

Council Meeting
May 1, 2012

Minutes of a Council Meeting of the Borough Council held at 7:30 P.M. on Tuesday, May 1, 2012, in the Council Chamber, Hillsdale, New Jersey.

The meeting was called to order by Mayor Arnowitz who also led the Salute to the Flag.

ANNOUNCEMENT OF MEETING

Mayor Arnowitz stated, "This is a Meeting of the Hillsdale Borough Council on this 1st day of May 2012. Notice of the time and place of this meeting has been provided to The Ridgewood News, Pascack Press, The Record and Community Life; a copy was posted on the bulletin board outside of this meeting room and provided to any interested parties.

Please notify the Municipal Clerk for any disability requirements necessary for attendance at Mayor and Council meetings. The fire exits are located through the double doors to your left. Please silence all cell phones and pagers.

ROLL CALL:

Municipal Clerk Witkowski called the roll those present being as follows: Councilmembers Becker, Capawana, DeRosa, Frank, Giancarlo and Hanlon. Also in attendance Borough Attorney Paul.

APPROVAL OF MINUTES:

On motion by Councilmember Hanlon, seconded by Councilmember Capawana, and unanimously carried, the Minutes of the Council Meeting of April 3, 2012, Council Meeting of April 10, 2012, and Closed Session of April 10, 2012, were approved as presented.

APPOINTMENT:

RESOLUTION:

12085 Appointment of Municipal Clerk for the Borough of Hillsdale was introduced by Councilmember Giancarlo, seconded by Councilmember Hanlon.

Roll Call Vote:

Ayes: Councilmembers Becker, Capawana, DeRosa, Frank,
Giancarlo and Hanlon

Nays: None

OATHS OF OFFICE: Mayor Arnowitz administered the Oath of Office to Susan Witkowski, Municipal Clerk

PUBLIC HEARING 2012 MUNICIPAL BUDGET

Mayor Arnowitz said the Public Hearing for the 2012 Municipal Budget was advertised for 8PM. We will continue with the meeting but at 8PM, we will go back to the budget.

CORRESPONDENCE:

1. ROBERT & KATHLEEN BASOVSKY, PERMISSION TO HAVE A BLOCK PARTY ON ARTHUR STREET 6/23/12, RAIN DATE 6/24/12.

Received, filed and approved on motion by Councilmember DeRosa, seconded by Councilmember Giancarlo, and unanimously carried.

2. ADITI SEN, KIDS FOR EARTH, REQUEST FOR CONTINUED USE OF MC SPIRIT PARK.

Received, filed and approved on motion by Councilmember DeRosa, seconded by Councilmember Capawana, and unanimously carried.

Administrator DeJoseph said this approval is pending upon additional insurance requirements.

Mayor Arnowitz said he was in favor of approving this now and if there are additional insurance problems, they can be taken care of.

3. HILLSDALE REALTY, LLC, REQUESTING NOTIFICATION OF ANY FUTURE MEETINGS IN REGARDS TO THE MASTER PLAN.

Received and filed on motion by Councilmember Giancarlo, seconded by Councilmember DeRosa, and unanimously carried.

Councilmember Giancarlo advised Hillsdale Realty the date of the next Planning Board meeting.

4. DON PURDY, MAYOR OF THE TOWNSHIP OF GALLOWAY, ASKING MAYOR ARNOWITZ TO WRITE A LETTER IN SUPPORT OF THE JESSICA LUNSFORD ACT, ENABLING MUNICIPALITIES TO DESIGNATE A CHILD SAFETY ZONE.

Received and filed on motion by Mayor Arnowitz. Mayor Arnowitz directed that the letter be sent in his name.

5. DENISE MC CANN, ALMOST HOME DOG RESCUE OF NJ. REQUESTING USE OF VETERANS MEMORIAL PARK ON SUNDAY, OCTOBER 14, 2012.

Received, filed and approved on motion by Councilmember DeRosa, seconded by Councilmember Capawana, and unanimously carried.

6. ANDY PULLER, PERMISSION TO HAVE BLOCK PARTY ON LARGE AVENUE ON 5/5/12.

Received, filed and approved on motion by Councilmember DeRosa, seconded by Councilmember Capawana, and unanimously carried.

