

**RE-ORGANIZATION MEETING  
AGENDA OF THE BOROUGH COUNCIL  
BOROUGH OF HILLSDALE  
January 6, 2013 at 1 P.M.**

**OPEN MEETING:**

Mayor Max Arnowitz

**FLAG SALUTE:**

Mayor Max Arnowitz

**INVOCATION:**

Father John Korbelak

**OPEN PUBLIC MEETING STATEMENT:**

This meeting is for the purpose of conducting the Annual Re-Organization Meeting of the Hillsdale Borough Council on this 6th day of January, 2013. Not less than 48 hours prior to this meeting, public notice of this meeting was given to The Ridgewood News, The Record, Pascack Press and Community Life newspapers; a copy was posted on the bulletin board outside of this meeting room, a copy was filed in the office of the Borough Clerk and a copy was posted on the Borough web site.

Please notify the Municipal Clerk for any disability requirements necessary for attendance at Mayor and Council meetings. The Fire Exits are located through the doors to your left. Proceed through the lobby and exit the building either right or left. Please silence all cell phones and pagers.

**RECOGNITION OF DIGNITARIES:**

Mayor Max Arnowitz

**ADMINISTERING OATH OF OFFICE:**

Jason DeGise - Councilmember	Term ending 12/31/15	
Thomas Kelley - Councilmember	Term ending 12/31/14	Assemblywoman Holly Schepisi
Chrisoula Looes – Councilmember	Term ending 12/31/13	
Lawrence N. Meyerson – Councilmember	Term ending 12/31/15	Honorable John Conte, Jr.

**ROLL CALL OF 2013 HILLSDALE MUNICIPAL COUNCIL:**

Mayor Max Arnowitz  
Councilmember Jason DeGise  
Councilmember Douglas Frank  
Councilmember Thomas Kelley  
Councilmember Chrisoula Looes  
Councilmember Lawrence Meyerson

**STATE OF THE BOROUGH ADDRESS:**

Mayor Max Arnowitz

**COUNCIL REMARKS:**

**NOMINATION AND ELECTION OF COUNCIL PRESIDENT:**

I now ask for a nomination put forward to be elected as Council president for the year 2013.

Nomination has been made for: \_\_\_\_\_

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Councilmember Kelley, Looes, Meyerson, DeGise, Frank

Assemblywoman Holly Schepisi administers the Oath of Office to the Council President.

**Council Committees:**

Mayor Arnowitz announces the proposed Council Committees for the year 2013.

Ambulance	Kelley	Looes	Frank
Building/Zoning	DeGise	Looes	Kelley
Business Public Relations	Looes	Meyerson	DeGise
Finance	Meyerson	Frank	DeGise
Fire Department	Looes	Meyerson	Frank
Police Department/OEM	Meyerson	Kelley	Frank

Public Works	DeGise	Kelley	Looes
Real Estate/Open Space	DeGise	Meyerson	Frank
Shared Services	Kelley	Meyerson	Looes

Motion: \_\_\_\_\_ Second: \_\_\_\_\_  
 Councilmember Looes, Meyerson, DeGise, Frank, Kelley

**FIRE DEPARTMENT OFFICERS:**

Mayor Arnowitz reads the names of the following 2013 Officers of the Hillsdale Fire Department:

Fire Chief: Jason Durie <u>Hook &amp; Ladder Company</u> Captain James Domville 1 <sup>st</sup> . Lt. Tom Kelley 2 <sup>nd</sup> . Lt. Brian Heitmann 3 <sup>rd</sup> . Lt. Jason DeGise	Deputy Chief: Kathleen LaFrance <u>Hose Company</u> Captain Patrick Doody 1 <sup>st</sup> . Lt. Keith Capogna 2 <sup>nd</sup> . Lt. William Stanton 3 <sup>rd</sup> Lt.
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Mayor Arnowitz reads the names of the 2013 Association Officers of the Hillsdale Fire Department:

President	Keith Capogna
Vice President	George Wodowski
Secretary	Keith I. Durie
Treasurer	Patrick Doody
Assistant Secretary/Treasurer:	William Becker

**POLICE DEPARTMENT:**

Mayor Arnowitz presents for Council confirmation, the following appointments to the Police Department Special Officers, Auxiliary Officers and Police Matrons for the year 2013 as recommended by Police Chief Stalter in his letter of November 28, 2012:

