
Karcich, Scott							
Lundy, Abby							
Pizzella, Frank							
Ruocco, John							
Segalas, Steven							
Frank, Douglas							

Adopted: March 7, 2017

Attest: \_\_\_\_\_  
 Denise Kohan  
 Acting Municipal Clerk

\_\_\_\_\_  
 Douglas Frank  
 Mayor

**BOROUGH OF HILLSDALE  
RESOLUTION 17077**

**RESOLUTION AUTHORIZING REJECTION OF BIDS FOR SEASONAL  
OPENING AND CLOSING OF THE MUNICIPAL POOLS 2017-2018**

**WHEREAS**, on Tuesday, February 28, 2017, the Borough of Hillsdale received one bid for the Opening and Closing of the Municipal Pools for 2017-2018; and,

**WHEREAS**, (1) one sealed bid was received one from V. Lehmann Construction Company, Inc (DBA: Lehmann Pools & Spas) Pools; and,

**WHEREAS**, after legal review of the bid proposal from the one (1) bidder, it has been determined that the bid proposal submission purposes or provisions or both of the Local Public Contracts Law are being violated; and,

**NOW, THEREFORE, BE IT RESOLVED** that the Borough Council of the Borough of Hillsdale, County of Bergen, State of New Jersey that it hereby authorizes the rejection of the one (1) bid proposal for the contract for the Opening and Closing of the Municipal Pools for 2017-2018 pursuant to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et. seq., specifically N.J.S.A. 40A:11-23.2 of the Local Public Contracts Law; and,

**NOW, THEREFORE, BE IT FURTHER RESOLVED**, that the Acting Borough Clerk is hereby instructed to return the one (1) bid received and approved to re-advertise for the Opening and Closing of the Municipal Pools for 2017-2018.

**BE IT FURTHER RESOLVED**, that this Resolution shall take effect immediately.

<b>Council member</b>	<b>Motion</b>	<b>Second</b>	<b>Yes</b>	<b>No</b>	<b>Absent</b>	<b>Abstain</b>	<b>Recuse</b>
DeRosa, Anthony							
Karcich, Scott							
Lundy, Abby							
Pizzella, Frank							
Ruocco, John							
Segalas, Steven							
Frank, Douglas							

Adopted: March 7, 2017

Attest: \_\_\_\_\_  
Denise Kohan  
Acting Municipal Clerk

\_\_\_\_\_  
Douglas Frank  
Mayor

**BOROUGH OF HILLSDALE  
RESOLUTION 17078**

**AWARD AND EXECUTION OF CONTRACT FOR  
PAYROLL SERVICES**

WHEREAS, the Borough of Hillsdale received three (3) quotes for payroll services for the year 2017;  
and

WHEREAS, the Administrator/CMFO/QPA has reviewed and evaluated all said quotes; and  
recommends an award of contract to:

Action Data Services (ADS)  
17 Sherwood Lane  
Fairfield, New Jersey 07004

In the amount of \$15,715.00 for the period of April 1, 2016 through March 31, 2018.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and the Administrator/CMFO/QPA be  
authorized to execute said contract and all associated documents between the Borough of Hillsdale and  
Action Data Services.

**CERTIFICATE OF AVAILABILITY OF FUNDS**

I, Jonathan M. DeJoseph, Certified Municipal Financial Officer of the Borough of Hillsdale, hereby certify, pursuant  
to NJSA 40A:9-140.1, et seq. and NJAC 5:30.4, that the funds are available to the Borough of Hillsdale for calendar year  
2017.

Dated: March 7, 2017

Jonathan M. DeJoseph, CMFO  
Jonathan M. DeJoseph, CMFO

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeRosa, Anthony							
Karcich, Scott							
Lundy, Abby							
Pizzella, Frank							
Ruocco, John							
Segalas, Steven							
Frank, Douglas							

Adopted: March 7, 2017

Attest:

\_\_\_\_\_  
Denise Kohan  
Acting Municipal Clerk

\_\_\_\_\_  
Douglas Frank  
Mayor

**BOROUGH OF HILLSDALE  
RESOLUTION 17079**

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**AUTHORIZING THE BOROUGH OF HILLSDALE TO  
RETAIN THE SERVICES OF RT ENVIRONMENTAL SERVICES, INC. FOR  
MATTERS CONCERNING WASTE MANAGEMENT OF NJ, INC'S "APPLICATION  
FOR A SOLID WASTE FACILITY PERMIT - PERMIT RENEWAL"**