7. 150 MAGNOLIA AVENUE GROUP HOME.

Mayor Arnowitz said this should be under Discussion. This is a group home that is going in on Magnolia Avenue that we have not been informed about. He did receive correspondence from concerned neighbors. We will take No. 7 under Discussion.

8. AMERICAN CANCER SOCIETY PERMISSION TO BICYCLE THROUGH HILLSDALE ON JUNE 10, 2012.

Received, filed and approved on motion by Councilmember Giancarlo, seconded by Councilmember Hanlon, and unanimously carried.

DISCUSSION:

Mayor Arnowitz said we will take 150 Magnolia Avenue, Group Home first. The home caters to alcoholics, drug addicts; he did not know if they are presently renting the property and is concerned because every other group home that we have had in town, except for one, came before the Council. We were aware that the group home was coming in and we approved it.

We do have another home that deals with addiction on Parkview Drive. We have Middle School kids and he is concerned for the protection of our children. He doesn't know if this has been checked by the police.

Police Chief Stalter said he was surprised as the Code Office. There was a CCO inspection done but was never represented to any Borough Official as to what was going in there. We were not aware of it until the Code Office became aware of it when someone sent in a brochure and then went onto their website. Our concern is the validity of the organization and that they would do so without being up front with the borough. Are they regulated, do they need to be inspected by the state; the Code Office sent people over and did not have any luck with the first inspection. They went back and spoke with the owner of the house and had concerns with the proximity to the George White School.

Mayor Arnowitz is assuming they don't have drugs but it was his opinion that a group home such as this belongs 200 feet from a major school, the biggest school we have in this town. Kids play there even when schools are closed. He will need an opinion of what we can or cannot do or what we should do.

Councilmember Frank said this has already been requested of the Planning Board Attorney.

Borough Attorney Paul said this all happened very recently; there have been communications back and forth. This is under review right now. He will work with Attorney Sinisi with regard to our rights and what we can or cannot do about it.

Mayor Arnowitz directed that this be placed on the June Agenda. By that time we should know where we can go with this.

1) New Sign Ordinance Reinforcement.

Mayor Arnowitz said we introduced a new sign ordinance because the old sign ordinance was not enforceable. He and Council Woman Hanlon walked through town and were very unsatisfied.

Council Woman Hanlon said we put this ordinance aside for now; former Council Woman Schiavone spent a lot of time on this. This new sign ordinance was put in the hands of Keith Durie and Tracy Jeffery and they reviewed it and gave us their input before Donna Schiavone finalized it. They felt it was enforceable. It is May and she personally feels it is time for enforcement. Rules on the book are no good unless you enforce them. There are many violations of the sign ordinance downtown.

Mayor Arnowitz said this ordinance was discussed for eight years. He directed the Administrator to get a report from the Code Officer why this is not being enforced.

2) New Garbage Contract.

Administrator DeJoseph said our contract for waste removal is up in November. He will prepare specs, we need a 60-day advertisement vs. a normal bid which is 10 days. He is awaiting feedback from the Council with regard to one day a week garbage pickup with an alternate price for two days a week in the summer.

Councilmember Hanlon said as of today, we will have two day a week pickup.

Councilmember Frank said there is confusion going back and forth to two days and one day a week and is not worth the trouble. If you fill up more than one barrel in a week then you are not recycling properly. He said it would be wise that one day a week is sufficient.

Councilmember DeRosa would like to see pricing for both ways.

Mayor Arnowitz said both ways could be included in the bid specs and the Council could make a decision. He would suggest the bid go out for one day a week, curbside pickup, May 1 to September two day a week.

Councilmember Hanlon said you can have two barrels but only one day a week pickup. We should see both prices but she agreed with Councilmember Frank that if you recycle, you can end up with a half of a barrel.

Mayor Arnowitz said in the past it has been one day a week garbage and one day a week is trash. We limited how much trash could be put out because we received trash from other towns. He suggested the inclusion in the bid specs one town-wide cleanup a year or two town-wide cleanups and have a discussion on whether or not it is necessary.