**POLICE DEPARTMENT PERSONNEL APPOINTMENTS-2013  
 AUXILIARY POLICE OFFICERS**

Donald Carty	Captain
Richard Hirsch	Lieutenant
Thomas F. Ivancich	Lieutenant
Gary Fichtenbaum	Sergeant
Jonathan Bologra	Patrol Officer
Mike Athineos	Patrol Officer
Thomas Cole	Patrol Officer
Colin Doyle	Patrol Officer
Kevin Garcia	Patrol Officer
Drew Kaplan	Patrol Officer
Christopher Karcich	Patrol Officer
Paul Kochansky	Patrol Officer
Andres Perez	Patrol Officer
Alexandria Vergnes	Patrol Officer
Kimberly Haffler	Police Matron

Motion: \_\_\_\_\_ Second: \_\_\_\_\_  
 Councilmember Meyerson, DeGise, Frank, Kelley, Looes

**APPOINTMENT OF BOROUGH PROFESSIONALS:**

**BOND COUNSEL:**

Mayor Arnowitz presents the firm of Carella, Byrne, Cecchi, et al for Bond Counsel for the term expiring December 31, 2013.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_  
 Councilmember DeGise, Frank, Kelley, Looes, Meyerson

**BOROUGH ATTORNEY:**

Mayor Arnowitz presents the name of Eric M. Bernstein & Assoc. for Borough Attorney for a one (1) year term expiring December 31, 2013.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_  
 Councilmember Frank, Kelley, Loose, Meyerson, DeGise

**BOROUGH AUDITOR:**

Mayor Arnowitz presents the firm of Lerch, Vinci & Higgins, LLP for Borough Auditor for the term expiring December 31, 2013.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Councilmember Kelley, Looes, Meyerson, DeGise, Frank

Borough Clerk administers the Oath of Office to the Borough Attorney.

**LABOR COUNSEL:**

Mayor Arnowitz presents the firm of Florio, Perrucci, Steinhardt & Fader for Borough Labor Counsel for the term expiring December 31, 2013.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Councilmember Looes, Meyerson, DeGise, Frank, Kelley

**PUBLIC DEFENDER:**

Mayor Arnowitz presents the name of Jeffrey Steinfeld for Borough Public Defender for the term expiring December 31, 2013.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Councilmember Meyerson, DeGise, Frank, Kelley, Looes

Borough Clerk administers the Oath of Office to the Public Defender.

**RISK MANAGEMENT:**

Mayor Arnowitz presents the firm name of BGIA for Risk Management for the term expiring December 31, 2013.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Councilmember DeGise, Frank, Kelley, Looes, Meyerson

**TAX APPEAL COUNSEL:**

Mayor Arnowitz presents the firm of DeCotiis, FitzPatrick & Cole, LLP for Tax Appeal Counsel for the term expiring December 31, 2013.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Councilmember Frank, Kelley, Loose, Meyerson, DeGise

**TAX APPRAISER:**

Mayor Arnowitz presents the firm of McNerney & Associates for Tax Appraiser for the term expiring December 31, 2013.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Councilmember Kelley, Looes, Meyerson, DeGise, Frank

**ANNUAL APPOINTMENTS AND DEISGNATIONS TO VARIOUS MUNICIPAL OFFICES:**

Mayor Arnowitz presents the names of the following individuals for appointment to the positions indicated for the year 2013:

Assessment Search Officer	Susan Witkowski
Borough Medical Examiners	David Stewart MD, Michael Rutigliano MD, Carol D’Aquino MD
Fire Official	Keith Durie
Land Use Officer	Keith Durie
Police and Fire Chaplains	Rabii Ruth Zlotnick, Father Bruce Harger
Recycling Coordinator	Keith Durie

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Councilmember Looes, Meyerson, DeGise, Frank, Kelley

**BOARD, COMMISSION, AND TRUSTEE APPOINTMENTS:**

Mayor Arnowitz presents the names of the following individuals for appointment to the indicated positions and the specified terms of office.