**WHEREAS**, Waste Management of NJ, Inc. has made an application for a permit renewal for the Solid Waste Facility in Hillsdale, Facility ID Number 133484 ; and

**WHEREAS**, the solid waste facility has been closed for some time, portions have been leased and there is considerable concern expressed by the Governing Body that a permit extension is unnecessary and not in the best interest of the residents of the Borough of Hillsdale; and

**WHEREAS**, The Borough desires to oppose this permit renewal; and

**WHEREAS**, it is in the Borough's best interest to obtain RT Environmental Services assist the Borough in this opposition; and

**WHEREAS**, the required professional planning services to be rendered are "professional services" and are therefore exempt from public bidding requirements; and

**WHEREAS**, Gary R. Brown, P.E. (hereinafter, "Brown") of the firm RT Environmental Services, Inc, has submitted a proposed budget for said services;

**WHEREAS**, the Borough is desirous of hiring Brown with the limitation that his fees not exceed \$3,945.00.

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Borough of Hillsdale, that it does hereby retain Brown under the terms of his Proposal, and

**BE IT FURTHER RESOLVED**, that the Mayor is hereby authorized to execute all necessary documents to retain Brown in accordance with the Proposal.

**CERTIFICATE OF AVAILABILITY OF FUNDS**

I, Jonathan M. DeJoseph, Certified Municipal Financial Officer of the Borough of Hillsdale, hereby certify, pursuant to NJSA 40A:9-140.1, et seq. and NJAC 5:30.4, that the funds are available to the Borough of Hillsdale for calendar year 2017.

Dated: March 7, 2017

Jonathan M. DeJoseph, CMFO  
Jonathan M. DeJoseph, CMFO

<b>Council member</b>	<b>Motion</b>	<b>Second</b>	<b>Yes</b>	<b>No</b>	<b>Absent</b>	<b>Abstain</b>	<b>Recuse</b>
DeRosa, Anthony							
Karcich, Scott							
Lundy, Abby							
Pizzella, Frank							
Ruocco, John							
Segalas, Steven							
Frank, Douglas							

Adopted: March 7, 2017

Attest: \_\_\_\_\_  
Denise Kohan  
Acting Municipal Clerk

\_\_\_\_\_  
Douglas Frank  
Mayor

**BOROUGH OF HILLSDALE  
RESOLUTION 17080**

**TO PROVIDE FOR A MEETING NOT OPEN TO THE PUBLIC IN  
ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN  
PUBLIC MEETINGS ACT N.J.S.A. 10:4-12**

**WHEREAS**, the Borough Council of the Borough of Hillsdale is subject to certain requirements of the Open Public Meetings Act N.J.S.A. 10:4-6 et seq; and

**WHEREAS**, the Open Public Meetings Act, N.J.S.A. 10:4-12 provides that an Executive Session not open to the public may be held for certain specified purposes when authorized by Resolution; and

**WHEREAS**, it is necessary for the Borough Council of the Borough of Hillsdale to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12(b) and designated below:

- (1) Matters required by law to be confidential.
- (2) Matters where the release of information would impair the right to receive funds.
- (3) Matters involving individual privacy.
- (4) Matters relating to collective bargaining
- (5) Matters relating to the purchase, lease or acquisition of real property or the investment of public funds.
- (6) Matters relating to public safety and property.
- (7) Matters relating to litigation, negotiations and the attorney-client privilege – *COAH, WASTE MANAGEMENT & REDEVELOPMENT, DEMAREST FARMS*
- (8) Matters relating to the employment relationship
- (9) Matters relating to the potential imposition of a penalty.

**NOW, THEREFORE BE IT RESOLVED**, by the Council of the Borough of Hillsdale assembled in public session this date that an Executive Session closed to the public be and the same is hereby authorized for discussion of matters relating to the specified items designated above. It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Borough Council that the public interest will no longer be served by such confidentiality.

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
DeRosa, Anthony							
Karcich, Scott							
Lundy, Abby							
Pizzella, Frank							
Ruocco, John							
Segalas, Steven							
Frank, Doug							

Adopted: March 7, 2017

Attest: \_\_\_\_\_  
Denise Kohan  
Acting Municipal Clerk

\_\_\_\_\_  
Douglas Frank  
Mayor