3) Benches and Bike Rack Donation Program.

Councilmember Giancarlo said the Council approved bike racks for the downtown. We are in need of new benches downtown and have a consistent look with the train station and the town clock, etc. We could have a donation program for the five or six benches we need where people's names could be put on the benches and we could have something more suitable to the Victorian style of our town. They could match with the garbage cans and bike racks so they are consistent. He will check into this provided we can get donors and considering the limited number of benches needed, he thought it possible to get donors. The price will be in the

thousand dollar area per bench. He will advise the Council if he has any success in this endeavor.

ORDINANCES:

Mayor Arnowitz said we will be adopting the Tree Ordinance which we discussed, it is changed from five to three. He invited the Borough Engineer to tell the differences.

Borough Engineer Statile said Ordinance No. 12-09 revised Chapter 310-133 Removal of Trees. Essentially what the Council introduced was to increase the number of replacement trees in flood plains within the borough. Any trees removed in the flood plains is a four to one replacement ratio vs. two to one which is normally throughout the town. The ordinance you see before you is the actual ordinance; information underlined is what the Council changed; information in italics and bold is what the Planning Board added. You are allowed to remove three trees in any given building lot in Hillsdale in a 12 month calendar period vs. five trees. The Planning Board added replacement of trees in the flood plain, from the properties from which they have been removed or if not sufficient space, the second location would be within a 100 year flood plain in the borough and planting on public property in the borough. Also we clarify where the Environmental Commission recommend that a developer may propose larger trees rather than 10 2-1/2 caliber, they could provide 5 4" caliber trees. Those are the only changes recommended.

Ord. No. 12-09	At the Mayor's request, the Borough
(Adoption)	Clerk read by title only proposed Ordinance
Revise	No. 12-09 as follows:
Chapter 310-122,	
Removal of	AN ORDINANCE TO REVISE CHAPTER 310-133
Trees	REMOVAL OF TREES

The Municipal Clerk confirmed to the Mayor that copies of the ordinance have been posted in the Municipal building and that no written objections to the ordinance had been received.

PUBLIC HEARING: (8:00 P.M. as Advertised) 2012 Municipal Budget

Mayor Arnowitz said it is 8PM and we will have the public hearing on the 2012 Municipal Budget.

Administrator DeJoseph said we will go over the budget so that everyone will get an idea and the impact on the average household.

Councilmember Frank said 2012 Budget was difficult based on the increases and he believed 2013 will be equally difficult.

Councilmembers provided information on how tax dollars are being used.

Mayor Arnowitz said he is concerned about this budget and the surplus we are using and the ability to rebuild it for 2013. We have the least we have ever had left in surplus. We are spending \$400,000 a year more than we are bringing in plus the use of surplus in the past. We can't keep going like this and some hard decisions have to be made.

GENERAL PUBLIC HEARING: BUDGET

Mayor Arnowitz opened the meeting to the public and invited comment from the audience on the budget.

Sonya Kinzler, Norwood -

She wanted to confirm that the increase was 2.56% to be raised by taxation. She asked the figure for the average household.

Administrator DeJoseph said \$42.00 would be the average increase per household.

Doug Hodgman, 92 Yesler Way -

He referred to health insurance at a million dollars and asked if they are regular plans or high deductible plans. He asked if they had the ability to change it to a high deductible plan. He asked about the \$140,000 for the snow emergency but the rest of the winter was mild and asked how that averaged out. He asked what this budget does for the head count for personnel.

Inaudible -

He has been a resident since 1956. He was surprised to hear that the taxes were going up. He thought garbage pickup once a week was an excellent idea and he is concerned about taxes in 2013. He said people should pay for their own health benefits and it is out of hand; cut the police force. He always made donations to the Ambulance Corps but we just can't keep on giving all the time.