**BOARD OF HEALTH:**

Barbara DeCaro Motion: _____ Second: _____ Councilmember Meyerson, DeGise, Frank, Kelley, Looes Dr. Rona Weinberg Motion: _____ Second: _____ Councilmember DeGise, Frank, Kelley, Looes, Meyerson	Term Expiring 12/31/2013  Term Expiring 12/31/2015
Ann Deutsch Motion: _____ Councilmember Frank, Kelley, Loose, Meyerson, DeGise	Term Expiring 12/31/2013 Second: _____
Marie Hanlon to <u>unexpired</u> term for Rose Bauerle Motion: _____ Second: _____ Councilmember Kelley, Looes, Meyerson, DeGise, Frank	Term Expiring 12/31/2014
Constance DeJoseph to <u>unexpired</u> term for Dr. DiPasquale Motion: _____ Second: _____ Councilmember Looes, Meyerson, DeGise, Frank, Kelley	Term Expiring 12/31/2013
<u>ENVIRONMENTAL COMMISSION:</u>	
Stefanie Breuer -3 year term Motion: _____ Second: _____ Councilmember Meyerson, DeGise, Frank, Kelley, Looes	Term Expiring 12/31/2015
Thomas Weisman-3 year term Motion: _____ Second: _____ Councilmember DeGise, Frank, Kelley, Looes, Meyerson	Term Expiring 12/31/2015
Terence Beutel-Alt.#1-2 year term Motion: _____ Second: _____ Councilmember Frank, Kelley, Loose, Meyerson, DeGise	Term Expiring 12/31/2014
<u>FIRE OFFICIAL:</u>	
Keith Durie Motion: _____ Second: _____ Councilmember Kelley, Looes, Meyerson, DeGise, Frank	Term Expiring 12/31/2013
<u>GREEN TEAM:</u>	
Mark Becker Motion: _____ Second: _____ Councilmember Looes, Meyerson, DeGise, Frank, Kelley	Term Expiring 12/31/2013
Grace Biener Motion: _____ Second: _____ Councilmember Meyerson, DeGise, Frank, Kelley, Looes	Term Expiring 12/31/2013
Stefanie Breuer Motion: _____ Second: _____ Councilmember DeGise, Frank, Kelley, Looes, Meyerson	Term Expiring 12/31/2013
Jonathan DeJoseph-Administrator Motion: _____ Second: _____ Councilmember Frank, Kelley, Loose, Meyerson, DeGise	Term Expiring 12/31/2013
Sally Denbeaux Motion: _____ Second: _____ Councilmember Kelley, Looes, Meyerson, DeGise, Frank	Term Expiring 12/31/2013
Michael Giancarlo Motion: _____ Second: _____ Councilmember Looes, Meyerson, DeGise, Frank, Kelley	Term Expiring 12/31/2013

Meredith Kates Motion: _____ Second: _____ Councilmember Meyerson, DeGise, Frank, Kelley, Looes	Term Expiring 12/31/2013
Michael Lavitol Motion: _____ Second: _____ Councilmember DeGise, Frank, Kelley, Looes, Meyerson	Term Expiring 12/31/2013
Cheryl Mercer Motion: _____ Second: _____ Councilmember Frank, Kelley, Loose, Meyerson, DeGise	Term Expiring 12/31/2013
Liz Scholl Motion: _____ Second: _____ Councilmember Kelley, Looes, Meyerson, DeGise, Frank	Term Expiring 12/31/2013
Aditi Sen Motion: _____ Second: _____ Councilmember Looes, Meyerson, DeGise, Frank, Kelley	Term Expiring 12/31/2013
Zach Weinstein Motion: _____ Second: _____ Councilmember Meyerson, DeGise, Frank, Kelley, Looes	Term Expiring 12/31/2013
Chris Statile Motion: _____ Second: _____ Councilmember DeGise, Frank, Kelley, Looes, Meyerson	Term Expiring 12/31/2013
Keith Durie Motion: _____ Second: _____ Councilmember Frank, Kelley, Loose, Meyerson, DeGise	Term Expiring 12/31/2013
<u><i>HISTORIC PESERVATION COMMITTEE:</i></u>	
Eric Bongard Motion: _____ Second: _____ Councilmember Kelley, Looes, Meyerson, DeGise, Frank	Term Expiring 12/31/2013
Barabara Braun Motion: _____ Second: _____ Councilmember Looes, Meyerson, DeGise, Frank, Kelley	Term Expiring 12/31/2013
Lori Bettini Motion: _____ Second: _____ Councilmember Meyerson, DeGise, Frank, Kelley, Looes	Term Expiring 12/31/2013
Tracy Glasner Motion: _____ Second: _____ Councilmember DeGise, Frank, Kelley, Looes, Meyerson	Term Expiring 12/31/2013
Jerome Miano Motion: _____ Second: _____ Councilmember Frank, Kelley, Loose, Meyerson, DeGise	Term Expiring 12/31/2013
Joanne Miano Motion: _____ Second: _____ Councilmember Kelley, Looes, Meyerson, DeGise, Frank	Term Expiring 12/31/2013
Elfrieda Koehler Motion: _____ Second: _____ Councilmember Looes, Meyerson, DeGise, Frank, Kelley	
Lisa Hammerstein Motion: _____ Second: _____ Councilmember Meyerson, DeGise, Frank, Kelley, Looes	