Alfred J. Murphy, Jr., 5 Cherry Place -

He said the taxes will be similar when the Revaluation is completed. He said the Council controls negotiations to a certain extent and you have to be tough and get it under control. You cannot continue to raise taxes. He shared the Mayor's concern about surplus and in 2013 you will not that much surplus to help control cost increases. He said there was an expense of \$40,000 for the sports association and 10 years ago that expense wasn't there because we didn't have lights. If the sports associations want lights at night, they will have to help carry the burden. He asked if any changes can be made in construction code and think about ways to do that job cheaper. He believed there should be greater compliance with residents for recycling. We get a contribution from the high school for our police officer who participates there but River Vale does not participate and yet they benefit. We are carrying a bit of a cost for River Vale and have River Vale contribute also. The budget itself is up over 4% and the cost of living and the economy is not going up that much. The 4% is unacceptable, it has to be less than that, you can't keep doing that. You have to bite the bullet, it is a touch situation.

Administrative and Executive wages are up 4.4%, clearly above than what is going on in the outside market and that has to be addressed in negotiations. He asked why audit services are up 22%; maybe you can do better elsewhere. He said legal fees are up considerably. Regarding the split in the high school, he said what the residents in Woodcliff Lake and Montvale pay is comparable. It is the fact that they have commercialized their town much more than we were able to and that is why that battle is going on. If we look at the possibility of merging courts

with Montvale and Park Ridge, there are significant savings to be had. It won't impact the people; it is not inconvenient.

We are talking about doing things differently; we don't like change but when things are tough, there are things you have to do.

Kevin O'Brien, 61 Parkview Drive -

He said people don't want to pay more taxes and people don't want to give more back. You like to see the town get better and you took on the job. The savings are down; he hears the issue of no new police cars, 4% increase for police officers. He doesn't wear a bullet proof vest when he goes to work and he doesn't want to wait for someone to be there. It is a tough job and he thanked the Council for what they are doing.

After a discussion with the Council, the public portion of the budget meeting was closed.

Mayor Arnowitz said we will not be voting on the budget tonight, we will vote at 8PM on May 8.

Paul Garbarini, Borough Auditor -

He wanted to explain what they are doing. Because of the various amendments that the Council will be making, the amendments will be published. The hearing on the amendments and final vote will be done at the next meeting. The tax increases that were discussed are on the local level \$42 increase; it is extremely prudent compared to other municipalities. This increase sounds like a lot but compared to other budgets and the amount of mandatory increases that were placed, it is a very good budget.

PUBLIC HEARING:

Mayor Arnowitz opened the meeting to the public and invited comment from the audience.

Jill Shefler, 32 Piermont Avenue -

She is concerned about the Good Day Program and hopes that the Council will not give it up. It is very important.

Mayor Arnowitz said that is one program that will continue, whether we do it through the Police Department, the Borough Hall.

Ms. Shefler (Contd).

Her other concern is the Bergen County van. She wants to go to Ridgewood on a Monday and the only two doctors' visits but going every other Thursday to the 50+ Club is not a doctor visit and going to Shop Rite on Friday is not a doctor visit. How can they say they go to doctors visits when they don't.

Councilmember Hanlon said she asked the Mayor to accompany her to Bergen County Van Services in Hackensack. About five years ago they asked if we could pick up their medical appointments and we did when we got the van. Now we are getting all kinds of excuses and our van in Hillsdale only runs Tuesday and Wednesday. The seniors who want to participate in the other activities have to call the County on Monday, Thursday and Friday and we are getting the run around. She hears this constantly from other residents.

Mayor Arnowitz said the Mayor of Montvale is trying to get people to use the three buses during the day that they now use for commuting in the morning and evening. Unfortunately, it is a County program. We will look into it, we don't control the County unfortunately.

Councilmember Capawana said St. Johns offers a program where people will take you different places if you have to shop.

Ms. Shefler (Contd).

This is a wellness that she goes to from 9:30 to 3:30. It is wellness, she doesn't just sit around and complain about her disability. That is why it is so important to get there.

Kevin O'Brien, 61 Parkview Drive -

The borough adopted the International Property Maintenance Code in April 2010, and in that document it is indicated that the Code Official shall keep official records for all business and activities of the department. Under Section 104.3 it says all reports for such inspections shall be done in writing. Under the State of New Jersey Municipal Local Building Official Records Retention Program, it states inspectional logs shall be kept for 10 years. On the 27th of March, the prior Borough Clerk wrote him that acting on one complaint, one of the Borough Inspectors met with the homeowner and verbally advised the homeowner what needs to be removed from the property. The verbal code which states it is supposed to be in writing was not supported. Section 107 says it is supposed to be in writing.

When he did an OPRA Request for the documents on the inspection, the new Borough Clerk indicated that the request could not be completed because the documents were not made available by the Code Official. According to the borough ordinance it is supposed to be available; then he was charged a high rate for the OPRA documents which goes against the State of New Jersey mandates that signed into legislation by the Governor. He was charged more money than he was supposed to for the OPRA request. How can you expect United Water to come before the Planning Board when the borough and borough employees don't support the borough ordinances?

Mayor Arnowitz could not comment on this because tickets have been issued, courts are involved.

Borough Attorney Paul said there is an alleged violation reported, it is in the process of being investigated. An OPRA request was submitted and if it was not to your liking, he suggested this be finalized and put in writing and forward it to him.

Mr. O'Brien (Contd).

The borough should correct their shortcomings and charge the appropriate fee. He also indicated that borough and state ordinances are to be retained, it is not an OPRA issue, it is a records retention issue. If records are to be retained why does he have to create a new OPRA request to go to court to get a document which should be readily available?

Attorney Paul said the public has the right to speak at these meetings, the Mayor has answered Mr. O'Brien. The clearest way to proceed is to place the alleged violations into writing and forward them so that they may be looked at by the appropriate people and follow through. What is being mentioned this evening

are new allegations that he has not heard of before.

Mr. O'Brien (Contd).

With regard to the sign ordinance, he believed the business owner should be allowed the opportunity to realize their shortcomings and give them the chance to fix it.

After a discussion with the Council, the public portion of the meeting was closed.

Professional Commentaries

Police Chief Stalter said Operation Take Back was conducted this past weekend and we took in 46 lbs. of drugs.

The installation of the downtown and park security cameras started last week and should be completed this week.

We have just about completed interviewing of our interim dispatchers. They will cover vacations, etc.

We are receiving requests for different events and would be held in Hillsdale if it weren't for our volunteers and Police Auxiliary. We don't staff to cover on our regular patrols and we don't have money to cover a police officer overtime.

Mayor Arnowitz said they should be recognized as they are a fantastic group and we could not do things in town without them.

Police Chief Stalter said when a 4% salary increase is discussed, this is by the union, not the Captain and Chief.

On May 21, DARE graduation at George White will be held at 9:15AM. Everyone on Council is invited and they will be recognized. It is a great program. Graduation at St. Johns will be held on May 31 at 12:45PM.

Borough Engineer Statile said he met with the DPW Committee last week to review the 2012 road program. He passed around to the committee a report on the all the streets in Hillsdale by age. We came up with six streets in greatest disrepair. He listed streets that were last resurfaced 23 years ago.

Councilmember Frank said we had Oakland which is in bad shape and we agreed that Oakland would be one that we apply for DOT grant for next year and if not successful, that would be a priority in 2013.

Statile said the DOT rates the streets in Bergen County and they determine the condition of the streets. Our streets in comparison to other communities may prevent us from receiving the funds.

Centennial

Statile said he met with NJDEP regarding some of the remaining items on the closure that was approved in 2005 and spent about an hour at the facility. There is really nothing, it is stable; the venting system will be checked and provided an summary of this inspection.

Council Chamber Project

Administrator DeJoseph said the Council Chamber Project will begin on May 11, we are redoing the dais. This was awarded and we also received an additional grant funding of \$24,165 to do the bathrooms at the firehouse which is a zero grant match to complete that project, Resolution 12099 which will award the contract for barrier-free bathrooms at the firehouse.

Mayor Arnowitz said he has not heard from the county on the speed limit on Hillsdale Avenue.

Statile will follow up with a letter.

Mayor Arnowitz said letters have gone out to our Legislators Cardinale, Schipisi, and Schroeder on Cross Street regarding discretionary aid and has not received any replies. He did speak to them individually so they know what we are trying to accomplish.