Robert Hammerstein  
Motion: \_\_\_\_\_ Second: \_\_\_\_\_  
Councilmember DeGise, Frank, Kelley, Looes, Meyerson

LIBRARY TRUSTEES:

Marie Hanlon Term Expiring 12/31/2017  
Motion: \_\_\_\_\_ Second: \_\_\_\_\_  
Councilmember Looes, Meyerson, DeGise, Frank, Kelley

MEDICAL EXAMINERS:

Carol D' Aquino, M.D. Term Expiring 12/31/2013  
Motion: \_\_\_\_\_ Second: \_\_\_\_\_  
Councilmember Meyerson, DeGise, Frank, Kelley, Looes

Michael Rutigliano, M.D. Term Expiring 12/31/2013  
Motion: \_\_\_\_\_ Second: \_\_\_\_\_  
Councilmember DeGise, Frank, Kelley, Looes, Meyerson

David M. Stewart, M.D. Term Expiring 12/31/2013  
Motion: \_\_\_\_\_ Second: \_\_\_\_\_  
Councilmember Frank, Kelley, Loose, Meyerson, DeGise

Peter Hard, M.D. Term Expiring 12/31/2013  
Motion: \_\_\_\_\_ Second: \_\_\_\_\_  
Councilmember Kelley, Looes, Meyerson, DeGise, Frank

OUR TOWN COMMITTEE:

Robert W. Hewitt-Chairman Term Expiring 12/31/2013  
Motion: \_\_\_\_\_ Second: \_\_\_\_\_  
Councilmember Looes, Meyerson, DeGise, Frank, Kelley

Peter Philip-Alternate Term Expiring 12/31/2013  
Motion: \_\_\_\_\_ Second: \_\_\_\_\_  
Councilmember Meyerson, DeGise, Frank, Kelley, Looes

PLANNING BOARD MEMBER-CLASS III:

Mayor Arnowitz requests the Council to nominate a member of the Council to be appointed to the Planning Board as their representative as the Class III Member of the Planning Board for a one (1) year term expiring December 31, 2013.

Council appointment to Planning Board \_\_\_\_\_

Motion: \_\_\_\_\_ Second: \_\_\_\_\_  
Councilmember DeGise, Frank, Kelley, Looes, Meyerson

PLANNING BOARD:

Meredith Kates-Class II (3 year term) Term Expiring 12/31/2015  
Motion: \_\_\_\_\_ Second: \_\_\_\_\_  
Councilmember Frank, Kelley, Loose, Meyerson, DeGise

Michael Giancarlo-Class IV(4 year term) Term Expiring 12/31/2016  
Motion: \_\_\_\_\_ Second: \_\_\_\_\_  
Councilmember Kelley, Looes, Meyerson, DeGise, Frank

Zoltan Horvath-Alternate #2 (2 year term) Term Expiring 12/31/2014  
Motion: \_\_\_\_\_ Second: \_\_\_\_\_  
Councilmember Looes, Meyerson, DeGise, Frank, Kelley

RECREATION COMMITTEE:

Anthony DeRosa Term Expiring 12/31/2017  
Motion: \_\_\_\_\_ Second: \_\_\_\_\_  
Councilmember Meyerson, DeGise, Frank, Kelley, Looes

TEENAGE MEMBERS:

Sara Petro-2 year term Term Expiring 12/31/2014  
Motion: \_\_\_\_\_ Second: \_\_\_\_\_  
Councilmember DeGise, Frank, Kelley, Looes, Meyerson

Mike Holmes-2 year term Term Expiring 12/31/2014  
Motion: \_\_\_\_\_ Second: \_\_\_\_\_  
Councilmember Frank, Kelley, Loose, Meyerson, DeGise