ORDINANCES:

Ord. No. 12-09 (Adoption) To Revise Chapter 310-133 Removal of Trees	At the Mayor's request, the Municipal Clerk read by title only proposed Ordinance No. 12-09 as follows: AN ORDINANCE TO REVISE CHAPTER 310-133, REMOVAL OF TREES
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Municipal Clerk Witkowski confirmed to the Mayor that copies of the ordinance have been posted in the Municipal Building and that no written objections to the ordinance had been received.

Mayor Arnowitz then opened the public hearing on the proposed ordinance and asked if anyone in the audience cared to discuss it. There being no response, the public hearing was closed on Ordinance No. 12-09.

Mayor Arnowitz asked the Municipal Clerk to read the resolution adopting the ordinance on final reading.

Following is the result of the roll call vote on the foregoing Ordinance No. 12-09:

Ayes: Councilmembers Becker, Capawana, DeRosa, Frank,
Giancarlo and Hanlon
Nays: None

(SEE COPY OF THE AFORESAID ORIGINAL RESOLUTION AFFIXED HERETO)

ORDINANCES:

Ord. No. 12-10 (Adoption) Ordinance To Revise Conditional Use Standards For Public Utilities, 310-67B	At the Mayor's request, the Municipal Clerk read by title only proposed Ordinance No. 12-10 as follows: AN ORDINANCE TO REVISE THE CONDITIONAL USE STANDARDS FOR PUBLIC UTILITIES CHAPTER 310-67B.
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Municipal Clerk Witkowski confirmed to the Mayor that copies of the ordinance have been posted in the Municipal Building and that no written objections to the ordinance had been received.

Mayor Arnowitz then opened the public hearing on the proposed ordinance and asked if anyone in the audience cared to discuss it. There being no response, the public hearing was closed on Ordinance No. 12-10.

Following is the result of the roll call vote on the foregoing Ordinance No. 12-10:

Ayes: Councilmembers Becker, Capawana, DeRosa, Frank,
Giancarlo and Hanlon
Nays: None

(SEE COPY OF THE AFORESAID ORIGINAL RESOLUTION AFFIXED HERETO)

Ord. No. 12-11 At the Mayor's request, the Municipal
(Introduction) Clerk read by title only proposed Ordinance
Ordinance No. 12-11 as follows:
To Revise
Chapter 212, AN ORDINANCE TO REVISE CHAPTER 212,
Outdoor Cafes OUTDOOR CAFES

Mayor Arnowitz asked the Council if there was any discussion on the proposed ordinance. He requested this ordinance to tighten up our sidewalks, clean up, empty garbage regularly.

Councilmember Becker asked if the business owner would make a report that the area has been steam cleaned, etc.

Mayor Arnowitz said a procedure should be set up to monitor this to make sure that this is being done.

Councilmember Frank said it indicates when necessary and he believed it is just a matter of walking up and down the street and if it is not done, we will make the owner aware.

Mayor Arnowitz asked the Borough Clerk to read the resolution adopting the ordinance on first reading.

Following is the result of the roll call vote on the foregoing Ordinance No. 12-11:

Ayes: Councilmembers Becker, Capawana, Derosa, Frank, Giancarlo
And Hanlon
Nays: None

(SEE COPY OF THE AFORESAID ORIGINAL RESOLUTION AFFIXED HERETO)

2012 BUDGET RESOLUTIONS

BUDGET RESOLUTIONS

12086 Authorize Conducting Annual Budget Examination was introduced by Councilmember Giancarlo, seconded by Councilmember Frank.

Roll Call Vote:

Ayes: Councilmembers Becker, Capawana, DeRosa, Frank,
Giancarlo and Hanlon

Nays: None

12087 Approval of the Director of the Local Government Services to Cancel Regional High School Tax Payable was introduced by Councilmember Frank, seconded by Councilmember DeRosa.

Councilmember Frank explained that this is the transfer of non-due accounts payable balance that we included a couple of years ago and we moved some to help with the budget.

Roll Call Vote:

Ayes: Councilmembers Becker, Capawana, DeRosa, Frank,
Giancarlo and Hanlon

Nays: None

12088 Resolution of Introduction to Amend 2012 Municipal Budget and Advertise Under N.J.S.A. 40A:4-9 was introduced by Councilmember Capawana, seconded by Councilmember Hanlon.

Roll Call Vote:

Ayes: Councilmembers Becker, Capawana, DeRosa, Frank,
Giancarlo and Hanlon

Nays: None

12090 Approval of Emergency Temporary Budget was introduced by Councilmember Frank, seconded by Councilmember DeRosa.

Roll Call Vote:

Ayes: Councilmembers Becker, Capawana, DeRosa, Frank,
Giancarlo and Hanlon

Nays: None

RESOLUTIONS: (Consent Agenda)

Mayor Arnowitz read the Consent Agenda of Resolutions.

12091 Interlocal Agreement with the Borough of Northvale for a Three Year Leaf Removal Program was introduced by Councilmember Giancarlo, seconded by Councilmember Capawana.

12092 Additional Designation of Official Signatures was introduced by Councilmember Giancarlo, seconded by Councilmember Capawana.

12093 Authorize the Borough Clerk to Advertise for Bids for the Collection of Solid Waste Services was introduced by Councilmember Giancarlo, seconded by Councilmember Capawana.

12094 Authorize the Borough Clerk to Advertise for Request for Qualifications for Borough Engineer was introduced by Councilmember Giancarlo, seconded by Councilmember Capawana.

12095 Endorsement of Community Development Project ADA Compliant Improvements to Municipal Complex was introduced by Councilmember Giancarlo, seconded by Councilmember Capawana.

12096 Authorize the Borough Clerk to Advertise for Bids for the Disposal of Vegetative Yard Waste was introduced by Councilmember Giancarlo, seconded by Councilmember Capawana.

12097 Resolution to Affirm the Borough of Hillsdale's Civil Rights Policy with Respect to all Officials, Appointees, Employees, Prospective Employees, Volunteers, Independent Contractors, and Members of the Public that come into Contact with Municipal Employees, Officials and Volunteers was introduced by Frank, seconded by Councilmember Hanlon.

12098 Establishment and Operation of Petty Cash Funds was introduced by Councilmember Giancarlo, seconded by Councilmember Capawana.

12099 Authorizing Award of Contract for Firehouse Barrier-Free Bathroom Improvements was introduced by Councilmember Giancarlo, seconded by Councilmember Capawana.

Councilmember Frank requested the removal from the Consent Agenda Resolution 12097 to be discussed and voted on separately.

Motion to approve the foregoing Resolutions except for 12097 was made by Councilmember Giancarlo, seconded by Councilmember Capawana.

Roll Call Vote:

Ayes: Councilmembers Becker, Capawana, DeRosa, Frank,
Giancarlo and Hanlon

Nays: None

Councilmember Frank stated that Affirmation Civil Rights Policy is a great idea but the only problem he sees is the training of employees which includes Police, Fire, Ambulance as well as the employees in the borough hall. We need to have an annual or semi-annual training session and JIF is prepared to do that. We need a firm schedule very quickly to get the training done so that every employee understands what is in this policy.

Mayor Arnowitz suggested it be held at Borough Hall for all employees, volunteers, Fire Department, Ambulance and Council members to attend.

Motion to approve Resolution 12097 was made by Councilmember Frank, seconded by Councilmember Hanlon.

Roll Call Vote:

Ayes: Councilmembers Becker, Capawana, DeRosa, Frank,
Giancarlo and Hanlon

Nays: None

(SEE COPIES OF THE AFORESAID ORIGINAL RESOLUTIONS AFFIXED HERETO)

DEPARTMENT REPORTS:

Dispatch Report. Councilmember Giancarlo said we are looking into the idea similar to other towns to doing our local dispatching at the Mahwah complex. We are looking at everything, keeping it in-house, considering Mahwah and possibly Ridgewood. We have put together a committee comprised of a representative from the Police Department, Fire Department, Ambulance, DPW and OEM as well as Mr. Murphy from the Citizens Finance Committee and members of the Council.

We have had two meetings, two hours in length, on consecutive Thursdays; the third meeting will be held at the Mahwah complex on Thursday. Presently they consist of department heads and in the future representatives of Mahwah to speak to the public and another tour of that facility.