STONYBROOK SWIMMING POOL COMMISSION:

Anthony DeRosa-3 year term Term Expiring 12/31/2015  
Motion: \_\_\_\_\_ Second: \_\_\_\_\_  
Councilmember Kelley, Looes, Meyerson, DeGise, Frank

John MacEwen-3year term Term Expiring 12/31/2015  
Motion: \_\_\_\_\_ Second: \_\_\_\_\_  
Councilmember Looes, Meyerson, DeGise, Frank, Kelley

Ken Smith-unexpired 3 year term Term Expiring 12/31/2014  
Motion: \_\_\_\_\_ Second: \_\_\_\_\_  
Councilmember Meyerson, DeGise, Frank, Kelley, Looes

Mayor Arnowitz states that no further Oaths of Office will be administered at this meeting. However, all appointees are required to subscribe to their Oath of Office before entering upon their duties, and they are therefore asked to present themselves at the office of the Borough Clerk for this purpose on or before Friday, January 11, 2013.

**BY~LAWS OF THE BOROUGH COUNCIL:**

Mayor Arnowitz proposes the adoption of By-Laws for the Hillsdale Borough Council for the year 2013.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_  
Councilmember DeGise, Frank, Kelley, Looes, Meyerson

**APPROVAL OF MINUTES:**

Approval of minutes of the Special Council Meeting of December 27, 2012

Motion: \_\_\_\_\_ Second: \_\_\_\_\_  
Councilmember Frank, Kelley, Loose, Meyerson, DeGise

**CORRESPONDENCE:** none

**DISCUSSION:**

1. Budget Meeting Schedule~entire council

**PUBLIC COMMENTS:**

Mayor Arnowitz opens the meeting to the public.

**RESOLUTIONS (Consent Agenda):**

"Consent Agenda items are considered to be routine and will be enacted with a single motion; any items requiring expenditure are supported by a Certification of Availability of funds; any item requiring discussion will be removed from the Consent Agenda; all Consent Agenda items will be reflected in full in the minutes."

13001 Temporary Budget 2013

- 13002 Establishment of Interest Rate on Delinquent Taxes
- 13003 Designating Borough Depositories
- 13004 Re-establishing Annual Petty Cash Funds for Borough Clerk's Office, Police Department and General Public Assistance, and Swim Pool Commission
- 13005 Designating Time and Place of Borough Council Meetings for 2013 in Accordance With the Open Public Meetings Act
- 13006 Designating Tax Search Officer for 2013
- 13007 Annual appointment of Green Team Advisory Committee
- 13008 Designating Authorized Drivers of Borough Vehicles
- 13009 Authorizing Assessor to File Tax Appeals
- 13010 Public Agency Compliance Officer for 2013
- 13011 Designate Official Newspapers
- 13012 Authorize Chief Financial Officer Authority to Pay Certain Obligations as needed
- 13013 Authorize Borough Clerk to re-advertise request for qualifications for certain professional services
- 13014 Authorize hold over for certain professional services
- 13015 Authorizing the Award of a Fair and Open Contract for Borough Attorney
- 13016 Authorizing the Award of a Fair and Open Contract for Borough Auditor
- 13017 Authorizing the Award of a Fair and Open Contract for Borough Appraiser
- 13018 Authorizing the Award of a Fair and Open Contract for Risk Management Insurance Consultant
- 13019 Authorizing the Award of a Fair and Open Contract for Attorney for Tax Appeals
- 13020 Authorizing the Award of a Fair and Open Contract for Borough Public Defender
- 13021 Authorizing the Award of a Fair and Open Contract for Borough Bond Counsel
- 13022 Authorizing the Award of a Fair and Open Contract for Borough Labor Attorney

Motion: \_\_\_\_\_ Second: \_\_\_\_\_  
 Councilmember Kelley, Looes, Meyerson, DeGise, Frank

**PUBLIC COMMENTS:**

Mayor Arnowitz opens the meeting to the public.

**COUNCIL COMMENTS:**

Mayor Arnowitz invites comments from Council members.

**BENEDICTION:**

Pastor Brian Neville

**ADJOURNMENT:**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_  
 Councilmember Looes, Meyerson, DeGise, Frank, Kelley

**THE NEXT MEETING OF THE MAYOR AND COUNCIL WILL BE ON  
TUESDAY, JANUARY 15, 2013 BEGINNING AT 7:30 P.M.**