Fire Department report for the month of April 2012. Received, filed and approved on motion by Councilmember Capawana, seconded by Councilmember DeRosa, and unanimously carried.

Board of Health report for the month of April 2012. Received, filed and approved on motion by Councilmember Hanlon, seconded by Councilmember Giancarlo, and unanimously carried.

Senior Lunch will be held on May 16, Senior Cinema at the end of the month.

Construction Official report for the month of April 2012.
(Informational only)

(SEE COPIES OF THE AFORESAID REPORTS AFFIXED HERETO)

COUNCIL COMMENTARY

Councilmember Frank stated that our new website is ready to go. The programmers will who provide the design template and we are continuing to load information on the website. Hopefully it will be up and running at the end of May.

With regard to the Reval status, the bids are in and we will be seeing the inspectors sometime this summer.

May is Poppy Month for the American Legion and members will be present at the supermarkets and various places.

Administrator DeJoseph said the Boy Scouts, Environmental Commission, the Green Team are doing a town-wide clean up day of our parks and borough property on May 12, meeting at Veterans Park from 9AM to 1PM. It is requested that everyone RSVP to Hillsdale Environmental Commission email HEC@hillsdalenj.org. Refreshments will be served at 1PM.

We will be redoing the recording system in the Council Chamber and vendors will be inspecting the visual area.

Borough Attorney Paul commended Municipal Clerk Witkowski for jumping into the position and is fully confident that all alleged violations will be just that, alleged violations and has full confidence in all the work that has already been done by the Clerk and Administrator and all employees concerning retention of records and every other issue that has been brought up.

Municipal Clerk Witkowski thanked the Council for her appointment and is looking forward to working with everyone.

Councilmember Giancarlo said she is a good clerk, she has been inundated with all of the OPRA requests and she has to provide information right away.

Clean-up day will be held on May 12, day before Mother's Day. Dress appropriately and this makes our town terrific. We used to do one area, now we are doing more parks, we are getting more volunteers and we will try to clean up the town, especially in the flood water district.

Tom Wiseman is our new Environmental Commission Chairman and is responsible along with Meredith Kates for Clean Up Day.

Shop Rite is remodeling their outside and the people from the Environmental Commission are responsible for this to make it sure it looks better.

Councilmember DeRosa said there will be a new website for Meadowbrook, Smith and White Schools in July. It will be mobile friendly and parents will be able to bring up the website on their mobile device. Busing availability will remain the same as last year. Meadowbrook library is being remodeled based on funding from MFFA which includes repainting, murals, lowering of bookcases, new tables and chairs. A Principal has been selected for Meadowbrook School, Christopher Bell from Sussex County.

Hillsdale Valley Coalition is presenting Secret Life of Teens, dealing with awareness of teens for drug abuse and is open to parents as well on May 9 at 7PM at Pascack Hills High School.

Mayor Arnowitz welcomed Susan Witkowski.

The fishing contest took place recently and he thanked them for the thousand fish and the biggest fish caught was a resident of Westwood. Not only were the funds supplied by going door to door, every child who participated received a trophy. Just about everyone caught a fish, it is a children's fishing contest, and let the children fish, it is not for men. The brook was cleaned from St. Johns all the way to Westwood at no charge to the town. He thanked them.

The Shared Service Committee should find out what Montvale DPW and Tri-Boro Police are doing. We should look at the numbers.

CLOSED MEETING

Motion to go to Closed Session was made by Councilmember Giancarlo, seconded by Councilmember Frank, and unanimously carried.

OPEN SESSION

A motion to go to Open Session was made by Councilmember Hanlon, seconded by Councilmember DeRosa, and unanimously carried.

Councilmember Hanlon said she has a couple of bands that are interested in the summer concerts. She proposed two concerts in July at the town park.

ADJOURNMENT

A motion to adjourn was made by Councilmember Hanlon, seconded by Councilmember DeRosa, and unanimously carried.

5-1-12

Susan Witkowski
Municipal Clerk

APPROVED AS PRESENTED

Susan Witkowski
Municipal Clerk